



Regular Meeting Agenda

Monday, December 12, 2016

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December 2016

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				1	2	3
4	5	6	7	8	9	10
11	12 AADL Board Mtg	13	14	15	16	17
18	19	20	21	22	23	24 Closed Holiday
25 Closed Holiday	26	27	28	29	30	31

January 2017

S	M	T	W	T	F	S
1 Closed Holiday	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 AADL Board Mtg	18	19	20	21
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February 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Tentative Board Mtg	21	22	23	24	25
26	27	28				

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, December 12, 2016 at 7:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI

REGULAR MEETING AGENDA

- 16-232 I. CALL TO ORDER
- 16-233 II. ATTENDANCE
- 16-234 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 16-235 IV. CONSENT AGENDA
- CA-1 Approval of Minutes of October 17, 2016 and November 14,
 2016 (pp. 3-24)
- CA-2 Approval of October and November Disbursements (pp. 25-34)
- 16-236 V. CITIZENS' COMMENTS
- 16-237 VI. FINANCIAL REPORT (pp. 35-42)
- 16-238 VII. COMMITTEE REPORTS
- 16-239 A. EXECUTIVE COMMITTEE
- 16-240 B. BUDGET & FINANCE COMMITTEE
- 16-241 VIII. DIRECTOR'S REPORT (pp. 43-47)
 Josie B. Parker, Director
- 16-242 IX. NEW BUSINESS
- 16-243 A. AUDITOR'S REPORT
 Nate Baldermann, Rehmann
 30 minutes

- 16-244 B. RESOLUTION TO ACCEPT THE 2015-2016 FINANCIAL
AUDIT (p. 48)
(Item of action)
- 16-245 X. CITIZENS' COMMENTS
- 16-246 XI. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

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ANN ARBOR DISTRICT LIBRARY BOARD
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- 16-205 I. CALL TO ORDER
- President Barney Newman called the meeting to order at 6:58 p.m.
- 16-206 II. ATTENDANCE
- Board Present: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell
 Board Absent: Margaret Leary, Jamie Vander Broek
 Staff: Eli Neiburger, Josie Parker, Karen Wilson (recorder)
- 16-207 III. APPROVAL OF AGENDA
 (Item of action)
- Vice President Surovell, supported by Trustee Kaplan, moved to approve the agenda.
- AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None
- Motion passed 5-0.
- 16-208 IV. CONSENT AGENDA
- CA-1 Approval of Minutes of September 19, 2016
- CA-2 Approval of Disbursements
- Treasurer Rosenthal, supported by Trustee Leija moved to approve the consent agenda.
- AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None
- Motion passed 5-0.
- 16-209 V. CITIZENS' COMMENTS
- There were no citizens' comments.

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16-210 VI. COMMITTEE REPORTS

16-211 A. EXECUTIVE COMMITTEE

President Barney Newman reported the Executive Committee had met and minutes of that meeting were distributed to the Board. Additional discussion is slated further on the agenda.

16-212 VII. DIRECTOR'S REPORT

In addition to the written report in the Board packet, Director Parker gave an audio-visual presentation highlighting:

The Washtenaw Reads authors' visit scheduled for February 7, 2017 at Rackham Auditorium.

Traverwood MSE wall project is underway. Landscaping and concrete work will also be undertaken.

Director Parker recognized AADL Volunteer Coordinator Shoshana Hurand on the AADL Volunteer Program Pilot Project.

A schematic drawing was shown for the Downtown Library restroom rehabilitation project. O'Neal Construction is the project manager and Rich Henes of Cornerstone Design is the architect. The project is slated to begin in January 2017.

October 31st is the roll out date for the AADL Call Center. A core group of AADL staff will be answering calls from the public. Renewal line/switchboard/public desk inquiries will be filtered and answered by staff to avoid sending callers into long queues. The center will be staffed and operated Monday's from 10:00 a.m. to 5:00 p.m. and Tuesday through Friday from 12:00 p.m. to 5:00 p.m.

Moving the Archive is still slated for mid to late November. A mockup of the Archive space on South Industrial was viewed. Oxford Companies is in the process of upgrading the space to accommodate the collection. A tour for the Board will be scheduled once the location is ready.

The 2015-2016 audit presentation has been scheduled for the December 2016 AADL Board meeting.

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Requests for quotes on the website graphic redesign have been sent out and are due back by November 7th.

Thirty-five AAPS Media Specialists met last week at Westgate with Director Parker and Deputy Director Neiburger. Discussion ensued around AADL's ability to collaborate and provide support to the schools. The group was very complimentary about the Westgate Branch.

16-213 VIII. OLD BUSINESS

16-175 A. COMMUNICATION PROPOSAL FOR CONSIDERATION
 (Item of discussion)

President Barney Newman presented the communication proposal on behalf of Secretary Leary.

Board members discussed the need for review of the document at this point in time. Bylaw changes made in July have not been in place long enough to determine their effectiveness, and no specific issues have been brought to the Board outlining a lack of communication.

Trustee Leija, supported by Treasurer Rosenthal, moved to table the communication proposal indefinitely and recommend that the Executive Committee consider taking it up again in the new year.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 5-0.

16-201 B. RESOLUTION TO TRANSFER FROM THE FUND
BALANCE TO THE CAPITAL PROJECTS FUND
 (Item of discussion and action)

The following resolution was offered by Treasurer Rosenthal, and supported by Trustee Leija:

THE BOARD RESOLVES:

- 1.) To transfer \$861,280.00 from the Fund Balance to the Capital Projects Fund for the Traverwood Branch project for:

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- a. SME Wall - \$638,000.00
- b. Landscaping - \$76,000.00
- c. Concrete Repairs - \$35,000.00
- d. Corten - \$20,000.00
- e. Design Costs and Contingency - \$92,280.00

2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Vice President Surovell requested that an overview of the project be presented.

Nicole Wallace of O’Neal Construction noted that figures provided were based on historical data and cost estimates as they have been done in the past by O’Neal. Any cost savings are returned to the client. Facilities Manager Lemorie spoke to concrete costs and that landscaping costs were provided by InSite Design Studio.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
NAYS: None

Motion passed 5-0.

16-214 IX. NEW BUSINESS

16-215 A. RESOLUTION TO SUPPORT REGIONAL TRANSIT
(Item of action)

President Barney Newman presented the regional transit resolution on behalf of Secretary Leary.

The following resolution was offered by Treasurer Rosenthal, and supported by Trustee Kaplan:

WHEREAS, The Ann Arbor District Library has tried to place its buildings where they are accessible both by car and by public transportation; and

WHEREAS, AADL, like all employers, wants to attract skilled workers; and is aware that the transit disconnection between Ann Arbor and the rest of the region makes it more difficult to attract skilled workers; and

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WHEREAS, AADL like all businesses, wants to attract as many customers as possible, and believes that better transit connections will improve the ability of users to reach its buildings; and

WHEREAS, a 2016 market scan commissioned by the DDA estimated that the number of new jobs in downtown Ann Arbor could increase by as many as 3,500 over the next five years; this increase may lead to greater traffic congestion and sustained parking challenges in downtown if more transit alternatives are not provided; and

WHEREAS, The 2015 Nelson/Nygaard study commissioned by the DDA set forward support for rail-based public transit, noting it may help reduce downtown commuter parking demand and traffic congestion, improve access and mobility, and strengthen downtown's market viability to attract more library users, residents, employers, and visitors; and

WHEREAS, The Regional Transit Authority of Southeast Michigan was created to plan for and coordinate public transportation in the four-county region of Washtenaw, Oakland, Macomb, and Wayne Counties including the City of Detroit; and

WHEREAS, The RTA Regional Master Transit Plan includes passenger rail service connecting Ann Arbor to Detroit including local feeder service to downtown Ann Arbor, bus rapid transit connecting downtown Ann Arbor with Ypsilanti, and commuter express service connecting downtown Ann Arbor with Plymouth/Livonia/Canton, among other services; and

WHEREAS, The creation of a connected regional transit system will support the growth and prosperity of downtown and the rest of Ann Arbor;

NOW THEREFORE BE IT RESOLVED, In support of its mission to increase access by all to the AADL, to be environmentally responsible, and to make Ann Arbor a stronger community, the Ann Arbor District Library joins the Ann Arbor City Council, the Washtenaw County Board of Commissioners, and the Ann Arbor Downtown Development Authority, Ypsilanti DDA, Ypsilanti District Library Board, Ann Arbor/Ypsilanti Chamber of Commerce, Washtenaw County Commission, Huron Valley Labor Federation in supporting the RTA Plan for regional transit, with the goal of linking downtown Ann Arbor with the rest of the four county region for the purpose of greater economic vitality and

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quality of life;

RESOLVED FUTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Board members expressed their concerns supporting a tax increase being proposed by another governmental body not entirely located in Washtenaw County and concerns regarding the AADL Board's non-partisan origin.

Trustee Kaplan, supported by Vice President Surovell, moved to table the motion indefinitely.

AYES: Kaplan, Barney Newman, Surovell

NAYS: Leija, Rosenthal

Motion passed 3-2.

16-216

B. RESOLUTION RECOGNIZING OCTOBER 16-22, 2016 AS
NATIONAL FRIENDS OF LIBRARIES WEEK
 (Item of action)

The following resolution was offered by Vice President Surovell, and supported by Trustee Leija:

WHEREAS, The Friends of the Ann Arbor District Library, established by local citizens in 1953, recognizes the critical importance of a securely-established public library and has provided loyal and consistent support for the development of our highly-respected District Library system;

WHEREAS, The Friends has continuously raised funds and resources for the District Library, thereby providing support for programming, equipment, collections, special educational events and exhibits, and outreach to the community;

WHEREAS, the work of the Friends highlights the fact that our library is a cornerstone of the community's access to education and enrichment and aims to encourage everyone, from small children to senior citizens, to engage in the joy of life-long learning through use of the library's resources;

WHEREAS, the Friends understand the critical importance of public awareness of the library's needs and resources and endeavors to sustain community support for the District Library

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and its collections and services;

WHEREAS, the Friends' gift of their time and commitment to the Ann Arbor District Library demonstrates the way that volunteerism leads to positive civic engagement and the betterment of our community;

NOW THEREFORE, BE IT RESOLVED THAT the Ann Arbor District Library Board of Trustees proclaims October 16-22, 2016 as Friends of Libraries week in Ann Arbor, County of Washtenaw, Michigan and urges everyone to join the Friends of the Ann Arbor District Library and thank them for all they do to make our library and community so much better;

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 5-0.

16-217

C. RESOLUTION OF THANKS TO T.C. WILLIAMS UPON HIS RETIREMENT

(Item of action)

The following resolution was offered by Treasurer Rosenthal, and supported by Trustee Leija:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Ted C. (T.C.) Williams for his service as an employee from January 15, 2015 to September 1, 2016 of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 5-0.

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16-218 X. CITIZENS' COMMENTS

There were no additional citizens' comments.

