



Ann Arbor District Library
Regular Meeting
Agenda

Monday, November 17, 2014

Published by Ann Arbor District Library

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17 AADL Board Mtg	18	19	20	21	22
23 30	24	25	26	27 Closed- Thanksgiving	28	29

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 AADL Board Mtg	16	17	18	19	20
21	22	23	24 Closed- Christmas Eve	25 Closed- Christmas Day	26	27
28	29	30	31 Closed- New Years Eve @ 6 pm			

January 2015

S	M	T	W	T	F	S
				1 Closed- New Years Day	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 AADL Board Mtg	20	21	22	23	24
25	26	27	28	29	30	31

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, November 17, 2014 at 6:00 p.m.
 Ann Arbor District Library, 4th Floor Board Meeting Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 14-331 I. CALL TO ORDER
- 14-332 II. ATTENDANCE
- 14-333 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL
- 14-334 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- 14-335 V. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 14-336 VI. APPROVAL OF MINUTES OF OCTOBER 20, 2014 (pp. 3-14)
 (Item of action)
- 14-337 VII. CITIZENS' COMMENTS
- 14-338 VIII. FINANCIAL REPORTS (pp. 15-18)
- 14-339 IX. APPROVAL OF DISBURSEMENTS (pp. 19-21)
 (Item of action)
- 14-340 X. COMMITTEE REPORTS
- 14-341 A. COMMUNICATIONS COMMITTEE
- 14-342 B. FACILITIES COMMITTEE
- 14-343 XI. DIRECTOR'S REPORT
- 14-344 XII. NEW BUSINESS
- 14-345 A. RESOLUTION TO EXTEND THE TERM OF LEASE FOR THE SPACE THAT HOUSES THE ANN ARBOR NEWS ARCHIVE (pp. 22-23)
 (Item of action)

- 14-346 B. RESOLUTION OF APPRECIATION TO BARBARA MURPHY
(Item of action)
- 14-347 C. VOTE FOR CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL AT THE DECEMBER 15, 2014 REGULAR BOARD MEETING
(Item of action)
(roll call vote)
- 14-348 XIII. CITIZENS' COMMENTS
- 14-349 XIV. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 20, 2014

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 20, 2014

14-212 I. CALL TO ORDER

President Rosenthal called the meeting to order at 6:59 p.m.

14-213 II. ATTENDANCE

Present: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

Absent: None

Staff: Hadler, Neiburger, Parker, Wilson (recorder)

14-214 III. APPROVAL OF AGENDA
 (Item of action)

Secretary Head, supported by Trustee Leary, moved to approve the agenda.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-215 IV. APPROVAL OF MINUTES OF SEPTEMBER 15, 2014
 (Item of action)

Trustee Leary, supported by Secretary Head, moved to approve the minutes of September 15, 2014.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-216 V. CITIZENS' COMMENTS

David Chernin

My name is David Chernin, I've lived in Ann Arbor since 1971

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and I'm a retired internist from St. Joes. I want to read to you three numbers. First seven hundred and seventy-one. This is the number of volumes of novels that the main branch owns of books by Nora Roberts and James Patterson. Literature of the type once described by Truman Capote as quote "not writing just typing" unquote. And never reviewed in any literary journal of note. So seven seventy one. A second number seventy-four. The volumes at this library by Saul Bellow and Toni Morrison, the last two American Nobel Prize winners in literature. And a third number thirty-nine. The number of copies here of DVDs The Hangover, parts one, two and three. This is shameful. This library has clearly abandoned the idea of a library as a quote "center for knowledge and enlightenment" unquote as recently voiced by the head of the New York City Library system. Replacing it with the concept of a place for public entertainment at its lowest level. Twenty years ago this library had a collection of books the community could be proud of. Now with shelves filled with what can only be called trash. Books that create a false picture of our world as dominated by money, sex and violence. The library is contributing its part to a further coarsening in the level of civil discourse. Thank you.

14-217 VI. FINANCIAL REPORTS

CFO Hadler reported the September report showed an unrestricted cash balance over \$16.4 million. Tax receipts over \$10.9 million, reflecting 94% of the budgeted amount, have been received through the end of September. Budget versus actual showed an operating surplus of just over \$95,000. The fund balance stands just above \$8.3 million. Eight line items are over budget and should come back into line later in the year.

