

Inn Arbor District Library Regular Meeting Agenda

Monday, February 20, 2012

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February 2012

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Board Mtg	21	22	23	24	25
26	27	28	29			

March 2012

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April 2012

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8 Library Closed	9	10	11	12	13	14
15	16 AADL Board Mtg	17	18	19	20	21
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29	30					

MEMORANDUM

To: District Library Board Josie Parker, Director From:

Regular Meeting, Monday, February 20, 2012 at 6:00 p.m. Ann Arbor District Library, 4th Floor Board Room 343 S. Fifth Avenue, Ann Arbor, MI 48104 Subject:

REGULAR MEETING AGENDA

12-022	I.	CALL TO ORDER
12-023	II.	ATTENDANCE
12-024	III.	RECESS TO EXECUTIVE SESSION FOR OPINION OF LEGAL COUNSEL
12-025	IV.	RECONVENE REGULAR MEETING AT 7:00 PM
12-026	V.	APPROVAL OF AGENDA (pp. 1-2) (Item of action)
12-027	VI.	APPROVAL OF MINUTES OF JANUARY 16, 2012 (pp. 3-10) (Item of action)
12-028	VII.	CITIZENS' COMMENTS
12-029	VIII.	FINANCIAL REPORTS (pp. 11-18)
12-030	IX.	APPROVAL OF DISBURSEMENTS (pp. 19-21) (Item of action)
12-031	X.	DIRECTOR'S REPORT
12-032	XI.	NEW BUSINESS
12-033		A. RESOLUTION TO ADOPT POLICY 2.13 WEBSITE TERMS OF USE (pp. 22-27) (Item of action)
12-034		B. BOARD COMMITTEE APPOINTMENTS APPROVAL (p. 28) (Item of action)

12-035

C. VALA CONFERENCE-MELBOURNE, AUSTRALIA
PRESENTATION
15 minutes
Eli Neiburger

D. VOTE FOR EXECUTIVE SESSION AT THE MARCH 19,
2012 REGULAR MEETING FOR OPINION OF LEGAL
COUNSEL
(Item of action)
Roll call vote

12-037

XII. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD 343 S. FIFTH AVENUE, ANN ARBOR, MI MINUTES OF THE ANNUAL MEETING MONDAY, JANUARY 16, 2012

12-001 I. CALL TO ORDER

President Leary called the meeting to order at 7:04 p.m.

12-002 II. <u>ATTENDANCE</u>

Present: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

Absent: Head

Staff: Choate, Neiburger, Nieman, Parker, Wilson (recorder)

12-003 III. <u>PRESIDENT'S REMARKS</u>

President Leary remarked on the events of 2011: AADL once again received a 5 star ranking in Library Journal's America's Star Libraries, 2011; Trustee Edward Surovell received MLA's Trustee Citation of Merit award; efforts of the Community Relations Department earned the Library four ADDY awards; Laura Pershin Raynor received a Leader in the Literary Arts award at the Kerrytown BookFest; Eli Neiburger was recognized as a Library Journal 2011 Movers & Shakers Tech Leader; the Friends of the Ann Arbor District Library received another good audit; Tim Grimes and Eli Neiburger were asked to participate in NEH programs/projects; Josie Parker participated in a digital public library forum at Harvard and was invited to a UNESCO meeting of the future of the book in Italy; the Library received an excellent audit report for this year and levied less than the total millage available. President Leary thanked administration and staff for their excellent efforts.

President Leary thanked Josie and Robert Parker for a recent financial donation made to the Library in honor of the Board.

12-004 IV. <u>APPROVAL OF AGENDA</u> (Item of action)

The agenda was approved by unanimous consent.

12-005 V. <u>ELECT LIBRARY BOARD OFFICERS</u>

1. PRESIDENT

(Item of action) Roll call vote

Trustee Surovell, supported by Trustee Rosenthal, nominated Margaret Leary for Board President. No other nominations were made.

A roll call vote was taken.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

2. VICE PRESIDENT

(Item of action)

Roll call vote

Trustee Barney Newman, supported by Trustee Kaplan, nominated Prue Rosenthal for Board Vice President. No other nominations were made.

A roll call vote was taken.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

3. TREASURER

(Item of action)

Roll call vote

Trustee Barney Newman, supported by Trustee Rosenthal, nominated Barbara Murphy for Board Treasurer. No other nominations were made.

A roll call vote was taken.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

4. SECRETARY
(Item of action)
Roll call vote

Trustee Rosenthal, supported by Trustee Kaplan, nominated Jan Barney Newman for Board Secretary. No other nominations were made.

A roll call vote was taken.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-006 VI. <u>INSTALLATION OF OFFICERS</u>

Trustee Leary administered the oath installing Board officers for a second year in a row: Trustee Leary as President, Trustee Rosenthal as Vice President, Trustee Murphy as Treasurer, and Trustee Barney Newman as Secretary.

"I, (name stated), DO SOLEMNLY SWEAR THAT I WILL ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF MY OFFICE AS TO THE BEST OF MY ABILITY."

12-007 VII. OFFICERS RELINQUISH CONTROL TO NEW OFFICERS

Officers remained the same as last year.

12-008 VIII. APPROVAL OF MINUTES OF NOVEMBER 22, 2011 & DECEMBER 8, 2011 (Item of action)

Secretary Barney Newman, supported by Trustee Kaplan, moved to approve the minutes of November 22, 2011 and December 8, 2011.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-009 IX. <u>CITIZENS' COMMENTS</u>

There were no citizens' comments.

12-010 X. FINANCIAL REPORTS

Associate Director Nieman reported December showed unrestricted cash balance just over \$13 million. Tax receipts just over \$10.7 million, reflecting 96.2% of the budgeted amount, have been received. The Fund Balance reflects just over \$7.9 million. Three line items are over budget, but will come back into line later in the year. The Grants line item shows that over \$44 thousand has been donated through the end of December and of that amount \$40 thousand was donated by the Friends.

12-011 XI. APPROVAL OF DISBURSEMENTS

(Item of action)

Treasurer Murphy, supported by Vice President Rosenthal, moved to approve the November and December 2011 disbursements.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-012 XII. <u>COMMITTEE REPORTS</u>

12-013 A. <u>POLICY COMMITTEE</u>

Secretary Barney Newman reported the policy committee met and reviewed the draft website terms of use policy and stated that Eli Neiburger will address this policy later in the agenda. The policy committee consists of Jan Barney Newman, Rebecca Head and Nancy Kaplan.