16-219 XI. ADJOURNMENT

President Barney Newman adjourned the meeting at 8:08 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on October 17, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-216**

**RESOLUTION RECOGNIZING OCTOBER 16-22, 2016 AS NATIONAL
FRIENDS OF LIBRARIES WEEK**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October, 2016 at 7:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Margaret Leary, Jamie Vander Broek

The following resolution was offered by Vice President Surovell, and supported by Trustee Leija:

WHEREAS, The Friends of the Ann Arbor District Library, established by local citizens in 1953, recognizes the critical importance of a securely-established public library and has provided loyal and consistent support for the development of our highly-respected District Library system;

WHEREAS, The Friends has continuously raised funds and resources for the District Library, thereby providing support for programming, equipment, collections, special educational events and exhibits, and outreach to the community;

WHEREAS, the work of the Friends highlights the fact that our library is a cornerstone of the community's access to education and enrichment and aims to encourage everyone, from small children to senior citizens, to engage in the joy of life-long learning through use of the library's resources;

WHEREAS, the Friends understand the critical importance of public awareness of the library's needs and resources and endeavors to sustain community support for the District Library and its collections and services;

WHEREAS, the Friends' gift of their time and commitment to the Ann Arbor District Library demonstrates the way that volunteerism leads to positive civic engagement and the betterment of our community;

NOW THEREFORE, BE IT RESOLVED THAT the Ann Arbor District Library Board of Trustees proclaims October 16-22, 2016 as Friends of Libraries week in Ann Arbor, County of Washtenaw, Michigan and urges everyone to join the Friends of the Ann Arbor District Library and thank them for all they do to make our library and community so much better;

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 17, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-217**

RESOLUTION OF THANKS TO TED C. WILLIAMS UPON HIS RETIREMENT

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October 2016 at 7:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Margaret Leary, Jamie Vander Broek

The following resolution was offered by Treasurer Rosenthal, and supported by Trustee Leija:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Ted C. (T.C.) Williams for his service as an employee from January 15, 2015 to September 1, 2016 of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 17, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

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ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
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16-220 I. CALL TO ORDER

President Barney Newman called the meeting to order at 7:02 p.m.

16-221 II. ATTENDANCE

Board Present: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell (arr. 7:06 p.m.), Jamie Vander Broek

Board Absent: None

Staff: Josie Parker, Eli Neiburger, Len Lemorie, Karen Wilson
(recorder)

16-222 III. APPROVAL OF AGENDA
(Item of action)

Trustee Leija, supported by Treasurer Rosenthal, moved to approve the agenda.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,
Vander Broek

NAYS: None

Motion passed 6-0.

16-223 IV. CITIZENS' COMMENTS

Victoria Green

Hi everyone, thank you for letting me speak. I am Victoria Green, I live at 803 Sycamore Place here in Ann Arbor and I am newly elected to the Board. I mostly wanted to introduce myself to people and give you just a little tiny bit of background about myself. So I have lived in Ann Arbor about 20-25 years near the intersection of State and Stadium. I came here from Delaware originally. I came to practice English literature at the University, but I spent my career in IT at the University, of course. I wanted to say a few things about what I am excited about serving on the Library board for. Mostly, because you all have done a terrific job I think our library is fabulous. I think that the Board and the staff

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have made great decisions. When I look at what the Library was like 20 years ago, it was great then but the choices you have made about changes have been terrific. When I look at the strategic plan, the strategic plan that I am eager to help move forward, I wanted to say thank you for making my job look easy. I also wanted to say that in the course of running I talked to a million people about the library, and this was tough election cycle for a lot of us, people were told I was running for the Library Board, they would say oh I love the Library, I love Westgate. So it was a great way to get involved in local politics because people so much appreciate the choices the Library has made over the last couple decades. So one or two things about what my interests are. I am interested in IT and I work in Information Technology but it's just a tactic not a strategy to say we are going to do something you need IT to support things that people actually want not rather than to just to have IT in and of itself. I think that's all I have to say. Thank you so much.

Colleen Sherman

Hello, I am Colleen Sherman and I live at 918 S. Seventh near the corner of Pauline. Last week I was elected to the Library Board so I'll be joining you in January, you know that. Why did I run for Library Board? Many people have asked me that. I ran for Library Board because Victoria said it's fabulous. I talked a lot to the team of women I ran with about my interest in the innovation of, not just the tools section, but all things. How innovation imbibes with what the Library does and I think that carries out into the community in ways you typically don't see with governmental agencies and these public entities usually don't work to inspire innovation. So I think that's rare. I don't want to say I am a preservationist, I'm all about embracing change, but change that builds on what's been done already. It's all I've got, thank you, I look forward to working with you and for those of you that are terming off you're my heroes. I really thought a lot about how being a publicly elected official is different than being a public servant and being a public servant is a big deal, it's a lot of work and it's a lot of time but I am sure like most things that are a lot of work and a lot time, is very rewarding. Thank you.

Linh Song

My name is Linh Song and I am also newly elected to the Library Board. My address is 1290 Bardstown Trail on the Northeast side.

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I have worked with the educational foundation to advocate on behalf of public school students and I am really excited to have this opportunity to work with another public institution that I think Ann Arbor is proud to have. It's a large reason as to why my family has stayed in this community. So, I prepared some remarks that I left at home, but someone kindly emailed to me. I wanted to thank you for this opportunity to express my excitement over being elected to this body. When I first started running for public office, I hesitated, I was unsure if I could find my way through the campaign process. So I was thrilled to come across the best running mates I could have ever imagined to have had. And together we worked hard, we showed up, we came up with a platform, we did our homework, we have a google drive document that keeps growing and then thankfully we captured the majority of the community support behind the future work that we would like to do and then also continue the work that you have started. So our time has been tempered by this time of uncertainty and lack of confidence of the political process but I hope that our experience can be an example for other political, for other potential candidates running for local races. I have heard one reoccurring question as I have gone around the community talking about the library and in the aftermath of the national race, the question has been will the Library provide sanctuary? And I answered yes. So the Library will continue to be a place for learning and sharing but it's meant to launch new ideas, new connections and a way for us to make things, and do things. I hope that we can inspire movement inside and outside of these walls. I am honored to be a part of this. Thank you.

Jamie Vander Broek

As you can see clearly I have the most incredible team of people to run with for election. Thank you to all of you for giving me a chance last summer by appointing me to the Board. I am grateful to have the opportunity to run for office with these women who have been flexible. I think that tonight before we came out here we all were able to share food together with kids running around, and Ottie throwing carrots all over the floor, I think that gives me a lot of excitement for the direction that the group can take. I think there is a lot of vibrancy and I think that it's going to be an exciting time for us going forward. We have Westgate to be very excited and happy and grateful for, but now there are lots of new things for us to put our eyes onto for the future. I think we've elected some great women to tackle the issues and I am looking

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forward to new things.

President Barney Newman expressed her pleasure regarding the incoming Board members. She commented that she attended the Friends Board meeting last week. They had a very successful sale and were very pleased to receive the framed resolution that the Board passed last month honoring them during National Friends of Libraries Week. She also gave them a brief update of the Library's pilot volunteer program.

16-224 V. DIRECTOR'S REPORT
 Josie B. Parker, Director

In addition to the written report in the Board packet, Director Parker gave an audio-visual presentation highlighting:

Tiny Expo is being held on the first floor of the Downtown Library on December 10th followed by the annual Christmas Bells program on December 11th.

Downtown restroom rehabilitation begins in January 2017. Both restrooms will be larger and handicapped accessible.

AADL Call Center began service on Halloween. It is operated on Monday's from 10:00 a.m. to 5:00 p.m. and Tuesday through Friday from Noon to 5:00 p.m. It is a consolidation of the renewals line, switchboard, public desk lines and voice menus. It does not impact direct dial office lines. All calls from the public are answered by a person.

The Archive move is currently on schedule to begin on November 28th.

The Audit Presentation is scheduled for the December 12th Board meeting.

The website graphic design project is slated to begin in January 2017. Requests for proposals were sent and recently received, but have yet to be reviewed. The launch date for the new website is being planned for July 3rd and July 4th. This project will have an impact on fulfilling MeLCat requests, holds and acquisitions. Ample notice will be provided to the public during this process. Tweets and comments regarding Westgate, a photo of the Pittsfield Branch Creature Conservancy program featuring a live

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reindeer and anteater, and the Halloween costume program at the Downtown Library were shown.

Public hours at Westgate are still being studied. Director Parker is in contact with the owners of Sweetwaters and they have expressed that business is outstanding. Programming started in October and the meeting rooms are being reserved. The space is staffed with security on Saturday evenings after Library staff has left for the day. A decision regarding hours and staffing is anticipated after the holiday season.

AADL has been approached by the Library of Michigan to host an Every Child Ready to Read workshop in the spring of 2017 and we are working with them to accommodate this request.

16-225 VI. OLD BUSINESS

16-201 A. UPDATE ON TRAVERWOOD BRANCH CAPITAL PROJECT

Len Lemorie, Facilities Manager

Facilities Manager Lemorie reported progress to date includes: a survey of the property was completed; SME and InSite Design have been retained. Construction documents were due today and a meeting for review has been scheduled at 1:00 p.m. on Monday, November 21st at Traverwood. Nothing unforeseen has been uncovered at this point.

16-226 VII. NEW BUSINESS

16-227 RESOLUTION OF APPRECIATION TO NANCY KAPLAN
(Item of action)

President Barney Newman spoke of Nancy Kaplan as a conscientious, informed and committed community activist; Nancy has served the library for two elected terms. Producer and host of the CTN Other Perspectives who served on the Committee for the Allen Creek Greenway, the Washtenaw Literacy tutor and 2014 City Council candidate, was formerly director of the physical therapy department at Glacier Hills Retirement Community. Now that her attentions are divided between a new generation in her family, we are certain that Nancy's commitment to local matters will be just as well informed if not always top of mind, given the draw of grandchildren in Chicago. She has always been counted

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upon to ask penetrating questions and to make thoughtful independent decisions during her years as an AADL Trustee.

Trustee Leija moved and supported by unanimous consent that the Board resolves,

- 1.) That the Ann Arbor District Library Board would like to officially thank Nancy Kaplan for her six years of outstanding service as an Ann Arbor District Library Board Trustee.
- 2.) That the Ann Arbor District Library Board would like to recognize Nancy Kaplan for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

16-228

RESOLUTION OF APPRECIATION TO MARGARET LEARY
 (Item of action)

President Barney Newman spoke that Margaret's 13 years as Trustee have been important to the community and our library in many ways. A lawyer and the Director of the University Law Library she brought her professional experience to the great benefit to our institution and as a knowledgeable parliamentarian was an invaluable aid should a board president prove incapable of mastering Robert's Rules of Order.

To say that Margaret is seriously committed to public service would be an understatement. She served for a number of years with Trustee Ed Surovell on the Planning Commission before joining the AADL Board and serving twice as the board president. She is the author of *Giving it All Away, the Story of William W. Cook and His Michigan Law Quadrangle* and currently is an independent investigative journalist who will continue to volunteer as a researcher at the Bentley Historical Library.

Vice President Surovell moved and supported by unanimous consent that the Board resolves,

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, NOVEMBER 14, 2016

- 1.) That the Ann Arbor District Library Board would like to officially thank Margaret Leary for her thirteen years of outstanding service as an Ann Arbor District Library Board Trustee.
- 2.) That the Ann Arbor District Library Board would like to recognize Margaret Leary for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

16-229

RESOLUTION OF APPRECIATION TO PRUE ROSENTHAL
 (Item of action)

President Barney Newman spoke that Prue Rosenthal is a celebrity of local community service. Once when a visitor was introduced to her husband Ami Rosenthal as Chairman of Pediatric Cardiology at the University of Michigan, the spokesman referred to her as Prue Rosenthal who ran the rest of the town. Known for her skillful leadership as president of the UMS Board, AADL Board, and the Ann Arbor Jewish Community Center, for 20 years she was a Docent at the University Museum of Art. Along with others she founded Ann Arbor's Save a Heart Foundation and was at different times President and Book Chair of the Ladies' Library Association. In 2007, with her husband, she was awarded the Ann Arbor Jewish Federation Humanitarian Award. The 9 years of her Trusteeship of the Library have been fruitful in no small part because of her participation on the Board.

