

Ann Arbor District Library
Regular Meeting
Agenda

Monday, February 21, 2011

Published by Ann Arbor District Library

February 2011

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 AADL Board Mtg	22	23	24	25	26
27	28					

March 2011

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 AADL Board Mtg	22	23	24	25	26
27	28	29	30	31		

April 2011

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 Library Closed	25 *AADL Board Mtg	26	27	28	29	30

*Subject to Board approval on 2/21/11

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, February 21, 2011 at 6:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 11-018 I. CALL TO ORDER
- 11-019 II. ATTENDANCE
- 11-020 III. RECESS TO EXECUTIVE SESSION FOR LABOR
NEGOTIATIONS
- 11-021 IV. RECONVENE REGULAR MEETING AT 7:00 P.M.
- 11-022 V. APPROVAL OF AGENDA (pp 1-2)
(Item of action)
- 11-023 VI. APPROVAL OF MINUTES OF JANUARY 17, 2011 (pp 3-8)
(Item of action)
- 11-024 VII. CITIZENS' COMMENTS
- 11-025 VIII. FINANCIAL REPORT (pp 9-16)
- 11-026 IX. APPROVAL OF DISBURSEMENTS (pp 17-19)
(Item of action)
- 11-027 X. DIRECTOR'S REPORT (p 20)
- 11-028 XI. NEW BUSINESS
- 11-029 A. BOARD COMMITTEE APPOINTMENTS APPROVAL (p 21)
(Item of action)
- 11-030 B. APRIL 18, 2011 BOARD MEETING CHANGE OF DATE
TO APRIL 25, 2011
(Item of action)

11-031 C. VOTE FOR EXECUTIVE SESSION AT THE MARCH 21, 2011 REGULAR MEETING FOR LABOR NEGOTIATIONS
(Item of action)
Roll call vote

11-032 XII. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

- 11-001 I. CALL TO ORDER
- President Head called the meeting to order at 7:02 p.m.
- 11-002 II. ATTENDANCE
- Present: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell
 Absent: None
 Staff: Choate, Neiburger, Nieman, Parker, Wilson (recorder)
- 11-003 III. ADMINISTRATION OF OATH OF MEMBERS
 Judge Elizabeth Hines, Presiding
- Judge Hines administered the oath of office to the following new and returning trustees: Nancy Kaplan, Barbara Murphy, Jan Barney Newman and Edward Surovell.
- “I, (name stated), DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF MICHIGAN, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF THE OFFICE OF MEMBER OF THE DISTRICT LIBRARY BOARD OF THE ANN ARBOR DISTRICT LIBRARY, WASHTENAW COUNTY, MICHIGAN ACCORDING TO THE BEST OF MY ABILITY.”
- 11-004 IV. PRESIDENT’S REMARKS
- President Head welcomed new and returning trustees to the Board. She remarked on the events of the past year and one half since the last annual meeting: HAL was dissolved and the Library of Michigan was transferred to the Department of Education; the WLPBD was brought into AADL, kudos were given to staff who made this possible; the 2010-2015 AADL Strategic Plan was adopted; construction began on the “Library Lot” underground parking structure; the Board reduce the millage rate; the Library

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

received an excellent audit report for this year; the Friends of the Ann Arbor District Library also received a good audit.

President Head thanked Josie and Robert Parker for a recent financial donation made to the Library in honor of the Board.

Director Parker presented President Head with a bouquet of roses on behalf of staff and administration in acknowledgement of her service as Board President.

11-005 V. APPROVAL OF AGENDA
 (Item of action)

Vice President Barney Newman, supported by Trustee Murphy, moved to approve the agenda.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

11-006 VI. ELECT LIBRARY BOARD OFFICERS

1. PRESIDENT
 (Item of action)
 Roll call vote

Trustee Rosenthal, supported by Trustee Murphy, nominated Margaret Leary for Board President. No other nominations were made.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

2. VICE PRESIDENT
 (Item of action)
 Roll call vote

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

Trustee Surovell, supported by Trustee Leary, nominated Prue Rosenthal for Board Vice President. No other nominations were made.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

3. TREASURER
(Item of action)
Roll call vote

Trustee Barney Newman, supported by Trustee Rosenthal, nominated Barbara Murphy for Board Treasurer. No other nominations were made.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

4. SECRETARY
(Item of action)
Roll call vote

Trustee Leary, supported by Trustee Murphy, nominated Jan Barney Newman for Board Secretary. No other nominations were made.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

11-007 VII. INSTALLATION OF OFFICERS

Trustee Leary administered the oath installing Board officers: Trustee Leary as President, Trustee Rosenthal as Vice President, Trustee Murphy as Treasurer, and Trustee Barney Newman as Secretary.

“I, (name stated), DO SOLEMNLY SWEAR THAT I WILL ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF MY OFFICE AS TO THE BEST OF MY ABILITY.”

11-008 VIII. OFFICERS RELINQUISH CONTROL TO NEW OFFICERS

President Head relinquished control to new officers. President Leary presided over the remainder of the meeting.

11-009 IX. APPROVAL OF MINUTES OF DECEMBER 20, 2010
 (Item of action)

Secretary Barney Newman, supported by Trustee Head, moved to approve the minutes of December 20, 2010.

AYES: Head, Kaplan, Leary, Barney Newman, Rosenthal,
 Surovell

NAYS: None

ABSTAIN: Murphy

Motion passed 6-0-1.

11-010 X. CITIZENS' COMMENTS

Glen Modell

Good evening. My name is Glen Modell, and I am a 35-year employee of the Ann Arbor District Library. I have two things to say tonight. The first is my annual comment about the audit, which is that this time, my areas of concern are on pages 23 and 25.