12-014 XIII. <u>DIRECTOR'S REPORT</u>

Director Parker reported that Erin Helmrich is chairing the 2012 Michael L. Printz Award for Excellence in Young Adult Literature. The committee will announce the award winner during the ALA Midwinter Meeting, held next week in Dallas. In February Eli Neiburger will be in Australia as a key note speaker at the VALA biennial conference. In March Celeste Choate and DeAnn Doll will be in Philadelphia participating on PLA conference panels.

12-015 XIV. **NEW BUSINESS**

12-016 A. APPROVAL OF BOARD MEETING DATES FOR 2012 (Item of action)

Secretary Barney Newman, supported by Trustee Kaplan, moved to accept the Board 2012 meeting schedule as proposed.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-017 B. RESOLUTION TO EXTEND THE TERM OF LEASE WITH WESTGATE ENTERPRISES, LLC. (Item of action)

Trustee Kaplan, supported by Vice President Rosenthal, moved that the Board resolves to extend the lease with Westgate Enterprises, LLC for two years, with two one year options, commencing on February 1, 2012 at the annual rate of \$82,260. That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-018 C. PROPOSED WEBSITE TERMS OF USE POLICY (Item of discussion)

Associate Director Neiburger reported to the Board that he and

12-020

ANN ARBOR DISTRICT LIBRARY BOARD PROPOSED MINUTES OF THE ANNUAL MEETING MONDAY, JANUARY 16, 2012

library counsel met with the Policy Committee to present and review the proposed website terms of use policy.

He reviewed each section of the policy for the Board and provided background information. He noted that the policy is an outcome of the negotiation process for the Ann Arbor News archive.

Per Board practice, this policy will be placed on the February 20th Board meeting agenda for approval.

D. CIRCULATING REALIA COLLECTIONS AT AADL

Associate Director Choate presented samples of the various non-traditional items the library circulates. In addition to art prints and energy meters AADL is now circulating science kits, Brain Quest and Fandex Family Field Guides.

E. <u>VOTE FOR EXECUTIVE SESSION AT THE FEBRUARY</u> 20, 2012 REGULAR MEETING FOR OPINION OF LEGAL COUNSEL

(Item of action)
Roll call vote

Treasurer Murphy, supported by Vice President Rosenthal, moved to hold Executive Session at the February 20, 2012 regular Board meeting for opinion of legal counsel.

A roll call vote was taken.

AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal,

Surovell

NAYS: None

Motion passed 6-0.

12-021 XV. ADJOURNMENT

Secretary Barney Newman, supported by Vice President Rosenthal, moved to adjourn the meeting.

President Leary adjourned the meeting at 7:58 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual meeting held on January 16, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary	

BOARD OF TRUSTEES OF ANN ARBOR DISTRICT LIBRARY RESOLUTION 12-017

RESOLUTION TO EXTEND THE TERM OF LEASE WITH WESTGATE ENTERPRISES, LLC

Minutes of the annual meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of January, 2012 at 7:00 p.m.

PRESENT:

Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

ABSENT:

Head

The following resolution was offered by Trustee Kaplan and supported by Vice President Rosenthal:

THE BOARD RESOLVES:

- 1.) To extend the lease with Westgate Enterprises, LLC for two (2) years, with two-one year options, commencing February 1, 2012. The annual rate will be \$82,260/year.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS:

None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the Annual Board Meeting held on January 16, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary	

Ann Arbor District Library Financial Summary for January 2012

Cash:

The unrestricted cash balance as of January 31, 2012 was \$12,111,531 down from \$13,025,082 in December.

Tax Receipts:

The Library has received tax receipts totaling \$10,792983, 96.7% of the budgeted amount, as of January 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$224,186 through January 31st. This gives the Library a positive fund balance of \$7,910,058 at the end of January, down from \$7,910,402 in December.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through January:

<u>Communications</u> – A payment for the annual maintenance for the phone systems was made in July.

<u>Software Licenses</u> – A large payment of approximately \$63,000 was made in September putting this line item over budget.

Lcards/Circ Supplie - A large purchase was mad in January.

ANN ARBOR DISTRICT LIBRARY Operating For the Seven Months Ending January 31, 2012

		January			YTD	
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue			en e			
Tax Collections - Operating	\$924,333	\$924,333		\$6,470,330	\$6,470,333	(\$3)
Penal Fines	20,833	20,833		145,831	145,833	(2)
Interest	26,391	5,167	21,224	102,623	36,167	66,456
Copiers	2,804	3,167	(363)	20,066	22,167	(2,101)
Grants/Memorials	465	7,500	(7.035)	51,243	52,500	(1,257)
Library Fines & Fees	38,380	40,417	(2,037)	259,404	282,917	(23,513)
Non-Resident Fees	1,275	1,417	(142)	9,025	9,917	(892)
Fund Balance Transfer		3,750	(3,750)		26,250	(26,250)
Total Revenue	\$1,014,481	\$1,006,584	\$7,897	\$7,058,522	\$7,046,084	\$12,438
Expenditures						
Salaries & Wages	472,068	473,667	(1,599)	3,325,654	3,315,667	9.987
Employee Benefits	125,942	125,833	109	847,556	880,833	(33,277)
Employment Taxes	35,836	36,250	(414)	247,449	253,750	(6,301)
Total Employment Cost	\$633,846	\$635,750	(\$1,904)	\$4,420,659	\$4,450,250	delini a see sprans
Total Employment Cost	\$033,040	\$635,750	(\$1,904)	\$4,420,009	\$4,450,250	(\$29,591)
Custodial and Electrical	\$10,167	\$17,500	(\$7,333)	\$98,285	\$122,500	(\$24,215)
Accounting/Audit	1,250	1,250		8,750	8,750	
Legal	4,904	6,250	(1,346)	40,336	43,750	(3,414)
Purchased Services	5,485	12,417	(6,932)	78,519	86,917	(8,398)
Utilities	36,162	37,917	(1,755)	230,896	265,417	(34,521)
Property Insurance	6,881	7,250	(369)	48,165	50,750	(2,585)
Communications	11,978	15,000	(3,022)	115,935	105,000	10,935
Materials	136,567	154,167	(17,600)	1,058,574	1,079,167	(20,593)
Software Licenses/Maintenanc	12,005	10,000	2,005	94,651	70,000	24,651
Building Rental	10,063	12,917	(2,854)	80,520	90,417	(9,897)
Seminars/Conferences/Travel	921	1,833	(912)	3,618	12,833	(9,215)
Copier Expense	2,454	5,417	(2,963)	24,619	37,917	(13,298)
Library Programming	29,031	20,833	8,198	141,686	145,833	(4,147)
Grants/Memorials	4,857	7,500	(2,643)	35,927	52,500	(16,573)
Supplies	28,637	15,000	13,637	97,520	105,000	(7,480)
Repairs and Maintenance	47,710	23,583	24,127	159,155	165,083	(5,928)
Postage	169	2,500	(2,331)	18,097	17,500	597
Lcards/Circ Cards	7,251	5,167	2,084	38,930	36,167	2.763
Other Operating Expenditures	1,443	1,833	(390)	11,452	12,833	(1,381)
Total Operating Expense	\$357,935	\$358,334	(\$399)	\$2,385,635	\$2,508,334	(\$122,699)
Capital Outlays	\$1,092	\$12,500	(\$11,408)	\$28,042	\$87,500	(\$59,458)
Total Expenditures	\$992,873	\$1,006,584	(\$13,711)	\$6,834,336	\$7,046,084	(\$211,748)
Net	\$21,608		\$21,608	\$224,186		\$224,186