14-218 VII. APPROVAL OF DISBURSEMENTS
 (Item of action)

Trustee Leary, supported by Secretary Head, moved to approve the September 2014 disbursements.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-219 VIII. COMMITTEE REPORTS

ANN ARBOR DISTRICT LIBRARY BOARD
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14-220 A. BUDGET & FINANCE COMMITTEE

Chairperson Barney Neman reported the committee consisting of herself and Trustee Kaplan met on October 10th and discussed the restatement of the AADL 403(b) plan. Trustee Murphy was ill and unable to attend but provided the committee with a number of questions which were answered.

14-221 B. FACILITIES COMMITTEE

Chairperson Leary reported the committee consisting of herself and Trustees Barney Newman and Surovell met today. The committee reviewed changes at the Downtown Library. The Friends Book Shop is moving from the basement to the first floor Teen Room. Open hours for the Book Shop will increase and the Friends will still have storage space in the basement area. The Teen area has been relocated to the third floor. The Outreach and Neighborhood Services Department has been relocated to the fourth floor. The former third floor Outreach space is being readied for recent staff hires. The front porch project has been delayed until spring. The bike exchange program has been installed and is operating. The lease with First Martin for the space housing the archives is expiring and will come back to the Board in November.

14-222 IX. DIRECTOR'S REPORT

Director Parker reported she recently attended the Building Chicago Conference and appeared on a panel with Cory Lavigne and John Yarema about the use of emerald ash borer damaged trees in the construction of Traverwood.

The Friends will be vacating the lower level Book Shop for the first floor space by the end of the year. Plans are to remodel the vacated space for youth and teen programming.

The WLBDP newsletter will be in the mail shortly to registered WLBDP patrons.

AADL is hosting two major authors this month. Dr. Kathy Reichs was here yesterday and on Tuesday the library welcomes Gary Shteyngart.

Staff day was well attended this month and the various presenters ranging from Washtenaw County Community Support and Treatment Services staff, AAPD Community Engagement Officers

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to Omari Rush who talked about Popping UP Art in Ann Arbor were all well received.

Director Parker reported that the elevator passed state inspection and is open to the public.

X. MONTHLY STATISTICS

Deputy Director Neiburger presented the software developed by IT staff that is used to support the collection development process.

14-224 XI. OLD BUSINESS

14-177 A. DOWNTOWN LIBRARY ELEVATOR REPAIR UPDATE

Director Parker reported the elevator was running smoothly. Staff served popcorn on “opening day” when the elevator was opened for public use and offered “free” elevator rides.

14-225 XII. NEW BUSINESS

14-226 A. RESOLUTION TO AMEND AND RESTATE THE ANN ARBOR DISTRICT LIBRARY 403(b) TAX SHELTERED ANNUITY PLAN
 (Item of action)

Trustee Kaplan, supported by Secretary Head, moved and read: Whereas, the Employer sponsors and maintains the Ann Arbor District Library 403(b) Tax Sheltered Annuity Plan (the “Plan”) for the benefit of eligible employees; Whereas, the Employer desires to amend and restate the Plan to comply with applicable laws, including qualification requirements under the Internal Revenue Code; Whereas, under the terms of the Plan, the Employer, through its Board of Trustees, may appoint and remove plan representatives, amend and restate the Plan, and delegate and transfer to third parties the authority and power to administer, amend and terminate the Plan; Now therefore, be it resolved, that the Plan, in the form presented to the Trustees, is approved and adopted generally effective as of January 1, 2009, except as otherwise provided therein; Further resolved, the undersigned hereby delegates to the Executive Director or the Chief Financial Officer the full and discretionary authority, power and duty to: Act as the Plan Administrator and Named Fiduciary of the Plan with the full and discretionary power to administer the Plan; Amend, modify, restate or otherwise alter the terms of the Plan as required to comply with law, collective bargaining agreements or otherwise