My second comment is a welcome to the new Board member. As the current Board members know, I have kept up a long-running conversation with the Library Administration and the Board, about a matter which I feel is important. I have brought an informational packet for the newest Board member which I will give to Karen,

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

and I would ask that the newest Board member take the time to look it over. Thanks very much.

11-011 XI. FINANCIAL REPORT

Associate Director Nieman reported November showed unrestricted cash balance just over \$12.5 million. Tax receipts of almost \$11 million, reflecting 95% of the budgeted amount, have been received. The Fund Balance reflects just over \$7.85 million.

Several line items are over budget in operating and should come back into line later in the year with the exception of Employee Benefits which may require an adjustment.

11-012 XII. APPROVAL OF DISBURSEMENTS
 (Item of action)

Trustee Head, supported by Treasurer Murphy, moved to approve the December disbursements.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

11-013 XIII. DIRECTOR'S REPORT

Director Parker stated her report stands as written.

President Leary highlighted Director Parker's invitation to participate in a proposed "Digital Public Library of America" project at The Berkman Center for Internet & Society.

11-014 XIV. NEW BUSINESS

11-015 A. APPROVE BOARD MEETING DATES FOR 2011
 (Item of action)

Vice President Rosenthal, supported by Secretary Barney Newman, moved to accept the Board meeting schedule as proposed.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
MONDAY, JANUARY 17, 2011

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

11-016

B. VOTE FOR EXECUTIVE SESSION AT THE FEBRUARY
21, 2011 REGULAR MEETING FOR LABOR
NEGOTIATIONS

(Item of action)

Roll call vote

Trustee Surovell, supported by Treasurer Murphy, moved to hold Executive Session at the February 21, 2011 regular Board meeting for labor negotiations.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

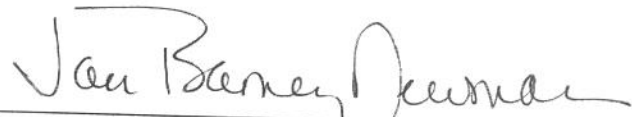
11-017

XV. ADJOURNMENT

Secretary Barney Newman, supported by Trustee Head, moved to adjourn the meeting.

President Leary adjourned the meeting at 7:25 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual meeting held on January 17, 2011 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Secretary

Ann Arbor District Library Financial Summary for January 2011

Cash:

The unrestricted cash balance as of January 31, 2011 was \$11,825,091 down from \$12,695,934 in December.

Tax Receipts:

The Library has received tax receipts totaling \$10,886,651 96% of the budgeted amount, as of January 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$233,063 through January 31st. This gives the Library a positive fund balance of \$7,789,984 at the end of January, down from \$7,852,051 in December.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. This line item will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items, all of which should fall back into line later in the year, are over budget through January:

Employee Benefits – This reflects the increases in healthcare costs that became effective on July 1st. We are currently implementing cost saving measures that should turn this variance around in the second half of the year.

Legal – Large bills were paid in January for two ongoing legal issues.

Purchased Services – A large payment for cataloging and inter-library loan was made in September.

Software Licenses – A large payment of approximately \$60,000 was made in July putting this line item over budget.

Repairs and Maintenance – Quarterly maintenance invoices for the HVAC systems were made in January.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Seven Months Ending January 31, 2011

	<u>Actual</u>	<u>January Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$940,833	\$940,833		\$6,585,832	\$6,585,833	(\$1)
Penal Fines	22,917	22,917		160,419	160,417	2
Interest	1,634	13,333	(11,699)	36,044	93,333	(57,289)
Copiers	3,258	3,333	(75)	22,004	23,333	(1,329)
Grants/Memorials	3,748	7,500	(3,752)	75,911	52,500	23,411
Library Fines & Fees	40,772	35,833	4,939	285,100	250,833	34,267
Non-Resident Fees	1,075	1,250	(175)	10,563	8,750	1,813
Fund Balance Transfer		9,167	(9,167)		64,167	(64,167)
Total Revenue	<u>\$1,014,237</u>	<u>\$1,034,166</u>	<u>(\$19,929)</u>	<u>\$7,175,873</u>	<u>\$7,239,166</u>	<u>(\$63,293)</u>
Expenditures						
Salaries & Wages	469,796	487,000	(17,204)	3,312,122	3,409,000	(96,878)
Employee Benefits	128,249	125,000	3,249	933,918	875,000	58,918
Employment Taxes	33,899	37,250	(3,351)	245,662	260,750	(15,088)
Total Employment Cost	<u>\$631,944</u>	<u>\$649,250</u>	<u>(\$17,306)</u>	<u>\$4,491,702</u>	<u>\$4,544,750</u>	<u>(\$53,048)</u>
Custodial and Electrical	\$14,796	\$18,333	(\$3,537)	\$111,548	\$128,333	(\$16,785)
Accounting/Audit	1,125	1,167	(42)	7,875	8,167	(292)
Legal	8,381	6,250	2,131	45,907	43,750	2,157
Purchased Services	3,441	9,417	(5,976)	70,958	65,917	5,041
Utilities	45,459	38,750	6,709	249,440	271,250	(21,810)
Property Insurance	7,353	7,917	(564)	51,472	55,417	(3,945)
Communications	6,920	16,667	(9,747)	114,200	116,667	(2,467)
Materials	212,647	154,167	58,480	1,043,950	1,079,167	(35,217)
Software Licenses/Maintenanc	3,260	10,833	(7,573)	93,109	75,833	17,276
Building Rental	10,063	12,917	(2,854)	68,693	90,417	(21,724)
Seminars/Conferences/Travel	1,116	1,917	(801)	5,063	13,417	(8,354)
Copier Expense	5,417	5,167	250	31,827	36,167	(4,340)
Library Programming	17,824	20,833	(3,009)	146,172	145,833	339
Grants/Memorials	1,314	7,500	(6,186)	24,243	52,500	(28,257)
Supplies	16,323	15,333	990	106,148	107,333	(1,185)
Repairs and Maintenance	36,899	22,083	14,816	164,985	154,583	10,402
Postage	157	2,500	(2,343)	16,081	17,500	(1,419)
Lcards/Circ Cards	(77)	6,250	(6,327)	34,712	43,750	(9,038)
Other Operating Expenditures	2,056	1,917	139	11,855	13,417	(1,562)
Total Operating Expense	<u>\$394,474</u>	<u>\$359,918</u>	<u>\$34,556</u>	<u>\$2,398,238</u>	<u>\$2,519,418</u>	<u>(\$121,180)</u>
Capital Outlays	\$48,895	\$25,000	\$23,895	\$52,870	\$175,000	(\$122,130)
Total Expenditures	<u>\$1,075,313</u>	<u>\$1,034,168</u>	<u>\$41,145</u>	<u>\$6,942,810</u>	<u>\$7,239,168</u>	<u>(\$296,358)</u>
Net	<u>(\$61,076)</u>	<u>(\$2)</u>	<u>(\$61,074)</u>	<u>\$233,063</u>	<u>(\$2)</u>	<u>\$233,065</u>