ANN ARBOR DISTRICT LIBRARY Grant Administration For the Seven Months Ending January 31, 2012

	Actual	January Budget	Variance	Actual	YTD Budget	Variance
Revenue Grants/Memorials	\$465	\$7,500	(\$7,035)	\$50,043	\$52,500	(\$2,457)
Total Revenue	\$465	\$7,500	(\$7,035)	\$50,043	\$52,500	(\$2,457)
Expenditures						
Materials Library Programming Supplies	70 3,699		70 3,699	7,139 23,673 1,146		7,139 23,673 1,146
Other Operating Expenditures	274	7,500	(7,226)	2,817	52,500	(49,683)
Total Operating Expense	\$4,043	\$7,500	(\$3,457)	\$34,775	\$52,500	(\$17,725)
Total Expenditures	\$4,043	\$7,500	(\$3,457)	\$34,775	\$52,500	(\$17,725)
Net	(\$3,578)		(\$3,578)	\$15,268		\$15,268

ANN ARBOR DISTRICT LIBRARY Friends of the Library For the Seven Months Ending January 31, 2012

	Actual	January Budget	Variance	Actual	YTD Budget	Variance
Revenue Grants/Memorials		\$7,500	(\$7,500)	\$40,000	\$52,500	(\$12,500)
Total Revenue		\$7,500	(\$7,500)	\$40,000	\$52,500	(\$12,500)
Expenditures			_			
Materials Library Programming Supplies Other Operating Expenditures	3,699 274	7,500	3,699 (7,226)	2,453 23,673 1,146 2,817	52,500	2,453 23,673 1,146 (49,683)
Total Operating Expense	\$3,973	\$7,500	(\$3,527)	\$30,089	\$52,500	(\$22,411)
Total Expenditures	\$3,973	\$7,500	(\$3,527)	\$30,089	\$52,500	(\$22,411)
INEL	(\$3,973)		(\$3,973)	\$9,911		\$9,911

ASSETS As of 1/31/2012 Current Assets: Cash CASH-COMMERCIAL CHECKING \$24,696.71 CASH-PAYROLL 17,538.13 HOLTREY FUND 330,745.08 CASH-SAVINGS 519,382.64 KENISTON FUND 30,252.47 SHAFER FUND 10,454.31 WESTERMAN FUND 43,022.54 PETTY CASH 2,000.00 WLBPD ACCOUNT 37,006.46 CDs - SHORT TERM 6,400,000.00 **Total Cash** \$7,415,098.34 Investments BANK OF ANN ARBOR INVESTMENT \$3,309,705.51 UNITED BANK AND TRUST INVESTMENT 1,838,208.26 Total Investments \$5,147,913.77 Accounts Receivable ACCOUNTS RECEIVABLE \$145,862.28 Total Accounts Receivable \$145,862.28 Property Taxes Receivable TAXES RECEIVABLE \$29,819.42 Total Property Taxes Receivable \$29,819.42 Prepaid Expenses PRE-PAID INSURANCE \$12,530.31 Total Prepaid Expenses \$12,530.31 **Total Current Assets** \$12,751,224.12 Capital Assets: BUILDINGS \$25,972,421.00 LAND 2,108,182.82 AUDIO VISUAL EQUIPMENT 460,149.00 COMMUNICATIONS EQUIPMENT 429,943.00 **BUSINESS MACHINES** 175,244.00 COMPUTER EQUIPMENT 1,307,407.33 **MACHINERY & TOOLS** 42,068.00 **APPLIANCES & ACCESSORIES** 43,135.00 **FURNITURE & FIXTURES** 1,302,241.00 **VEHICLES** 183,256.00 **Total Capital Assets** \$32,024,047.15 Amount Provided for Long-Term Debt: LONG TERM SICK \$27,324.99 LONG TERM VACATION 241,660.52 Total Provided for Long-Term Debt 268,985.51 TOTAL ASSETS \$45,044,256.78

Ann Arbor District Library Balance Sheet

LIABILITIES AND FUND EQUITY

Current Liabilities: ACCOUNTS PAYABLE	\$99,776.50
ACCRUED ACCOUNTS PAYABLE	11,757.72
ACCRUED PAYROLL	172,560.00
UNITED WAY DEDUCTIONS	1,300.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	13,315.69
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,246.47
ACCRUED 403B/MPSERS EMPLOYER	17,361.40
ACCRUED LIABILITY-VACATION S/T	97,084.23
Total Current Liabilities	\$441,402.01
Long-Term Liabilities:	
ACCRUED LIABILITY-SICK PAY	\$27,324.99
ACCRUED LIABILITY-VACATION L/T	241,660.52
Total Long-Term Liabilities	268,985.51
Fund Equity:	
INVESTMENT-GEN FIXED ASSETS Fund Balance:	\$32,024,047.15
RESERVE-ENCUMBRANCES	\$179,624.00
DEFERRED REVENUE - PROPERTY TAX	4,220,140.00
FUND BALANCE - UNDESIGNATED	7,685,874.36
EXCESS REVENUE (SPENDING)	224,183.75
Total Fund Balance	\$12,309,822.11
Total Fund Fauits	• • • • • • • • • • • • • • • • • • • •
Total Fund Equity	\$44,333,869.26
TOTAL LIABILITIES AND FUND EQUITY	\$45,044,256.78

Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending January 31, 2012

	<u>Month</u>		Year-to-date
Beginning surplus (deficit)	\$ 7,910,402	\$	7,822,173
Total revenues	1,014,481		7,058,522
Expenditures: Operating Capital outlays	(991,780) (1,092)		(6,806,296) (28,042)
(Increase) decrease in encumbrances	 (21,953)	_	(136,299)
Ending surplus (deficit)	\$ 7,910,058	\$	7,910,058

