



Regular Meeting Agenda

Monday, July 17, 2017

Published by Ann Arbor District Library

July 2017

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2	3	4 Closed Holiday	5	6	7	8
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16	17 AADL Board Mtg	18	19	20	21	22
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3	4 Closed Holiday	5	6	7	8	9
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17	18 AADL Board Mtg	19	20	21	22	23
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MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, July 17, 2017 at 7:00 p.m.
 Ann Arbor District Library, Multipurpose Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 17-120 I. CALL TO ORDER
- 17-121 II. ATTENDANCE
- 17-122 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 17-123 IV. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of June 12, 2017 and June 19, 2017 (pp. 3-18)
- CA-2 Approval of June 2017 Disbursements (pp. 19-22)
- 17-124 V. CITIZENS' COMMENTS
- 17-125 VI. FINANCIAL REPORTS (pp. 23-27)
 Bill Cooper, Finance Manager
- 17-126 VII. COMMITTEE REPORTS
- 17-127 A. DIRECTOR'S EVALUATION COMMITTEE
 (15 minutes)
- 17-128 B. EXECUTIVE COMMITTEE
 (15 minutes)
- 17-129 VIII. DIRECTOR'S REPORT (pp. 28-31)
 Josie B. Parker, Director
- 17-130 IX. OLD BUSINESS

- 16-154 A. AADL STRATEGIC PLAN GOAL 3.3: REIMAGINE THE ANN ARBOR DISTRICT LIBRARY'S DOWNTOWN PRESENCE
(Item of discussion)
(30 minutes)
- 16-201 B. UPDATE ON TRAVERWOOD BRANCH LIBRARY CAPITAL PROJECT
Len Lemorie, Facilities Manager
(10 minutes)
- 16-154 C. AADL STRATEGIC PLAN GOAL 4.3: IMPLEMENT THE NEW WEB PRESENCE - UPDATE
Eli Neiburger, Deputy Director
(30 minutes)
- 17-131 X. NEW BUSINESS
- 17-132 A. RESOLUTION TO AMEND THE 2016-2017 APPROVED BUDGET (p. 32)
(Item of action)
Bill Cooper, Finance Manager
(10 minutes)
- 17-133 XI. CITIZENS' COMMENTS
- 17-134 XII. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
WESTGATE BRANCH LIBRARY, WEST SIDE MEETING ROOM
2503 JACKSON AVENUE, ANN ARBOR, MI
MINUTES OF THE BOARD RETREAT
MONDAY, JUNE 12, 2017

I. CALL TO ORDER

President Vander Broek called the meeting to order at 9:10 a.m.

President Vander Broek briefed the Board on the outline for the retreat. She stated the purpose of the session was to begin the work of advancing Goal 3.3 of the AADL Strategic Plan.

II. ATTENDANCE

Board Present: Victoria Green (arr. 9:12 a.m.), Jim Leija, Jan Barney Newman (arr. 9:15 a.m.), Colleen Sherman, Linh Song, Ed Surovell (arr. 9:12 a.m.), Jamie Vander Broek

Absent: None

Staff: Josie Parker, Eli Neiburger, Karen Wilson (recorder)

Others: Kerry Sheldon, Brittany Galisdorfer, Bridgeport Consulting, LLC

III. WELCOME AND OVERVIEW

Kerry Sheldon, moderator, had Board members, staff and general public present introduce themselves.

Ms. Sheldon stated that today's meeting is to converse and share ideas. No decisions are to be made today.

IV. PLACE-MAKING AND THE PUBLIC LIBRARY

Richard Murphy, Michigan Municipal League

Richard Murphy from the Michigan Municipal League was introduced. Mr. Murphy gave background information on services provided by MML.

Mr. Murphy covered the following topics:

- AADL's Vision Statement
- An Overview of place-making including:
 - Place is people habitat –Westgate Branch Library as an example
 - Quality of place influences where people choose to live
 - Amenities available locally
- Discussion on for profit partnering with non-profits

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PROPOSED MINUTES OF THE BOARD RETREAT
MONDAY, JUNE 12, 2017

- Successful assets for communities
- Cross-generational demand for urban places
- Anchor institutions

Board members discussed AADL as an anchor institution in Downtown Ann Arbor.

Mr. Murphy provided a crash course in urban design:

- Building placement should work for people
- Building height should be relative to street width
- Façade of the building should provide transparency
- Frontage of the building should interact with the sidewalk

Seattle Public Library was viewed and studied as well as the Grande Bibliothèque in Montreal.

Mr. Murphy brought the discussion to the AADL Downtown Library building inquiring:

- What role does the Library play in the downtown area
- How does the Library itself bring people into the downtown area
- How does the Library activate and interact with surrounding spaces

Board member discussed these questions along with population demographics and density.

V. BREAK

The Board recessed for a lunch break at 12:05 p.m.

The meeting resumed at 12:24 p.m.

VI. AADL PHYSICAL INFRASTRUCTURE OVERVIEW

Len Lemorie, Facilities Manager

Facilities Manager Lemorie provided an overview of the physical infrastructure of AADL's buildings.

Malletts Creek Branch, Pittsfield Branch and Traverwood Branch libraries are seeing life cycle costs such as carpeting, parking lot sealcoating, landscaping and painting. Once these are done they bring the buildings back to a reset (like new).

The Downtown Library was last renovated in 1991. Everything plant (building operations) related needs to be replaced. Mr. Lemorie stated that the Library could spend \$500,000 annually for a number of years for deferred maintenance

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alone. He said this will just maintain the building and that it could not be brought back to like new, deferred maintenance would be the only outcome.

Board members discussed various areas of the building that need major work.

VII. PREFERENCES AND PRIORITIES

Ms. Sheldon assembled board members, staff and members of the public into four groups to discuss the following themes:

- The importance, value of being downtown; pride in being an anchor institution and contributing to the vibrancy of Ann Arbor's downtown ecosystem
- Interest in staying true to the vision of a proud flagship: a full-service, beautiful, functional, safe facility; prominently located in the heart of the city; accessible, inviting and welcoming to all; should be busy
- Desire to respond to community needs, especially the intense demand for space that can support wide range of events, programs and community gatherings
- Openness to considering a wide range of possibilities vis-à-vis building location, appearance, and height; whether to co-locate with other entities
- Strong commitment to autonomy and self-determination – need to control our own destiny; retain our nimbleness, flexibility

Groups discussed the above and more topics for 45 minutes.

VIII. DISCUSSION AND NEXT STEPS

Discussion topics from the groups were posted. Ms. Sheldon identified three main themes:

- The idea of flexible meeting spaces downtown and the long view
- Safety
- Communicating our identity – civic pride; utilize/accessibility of collections

Board members commented and expanded on the discussion topics brought forward from all the groups.

Several board members inquired on how to communicate with our general public; how to entertain public conversations.

It was the consensus of the Board to determine what the Downtown Library should be; it should reflect the values of the Library. Trustee Green in consultation with Trustee Sherman will create a listing of values for the Board

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to review at the July Board meeting. The topic of the Downtown Library shall be added to future Board meeting agenda's to maintain momentum. Board members were asked to bring a list of people to the June Board meeting to invite to future Board meetings to comment on the Downtown Library. Trustee Leija requested a time-line be presented at the June meeting to maintain momentum. A resolution outlining action events was requested for the July Board meeting.

IX. APPRECIATIONS

Board members expressed appreciation for discussion in this forum and for public and staff input.

X. CLOSING REMARKS, EVALUATIONS AND ADJOURNMENT

Evaluations were distributed. President Vander Broek thanked the Board for their participation. She also thanked staff for setting up the retreat and Richard Murphy for his presentation and participation.

President Vander Broek adjourned the meeting at 3:01 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the board retreat held on June 12, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Edward Surovell, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
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ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 19, 2017

- 17-103 I. CALL TO ORDER
- President Vander Broek called the meeting to order 7:05 p.m.
- 17-104 II. ATTENDANCE
- Board Present: Victoria Green, Jim Leija, Jan Barney Newman (arr. 7:07 p.m.), Colleen Sherman, Ed Surovell (arr. 7:07 p.m.), Jamie Vander Broek
 Board Absent: Linh Song
 Staff: Josie Parker, Eli Neiburger, Karen Wilson (recorder)
- 17-105 III. APPROVAL OF AGENDA
 (Item of action)
- Treasurer Leija, supported by Trustee Sherman, moved to approve the agenda.
- AYES: Green, Leija, Sherman, Vander Broek
 NAYS: None
- Motion passed 4-0.
- 17-106 IV. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of May 22, 2017
- CA-2 Approval of May 2017 Disbursements
- Trustee Sherman, supported by Treasurer Leija, moved to approve the consent agenda.
- AYES: Green, Leija, Sherman, Vander Broek
 NAYS: None
- Motion passed 4-0.

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17-107 V. CITIZENS' COMMENTS

There were no citizens' comments.

17-108 VI. FINANCIAL REPORTS
 Bill Cooper, Finance Manager

Finance Manager Cooper presented the May 2017 financials in the Board Packet. He noted that to date total overall spending was under budget by \$787,448.

17-109 VII. COMMITTEE REPORTS

17-110 A. DIRECTOR'S EVALUATION COMMITTEE

President Vander Broek reported the full Director's Evaluation Committee had not met. She reported that she and Vice President Song have had a preliminary discussion with a consultant regarding creation of an evaluation process and tool. She noted that for budgetary reasons, no contracts will be entered into until July.

Secretary Surovell inquired whether this committee was exceeding its authority in contracting a consultant without Board approval.

Director Parker noted that she is authorized to sign contracts for services as long as they do not exceed the Board authorized amount.

