



Ann Arbor District Library
Regular Meeting
Agenda

Monday, August 20, 2012

Published by Ann Arbor District Library

August 2012

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MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, August 20, 2012 at 7:00 p.m.
 Ann Arbor District Library, 4th Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 12-174 I. CALL TO ORDER
- 12-175 II. ATTENDANCE
- 12-176 III. APPROVAL OF AGENDA (p. 1)
 (Item of action)
- 12-177 IV. APPROVAL OF MINUTES OF JULY 16, 2012, JULY 30, 2012
 AND AUGUST 6, 2012 (pp. 2-20)
 (Item of action)
- 12-178 V. CITIZENS' COMMENTS
- 12-179 VI. FINANCIAL REPORTS (pp. 21-28)
- 12-180 VII. APPROVAL OF DISBURSEMENTS (pp. 29-32)
 (Item of action)
- 12-181 VIII. DIRECTOR'S REPORT
- 12-182 IX. NEW BUSINESS
- 12-183 A. 21ST CENTURY TRENDS AFFECTING PUBLIC LIBRARIES
 Eli Neiburger, Celeste Choate
- 12-184 B. VOTE FOR EXECUTIVE SESSION AT THE SEPTEMBER
 24, 2012 REGULAR MEETING FOR OPINION OF LEGAL
 COUNSEL
 (Item of action)
 Roll call vote
- 12-185 X. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JULY 16, 2012

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, JULY 16, 2012

12-143 I. CALL TO ORDER

President Leary called the meeting to order at 7:05 p.m.

12-144 II. ATTENDANCE

Present: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

Absent: None

Staff: Neiburger, Nieman, Parker, Wilson (recorder)

12-145 III. APPROVAL OF AGENDA
 (Item of action)

Secretary Barney Newman, supported by Vice President Rosenthal, moved to approve the agenda. Trustee Kaplan, supported by Trustee Head, moved to amend the agenda by adding a resolution amending the charge of the Facilities Committee. The amended agenda was voted on.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-146 IV. APPROVAL OF MINUTES OF JUNE 18, 2012 AND JUNE 20, 2012
 (Item of action)

Vice President Rosenthal, supported by Treasurer Murphy, moved to approve the minutes of June 18, 2012 and June 20, 2012.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

ANN ARBOR DISTRICT LIBRARY BOARD
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12-147 V. CITIZENS' COMMENTS

Lyn Davidge

When I arrived this evening I learned that no one else has signed up for comments. I think it's time people started coming to make comments and you've been saying that for a while so I thought I would just make a comment. And that is that I've been a member, I have had a card with the Ann Arbor Public and then the Ann Arbor District Library since 1945. And I have never, I've always voted for, I have never voted against any library millages and that was true of my parents before me. But at this point I feel that I do not have enough information and for a variety of other reasons I am 99% positive that if the decision that I understand you will be making tonight is to go for a brand new building I will be voting no, unless in the next four months something stupendous happens. On the question of renovation I'm feeling more amenable to that and how my vote would go in that case would depend on exactly how the proposal was worded, what information I had about what the renovations would include, what the components were, the nature of them, the cost of the various components and so on. It would depend on the information available to me at the time, but at this moment thinking generally about the possibility of a renovation for this building I'm definitely in leaning in the yes column. And thank you, that was all.

Alan Haber

Hello all, I'm definitely support Lyn saying that more people should come and make comments and participate. And I wanted to draw to your attention for those who been and share with us the party on your front porch on Saturday. We had an imagine a park party trying to gather ideas and thoughts and images from people all over town and to actually make the park with music and grass and kids and food and conversation and even a speech or two. And it was really a beautiful event. I know that there is a lot of anxiety about what a park or a open facility might be on your front porch and this we sort of put together to show how beautiful it could be as a beginning effort of which more will be. And I know that you have, I know the word of the curtain is that you are not looking over there even though it's right out your window. But I wish you would look over there and people on the Board join in the discussion about the various options with the committee and the group that is looking at a library green as the desirable option

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which many, many people in Ann Arbor really see as desirable to have a green place downtown. That even though it is not your land it is your, intimately related to the library. And I hope that in your considerations you would designate one or two or people just to sit in our conversations and to be participant. This is very much part of your future I believe, because I believe that as more and more events such as we did the other night take place and day it was from noon to eleven at night. I know that there were a few glitches, but basically it was a very beautiful event and the kids go somersaulting on the sod was pretty neat. Well anyhow, that's the comment I wanted to make and to let you know that we would have a great, great time on your yard which is all of our yard and whatever the formal lines are, so I hope that you would consider that this is a nice karma on your edge and let it permeate your own thinking. I was just in New York, New York and Bryant Park and its relation to the library is just beautiful. And we did sort of a local approximation of that kind of connection with and there would be more. My good wishes to all your deliberations and our neighborliness and a place for community to grow over the years rather than to be taxed built taxed outsourced the creativity and outsourced to the security I think our town can really do something beautiful there all together without having to put it on the tax roll but trusting the volunteer spirit that we had the other night and day. So that's my comment and good wishes to you all.

David Diephuis

I just want to make a brief comment about the resolution tonight to tear down the old building and build a new one for the library. I have to agree with Lyn that I'm not sure the case has been made for that. I did attend the forums, read the Providence report and \$65 million seems like a lot. Just 21 years ago we spent \$10 million to refurbish the library and to double its size. It was an acclaimed renovation at that time and news reports said this building project has been designed for flexibility, to allow adaptation to new technology, expansion of collection, and now 21 years later were ready to scrap that. So I wonder if we can really predict what we are going to need 25 or 50 years from now. Whether in 20 years' time a new building will look outdated to us. Technology changes awfully quickly now and needs of communities helpful changes are quite fast. So to me I would hope that you would consider a renovation proposal, an extensive renovation, not necessarily tearing down the old building, the first old building, I think it cost \$738,000 back in the 50's to extensively renovate instead rather than to rebuild. Thank you.

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12-148 VI. FINANCIAL REPORTS

Associate Director Nieman reported June showed unrestricted cash balance just under \$8 million. Tax receipts just over \$11.1 million, reflecting 99.8% of the budgeted amount, have been received. The fund balance is at just over \$8.2 million. The figures are pre-audit and the auditors are expected to be here the first of September.

12-149 VII. APPROVAL OF DISBURSEMENTS
 (Item of action)

Trustee Surovell, supported by Trustee Head, moved to approve the June disbursements.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-150 VIII. COMMITTEE REPORTS

12-151 A. FACILITIES COMMITTEE

Chair Rosenthal reported the committee sponsored three public comment forums and offered tours of the downtown library. The committee met with O'Neal Construction reviewing the 2008 estimated construction costs. The committee is also offering a resolution under new business. Trustee Kaplan and Trustee Surovell also serve as committee members.