Ann Arbor District Library

Monthly and year-to-date cash rollforward For Period ending January 31, 2012

Source: cash activity as recorded in the Great Plains general ledger system

Monthly rollforward	Beginning of period balance	Receipts	pts	Disbursements	ements	Transfers	SIS	End of period balance	ि द व	
Commercial checking	\$ 78,251	s	14,250	ø	(552,805)	\$ 48	485,000	s	24,696	
Payroll	17,635		4		(439,379)	43	439,278		17,538	
Petty cash	2,000		·s						2,000	
Savings	605,133		81,871		(43,343)	(12)	(124,278)	S	519,383	
CDs - Bank of Ann Arbor	7,200,000		•		((*)	(80	(800,000)	6,4	6,400,000	
Investments - Bank of Ann Arbor	3,302,955		6,751		2.00			3,3	3,309,706	
Investments - United Bank and Trust	1,819,108		19,100		81			1,8	1,838,208	
Westerman Fund	43,019		2		3.				43,024	
Shafer Fund	10,453		-						10,454	
Holtrey Fund	330,702		43					n	330,745	
Keniston Fund	30,250		2		£				30,252	
WLBPD	37,003		6					23570	37,006	
	\$ 13,476,509	s	122,030	\$ (1	(1,035,527)	w	·	\$ 12,5	12,563,012	
Year-to-date rollforward										
Commercial checking	\$ 28,733	s	88,464	(3	(3,487,501)	\$ 3,39	3,395,000	s	24,696	
Payroll	245,355		1,181	ව	(3,487,978)	3,25	3,258,980		17,538	
Petty cash	2,000		r.						2,000	
Savings	2,478,284		11,444,196		(349,117)	(13,053,980)	3,980)	S	519,383	
CDs - Bank of Ann Arbor	٠				(• V (6,40	6,400,000	6,4	6,400,000	
Investments - Bank of Ann Arbor	3,262,530		47,176		(J. 1)			3,3	3,309,706	
Investments - United Bank and Trust	1,788,564		49,644		2			1,8	1,838,208	
Westerman Fund	42,497		527						43,024	
Shafer Fund	10,448		9						10,454	
Holtrey Fund	330,453		292				•	ю	330,745	
Keniston Fund	30,235		17						30,252	
WLBPD	36,985		21						37,006	
	\$ 8,256,084	2	11,631,524	2)	(7,324,596)	8	.	\$ 12,5	12,563,012	