Treasurer Leija stated that the committee was charged with creating an evaluation process and a tool to complete that process.

17-111 VIII. DIRECTOR'S REPORT
 Josie B. Parker, Director

In addition to the written report in the Board packet, Director Parker highlighted:

In recognition of Michigan Braille and Talking Book Libraries Awareness Day, Director Parker read Governor Snyder's June 13, 2107 Proclamation. AADL was acknowledged as hosting the Northern and Midlands Regional Conference here earlier in June.

Play.aadl.org began on June 16th with 2300 players earning points since then.

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On July 28th, the 2017 Urbanwood Tour will be stopping at Pittsfield Branch for lunch and proceeding to Traverwood Branch for a tour led by Director Parker. Verdant Stewardship, LLC sponsors this event.

In collaboration with AAATA free bus rides for library card holders will be offered on Saturday's. Buses will be carrying summer game codes again this year.

Photos of the Downtown Library restroom rehabilitation, work done at Traverwood, the new location of the WLBPD on the second floor and the soon to be second floor security office were shown.

A timeline for website development will be presented at the July Board meeting.

The Archive's equipment and furnishings are complete. Bulk microfilm scanning equipment has been ordered and will arrive soon. This equipment is being purchased with gift monies.

Public comments were viewed.

Attendance at A2CAF (comic festival) was 4,800 over Saturday and Sunday, June 17th and 18th. 625 calendar bookings (aadlfreespace, Westgate meeting rooms and rentals) for May were reported.

Treasurer Leija inquired about summer game promotion. Staff responded that it is promoted via the website, social media, and advertisements in MLive, Ann Arbor Observer, Ann Arbor Family and on AAATA buses. Banners are on branch buildings and weekly newsletters will be coming out in July with codes. FAADL also promotes the game on their social media.

Brief discussion regarding the Allen Creek Greenway, downtown road construction and MeLCat was also held.

17-112 IX. OLD BUSINESS

17-036 A. BOARD RETREAT REVIEW/ASSESSMENT
 (Item of discussion)

President Vander Broek led the Board in discussion reviewing the

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Board Retreat held on June 12th. She read a draft summary of the retreat submitted by Bridgeport Consulting.

Board members discussed creating a resolution outlining benchmarks to maintain momentum of discussion.

Other comments included:

- creating a timeline
- establishing a stakeholder engagement phase/process
- using the summer game for input
- an EPIC-MRA survey
- engage public at AADL events
- engage professional assessment of downtown building
- examine real estate opportunities
- maintain conversation at monthly board meetings

Consensus of the Board was to assign background information gathering to the Executive Committee.

Treasurer Leija, supported by Trustee Green, moved to take a five minute break. The meeting recessed at 8:47 p.m. and resumed at 8:52 p.m.

16-201

B. UPDATE ON TRAVERWOOD BRANCH LIBRARY CAPITAL PROJECT
 Len Lemorie, Facilities Manager

Facilities Manger Lemorie reported that the MDE wall at Traverwood has been removed. The upper rain garden is complete. 90% of the concrete work is complete. Completion is on schedule for 30 to 45 days.

17-019

C. UPDATE ON DOWNTOWN LIBRARY RESTROOM REHABILITATION CONSTRUCTION PROJECT
 Len Lemorie, Facilities Manager

Facilities Manger Lemorie reported that the restrooms opened on schedule on June 3rd. Everything is running smoothly.

17-113

X. NEW BUSINESS

17-114

A. RESOLUTION TO AWARD CONTRACT FOR JANITORIAL SERVICES

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(Item of action)

Len Lemorie, Facilities Manager

Treasurer Leija, supported by Trustee Sherman, moved the Board resolves:

- 1.) That the contract for janitorial services be awarded to All Inclusive Commercial Building Solutions for the next three years, 2017-2020, for the bid amount of \$682,376.40.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Facilities Manger Lemorie reported that an RFP was issued for this service. Local businesses with good ratings were contacted. Three responses were received. All Inclusive was the lowest bidder and is being recommended.

AYES: Green, Leija, Barney Newman, Sherman, Surovell,
 Vander Broek

NAYS: None

Motion passed 6-0.

17-115

B. RESOLUTION TO AMEND THE 2016-2017 BUDGET

(Item of action)

Bill Cooper, Finance Manager

Treasurer Leija, supported by Trustee Barney Newman, moved the Board resolves:

- 1). To transfer \$30,000.00 from Salaries and Wages to Custodial Services.
- 2). To transfer \$10,000.00 from Salaries and Wages to Accounting/Audit.
- 3). To transfer \$7,000.00 from Salaries and Wages to Communications.
- 4). To transfer \$3,000.00 from Salaries and Wages to Materials.
- 5). To transfer \$200,000.00 from Salaries and Wages to Operating Supplies.

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- 6). To transfer \$100,000.00 from Employee Benefits to Professional Services.
- 7). That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Parker noted that in accordance with policy budget line items must balance by the end of the fiscal year. The Salaries and

Wages line item excess was due to several staff positions being vacant for most of the year.

AYES: Green, Leija, Barney Newman, Sherman, Surovell,
 Vander Broek

NAYS: None

Motion passed 6-0.

17-116

C. VOLUNTEER PROGRAM @ AADL
 Shoshana Hurand, Volunteer Coordinator

Volunteer Coordinator Hurand gave an overview of the volunteer program at AADL. Westgate Branch re-opening was used as a pilot run for the program. A soft roll out began in January of this year. Regularly scheduled orientations began in March. Applications for adults are taken online and State background checks are performed.

The process for volunteers and staff alike was reviewed. To date there are 23 active teen volunteers with 82 prospective ones and 44 active adult volunteers with 62 prospective ones. From September 2016 to June 18, 2017 volunteers have served 728 hours.

Volunteers serve in a variety of capacities based on the skills, needs and interests. They do not replace staff and generally work behind the scenes and at programs.

17-117

D. LICENSING AND PUBLISHING @ AADL
 Eli Neiburger, Deputy Director

Deputy Director Neiburger gave an overview of digital licensing and publishing done at AADL. Currently available commercial ebook products in general do not work with the public library model. AADL does participate in OverDrive through the Midwest

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Collaborative for Library Services Consortium for ebooks.

Direct licensing products available through AADL include Cherry Lake Publishing; Magnatune; Midwestern Gothic; Ghostly International; Spectral Sound; Poison Pen Press; WSU Press; Mochimochi Land (crochet and knitting patterns) and individual authors whose works we have licensed.

New and unique content is produced through podcasts and programming.

5th Avenue Press is a new publishing model developed by AADL. AADL selects completed submitted manuscripts with review, feedback and copy editing provided by AADL librarians. AADL will receive a digital copy of the finished product in perpetuity. We become a license holder not the rights holder. The author has the right to develop a print product. If a print product is developed AADL will purchase copies. November 2017 is the publishing target date for the first round of digital books.

Secretary Surovell inquired about the legal process of this program and felt it required further discussion by the Board. Deputy Director Neiburger responded that the licensing agreement was reviewed by AADL legal counsel. It was suggested the topic be forwarded to the Budget and Finance Committee for review.

17-118 XI. CITIZENS' COMMENTS

Alice Liberson

All I'm going to say is that was so interesting. My first meeting and I agree it's fabulous, with the potential there is huge liability but it's so interesting and what you've done about like getting ebooks its incredible. O.K. and I'm going to come at the beginning of the next meeting to make my point.

Secretary Surovell asked Ms. Liberson to come to the podium to finish her comments.

Alice Liberson, 1129 Martin Place, Ann Arbor. I will come to make my comments at the beginning of the next meeting. But I did want to say how incredibly interesting, because I don't know a whole lot about this, if anything that whole world is, about the licensing,

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ebooks and financing and about Ann Arbor standing against it and also the publishing. Who would have thought that, it's great. O.K., see you next time.

Alex Farha

I probably should have definitely done this at the beginning. My name is Alex Farha, with the current janitorial vendor. Address 4722 S. State Road, Ann Arbor, Michigan. We also have an office down on Plymouth Road. Again, I do apologize, it is really late, but I'll make this as quick as possible. It's probably not going to make a difference at this point. I do want to thank you guys, Josie especially

and Len for the time, well we did have this contract for the last four and half years. We want to thank you guys for the opportunity. I do understand that though you guys have voted that it's not really signed yet so there is an opportunity to open up the discussion again even though I know you guys are looking for July 1st start date, I do want you guys to take into consideration, I know that we were a little bit higher on pricing and I understand, and I'm actually glad to hear everything that's going on, why the \$60,000 though might not seem that big of a difference on certain projects it really does make a difference with what the library's trying to accomplish. And I fully understand that, but I want you guys to take into, I want you guys to consider the aspect of fact that we have had a very good relationship and I think that you can talk to Len and he'll tell you that one of the things that we've been very good at doing is being able to respond well in developing a relationship with you guys as not only a company, that is a local based company it has been around for a quarter of a century, but also as people. Our employees developed relationships with you guys here. Our day porter has especially done a good job down at Westgate. Our night employees who have really invested sweat and energy into make sure the library is getting the level of service. Another thing I want you guys to understand is that we are local and are born and raised in the Ann Arbor area. So one of the things that we're going to consider is that there is going to be that transition period for you guys with regards to the new company. It doesn't mean that they won't get to the point of providing the same level of service we're providing which they will, most companies do. But there is going to be that transition period and I want you guys to understand do you really want to have that type of thing come up while you guys are looking to get the votes to put in a