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reflect plan design changes; Appoint and remove trustees, custodians, payroll slot vendors and other third party administrators for the Plan; Manage and invest the assets of the Plan, including the power to: Adopt and maintain an Investment Policy for the investment of Plan assets; Select and monitor the investment choices, including those that are available for Participant-directed investments under the Plan; And appoint one or more investment advisors to assist in evaluating the investment performance of Plan assets or educating and advising plan participants regarding their self-directed investment choices under the Plan; (Vice President Murphy continued reading the resolution) Resolved further, notwithstanding the Executive Director's or Chief Financial Officer's amendment authority granted hereunder, the Employer, through the Board of Trustees, reserves and retains the right, at any time, to amend, modify or otherwise alter this delegation of authority and/or the Plan, as well as the exclusive power to terminate the Plan; Resolved further, the Executive Director and Chief Financial Officer shall be indemnified by the Employer, to the extent permitted by state law, against any and all liabilities arising by reason of any act or failure to act made in good faith pursuant to the provisions of the Plan, including expenses reasonably incurred in the defense of any claim relating thereto; Resolved further, that any actions taken previously by the Executive Director, Employer's Human Resources Department in implementing the benefit design, administrative or other changes necessary to comply with recent law changes for the Plan are hereby ratified, confirmed, and approved; (Treasurer Barney Newman continued reading the resolution) Resolved further, that the Executive Director or the Chief Financial Officer is authorized and directed to execute the Plan, and take such other action as may be necessary or appropriate to implement the Plan or these resolutions; Resolved further, that Rebecca Head, Ann Arbor District Library Board Secretary, has the authority to certify this resolution; Resolved further, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-227

B. RESOLUTION RECOGNIZING OCTOBER 19-25, 2014 AS
NATIONAL FRIENDS OF THE LIBRARY WEEK
 (Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 20, 2014

President Rosenthal, supported by Treasurer Barney Newman, moved Whereas, The Friends of the Ann Arbor District Library, established by local citizens in 1953, recognizes the critical importance of a securely-established public library and has provided loyal and consistent support for the development of our highly-respected District Library system; Whereas, The Friends has continuously obtained funds and resources for the District Library, thereby providing support for programming, equipment, collections, special educational events and exhibits, and outreach to the community; Whereas, the work of the Friends highlights the fact that our library is a cornerstone of the community's access to education and enrichment and aims to encourage everyone, from small children to senior citizens, to engage in the joy of life-long learning through use of the library's resources; Whereas, the Friends understand the critical importance of public awareness of the library's needs and resources and endeavors to sustain community support for the District Library and its collections and services; Whereas, the Friends' gift of their time and commitment to the Ann Arbor District Library demonstrates the way that volunteerism leads to positive civic engagement and the betterment of our community; Now therefore, be it resolved, that the Ann Arbor District Library Board of Trustees proclaims October 19-25, 2014 as Friends of the Library week in Ann Arbor, County of Washtenaw, Michigan and urges everyone to join the Friends of the District Library and thank them for all they do to make our library and community so much better; Resolved further, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-228

C. VOTE FOR CLOSED SESSION AT THE NOVEMBER 17, 2014 REGULAR MEETING FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL

(Item of action)

Roll call vote

Trustee Leary, supported by Vice President Murphy, moved to hold a closed session at the November 17, 2014 regular meeting for discussion of real estate and opinion of legal counsel.

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A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

14-229 XIII. CITIZENS' COMMENTS

David Chernin

This meeting though just typified what the point I was trying to make. If someone listened to this meeting they wouldn't know whether they were listening to a group discussing a bread factory or a place where people come for books. The data that was put up there, I think everybody recognizes these days that science is king. All other fields try to model themselves after science because has achieved things that people think are quite incredible, beneficial. But a library is not a chemistry lab. So to come to a meeting like this and hear virtually no discussion of books is just, I find incredible. I know the one book was discussed, *The Goldfinch*, it won the Pulitzer Prize. I think if you go and read the reviews of it by say, one review books, *Times Literary Supplement*, *New York Times*, they all thought it was a really mediocre book. And I don't think any people who are serious about books look upon the Pulitzer Prize in Fiction as any sort of real guide to quality literature. All you have to do is go down the list of the books that have won the prize of the past twenty years to see that. So, recently I've been reading probably one of the best philosophers around these days Roger Scruton, he's a British philosopher. And he has been writing about this confusion between science and areas of life that are not covered by science. So I just want to read you a couple sentences. First this where he writes the meaning experience plays no part in scientific description since science has or at any rate assumed absolute sovereignty over what is true, the meaning comes to be viewed as a fiction. So, I read that just in relationship to the various charts that were thrown up on that screen. The second thing is this, the Czech philosopher T.G. Masaryk, who died in 1937, described many the ills of the modern world to quote "half education" unquote there was the prominence in public life of the semi-educated he suggested that stirred up the hopes and destroyed the certainties of mankind, all faith was cast in doubt, all morality relativized, and all simple contentment destroyed. And that's what I think is happening here. That an institution that used to be some place where people could actually

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find inspiration or hope or at least a different view of life is now simply trying to run itself as if it were a corporation churning out anything, candy bars, loaves of bread, whatever. And it disgusts me and really I think, I know there were a lot of comments on that bond issue lost, I think the biggest reason was not because some secret group sat, (speaker was notified his time was up, but continued) I'd like to make one sentence please. The people who love books voted against you. And that is going to continue to be true.