Trustee Vander Broek moved and supported by unanimous consent that the Board resolves,

- 1.) That the Ann Arbor District Library Board would like to officially thank Prue Rosenthal for her nine years of outstanding service as an Ann Arbor District Library Board Trustee.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE SPECIAL MEETING
MONDAY, NOVEMBER 14, 2016

- 2.) That the Ann Arbor District Library Board would like to recognize Prue Rosenthal for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

16-230

WELCOME TO THE NEWLY ELECTED TRUSTEES OF THE
ANN ARBOR DISTRICT LIBRARY BOARD

Jan B. Newman, President

President Barney Newman welcomed the newly elected trustees to the generations of library board members.

Several Board members welcomed the new members and expressed their appreciation of service to the out-going Board members.

On behalf of the staff, Director Parker expressed her appreciation for the years of service provided by the Board members leaving and welcomed the new members.

16-231 VIII. ADJOURNMENT

President Barney Newman adjourned the meeting at 7:52 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a special meeting held on November 14, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-227**

RESOLUTION OF APPRECIATION TO NANCY KAPLAN

Minutes of a special meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 14th day of November 2016 at 7:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Leija, and seconded by unanimous consent:

THE BOARD RESOLVES:

- 1.) That the Ann Arbor District Library Board would like to officially thank Nancy Kaplan for her six years of outstanding service as an Ann Arbor District Library Board Trustee.
- 2.) That the Ann Arbor District Library Board would like to recognize Nancy Kaplan for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Special Board Meeting held on November 14, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-228**

RESOLUTION OF APPRECIATION TO MARGARET LEARY

Minutes of a special meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 14th day of November 2016 at 7:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Vice President Surovell, and seconded by unanimous consent:

THE BOARD RESOLVES:

- 1.) That the Ann Arbor District Library Board would like to officially thank Margaret Leary for her thirteen years of outstanding service as an Ann Arbor District Library Board Trustee.
- 2.) That the Ann Arbor District Library Board would like to recognize Margaret Leary for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Special Board Meeting held on November 14, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-229**

RESOLUTION OF APPRECIATION TO PRUE ROSENTHAL

Minutes of a special meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 14th day of November 2016 at 7:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Vander Broek, and seconded by unanimous consent:

THE BOARD RESOLVES:

- 1.) That the Ann Arbor District Library Board would like to officially thank Prue Rosenthal for her nine years of outstanding service as an Ann Arbor District Library Board Trustee.
- 2.) That the Ann Arbor District Library Board would like to recognize Prue Rosenthal for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Special Board Meeting held on November 14, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jan Barney Newman, President

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 October 1, 2016 to October 31, 2016

Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
053938	ACCTEM	ACCONTEMPS	10/6/2016	PMCHK00001969	\$ 218.54
053939	AMACOM	AMAZON.COM CREDIT PLAN	10/6/2016	PMCHK00001969	\$ 607.14
053940	ANNAR	ANN ARBOR OBSERVER	10/6/2016	PMCHK00001969	\$ 2,356.60
053941	ANNDRO	ANNE DROZD	10/6/2016	PMCHK00001969	\$ 255.53
053942	APPLE	APPLE, INC.	10/6/2016	PMCHK00001969	\$ 10,249.24
053943	BARBAG	BARRY BAGELS	10/6/2016	PMCHK00001969	\$ 168.84
053944	GDW-G	CDW GOVERNMENT, INC.	10/6/2016	PMCHK00001969	\$ 473.01
053945	CINCOR	CINTAS CORPORATION	10/6/2016	PMCHK00001969	\$ 729.73
053946	COMCAS	COMCAST	10/6/2016	PMCHK00001969	\$ 268.80
053947	CURBCO	CURBCO INC.	10/6/2016	PMCHK00001969	\$ 567.24
053948	DTEENE1	DTE ENERGY	10/6/2016	PMCHK00001969	\$ 14,116.69
053949	GAMESTART	GAMESTART	10/6/2016	PMCHK00001969	\$ 1,600.00
053950	INSDDES	INSITE DESIGN STUDIO	10/6/2016	PMCHK00001969	\$ 530.62
053951	JENMCK	JENN MCKEE	10/6/2016	PMCHK00001969	\$ 103.00
053952	MAIVEN	MAIN STREET VENTURES	10/6/2016	PMCHK00001969	\$ 500.00
053953	MANPOW	MANPOWER	10/6/2016	PMCHK00001969	\$ 1,045.39
053954	MATRIX	MATRIX TRUST CO.	10/6/2016	PMCHK00001969	\$ 20,875.55
053955	MIDTAP	MIDWEST TAPE	10/6/2016	PMCHK00001969	\$ 34,726.66
053956	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	10/6/2016	PMCHK00001969	\$ 396.38
053957	NEOPOST	NEOFUNDS BY NEOPOST	10/6/2016	PMCHK00001969	\$ 619.98
053958	OFFDEP	OFFICE DEPOT, INC.	10/6/2016	PMCHK00001969	\$ 49.69
053959	PACMEC	SHAMBAUGH & SON, L.P.	10/6/2016	PMCHK00001969	\$ 320.00
053960	PLAWIS	PLANT WISE	10/6/2016	PMCHK00001969	\$ 1,893.74
053961	PRITEC	PRINT TECH INC.	10/6/2016	PMCHK00001969	\$ 848.91
053962	QDOBA	QDOBA MEXICAN GRILL	10/6/2016	PMCHK00001969	\$ 1,500.00
053963	RANHOU	PENGUIN RANDOM HOUSE, LLC	10/6/2016	PMCHK00001969	\$ 311.25
053964	RECBOO	RECORDED BOOKS, INC.	10/6/2016	PMCHK00001969	\$ 5,374.91
053965	REGBOO	REGENT BOOK CO., INC.	10/6/2016	PMCHK00001969	\$ 16.06
053966	ROOSRO	ROOSROAST	10/6/2016	PMCHK00001969	\$ 207.54
053967	RUMMED	RUMBLE PACK MEDIA	10/6/2016	PMCHK00001969	\$ 300.00
053968	SCHELE	SCHINDLER ELEVATOR CORP.	10/6/2016	PMCHK00001969	\$ 7,216.74
053969	SCHLIB	SCHOLASTIC INC.	10/6/2016	PMCHK00001969	\$ 456.30
053970	SCHSPE	SCHOOL SPECIALITY	10/6/2016	PMCHK00001969	\$ 68.97
053971	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	10/6/2016	PMCHK00001969	\$ 99.24
053972	STAMIC4	STATE OF MICHIGAN	10/6/2016	PMCHK00001969	\$ 60.00
053973	TDSMET	TDS METROCOM	10/6/2016	PMCHK00001969	\$ 7,339.75
053974	ULINE	ULINE, INC.	10/6/2016	PMCHK00001969	\$ 921.97
053975	UMICHGOV	UNIVERSITY OF MICHIGAN	10/6/2016	PMCHK00001969	\$ 140.00
053976	UMMUSE	KELSEY MUSEUM OF ARCHEOLOGY	10/6/2016	PMCHK00001969	\$ 200.00
053977	UNIPAR	UNITED PARCEL SERVICE	10/6/2016	PMCHK00001969	\$ 77.61
053978	UNITSA	UNITED STATES POSTAL SERVICE	10/6/2016	PMCHK00001969	\$ 5,000.00
053979	WASHTR	WASHTENAW COUNTY TREASURER	10/6/2016	PMCHK00001969	\$ 1,205.82
053980	WASMAN	WASTE MANAGEMENT OF MICHIGAN	10/6/2016	PMCHK00001969	\$ 1,107.20
053981	UNIMMUS	UNIVERSITY OF MICHIGAN MUSEUM	10/7/2016	PMCHK00001970	\$ 200.00

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 October 1, 2016 to October 31, 2016

Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
053982	AANEWS	MLIVE MEDIA GROUP	10/18/2016	PMCHK00001971	\$ 672.00
053983	ALAFIS	ALAN FISK	10/18/2016	PMCHK00001971	\$ 1,500.00
053984	BETBAT	BETH BATTEY	10/18/2016	PMCHK00001971	\$ 540.00
053985	BETJOHN	BETH JOHNSON	10/18/2016	PMCHK00001971	\$ 100.00
053986	BRITRU	BRIAN M. TRUSKOWSKI	10/18/2016	PMCHK00001971	\$ 125.00
053987	CDW-G	CDW GOVERNMENT, INC.	10/18/2016	PMCHK00001971	\$ 714.72
053988	DIADUD	DIANE DUDLEY	10/18/2016	PMCHK00001971	\$ 100.00
053989	KATLET	KATHLEEN LETTS	10/18/2016	PMCHK00001971	\$ 100.00
053990	GROWMIND	GROWING MINDS	10/18/2016	PMCHK00001971	\$ 2,925.00
053991	RAEHOE	RAE HOEKSTRA	10/18/2016	PMCHK00001971	\$ 100.00
053992	HANASH	HANNAH ASHMORE	10/18/2016	PMCHK00001971	\$ 100.00
053993	ELLLIV	ELLEN LIVINGSTON	10/18/2016	PMCHK00001971	\$ 125.00
053994	MICKRE	MICHELLE KRELL KYDD	10/18/2016	PMCHK00001971	\$ 450.00
053995	ELYAUR	ELYSE AURBACH	10/18/2016	PMCHK00001971	\$ 300.00
053996	MARYAN	MARGARET YANG	10/18/2016	PMCHK00001971	\$ 250.00
053997	JOHDOR	JOHN DORSEY	10/18/2016	PMCHK00001971	\$ 100.00
053998	PRITEC	PRINT TECH INC.	10/18/2016	PMCHK00001971	\$ 1,376.22
053999	3PLAYMED	3PLAY MEDIA	10/19/2016	PMCHK00001972	\$ 594.94
054000	4IMPRINT	4IMPRINT, INC.	10/19/2016	PMCHK00001972	\$ 2,574.40
054001	4THTHE	4TH WALL THEATRE CO.	10/19/2016	PMCHK00001972	\$ 2,400.00
054002	A.M. SERV	A.M. SERVICES, INC.	10/19/2016	PMCHK00001972	\$ 4,802.18
054003	ACCTEM	ACCONTEMPS	10/19/2016	PMCHK00001972	\$ 640.53
054004	ADASTR	ADAMS STREET PUBLISHING CO.	10/19/2016	PMCHK00001972	\$ 960.00
054005	ADTSEC	TYCO INTEGRATED SECURITY	10/19/2016	PMCHK00001972	\$ 9,174.16
054006	AFTDEL	AFTERNOON DELIGHT	10/19/2016	PMCHK00001972	\$ 124.50
054007	AGRSER	A GROWING SERVICES LLC	10/19/2016	PMCHK00001972	\$ 340.00
054008	AMASCH	AMANDA SCHOTT	10/19/2016	PMCHK00001972	\$ 42.06
054009	AMEHIS	AMELIA HISSONG	10/19/2016	PMCHK00001972	\$ 400.00
054010	APPLE	APPLE, INC.	10/19/2016	PMCHK00001972	\$ 1,516.00
054011	B&H	B&H PHOTO-VIDEO	10/19/2016	PMCHK00001972	\$ 220.68
054012	BANMED	BANG MEDIA	10/19/2016	PMCHK00001972	\$ 350.00
054013	BERCOM	W.T. BERESFORD COMPANY	10/19/2016	PMCHK00001972	\$ 306.47
054014	BETBEC	BETSY BECKERMAN	10/19/2016	PMCHK00001972	\$ 700.00
054015	BOLWOR	BOLD WORDS	10/19/2016	PMCHK00001972	\$ 125.00
054016	BREWER	BREWER'S	10/19/2016	PMCHK00001972	\$ 301.52
054018	CDW-G	CDW GOVERNMENT, INC.	10/19/2016	PMCHK00001972	\$ 6,449.96
054019	CINCOR	CINTAS CORPORATION	10/19/2016	PMCHK00001972	\$ 74.03
054020	CITOF1	CITY OF ANN ARBOR TREASURER	10/19/2016	PMCHK00001972	\$ 2,411.44
054021	COMALLW	COMPUTER ALLEY WEST	10/19/2016	PMCHK00001972	\$ 218.00
054022	CRETEE	CREATE MY TEE	10/19/2016	PMCHK00001972	\$ 641.50
054023	DEMCO	DEMCO	10/19/2016	PMCHK00001972	\$ 4,258.33
054024	DRADES	DRAPLIN DESIGN COMPANY, LLC	10/19/2016	PMCHK00001972	\$ 200.00
054025	DUFPHE	DUFF & PHELPS	10/19/2016	PMCHK00001972	\$ 1,200.00
054026	FORFRA	FORMAT FRAMING	10/19/2016	PMCHK00001972	\$ 2,970.11