12-152 IX. DIRECTOR'S REPORT

Director Parker reported that AADL received an award from ALA for outstanding PR for the Ben Franklin exhibit. Other local awards recently received include Family Favorites 2011 Best Story Hour and Family Favorites 2011 Best Free Activity in the Community.

The past weekend ADDL hosted Comic Central with hundreds of participants. Kids were encouraged to read comics and activities were held throughout the library. Director Parker was presented with two original "Josie & the Pussycats" comics.

12-153 X. NEW BUSINESS

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MONDAY, JULY 16, 2012

12-154 A. FACILITIES COMMITTEE PUBLIC FORUMS ON THE
FUTURE OF THE DOWNTOWN LIBRARY UPDATE

Chair Rosenthal reported that all three forums and the internal tour of the downtown library were recorded and are available for viewing on the AADL website.

12-155 B. RESOLUTION AUTHORIZING BOND PROPOSAL TO
REPLACE DOWNTOWN LIBRARY BUILDING
 (Item of action)

Trustee Kaplan, supported by Trustee Head, moved that a bond proposal for \$65 million for a period of 25 years to fund the replacement of the Downtown Library building at its current location at Fifth and William be placed on the November 6, 2012 ballot and that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Board members around the table expressed their reasons for supporting this proposal. The Board discussed at length the proposed 25 year bond versus a 30 year bond.

Trustee Surovell, supported by Trustee Head, moved to amend the period of 25 years to 30 years.

AYES: Head, Leary, Barney Newman, Surovell

NAYS: Kaplan, Murphy, Rosenthal

Motion passed 4-3.

The amended motion was voted on.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-156 C. RESOLUTION AMENDING THE CHARGE TO THE
SPECIAL FACILITIES COMMITTEE
 (Item of action)

Trustee Kaplan, supported by Treasurer Murphy, moved that the charge to the special Facilities Committee be amended to state the charge of the committee is a) to continue its work of gathering

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PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JULY 16, 2012

information about the condition of the downtown library facility and b) making recommendations to the Board concerning the details of implementing any bond the Board may choose to put before the voters and c) to recommend a process for taking the next steps should any bond proposal be approved and d) to recommend measures needed to maintain the existing building should a bond to replace the downtown facility fail to pass. The membership of the Facilities Committee will continue to include Prue Rosenthal (chair), Nancy Kaplan and Ed Surovell. That the Committee will serve through 2012. That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-157

D. VOTE FOR SPECIAL BOARD MEETING TO APPROVE
BALLOT LANGUAGE OF BOND PROPOSAL
 (Item of action)

Treasurer Murphy, supported by Vice President Rosenthal, moved to schedule a special Board meeting to approve the ballot language of the Bond Proposal on July 30, 2012 at 7:00 p.m.

Director Parker clarified that with the approval to seek a bond proposal, ballot language will need to be drawn and approved by the Board.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-158

E. VOTE FOR EXECUTIVE SESSION AT THE AUGUST 20,
2012 REGULAR MEETING FOR OPINION OF LEGAL
COUNSEL

(Item of action)

Roll call vote

Vice President Rosenthal, supported by Treasurer Murphy, moved

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to hold an Executive Session at the August 20, 2012 regular Board meeting for opinion of legal counsel.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-159 XI. ADJOURNMENT

Secretary Barney Newman moved to adjourn the meeting.

President Leary adjourned the meeting at 8:27p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on July 16, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 12-155**

**RESOLUTION AUTHORIZING BOND PROPOSAL TO REPLACE
DOWNTOWN LIBRARY BUILDING**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of July 2012 at 7:00 p.m.

PRESENT: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
ABSENT: None

The following resolution was offered by Trustee Kaplan and supported by Trustee Head:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That a bond proposal for \$65 million for a period of 30 years to fund the replacement of the Downtown Library building at its current location at Fifth and William be placed on the November 6, 2012 ballot.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the Regular Board Meeting held on July 16, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 12-156**

**RESOLUTION AMENDING THE CHARGE TO THE SPECIAL FACILITIES
COMMITTEE**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of July 2012 at 7:00 p.m.

PRESENT: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
ABSENT: None

The following resolution was offered by Trustee Kaplan and supported by Treasurer Murphy:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That the charge to the special Facilities Committee be amended to state:
 - a) To continue its work of gathering information about the condition of the downtown library facility; and
 - b) Making recommendations to the Board concerning the details of implementing any bond the Board may choose to put before the voters; and
 - c) To recommend a process for taking the next steps should any bond proposal be approved; and
 - d) To recommend measures needed to maintain the existing building should a bond to replace the downtown facility fail to pass.
- 2.) The membership of the Facilities Committee will continue to be Prue Rosenthal (chair), Nancy Kaplan and Ed Surovell.
- 3.) The committee shall serve through 2012.
- 4.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the Regular Board Meeting held on July 16, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, JULY 30, 2012

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE SPECIAL MEETING
MONDAY, JULY 30, 2012

12-160 I. CALL TO ORDER

President Leary called the meeting to order at 7:04 p.m.

12-161 II. ATTENDANCE

Present: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal

Absent: Surovell

Staff: Choate, Neiburger, Parker, Wilson (recorder)

Others: James P. Kiefer, Dykema Gossett PLLC
 Paul R. Stauder, Stauder, Barch & Associates

12-162 III. APPROVAL OF AGENDA
 (Item of action)

Secretary Barney Newman, supported by Vice President Rosenthal, moved to approve the agenda. Trustee Head amended the agenda with the addition of the Directors Report following Citizens' Comments. The amended agenda was voted on.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal

NAYS: None

Motion passed 6-0.

12-163 IV. CITIZENS' COMMENTS

Lyn Davidge

Well again I am trying to get more people to come, but you've got me again. I simply have a question tonight and I realize that if citizens' comment came at the end of the meeting that I might not have the question. But I'll ask it. I was looking at the resolution that you are planning to act on tonight. Thank you for posting the Board Packets and I had a question about a phrase in the ballot language where it's, you know, borrow a sum not to exceed thirty years for the purpose of paying all or part of the cost of

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, JULY 30, 2012

constructing, furnishing and equipping...all or part it was the or part...that I wondered about. I'm hoping there will be some clarification on that tonight. Thank you.

12-164 V. DIRECTORS REPORT

Director Parker reported she received a call from the office of Congressman Dingell informing her that the Library has been awarded a National Endowment for the Humanities Grant for the American Film Project *Bluegrass to Broadway* for 2013.

The AADL digital archives staff received a Bezonki Award from the Ann Arbor Chronicle. Congratulations were given to Amy Cantu, Debbie Gallagher, Andrew MacLaren and Jackie Sasaki.