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new library. Do you want them to approach you and say hey, listen your library hasn't been up to standards that were looking for, for the last three or four years. So take that into consideration. In addition to that we have brought ourselves into the technological world, so one of the things we're able offer you guys is analytics reports. We do quality assurance reports with pictures of things of that nature. We have no problem showing you where we have failed as a company and give you the action plan taken and allow you to be able to monitor and better see how your money is being spent when it comes to the janitorial aspect. The other thing is we have a work order app so you'll be able to see how our response time is in certain aspects in regards to stains on the floor and things of that nature. I know that doesn't seem like a big deal, but believe me, stains on the floor people notice something make the biggest party of it. Another thing that I want you guys to consider is that we are a full service

facilities management company. We've been able to grow just like the library's been able to grow and flourish as well. So one more thing that I want you guys to consider is we have talked about in the past with Len potentially being a single vendor in regards to your snow removal, we do that in-house. Landscaping, window cleaning, light maintenance work along with the janitorial and janitorial supplies. So I want you guys to consider the aspect of, though it might be \$60,000 now, bundle it all up together down line and you'll be able to see the discounts you are able get because of the fact that we'll be providing service to you and were able to take off certain cuts and everything. One more thing that I do want to offer as a plea, and believe me ask anyone who knows me will tell you that I don't plea that much, but this is the relationship that we have with you guys that we really want to maintain. I'm not sure how this will work but we'll offer a ten percent discount. I should have said this to you, but I didn't know the legalities of it. I will offer a ten percent discount from years one through three on the contract and then just maintain the price from there as well. So I want you guys to take that into consideration too. So I thank you guys for the time, this is probably something that I should have done at the beginning before you guys made your vote. I appreciate the opportunity. Thank you.

17-119 XII. ADJOURNMENT

President Vander Broek adjourned the meeting at 10:09 p.m.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 19, 2017

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on June 19, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Edward Surovell, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 17-114**

**RESOLUTION TO AWARD CONTRACT FOR JANITORIAL SERVICE FOR
THREE YEARS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 19th day of June, 2017 at 7:00 p.m.

PRESENT: Victoria Green, Jim Leija, Jan Barney Newman, Colleen Sherman, Ed Surovell, Jamie Vander Broek

ABSENT: Linh Song

The following resolution was offered by Treasurer Leija, and supported by Trustee Sherman:

THE BOARD RESOLVES:

- 1.) That the contract for janitorial services be awarded to All Inclusive Commercial Building Solutions for the next three years, 2017-2020, for the bid amount of \$682,376.40.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Victoria Green, Jim Leija, Jan Barney Newman, Colleen Sherman, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on June 19, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Edward Surovell, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 17-115**

RESOLUTION TO AMEND THE 2016-2017 APPROVED BUDGET

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 19th day of June, 2017 at 7:00 p.m.

PRESENT: Victoria Green, Jim Leija, Jan Barney Newman, Colleen Sherman, Ed Surovell, Jamie Vander Broek

ABSENT: Linh Song

The following resolution was offered by Treasurer Leija and supported by Trustee Barney Newman:

THE BOARD RESOLVES AS FOLLOWS:

- 1). To transfer \$30,000.00 from Salaries and Wages to Custodial Services.
- 2). To transfer \$10,000.00 from Salaries and Wages to Accounting/Audit.
- 3). To transfer \$7,000.00 from Salaries and Wages to Communications.
- 4). To transfer \$3,000.00 from Salaries and Wages to Materials.
- 5). To transfer \$200,000.00 from Salaries and Wages to Operating Supplies.
- 6). To transfer \$100,000.00 from Employee Benefits to Professional Services.
- 7). That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Victoria Green, Jim Leija, Jan Barney Newman, Colleen Sherman, Ed Surovell,
Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on June 19, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Edward Surovell, Board Secretary

Ranaes:	From:	To:	Check Date	From:	To:
Check Number	First	Last	6/1/2017	6/1/2017	6/30/2017
Vendor ID	First	Last	Checkbook ID	First	Last
Vendor Name	First	Last			

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
055786	ALLENT	ALLIANCE ENTERTAINMENT	6/1/2017	CHECK	PMCHK00002045	\$166.10
055787	APPIMA	APPLIED IMAGING	6/1/2017	CHECK	PMCHK00002045	\$2,752.09
055788	BRIAUD	BRILLIANCE PUBLISHING, INC.	6/1/2017	CHECK	PMCHK00002045	\$286.40
055789	COUMOU	Courtnev Allison Moulton	6/1/2017	CHECK	PMCHK00002045	\$100.00
055790	DAVNAP	David James	6/1/2017	CHECK	PMCHK00002045	\$100.00
055791	DICBLI	BLICK ART MATERIALS	6/1/2017	CHECK	PMCHK00002045	\$437.22
055792	KARLEP	KAREN LEPAGE	6/1/2017	CHECK	PMCHK00002045	\$100.00
055793	LEALIZ	LEAPING LIZARDS MUSIC	6/1/2017	CHECK	PMCHK00002045	\$4,000.00
055794	MANCOS	MANER COSTERISAN	6/1/2017	CHECK	PMCHK00002045	\$19,500.00
055795	MELHUD	MELISSA HUDSON	6/1/2017	CHECK	PMCHK00002045	\$100.00
055796	METCOM	METCOM	6/1/2017	CHECK	PMCHK00002045	\$2,650.61
055797	MICMUN1	MML WORKERS' COMP FUND	6/1/2017	CHECK	PMCHK00002045	\$32,937.00
055798	MIDLANDS	Midlands	6/1/2017	CHECK	PMCHK00002045	\$5,025.00
055799	PHISYS	PHILLIPS PRO SYSTEMS LLC	6/1/2017	CHECK	PMCHK00002045	\$975.00
055800	RECBOO	RECORDED BOOKS, INC.	6/1/2017	CHECK	PMCHK00002045	\$284.13
055801	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	6/1/2017	CHECK	PMCHK00002045	\$1,750.00
055802	SCHSOU	SCHEDULE SOURCE, INC	6/1/2017	CHECK	PMCHK00002045	\$1,007.50
055803	SHRM	SHRM	6/1/2017	CHECK	PMCHK00002045	\$199.00
055804	MIDTAP	MIDWEST TAPE	6/1/2017	CHECK	PMCHK00002045	\$10,944.33
055805	BAKTAY	BAKER & TAYLOR	6/1/2017	CHECK	PMCHK00002045	\$19,884.01
055806	BTAMEX	AMERICAN EXPRESS	6/1/2017	CHECK	PMCHK00002045	\$2,352.03
055807	4THTHE	4th WALL THEATRE CO.	6/7/2017	CHECK	PMCHK00002046	\$200.00
055808	AANEWSUB	ANN ARBOR NEWS	6/7/2017	CHECK	PMCHK00002046	\$197.60
055809	AASCH	AAPS/WISD TRANSPORTATION	6/7/2017	CHECK	PMCHK00002046	\$7,657.22
055810	ALAFIS	ALAN FISK	6/7/2017	CHECK	PMCHK00002046	\$1,500.00
055811	ANNARB	ANN ARBOR OBSERVER	6/7/2017	CHECK	PMCHK00002046	\$2,429.50
055812	B&H	B&H PHOTO-VIDEO	6/7/2017	CHECK	PMCHK00002046	\$29.25
055813	BANMED	BANG MEDIA	6/7/2017	CHECK	PMCHK00002046	\$1,200.00
055814	BETBEC	BETSY BECKERMAN	6/7/2017	CHECK	PMCHK00002046	\$1,075.00
055815	BILHOF	BILLIE HOFFMANN	6/7/2017	CHECK	PMCHK00002046	\$250.00
055816	BLAAUD	BLACKSTONE AUDIO BOOKS	6/7/2017	CHECK	PMCHK00002046	\$1,395.28
055817	CARBAN	CARRIE S. BANKS	6/7/2017	CHECK	PMCHK00002046	\$200.00
055818	CDW-G	CDW GOVERNMENT, INC.	6/7/2017	CHECK	PMCHK00002046	\$3,330.88
055819	CINCOR	CINTAS CORPORATION	6/7/2017	CHECK	PMCHK00002046	\$414.76
055820	COMHSM	COMMUNITY HIGH SCHOOL YEARBOOK	6/7/2017	CHECK	PMCHK00002046	\$90.00
055821	CRADOO	CRAWFORD DOOR SALES	6/7/2017	CHECK	PMCHK00002046	\$1,912.00
055822	DANROM	DANIEL M. ROMANCHIK	6/7/2017	CHECK	PMCHK00002046	\$345.00
055823	DARBAI	DARBY BAIRD	6/7/2017	CHECK	PMCHK00002046	\$125.00
055824	DAVNAP	Davida S. Napoleon	6/7/2017	CHECK	PMCHK00002046	\$200.00
055825	DELCHR	DELANEY CHRISTY	6/7/2017	CHECK	PMCHK00002046	\$150.00
055826	DEMCO	DEMCO	6/7/2017	CHECK	PMCHK00002046	\$636.16
055827	DICBLI	BLICK ART MATERIALS	6/7/2017	CHECK	PMCHK00002046	\$451.72
055828	ELLLIV	ELLEN LIVINGSTON	6/7/2017	CHECK	PMCHK00002046	\$125.00
055829	ERIMAN	ERIN MANN	6/7/2017	CHECK	PMCHK00002046	\$200.00
055830	FASTSI	FASTSIGNS	6/7/2017	CHECK	PMCHK00002046	\$1,485.00
055831	HUGGAL	HUGH GALLAGHER	6/7/2017	CHECK	PMCHK00002046	\$400.00
055832	INGRAC	INGRID RACINE	6/7/2017	CHECK	PMCHK00002046	\$100.00
055833	JENMCK	JENN MCKEE	6/7/2017	CHECK	PMCHK00002046	\$100.00
055834	JERKLO	JEREMY KLOOSTER	6/7/2017	CHECK	PMCHK00002046	\$50.00
055835	JESXU	JESSICA XU	6/7/2017	CHECK	PMCHK00002046	\$50.00
055836	JEWISHNE	JEWISH NEWS	6/7/2017	CHECK	PMCHK00002046	\$526.00
055837	JULENG	JULIANNA ENG	6/7/2017	CHECK	PMCHK00002046	\$125.00
055838	LILPAT	LILY PATTERSON	6/7/2017	CHECK	PMCHK00002046	\$125.00
055839	LUCROE	LUCY ROEHRIG	6/7/2017	CHECK	PMCHK00002046	\$23.00
055840	MACKON	MACKENZIE KONSCHUH	6/7/2017	CHECK	PMCHK00002046	\$75.00
055841	MADGUP	MADLINE GUPTA	6/7/2017	CHECK	PMCHK00002046	\$75.00
055842	MIRMCC	MIRANDA McCARTHY	6/7/2017	CHECK	PMCHK00002046	\$50.00
055843	OFFDEP	OFFICE DEPOT, INC.	6/7/2017	CHECK	PMCHK00002046	\$753.00
055844	ONEACON	O'NEAL CONSTRUCTION	6/7/2017	CHECK	PMCHK00002046	\$173,660.64
055845	PATRSMI	PATRICIA F. SMITH	6/7/2017	CHECK	PMCHK00002046	\$200.00
055846	PRITEC	PRINT TECH INC.	6/7/2017	CHECK	PMCHK00002046	\$10,487.60
055847	RECBOO	RECORDED BOOKS, INC.	6/7/2017	CHECK	PMCHK00002046	\$396.16
055848	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	6/7/2017	CHECK	PMCHK00002046	\$18,343.00
055849	SARJAB	SARMED JABRA	6/7/2017	CHECK	PMCHK00002046	\$280.00
055850	SARKEL	SARA MELTON KELLER	6/7/2017	CHECK	PMCHK00002046	\$100.00
055851	SEAAJE	SEUN AJEPE	6/7/2017	CHECK	PMCHK00002046	\$75.00
055852	TMGROU	THE TM GROUP INC	6/7/2017	CHECK	PMCHK00002046	\$348.75
055853	ULINE	ULINE, INC.	6/7/2017	CHECK	PMCHK00002046	\$208.16
055854	WHILAB	WHITLAM LABEL COMPANY, INC.	6/7/2017	CHECK	PMCHK00002046	\$865.77
055855	WWGRAI	GRAINGER	6/7/2017	CHECK	PMCHK00002046	\$90.25
055856	BREWER	BREWER'S	6/7/2017	CHECK	PMCHK00002046	\$504.84
055857	CARBRO	CARPENTER BROS.	6/7/2017	CHECK	PMCHK00002046	\$521.07
055858	CINCOR	CINTAS CORPORATION	6/7/2017	CHECK	PMCHK00002046	\$524.16
055859	COMCAS	COMCAST	6/7/2017	CHECK	PMCHK00002046	\$40.07
055860	FEDEXP	FEDERAL EXPRESS	6/7/2017	CHECK	PMCHK00002046	\$34.50
055861	HILEDU	MICHAEL A MOSSEY LIBRARY-ZG019	6/7/2017	CHECK	PMCHK00002046	\$114.00
055862	STAHAR	STADIUM HARDWARE	6/7/2017	CHECK	PMCHK00002046	\$215.73
055863	UNIPAR	UNITED PARCEL SERVICE	6/7/2017	CHECK	PMCHK00002046	\$73.71
055864	VERWIRC	VERIZON WIRELESS	6/7/2017	CHECK	PMCHK00002046	\$2,267.17
055865	WASMAN	WASTE MANAGEMENT OF MICHIGAN	6/7/2017	CHECK	PMCHK00002046	\$250.35
055866	MIDTAP	MIDWEST TAPE	6/7/2017	CHECK	PMCHK00002046	\$5,995.59
055867	BAKTAY	BAKER & TAYLOR	6/7/2017	CHECK	PMCHK00002046	\$17,857.54
055868	BTAMEX	AMERICAN EXPRESS	6/7/2017	CHECK	PMCHK00002046	\$2,917.10
055869	A.M. SERV	A.M. SERVICES, INC	6/15/2017	CHECK	PMCHK00002047	\$1,649.00
055870	AANEWS	MLIVE MEDIA GROUP	6/15/2017	CHECK	PMCHK00002047	\$96.26