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 October 1, 2016 to October 31, 2016

Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
054027	GARISTE	GARI STEIN	10/19/2016	PMCHK00001972	\$ 100.00
054028	HILEDU	MICHALE A MOSSEY LIBRARY	10/19/2016	PMCHK00001972	\$ 216.00
054030	HUGGAL	HUGH GALLAGHER	10/19/2016	PMCHK00001972	\$ 100.00
054031	INGRAC	INGRID RACINE	10/19/2016	PMCHK00001972	\$ 400.00
054032	JENHER	JENNY HERZOG	10/19/2016	PMCHK00001972	\$ 100.00
054033	JENMCK	JENN MCKEE	10/19/2016	PMCHK00001972	\$ 205.00
054034	JIMGAL	JIM GALOW	10/19/2016	PMCHK00001972	\$ 23.00
054035	KATGOO	KATHRYN GOODSON	10/19/2016	PMCHK00001972	\$ 100.00
054036	KAYPEN	KAYLA COUGHLIN	10/19/2016	PMCHK00001972	\$ 32.29
054037	LAUFRI	LAUREN FRIEDMAN	10/19/2016	PMCHK00001972	\$ 100.00
054038	LAURAY	LAURA RAYNOR	10/19/2016	PMCHK00001972	\$ 45.82
054039	LUCROE	LUCY ROEHRIG	10/19/2016	PMCHK00001972	\$ 5.40
054040	MANPOW	MANPOWER	10/19/2016	PMCHK00001972	\$ 275.73
054041	MARBAN	MARTIN BANDYKE	10/19/2016	PMCHK00001972	\$ 400.00
054042	MASCOM	MEDCO SUPPLY COMPANY	10/19/2016	PMCHK00001972	\$ 40.45
054043	MATRIX	MATRIX TRUST CO.	10/19/2016	PMCHK00001972	\$ 20,026.60
054044	METCOM	METCOM	10/19/2016	PMCHK00001972	\$ 1,030.95
054045	MICIMA	MICHIGAN IMAGING	10/19/2016	PMCHK00001972	\$ 280.00
054046	MICNAS	MICHAEL G. NASTOS	10/19/2016	PMCHK00001972	\$ 200.00
054048	MYLBEN	MILITTA BENJAMIN	10/19/2016	PMCHK00001972	\$ 125.00
054049	NATBUS	NATIONAL BUSINESS FURNITURE	10/19/2016	PMCHK00001972	\$ 896.00
054050	NATTIM	NATIONAL TIME & SIGNAL CORP.	10/19/2016	PMCHK00001972	\$ 178.00
054051	NBS	NBS	10/19/2016	PMCHK00001972	\$ 48,461.61
054052	NETTIS	NETTIE TISO	10/19/2016	PMCHK00001972	\$ 100.00
054053	NUWAVE	NUWAVE AQUARIUMS	10/19/2016	PMCHK00001972	\$ 269.48
054054	OCLINS	OCLC, INC.	10/19/2016	PMCHK00001972	\$ 4,171.87
054055	OFFDEP	OFFICE DEPOT, INC.	10/19/2016	PMCHK00001972	\$ 50.67
054056	ONEACON	O'NEAL CONSTRUCTION	10/19/2016	PMCHK00001972	\$ 1,760.91
054057	PACMEC	SHAMBAUGH & SON, L.P.	10/19/2016	PMCHK00001972	\$ 3,385.16
054058	PAYCOO	PAYTON COOK	10/19/2016	PMCHK00001972	\$ 1,000.00
054059	REHROB	REHMANN ROBSON	10/19/2016	PMCHK00001972	\$ 7,000.00
054060	RICBUS	RICOH AMERICAS CORP.	10/19/2016	PMCHK00001972	\$ 592.30
054061	SARKEL	SARA MELTON KELLER	10/19/2016	PMCHK00001972	\$ 225.00
054062	STEPET	STEFFORIA, PETIK & ASSOCIATES	10/19/2016	PMCHK00001972	\$ 4,162.50
054063	STESON	STEVEN SONORAS	10/19/2016	PMCHK00001972	\$ 200.00
054064	SUSFIL	SUSAN FILIPIAK	10/19/2016	PMCHK00001972	\$ 100.00
054065	TMGROU	THE TM GROUP INC.	10/19/2016	PMCHK00001972	\$ 170.00
054066	TOMSMI	TOM SMITH	10/19/2016	PMCHK00001972	\$ 21.41
054067	ULINE	ULINE, INC.	10/19/2016	PMCHK00001972	\$ 7,824.40
054068	UNIPAR	UNITED PARCEL SERVICE	10/19/2016	PMCHK00001972	\$ 92.28
054069	VERWIRC	VERIZON WIRELESS	10/19/2016	PMCHK00001972	\$ 3,170.18
054070	WASHTR	WASHTENAW COUNTY TREASURER	10/19/2016	PMCHK00001972	\$ 1,164.07
054071	XEROX	XEROX CORPORATION	10/19/2016	PMCHK00001972	\$ 592.13
054072	AMACORP	AMAZON	10/27/2016	PMCHK00001973	\$ 4,035.45

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 October 1, 2016 to October 31, 2016

Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
054074	DTEENE	DTE ENERGY	10/27/2016	PMCHK00001973	\$ 17,979.87
054075	DTEENE1	DTE ENERGY	10/27/2016	PMCHK00001973	\$ 12,147.39
054077	UNUMPRO	UNUM LIFE INSURANCE	10/27/2016	PMCHK00001973	\$ 5,181.05
054149	CAMLIB	CAMDEN TWP. LIBRARY	10/28/2016	PMCHK00001974	\$ 5.00
054150	CITOF1	CITY OF ANN ARBOR TREASURER	10/28/2016	PMCHK00001974	\$ 4,621.83
054151	STAHAR	STADIUM HARDWARE	10/28/2016	PMCHK00001974	\$ 148.49
054152	STULIB	STURGIS DISTRICT LIBRARY	10/28/2016	PMCHK00001974	\$ 36.98
054153	MICPRI	MICHIGAN PRINTER SERVICE	10/28/2016	PMCHK00001974	\$ 84.50
054154	WESENT	WESTGATE ENTERPRISES, LLC	10/28/2016	PMCHK00001976	\$ 35,170.83
054183	BUSCAR	BUSINESS CARD	10/28/2016	PMCHK00001975	\$ 21,112.85
					\$ 388,816.84

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 November 1, 2016 to November 30, 2016

Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
054078	FIRMAR	GREEN ROAD ASSOCIATES	11/2/2016	PMCHK00001979	\$ 3,646.00
054079	AANEWS	MLIVE MEDIA GROUP	11/16/2016	PMCHK00001980	\$ 145.60
054080	BARNOB1	BARNES & NOBLE INC.	11/16/2016	PMCHK00001980	\$ 595.24
054081	BRIAUD	BRILLIANCE PUBLISHING, INC.	11/16/2016	PMCHK00001980	\$ 234.89
054082	BTAMEX	AMERICAN EXPRESS	11/16/2016	PMCHK00001980	\$ 32,709.09
054083	EBSCO	EBSCO INFORMATION SERVICES	11/16/2016	PMCHK00001980	\$ 51.70
054084	FORFRA	FORMAT FRAMING	11/16/2016	PMCHK00001980	\$ 6,598.33
054085	MIDTAP	MIDWEST TAPE	11/16/2016	PMCHK00001980	\$ 18,638.31
054086	RANHOU	PENGUIN RANDOM HOUSE, LLC	11/16/2016	PMCHK00001980	\$ 727.50
054087	RECBOO	RECORDED BOOKS, INC.	11/16/2016	PMCHK00001980	\$ 359.84
054088	REGBOO	REGENT BOOK CO., INC.	11/16/2016	PMCHK00001980	\$ 30.53
054089	SAWBOO	SAWA BOOKS	11/16/2016	PMCHK00001980	\$ 426.70
054090	TEACOM	THE TEACHING COMPANY SALES, LLC	11/16/2016	PMCHK00001980	\$ 1,529.10
054091	THOGAL	GALE/CENGAGE LEARNING, INC.	11/16/2016	PMCHK00001980	\$ 874.53
054092	TSAFON	TSAI FONG BOOKS, INC.	11/16/2016	PMCHK00001980	\$ 1,515.38
054093	CINCOR	CINTAS CORPORATION	11/18/2016	PMCHK00001981	\$ 259.20
054094	ACCTEM	ACCONTEMPS	11/18/2016	PMCHK00001982	\$ 2,837.87
054095	ADASTR	ADAMS STREET PUBLISHING CO.	11/18/2016	PMCHK00001982	\$ 480.00
054096	ADTSEC	TYCO INTEGRATED SECURITY	11/18/2016	PMCHK00001982	\$ 328.00
054097	AFSMITH	A.F. SMITH ELECTRIC	11/18/2016	PMCHK00001982	\$ 667.32
054098	ALEPIE	ALEX PIERZCHALA	11/18/2016	PMCHK00001982	\$ 56.42
054099	ALLJON	ALLISON JONES	11/18/2016	PMCHK00001982	\$ 21.92
054100	AMASCH	AMANDA SCHOTT	11/18/2016	PMCHK00001982	\$ 8.99
054101	AMEHIS	AMELIA HISSONG	11/18/2016	PMCHK00001982	\$ 320.00
054102	ANNARB	ANN ARBOR OBSERVER	11/18/2016	PMCHK00001982	\$ 1,548.90
054103	APPIMA	APPLIED IMAGING	11/18/2016	PMCHK00001982	\$ 1,895.00
054104	ARBVAC	ARBOR VACUUM	11/18/2016	PMCHK00001982	\$ 69.95
054105	ATLIND	ATLAS INDUSTRIES	11/18/2016	PMCHK00001982	\$ 150.00
054106	B&H	B&H PHOTO-VIDEO	11/18/2016	PMCHK00001982	\$ 362.18
054107	BATPLU	BATTERIES PLUS	11/18/2016	PMCHK00001982	\$ 36.00
054108	BELLETIRE	BELLE TIRE	11/18/2016	PMCHK00001982	\$ 297.00
054109	BETBAT	BETH BATTEY	11/18/2016	PMCHK00001982	\$ 360.00
054110	BETBEC	BETSY BECKERMAN	11/18/2016	PMCHK00001982	\$ 925.00
054111	BETJOHN	BETH JOHNSON	11/18/2016	PMCHK00001982	\$ 100.00
054112	BETMAN	BETH MANUAL	11/18/2016	PMCHK00001982	\$ 14.47
054113	BETNEA	BETHANY NEAL	11/18/2016	PMCHK00001982	\$ 250.00
054114	BLAAUD	BLACKSTONE AUDIO BOOKS	11/18/2016	PMCHK00001982	\$ 619.92
054116	BREWER	BREWER'S	11/18/2016	PMCHK00001982	\$ 311.03
054117	BRITRU	BRIAN M. TRUSKOWSKI	11/18/2016	PMCHK00001982	\$ 125.00
054118	BRODCO	BRODART CO.	11/18/2016	PMCHK00001982	\$ 441.40
054119	BUSVAL	BUSCH'S, INC.	11/18/2016	PMCHK00001982	\$ 488.14
054121	CDW-G	CDW GOVERNMENT, INC.	11/18/2016	PMCHK00001982	\$ 877.90
054122	CENMIC	CENTRAL MICHIGAN UNIVERSITY	11/18/2016	PMCHK00001982	\$ 60.00
054123	CINCOR	CINTAS CORPORATION	11/18/2016	PMCHK00001982	\$ 997.75