12-165 VI. NEW BUSINESS

12-166 A. RESOLUTION SUBMITTING BOND PROPOSAL FOR APPROVAL BY THE VOTERS TO REPLACE DOWNTOWN LIBRARY BUILDING

(Item of action)

James P. Kiefer, Dykema Gossett PLLC

Paul R. Stauder, Stauder, Barch & Associates

Secretary Barney Newman, supported by Vice President Rosenthal, moved ballot language: the following proposition shall be submitted to a vote of the qualified electors of the Library's district at the general election to be held on Tuesday, November 6, 2012:

Shall the Ann Arbor District Library, formed by the Ann Arbor Public Schools and the City of Ann Arbor, County of Washtenaw, State of Michigan, borrow the sum of not to exceed sixty-five million dollars (\$65,000,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed thirty (30) years from the date of issuance of such bonds, for the purpose of paying all or part of the costs of constructing, furnishing and equipping a new main library building to be located at the current site of the downtown library building, including costs related thereto? Yes [] No []

The following is for informational purposes only: The estimated millage to be levied in 2013 to pay the debt service on such bonds is 0.56 mills (\$0.56 per \$1,000 of taxable value) and the estimated

ANN ARBOR DISTRICT LIBRARY BOARD
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simple average annual millage rate required to retire the bonds is 0.47 mills (\$0.47 per \$1,000 of taxable value). In accordance with State law, a portion of the revenue collected may be subject to capture by the City of Ann Arbor Downtown Development Authority and the Scio Township Downtown Development Authority.

Election Procedures: The County Clerk is requested to include the ballot language set forth above, as provided by law, on the applicable ballots for voting on the above-referenced proposition and to carry out all appropriate statutory duties with respect to the election described in this Resolution.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Director Parker introduced James Kiefer and Paul Stauder who were present to answer any questions of the Board regarding the bond proposal.

Clarifications were made regarding:

The bond language "paying all or part" was questioned as to intent. It was stated this language allows the library to use grants or donations if received for the construction project. It was also stated that monies from the bond can be used for demolition, temporary relocation of the library during construction and other construction related expenses. Monies from the bond cannot be used for non-related construction expenses.

Numerous statements in the ballot language were required by the District Library Financing Act.

After lengthy discussion the motion was voted on:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
Rosenthal

NAYS: None

Motion passed 6-0.

Director Parker informed the Board of a document prepared entitled "The Vision | The Vote" which will be made available to the public via the AADL website and as handouts at public service

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PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, JULY 30, 2012

desks. This document answers the most commonly asked questions regarding the reasons for the bond, but is not an advocacy document as the Library is prohibited from advocating.

12-167 VII. ADJOURNMENT

Vice President Rosenthal moved to adjourn the meeting.

President Leary adjourned the meeting at 7:38 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a special meeting held on July 30, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 12-166**

**RESOLUTION SUBMITTING BOND PROPOSAL FOR APPROVAL BY THE
VOTERS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 30th day of July 2012 at 7:00 p.m.

PRESENT: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal

ABSENT: Surovell

The following preamble and resolution was offered by Secretary Barney Newman and supported by Vice President Rosenthal:

Resolution Submitting Bond Proposal for Approval by the Voters

WHEREAS, the District Library Financing Act, Act 265, Public Acts of Michigan of 1988, as amended (the "Act"), provides statutory authorization for the Library to issue its general obligation unlimited tax bonds provided that the requirements of the Act are satisfied, one of which includes submitting the question of issuing such bonds to the electors of the Library's district;

WHEREAS, the Board has determined that it is in the best interests of the Library and the residents in the Library's district to present a library bond proposal to the electors, and, if approved, to issue bonds for the purpose of paying all or part of the costs of constructing, furnishing and equipping a new main library building to be located at the current site of the downtown library building, including costs related thereto (the "Project");

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ballot Language. The following proposition shall be submitted to a vote of the qualified electors of the Library's district at the general election to be held on Tuesday, November 6, 2012:

Shall the Ann Arbor District Library, formed by the Ann Arbor Public Schools and the City of Ann Arbor, County of Washtenaw, State of Michigan, borrow the sum of not to exceed sixty-five million dollars (\$65,000,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed thirty (30) years from the date of issuance of such bonds, for the purpose of paying all or part of the costs of constructing, furnishing and equipping a new main library building to be located at the current site of the downtown library building, including costs related thereto?

Yes []

No []

The following is for informational purposes only:

The estimated millage to be levied in 2013 to pay the debt service on such bonds is 0.56 mills (\$0.56 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 0.47 mills (\$0.47 per \$1,000 of taxable value). In accordance with State law, a portion of the revenue collected may be subject to capture by the City of Ann Arbor Downtown Development Authority and the Scio Township Downtown Development Authority.

2. Election Procedures. The County Clerk is requested to include the ballot language set forth above, as provided by law, on the applicable ballots for voting on the above-referenced proposition and to carry out all appropriate statutory duties with respect to the election described in this Resolution.

3. Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the Regular Board Meeting held on July 30, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Secretary, AADL Board of Trustees

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, AUGUST 6, 2012

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE SPECIAL MEETING
MONDAY, AUGUST 6, 2012

12-168 I. CALL TO ORDER

President Leary called the meeting to order at 10:31 a.m.

12-169 II. ATTENDANCE

Present: Head, Kaplan, Leary, Murphy, Barney Newman,
Rosenthal, Surovell

Absent: None

Staff: Choate, Nieman, Parker, Wilson (recorder)

12-170 III. APPROVAL OF AGENDA
(Item of action)

Trustee Head, supported by Vice President Rosenthal, moved to approve the agenda.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

12-171 IV. NEW BUSINESS

12-172 A. RESOLUTION APPROVING BALLOT LANGUAGE TITLE
FOR BOND PROPOSAL TO REPLACE DOWNTOWN
LIBRARY BUILDING
(Item of action)

Secretary Barney Newman, supported by Trustee Head, moved the Library Board hereby requests the Washtenaw County Clerk to place the following title on the ballot proposal approved by the Library Board on July 30, 2012: "Ann Arbor District Library Downtown Building Proposal" and that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
Rosenthal, Surovell

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NAYS: None

Motion passed 7-0.

12-173 V. ADJOURNMENT

Vice President Rosenthal moved to adjourn the meeting.

President Leary adjourned the meeting at 10:34 a.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a special meeting held on August 6, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 12-172**

**RESOLUTION APPROVING BALLOT LANGUAGE TITLE FOR BOND
PROPOSAL TO REPLACE DOWNTOWN LIBRARY BUILDING**

Minutes of a special meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 6th day of August 2012 at 10:30 a.m.

PRESENT: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

ABSENT: None

The following preamble and resolution was offered by Secretary Barney Newman and supported by Trustee Head:

Whereas, the Board of the Ann Arbor District Library (the "Library Board") adopted a Resolution on July 30, 2012 entitled "Resolution Submitting Bond Proposal for Approval by the Voters";

Whereas, the Library Board would like the ballot proposal to have the following title: "Ann Arbor District Library Downtown Building Proposal"

Now, therefore, it is resolved:

- 1.) The Library Board hereby requests the Washtenaw County Clerk to place the following title on the ballot proposal approved by the Library Board on July 30, 2012: "Ann Arbor District Library Downtown Building Proposal."
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Special Board Meeting held on August 6, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



 Secretary, AADL Board of Trustees

Ann Arbor District Library Financial Summary for July 2012

Cash:

The unrestricted cash balance as of July 31, 2012 was \$8,132,757 up from \$7,929,514 in June.