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Seven Months Ending January 31, 2011

	<u>Actual</u>	<u>January Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$2,081	\$7,500	(\$5,419)	\$62,616	\$52,500	\$10,116
Total Revenue	<u>\$2,081</u>	<u>\$7,500</u>	<u>(\$5,419)</u>	<u>\$62,616</u>	<u>\$52,500</u>	<u>\$10,116</u>
Expenditures						
Materials	1,281		1,281	8,510		8,510
Library Programming	38	7,500	(7,462)	5,875	52,500	(46,625)
Supplies	80		80	242		242
Other Operating Expenditures	14		14	1,827		1,827
Total Operating Expense	<u>\$1,413</u>	<u>\$7,500</u>	<u>(\$6,087)</u>	<u>\$16,454</u>	<u>\$52,500</u>	<u>(\$36,046)</u>
Total Expenditures	<u>\$1,413</u>	<u>\$7,500</u>	<u>(\$6,087)</u>	<u>\$16,454</u>	<u>\$52,500</u>	<u>(\$36,046)</u>
Net	<u>\$668</u>		<u>\$668</u>	<u>\$46,162</u>		<u>\$46,162</u>

ANN ARBOR DISTRICT LIBRARY
Friends of the Library
For the Seven Months Ending January 31, 2011

	<u>Actual</u>	<u>January Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)	\$54,769	\$52,500	\$2,269
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>	<u>\$54,769</u>	<u>\$52,500</u>	<u>\$2,269</u>
Expenditures						
Materials				5,373		5,373
Library Programming	38	7,500	(7,462)	5,875	52,500	(46,625)
Supplies	80		80	242		242
Other Operating Expenditures	14		14	1,827		1,827
Total Operating Expense	<u>\$132</u>	<u>\$7,500</u>	<u>(\$7,368)</u>	<u>\$13,317</u>	<u>\$52,500</u>	<u>(\$39,183)</u>
Total Expenditures	<u>\$132</u>	<u>\$7,500</u>	<u>(\$7,368)</u>	<u>\$13,317</u>	<u>\$52,500</u>	<u>(\$39,183)</u>
Net	<u>(\$132)</u>		<u>(\$132)</u>	<u>\$41,452</u>		<u>\$41,452</u>

Balance Sheet

ASSETS

As of 1/31/2011

Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$19,007.64
CASH-PAYROLL	7,624.86
HOLTREY FUND	330,249.36
CASH-SAVINGS	6,813,834.71
KENISTON FUND	30,222.23
SHAFFER FUND	10,443.85
WESTERMAN FUND	42,479.99
PETTY CASH	2,000.00
WLBPD ACCOUNT	36,769.58

Total Cash

\$7,292,632.22

Investments

BANK OF ANN ARBOR INVESTMENT	\$3,230,947.20
UNITED BANK AND TRUST INVESTMENT	1,751,676.08

Total Investments

\$4,982,623.28

Accounts Receivable

ACCOUNTS RECEIVABLE	\$184,877.52
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Total Accounts Receivable

\$184,877.52

Property Taxes Receivable

TAXES RECEIVABLE	\$5,212.06
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Total Property Taxes Receivable

\$5,212.06

Prepaid Expenses

PRE-PAID INSURANCE	\$12,965.55
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Total Prepaid Expenses

\$12,965.55

Total Current Assets

\$12,478,310.63

Capital Assets:

BUILDINGS	\$25,831,877.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	456,323.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	170,137.00
COMPUTER EQUIPMENT	1,331,561.66
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	43,135.00
FURNITURE & FIXTURES	1,301,131.00
VEHICLES	183,256.00

Total Capital Assets

\$31,897,614.48

Amount Provided for Long-Term Debt:

LONG TERM SICK	\$27,820.65
LONG TERM VACATION	237,489.39

Total Provided for Long-Term Debt

265,310.04

TOTAL ASSETS

\$44,641,235.15

Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$86,054.83
ACCRUED ACCOUNTS PAYABLE	28,993.06
ACCRUED PAYROLL	137,600.00
UNITED WAY DEDUCTIONS	100.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	2,969.34
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,296.91
ACCRUED 403B/MPSERS EMPLOYER	29,080.97
ACCRUED LIABILITY-VACATION S/T	105,470.40

Total Current Liabilities	\$418,565.51
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,820.65
ACCRUED LIABILITY-VACATION L/T	237,489.39

Total Long-Term Liabilities	265,310.04
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$31,897,614.48
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Fund Balance:

RESERVE-ENCUMBRANCES	\$93,301.55
DEFERRED REVENUE - PROPERTY TAX	4,176,460.00
FUND BALANCE - UNDESIGNATED	7,556,923.49
EXCESS REVENUE (SPENDING)	233,060.08