14-330 XIV. ADJOURNMENT

Trustee Surovell, supported by Treasurer Barney Newman, moved to adjourn the meeting.

President Rosenthal adjourned the meeting at 8:18 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the regular meeting held on October 20, 2014 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Rebecca Head, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 14-226**

**RESOLUTION TO AMEND AND RESTATE THE ANN ARBOR DISTRICT
LIBRARY 403(b) TAX SHELTERED ANNUITY PLAN**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of October, 2014 at 7:00 p.m.

PRESENT: Rebecca Head, Nancy Kaplan, Margaret Leary, Barbara Murphy, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: None

The following resolution was offered by Trustee Kaplan, and supported by Secretary Head:

WHEREAS, the Employer sponsors and maintains the Ann Arbor District Library 403(b) Tax Sheltered Annuity Plan (the "Plan") for the benefit of eligible employees.

WHEREAS, the Employer desires to amend and restate the Plan to comply with applicable laws, including qualification requirements under the Internal Revenue Code.

WHEREAS, under the terms of the Plan, the Employer, through its Board of Trustees, may appoint and remove plan representatives, amend and restate the Plan, and delegate and transfer to third parties the authority and power to administer, amend and terminate the Plan.

NOW THEREFORE, BE IT RESOLVED, that the Plan, in the form presented to the Trustees, is approved and adopted generally effective as of January 1, 2009, except as otherwise provided therein.

FURTHER RESOLVED, the undersigned hereby delegates to the Executive Director or the Chief Financial Officer the full and discretionary authority, power and duty to:

- Act as the Plan Administrator and Named Fiduciary of the Plan with the full and discretionary power to administer the Plan.
- Amend, modify, restate or otherwise alter the terms of the Plan as required to comply with law, collective bargaining agreements or otherwise reflect plan design changes.
- Appoint and remove trustees, custodians, payroll slot vendors and other third party administrators for the Plan.
- Manage and invest the assets of the Plan, including the power to:
 - Adopt and maintain an Investment Policy for the investment of Plan assets;

- Select and monitor the investment choices, including those that are available for Participant-directed investments under the Plan; and
- Appoint one or more investment advisors to assist in evaluating the investment performance of Plan assets or educating and advising plan participants regarding their self-directed investment choices under the Plan.

RESOLVED FURTHER, notwithstanding the Executive Director's or Chief Financial Officer's amendment authority granted hereunder, the Employer, through the Board of Trustees, reserves and retains the right, at any time, to amend, modify or otherwise alter this delegation of authority and/or the Plan, as well as the exclusive power to terminate the Plan.

RESOLVED FURTHER, the Executive Director and Chief Financial Officer shall be indemnified by the Employer, to the extent permitted by state law, against any and all liabilities arising by reason of any act or failure to act made in good faith pursuant to the provisions of the Plan, including expenses reasonably incurred in the defense of any claim relating thereto.

RESOLVED FURTHER, that any actions taken previously by the Executive Director, Employer's Human Resources Department in implementing the benefit design, administrative or other changes necessary to comply with recent law changes for the Plan are hereby ratified, confirmed, and approved.

RESOLVED FURTHER, that the Executive Director or the Chief Financial Officer is authorized and directed to execute the Plan, and take such other action as may be necessary or appropriate to implement the Plan or these resolutions.

RESOLVED FURTHER, that Rebecca Head, Ann Arbor District Library Board Secretary, has the authority to certify this resolution.

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
 NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on October 20, 2014 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Rebecca Head, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 14-227**

**RESOLUTION RECOGNIZING OCTOBER 19-25, 2014 AS NATIONAL
FRIENDS OF THE LIBRARY WEEK**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of October, 2014 at 7:00 p.m.