System: 2/13/2012 4:22:21 PM User Date: 2/13/2012

Ann Arbor District Library VENDOR CHECK REGISTER REPORT Payables Management

Page: 1 User ID: NIEMANK

Ranges: From:
Check Number First
Vendor ID First
Vendor Name First

To: Last Last Last

From: Check Date 1/1/2012 Checkbook ID First To: 1/31/2012 Last

Sorted By: Vendor Name

* Voided Checks

043016 AGREER A.F. SHITTE BLETTEL, INC. 1/12/2012 CHECK PMCHRO0001424 \$1,450.00 043017 AASCH AASCH AASCH ALEXANSFORTATION 1/12/2012 CHECK PMCHRO0001423 \$1,769.50 042960 ACTEAC ACTEAC	Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
0.93018 AFSMITH A.FS. MITH ELECTRIC, INC. 1/12/2012 CRECK PMCHRO0001424 \$1,759.00 0.42563 ACTRAC AAPSMITHS D'RANSPORTATION 1/12/2012 CRECK PMCHRO0001424 \$1,769.50 0.42563 ACTRAC ACTRACE ATTREMON DELIGHT 1/12/2012 CRECK PMCHRO0001423 \$420.60 0.43013 ALTDEL ACTRACE ATTREMON DELIGHT 1/12/2012 CRECK PMCHRO0001423 \$373.65 0.43013 ALTDEL ALANGE ALLENN 1/6/2012 CRECK PMCHRO0001424 \$170.10 0.43013 ALLEND ALLENN 1/6/2012 CRECK PMCHRO0001424 \$170.10 0.43013 ALLEND ALLENN ALLENN 1/12/2012 CRECK PMCHRO0001424 \$123.55 0.43013 ALLEND ALLEND ALLENN 1/12/2012 CRECK PMCHRO0001424 \$123.55 0.43013 ALLEND ALLEND ALLEND 1/12/2012 CRECK PMCHRO0001424 \$123.55 0.43013 ALLEND ALLEND ALLEND 1/12/2012 CRECK PMCHRO0001424 \$19.50 0.43023 ALLEND AMARDA AMARDA CREDIT PLAN 1/6/2012 CRECK PMCHRO0001424 \$19.50 0.43024 AMARDA AMARDA CREDIT PLAN 1/6/2012 CRECK PMCHRO0001424 \$33.50 0.43025 AMARDA AMARDA AMARDA CREDIT PLAN 1/12/2012 CRECK PMCHRO0001424 \$33.50 0.43026 AMARDA A				1/12/2012	CHECK	PMCHK00001424	\$340.00
ARSCH				1/12/2012	CHECK		
042360 ACTRAC ADTRACE AUTRACES 1/6/2012 CHECK PHCHRO0001423 \$273.65 043019 ATTOEL AFTERMON PALICHT 1/12/2012 CHECK PMCHRO0001424 \$170.10 043021 ALIMOR ALIMOR 1/6/2012 CHECK PMCHRO0001424 \$170.10 043021 ALIMOR ALIMOR ALIMOR ALIMOR 1/6/2012 CHECK PMCHRO0001424 \$123.55 043012 ALIMOR AMARIA COMMINICATION SOLUTIONS 11/2/2012 CHECK PMCHRO0001424 \$1.700.00 043022 AMASCH AMARCA AMARCA COMMINICATION SOLUTIONS 11/2/2012 CHECK PMCHRO0001424 \$1.700.00 043022 AMACK AMARCA COMMINICATION SOLUTIONS 11/2/2012 CHECK PMCHRO0001424 \$1.700.00 043023 AMEX AMERICAN EXPRESS 1/12/2012 CHECK PMCHRO0001424 \$33.350.130 043023 AMEX AMERICAN EXPRESS 1/12/2012 CHECK PMCHRO0001424 \$33.350.130 043024 AMTCAN AND ARIMOR ALIMOR AND ALIMOR ALIMOR AND ALIMOR ALIMOR AND ALIMOR ALIMOR AND ALIMOR AND ALIMOR AND ALIMOR AND ALIMOR ALIMOR AND ALIMOR ALIMOR AND ALIMOR ALIMOR AND ALIMOR			AAPS/WISD TRANSPORTATION	1/12/2012	CHECK	PMCHK00001424	
042961 ADTSEC				1/6/2012	CHECK		
043019 AFTOEL ALTERNOON DELIGHT 1/12/2012 CRECK PMCMRC0001424 \$130.10 043021 ALLAGO AL			ADT SECURITY SERVICES	1/6/2012			
042963 ALAGLE ALANG GLENN 1/6/2012 CHECK PMCHRO0001423 \$303.0.0 0430021 ALLOOM ALLOOM ALLOOM ALTURA COMMUNICATION SOLUTIONS 1/19/2012 CHECK PMCHRO0001424 \$11.31.0 0430022 AMMACCH AMAGAN COM CREDIT PLAN 1/6/2012 CHECK PMCHRO0001424 \$1.170.00 0430023 AMMACCH AMAGAN COM CREDIT PLAN 1/6/2012 CHECK PMCHRO0001423 \$1,226.9 53 0430023 AMMACCH AMAGAN COM CREDIT PLAN 1/6/2012 CHECK PMCHRO0001423 \$1,226.9 53 0430023 AMMACCH AMAGAN COM CREDIT PLAN 1/6/2012 CHECK PMCHRO0001423 \$2,226.9 53 0430024 AMYCCH AMAGAN COM CREDIT PLAN 1/6/2012 CHECK PMCHRO0001423 \$3,250.1 0430024 AMYCCH AMYC		AFTDEL	AFTERNOON DELIGHT				
043021 ALMOR ALTISON MORRES 1/12/2012 CRECK PMCHRODO01424 \$123.55 043022 AMASCH ALTISON MORRES 1/13/2012 CRECK PMCHROD001424 \$1,100 043022 AMASCH ALTISON SOLUTIONS 1/12/2012 CRECK PMCHROD01424 \$1,100 043023 AMEX AMASCH AMACON COM CREDIT PLAN 1/42/2012 CRECK PMCHROD01423 \$1,25.53 043023 AMEX AMERICAN EXPRESS 1/12/2012 CRECK PMCHROD01423 \$1,25.53 043023 AMEX AMERICAN EXPRESS 1/12/2012 CRECK PMCHROD01423 \$1,25.53 043024 AMYCAN AMERICAN LIBRARY ASSOCIATION 1/42/2012 CRECK PMCHROD01424 \$21,250 043024 AMYCAN AMYCANT 1/12/2012 CRECK PMCHROD01424 \$21,25 043025 ANNARC AMDER MACLARERN 1/12/2012 CRECK PMCHROD001424 \$21,25 043026 ANNARC AMDER MACLARERN 1/12/2012 CRECK PMCHROD001424 \$21,25 043015 AAFILM ANN ARBOR ORIGINAL PMCHROD01424 \$21,21 043016 ANNARC AND AMBROW CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043026 ANNARC AND ARBOR CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043026 ANNARC AND ARBOR CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043026 ANNARC AND ARBOR CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043027 ABROC ARBOR CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043028 ARBOR ARBOR CRECKER 1/12/2012 CRECK PMCHROD001424 \$31,00.50 043029 ARBOR ARBOR CRECKER 1/12/2012 CRECK PMCHROD001427 \$52.00 043029 ARBOR ARBOR CRECKER 1/12/2012 CRECK PMCHROD001427 \$52.00 042266 BECAUD AUDIO CO 1/12/2012 CRECK PMCHROD001423 \$1,550.46 042262 JERME BANG MDIA LLC 1/4/2012 CRECK PMCHROD001423 \$1,550.46 042262 JERME BANG MDIA LLC 1/4/2012 CRECK PMCHROD001423 \$225.00 042262 BERNORL BANG MDIA LLC 1/4/2012 CRECK PMCHROD001423 \$225.00 043026 BANGBI BANGBI BANGBI INC. 1/1/2/2012 CRECK PMCHROD001423 \$225.00 043027 BERNORL BANG MDIA LLC 1/4/2012 CRECK PMCHROD001423 \$225.00 043026 BANGBI BANGBI BANGBI FMC 1/1/2/2/2012 CRECK PMCHROD001423 \$33.30.11 043026 BANGBI BANGBI BANGBI FMC 1/1/2/2/2012 CRECK PMCHROD001423 \$33.30.11 043027 BERNORL BERNORL FMC 1/1/2/2/2012 CRECK PMCHROD001424 \$31,425.00 043028 BORNER BANG MDIA LLC 1/4/2/2/2012 CRECK PMCHROD001424 \$31,425.00 043029 B		ALAGLE	ALAN GLENN				