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
055871	ADAMEL	ADAM MELLEMA	6/15/2017	CHECK	PMCHK00002047	\$709.00
055872	ADASTR	ADAMS STREET PUBLISHING CO.	6/15/2017	CHECK	PMCHK00002047	\$3,290.00
055873	ADAWHI	ADAM WHITBECK	6/15/2017	CHECK	PMCHK00002047	\$250.00
055874	ADTSEC	TYCO INTEGRATED SECURITY	6/15/2017	CHECK	PMCHK00002047	\$300.00
055875	AFTDEL	AFTERNOON DELIGHT	6/15/2017	CHECK	PMCHK00002047	\$508.35
055876	AGRSER	A GROWING SERVICE LLC	6/15/2017	CHECK	PMCHK00002047	\$340.00
055877	ALLEN	ALLIANCE ENTERTAINMENT	6/15/2017	CHECK	PMCHK00002047	\$3,990.64
055878	ALROSTEEL	ALRO STEEL	6/15/2017	CHECK	PMCHK00002047	\$98.64
055879	AMASCH	AMANDA SCHOTT	6/15/2017	CHECK	PMCHK00002047	\$29.97
055880	AMBFAL	Woolly Mammoth Desian/Amber Ad	6/15/2017	CHECK	PMCHK00002047	\$100.00
055881	AMBYU	AMBER YU	6/15/2017	CHECK	PMCHK00002047	\$100.00
055882	ANDMUT	Andrew I. Mutch	6/15/2017	CHECK	PMCHK00002047	\$200.00
055883	ANYSVI	ANYA SVINTSITSKI	6/15/2017	CHECK	PMCHK00002047	\$250.00
055884	ARENATA	A-1 RENTAL, INC.	6/15/2017	CHECK	PMCHK00002047	\$1,165.00
055885	ARMCLE	ARMEN CLEANERS	6/15/2017	CHECK	PMCHK00002047	\$133.80
055886	ARONKRER	Aaron Krerowicz LLC	6/15/2017	CHECK	PMCHK00002047	\$350.00
055887	ATTMOB	AT&T MOBILITY	6/15/2017	CHECK	PMCHK00002047	\$418.14
055888	B&H	B&H PHOTO-VIDEO	6/15/2017	CHECK	PMCHK00002047	\$1,749.57
055889	BARNOB1	BARNES & NOBLE INC.	6/15/2017	CHECK	PMCHK00002047	\$360.22
055890	BATPLU	BATTERIES PLUS	6/15/2017	CHECK	PMCHK00002047	\$50.05
055891	BETNEA	BETHANY NEAL	6/15/2017	CHECK	PMCHK00002047	\$250.00
055892	BLAAUD	BLACKSTONE AUDIO BOOKS	6/15/2017	CHECK	PMCHK00002047	\$190.00
055893	BRITRU	BRIAN M. TRUSKOWSKI	6/15/2017	CHECK	PMCHK00002047	\$125.00
055894	BUSCAR	BUSINESS CARD	6/15/2017	CHECK	PMCHK00002047	\$14,376.77
055895	BUSVAL	BUSCH'S, INC.	6/15/2017	CHECK	PMCHK00002047	\$397.85
055896	CDW-G	CDW GOVERNMENT, INC.	6/15/2017	CHECK	PMCHK00002047	\$125.96
055897	CINCOR	CINTAS CORPORATION	6/15/2017	CHECK	PMCHK00002047	\$644.09
055898	CITOF1	CITY OF ANN ARBOR TREASURER	6/15/2017	CHECK	PMCHK00002047	\$3,044.99
055899	COMALLW	COMPUTER ALLEY WEST	6/15/2017	CHECK	PMCHK00002047	\$287.68
055900	CUBSOL	CUBE SOLUTIONS, LLC	6/15/2017	CHECK	PMCHK00002047	\$9,943.41
055901	DEMCO	DEMCO	6/15/2017	CHECK	PMCHK00002047	\$7,019.05
055902	DISSMART	DISPLAY SMART, LLC	6/15/2017	CHECK	PMCHK00002047	\$846.00
055903	DONHAR	DONALD HARRISON	6/15/2017	CHECK	PMCHK00002047	\$100.00
055904	DYKGOS	DYKEMA GOSSETT	6/15/2017	CHECK	PMCHK00002047	\$651.95
055905	ERIHIL	ERIN HELMRICH	6/15/2017	CHECK	PMCHK00002047	\$54.45
055906	FRIOF	FRIENDS OF THE ANN ARBOR	6/15/2017	CHECK	PMCHK00002047	\$2,541.50
055907	GAMESTAR	GAMESTART	6/15/2017	CHECK	PMCHK00002047	\$800.00
055908	GLEMOD	GLEN MODELL	6/15/2017	CHECK	PMCHK00002047	\$1,542.58
055909	GLENNFRANK	Glenn C. Frankel	6/15/2017	CHECK	PMCHK00002047	\$500.00
055910	GRAANN	THE GRADUATE ANN ARBOR	6/15/2017	CHECK	PMCHK00002047	\$1,513.50
055911	GRACUT	W&G FOYLE LTD	6/15/2017	CHECK	PMCHK00002047	\$18.61
055912	INSDES	INSITE DESIGN STUDIO	6/15/2017	CHECK	PMCHK00002047	\$1,640.00
055913	INVISION	INVISION	6/15/2017	CHECK	PMCHK00002047	\$150.00
055914	JENMCK	JENN MCKEE	6/15/2017	CHECK	PMCHK00002047	\$204.80
055915	JERUGAR	JERUSALEM GARDEN	6/15/2017	CHECK	PMCHK00002047	\$1,443.75
055916	JULSOM	JULIA SOMMA	6/15/2017	CHECK	PMCHK00002047	\$100.00
055917	KALPER	KALEIGH PERKINS	6/15/2017	CHECK	PMCHK00002047	\$100.00
055918	KARTUT	KARIN TUTHILL	6/15/2017	CHECK	PMCHK00002047	\$60.00
055919	KARWIL	KAREN WILSON	6/15/2017	CHECK	PMCHK00002047	\$98.66
055920	KATCUR	KATHERINE'S CATERING	6/15/2017	CHECK	PMCHK00002047	\$1,374.00
055921	KATLET	KATHLEEN LETTS	6/15/2017	CHECK	PMCHK00002047	\$100.00
055922	KAYPEN	KAYLA COUGHLIN	6/15/2017	CHECK	PMCHK00002047	\$39.40
055923	LETFILM	LETTERPRESS FILM LLC	6/15/2017	CHECK	PMCHK00002047	\$1,000.00
055924	LOWE'S	LOWES BUSINESS ACCOUNT	6/15/2017	CHECK	PMCHK00002047	\$1,264.53
055925	MAINASSOC	MAIN STREET AREA ASSOCIATION	6/15/2017	CHECK	PMCHK00002047	\$50.00
055926	MARBAN	MARTIN BANDYKE	6/15/2017	CHECK	PMCHK00002047	\$400.00
055927	MARKOU	MARGARET KOURVO	6/15/2017	CHECK	PMCHK00002047	\$250.00
055928	METCOM	METCOM	6/15/2017	CHECK	PMCHK00002047	\$1,317.00
055929	NVREN	NV RENTALS	6/15/2017	CHECK	PMCHK00002047	\$550.00
055930	OCLINS	OCLC, INC.	6/15/2017	CHECK	PMCHK00002047	\$4,013.12
055931	OFFDEP	OFFICE DEPOT, INC.	6/15/2017	CHECK	PMCHK00002047	\$2,799.55
055932	ONEACON	O'NEAL CONSTRUCTION	6/15/2017	CHECK	PMCHK00002047	\$1,153.69
055933	PERSEI	PERRY A. SEIBERT	6/15/2017	CHECK	PMCHK00002047	\$100.00
055934	PITCHA	PITTSFIELD CHARTER TOWNSHIP	6/15/2017	CHECK	PMCHK00002047	\$347.36
055935	PLAWIS	PLANT WISE	6/15/2017	CHECK	PMCHK00002047	\$16,600.00
055936	ODOBA	ODOBA MEXICAN GRILL	6/15/2017	CHECK	PMCHK00002047	\$1,758.00
055937	OLTD	O LTD	6/15/2017	CHECK	PMCHK00002047	\$5,800.00
055938	OUANTA	OUANTA, INC.	6/15/2017	CHECK	PMCHK00002047	\$816.10
055939	RAINYDAY	Rainy Dav Dimes LLC	6/15/2017	CHECK	PMCHK00002047	\$3,500.00
055940	RANHOU	PENGUIN RANDOM HOUSE, LLC	6/15/2017	CHECK	PMCHK00002047	\$613.00
055941	RECANN	RECYCLE ANN ARBOR	6/15/2017	CHECK	PMCHK00002047	\$28.00
055942	RECBOO	RECORDED BOOKS, INC.	6/15/2017	CHECK	PMCHK00002047	\$1,129.80
055943	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	6/15/2017	CHECK	PMCHK00002047	\$300.00
055944	ROCKTHE	ROCK THE BOOTH	6/15/2017	CHECK	PMCHK00002047	\$750.00
055945	SARROZ	SARA ROZA	6/15/2017	CHECK	PMCHK00002047	\$150.00
055946	SCHELE	SCHINDLER ELEVATOR CORPORATION	6/15/2017	CHECK	PMCHK00002047	\$2,924.88
055947	SCHSEC	SCHILKE SECURITY	6/15/2017	CHECK	PMCHK00002047	\$1,415.00
055948	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	6/15/2017	CHECK	PMCHK00002047	\$287.90
055949	SHAKEUPS	The Shake Ups c/o Patrick J. O	6/15/2017	CHECK	PMCHK00002047	\$634.62
055950	SOPNAD	SOPHIE NADEL	6/15/2017	CHECK	PMCHK00002047	\$150.00
055951	STEAND	STEPHANIE ANDERSON	6/15/2017	CHECK	PMCHK00002047	\$400.00
055952	SWESOU	SWEETWATER SOUND INC.	6/15/2017	CHECK	PMCHK00002047	\$3,489.90
055953	UNIPAR	UNITED PARCEL SERVICE	6/15/2017	CHECK	PMCHK00002047	\$51.42
055954	UNIOMA	UNIQUE MANAGEMENT SERVICES, IN	6/15/2017	CHECK	PMCHK00002047	\$1,100.85
055955	MIDTAP	MIDWEST TAPE	6/15/2017	CHECK	PMCHK00002047	\$7,008.74
055956	BAKTAY	BAKER & TAYLOR	6/15/2017	CHECK	PMCHK00002047	\$20,536.30
055957	BTAMEX	AMERICAN EXPRESS	6/15/2017	CHECK	PMCHK00002047	\$3,485.00
055958	4IMPRINT	4IMPRINT, INC	6/22/2017	CHECK	PMCHK00002048	\$219.18
055959	ADTSEC	TYCO INTEGRATED SECURITY	6/22/2017	CHECK	PMCHK00002048	\$4,326.07
055960	ALLEN	ALLIANCE ENTERTAINMENT	6/22/2017	CHECK	PMCHK00002048	\$335.36
055961	AMACOM	AMAZON.COM CREDIT PLAN	6/22/2017	CHECK	PMCHK00002048	\$5,235.64
055962	AMACORP	AMAZON	6/22/2017	CHECK	PMCHK00002048	\$5,379.14