PRESENT: Rebecca Head, Nancy Kaplan, Margaret Leary, Barbara Murphy, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: None

The following resolution was offered by President Rosenthal, and supported by Treasurer Barney Newman:

WHEREAS, The Friends of the Ann Arbor District Library, established by local citizens in 1953, recognizes the critical importance of a securely-established public library and has provided loyal and consistent support for the development of our highly-respected District Library system;

WHEREAS, The Friends has continuously obtained funds and resources for the District Library, thereby providing support for programming, equipment, collections, special educational events and exhibits, and outreach to the community;

WHEREAS, the work of the Friends highlights the fact that our library is a cornerstone of the community's access to education and enrichment and aims to encourage everyone, from small children to senior citizens, to engage in the joy of life-long learning through use of the library's resources;

WHEREAS, the Friends understand the critical importance of public awareness of the library's needs and resources and endeavors to sustain community support for the District Library and its collections and services;

WHEREAS, the Friends' gift of their time and commitment to the Ann Arbor District Library demonstrates the way that volunteerism leads to positive civic engagement and the betterment of our community;

NOW THEREFORE, BE IT RESOLVED, that the Ann Arbor District Library Board of Trustees proclaims October 19-25, 2014 as Friends of the Library week in Ann Arbor, County of Washtenaw, Michigan and urges everyone to join the Friends of the District Library and thank them for all they do to make our library and community so much better.

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on October 20, 2014 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Rebecca Head, Secretary

Ann Arbor District Library Financial Summary for October 2014

Cash:

The unrestricted cash balance as of October 31, 2014 was \$15,685,704 down from \$16,499,224 in September.

Tax Receipts:

The Library has received tax receipts totaling \$11,186,897, 96.1% of the budgeted amount, as of October 31.

Budget vs. Actual:

The Library showed an operating surplus of \$90,512 through October 31. This gives the Library a positive fund balance of \$8,380,034 as of October 31, down from \$8,389,508 at the end of September.

Year-to-Date Revenue (Budget vs. Actual):

Tax, penal fine and state aid revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts during year-end close.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through October.

Legal – Fees paid for restatement of AADL 403(b) plan were paid in October.

Purchased Services – Fees for a public accounting firm's end of year audit work as well as monthly subscription invoices were paid in October.

Communications – The annual payment for internet connectivity paid in August adversely affected October YTD compared to budget.

Software – The annual payment for the library automation system paid in August adversely affected October YTD compared to budget.

Copier Expense – Quarterly payment for copier lease and maintenance paid in July adversely affected October YTD compared to budget.

Grants/Memorials – Supplies for summer reading programs paid in August adversely affected October YTD compared to budget.

Other Operating Expenditures – Annual association dues paid in July adversely affected October YTD compared to budget.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Four Months Ending October 31, 2014