Ann Arbor District Library
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Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
054124	COMALLW	COMPUTER ALLEY WEST	11/18/2016	PMCHK00001982	\$ 7,304.00
054125	CONTI	CONTI	11/18/2016	PMCHK00001982	\$ 116,971.57
054126	DAWHEN	DAWN HENRY	11/18/2016	PMCHK00001982	\$ 450.00
054127	DEMCO	DEMCO	11/18/2016	PMCHK00001982	\$ 3,750.00
054128	DENOWE	DENISE OWENS	11/18/2016	PMCHK00001982	\$ 100.00
054129	DTEENE	DTE ENERGY	11/18/2016	PMCHK00001982	\$ 11,730.73
054130	DYKGOS	DYKEMA GOSSETT	11/18/2016	PMCHK00001982	\$ 7,917.75
054131	ELLIV	ELLEN LIVINGSTON	11/18/2016	PMCHK00001982	\$ 125.00
054132	ELYAUR	ELYSE AURBACH	11/18/2016	PMCHK00001982	\$ 300.00
054133	GAMESTART	GAMESTART	11/18/2016	PMCHK00001982	\$ 1,000.00
054134	GREGAG	GREG GATE	11/18/2016	PMCHK00001982	\$ 100.00
054135	GRELAKE	GREAT LAKES AUTOMATIC DOOR INC.	11/18/2016	PMCHK00001982	\$ 345.00
054136	HUGGAL	HUGH GALLAGHER	11/18/2016	PMCHK00001982	\$ 500.00
054137	HURVAL	HURON VALLEY FIRE PROTECTION	11/18/2016	PMCHK00001982	\$ 857.15
054138	INGRAC	INGRID RACINE	11/18/2016	PMCHK00001982	\$ 500.00
054139	INSDDES	INSITE DESIGN STUDIO	11/18/2016	PMCHK00001982	\$ 1,191.24
054140	JENMCK	JENN MCKEE	11/18/2016	PMCHK00001982	\$ 205.00
054141	JOHCAN	JOHN CANTU	11/18/2016	PMCHK00001982	\$ 200.00
054142	KAPNICK	KAPNICK INSURANCE GROUP	11/18/2016	PMCHK00001982	\$ 4,271.00
054143	KATLET	KATHLEEN LETTS	11/18/2016	PMCHK00001982	\$ 400.00
054144	KEEROG	KEEGAN ROGERS	11/18/2016	PMCHK00001982	\$ 250.00
054145	KELCAU	KELSEY ULLENBRUCH	11/18/2016	PMCHK00001982	\$ 141.48
054146	MANPOW	MANPOWER	11/18/2016	PMCHK00001982	\$ 1,066.38
054147	MARGAN	MARTIN BANDYKE	11/18/2016	PMCHK00001982	\$ 400.00
054148	MARYAN	MARGARET YANG	11/18/2016	PMCHK00001982	\$ 250.00
054155	NBS	NBS	11/1/2016	PMCHK00001977	\$ 227,006.67
054156	CINCOR	CINTAS CORPORATION	11/1/2016	PMCHK00001978	\$ 1,012.53
054157	COMALLW	COMPUTER ALLEY WEST	11/1/2016	PMCHK00001978	\$ 432.94
054158	COMCAS	COMCAST	11/1/2016	PMCHK00001978	\$ 278.30
054159	DANROM	DANIEL M. ROMANCHIK	11/1/2016	PMCHK00001978	\$ 270.00
054160	DAVMCM	DAVID MCMILLIAN	11/1/2016	PMCHK00001978	\$ 75.00
054161	DEMCO	DEMCO	11/1/2016	PMCHK00001978	\$ 2,928.50
054162	DISPAP	DISCOUNT PAPER PRODUCTS, INC.	11/1/2016	PMCHK00001978	\$ 774.80
054163	DYKGOS	DYKEMA GOSSETT	11/1/2016	PMCHK00001978	\$ 436.95
054164	FALKLAND	FALKLAND ROAD INC.	11/1/2016	PMCHK00001798	\$ 300.00
054165	JENMCK	JENN MCKEE	11/1/2016	PMCHK00001978	\$ 205.00
054166	JOERI	JOE REILLY	11/1/2016	PMCHK00001978	\$ 600.00
054167	KARTUT	KARIN TUTHILL	11/1/2016	PMCHK00001978	\$ 140.47
054168	LANFIL	LAND GRAB FILM	11/1/2016	PMCHK00001978	\$ 35.00
054170	MANPOW	MANPOWER	11/1/2016	PMCHK00001978	\$ 1,391.42
054172	MICNAS	MICHAEL G. NASTOS	11/1/2016	PMCHK00001978	\$ 200.00
054173	MIDLIB	MIDWEST LIBRARY SERVICE, INC.	11/1/2016	PMCHK00001978	\$ 4,315.00
054174	MIDTAP	MIDWEST TAPE	11/1/2016	PMCHK00001978	\$ 26,862.86
054175	OFFDEP	OFFICE DEPOT, INC.	11/1/2016	PMCHK00001978	\$ 233.95

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054176	PACMEC	SHAMBAUGH & SON, L.P.	11/1/2016	PMCHK00001978	\$ 802.95
054177	PATRSMI	PATRICIA F. SMITH	11/1/2016	PMCHK00001978	\$ 100.00
054178	PITCHA	PITTSFIELD CHARTER TOWNSHIP	11/1/2016	PMCHK00001978	\$ 1,679.46
054179	PRITEC	PRINT TECH INC.	11/1/2016	PMCHK00001978	\$ 393.18
054180	RAILAG	RAINA LAGRAN	11/1/2016	PMCHK00001978	\$ 100.00
054181	RECBOO	RECORDED BOOKS, INC.	11/1/2016	PMCHK00001978	\$ 684.95
054182	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	11/1/2016	PMCHK00001978	\$ 93.60
054184	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	11/1/2016	PMCHK00001978	\$ 44,581.00
054185	ROCKTHE	ROCK THE BOOTH	11/1/2016	PMCHK00001978	\$ 525.00
054186	ROLTUS	ROLLIE TUSSING	11/1/2016	PMCHK00001978	\$ 1,000.00
054187	SCHSEC	SCHILKE SECURITY	11/1/2016	PMCHK00001978	\$ 1,284.00
054188	SCHSOU	SCHEDULE SOURCE, INC.	11/1/2016	PMCHK00001978	\$ 2,872.50
054189	SELAUTO	SELECT AUTO SERVICE	11/1/2016	PMCHK00001978	\$ 256.25
054190	STAMICH4	STATE OF MICHIGAN	11/1/2016	PMCHK00001978	\$ 190.00
054191	SWESOU	SWEETWATER SOUND INC.	11/1/2016	PMCHK00001978	\$ 21,381.29
054192	TDSMET	TDS METROCOM	11/1/2016	PMCHK00001978	\$ 7,453.24
054193	TERRYB	TERRYBERRY	11/1/2016	PMCHK00001978	\$ 135.59
054194	THOGAL	GALE/CENGAGE `	11/1/2016	PMCHK00001978	\$ 759.77
054195	TIMGRI	TIM GRIMES	11/1/2016	PMCHK00001978	\$ 76.90
054196	TMGROU	THE TM GROUP	11/1/2016	PMCHK00001978	\$ 3,860.00
054197	TSAFON	TSAI FONG BOOKS, INC.	11/1/2016	PMCHK00001978	\$ 1,496.18
054198	UNIPAR	UNITED PARCEL SERVICE	11/1/2016	PMCHK00001978	\$ 334.08
054199	UNIQMA	UNIQUE MANAGEMENT SERVICES, INC	11/1/2016	PMCHK00001978	\$ 975.55
054200	VALSOB	VALERIE SOBCZAK	11/1/2016	PMCHK00001978	\$ 16.43
054201	VERSTA	VERONIC DITTMAN STANICH	11/1/2016	PMCHK00001978	\$ 200.00
054202	VERWIRC	VERIZON WIRELESS	11/1/2016	PMCHK00001978	\$ 3,957.76
054203	VOSLIG	VOSS LIGHTING	11/1/2016	PMCHK00001978	\$ 156.00
054204	WESENT	WESTGATE ENTERPRISES, LLC	11/1/2016	PMCHK00001978	\$ 35,170.83
054205	AANEWS	MLIVE MEDIA GROUP	11/1/2016	PMCHK00001978	\$ 460.00
054206	ACCTEM	ACCONTEMPS	11/1/2016	PMCHK00001978	\$ 1,830.20
054207	ADTSEC	TYCO INTEGRATED SECURITY	11/1/2016	PMCHK00001978	\$ 6,259.86
054208	AFSMITH	A.F. SMITH ELECTRIC	11/1/2016	PMCHK00001978	\$ 1,287.31
054209	ALLENT	ALLIANCE ENTERTAINMENT	11/1/2016	PMCHK00001978	\$ 8,450.03
054210	APPIMA	APPLIED IMAGING	11/1/2016	PMCHK00001978	\$ 20.00
054211	APPLE	APPLE, INC.	11/1/2016	PMCHK00001978	\$ 249.95
054212	ATTMOB	AT & T MOBILITY	11/1/2016	PMCHK00001978	\$ 477.89
054213	B&H	B&H PHOTO-VIDEO	11/1/2016	PMCHK00001978	\$ 940.15
054214	BAKTAY	BAKER & TAYLOR	11/1/2016	PMCHK00001978	\$ 4,735.00
054215	BARNOB1	BARNES & NOBLE INC.	11/1/2016	PMCHK00001978	\$ 427.93
054216	BLAAUD	BLACKSTONE AUDIO BOOKS	11/1/2016	PMCHK00001978	\$ 789.88
054217	BP	BP	11/1/2016	PMCHK00001978	\$ 220.21
054218	CHITRI	CHICAGO TRIBUNE	11/1/2016	PMCHK00001978	\$ 433.16
054219	BROINN	BROWN INNOVATIONS	11/1/2016	PMCHK00001978	\$ 2,421.53
054220	BTAMEX	AMERICAN EXPRESS	11/1/2016	PMCHK00001978	\$ 127,587.81