Tax Receipts:

The Library has received tax receipts totaling \$1,127,190 10.0% of the budgeted amount, as of July 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$25,181 through July 31st. This gives the Library a positive fund balance of \$8,148,603 at the end of July, down from \$8,152,908 in June.

Year-to-Date Revenue (Budget vs. Actual):

Tax, penal fine and state aid revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through July:

Employment Costs – The merit increases took effect and were paid in July.

Communications – A payment for the annual payment for the internet was made in July.

Library Programming and Grant Expense – Large purchases for the summer reading game were made in July.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Month Ending July 31, 2012

	July			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Tax Collections - Operating	\$927,667	\$927,667		\$927,667	\$927,667	
State Aid	6,667	6,667		6,667	6,667	
Penal Fines	19,167	19,167		19,167	19,167	
Interest	11,695	12,500	(805)	11,695	12,500	(805)
Copiers	2,947	2,917	30	2,947	2,917	30
Grants/Memorials	7,815	7,500	315	7,815	7,500	315
Library Fines & Fees	33,835	37,500	(3,665)	33,835	37,500	(3,665)
Non-Resident Fees	1,657	1,333	324	1,657	1,333	324
Total Revenue	\$1,011,450	\$1,015,251	(\$3,801)	\$1,011,450	\$1,015,251	(\$3,801)
Expenditures						
Salaries & Wages	520,775	483,333	37,442	520,775	483,333	37,442
Employee Benefits	129,994	130,417	(423)	129,994	130,417	(423)
Employment Taxes	39,244	37,000	2,244	39,244	37,000	2,244
Total Employment Cost	\$690,013	\$650,750	\$39,263	\$690,013	\$650,750	\$39,263
Custodial and Electrical	\$13,173	\$16,667	(\$3,494)	\$13,173	\$16,667	(\$3,494)
Accounting/Audit	1,000	1,000		1,000	1,000	
Legal	67	4,167	(4,100)	67	4,167	(4,100)
Purchased Services	4,975	11,583	(6,608)	4,975	11,583	(6,608)
Utilities	34,026	35,417	(1,391)	34,026	35,417	(1,391)
Property Insurance	6,881	7,000	(119)	6,881	7,000	(119)
Communications	49,978	13,333	36,645	49,978	13,333	36,645
Materials	91,749	154,167	(62,418)	91,749	154,167	(62,418)
Software Licenses/Maintenanc	7,580	10,000	(2,420)	7,580	10,000	(2,420)
Building Rental	10,063	12,917	(2,854)	10,063	12,917	(2,854)
Seminars/Conferences/Travel	34	2,083	(2,049)	34	2,083	(2,049)
Copier Expense	927	3,750	(2,823)	927	3,750	(2,823)
Library Programming	26,292	20,833	5,459	26,292	20,833	5,459
Grants/Memorials	11,214	7,500	3,714	11,214	7,500	3,714
Supplies	10,489	15,000	(4,511)	10,489	15,000	(4,511)
Repairs and Maintenance	11,590	24,750	(13,160)	11,590	24,750	(13,160)
Postage	78	2,917	(2,839)	78	2,917	(2,839)
Lcards/Circ Cards	293	5,833	(5,540)	293	5,833	(5,540)
Other Operating Expenditures	4,788	1,917	2,871	4,788	1,917	2,871
Total Operating Expense	\$285,197	\$350,834	(\$65,637)	\$285,197	\$350,834	(\$65,637)
Capital Outlays	\$11,059	\$13,667	(\$2,608)	\$11,059	\$13,667	(\$2,608)
Total Expenditures	\$986,269	\$1,015,251	(\$28,982)	\$986,269	\$1,015,251	(\$28,982)
Net	\$25,181		\$25,181	\$25,181		\$25,181

ANN ARBOR DISTRICT LIBRARY
 Grant Administration
 For the Month Ending July 31, 2012

	<u>Actual</u>	<u>July Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$7,500	(\$7,500)
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>		<u>\$7,500</u>	<u>(\$7,500)</u>
Expenditures						
Materials	4,885		4,885	4,885		4,885
Library Programming	5,765	7,500	(1,735)	5,765	7,500	(1,735)
Other Operating Expenditures	564		564	564		564
Total Operating Expense	<u>\$11,214</u>	<u>\$7,500</u>	<u>\$3,714</u>	<u>\$11,214</u>	<u>\$7,500</u>	<u>\$3,714</u>
Total Expenditures	<u>\$11,214</u>	<u>\$7,500</u>	<u>\$3,714</u>	<u>\$11,214</u>	<u>\$7,500</u>	<u>\$3,714</u>
Net	<u>(\$11,214)</u>		<u>(\$11,214)</u>	<u>(\$11,214)</u>		<u>(\$11,214)</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Month Ending July 31, 2012

	July			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$7,500	(\$7,500)
Total Revenue		\$7,500	(\$7,500)		\$7,500	(\$7,500)
Expenditures						
Materials	4,885		4,885	4,885		4,885
Library Programming	5,765	7,500	(1,735)	5,765	7,500	(1,735)
Other Operating Expenditures	564		564	564		564
Total Operating Expense	\$11,214	\$7,500	\$3,714	\$11,214	\$7,500	\$3,714
Total Expenditures	\$11,214	\$7,500	\$3,714	\$11,214	\$7,500	\$3,714
Net	(\$11,214)		(\$11,214)	(\$11,214)		(\$11,214)

Date: 8/14/2012

Ann Arbor District Library

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Balance Sheet

ASSETS

As of 7/31/2012

Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$8,746.00
CASH-PAYROLL	240,907.51
HOLTREY FUND	330,992.54
CASH-SAVINGS	1,853,453.27
KENISTON FUND	30,267.55
SHAFFER FUND	10,459.53
WESTERMAN FUND	43,043.99
PETTY CASH	2,000.00
WLBPD ACCOUNT	37,024.91
CDs - SHORT TERM	800,000.00

Total Cash	\$3,356,895.30
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Investments

BANK OF ANN ARBOR INVESTMENT	\$3,342,338.63
UNITED BANK AND TRUST INVESTMENT	1,885,310.53

Total Investments	\$5,227,649.16
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Accounts Receivable

ACCOUNTS RECEIVABLE	\$239,365.24
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Total Accounts Receivable	\$239,365.24
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Property Taxes Receivable

Total Property Taxes Receivable	\$0.00
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Prepaid Expenses

PRE-PAID INSURANCE	\$60,044.29
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Total Prepaid Expenses	\$60,044.29
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Total Current Assets	\$8,883,953.99
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Capital Assets:

BUILDINGS	\$25,972,421.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	460,149.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	175,244.00
COMPUTER EQUIPMENT	1,307,407.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	43,135.00
FURNITURE & FIXTURES	1,302,241.00
VEHICLES	183,256.00

Total Capital Assets	\$32,024,047.15
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Amount Provided for Long-Term Debt:

LONG TERM SICK	\$27,324.99
LONG TERM VACATION	241,660.52

Total Provided for Long-Term Debt	268,985.51
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TOTAL ASSETS	\$41,176,986.65
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Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$103,105.26
ACCRUED ACCOUNTS PAYABLE	25,007.72
ACCRUED PAYROLL	187,400.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	13,540.37
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,246.47
ACCRUED 403B/MPSERS EMPLOYER	20,626.92
ACCRUED LIABILITY-VACATION S/T	97,084.23

Total Current Liabilities	\$475,010.97
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,324.99
ACCRUED LIABILITY-VACATION L/T	241,660.52

Total Long-Term Liabilities	268,985.51
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,024,047.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$60,814.99
DEFERRED REVENUE - PROPERTY TAX	199,525.00
FUND BALANCE - UNDESIGNATED	8,123,423.20
EXCESS REVENUE (SPENDING)	25,179.83

Total Fund Balance	\$8,408,943.02
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Total Fund Equity	\$40,432,990.17
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TOTAL LIABILITIES AND FUND EQUITY	\$41,176,986.65
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending July 31, 2012

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 8,152,908	\$ 8,152,908
Total revenues	1,011,450	1,011,450
Expenditures:		
Operating	(975,211)	(975,211)
Capital outlays	(11,059)	(11,059)
(Increase) decrease in encumbrances	<u>(29,485)</u>	<u>(29,485)</u>
Ending surplus (deficit)	<u>\$ 8,148,603</u>	<u>\$ 8,148,603</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward For Period ending July 31, 2012

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollforward					
Commercial checking	\$ 13,935	12,149	\$ (476,338)	\$ 459,000	\$ 8,746
Payroll	17,412	11	(477,530)	701,015	240,908
Petty cash	2,000	-	-	-	2,000
Savings	695,424	1,163,717	(45,673)	39,985	1,853,453
CDs - Bank of Ann Arbor	2,000,000	-	-	(1,200,000)	800,000
Investments - Bank of Ann Arbor	3,331,486	10,853	-	-	3,342,339
Investments - United Bank and Trust	1,869,257	16,054	-	-	1,885,311
Westerman Fund	43,040	4	-	-	43,044
Shafer Fund	10,459	1	-	-	10,460
Holtrey Fund	330,949	44	-	-	330,993
Keniston Fund	30,265	3	-	-	30,268
WLBPD	37,022	3	-	-	37,025
	<u>\$ 8,381,249</u>	<u>\$ 1,202,839</u>	<u>\$ (999,541)</u>	<u>\$ -</u>	<u>\$ 8,584,547</u>
Year-to-date rollforward					
Commercial checking	\$ 13,935	12,149	\$ (476,338)	\$ 459,000	\$ 8,746
Payroll	17,412	11	(477,530)	701,015	240,908
Petty cash	2,000	-	-	-	2,000
Savings	695,424	1,163,717	(45,673)	39,985	1,853,453
CDs - Bank of Ann Arbor	2,000,000	-	-	(1,200,000)	800,000
Investments - Bank of Ann Arbor	3,331,486	10,853	-	-	3,342,339
Investments - United Bank and Trust	1,869,257	16,054	-	-	1,885,311
Westerman Fund	43,040	4	-	-	43,044
Shafer Fund	10,459	1	-	-	10,460
Holtrey Fund	330,949	44	-	-	330,993
Keniston Fund	30,265	3	-	-	30,268
WLBPD	37,022	3	-	-	37,025
	<u>\$ 8,381,249</u>	<u>\$ 1,202,839</u>	<u>\$ (999,541)</u>	<u>\$ -</u>	<u>\$ 8,584,547</u>