Total Fund Balance	\$12,059,745.12
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Total Fund Equity	\$43,957,359.60
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TOTAL LIABILITIES AND FUND EQUITY	\$44,641,235.15
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending January 31, 2011

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 7,852,051	\$ 7,621,282
Total revenues	1,014,237	7,175,873
Expenditures:		
Operating	(1,026,418)	(6,889,942)
Capital outlays	(48,895)	(52,870)
(Increase) decrease in encumbrances	<u>(991)</u>	<u>(64,359)</u>
Ending surplus (deficit)	<u>\$ 7,789,984</u>	<u>\$ 7,789,984</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward
For Period ending January 31, 2011

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollforward					
Commercial checking	\$ 37,702	\$ 11,285	\$ (529,979)	\$ 500,000	\$ 19,008
Payroll	5,621	5	(444,684)	446,683	7,625
Petty cash	2,000	-	-	-	2,000
Savings	7,667,988	138,733	(46,203)	(946,683)	6,813,835
Investments - Bank of Ann Arbor	3,230,947	-	-	-	3,230,947
Investments - United Bank and Trust	1,751,676	-	-	-	1,751,676
Westerman Fund	41,326	1,154	-	-	42,480
Shafer Fund	10,442	2	-	-	10,444
Holtrey Fund	330,207	42	-	-	330,249
Keniston Fund	30,220	2	-	-	30,222
WLBPD	36,766	4	-	-	36,770
	<u>\$ 13,144,895</u>	<u>\$ 151,227</u>	<u>\$ (1,020,866)</u>	<u>\$ -</u>	<u>\$ 12,275,256</u>
Year-to-date rollforward					
Commercial checking	\$ 8,758	\$ 76,271	\$ (3,591,021)	\$ 3,525,000	\$ 19,008
Payroll	231,223	33	(3,501,461)	3,277,830	7,625
Petty cash	2,000	-	-	-	2,000
Savings	2,383,414	11,597,781	(364,530)	(6,802,830)	6,813,835
Investments - Bank of Ann Arbor	3,213,436	17,511	-	-	3,230,947
Investments - United Bank and Trust	1,743,743	7,933	-	-	1,751,676
Westerman Fund	41,306	1,174	-	-	42,480
Shafer Fund	10,438	6	-	-	10,444
Holtrey Fund	329,955	294	-	-	330,249
Keniston Fund	30,204	18	-	-	30,222
WLBPD	36,493	277	-	-	36,770
	<u>\$ 8,030,970</u>	<u>\$ 11,701,298</u>	<u>\$ (7,457,012)</u>	<u>\$ -</u>	<u>\$ 12,275,256</u>