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054221	MASCOM	MEDCO SUPPLY COMPANY	11/18/2016	PMCHK00001982	\$ 25.05
054222	MATGAU	MATT GAUNTLETT	11/18/2016	PMCHK00001982	\$ 54.98
054223	MATRIX	MATRIX TRUST CO.	11/18/2016	PMCHK00001982	\$ 21,059.79
054224	MCFI	MCFI	11/18/2016	PMCHK00001982	\$ 442.48
054225	MCMCK	MCNAUGHTON-MCKAY	11/18/2016	PMCHK00001982	\$ 283.80
054226	METCOM	METCOM	11/18/2016	PMCHK00001982	\$ 5,991.08
054227	MICIBR	MICHAEL IBRAHIM	11/18/2016	PMCHK00001982	\$ 200.00
054228	MICKR	MICHELLE KRELL KYDD	11/18/2016	PMCHK00001982	\$ 450.00
054229	MICLIBC	MIDWEST COLLABORATIVE FOR LIB	11/18/2016	PMCHK00001982	\$ 10,041.32
054230	MICNAS	MICHAEL G. NASTOS	11/18/2016	PMCHK00001982	\$ 200.00
054231	MIDTAP	MIDWEST TAPE	11/18/2016	PMCHK00001982	\$ 7,872.79
054232	MOOSQU	MOOSE & SQUIRREL HORTICULTURAL	11/18/2016	PMCHK00001982	\$ 335.00
054233	MATTIM	NATIONAL TIME & SIGNAL CORP.	11/18/2016	PMCHK00001982	\$ 605.00
054234	NEOPOST	NEOFUNDS BY NEOPOST	11/18/2016	PMCHK00001982	\$ 1,499.75
054235	NUWAVE	NUWAVE AQUARIUMS	11/18/2016	PMCHK00001982	\$ 243.99
054236	OFFDEP	OFFICE DEPOT, INC.	11/18/2016	PMCHK00001982	\$ 1,596.20
054237	PATDUN	PATRICK DUNN	11/18/2016	PMCHK00001982	\$ 100.00
054238	PAYCOO	PAYTON COOK	11/18/2016	PMCHK00001982	\$ 800.00
054239	PETSIK	PETE SICKMAN-GARNER	11/18/2016	PMCHK00001982	\$ 255.00
054240	PLAWIS	PLANT WISE	11/18/2016	PMCHK00001982	\$ 1,893.74
054241	PREPLA	PREHISTORIC PLANET LLC	11/18/2016	PMCHK00001982	\$ 11,427.50
054242	PRITEC	PRINT TECH INC.	11/18/2016	PMCHK00001982	\$ 3,600.81
054243	PRODRY	PRODRYERS	11/18/2016	PMCHK00001982	\$ 2,500.00
054244	PROINF	PROQUEST - LLC	11/18/2016	PMCHK00001982	\$ 3,600.00
054245	RACLOV	RACHEL ASHLEY-LOVELACE	11/18/2016	PMCHK00001982	\$ 100.00
054246	RECANN	RECYCLE ANN ARBOR	11/18/2016	PMCHK00001982	\$ 48.00
054247	RECBOO	RECORDED BOOKS, INC.	11/18/2016	PMCHK00001982	\$ 5,666.58
054248	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	11/18/2016	PMCHK00001982	\$ 137.70
054249	ROYLIM	ROYAL LIMOUSINE	11/18/2016	PMCHK00001982	\$ 355.80
054250	SARKEL	SARA MELTON KELLER	11/18/2016	PMCHK00001982	\$ 75.00
054251	SCHSPE	SCHOOL SPECIALTY	11/18/2016	PMCHK00001982	\$ 54.86
054252	SHAQUE	SHARON QUE	11/18/2016	PMCHK00001982	\$ 50.00
054253	TMGROU	THE TM GROUP	11/18/2016	PMCHK00001982	\$ 42.50
054254	TOMPHA	TOM PHARDEL	11/18/2016	PMCHK00001982	\$ 50.00
054255	TUMPRE	TUMBLEWEED PRESS, INC	11/18/2016	PMCHK00001982	\$ 1,497.00
054256	ULINE	ULINE, INC.	11/18/2016	PMCHK00001982	\$ 1,083.10
054257	UMICHGOV	UNIVERSITY OF MICHIGAN	11/18/2016	PMCHK00001982	\$ 14.00
054258	UNIPAR	UNITED PARCEL SERVICE	11/18/2016	PMCHK00001982	\$ 137.74
054259	UNIQMA	UNIQUE MANAGEMENT SERVICES, INC	11/18/2016	PMCHK00001982	\$ 1,172.45
054260	UNUMPRO	UNUM LIFE INSURANCE	11/18/2016	PMCHK00001982	\$ 5,149.46
054261	VANFIRE	VANGUARD FIRE & SECURITY SYSTEM	11/18/2016	PMCHK00001982	\$ 1,588.91
054262	VARFOR	VARSITY FORD	11/18/2016	PMCHK00001982	\$ 35.05
054263	VOSLIG	VOSS LIGHTING	11/18/2016	PMCHK00001982	\$ 1,958.95
054264	WASMAN	WASTE MANAGEMENT OF MICHIGAN	11/18/2016	PMCHK00001982	\$ 246.72

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Check Number	Vendor ID	Vendor Check Name	Check Date	Audit Trail Code	Amount
054265	XEROX	XEROX CORORATION	11/18/2016	PMCHK00001982	\$ 632.38
054266	BLUCAR	BLUE CARE NETWORK OF SE MI	11/17/2016	PMCHK00001983	\$ 69,993.45
054269	METLIFE	METLIFE SBC	11/28/2016	PMCHK00001984	\$ 7,003.96
054270	MATRIX	MATRIX TRUST CO.	11/28/2016	PMCHK00001984	\$ 20,260.00
054271	A.M. SERV	A.M. SERVICES, INC.	11/28/2016	PMCHK00001984	\$ 673.75
054272	AFTDEL	AFTERNOON DELIGHT	11/28/2016	PMCHK00001984	\$ 178.35
054273	ATTMOB	AT&T MOBILITY	11/28/2016	PMCHK00001984	\$ 960.78
054274	BLOLIB	BLOOMFIELD TWP PUBLIC LIBRARY	11/28/2016	PMCHK00001984	\$ 25.00
054275	BLUCAR	BLUE CARE NETWORK OF SE MI	11/28/2016	PMCHK00001984	\$ 68,080.85
054276	BP	BP	11/28/2016	PMCHK00001984	\$ 373.26
054277	CADWEX	CADILLAC-WEXFORD PUBLIC LIBRARY	11/28/2016	PMCHK00001984	\$ 23.95
054278	CAPDIS	CAPITAL AREA DISTRICT LIBRARIES	11/28/2016	PMCHK00001984	\$ 42.00
054279	CHRIVLIB	CHIPPEWA RIVER DISTRICT LIBRARY	11/28/2016	PMCHK00001984	\$ 27.99
054280	CINCOR	CINTAS CORPORATION	11/28/2016	PMCHK00001984	\$ 519.55
054281	CITOF1	CITY OF ANN ARBOR TREASURER	11/28/2016	PMCHK00001984	\$ 2,720.11
054282	FARCOM	FARMINGTON COMMUNITY LIBRARY	11/28/2016	PMCHK00001984	\$ 18.40
054283	GENDIS	GENESEE DISTRICT LIBRARY	11/28/2016	PMCHK00001984	\$ 17.00
054284	GRARAP	GRAND RAPIDS PUBLIC LIBRARY	11/28/2016	PMCHK00001984	\$ 19.95
054285	GRAVAL	GRAND VALLEY STATE UNIV LIBRARY	11/28/2016	PMCHK00001984	\$ 49.66
054286	HERDIS	HERRICK DISTRICT LIBRARY	11/28/2016	PMCHK00001984	\$ 12.95
054287	HOPCOL	HOPE COLLEGE-VAN WYLEN LIBRARY	11/28/2016	PMCHK00001984	\$ 36.95
054288	LESWRI	LESLIE WRIGHT	11/28/2016	PMCHK00001984	\$ 100.00
054289	MANPOW	MANPOWER	11/28/2016	PMCHK00001984	\$ 219.12
054290	MICMUN1	MML WORKERS' COMP FUND	11/28/2016	PMCHK00001984	\$ 3,663.00
054291	OCLINS	OCLC, INC.	11/28/2016	PMCHK00001984	\$ 3,966.37
054292	PITCHA	PITTSFIELD CHARTER TOWNSHIP	11/28/2016	PMCHK00001984	\$ 143.88
054293	SALDIS	SALINE DISTRICT LIBRARY	11/28/2016	PMCHK00001984	\$ 20.00
054294	UNIPAR	UNITED PARCEL SERVICE	11/28/2016	PMCHK00001984	\$ 69.03
054296	BLUCRO	BLUE CROSS BLUE SHIELD OF MI	11/28/2016	PMCHK00001986	\$ 9,358.58
054304	ALLENT	ALLIANCE ENTERTAINMENT	11/30/2016	PMCHK00001987	\$ 7,081.85
054305	AMACON	AMAZON.COM CREDIT PLAN	11/30/2016	PMCHK00001987	\$ 848.94
054306	BARNOB1	BARNES & NOBLE INC.	11/30/2016	PMCHK00001987	\$ 130.15
054307	BRIAUD	BRILLIANCE PUBLISHING, INC.	11/30/2016	PMCHK00001987	\$ 409.84
054308	BTAMEX	AMERICAN EXPRESS	11/30/2016	PMCHK00001987	\$ 50,865.01
054309	LOVCON	LOVELL CONTRACTORS, INC	11/30/2016	PMCHK00001987	\$ 66,883.70
054310	LEXMAT	MATTHEW BENDER & CO., INC.	11/30/2016	PMCHK00001987	\$ 165.43
054311	INFTOD	INFORMATION TODAY, INC.	11/30/2016	PMCHK00001987	\$ 404.53
054312	FRIOF	FRIENDS OF THE ANN ARBOR	11/30/2016	PMCHK00001987	\$ 5,304.04
054313	FORFRA	FORMAT FRAMING	11/30/2016	PMCHK00001987	\$ 705.12
054314	EBSCO	EBSCO INFORMATION SERVICES	11/30/2016	PMCHK00001987	\$ 55,016.78
054315	DTEENE	DTE ENERGY	11/30/2016	PMCHK00001987	\$ 4,430.08
054316	BTAMEX	AMERICAN EXPRESS	11/30/2016	PMCHK00001987	\$ 5,065.27
054317	MIDTAP	MIDWEST TAPE	11/30/2016	PMCHK00001987	\$ 19,981.82
054318	ONEACON	O'NEAL CONSTRUCTION	11/30/2016	PMCHK00001987	\$ 4,564.89

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054319	RANHOU	PENGUIN RANDOM HOUSE, LLC	\$	435.75
054320	RECBOO	RECORDED BOOKS, INC.	\$	107.98
054321	REGBOO	REGENT BOOK CO., INC.	\$	16.06
054322	STAPOO	S&P CAPITAL IQ LLC	\$	816.00
054323	TEACOM	THE TEACHING COMPANY SALES, LLC	\$	2,563.69
054324	THOGAL	GALE/CENGAGE LEARNING, INC.	\$	593.94
054325	TSAFON	TSAI FONG BOOKS, INC.	\$	380.09
054326	THOGAL	GALE/CENGAGE LEARNING, INC.	\$	397.45
			<u>\$</u>	<u>1,308,865.99</u>

Ann Arbor District Library Financial Summary for September 2016

Cash

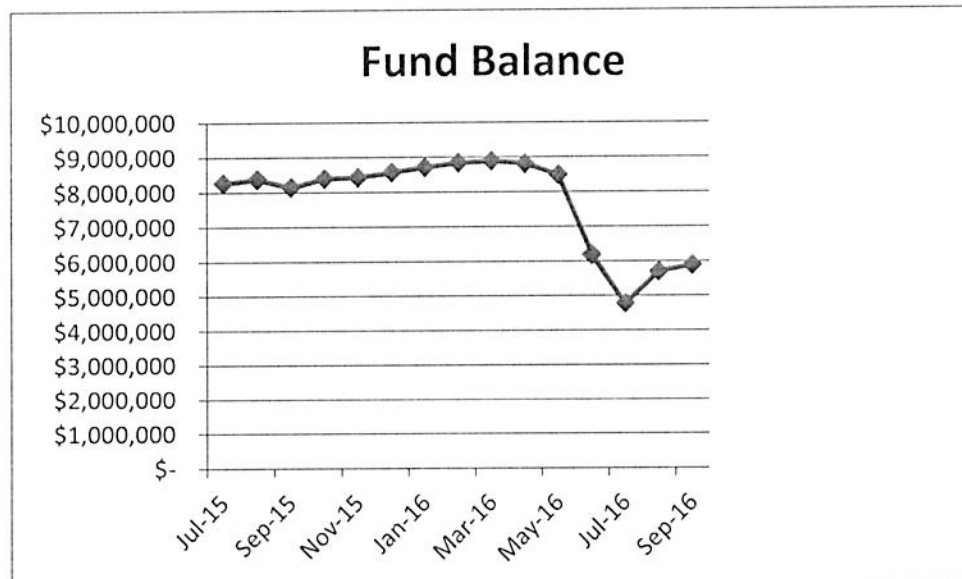
The unrestricted cash balance as of September 30, 2016 was \$14,236,352, up from \$13,507,772 in August.