0.43078 ALTCOM ALTCRA COMMUNICATION SOLUTIONS 1/19/2012 CREEK PMCHRO0001426 \$1,170.00 0143022 AMASCH AMAINS SCHOTT PLAN 1/6/2012 CREEK PMCHRO001423 \$1,726.93 0143024 AMACH AMACH COMERCET FLAN 1/6/2012 CREEK PMCHRO001423 \$1,269.93 0143024 AMACH AMACH AMACH CREDIT FLAN 1/6/2012 CREEK PMCHRO001423 \$1,269.93 0143024 AMACH AMAC		ALLMOR	ALLISON MORRIS				
043022 AMASCM AMACON CON CREDIT FLAN 1/6/2012 CHECK PMCRM0001142; \$13.5.9.0 043023 AMEX AMERICAN EXPRESS 1/12/2012 CHECK PMCRM0001424; \$93,507.12 043024 AMYCAN AMY CANTU 1/12/2012 CHECK PMCRM0001424; \$93,507.12 043025 ANAMAC AMOREM AMICARN 1/6/2012 CHECK PMCRM0001424; \$93,507.12 043025 ANAMAC AMOREM MACLAREN 1/12/2012 CHECK PMCRM0001424; \$23.30 043026 ANAMAC AMOREM MACLAREN 1/12/2012 CHECK PMCRM0001424; \$23.30 043026 ANAMAC AMOREM MACLAREN 1/12/2012 CHECK PMCRM0001424; \$23.30 043026 ANAMAC AMOREM MACLAREN 1/12/2012 CHECK PMCRM0001424; \$32.30 043026 ANAMAC AMOREM MACRO SESTURE 1/12/2012 CHECK PMCRM0001424; \$32.30 043026 ANAMAE ANN ARBOR OSESTURE 1/12/2012 CHECK PMCRM0001424; \$32.00 043026 ANAMAE ANN ARBOR OSESTURE 1/12/2012 CHECK PMCRM0001424; \$350.00 043026 ANAMAE ANN ARBOR OSESTURE 1/12/2012 CHECK PMCRM0001424; \$1,105.90 043026 BECAUD AUDIO GO 1/4/2012 CHECK PMCRM0001427; \$52.00 043027 ATTMOS ATTMOS ATTMOST AMOREM SERVICE 1/12/2012 CHECK PMCRM0001427; \$52.00 042965 BERANDE BANG MELLE LIC. 1/6/2012 CHECK PMCRM0001423; \$1,500.46 042982 JERMIE BANG MELLE LIC. 1/6/2012 CHECK PMCRM0001423; \$1,500.46 042982 JERMIE BANG MELLE LIC. 1/6/2012 CHECK PMCRM0001423; \$1,500.46 042982 BERNES BANG MELLE LIC. 1/6/2012 CHECK PMCRM0001423; \$1,500.46 042987 BEAND BERNES & NOBLE INC. 1/6/2012 CHECK PMCRM0001423; \$20.00 042987 BEAND BERNES & NOBLE INC. 1/6/2012 CHECK PMCRM0001423; \$20.00 043027 BEAND BERNES & NOBLE INC. 1/6/2012 CHECK PMCRM0001423; \$20.50 043027 BEAND BETECH BEAND SERVICE 1/12/2012 CHECK PMCRM0001423; \$3550.00 043027 BEAND BETECH BEAND SERVICE 1/12/2012 CHECK PMCRM0001424; \$10.00 043028 BOUND BEAND	043078	ALTCOM	ALTURA COMMUNICATION SOLUTION				
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043026 ANNARE ANN ARBOR OBSERVER 1/12/2012 CHECK PNCHKO0001424 \$3,105.90 43916 ANNEWS ANN ARBOR COM 1/12/2012 CHECK PNCHKO001424 \$1,175.76 43903 ARBCO ARBCO RECORDS 1/12/2012 CHECK PNCHKO001424 \$1,175.76 43903 ARBCO ARBCO RECORDS 1/25/2012 CHECK PNCHKO0001424 \$1,175.76 43903 ARBCO ARBCO RECORDS 1/25/2012 CHECK PNCHKO0001425 \$1,350.19 4042966 BBCAUD AUDIO GO 1/6/2012 CHECK PNCHKO0001423 \$1,650.46 4042982 JERMHE BANS MEDIA LLC 1/6/2012 CHECK PNCHKO0001423 \$700.00 4042965 BARNOB1 BARNES & NOBLE INC. 1/19/2012 CHECK PNCHKO0001423 \$700.00 4042967 BEADEL BEAD ELDACH 1/6/2012 CHECK PNCHKO0001423 \$3,353.21 4043080 BARNOB1 BARNES & NOBLE INC. 1/19/2012 CHECK PNCHKO0001423 \$225.00 4042967 BEADEL BEAD ELDACH 1/6/2012 CHECK PNCHKO0001423 \$225.00 4042969 BETBEC BETNY RECKERVAN 1/6/2012 CHECK PNCHKO0001423 \$225.00 4042970 BEADEL BEAD ELDACH 1/6/2012 CHECK PNCHKO0001423 \$550.00 4042970 BLAAUD BLACKSTONE AUDIO BOOKS 1/6/2012 CHECK PNCHKO0001423 \$550.00 4043004 BLUCAR BLUC CARE NETWORK OF SE MICHI 1/25/2012 CHECK PNCHKO0001423 \$550.00 4043005 BLUCAR BLUC CARE NETWORK OF SE MICHI 1/25/2012 CHECK PNCHKO0001423 \$550.00 4043008 BOOKHO BOOK WHOLESALERS, INC. 1/12/2012 CHECK PNCHKO0001427 \$11,4725.31 4043028 BOOKHO BOOK WHOLESALERS, INC. 1/12/2012 CHECK PNCHKO0001423 \$31,428 4043029 BREWER BRIVER'S 1/12/2012 CHECK PNCHKO0001424 \$314.28 4043029 BREWER BRIVER'S 1/12/2012 CHECK PNCHKO0001424 \$314.28 4043030 BUSCAR BUSINESS CARD 1/16/2012 CHECK PNCHKO0001424 \$33,839.90 4043031 BUSVAL BUSCA'S, INC. 1/12/2012 CHECK PNCHKO0001424 \$33,839.90 4043030 BUSCAR BUSINESS CARD 1/16/2012 CHECK PNCHKO0001424 \$13,399.00 4043077 BUSCAR BUSINESS CARD 1/16/2012 CHECK PNCHKO0001424 \$1,399.00 4043097 CARRER CARLEEN VANDERBOR 1/12/2012 CHECK PNCHKO0001424 \$1,399.00 4043097 CARRER CARLEEN VANDERBOR 1/12/2012 CHECK PNCHKO0001424 \$1,399.00 4043098 CHICK PNCHKOO001424 \$1,399.00 4043098 CHICK PNCHKOO001427 \$1,250.00 4043098 CHICK PNCHKOO001424 \$1,550.55 4043098 CHICK PNCHKOO001427 \$1,550.55 4043098 CHIC	043015	AAFILM					
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Ann Arbor District Library VENDOR CHECK REGISTER REPORT Payables Management