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date From: To:
 Checkbook ID First Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040835	3M	3M COMPANY	1/5/2011	CHECK	PMCHK00001336	
040890	AGRSER	A GROWING SERVICE LLC	1/14/2011	CHECK	PMCHK00001337	\$20,269.14
040974	AFSMITH	A.F. SMITH ELECTRIC, INC.	1/25/2011	CHECK	PMCHK00001340	\$340.00
040972	ADASTR	ADAMS STREET PUBLISHING CO.	1/25/2011	CHECK	PMCHK00001340	\$165.50
040973	ADTSEC	ADT SECURITY SERVICES	1/25/2011	CHECK	PMCHK00001340	\$465.00
040889	AFTDEL	AFTERNOON DELIGHT	1/14/2011	CHECK	PMCHK00001337	\$2,529.31
040918	ALIBRIS	ALIBRIS	1/19/2011	CHECK	PMCHK00001336	\$158.60
040836	ALLPRI	ALLEGRA PRINTING	1/5/2011	CHECK	PMCHK00001336	\$75.21
040919	AMACOM	AMAZON.COM CREDIT PLAN	1/19/2011	CHECK	PMCHK00001339	\$105.98
040891	AMEX	AMERICAN EXPRESS	1/14/2011	CHECK	PMCHK00001337	\$884.77
040917	ALA2	AMERICAN LIBRARY ASSOCIATION	1/19/2011	CHECK	PMCHK00001339	\$55,954.25
040837	ANNARB	ANN ARBOR OBSERVER	1/5/2011	CHECK	PMCHK00001336	\$104.60
040892	ANNARB	ANN ARBOR OBSERVER	1/14/2011	CHECK	PMCHK00001337	\$1,638.90
040888	AANEWS	ANN ARBOR.COM	1/14/2011	CHECK	PMCHK00001337	\$1,638.90
040916	AANEW1	ANNARBOR.COM	1/19/2011	CHECK	PMCHK00001339	\$2,243.16
040975	ATTMOB	AT&T MOBILITY	1/25/2011	CHECK	PMCHK00001339	\$262.80
041010	ATTWIR	AT&T WIRELESS	1/26/2011	CHECK	PMCHK00001340	\$1,462.21
040920	AUDEDI	AUDIO EDITIONS	1/19/2011	CHECK	PMCHK00001341	\$248.99
040921	BBCAUD	AUDIO GO	1/19/2011	CHECK	PMCHK00001339	\$75.99
040976	BANCOF	BANC OF AMERICA LEASING	1/25/2011	CHECK	PMCHK00001339	\$1,118.82
040977	BANCOFAMER	BANC OF AMERICA LEASING	1/25/2011	CHECK	PMCHK00001340	\$674.00
040893	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	1/14/2011	CHECK	PMCHK00001340	\$694.00
040978	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	1/25/2011	CHECK	PMCHK00001337	\$68,531.57
040922	BOOWHO	BOOK WHOLESALERS, INC.	1/19/2011	CHECK	PMCHK00001340	\$9,824.97
040923	BORBOO	BORDERS INC.	1/19/2011	CHECK	PMCHK00001339	\$291.46
040924	BP	BP	1/19/2011	CHECK	PMCHK00001339	\$109.57
040894	BREWER	BREWER'S	1/14/2011	CHECK	PMCHK00001339	\$343.00
040925	BRIAUD	BRILLIANCE AUDIO, INC.	1/19/2011	CHECK	PMCHK00001337	\$390.11
040838	BRODCO	BRODART CO.	1/5/2011	CHECK	PMCHK00001339	\$312.44
040926	BRODCO	BRODART CO.	1/19/2011	CHECK	PMCHK00001336	\$405.00
040979	BRODCO	BRODART CO.	1/25/2011	CHECK	PMCHK00001339	\$3,128.83
040839	BUSCAR	BUSINESS CARD	1/5/2011	CHECK	PMCHK00001340	\$2,336.88
040927	CALLAN	CALIFORNIA LANGUAGE LABORATORI	1/19/2011	CHECK	PMCHK00001336	\$4,766.79
040840	CAPDIS	CAPITAL AREA DISTRICT LIBRARY	1/5/2011	CHECK	PMCHK00001339	\$279.04
040895	CARBRO	CARPENTER BROS.	1/14/2011	CHECK	PMCHK00001336	\$29.99
040841	CDW-G	CDW GOVERNMENT, INC.	1/5/2011	CHECK	PMCHK00001337	\$46.90
040965	THOLEA	CENGAGE LEARNING	1/19/2011	CHECK	PMCHK00001336	\$6,461.67
040928	CENPOI	CENTER POINT PUBLISHING	1/19/2011	CHECK	PMCHK00001339	\$70.59
040842	CHRIVLIB	CHIPPEWA RIVER DISTRICT LIBRAR	1/5/2011	CHECK	PMCHK00001339	\$426.53
040929	CHUYAT	CHUCK YATES	1/19/2011	CHECK	PMCHK00001336	\$14.00
040896	CINCOR	CINTAS CORPORATION	1/14/2011	CHECK	PMCHK00001339	\$26.90
040843	CITOF1	CITY OF ANN ARBOR TREASURER	1/5/2011	CHECK	PMCHK00001337	\$1,799.44
040930	CITOF1	CITY OF ANN ARBOR TREASURER	1/19/2011	CHECK	PMCHK00001336	\$836.90
040980	CITOF1	CITY OF ANN ARBOR TREASURER	1/25/2011	CHECK	PMCHK00001339	\$2,083.80
040844	COMCAS	COMCAST	1/5/2011	CHECK	PMCHK00001340	\$474.00
040931	COMCAS	COMCAST	1/19/2011	CHECK	PMCHK00001336	\$114.59
040845	COOLIB	COOPERSVILLE AREA DISTRICT LIB	1/5/2011	CHECK	PMCHK00001339	\$34.76
040846	CREUNI	CREIGHTON UNIVERSITY	1/5/2011	CHECK	PMCHK00001336	\$14.95
040897	DONSOF	DAN'S SOFT TOUCH AUTO WASH INC	1/14/2011	CHECK	PMCHK00001336	\$15.00
040981	DAVMCM	DAVID MCMILLIAN	1/25/2011	CHECK	PMCHK00001337	\$21.25
040847	DELDIS	DELTON DISTRICT LIBRARY	1/5/2011	CHECK	PMCHK00001340	\$75.00
040848	DEMCO	DEMCO	1/5/2011	CHECK	PMCHK00001336	\$33.00
040849	DENOWE	DENISE OWENS	1/5/2011	CHECK	PMCHK00001336	\$314.71
040982	DTEENE	DTE ENERGY	1/25/2011	CHECK	PMCHK00001336	\$100.00
040983	ELILAW	ELITE LAWN & LANDSCAPE, INC.	1/25/2011	CHECK	PMCHK00001340	\$44,218.78
040984	ERIHHEL	ERIN HELMRICH	1/25/2011	CHECK	PMCHK00001340	\$5,010.74
040985	EXPDES	EXPRESS SIGN DESIGN	1/25/2011	CHECK	PMCHK00001340	\$881.33
					PMCHK00001340	\$80.00