Tax Receipts

The Library has received tax receipts totaling \$12,109,882, 81.5% of the annual budgeted amount, as of September 30, 2016.

Fund Balance Activity

The Library has a positive fund balance of \$5,884,065 as of September 30, 2016, up from \$5,697,884 at the end of August.



Ann Arbor District Library Financial Summary for September 2016

Year-to-Date Revenue (Budget vs. Actual)

Tax, state aid and penal fine revenues are recorded monthly at the monthly budgeted amount as they are earned. These line items will be reconciled with actual receipts during year-end close. Likewise, expenses are recorded as they are incurred.

Year-to-Date Expenditures (Budget vs. Actual)

The following operating expense line items are over budget through September:

Professional Services – Includes temporary clerical services that were not included in the budget. The overage is offset by savings in salaries and benefits.

Communications – Is marginally over budget, \$52, due to timing and will be watched closely moving forward.

Software Licenses – Is over budget in the beginning of the fiscal year but will come in line with budget by the end of the fiscal year.

Grant and Memorial – Grant-related expenses are for summer programs, therefore the expenses are greater in the first two months and last two months of the fiscal year. The expenses will come in line with budget by the end of the fiscal year.

Operating Supplies – The overage in Operating Supplies is a result of expenses covered by other line item budgets. The management staff are reviewing these expenses and will reclassify as appropriate.

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes

in Fund Balances - Budget and Actual

General Fund

For the Period July 1, 2016 through September 30, 2016

	September			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenues						
Property taxes, net	\$ 1,237,500	\$ 1,237,500	\$ -	\$ 3,712,501	\$ 3,712,500	\$ 1
State aid	7,500	7,500	-	22,500	22,500	-
State penal fines	18,750	18,750	-	56,250	56,250	-
Interest income	2,520	8,333	(5,813)	(6,798)	25,000	(31,798)
Copier revenue	2,103	2,500	(397)	6,848	7,500	(652)
Grants and memorials	-	4,167	(4,167)	10,937	12,500	(1,563)
Library fines, fees and other	22,534	23,333	(799)	74,328	70,000	4,328
Non-resident fees	1,805	1,250	555	4,220	3,750	470
Rental revenue	2,160	2,593	(433)	2,160	7,778	(5,618)
Total revenues	1,294,872	1,305,926	(11,054)	3,882,946	3,917,777	(34,831)
Expenditures						
Current:						
Personnel:						
Salaries and wages	503,682	547,499	(43,817)	1,523,464	1,642,496	(119,032)
Employee benefits	95,126	136,658	(41,532)	349,005	409,974	(60,969)
Employment taxes	37,628	41,884	(4,256)	114,065	125,651	(11,586)
Purchased services:						
Custodial services	13,199	16,250	(3,051)	46,445	48,750	(2,305)
Accounting/Audit	1,208	1,208	(0)	3,625	3,625	0
Legal	3,318	8,333	(5,015)	5,171	24,999	(19,828)
Professional services	31,678	17,081	14,597	61,761	51,244	10,517
Utilities	44,435	35,417	9,018	105,188	106,250	(1,062)
Property insurance	7,677	7,750	(73)	23,031	23,250	(219)
Communications	(22,676)	15,000	(37,676)	45,052	45,000	52
Materials	222,798	148,667	74,131	445,193	446,000	(807)
Software Licenses/Maint	(33,192)	16,667	(49,859)	56,198	50,000	6,198
Computer hardware	4,472	12,500	(8,028)	5,904	37,500	(31,596)
Building rental	38,817	46,821	(8,004)	105,093	140,462	(35,369)
Seminars, conferences and travel	3,690	1,925	1,765	5,030	5,775	(745)
Copier Expense	-	3,750	(3,750)	1,948	11,250	(9,302)
Library programming	41,893	36,667	5,226	92,555	110,000	(17,445)
Grant and memorial expenditures	12,935	4,167	8,768	31,870	12,500	19,370
Operating supplies	43,635	31,842	11,793	140,430	95,525	44,905
Repairs and maintenance	13,176	28,083	(14,907)	62,444	84,250	(21,806)
Postage	5,849	2,917	2,932	7,744	8,750	(1,006)
Other Operating Expenditures	1,078	2,883	(1,805)	7,462	8,650	(1,188)
Capital outlay/maintenance expense	12,001	41,667	(29,666)	25,331	125,000	(99,669)
Total expenditures	1,082,427	1,205,634	(123,207)	3,264,009	3,616,902	(352,893)
Revenue over (under) expenditures	212,445	100,292	112,153	618,937	300,876	318,061
Other financing sources (uses)						
Transfers in	-	-	-	-	-	-
Transfers out	-	(100,292)	100,292	(1,203,500)	(300,875)	(902,625)
Total other financing sources (uses)	-	(100,292)	100,292	(1,203,500)	(300,875)	(902,625)
Net change in fund balances	212,445	(0)	212,445	(584,563)	1	(584,564)
Fund balance, beginning of year	4,876,558	4,876,558	-	4,876,558	4,876,558	-
Fund balance, end of year	\$ 5,089,003	\$ 4,876,558	\$ 212,445	\$ 4,291,995	\$ 4,876,559	\$ (584,564)

ANN ARBOR DISTRICT LIBRARY

Balance Sheet

Governmental Funds

September 30, 2016

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 8,195,247	\$ 1,488,414	\$ 464,108	\$ 10,147,769
Investments	4,552,691	-	-	4,552,691
Due from other governmental units	105,255	-	-	105,255
Prepaid items	160,456	91,695	-	252,151
Total assets	13,013,649	1,580,109	464,108	15,057,866
Liabilities				
Accounts payable	182,907	-	-	182,907
Accrued payroll and benefits	149,691	-	-	149,691
Total liabilities	332,598	-	-	332,598
Deferred Outflows				
Unavailable Property Tax Revenue	8,389,056	-	-	8,389,056
Fund balances				
Nonspendable:				
Prepaid items	160,456	-	-	160,456
Permanent corpus	-	-	350,000	350,000
Restricted for endowments	-	-	114,108	114,108
Committed for capital projects	-	1,580,109	-	1,580,109
Encumbered	452,147	-	-	452,147
Unassigned	3,679,392	-	-	3,679,392
Total fund balances	4,291,995	1,580,109	464,108	6,336,212
Total liabilities and fund balances	\$ 13,013,649	\$ 1,580,109	\$ 464,108	\$ 15,057,866

Ann Arbor District Library Financial Summary for October 2016

Cash

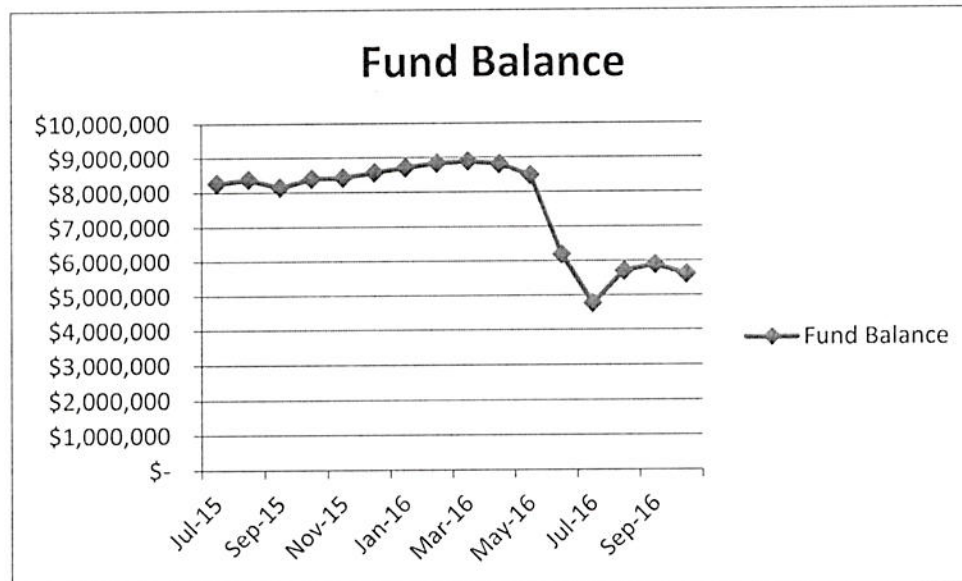
The unrestricted cash balance as of September 30, 2016 was \$14,740,397, up from \$14,222,341 in September.

Tax Receipts

The Library has received tax receipts totaling \$14,036,801.34, 94.5% of the annual budgeted amount, as of October 31, 2016.

Fund Balance Activity

The Library has a positive fund balance of \$5,601,891 as of October 31, 2016, down from \$5,884,065 at the end of August.



Ann Arbor District Library Financial Summary for October 2016

Year-to-Date Revenue (Budget vs. Actual)

Tax, state aid and penal fine revenues are recorded monthly at the monthly budgeted amount as they are earned. These line items will be reconciled with actual receipts during year-end close. Likewise, expenses are recorded as they are incurred.

Year-to-Date Expenditures (Budget vs. Actual)

The following operating expense line items are over budget through September:

Professional Services – Includes temporary clerical services that were not included in the budget. The overage is offset by savings in salaries and benefits.

Communications – Is over budget due to timing and will be watched closely moving forward.

Software Licenses – Is over budget during the beginning months of the fiscal year but will come in line with budget by the end of the fiscal year.

Materials – Includes expenses related to Capital Outlay. Management staff will be reviewing these expenses and reclassifying as appropriate.

Grant and Memorial – Grant-related expenses are for summer programs, therefore the expenses are greater in the first two months and last two months of the fiscal year. The amount over budget will decrease as the year progresses.

Operating Supplies – The overage in Operating Supplies is a result of expenses covered by other line item budgets. Management staff are reviewing these expenses and will reclassify as appropriate.

Capital Outlay – Includes expenses related to the renovations of the Westgate Branch and are covered by the Capital Fund.