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
055963	ANNPRU	ANNA PRUSHINSKAYA	6/22/2017	CHECK	PMCHK00002048	\$100.00
055964	ANTZIC	Anthony J. Zick	6/22/2017	CHECK	PMCHK00002048	\$800.00
055965	ATODAT	A TO Z DATABASE	6/22/2017	CHECK	PMCHK00002048	\$15,175.00
055966	B&H	B&H PHOTO-VIDEO	6/22/2017	CHECK	PMCHK00002048	\$7,822.80
055967	BEBAT	BETH BATTEY	6/22/2017	CHECK	PMCHK00002048	\$540.00
055968	BLAAUD	BLACKSTONE AUDIO BOOKS	6/22/2017	CHECK	PMCHK00002048	\$342.00
055969	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	6/22/2017	CHECK	PMCHK00002048	\$70,348.33
055970	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	6/22/2017	CHECK	PMCHK00002048	\$4,337.44
055971	BRIAUD	BRILLIANCE PUBLISHING. INC.	6/22/2017	CHECK	PMCHK00002048	\$444.32
055972	BRIENG	BRICKENGRAVER. LLC	6/22/2017	CHECK	PMCHK00002048	\$130.02
055973	BRILEV	BRIAR LEVIT	6/22/2017	CHECK	PMCHK00002048	\$275.00
055975	CINCOR	CINTAS CORPORATION	6/22/2017	CHECK	PMCHK00002048	\$392.60
055976	CITOF1	CITY OF ANN ARBOR TREASURER	6/22/2017	CHECK	PMCHK00002048	\$1,211.54
055977	COLSIM	COLIN SIMPSON	6/22/2017	CHECK	PMCHK00002048	\$200.00
055978	COOPERFLY	COOPERFLY CREATIVE ARTS	6/22/2017	CHECK	PMCHK00002048	\$575.00
055979	DAVZIN	DAVID ZINN	6/22/2017	CHECK	PMCHK00002048	\$100.00
055980	DIADUD	DIANE DUDLEY	6/22/2017	CHECK	PMCHK00002048	\$100.00
055981	DICBLI	BLICK ART MATERIALS	6/22/2017	CHECK	PMCHK00002048	\$39.92
055982	DTEENE	DTE ENERGY	6/22/2017	CHECK	PMCHK00002048	\$15,035.40
055983	DTEENE1	DTE ENERGY	6/22/2017	CHECK	PMCHK00002048	\$13,083.36
055984	EOUSOF	EOUINOX SOFTWARE. INC.	6/22/2017	CHECK	PMCHK00002048	\$5,500.00
055985	FASTSI	FASTSIGNS	6/22/2017	CHECK	PMCHK00002048	\$5,659.00
055986	GRAANN	THE GRADUATE ANN ARBOR	6/22/2017	CHECK	PMCHK00002048	\$367.50
055987	JENMCK	JENN MCKEE	6/22/2017	CHECK	PMCHK00002048	\$310.00
055988	JERKLU	JEREMY D KLUMPP	6/22/2017	CHECK	PMCHK00002048	\$200.00
055989	KAYPEN	KAYLA COUGHLIN	6/22/2017	CHECK	PMCHK00002048	\$94.74
055991	KERBOO	Kerrytown Bookfest	6/22/2017	CHECK	PMCHK00002048	\$30.00
055992	LEACEN	LEARNING CENTER	6/22/2017	CHECK	PMCHK00002048	\$238.00
055993	LIRZHE	LIRONG ZHENG	6/22/2017	CHECK	PMCHK00002048	\$316.70
055994	METLIFE	METLIFE SBC	6/22/2017	CHECK	PMCHK00002048	\$6,884.12
055995	MICKRE	MICHELLE KRELL KYDD	6/22/2017	CHECK	PMCHK00002048	\$1,000.00
055996	MIDTAP	MIDWEST TAPE	6/22/2017	CHECK	PMCHK00002048	\$2,133.40
055997	NUWAVE	NUWAVE AQUARIUMS	6/22/2017	CHECK	PMCHK00002048	\$100.00
055998	NVREN	NV RENTALS	6/22/2017	CHECK	PMCHK00002048	\$495.00
055999	OFFDEP	OFFICE DEPOT. INC.	6/22/2017	CHECK	PMCHK00002048	\$27.71
056000	OXFPRO	2725-2805 ASSOCIATES. LLC	6/22/2017	CHECK	PMCHK00002048	\$6,937.00
056001	PAYCOO	PAYTON COOK	6/22/2017	CHECK	PMCHK00002048	\$300.00
056002	PITCHA	PITTSFIELD CHARTER TOWNSHIP	6/22/2017	CHECK	PMCHK00002048	\$582.89
056003	PLAWIS	PLANT WISE	6/22/2017	CHECK	PMCHK00002048	\$1,893.74
056004	PRITEC	PRINT TECH INC.	6/22/2017	CHECK	PMCHK00002048	\$886.51
056005	RANHOV	PENGUIN RANDOM HOUSE. LLC	6/22/2017	CHECK	PMCHK00002048	\$67.50
056006	RECBOO	RECORDED BOOKS. INC.	6/22/2017	CHECK	PMCHK00002048	\$1,000.41
056007	REGBOO	REGENT BOOK CO. INC.	6/22/2017	CHECK	PMCHK00002048	\$15.93
056008	ROBFOX	Robert James Fox Jr.	6/22/2017	CHECK	PMCHK00002048	\$150.00
056009	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	6/22/2017	CHECK	PMCHK00002048	\$688.20
056010	SANSLO	SANDOR SLOMOVITS	6/22/2017	CHECK	PMCHK00002048	\$200.00
056011	SFSTRO	ALLIED-EAGLE SUPPLY. INC.	6/22/2017	CHECK	PMCHK00002048	\$326.90
056012	STAPLE	STAPLES ADVANTAGE	6/22/2017	CHECK	PMCHK00002048	\$84.78
056013	THECROWLEY	THE CROWLEY COMPANY	6/22/2017	CHECK	PMCHK00002048	\$28,018.52
056014	THOGAL	GALE/CENGAGE LEARNING. INC	6/22/2017	CHECK	PMCHK00002048	\$143.94
056015	TIMGRI	TIM GRIMES	6/22/2017	CHECK	PMCHK00002048	\$60.25
056016	TMGROU	THE TM GROUP INC	6/22/2017	CHECK	PMCHK00002048	\$42.50
056017	UNIPAR	UNITED PARCEL SERVICE	6/22/2017	CHECK	PMCHK00002048	\$57.91
056018	UNUMPRO	UNUM LIFE INSURANCE	6/22/2017	CHECK	PMCHK00002048	\$3,183.24
056019	UNUMPRO1	UNUM LIFE INSURANCE	6/22/2017	CHECK	PMCHK00002048	\$2,784.44
056020	VERWIRC	VERIZON WIRELESS	6/22/2017	CHECK	PMCHK00002048	\$841.39
056021	WESENT	WESTGATE ENTERPRISES. LLC	6/22/2017	CHECK	PMCHK00002048	\$35,170.83
056022	WWGRAI	GRAINGER	6/22/2017	CHECK	PMCHK00002048	\$795.90
056023	BAKTAY	BAKER & TAYLOR	6/22/2017	CHECK	PMCHK00002048	\$10,918.14
056024	BTAMEX	AMERICAN EXPRESS	6/22/2017	CHECK	PMCHK00002048	\$2,173.02
056025	3PLAYMED	3PLAY MEDIA	6/29/2017	CHECK	PMCHK00002049	\$981.34
056026	AABOOK	ANN ARBOR BOOK FESTIVAL	6/29/2017	CHECK	PMCHK00002049	\$50.00
056027	AAFILM	ANN ARBOR FILM FESTIVAL	6/29/2017	CHECK	PMCHK00002049	\$1,000.00
056028	AASCH	AAPS/WISD TRANSPORTATION	6/29/2017	CHECK	PMCHK00002049	\$1,109.00
056029	AFTDEL	AFTERNOON DELIGHT	6/29/2017	CHECK	PMCHK00002049	\$2,867.85
056030	ALLENT	ALLIANCE ENTERTAINMENT	6/29/2017	CHECK	PMCHK00002049	\$1,130.99
056031	APPLE	APPLE. INC.	6/29/2017	CHECK	PMCHK00002049	\$1,032.00
056032	B&H	B&H PHOTO-VIDEO	6/29/2017	CHECK	PMCHK00002049	\$5,162.50
056033	BANMED	BANG MEDIA	6/29/2017	CHECK	PMCHK00002049	\$500.00
056034	BARNOB1	BARNES & NOBLE INC.	6/29/2017	CHECK	PMCHK00002049	\$251.70
056035	BLAAUD	BLACKSTONE AUDIO BOOKS	6/29/2017	CHECK	PMCHK00002049	\$185.98
056037	BUSCAR	BUSINESS CARD	6/29/2017	CHECK	PMCHK00002049	\$21,174.13
056038	CDW-G	CDW GOVERNMENT. INC.	6/29/2017	CHECK	PMCHK00002049	\$336.68
056039	CINCOR	CINTAS CORPORATION	6/29/2017	CHECK	PMCHK00002049	\$538.46
056040	CURBCO	CURBCO INC	6/29/2017	CHECK	PMCHK00002049	\$22,562.98
056041	DISSCH	DISCOUNT SCHOOL SUPPLY	6/29/2017	CHECK	PMCHK00002049	\$82.71
056042	ELINEI	ELI NEIBURGER	6/29/2017	CHECK	PMCHK00002049	\$1,919.10
056043	FASTSI	FASTSIGNS	6/29/2017	CHECK	PMCHK00002049	\$364.15
056044	GRAPHX	GRAPH-X SIGNS.DISPLAYS & EXHIB	6/29/2017	CHECK	PMCHK00002049	\$2,340.00
056045	HFGROUP	HF GROUP LLC	6/29/2017	CHECK	PMCHK00002049	\$1,233.32
056046	HOMPRE	HOMEWOOD PRESS	6/29/2017	CHECK	PMCHK00002049	\$456.00
056047	JENMCK	JENN MCKEE	6/29/2017	CHECK	PMCHK00002049	\$200.00
056048	JERDIC	JERMAINE DICKERSON	6/29/2017	CHECK	PMCHK00002049	\$1,500.00
056049	JOURET	JOUR RETIREMENT PLAN SVCS. LLC	6/29/2017	CHECK	PMCHK00002049	\$231.25
056050	KATMON	KATIE MONKIEWICZ	6/29/2017	CHECK	PMCHK00002049	\$112.48
056051	KELCAU	KELSEY ULLENBRUCH	6/29/2017	CHECK	PMCHK00002049	\$53.35
056052	MARMER	Mary C. Merritt	6/29/2017	CHECK	PMCHK00002049	\$100.00
056053	MASCOM	Performance Health Supplv dba	6/29/2017	CHECK	PMCHK00002049	\$197.45
056054	METCOM	METCOM	6/29/2017	CHECK	PMCHK00002049	\$3,445.86
056055	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	6/29/2017	CHECK	PMCHK00002049	\$12,037.09
056057	OFFDEP	OFFICE DEPOT. INC.	6/29/2017	CHECK	PMCHK00002049	\$295.51
056058	ONEACON	O'NEAL CONSTRUCTION	6/29/2017	CHECK	PMCHK00002049	\$224,871.34