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040933	FINTIM	FINANCIAL TIMES	1/19/2011	CHECK	PMCHK00001339	
040898	FRIOF	FRIENDS OF THE ANN ARBOR	1/14/2011	CHECK	PMCHK00001337	\$179.00
040987	GAIELE	GAINSLEY ELECTRIC, INC.	1/25/2011	CHECK	PMCHK00001340	\$839.75
040964	THOGAL	GALE	1/19/2011	CHECK	PMCHK00001339	\$210.00
040934	GENDIS	GENESEE DISTRICT LIBRARY	1/19/2011	CHECK	PMCHK00001339	\$536.81
040850	GLOEQU	GLOBAL EQUIPMENT CO.	1/5/2011	CHECK	PMCHK00001336	\$31.00
040851	GRALED	GRAND LEDGE AREA DISTRICT LIBR	1/5/2011	CHECK	PMCHK00001336	\$605.70
040852	GRAVAL	GRAND VALLEY STATE UNIVERSITY	1/5/2011	CHECK	PMCHK00001336	\$8.99
040986	FIRMAR	GREEN ROAD ASSOCIATES, LP	1/25/2011	CHECK	PMCHK00001336	\$100.00
040853	HEISHE	HEIDI SHEFFIELD	1/5/2011	CHECK	PMCHK00001340	\$3,208.33
040854	HOPCOL	HOPE COLLEGE-VAN WYLEN LIBRARY	1/5/2011	CHECK	PMCHK00001336	\$4,114.00
040988	HUTPLU	HUTZEL PLUMBING AND HEATING	1/25/2011	CHECK	PMCHK00001336	\$15.00
040855	IEVBAT	IEVA BATES	1/5/2011	CHECK	PMCHK00001340	\$753.88
040935	INGLIB	INGRAM LIBRARY SERVICES INC.	1/19/2011	CHECK	PMCHK00001336	\$68.15
040856	JACDIS	JACKSON DISTRICT LIBRARY	1/5/2011	CHECK	PMCHK00001339	\$3,102.73
040936	JACDIS	JACKSON DISTRICT LIBRARY	1/19/2011	CHECK	PMCHK00001336	\$5.95
040857	JEFDWA	JEFF DWARSHUIS	1/5/2011	CHECK	PMCHK00001339	\$16.00
040989	JENHOF	JENNY HOFFMAN	1/25/2011	CHECK	PMCHK00001336	\$450.00
040858	KALPUB	KALAMAZOO PUBLIC LIBRARY	1/5/2011	CHECK	PMCHK00001340	\$37.91
040859	KMODES	KAREN MOELLER DESIGN	1/5/2011	CHECK	PMCHK00001336	\$62.01
040937	KENDIS	KENT DISTRICT LIBRARY	1/19/2011	CHECK	PMCHK00001336	\$1,200.00
040860	KOLOSS	KOLOSSOS	1/5/2011	CHECK	PMCHK00001339	\$37.95
040990	KOLOSS	KOLOSSOS	1/25/2011	CHECK	PMCHK00001336	\$124.02
040899	LARJUN	LARRY JUNCK	1/14/2011	CHECK	PMCHK00001340	\$106.53
040900	LAURAY	LAURA RAYNOR	1/14/2011	CHECK	PMCHK00001337	\$29.95
040938	LETPRI	LETTERPRESS PRINTING	1/19/2011	CHECK	PMCHK00001337	\$146.82
040939	LEXMAT	LEXISNEXIS MATTHEW BENDER	1/19/2011	CHECK	PMCHK00001339	\$248.00
040901	LIRZHE	LIRONG ZHENG	1/14/2011	CHECK	PMCHK00001339	\$262.63
040902	LORKAN	LORI KANE	1/14/2011	CHECK	PMCHK00001337	\$43.10
040905	NEOPOS	MAIL FINANCE, INC.	1/14/2011	CHECK	PMCHK00001337	\$26.65
040861	MAINASSOC	MAIN STREET AREA ASSOCIATION	1/5/2011	CHECK	PMCHK00001337	\$226.29
040862	MATFEA	MATT FEAZELL	1/5/2011	CHECK	PMCHK00001336	\$170.00
040940	MEP/DIS	MEP, INC/DISTRIBOOKS	1/19/2011	CHECK	PMCHK00001336	\$100.00
040863	METCOM	METCOM	1/5/2011	CHECK	PMCHK00001339	\$1,643.00
040991	METLIFE	METLIFE SBC	1/25/2011	CHECK	PMCHK00001336	\$68.75
040992	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	1/25/2011	CHECK	PMCHK00001340	\$6,604.74
040993	MICPOW	MICHIGAN POWER RODDING	1/25/2011	CHECK	PMCHK00001340	\$910.15
040904	MICSOU	MICRO SOURCE, INC.	1/14/2011	CHECK	PMCHK00001340	\$510.00
040903	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	1/14/2011	CHECK	PMCHK00001337	\$1,144.12
040941	MIDTAP	MIDWEST TAPE	1/19/2011	CHECK	PMCHK00001337	\$1,000.00
040864	MPSERS	MPSERS	1/5/2011	CHECK	PMCHK00001339	\$66,240.43
040942	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	1/19/2011	CHECK	PMCHK00001336	\$27,269.02
040943	NAN MASTIE	NAN MASTIE	1/19/2011	CHECK	PMCHK00001339	\$500.00
040944	NEWSWEEK	NEWSWEEK	1/19/2011	CHECK	PMCHK00001339	\$200.00
040865	NICWIL	NICHOLAS WILCOX	1/5/2011	CHECK	PMCHK00001339	\$240.00
040945	NICBOO	NICOLA'S BOOKS	1/19/2011	CHECK	PMCHK00001336	\$1,000.00
040946	NIGOWL	NIGHT OWL PRESS	1/19/2011	CHECK	PMCHK00001339	\$831.60
040866	NOMIUN	NORTHERN MICHIGAN UNIVERSITY	1/5/2011	CHECK	PMCHK00001339	\$294.00
040867	NUWAVE	NUWAVE AQUARIUMS	1/5/2011	CHECK	PMCHK00001336	\$100.00
040868	OFFDEP	OFFICE DEPOT, INC.	1/5/2011	CHECK	PMCHK00001336	\$342.00
040994	OFFDEP	OFFICE DEPOT, INC.	1/25/2011	CHECK	PMCHK00001336	\$1,903.56
040947	PANASI	PAN ASIAN PUBLICATION (USA) IN	1/19/2011	CHECK	PMCHK00001340	\$1,901.40
040869	PAUKEL	PAUL KELLER	1/5/2011	CHECK	PMCHK00001339	\$18.35
040948	PAUSHE	PAULA YOUNG SHELTON	1/19/2011	CHECK	PMCHK00001336	\$1,000.00
040870	PETWHI	PETER WHITE PUBLIC LIBRARY	1/5/2011	CHECK	PMCHK00001339	\$500.00
040871	PHISTE	PHILIP & ERIN STEAD	1/5/2011	CHECK	PMCHK00001336	\$6.00
040872	PIGDIS	PIGEON DISTRICT LIBRARY	1/5/2011	CHECK	PMCHK00001336	\$200.00
040949	PIOJAN	PIONEER JANITORIAL SERVICE	1/19/2011	CHECK	PMCHK00001336	\$3.50
040873	PITCHA	PITTSFIELD CHARTER TOWNSHIP	1/5/2011	CHECK	PMCHK00001339	\$10,422.85
040950	PITCHA	PITTSFIELD CHARTER TOWNSHIP	1/19/2011	CHECK	PMCHK00001336	\$63.61
040874	PLYDIS	PLYMOUTH DISTRICT LIBRARY	1/5/2011	CHECK	PMCHK00001339	\$59.79
040875	PREPRI	PRECISION PRINTER SERVICES, IN	1/5/2011	CHECK	PMCHK00001336	\$35.94
040876	PRITEC	PRINT TECH INC.	1/5/2011	CHECK	PMCHK00001336	\$295.80
040996	PRITEC	PRINT TECH INC.	1/25/2011	CHECK	PMCHK00001336	\$2,644.92
					PMCHK00001340	\$1,372.27