System: 8/13/2012 4:56:54 PM
 User Date: 8/13/2012

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 1
 User ID: NIEMANK

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	7/1/2012
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
044175	3PLAYMED	3PLAY MEDIA	7/25/2012	CHECK	PMCHK00001471	\$7,215.46
044066	4IMPRINT	4IMPRINT, INC	7/12/2012	CHECK	PMCHK00001467	\$15,151.49
044176	AGRSER	A GROWING SERVICE LLC	7/25/2012	CHECK	PMCHK00001471	\$340.00
044071	ARENTEA	A-1 RENTAL, INC.	7/12/2012	CHECK	PMCHK00001467	\$117.50
044136	AFTDEL	AFTERNOON DELIGHT	7/12/2012	CHECK	PMCHK00001469	\$127.70
044177	AIMGAR	AIMEE GARGUS	7/25/2012	CHECK	PMCHK00001471	\$32.15
044125	ALLHANDS	ALL HANDS ACTIVE	7/12/2012	CHECK	PMCHK00001468	\$100.00
044067	ALLMOR	ALLISON MORRIS	7/12/2012	CHECK	PMCHK00001467	\$47.34
044040	AMACOM	AMAZON.COM CREDIT PLAN	7/5/2012	CHECK	PMCHK00001465	\$2,047.51
044137	AMBAUM	AMBAUMINABLE LLC	7/17/2012	CHECK	PMCHK00001470	\$500.00
044068	AMEX	AMERICAN EXPRESS	7/12/2012	CHECK	PMCHK00001467	\$52,399.21
044046	CITOF2	ANN ARBOR LESLIE SCIENCE & NAT	7/5/2012	CHECK	PMCHK00001465	\$1,264.39
044069	ANNARB	ANN ARBOR OBSERVER	7/12/2012	CHECK	PMCHK00001467	\$1,688.40
044070	ARBSPR	ARBOR SPRING WATER CO.	7/12/2012	CHECK	PMCHK00001467	\$41.60
044178	AROKAU	ARON KAUFMAN	7/25/2012	CHECK	PMCHK00001471	\$100.00
044220	ATTMOB	AT&T MOBILITY	7/30/2012	CHECK	PMCHK00001473	\$1,398.15
044139	BBCAUD	AUDIO GO	7/17/2012	CHECK	PMCHK00001470	\$1,478.18
044205	AUGWOR	AUGUST WORLEY	7/27/2012	CHECK	PMCHK00001472	\$850.00
044072	B&H	B&H PHOTO-VIDEO	7/12/2012	CHECK	PMCHK00001467	\$17,100.01
044041	BARNOB1	BARNES & NOBLE INC.	7/5/2012	CHECK	PMCHK00001465	\$1,118.96
044138	BARNOB1	BARNES & NOBLE INC.	7/17/2012	CHECK	PMCHK00001470	\$1,146.54
044073	BATPLU	BATTERIES PLUS	7/12/2012	CHECK	PMCHK00001467	\$154.89
044074	BEADEL	BEAU DELOACH	7/12/2012	CHECK	PMCHK00001467	\$50.00
044126	BETBAT	BETH BATTEY	7/12/2012	CHECK	PMCHK00001468	\$150.00
044042	BETMAN	BETH MANUEL	7/5/2012	CHECK	PMCHK00001465	\$30.19
044075	BETBEC	BETSY BECKERMAN	7/12/2012	CHECK	PMCHK00001467	\$500.00
044140	BLAAUD	BLACKSTONE AUDIO BOOKS	7/17/2012	CHECK	PMCHK00001470	\$386.40
044206	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	7/27/2012	CHECK	PMCHK00001472	\$51,755.12
044207	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	7/27/2012	CHECK	PMCHK00001472	\$5,423.50
044141	BOOWHO	BOOK WHOLESALERS, INC.	7/17/2012	CHECK	PMCHK00001470	\$115.03
044179	BP	BP	7/25/2012	CHECK	PMCHK00001471	\$332.98
044127	BRAPAT	BRAD PATULLO	7/12/2012	CHECK	PMCHK00001468	\$1,200.00
044076	BREWER	BREWER'S	7/12/2012	CHECK	PMCHK00001467	\$488.78
044128	BRIWEC	BRIAN WECHT	7/12/2012	CHECK	PMCHK00001468	\$169.86
044142	BRIAUD	BRILLIANCE AUDIO, INC.	7/17/2012	CHECK	PMCHK00001470	\$203.40
044143	BRODCO	BRODART CO.	7/17/2012	CHECK	PMCHK00001470	\$4,249.74
044077	BUSVAL	BUSCH'S, INC.	7/12/2012	CHECK	PMCHK00001467	\$36.11
* 044043	BUSCAR	BUSINESS CARD	7/5/2012	CHECK	PMCHK00001465	\$12,713.87
044065	BUSCAR	BUSINESS CARD	7/5/2012	CHECK	PMCHK00001466	\$12,805.57
044082	CHDIST	C & H DISTRIBUTORS, LLC.	7/12/2012	CHECK	PMCHK00001467	\$1,333.63
044078	CAMINN	CAMPUS INN	7/12/2012	CHECK	PMCHK00001467	\$537.00
044144	CANPUB	CANTON PUBLIC LIBRARY	7/17/2012	CHECK	PMCHK00001470	\$4.99
044044	CARVAN	CARLEEN VANDERBOK	7/5/2012	CHECK	PMCHK00001465	\$383.86
044079	CARBRO	CARPENTER BROS.	7/12/2012	CHECK	PMCHK00001467	\$204.85
044080	CARTOP	CARROT-TOP INDUSTRIES, INC.	7/12/2012	CHECK	PMCHK00001467	\$400.97
044081	CDW-G	CDW GOVERNMENT, INC.	7/12/2012	CHECK	PMCHK00001467	\$17,062.22
044145	CDW-G	CDW GOVERNMENT, INC.	7/17/2012	CHECK	PMCHK00001470	\$1,215.68
044170	THOLEA	CENGAGE LEARNING	7/17/2012	CHECK	PMCHK00001470	\$98.15
044146	CENPOI	CENTER POINT PUBLISHING	7/17/2012	CHECK	PMCHK00001470	\$171.36
044045	CHUFOL	CHUCK FOLDS	7/5/2012	CHECK	PMCHK00001465	\$800.00
044083	CINCOR	CINTAS CORPORATION	7/12/2012	CHECK	PMCHK00001467	\$2,347.11
044180	CLABEL	CLASSICAL BELLS	7/25/2012	CHECK	PMCHK00001471	\$200.00
044221	COMCAS	COMCAST	7/30/2012	CHECK	PMCHK00001473	\$34.89
044084	COMALLW	COMPUTER ALLEY WEST	7/12/2012	CHECK	PMCHK00001467	\$885.76
044147	COMALLW	COMPUTER ALLEY WEST	7/17/2012	CHECK	PMCHK00001470	\$244.60
044047	COTINN	COTTAGE INN CATERING SERVICES	7/5/2012	CHECK	PMCHK00001465	\$1,246.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
044129	COTINN	COTTAGE INN CATERING SERVICES	7/12/2012	CHECK	PMCHK00001468	\$283.00