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
056059	OUTMED	OUTFRONT MEDIA	6/29/2017	CHECK	PMCHK00002049	\$4,225.00
056060	OXFPRO	2725-2805 ASSOCIATES, LLC	6/29/2017	CHECK	PMCHK00002049	\$2,214.89
056061	PATRSMI	PATRICIA F. SMITH	6/29/2017	CHECK	PMCHK00002049	\$100.00
056062	PLAWIS	PLANT WISE	6/29/2017	CHECK	PMCHK00002049	\$4,937.48
056063	PRITEC	PRINT TECH INC.	6/29/2017	CHECK	PMCHK00002049	\$5,606.74
056064	PRODRY	PRODRYERS	6/29/2017	CHECK	PMCHK00002049	\$2,500.00
056065	OUANTA	OUANTA, INC.	6/29/2017	CHECK	PMCHK00002049	\$133.84
056066	OUIILL	OUIILL CORPORATION	6/29/2017	CHECK	PMCHK00002049	\$28.47
056067	RANHOH	PENGUIN RANDOM HOUSE, LLC	6/29/2017	CHECK	PMCHK00002049	\$285.00
056068	RECANN	RECYCLE ANN ARBOR	6/29/2017	CHECK	PMCHK00002049	\$28.00
056069	RECB00	RECORDED BOOKS, INC.	6/29/2017	CHECK	PMCHK00002049	\$1,291.77
056070	ROYLIM	ROYAL LIMOUSINE	6/29/2017	CHECK	PMCHK00002049	\$2,693.30
056071	SANSLO	SANDOR SLOMOVITS	6/29/2017	CHECK	PMCHK00002049	\$100.00
056072	SCHACHO	SCHAKOLAD CHOCOLATE FACTORY	6/29/2017	CHECK	PMCHK00002049	\$480.48
056073	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	6/29/2017	CHECK	PMCHK00002049	\$192.70
056074	SME	SME	6/29/2017	CHECK	PMCHK00002049	\$1,272.50
056075	STAPLE	STAPLES ADVANTAGE	6/29/2017	CHECK	PMCHK00002049	\$235.80
056076	SWESOU	SWEETWATER SOUND INC.	6/29/2017	CHECK	PMCHK00002049	\$569.96
056077	TARJOH	Tara Johnson	6/29/2017	CHECK	PMCHK00002049	\$100.00
056078	TDSMET	TDS METROCOM	6/29/2017	CHECK	PMCHK00002049	\$7,910.64
056079	ULINE	ULINE, INC.	6/29/2017	CHECK	PMCHK00002049	\$5,855.29
056080	UNIPAR	UNITED PARCEL SERVICE	6/29/2017	CHECK	PMCHK00002049	\$37.28
056081	VERWIRC	VERIZON WIRELESS	6/29/2017	CHECK	PMCHK00002049	\$1,799.68
056082	WWGRAI	GRAINGER	6/29/2017	CHECK	PMCHK00002049	\$565.92
056083	ZACGIA	ZACHARY GIALONGO	6/29/2017	CHECK	PMCHK00002049	\$100.00
056084	MIDTAP	MIDWEST TAPE	6/29/2017	CHECK	PMCHK00002049	\$3,180.79
056085	BAKTAY	BAKER & TAYLOR	6/29/2017	CHECK	PMCHK00002049	\$4,747.39
056086	BTAMEX	AMERICAN EXPRESS	6/29/2017	CHECK	PMCHK00002049	\$2,030.80
REMIT000000000000016	EBSCO	EBSCO INFORMATION SERVICES	6/29/2017		PMCHK00002049	\$0.00
Total Checks:	298				Total Amount of Checks:	\$1,151,351.12