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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
043102	DONDAV	DONALD DAVIS	1/25/2012	 CHECK	PMCHK00001427	
042978	DONGYU	DONG YU CHINA MARKET	1/6/2012		PMCHK00001427	\$130.00
042983	JULDON	DR. JULIE DONNELLY	1/6/2012		PMCHK00001423	\$274.50
043103	DTEENE	DTE ENERGY	1/25/2012			\$1,450.00
042979	EBSCO	EBSCO	1/6/2012		PMCHK00001427 PMCHK00001423	\$36,083.53
043036	EDIWOW	EDIBLE WOW	1/12/2012			\$46,454.23
043104	ELILAW	ELITE LAWN & LANDSCAPE, INC.			PMCHK00001424	\$28.00
043037	ELIBAI	ELIZABETH BAIER	1/12/2012		PMCHK00001427	\$5,010.82
043038	EMIXIO	EMILY XIAO	1/12/2012		PMCHK00001424	\$20.09
043039	ERISCH	ERIC SCHOENBAECHLER			PMCHK00001424	\$150.00
042980	ERIHEL	ERIN HELMRICH	1/12/2012 1/6/2012		PMCHK00001424	\$26.30
043043	GRACUT	FOYLES INC. GRANT & CUTLER	1/12/2012		PMCHK00001423	\$51.74
043040	FRIOF	FRIENDS OF THE ANN ARBOR	1/12/2012		PMCHK00001424	\$1,153.31
043106	FULCOM	FULL COMPASS SYSTEMS, LTD			PMCHK00001424	\$876.50
043068	THOGAL	GALE	1/25/2012		PMCHK00001427	\$3,056.80
043041	GARISTE	GARI STEIN	1/12/2012		PMCHK00001424	\$841.49
043042	GAYBRO	GAYLORD BROS.	1/12/2012		PMCHK00001424	\$100.00
043076	WWGRAI	GRAINGER	1/12/2012		PMCHK00001424	\$103.29
043107	GRELAK2	GREAT LAKES AUTOMATIC DOOR, I	1/12/2012	CHECK	PMCHK00001424	\$1,349.90
043105	FIRMAR	GREEN ROAD ASSOCIATES, LP			PMCHK00001427	\$696.98
043109	HAYGRI	HAYES GRINDING SERVICE	1/25/2012		PMCHK00001427	\$3,208.33
043044	HFGROUP	HF GROUP LLC	1/25/2012		PMCHK00001427	\$194.00
043045	IEVBAT	IEVA BATES	1/12/2012		PMCHK00001424	\$995.80
043046	INGLIB		1/12/2012	CHECK	PMCHK00001424	\$13.93
043110	INGLIB	INGRAM LIBRARY SERVICES INC.			PMCHK00001424	\$507.95
042981	JASLAN	INGRAM LIBRARY SERVICES INC.	1/25/2012		PMCHK00001427	\$355.95
043111	JEFKAS	JASON LANGEL	1/6/2012		PMCHK00001423	\$300.00
043085		JEFFREY KASS	1/25/2012		PMCHK00001427	\$150.00
043112	JERDRO	JERZY DROZD	1/19/2012		PMCHK00001426	\$100.00
043048	JODHAR	JODY HARNISH	1/25/2012		PMCHK00001427	\$34.68
042968	KMODES	KAREN MOELLER DESIGN	1/12/2012		PMCHK00001424	\$4,500.00
042984	BENHIS	KAREN WIGHT	1/6/2012		PMCHK00001423	\$160.00
043047	KATKEH	KATHLEEN KEHOE	1/6/2012		PMCHK00001423	\$100.00
042985	KATCHY	KATIE CHYNOWETH	1/12/2012		PMCHK00001424	\$18.81
042986	KIPDEG	KIP DEGRAAF	1/6/2012		PMCHK00001423	\$99.98
043113	LANJAE	LANA JAEGER	1/6/2012		PMCHK00001423	\$108.00
042987	LAURAY	LAURA RAYNOR	1/25/2012		PMCHK00001427	\$48.00
043049	LEADIR LEXMAT	LEADERSHIP DIRECTORIES, INC.			PMCHK00001423	\$1,046.00
043050		LEXISNEXIS MATTHEW BENDER	1/12/2012		PMCHK00001424	\$272.99
043114	LIRZHE LIRZHE	LIRONG ZHENG	1/12/2012		PMCHK00001424	\$56.07
043114		LIRONG ZHENG	1/25/2012		PMCHK00001427	\$76.32
043000	LORKAN	LORI KANE	1/19/2012		PMCHK00001426	\$24.60
042988	NEOPOS	MAIL FINANCE, INC.	1/25/2012		PMCHK00001427	\$226.29
042966	MAINASSOC	MAIN STREET AREA ASSOCIATION	1/6/2012		PMCHK00001423	\$170.00
043031	MARWAY	MARTIN-WAYMIRE	1/12/2012		PMCHK00001424	\$3,000.00
043116	MCMI	MCMI	1/25/2012		PMCHK00001427	\$1,644.00
043087	MCNMCK	MCNAUGHTON-MCKAY	1/25/2012		PMCHK00001427	\$59.00
043117	METCOM	METCOM	1/19/2012		PMCHK00001426	\$68.75
043052	METLIFE	METLIFE SBC	1/25/2012	CHECK	PMCHK00001427	\$6,381.20
043053	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV			PMCHK00001424	\$581.30
043054	MICPRI	MICHIGAN PRINTER SERVICE		CHECK	PMCHK00001424	\$598.00
043118	MIDTAP	MIDWEST TAPE	1/12/2012		PMCHK00001424	\$108,228.53
	MIGHTYMAC	MIGHTY MAC FILMS	1/25/2012	CHECK	PMCHK00001427	\$124.75
043055	MITEC	MITEC		CHECK	PMCHK00001424	\$2,627.73
043056	MMUSIC	MMUSIC & MUSICIANS	1/12/2012	CHECK	PMCHK00001424	\$20.00
042989	NEXCOM	NEXTEL COMMUNICATIONS	1/6/2012	CHECK	PMCHK00001423	\$402.94
042990	NICWIL	NICHOLAS WILCOX	1/6/2012	CHECK	PMCHK00001423	\$100.00
043088	NICBOO	NICOLA'S BOOKS	1/19/2012	CHECK	PMCHK00001426	\$312.23
043057	NUWAVE	NUWAVE AQUARIUMS		CHECK	PMCHK00001424	\$235.00
042991	OFFDEP	OFFICE DEPOT, INC.	1/6/2012		PMCHK00001423	\$3,378.24
042992	ORITEL	ORION TELESCOPES & BINOCULARS	1/6/2012		PMCHK00001423	\$1,329.16
042993	OXFUNI	OXFORD UNIVERSITY PRESS	1/6/2012		PMCHK00001423	\$1,329.16
042994	PIOJAN	PIONEER JANITORIAL SERVICE	1/6/2012		PMCHK00001423	\$10,167.08
043058	PIOJAN	PIONEER JANITORIAL SERVICE	1/12/2012		PMCHK00001423	\$10,167.08
						1-01-00