	<i>October</i>			<i>YTD</i>		
	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>
Revenue						
Tax Collections - Operating	\$969,750	\$969,750		\$3,879,000	\$3,879,000	
State Aid	6,667	6,667		26,668	26,667	1
Penal Fines	18,750	18,750		75,000	75,000	
Interest	1,915	8,333	(6,418)	21,195	33,333	(12,138)
Copiers	2,606	2,500	106	10,592	10,000	592
Grants/Memorials	200	7,500	(7,300)	6,135	30,000	(23,865)
Library Fines & Fees	29,093	31,667	(2,574)	118,655	126,667	(8,012)
Non-Resident Fees	1,163	1,250	(87)	6,171	5,000	1,171
Fund Bal./Restricted Funds		917	(917)		697,788	(697,788)
Total Revenue	\$1,030,144	\$1,047,334	(\$17,190)	\$4,143,416	\$4,883,455	(\$740,039)
Expenditures						
Salaries & Wages	480,157	497,333	(17,176)	1,911,553	1,989,333	(77,780)
Employee Benefits	109,526	135,250	(25,724)	472,982	541,000	(68,018)
Employment Taxes	35,195	38,083	(2,888)	142,123	152,333	(10,210)
Total Employment Cost	\$624,878	\$670,666	(\$45,788)	\$2,526,658	\$2,682,666	(\$156,008)
Custodial and Electrical	\$14,181	\$16,668	(\$2,487)	\$62,375	\$66,667	(\$4,292)
Accounting/Audit	1,000	1,000		4,000	4,000	
Legal	10,211	8,000	2,211	36,655	32,000	4,655
Purchased Services	25,078	12,000	13,078	74,153	48,000	26,153
Utilities	27,088	37,333	(10,245)	126,295	149,333	(23,038)
Property Insurance	7,840	7,500	340	28,483	30,000	(1,517)
Communications	10,273	15,000	(4,727)	87,501	60,000	27,501
Materials	126,596	145,833	(19,237)	455,116	583,333	(128,217)
Software Licenses/Maintenanc	6,627	12,500	(5,873)	101,902	50,000	51,902
Building Rental	21,116	12,917	8,199	51,306	51,667	(361)
Seminars/Conferences/Travel	3,113	2,333	780	4,682	9,333	(4,651)
Copier Expense	2,981	3,750	(769)	17,808	15,000	2,808
Library Programming	19,409	26,667	(7,258)	98,026	156,668	(58,642)
Grants/Memorials	2,726	7,500	(4,774)	37,448	30,000	7,448
Supplies	10,139	15,417	(5,278)	57,325	61,667	(4,342)
Repairs and Maintenance	36,202	26,000	10,202	88,531	104,000	(15,469)
Postage	276	2,917	(2,641)	6,010	11,667	(5,657)
Lcards/Circ Cards	820	5,500	(4,680)	5,694	22,000	(16,306)
Other Operating Expenditures	1,754	2,000	(246)	12,282	8,000	4,282
Total Operating Expense	\$327,430	\$360,835	(\$33,405)	\$1,355,592	\$1,493,335	(\$137,743)
Capital Outlays	\$82,610	\$15,833	\$66,777	\$170,654	\$707,454	(\$536,800)
Total Expenditures	\$1,034,918	\$1,047,334	(\$12,416)	\$4,052,904	\$4,883,455	(\$830,551)
Net	(\$4,774)		(\$4,774)	\$90,512		\$90,512

Balance Sheet

ASSETS

As of 10/31/2014

Current Assets:

Cash	
CASH-COMMERCIAL CHECKING	\$82,833.18
CASH-PAYROLL	7,331.02
HOLTREY FUND	332,413.29
CASH-SAVINGS	8,159,448.66
KENISTON FUND	30,335.79
SHAFER FUND	10,483.11
WESTERMAN FUND	39,248.80
PETTY CASH	2,300.00
WLBDP ACCOUNT	37,158.48
PRICE FUND	19,736.71
ICS Money Market	2,001,194.61
	<hr/>
Total Cash	\$10,722,483.65
Investments	
BANK OF ANN ARBOR INVESTMENT	\$3,391,551.04
UNITED BANK AND TRUST INVESTMENT	1,923,542.16
	<hr/>
Total Investments	\$5,315,093.20
Accounts Receivable	
ACCOUNTS RECEIVABLE	\$79,732.34
	<hr/>
Total Accounts Receivable	\$79,732.34
Property Taxes Receivable	
	<hr/>
Total Property Taxes Receivable	\$0.00
Prepaid Expenses	
PRE-PAID INSURANCE	\$37,771.33
	<hr/>
Total Prepaid Expenses	\$37,771.33
	<hr/>
Total Current Assets	\$16,155,080.52
<u>Capital Assets:</u>	
BUILDINGS	\$26,000,844.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	492,257.00
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	145,532.00
COMPUTER EQUIPMENT	1,336,624.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	40,760.00
FURNITURE & FIXTURES	1,260,109.00
VEHICLES	183,256.00
	<hr/>
Total Capital Assets	\$32,040,668.15
<u>Amount Provided for Long-Term Debt:</u>	
LONG TERM SICK	\$28,025.46
LONG TERM VACATION	201,926.00
	<hr/>
Total Provided for Long-Term Debt	229,951.46
	<hr/>
TOTAL ASSETS	<u>\$48,425,700.13</u>

Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$42,455.71
ACCRUED ACCOUNTS PAYABLE	7,819.77
UNION DUES/DEDUCTIONS	118.24
ACCRUED PAYROLL	107,012.90
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	10,127.65
ACCRUED EMPLOYER 403(b) - UNDECIDED	(37,313.38)
ACCRUED 403B/MPSERS EMPLOYER	4,620.29
ACCRUED LIABILITY-VACATION S/T	86,539.71

Total Current Liabilities	\$221,380.89
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,025.46
ACCRUED LIABILITY-VACATION L/T	201,926.00