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes

in Fund Balances - Budget and Actual

General Fund

For the Period July 1, 2016 through October 31, 2016

	October			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenues						
Property taxes, net	\$ 1,237,499	\$ 1,237,500	\$ (1)	\$ 4,950,001	\$ 4,950,000	\$ 1
State aid	7,500	7,500	-	30,000	30,000	-
State penal fines	18,750	18,750	-	75,000	75,000	-
Interest income	(4,886)	8,333	(13,219)	(11,679)	33,333	(45,012)
Copier revenue	1,742	2,500	(758)	8,590	10,000	(1,410)
Grants and memorials	110,000	4,167	105,833	120,937	16,667	104,270
Library fines, fees and other	24,712	23,333	1,379	99,039	93,333	5,706
Non-resident fees	1,615	1,250	365	5,835	5,000	835
Rental revenue	2,593	2,593	1	4,753	10,370	(5,617)
Total revenues	1,399,525	1,305,926	93,599	5,282,476	5,223,703	58,773
Expenditures						
Current:						
Personnel:						
Salaries and wages	543,468	547,499	(4,031)	2,066,930	2,189,995	(123,065)
Employee benefits	125,982	136,658	(10,676)	474,988	546,632	(71,644)
Employment taxes	39,766	41,884	(2,118)	153,832	167,535	(13,703)
Purchased services:						
Custodial services	12,523	16,250	(3,727)	58,968	65,000	(6,032)
Accounting/Audit	1,208	1,208	(0)	4,833	4,833	(0)
Legal	437	8,333	(7,896)	5,608	33,332	(27,724)
Professional services	17,146	17,081	65	69,731	68,325	1,406
Utilities	34,218	35,417	(1,199)	139,405	141,667	(2,262)
Property insurance	7,677	7,750	(73)	30,708	31,000	(292)
Communications	18,827	15,000	3,827	63,879	60,000	3,879
Materials	202,735	148,667	54,068	647,928	594,667	53,261
Software Licenses/Maint	19,332	16,667	2,665	75,529	66,667	8,862
Computer hardware	4,010	12,500	(8,490)	9,914	50,000	(40,086)
Building rental	42,463	46,821	(4,358)	147,556	187,283	(39,727)
Seminars, conferences and travel	3,129	1,925	1,204	8,160	7,700	460
Copier Expense	3,692	3,750	(58)	5,640	15,000	(9,360)
Library programming	23,469	36,667	(13,198)	116,025	146,667	(30,642)
Grant and memorial expenditures	194	4,167	(3,973)	32,064	16,667	15,397
Operating supplies	38,887	31,842	7,045	179,317	127,367	51,950
Repairs and maintenance	24,482	28,083	(3,601)	86,924	112,333	(25,409)
Postage	1,926	2,917	(991)	9,670	11,667	(1,997)
Other Operating Expenditures	806	2,883	(2,077)	8,267	11,533	(3,266)
Capital outlay/maintenance expense	486,374	41,667	444,707	520,879	166,667	354,212
Total expenditures	1,652,751	1,205,634	447,117	4,916,755	4,822,536	94,219
Revenue over (under) expenditures	(253,226)	100,292	(353,518)	365,721	401,168	(35,447)
Other financing sources (uses)						
Transfers in	-	-	-	-	-	-
Transfers out	-	(100,292)	100,292	(1,203,500)	(401,167)	(802,333)
Total other financing sources (uses)	-	(100,292)	100,292	(1,203,500)	(401,167)	(802,333)
Net change in fund balances	(253,226)	(0)	(253,226)	(837,779)	1	(837,780)
Fund balance, beginning of year	4,876,558	4,876,558	-	4,876,558	4,876,558	-
Fund balance, end of year	\$ 4,623,332	\$ 4,876,558	\$ (253,226)	\$ 4,038,779	\$ 4,876,559	\$ (837,780)

ANN ARBOR DISTRICT LIBRARY

Balance Sheet

Governmental Funds

October 31, 2016

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 8,722,550	\$ 1,471,417	\$ 465,162	\$ 10,659,129
Investments	4,546,430	-	-	4,546,430
Due from other governmental units	129,345	-	-	129,345
Prepaid items	172,929	91,695	-	264,624
Total assets	13,571,254	1,563,112	465,162	15,599,528
Liabilities				
Accounts payable	346,177	-	-	346,177
Accrued payroll and benefits	204,497	-	-	204,497
Total liabilities	550,674	-	-	550,674
Deferred Outflows				
Unavailable Property Tax Revenue	8,981,801	-	-	8,981,801
Fund balances				
Nonspendable:				
Prepaid items	172,929	-	-	172,929
Permanent corpus	-	-	350,000	350,000
Restricted for endowments	-	-	115,162	115,162
Committed for capital projects	-	1,563,112	-	1,563,112
Encumbered	452,147	-	-	452,147
Unassigned	3,413,703	-	-	3,413,703
Total fund balances	4,038,779	1,563,112	465,162	6,067,053
Total liabilities and fund balances	\$ 13,571,254	\$ 1,563,112	\$ 465,162	\$ 15,599,528

Director's Report
December 2016

Upcoming Events, and Issues of Interest

We are pleased to once again welcome the Classical Bells for our annual holiday concert on Saturday, December 17th, from 1:00 – 2:00 p.m. in the Downtown Library Lobby.

Once again, and for the ninth year, AADL has been named a 5 Star Library in the *Library Journal* America's Star Libraries Index. We are so pleased that the Richland Community Library also earned 5 stars. Other MI libraries earning stars are West Bloomfield with 4 Stars, and Kalkaska County and Pentwater Township with 3 Stars. We would like to take this opportunity to congratulate our colleagues in Michigan libraries.

Gamification, the application of game elements and digital game design techniques to non-game settings, and game based learning are seeing greater adoption and recognition in educational and professional settings. We are pleased that **play.aadl.org** has been selected for inclusion in the American Library Association's **Center for the Future of Libraries** web toolkit. They will use our summer game video in their promotions of the toolkit. www.ala.org/transforminglibraries/future/trends/gamification

AADL Projects and Initiatives Underway

1. The archive collection has been relocated to new space owned by Oxford at 2805 South Industrial Avenue.
2. The development of the graphic design portion of the new website will begin in January 2017. The company selected, Q Ltd., is an Ann Arbor company.
3. Downtown library restroom rehabilitation work continues in the planning, and hopefully, that work will begin in early January with an approximate schedule of two months. This will be a very disruptive project because there are so few public restrooms in the building for its size and use. The contractor is O'Neal Construction and Cornerstone Design is the architectural firm for the project.
4. AADL staff have been working for a year to determine how best to implement an AADL staffed call center that will eliminate sending patrons from a switchboard to many locations in the system where they might, and often do, find themselves in long queues. The call center became operational on Halloween, and has so far proved effective in eliminating long hold queues for those calling into the AADL public numbers. Refinements are being made as we use the new process for answering public calls.

Director's Report
December 2016

- 5. On December 19th we will host with O'Neal Construction the pre-bid meeting for the work on the MSE wall at Traverwood. Bids are due the first week of January.
- 6. All sidewalks and approaches to all AADL buildings were power-washed in November. The entire building at Pittsfield was power-washed.

Projects and Initiatives Under Consideration

The AADL, led by our Outreach and Neighborhood Services Department which oversees the WLBDP, has begun working with disability advocacy groups in our area including the Center for Independent Living, the AA Commission on Disability Issues, the Lions Club, and representatives from disability concerns offices of UM, EMU, WCC and the WISD to consider how best to approach offering public assistive technology services in an ever evolving landscape of software and device implementations. The group met at Westgate branch, and will continue to communicate via email over the next few months with the intention of meeting again at Westgate in the spring.

Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition

Patron:

It would be convenient for patrons at West entering from the west (non shopping center) door to have a place to drop off their returns, either outside the building or immediately inside.

Response: I am so sorry that you did not see the return box immediately to the right of the entry doors on the exterior of the building when entering from the West. There is also an exterior return slot on the shopping center side of the building, as well as one built into the information desk.

Josie Parker
Director

Regarding the new Westgate Branch of the library, pedestrian access to the library from both the adjacent bus stops, residential neighborhoods, and Veteran's Park seems inadequate. To my knowledge, there are no sidewalks that connect pedestrians to the shopping center, compelling

Director's Report
December 2016

patrons to cross the parking lot. Once in the parking lot, crosswalks and signs, which might direct pedestrian traffic and alert cars to the possibility of pedestrians, are rare or nonexistent.

Considering the community that the library serves, this seems dangerous. The risk to pedestrians and the difficulty of accessing the library by foot will only increase with snowfall. If pedestrian access to the library has yet to be studied, perhaps the library could conduct their own evaluation or compel the Westgate Shopping Center and/or the city to do so.

The renovated branch of the library is beautiful and truly a valuable community resource, improvements to pedestrian access are necessary to ensure this resource serves the community as a whole. Thank you,

Response: Thank you for sharing your concerns regarding pedestrian access to the Westgate branch in the Westgate Shopping Center. I understand your concerns regarding pedestrian access, especially after a snowfall, and will forward them to the management of the shopping center. I can reassure you that the shopping center sidewalks and crossing areas between parking and the buildings is promptly plowed and shoveled after a snow by the management of the center. I know that sidewalks exist on some of the perimeter areas, but are absent in some places.

Thank you for taking the time to alert us to this situation.

Josie Parker
Director

Board:

In your Director's report for next month, could you please add in the current status of the larger signage project? Westgate is far better than any place else.

Pretty sure the answer is "yes" to this question, but when I checked the ADA standards (very perfunctorily) I wondered:

Are the signs at Westgate ADA compliant (setting aside the question of whether they HAVE to be, given that it was a remodelling)?

I wondered in particular about the signs marking the topics of book and

Director's Report
December 2016

other collections:

- The slanting and curvy nature of the lettering.*
- Lettering being white on black*
- Whether letters are thick enough*
- The height off the ground*
- Whether they were tested with patrons from the Commission.*

Response: The status of the larger signage/way finding discussion is unchanged as reported in the September 2016 Director's Report: "The use of way finding at Westgate is indicative of what is possible throughout AADL Buildings. We are going to see what works and doesn't work with this signage and way finding method before moving forward with a plan for any other AADL building. We did receive revised proposals from both Corbin and Carpman and have communicated our decision to delay on a formal response at this time."

Other things while I'm in this mode (sorry!):

- 1. I keep sometimes almost tripping at the unmarked, admittedly minor, elevation changes, such as walking from the main part of the library into the lobby leading to the back parking lot. There are a couple of other places but I don't remember exactly where. I am unable to see the change, I just stumble on it.*
- 2. The reading room is so marvelous, I wish there were signs directing patrons to it (on a wall or ceiling), not just over the door that leads into it.*
- 3. I've been there when there were lots of little kids, but no strollers.....does that large dedicated area ever get filled? Am sure you have options ready if that much space isn't needed.*

Response: The Westgate Branch was inspected and approved by the City of AA before opening and ADA compliance is a requirement that was met in this project. The changes in grade at several locations are known to us, and are all well within the range of compliance. While we have not formally requested additional inspections from any other group or office, members of several disability advocacy groups and offices have met with AADL at Westgate, and no issues regarding the building have been raised.

There are two ceiling hung signs indicating the location of the Reading Room at Westgate and both are visible from the west and Sweetwaters entries and from the information desk after entering from the east.

Director's Report
December 2016

Westgate has been open for only three months and the AADL regular programming schedule has not been implemented nor have the meeting rooms been made available online for rental or reservation in this location. We expect to see more use of all spaces at Westgate after January 1st, and any discussion about what to do if space is not utilized as planned would be premature at this point in time.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-244**

RESOLUTION TO ACCEPT THE 2015-2016 FINANCIAL AUDIT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 12th day of December 2016 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES:

- 1.) To accept the 2015-2016 financial audit prepared by Rehmann.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAY:

RESOLUTION DECLARED ADOPTED.

Jan Barney Newman, President

ANN ARBOR DISTRICT LIBRARY BOARD

Nancy Kaplan
Margaret Leary
Jim Leija
Jan Barney Newman
Prue Rosenthal
Edward Surovell
Jamie Vander Broek

2016 OFFICERS

President Jan Barney Newman
Vice President Edward Surovell
Treasurer Prue Rosenthal
Secretary Margaret Leary

ADMINISTRATION

Josie Parker Director
Eli Neiburger Deputy Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311