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Ann Arbor District Library VENDOR CHECK REGISTER REPORT Payables Management

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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
043120	PREBUSP	PREMIER BUSINESS PRODUCTS	1/25/2012	CHECK	PMCHK00001427	\$687.50
043122	PRITEC	PRINT TECH INC.	1/25/2012		PMCHK00001427	\$2,548.31
043121	PRIORITY	PRIORITY HEALTH	1/25/2012		PMCHK00001427	\$11,345.21
043123	PROINF	PROQUEST - CSA LLC	1/25/2012		PMCHK00001427	\$3,120.00
043059	QUANTA	QUANTA, INC.	1/12/2012		PMCHK00001424	\$255.00
042998	RNAOFAA		1/6/2012		PMCHK00001423	\$2,775.00
043060	RACYAN	RACHEL YANIKOGLU	1/12/2012		PMCHK00001424	
042995	RANHOU	RANDOM HOUSE, INC.	1/6/2012		PMCHK00001424 PMCHK00001423	\$82.10
042996	RECBOO	RECORDED BOOKS, INC.	1/6/2012			\$1,384.46
043061	REHROB	REHMANN ROBSON	1/12/2012		PMCHK00001423	\$5,394.13
043089	RENUPH	RENDEL'S UPHOLSTERING & INTERI	1/12/2012	CHECK	PMCHK00001424	\$1,325.00
042997	REPPAR	REPUBLIC PARKING	1/6/2012		PMCHK00001426	\$1,806.00
043125	RICSOL	RICHARD SOLOMON, MD			PMCHK00001423	\$140.00
043062	RICMIN	RICK MINICH C/O SUTTON	1/25/2012		PMCHK00001427	\$100.00
043124	RICBUS	RICOH AMERICAS CORP	1/12/2012		PMCHK00001424	\$195.25
042999	ROBSTE	ROB STENZINGER	1/25/2012		PMCHK00001427	\$273.00
043126	ROBROB	ROBIN ROBINSON	1/6/2012		PMCHK00001423	\$100.00
043099	CONQUA	SAGE PUBLICATIONS, INC	1/25/2012		PMCHK00001427	\$100.00
043000	SARKEL		1/25/2012		PMCHK00001427	\$238.52
043064	SCHSEC	SARA MELTON KELLER SCHILKE SECURITY	1/6/2012	0.000.000.000	PMCHK00001423	\$400.00
043063	SCHELE		1/12/2012		PMCHK00001424	\$250.00
043065		SCHINDLER ELEVATOR CORPORATION			PMCHK00001424	\$580.87
043003	SHAMELESS	SHAMELESS	1/12/2012		PMCHK00001424	\$35.00
043066	SHAINV	SHARON D. IVERSON	1/6/2012	CHECK	PMCHK00001423	\$50.09
	SHEAUG		1/12/2012	CHECK	PMCHK00001424	\$85.23
043127	SPRINT		1/25/2012	CHECK	PMCHK00001427	\$452.58
043002	STAHAR	STADIUM HARDWARE	1/6/2012	CHECK	PMCHK00001423	\$24.97
043003	STAPOO	STANDARD & POOR'S	1/6/2012	CHECK -	PMCHK00001423	\$1,192.00
043004	STEOSB	STEVE OSBURN	1/6/2012	CHECK	PMCHK00001423	\$50.00
143067	SUPERD		1/12/2012		PMCHK00001424	\$759.47
043128	SUPERD	SUPER D	1/25/2012	CHECK	PMCHK00001427	\$1,321.81
143005	SWARIV	SWAN RIVER PUBLISHING	1/6/2012	CHECK	PMCHK00001423	\$89.70
143006	TANMED	TANTOR MEDIA	1/6/2012	CHECK	PMCHK00001423	\$712.11
43007	TDSMET	TDS METROCOM	1/6/2012	CHECK	PMCHK00001423	\$3,544.12
43070	TOMSMI	TOM SMITH	1/12/2012	CHECK	PMCHK00001424	\$51.46
43071	TONBIC	TONIA BICKFORD	1/12/2012	CHECK	PMCHK00001424	\$40.36
43129	TRACSYS	TRACSYSTEMS	1/25/2012	CHECK	PMCHK00001427	\$6,163.00
43090	TWOKIND		1/19/2012		PMCHK00001426	\$550.00
43108	GROOVE		1/25/2012		PMCHK00001427	\$150.00
43008	ULVCRO	ULVERCROFT USA	1/6/2012		PMCHK00001423	\$212.38
43073	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN		CHECK	PMCHK00001424	
43009	UNIPAR	UNITED PARCEL SERVICE	1/6/2012		PMCHK00001424	\$1,655.75
43091	UNIPAR		1/19/2012		PMCHK00001425	\$48.26
43010	UNISTA			CHECK	PMCHK00001426	\$111.08
43072	UNILIT			CHECK	PMCHK00001423	\$5,000.00
43130	UNUMPRO	1 1 2 1 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2		CHECK		\$2,480.00
43011	VANHORN	VANHORN EDUCATIONAL SERVICES		CHECK	PMCHK00001427	\$2,746.28
43012	VERWIRC	VERIZON WIRELESS		CHECK	PMCHK00001423	\$375.00
43092	VICDUR			CHECK	PMCHK00001423	\$233.44
43013	VOSLIG	VOSS LIGHTING			PMCHK00001426	\$50.00
43074	WASHTR			CHECK	PMCHK00001423	\$571.20
43075	WASLEG			CHECK	PMCHK00001424	\$8,684.50
43014	WASHEG			CHECK	PMCHK00001424	\$80.00
43131		WASTE MANAGEMENT OF MICHIGAN		CHECK	PMCHK00001423	\$170.57
43132	WESENT			CHECK	PMCHK00001427	\$6,855.00
10102	WILTEC	WILTEC TECHNOLOGIES	1/25/2012	CHECK	PMCHK00001427	\$193.00

Total Checks: 173

Total Amount of Checks:

\$531,353.07

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2.13

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Ann Arbor District Library 343 South Fifth Avenue Ann Arbor, Michigan 48104 Phone: 734.327.4263

Facsimile: 734.327.8309

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BOARD OF TRUSTEES OF ANN ARBOR DISTRICT LIBRARY RESOLUTION 12-033

RESOLUTION TO ADOPT POLICY 2.13 WEBSITE TERMS OF USE

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of February, 2012 at 6:00 p.m.

PRESENT: ABSENT:
The following resolution was offered by, and supported by
THE BOARD RESOLVES AS FOLLOWS:
1.) To adopt the proposed Policy 2.13 Website Terms of Use.
2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.
A vote on the foregoing resolution was taken and was as follows:
AYES: NAYS:
RESOLUTION DECLARED ADOPTED.
Secretary



Ann Arbor District Library Board of Trustees Committee Assignments for 2012

BY COMMITTEE

Budget & Finance:

Barbara Murphy (Treasurer) Chair Nancy Kaplan Ed Surovell

Director's Evaluation:

Margaret Leary (President) Chair Jan Barney Newman (Secretary) Prue Rosenthal (Vice President)

Policy:

Jan Barney Newman (Secretary) Chair Rebecca Head Nancy Kaplan

Executive:

The Executive Committee shall consist of the President, and any two Elected Officers chosen at time it needs to meet.

Ad Hoc Committees:

Strategic Planning Steering:

Margaret Leary (President) Chair Rebecca Head Prue Rosenthal (Vice President)

BY BOARD MEMBER

Rebecca Head

Policy Strategic Planning Steering

Nancy Kaplan

Budget & Finance Policy

Margaret Leary, President

Director's Evaluation (Chair) Strategic Planning (Chair) Executive

Barbara Murphy, Treasurer

Budget & Finance (Chair) Executive

Jan Barney Newman, Secretary

Director's Evaluation Policy (Chair) Executive

Prue Rosenthal, Vice President

Director's Evaluation Strategic Planning Steering Executive

Ed Surovell

Budget & Finance

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2012 OFFICERS

ADMINISTRATION

Josie Parker Director
Kenneth Nieman Associate Director of Finance, HR & Operations
Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

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Ann Arbor District Library Board of Trustees 343 South Fifth Avenue Ann Arbor, MI 48104-2293 (734) 327-8311