Ann Arbor District Library Financial Summary for June 2017

Cash

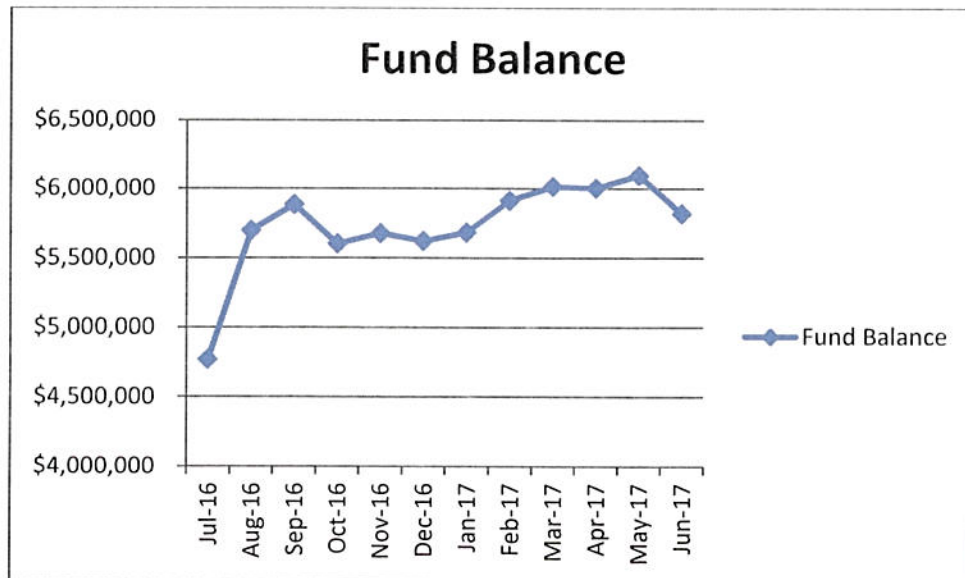
The unrestricted cash balance as of June 30, 2017 of \$5,996,294 was down from \$7,618,330 on May 31, 2017.

Tax Receipts

The Library has received \$284,914 in excess of the annual budgeted tax receipts of \$14,850,000 as of June 30, 2017.

Fund Balance Activity

The Library has a positive fund balance of \$5,814,701 as of June 30, 2017, down from \$6,092,202 at the end of May.



Ann Arbor District Library Financial Summary for June 2017

Year-to-Date Revenue (Budget vs. Actual)

Tax, state aid and penal fine revenues are recorded monthly at the monthly budgeted amount as they are earned. These line items will be reconciled with actual receipts during year-end close. Likewise, expenses are recorded as they are incurred.

Grants and Memorials – All restricted donations have been moved to the endowment fund. Unrestricted grants and memorials will end the year under budget due to this reclassification.

Year-to-Date Expenditures (Budget vs. Actual)

The following operating expense line items are over budget:

Professional Services – Is over budget 0.80%

Materials – Is over budget 0.88%

Software Licenses/Maint – Is over budget 1.34%

Repairs & Maintenance – Is over budget 0.60%

Total Expenditures are under budget year-to-date by \$816,405.

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changesin Fund Balances - Budget and Actual
General Fund

For the Period July 1, 2016 through June 30, 2017

	June			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenues						
Property taxes, net	\$ 1,237,500	\$ 1,237,500	\$ -	\$ 14,843,611	\$ 14,850,000	\$ (6,389)
State aid	-	7,500	(7,500)	82,500	90,000	(7,500)
State penal fines	18,750	18,750	-	225,000	225,000	-
Interest income	(1,660)	8,333	(9,993)	39,786	100,000	(60,214)
Copier revenue	2,717	2,500	217	28,733	30,000	(1,267)
Grants and memorials	770	4,167	(3,397)	119,698	50,000	69,698
Library fines, fees and other	23,176	23,333	(157)	292,369	280,000	12,369
Non-resident fees	1,088	1,250	(162)	16,042	15,000	1,042
Rental revenue	-	2,593	(2,593)	25,493	31,110	(5,617)
Total revenues	1,282,341	1,305,926	(23,585)	15,673,232	15,671,110	2,122
Expenditures						
Current:						
Personnel:						
Salaries and wages	525,901	526,665	(764)	6,283,260	6,319,985	(36,725)
Employee benefits	121,871	128,325	(6,454)	1,524,269	1,539,896	(15,627)
Employment taxes	39,413	41,884	(2,471)	468,265	502,604	(34,339)
Purchased services:						
Custodial services	18,643	18,750	(107)	221,477	225,000	(3,523)
Accounting/Audit	1,208	2,042	(834)	23,115	24,500	(1,385)
Legal	652	8,333	(7,681)	29,977	99,999	(70,022)
Professional services	38,498	25,415	13,083	307,398	304,975	2,423
Utilities	32,722	35,417	(2,695)	406,477	425,000	(18,523)
Property insurance	8,432	7,750	682	85,090	93,000	(7,910)
Communications	14,500	15,583	(1,083)	184,230	187,000	(2,770)
Materials	166,117	148,917	17,200	1,802,745	1,787,000	15,745
Software Licenses/Maint	20,977	16,667	4,310	202,675	200,000	2,675
Computer hardware	11,065	12,500	(1,435)	148,175	150,000	(1,825)
Building rental	37,386	46,821	(9,435)	542,914	561,850	(18,936)
Seminars, conferences and travel	4,893	1,925	2,968	20,282	23,100	(2,818)
Copier Expense	-	3,750	(3,750)	11,642	45,000	(33,358)
Library programming	83,464	36,667	46,797	412,555	440,000	(27,445)
Grant and memorial expenditures	17,002	4,167	12,835	49,516	50,000	(484)
Operating supplies	23,225	48,508	(25,283)	545,314	582,100	(36,786)
Repairs and maintenance	46,951	28,083	18,868	339,035	337,000	2,035
Postage	815	2,917	(2,102)	26,288	35,000	(8,712)
Other Operating Expenditures	1,791	2,883	(1,092)	30,912	34,600	(3,688)
Capital outlay/maintenance expense	61,447	141,958	(80,511)	1,189,093	1,703,500	(514,407)
Total expenditures	1,276,973	1,305,926	(28,953)	14,854,704	15,671,109	(816,405)
Revenue over (under) expenditures	5,368	(0)	5,368	818,528	1	818,527
Other financing sources (uses)						
Transfers in	-	-	-	-	-	-
Transfers out	-	-	-	(861,280)	-	(861,280)
Total other financing sources (uses)	-	-	-	(861,280)	-	(861,280)
Net change in fund balances	5,368	(0)	5,368	(42,752)	1	(42,753)
Fund balance, beginning of year	4,862,551	4,862,551	-	4,862,551	4,862,551	-
Fund balance, end of year	\$ 4,867,919	\$ 4,862,551	\$ 5,368	\$ 4,819,799	\$ 4,862,552	\$ (42,753)

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Period July 1, 2016 through June 30, 2017