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040995	PRIORITY	PRIORITY HEALTH	1/25/2011	CHECK	PMCHK00001340	
040961	STEPRO	PROLOG	1/19/2011	CHECK	PMCHK00001339	\$19,347.20
040951	RANHO	RANDOM HOUSE, INC.	1/19/2011	CHECK	PMCHK00001339	\$1,064.95
040997	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	1/25/2011	CHECK	PMCHK00001340	\$3,133.54
040953	RECBOO	RECORDED BOOKS, INC.	1/19/2011	CHECK	PMCHK00001339	\$18.00
040952	RECANN	RECYCLE ANN ARBOR	1/19/2011	CHECK	PMCHK00001339	\$4,153.33
040954	REEDIS	REESE UNITY DISTRICT LIBRARY	1/19/2011	CHECK	PMCHK00001339	\$184.00
040955	REGBOO	REGENT BOOK CO., INC.	1/19/2011	CHECK	PMCHK00001339	\$8.50
041011	RENUPH	RENDEL'S UPHOLSTERING & INTERI	1/26/2011	CHECK	PMCHK00001341	\$38.60
040906	REPPAR	REPUBLIC PARKING	1/14/2011	CHECK	PMCHK00001337	\$190.80
040998	REPPAR	REPUBLIC PARKING	1/25/2011	CHECK	PMCHK00001340	\$135.00
040908	RICDUR	RICHARD DURHAM	1/14/2011	CHECK	PMCHK00001337	\$135.00
040956	RICHUT	RICHARD G. HUTCHINS	1/19/2011	CHECK	PMCHK00001339	\$2,079.01
041000	RICGLA	RICHARD GLAUBMAN	1/25/2011	CHECK	PMCHK00001340	\$192.00
041012	RICMEN	RICHARD MENDEL	1/26/2011	CHECK	PMCHK00001341	\$2,000.00
040907	RICBUS	RICOH AMERICAS CORP	1/14/2011	CHECK	PMCHK00001337	\$50.00
040999	RICBUS	RICOH AMERICAS CORP	1/25/2011	CHECK	PMCHK00001340	\$300.06
041013	ROGCHA	ROGER CHARD	1/26/2011	CHECK	PMCHK00001341	\$902.31
041001	ROYLIM	ROYAL LIMOUSINE	1/25/2011	CHECK	PMCHK00001340	\$100.00
040877	RTI	RTI	1/5/2011	CHECK	PMCHK00001336	\$166.00
040957	SANDREF	SANDREFF PUBLISHING	1/19/2011	CHECK	PMCHK00001339	\$1,349.69
040909	SCHSEC	SCHILKE SECURITY	1/14/2011	CHECK	PMCHK00001337	\$30.00
041002	SCHELE	SCHINDLER ELEVATOR CORPORATION	1/25/2011	CHECK	PMCHK00001340	\$540.00
040958	SENTPRO	SENTIMENTAL PRODUCTIONS	1/19/2011	CHECK	PMCHK00001339	\$1,187.14
040959	SERMAS	SERVICEMASTER CLEAN CARE	1/19/2011	CHECK	PMCHK00001339	\$110.00
040910	SHAINV	SHARON D. IVERSON	1/14/2011	CHECK	PMCHK00001337	\$4,373.00
040932	ELDINS	SIDESTREET DISTRIBUTING	1/19/2011	CHECK	PMCHK00001339	\$29.25
040878	SOUHAV	SOUTH HAVEN MEMORIAL LIBRARY	1/5/2011	CHECK	PMCHK00001336	\$22.20
040911	SPRINT	SPRINT PCS	1/14/2011	CHECK	PMCHK00001337	\$10.00
040879	STAHAR	STADIUM HARDWARE	1/5/2011	CHECK	PMCHK00001336	\$640.72
040960	STAPOO	STANDARD & POOR'S	1/19/2011	CHECK	PMCHK00001339	\$127.62
040962	SUPERD	SUPER D	1/19/2011	CHECK	PMCHK00001339	\$1,192.00
040963	TANMED	TANTOR MEDIA	1/19/2011	CHECK	PMCHK00001339	\$3,085.95
040880	TDSMET	TDS METROCOM	1/5/2011	CHECK	PMCHK00001336	\$198.39
041003	THEANN	THE ANN MAGAZINE	1/25/2011	CHECK	PMCHK00001340	\$3,682.55
* 040881	THOCOO	THOMAS COOLEY LAW SCHOOL	1/5/2011	CHECK	PMCHK00001336	\$400.00
040912	TONBIC	TONIA BICKFORD	1/14/2011	CHECK	PMCHK00001337	\$52.00
040882	TRACSYS	TRACSYSTEMS	1/5/2011	CHECK	PMCHK00001336	\$31.20
040966	TRACSYS	TRACSYSTEMS	1/19/2011	CHECK	PMCHK00001339	\$5,382.52
040967	TSAFON	TSAI FONG BOOKS, INC.	1/19/2011	CHECK	PMCHK00001339	\$2,120.00
040883	UCREGEN	UC REGENTS	1/5/2011	CHECK	PMCHK00001336	\$1,689.36
040884	ULINE	ULINE, INC.	1/5/2011	CHECK	PMCHK00001336	\$15.00
040913	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	1/14/2011	CHECK	PMCHK00001337	\$290.37
040886	UNIPAR	UNITED PARCEL SERVICE	1/5/2011	CHECK	PMCHK00001336	\$1,754.20
041004	UNIPAR	UNITED PARCEL SERVICE	1/25/2011	CHECK	PMCHK00001340	\$26.08
041014	UMMUSIC	UNIV OF MICHIGAN SCHOOL OF MUS	1/26/2011	CHECK	PMCHK00001341	\$115.53
040885	UNILIT	UNIVERSITY LITHOGRAPHERS	1/5/2011	CHECK	PMCHK00001336	\$250.00
041005	UNUMPRO	UNUM LIFE INSURANCE	1/25/2011	CHECK	PMCHK00001340	\$2,494.00
040968	VALLINP	VALUE LINE PUBLISHING INC.	1/19/2011	CHECK	PMCHK00001339	\$2,834.20
041006	WASHTR	WASHTENAW COUNTY TREASURER	1/25/2011	CHECK	PMCHK00001340	\$2,334.00
040915	WASLIT	WASHTENAW LITERACY	1/14/2011	CHECK	PMCHK00001338	\$30,300.45
041007	WASMAN	WASTE MANAGEMENT OF MICHIGAN	1/25/2011	CHECK	PMCHK00001340	\$2,064.62
040887	WATLAB	WATSON LABEL PRODUCTS	1/5/2011	CHECK	PMCHK00001336	\$359.15
041008	WATLAB	WATSON LABEL PRODUCTS	1/25/2011	CHECK	PMCHK00001340	\$1,560.17
040969	WBEZALL	WBEZ ALLIANCE, INC.	1/19/2011	CHECK	PMCHK00001339	\$576.94
041009	WESENT	WESTGATE ENTERPRISES, LLC	1/25/2011	CHECK	PMCHK00001340	\$150.00
040970	WORBOO	WORLD BOOK, INC.	1/19/2011	CHECK	PMCHK00001339	\$19,315.62
040914	XEROX	XEROX CORPORATION	1/14/2011	CHECK	PMCHK00001337	\$4,169.40
040971	XEROX	XEROX CORPORATION	1/19/2011	CHECK	PMCHK00001339	\$149.85
						\$382.92