Total Long-Term Liabilities	229,951.46
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,040,668.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$165,831.38
DEFERRED REVENUE - PROPERTY TAX	7,297,319.69
FUND BALANCE - UNDESIGNATED	8,380,034.49
EXCESS REVENUE (SPENDING)	90,514.07

Total Fund Balance	\$15,933,699.63
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Total Fund Equity	\$47,974,367.78
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TOTAL LIABILITIES AND FUND EQUITY	\$48,425,700.13
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Ranges:	From:	To:	From:	To:
Check Number	First	Last	10/1/2014	10/31/2014
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
048980	3PLAYMED	3PLAY MEDIA	10/29/2014	CHECK	PMCHK00001685	\$173.04
048847	4IMPRINT	4IMPRINT, INC	10/6/2014	CHECK	PMCHK00001676	\$559.13
048897	AGRSER	A GROWING SERVICE LLC	10/15/2014	CHECK	PMCHK00001678	\$340.00
048982	AFSMITH	A.F. SMITH ELECTRIC, INC.	10/29/2014	CHECK	PMCHK00001685	\$486.66
048978	AADL	AADL STAFF ASSOCIATES	10/28/2014	CHECK	PMCHK00001684	\$3,414.68
048926	AFTDEL	AFTERNOON DELIGHT	10/16/2014	CHECK	PMCHK00001680	\$135.95
048898	ALAFIS	ALAN FISK	10/15/2014	CHECK	PMCHK00001678	\$1,500.00
048927	ALLENT	ALLIANCE ENTERTAINMENT	10/21/2014	CHECK	PMCHK00001681	\$3,680.47
048868	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	10/6/2014	CHECK	PMCHK00001676	\$177.25
* 048899	AMBCON	AMBER CONVILLE	10/15/2014	CHECK	PMCHK00001678	\$300.00
048983	AMBCON	AMBER CONVILLE	10/29/2014	CHECK	PMCHK00001685	\$300.00
048900	AMEX	AMERICAN EXPRESS	10/15/2014	CHECK	PMCHK00001678	\$49,051.69
048981	AANEW1	ANN ARBOR NEWS	10/29/2014	CHECK	PMCHK00001685	\$131.56
048848	ANNARB	ANN ARBOR OBSERVER	10/6/2014	CHECK	PMCHK00001676	\$1,650.60
048984	ANNOHAG	ANN O'HAGAN	10/29/2014	CHECK	PMCHK00001685	\$100.00
048985	ASSOCMUT	ASSOCIATED MUTUAL INSURANCE	10/29/2014	CHECK	PMCHK00001685	\$525.81
* 048956	ATTWIR	AT&T WIRELESS	10/24/2014	CHECK	PMCHK00001682	\$1,049.93
048976	ATTWIR	AT&T WIRELESS	10/24/2014	CHECK	PMCHK00001683	\$1,049.93
048901	AUDPUB	AUDIOCRAFT PUBLISHING, INC.	10/15/2014	CHECK	PMCHK00001678	\$1,000.00
048849	B&H	B&H PHOTO-VIDEO	10/6/2014	CHECK	PMCHK00001676	\$625.98
048850	BAKTAY7	BAKER & TAYLOR BOOKS	10/6/2014	CHECK	PMCHK00001676	\$6,733.03
048928	BANMED	BANG MEDIA	10/21/2014	CHECK	PMCHK00001681	\$350.00
048879	BARWIS	BARBARA S. WISSE	10/10/2014	CHECK	PMCHK00001677	\$700.00
048851	BARNOB1	BARNES & NOBLE INC.	10/6/2014	CHECK	PMCHK00001676	\$355.36
048929	BARNOB1	BARNES & NOBLE INC.	10/21/2014	CHECK	PMCHK00001681	\$159.73
048892	BARBAG	BARRY BAGELS	10/10/2014	CHECK	PMCHK00001677	\$136.87
048902	BEADEL	BEAU DELOACH	10/15/2014	CHECK	PMCHK00001678	\$150.00
048903	BETBAT	BETH BATTEY	10/15/2014	CHECK	PMCHK00001678	\$360.00