044208	COTINN	COTTAGE INN CATERING SERVICES	7/27/2012	CHECK	PMCHK00001472	\$164.50
044148	COUOF	COUNCIL OF STATE GOV'T/THE//	7/17/2012	CHECK	PMCHK00001470	\$58.50
044049	DKAGEN	D.K. AGENCIES (P) LTD.	7/5/2012	CHECK	PMCHK00001465	\$1,287.40
044085	DEMCO	DEMCO	7/12/2012	CHECK	PMCHK00001467	\$6,065.13
044048	DIEASC	DIEGO ASCANI	7/5/2012	CHECK	PMCHK00001465	\$32.08
044209	DTEENE	DTE ENERGY	7/27/2012	CHECK	PMCHK00001472	\$33,737.71
044050	ELIBLA	ELISE BLAAUW	7/5/2012	CHECK	PMCHK00001465	\$250.00
044181	EMPASS	EMPLOYEE ASSISTANCE PROGRAM	7/25/2012	CHECK	PMCHK00001471	\$1,260.00
044051	ERISCH	ERIC SCHOENBAECHLER	7/5/2012	CHECK	PMCHK00001465	\$39.71
044087	ERIHHEL	ERIN HELMRICH	7/12/2012	CHECK	PMCHK00001467	\$1,196.93
044182	ERIHHEL	ERIN HELMRICH	7/25/2012	CHECK	PMCHK00001471	\$29.95
044052	FASTSP	FAST SPLASH CAR WASH, INC.	7/5/2012	CHECK	PMCHK00001465	\$6.00
044088	FRIOF	FRIENDS OF THE ANN ARBOR	7/12/2012	CHECK	PMCHK00001467	\$1,046.75
044149	FULCOM	FULL COMPASS SYSTEMS, LTD	7/17/2012	CHECK	PMCHK00001470	\$625.24
044169	THOGAL	GALE	7/17/2012	CHECK	PMCHK00001470	\$985.69
044089	GENBIN	GENERAL BINDING CORPORATION	7/12/2012	CHECK	PMCHK00001467	\$136.85
044150	GENDIS	GENESE DISTRICT LIBRARY	7/17/2012	CHECK	PMCHK00001470	\$78.00
044124	WWGRAI	GRAINGER	7/12/2012	CHECK	PMCHK00001467	\$909.31
044204	WWGRAI	GRAINGER	7/25/2012	CHECK	PMCHK00001471	\$731.56
044210	FIRMAR	GREEN ROAD ASSOCIATES, LP	7/27/2012	CHECK	PMCHK00001472	\$3,208.33
044151	HFGROUP	HF GROUP LLC	7/17/2012	CHECK	PMCHK00001470	\$946.87
044211	JENSKI	JENNIFER SKIDMORE	7/27/2012	CHECK	PMCHK00001472	\$150.00
044090	JERWHE	JEREMY WHEELER	7/12/2012	CHECK	PMCHK00001467	\$300.00
044183	JOHJEN	JOHN JOSEPH JENDZA	7/25/2012	CHECK	PMCHK00001471	\$100.00
044152	KALPUB	KALAMAZOO PUBLIC LIBRARY	7/17/2012	CHECK	PMCHK00001470	\$40.00
044053	KATCHY	KATIE CHYNOWETH	7/5/2012	CHECK	PMCHK00001465	\$27.47
044091	KINCAR	KINGDOM CARTRIDGE	7/12/2012	CHECK	PMCHK00001467	\$360.00
044092	KOLOSS	KOLOSSOS	7/12/2012	CHECK	PMCHK00001467	\$469.25
044184	LANJAE	LANA JAEGER-BARSTAD	7/25/2012	CHECK	PMCHK00001471	\$66.42
044153	LAPCOU	LAPEER DISTRICT LIBRARY	7/17/2012	CHECK	PMCHK00001470	\$12.95
044155	LEXMAT	LEXISNEXIS MATTHEW BENDER	7/17/2012	CHECK	PMCHK00001470	\$108.54
044054	LCAESPIZ	LITTLE CAESARS PIZZA	7/5/2012	CHECK	PMCHK00001465	\$87.50
044093	LCAESPIZ	LITTLE CAESARS PIZZA	7/12/2012	CHECK	PMCHK00001467	\$70.50
044154	LCAESPIZ	LITTLE CAESARS PIZZA	7/17/2012	CHECK	PMCHK00001470	\$178.90
044185	MAGNATUNE	MAGNATUNE	7/25/2012	CHECK	PMCHK00001471	\$10,000.00
044188	NEOPOS	MAIL FINANCE, INC.	7/25/2012	CHECK	PMCHK00001471	\$226.29
044212	MAKERWO	MAKER WORKS	7/27/2012	CHECK	PMCHK00001472	\$275.00
044213	MARWAY	MARTIN-WAYMIRE	7/27/2012	CHECK	PMCHK00001472	\$3,198.70
044214	MATHNAS	MATHNASIUM	7/27/2012	CHECK	PMCHK00001472	\$250.00
044156	MAYDIS	MAYVILLE DISTRICT LIBRARY	7/17/2012	CHECK	PMCHK00001470	\$31.99
044186	MCM1	MCM1	7/25/2012	CHECK	PMCHK00001471	\$350.04
044094	MCMCK	MCNAUGHTON-MCKAY	7/12/2012	CHECK	PMCHK00001467	\$71.60
044095	METCOM	METCOM	7/12/2012	CHECK	PMCHK00001467	\$1,226.55
044215	METLIFE	METLIFE SBC	7/27/2012	CHECK	PMCHK00001472	\$7,468.35
044187	MICLIBA	MICHIGAN LIBRARY ASSOCIATION	7/25/2012	CHECK	PMCHK00001471	\$3,883.00
044096	MICOFF	MICHIGAN OFFICE SOLUTIONS	7/12/2012	CHECK	PMCHK00001467	\$8,780.00
044055	MICPRI	MICHIGAN PRINTER SERVICE	7/5/2012	CHECK	PMCHK00001465	\$129.50
044097	MICRAD	MICHIGAN RADIO	7/12/2012	CHECK	PMCHK00001467	\$1,000.00
044098	MICTHE	MICHIGAN THEATER	7/12/2012	CHECK	PMCHK00001467	\$742.51
044157	MIDTAP	MIDWEST TAPE	7/17/2012	CHECK	PMCHK00001470	\$20,138.23
044158	MILARB	MILLINGTON ARBELA DISTRICT LIB	7/17/2012	CHECK	PMCHK00001470	\$9.95
044130	MONHIG	MONICA HIGMAN	7/12/2012	CHECK	PMCHK00001468	\$100.00
044056	MOVLIC	MOVIE LICENSING USA	7/5/2012	CHECK	PMCHK00001465	\$100.00
044099	NATTIM	NATIONAL TIME & SIGNAL CORPORA	7/12/2012	CHECK	PMCHK00001467	\$3,418.00
044131	NEIKAP	NEIL KAPLAN	7/12/2012	CHECK	PMCHK00001468	\$550.00
044057	NEXCOM	NEXTEL COMMUNICATIONS	7/5/2012	CHECK	PMCHK00001465	\$400.22
044159	NICBOO	NICOLA'S BOOKS	7/17/2012	CHECK	PMCHK00001470	\$294.00
044100	NUWAVE	NUWAVE AQUARIUMS	7/12/2012	CHECK	PMCHK00001467	\$226.00
044189	NUWAVE	NUWAVE AQUARIUMS	7/25/2012	CHECK	PMCHK00001471	\$189.00
044190	NVREN	NV RENTALS	7/25/2012	CHECK	PMCHK00001471	\$1,510.00
044101	OFFDEP	OFFICE DEPOT, INC.	7/12/2012	CHECK	PMCHK00001467	\$919.99
044191	OFFDEP	OFFICE DEPOT, INC.	7/25/2012	CHECK	PMCHK00001471	\$213.08