	General Fund	Capital Fund	All Endowment	Total Governmental Funds
Revenues				
Property taxes, net	\$ 14,843,611	\$ -	\$ -	\$ 14,843,611
State aid	82,500	-	-	82,500
State penal fines	225,000	-	-	225,000
Interest income	39,786	-	(9,489)	30,297
Copier revenue	28,733	-	-	28,733
Grants and memorials	119,698	-	114,675	234,373
Library fines, fees and other	292,369	-	-	292,369
Non-resident fees	16,042	-	-	16,042
Rental revenue	25,493	-	-	25,493
Total revenues	15,673,232	-	105,186	15,778,418
Expenditures				
Current:				
Personnel:				
Salaries and wages	6,283,260	-	-	6,283,260
Employee benefits	1,524,269	-	-	1,524,269
Employment taxes	468,265	-	-	468,265
Purchased services:				
Custodial services	221,477	-	-	221,477
Accounting/Audit	23,115	-	-	23,115
Legal	29,977	-	-	29,977
Professional services	307,398	-	7,875	315,273
Utilities	406,477	-	-	406,477
Property insurance	85,090	-	-	85,090
Communications	184,230	-	-	184,230
Materials	1,802,745	-	16,941	1,819,686
Software Licenses/Maint	202,675	-	-	202,675
Computer hardware	148,175	-	-	148,175
Building rental	542,914	-	-	542,914
Seminars, conferences and travel	20,282	-	-	20,282
Copier Expense	11,642	-	-	11,642
Library programming	412,555	-	-	412,555
Grant and memorial expenditures	49,516	-	-	49,516
Operating supplies	545,314	816	5,167	551,297
Repairs and maintenance	339,035	-	-	339,035
Postage	26,288	-	-	26,288
Other Operating Expenditures	30,912	-	-	30,912
Capital outlay/maintenance expense	1,189,093	618,147	-	1,807,240
Total expenditures	14,854,704	618,963	29,983	15,503,650
Revenue over (under) expenditures	818,528	(618,963)	75,203	274,768
Other financing sources (uses)				
Transfers in	-	861,280	-	861,280
Transfers out	(861,280)	-	-	(861,280)
Total other financing sources (uses)	(861,280)	861,280	-	-
Change in fund balance	(42,752)	242,317	75,203	274,768
Fund balance, beginning of year	4,862,551	752,585	477,407	6,092,543
Fund balance, end of year	\$ 4,819,799	\$ 994,902	\$ 552,610	\$ 6,367,311

ANN ARBOR DISTRICT LIBRARY

Balance Sheet

Governmental Funds

June 30, 2017

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 440,065	\$ 994,902	\$ 552,610	\$ 1,987,577
Investments	4,561,327	-	-	4,561,327
Due from other governmental units	260,396	-	-	260,396
Prepaid items	108,354	-	-	108,354
Total assets	<u>5,370,142</u>	<u>994,902</u>	<u>552,610</u>	<u>6,917,654</u>
Liabilities				
Accounts payable	(43,007)	-	-	(43,007)
Accrued payroll and benefits	308,436	-	-	308,436
Total liabilities	<u>265,429</u>	<u>-</u>	<u>-</u>	<u>265,429</u>
Deferred Outflows				
Unavailable Property Tax Revenue	284,914	-	-	284,914
Fund balances				
Nonspendable:				
Prepaid items	108,354	-	-	108,354
Permanent corpus	-	-	350,000	350,000
Restricted for endowments	-	-	202,610	202,610
Committed for capital projects	-	994,902	-	994,902
Encumbered	452,147	-	-	452,147
Unassigned	4,259,298	-	-	4,259,298
Total fund balances	<u>4,819,799</u>	<u>994,902</u>	<u>552,610</u>	<u>6,367,311</u>
Total liabilities and fund balances	<u>\$ 5,370,142</u>	<u>\$ 994,902</u>	<u>\$ 552,610</u>	<u>\$ 6,917,654</u>

Upcoming Events, and Issues of Interest

1. play.aadl.org 2017 launched June 16th!
2. Urban Wood Tour July 28, 2017: The Urban Wood Tour is an all day tour in the Ann Arbor area of sites that harvest, and use urban wood. It is sponsored by Verdant Stewardship, LLC. The Traverwood Branch is a featured site, and Director Josie Parker has been asked to host a tour and make a presentation on the Traverwood Branch and the use of urban ash harvested from the site in the construction of that building.
<http://urbanwood.org>
3. Free Rides on Saturdays: Partnership with AAATA during play.aadl.org that gives anyone with any local library card a free ride on Saturdays all summer long.
4. The Ann Arbor Downtown Development Authority held its annual retreat at the Downtown Library in late June. I encourage you to read their Annual report available here: <http://www.a2dda.org/current-projects/state-of-the-downtown-report/>. Parking is a subject that always comes up in any discussions regarding the Downtown Library, and the DDA website is up-to-date information on their committed plans and those under consideration. As Library Director, I attend the monthly DDA Board meetings, and represent the AADL at monthly Downtown Partnerships meetings at the DDA. These meetings are posted meetings and are open to the general public.

AADL Projects and Initiatives Underway

1. Planned reconstruction of the retaining wall on the driveway at Traverwood is in progress and on schedule.
2. The website overhaul and redo is ongoing and we expect to launch a new aadl.org in the winter of 2018. Staff is beginning to design the countdown calendar to this launch. It will include an involuntary, several months long hiatus of MelCAT. This is a very popular service, and we are working to provide alternatives while the statewide service is unavailable to us.
3. This time of year sees all staff involved in heavy programming for summer game: play.aadl.org

Director's Report
July 2017

Projects and Initiatives Under Consideration

The AADL Board identified areas of the Strategic Plan at its June 2017 retreat that are to be priorities for the near and long term. The administration and management will begin to organize work around those priorities. Those priorities are objectives 3.3 to Reimagine the Ann Arbor District Library's downtown presence and 4.1 to Refresh AADL's branding, integrated with a comprehensive communications strategy.

Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition

Email to AADL: This might be a useful article to share with your board members and staff people who are still convinced that hiding the works of African American authors in a separate collection is somehow a good idea

<http://www.salon.com/2017/06/25/uncommon-ground-beverly-jenkins-diverse-romance-and-american-history-the-way-it-really-happened/>

Response: *Thanks for the article. I appreciate why you take the view that you do about the Black Studies Collection. There are others in our community who consider its existence an important acknowledgement of the work of thousands of people who, before the 1960's, would not have seen their work available in a public library collection, if they could get it published at all.*

We are in a time of reconsideration of all that has gone before in terms of race, and how we collect and provide access to materials by all writers in the public library. Thank you again for raising your concerns. It helps as we do our work.

Email to AADL: God Bless whoever found the family pictures from the 30's and 40's in a book, and the person who connected them with me. PRECIOUS photos; don't know HOW I was so careless. Thank you for being so conscientious, and so generous with your time. You are a great library. Barbara K

AADL Response: *You are very welcome, and we are glad too that we could get the photos home where they belong.*

Director's Report
July 2017

Email to AADL: Hi, my name is Annie Gao and I came 2nd place in 2014 in the Year 11 & 12 category for the Ann Arbor It's All Write contest, and I just wanted to say that you can post my story The Baby Maker up on your website if you still have it as it has not been needed for school projects for a long time. Thank you for hosting such a competition, it really made an impact on me during my teenage years, and I hope you have a great day.

AADL Response: *Thank you very much! I have passed this along, and we are very glad that the AADL was important to you while you were a teenager. It makes our day knowing that!*

Email to AADL: Hello!

I am a volunteer with Washtenaw Refugee Welcome, a group that works to help refugees in our community after the government's 90-day assistance program ends. In writing to inquire if you consider refugee status when hiring. The refugees are very often hard working and multilingual, an asset in a diverse library system like Ann Arbor. Often, they do not have a GED though. If it is possible for the library system to give these applicants special consideration, please let me know. I understand there are no guarantees. At the same time, a stable job in a good environment like the library system would make a world of difference to many of these families. I also believe they would be the type of employees -dedicated and hard working - the library would value.

Thank you for your help!

Afifa

AADL Response: *Thank you for your inquiry. There are part-time (Casual) positions of 19 hours per week at AADL that do not require a GED. However, all positions here require proof of the ability to work in the United States. Anyone is welcome to apply, and we are hiring all year long for these positions. Please encourage anyone who is qualified to apply at AADL.*

Thank you for your very important work in our community, and again, thank you for thinking of the public library as a great place to work.

Email to AADL: Where can I find out how many codes are posted at each of the library branches? Thanks, we enjoy these summer games, and we are seniors, but not high schoolers.

Director's Report
July 2017

AADL Response: *Hi there, there are 15 codes at the downtown library, and 10 at each branch. The Branch Explorer badges will be dropping in July, and that will help you make sure you've got them all! Thanks for your patience, and thanks for playing!*

Email to AADL: I am just wondering how we end up with 18 copies, yes eighteen copies of the clearly liberal leaning book Dark Money? Are my tax dollars being spent someones pet political project? What is the process for requesting books that we end up with 18 copies of a single book?

AADL Response: *The number of copies of any given title is a reflection of the demand for that title. Right now, all of the 18 copies are in circulation and there is one hold waiting to be filled when a copy is returned. The librarians selecting for the collection consider the reputation of the author, the reviews of the title, what other materials are currently held on the subject, if any, and the local demand when they are making purchase decisions.*

Thanks for letting us know your opinion on this particular title. We also welcome suggestions. If there is a title that you feel is needed to balance the collection in terms of point of view, please don't hesitate to let us know.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 17-132**

RESOLUTION TO AMEND THE 2016-2017 APPROVED BUDGET

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of July, 2017 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1). To transfer \$2,423.00 from Salaries and Wages to Professional Services.
- 2). To transfer \$2,675.00 from Salaries and Wages to Software Licenses/Maintenance.
- 3). To transfer \$2,035.00 from Salaries and Wages to Repairs & Maintenance.
- 4). To transfer \$15,745.00 from Salaries and Wages to Materials.
- 5). That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Edward Surovell, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Victoria Green
Jim Leija
Jan Barney Newman
Colleen Sherman
Linh Song
Edward Surovell
Jamie Vander Broek

2017 OFFICERS

President Jamie Vander Broek
Vice President Linh Song
Treasurer Jim Leija
Secretary Edward Surovell

ADMINISTRATION

Josie Parker Director
Eli Neiburger Deputy Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

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Board of Trustees
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