Total Checks: 180

Total Amount of Checks: \$520,949.96

Director's Report – February 21, 2011

1. Associate Director of IT and Development, Eli Neiburger has been invited, through AADL's prior work with the State Department, to participate in the US Embassy in Rome's Spring Event for Italian Librarians. This event will focus on "e-books, e-readers, tablets, and their relevance and implications for readers, publishers, authors, and especially for libraries." The event is March 31st at the Hotel Aldrovandi in Rome, and Eli will deliver his presentation online from Ann Arbor.
2. On Sunday, January 30, 2011, in partnership with Success by Six, Child Care Network and UM Work/Life Resource Center, AADL hosted the second Preschool Expo, the only large-scale event of this type in the Ann Arbor Area. Over 350 community members took advantage of the opportunity to conduct one-stop shopping for quality preschool environments with 42 preschools represented. The expo was held on the UM campus at Palmer Commons.
3. The AADL invites every second grade classroom in the Ann Arbor Public School system to visit the Downtown Library each year as part of our "Second Grade Roundup". The Friends of AADL fund the transportation costs and this year all 59 of the classes will have visited by June 2011. The chart below indicates how many classes participated in the fall when efforts are concentrated on this program. If a child does not already have an AADL card by age 7, and many do, this program gives them and their families an opportunity to apply for cards, see the youth department and meet library staff for a tour and storytime.

Summary of Second Grade Visits

	2007	2008	2009	2010
Total classes visiting AADL	51	61	66	56
Total students	1107	1223	1376	1245
Total cards issued	439	493	544	539

4. Josie Parker has accepted an invitation from the Director-General of UNESCO to present at the Second UNESCO World Forum on Culture and Cultural Industries in Milan, Italy in June. The theme of the forum is: The Book Tomorrow -The Future of the Written Word.



Ann Arbor District Library
Board of Trustees
Proposed Committee Assignments for 2011

BY COMMITTEE

Budget & Finance:

Barbara Murphy (Treasurer) Chair
Nancy Kaplan
Ed Surovell

Director's Evaluation:

Margaret Leary (President) Chair
Jan Barney Newman (Secretary)
Prue Rosenthal (Vice President)

Policy:

Jan Barney Newman (Secretary) Chair
Rebecca Head
Nancy Kaplan

Executive:

The Executive Committee shall consist of the President, and any two Elected Officers chosen at time it needs to meet.

Ad Hoc Committees:

Strategic Planning Steering:

Margaret Leary (President) Chair
Rebecca Head
Prue Rosenthal (Vice President)

BY BOARD MEMBER

Rebecca Head

Policy
Strategic Planning Steering

Nancy Kaplan

Budget & Finance
Policy

Margaret Leary, President

Director's Evaluation (Chair)
Strategic Planning (Chair)
Executive

Barbara Murphy, Treasurer

Budget & Finance (Chair)
Executive

Jan Barney Newman, Secretary

Director's Evaluation
Policy (Chair)
Executive

Prue Rosenthal, Vice President

Director's Evaluation
Strategic Planning Steering
Executive

Ed Surovell

Budget & Finance

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2011 OFFICERS

President Margaret Leary
Vice President Prue Rosenthal
Treasurer Barbara Murphy
Secretary Jan Barney Newman

ADMINISTRATION

Josie Parker Director
Kenneth Nieman Associate Director of Finance, HR & Operations
Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311