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 Payables Management

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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
044102	PCMALL	PC MALL GOVT	7/12/2012	CHECK	PMCHK00001467	\$13,270.00
044160	PCMALL	PC MALL GOVT	7/17/2012	CHECK	PMCHK00001470	\$1,488.00
044192	PIOJAN	PIONEER JANITORIAL SERVICE	7/25/2012	CHECK	PMCHK00001471	\$10,398.41
044103	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/12/2012	CHECK	PMCHK00001467	\$79.23
044132	PLAROC	PLANET ROCK	7/12/2012	CHECK	PMCHK00001468	\$500.00
044193	PREBUSP	PREMIER BUSINESS PRODUCTS	7/25/2012	CHECK	PMCHK00001471	\$1,472.62
044104	PRITEC	PRINT TECH INC.	7/12/2012	CHECK	PMCHK00001467	\$6,306.99
044058	PRIORITY	PRIORITY HEALTH	7/5/2012	CHECK	PMCHK00001465	\$12,291.47
044225	PRIORITY	PRIORITY HEALTH	7/30/2012	CHECK	PMCHK00001474	\$7,368.41
044109	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	7/12/2012	CHECK	PMCHK00001467	\$2,775.00
044161	RANHO	RANDOM HOUSE, INC.	7/17/2012	CHECK	PMCHK00001470	\$2,599.48
044105	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	7/12/2012	CHECK	PMCHK00001467	\$36.00
044162	RECBOO	RECORDED BOOKS, INC.	7/17/2012	CHECK	PMCHK00001470	\$3,529.00
044106	REELAW	REED LAW GROUP	7/12/2012	CHECK	PMCHK00001467	\$125.00
044163	RENUPH	RENDEL'S UPHOLSTERING & INTERI	7/17/2012	CHECK	PMCHK00001470	\$75.00
044107	REPINC	REPROGRAPHICS, INC.	7/12/2012	CHECK	PMCHK00001467	\$138.56
044059	REPPAR	REPUBLIC PARKING	7/5/2012	CHECK	PMCHK00001465	\$140.00
044133	RICMEN	RICHARD MENDEL	7/12/2012	CHECK	PMCHK00001468	\$100.00
044108	RICBUS	RICOH AMERICAS CORP	7/12/2012	CHECK	PMCHK00001467	\$362.30
044222	RICBUS	RICOH AMERICAS CORP	7/30/2012	CHECK	PMCHK00001473	\$546.00
044194	ROHELA	ROHIN ELANGOVAN	7/25/2012	CHECK	PMCHK00001471	\$34.99
044110	ROYLIM	ROYAL LIMOUSINE	7/12/2012	CHECK	PMCHK00001467	\$182.90
044113	SFSTRO	S.F. STRONG, INC.	7/12/2012	CHECK	PMCHK00001467	\$92.97
044164	SALREP	SALINE REPORTER	7/17/2012	CHECK	PMCHK00001470	\$58.00
044086	ENLENT	SANDRA GREENSTONE	7/12/2012	CHECK	PMCHK00001467	\$2,537.50
044111	SARKEL	SARA MELTON KELLER	7/12/2012	CHECK	PMCHK00001467	\$600.00
044165	SCHAUMB	SCHAUMBURG TWP DISTRICT LIBRAR	7/17/2012	CHECK	PMCHK00001470	\$11.00
044112	SCHSEC	SCHILKE SECURITY	7/12/2012	CHECK	PMCHK00001467	\$145.00
044216	SCHELE	SCHINDLER ELEVATOR CORPORATION	7/27/2012	CHECK	PMCHK00001472	\$580.87
044060	SHEAUG	SHERLONYA TURNER	7/5/2012	CHECK	PMCHK00001465	\$156.73
044114	SHEAUG	SHERLONYA TURNER	7/12/2012	CHECK	PMCHK00001467	\$17.00
044196	SSKITTEN	SLIGHTLY SMITTEN KITTEN	7/25/2012	CHECK	PMCHK00001471	\$170.00
044061	SOULAH	SOURAYA LAHAM	7/5/2012	CHECK	PMCHK00001465	\$224.88
044195	SPRINT	SPRINT PCS	7/25/2012	CHECK	PMCHK00001471	\$531.58
044115	STAHAR	STADIUM HARDWARE	7/12/2012	CHECK	PMCHK00001467	\$198.95
044116	STEOSB	STEVE OSBURN	7/12/2012	CHECK	PMCHK00001467	\$25.00
044166	SUPERD	SUPER D	7/17/2012	CHECK	PMCHK00001470	\$844.59
044167	TANMED	TANTOR MEDIA	7/17/2012	CHECK	PMCHK00001470	\$35.99
044197	THECRE	THE CREATURE CONSERVANCY	7/25/2012	CHECK	PMCHK00001471	\$197.00
044198	TMGROU	THE TM GROUP INC	7/25/2012	CHECK	PMCHK00001471	\$2,980.00
044168	THOCOO	THOMAS COOLEY LAW SCHOOL	7/17/2012	CHECK	PMCHK00001470	\$33.00
044134	TIMGRI	TIM GRIMES	7/12/2012	CHECK	PMCHK00001468	\$1,329.14
044199	TOMSMI	TOM SMITH	7/25/2012	CHECK	PMCHK00001471	\$52.97
044062	TONBIC	TONIA BICKFORD	7/5/2012	CHECK	PMCHK00001465	\$68.92
044117	TOTVEN	TOTAL VENDING & COFFEE SERVICE	7/12/2012	CHECK	PMCHK00001467	\$115.80
044171	TRIGON	TRIGONIX	7/17/2012	CHECK	PMCHK00001470	\$19,338.25
044172	ULVCRO	ULVERCROFT USA	7/17/2012	CHECK	PMCHK00001470	\$6.75
044217	UNIOMA	UNIQUE MANAGEMENT SERVICES, IN	7/27/2012	CHECK	PMCHK00001472	\$1,279.85
044118	UNIPAR	UNITED PARCEL SERVICE	7/12/2012	CHECK	PMCHK00001467	\$99.77
044200	UNIPAR	UNITED PARCEL SERVICE	7/25/2012	CHECK	PMCHK00001471	\$53.17
044218	UNUMPRO	UNUM LIFE INSURANCE	7/27/2012	CHECK	PMCHK00001472	\$2,981.18
044063	VANDEC	VANESSA DECKER	7/5/2012	CHECK	PMCHK00001465	\$100.00
044223	VERWIRC	VERIZON WIRELESS	7/30/2012	CHECK	PMCHK00001473	\$569.66
044135	VICBRO	VICKI BROWNE	7/12/2012	CHECK	PMCHK00001468	\$46.80
044173	VICBRO	VICKI BROWNE	7/17/2012	CHECK	PMCHK00001470	\$346.89
044201	VICDUR	VICTORIA FORMAN DURANONA	7/25/2012	CHECK	PMCHK00001471	\$50.00
044202	VICMOB	VICTORIA MOBLEY	7/25/2012	CHECK	PMCHK00001471	\$100.00
044064	VIKGRE	VIKKI GREEN	7/5/2012	CHECK	PMCHK00001465	\$500.00
044119	VOSLIG	VOSS LIGHTING	7/12/2012	CHECK	PMCHK00001467	\$1,743.16
044120	WASHTR	WASHTENAW COUNTY TREASURER	7/12/2012	CHECK	PMCHK00001467	\$8,164.64
044203	WASMAN	WASTE MANAGEMENT OF MICHIGAN	7/25/2012	CHECK	PMCHK00001471	\$132.63
044121	WEMU	WEMU	7/12/2012	CHECK	PMCHK00001467	\$1,000.00
044122	WENSTA	WENDY ST. ANTOINE	7/12/2012	CHECK	PMCHK00001467	\$180.26

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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
044174	WMU	WESTERN MICHIGAN UNIVERSITY	7/17/2012	CHECK	PMCHK00001470	\$88.50
044219	WESENT	WESTGATE ENTERPRISES, LLC	7/27/2012	CHECK	PMCHK00001472	\$6,855.00
044123	WORCLAL	WORLD CLASS LEARNING MATERIALS	7/12/2012	CHECK	PMCHK00001467	\$67.45
044224	XEROX	XEROX CORPORATION	7/30/2012	CHECK	PMCHK00001473	\$926.13
Total Checks: 186						Total Amount of Checks: \$449,696.61

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2012 OFFICERS

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Vice President Prue Rosenthal
Treasurer Barbara Murphy
Secretary Jan Barney Newman

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Josie Parker Director
Kenneth Nieman Associate Director of Finance/HR, Operations,
Building Programs
Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311