048904	BETBEC	BETSY BECKERMAN	10/15/2014	CHECK	PMCHK00001678	\$625.00
* 048957	BETBEC	BETSY BECKERMAN	10/24/2014	CHECK	PMCHK00001682	\$100.00
048977	BETBEC	BETSY BECKERMAN	10/24/2014	CHECK	PMCHK00001683	\$100.00
048905	BLAAUD	BLACKSTONE AUDIO BOOKS	10/15/2014	CHECK	PMCHK00001678	\$1,431.37
048933	DICBLI	BLICK ART MATERIALS	10/21/2014	CHECK	PMCHK00001681	\$146.50
048986	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	10/29/2014	CHECK	PMCHK00001685	\$8,332.92
048924	BP	BP	10/16/2014	CHECK	PMCHK00001679	\$354.16
* 048958	BRIAND	BRIAN ANDERSON	10/24/2014	CHECK	PMCHK00001682	\$131.54
048967	BRIAND	BRIAN ANDERSON	10/24/2014	CHECK	PMCHK00001683	\$131.54
048852	BRICKS4	BRICKS 4 KIDZ	10/6/2014	CHECK	PMCHK00001676	\$100.00
048930	BRIAUD	BRILLIANCE PUBLISHING, INC.	10/21/2014	CHECK	PMCHK00001681	\$1,597.92
048906	BUSVAL	BUSCH'S, INC.	10/15/2014	CHECK	PMCHK00001678	\$334.34
048853	BUSCAR	BUSINESS CARD	10/6/2014	CHECK	PMCHK00001676	\$9,273.43
048854	CAMINN	CAMPUS INN	10/6/2014	CHECK	PMCHK00001676	\$183.75
048907	CARBRO	CARPENTER BROS.	10/15/2014	CHECK	PMCHK00001678	\$75.17
* 048959	CHIPUB	CHICAGO PUBLIC LIBRARY	10/24/2014	CHECK	PMCHK00001682	\$5.50
048968	CHIPUB	CHICAGO PUBLIC LIBRARY	10/24/2014	CHECK	PMCHK00001683	\$5.50
048880	CHITRI	CHICAGO TRIBUNE	10/10/2014	CHECK	PMCHK00001677	\$433.16
048881	CINCOR	CINTAS CORPORATION	10/10/2014	CHECK	PMCHK00001677	\$1,796.45
048931	CITOF	CITY OF ANN ARBOR TREASURER	10/21/2014	CHECK	PMCHK00001681	\$82.00
048932	CITOF1	CITY OF ANN ARBOR TREASURER	10/21/2014	CHECK	PMCHK00001681	\$2,304.00
048987	COMCAS	COMCAST	10/29/2014	CHECK	PMCHK00001685	\$570.24
048988	CREWIN	CREATIVE WINDOWS	10/29/2014	CHECK	PMCHK00001685	\$99.00
048989	DAVMCM	DAVID MCMILLIAN	10/29/2014	CHECK	PMCHK00001685	\$75.00
048990	DCCAPITAL	DC CAPITAL MANAGEMENT	10/29/2014	CHECK	PMCHK00001685	\$125.00
048934	DTEENE	DTE ENERGY	10/21/2014	CHECK	PMCHK00001681	\$12,727.62
048991	DTEENE	DTE ENERGY	10/29/2014	CHECK	PMCHK00001685	\$13,169.67
048935	DYKGOS	DYKEMA GOSSETT	10/21/2014	CHECK	PMCHK00001681	\$10,210.79

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
048936	EASENG	EASY ENGLISH NEWS	10/21/2014	CHECK	PMCHK00001681	\$196.00
048937	ELILAW	ELITE LAWN & LANDSCAPE, INC.	10/21/2014	CHECK	PMCHK00001681	\$5,010.86
048938	ELIPEA	ELIZABETH PEARCE	10/21/2014	CHECK	PMCHK00001681	\$31.36
048939	FASTSP	FAST SPLASH CAR WASH, INC.	10/21/2014	CHECK	PMCHK00001681	\$22.00
048993	FISWIN	FISH WINDOW CLEANING	10/29/2014	CHECK	PMCHK00001685	\$938.00
048855	FRIOF	FRIENDS OF THE ANN ARBOR	10/6/2014	CHECK	PMCHK00001676	\$5,058.50
048950	THOGAL	GALE/CENGAGE LEARNING, INC	10/21/2014	CHECK	PMCHK00001681	\$526.30
048856	GARISTE	GARI STEIN	10/6/2014	CHECK	PMCHK00001676	\$100.00
048994	GARISTE	GARI STEIN	10/29/2014	CHECK	PMCHK00001685	\$100.00
048908	GAYBRO	GAYLORD BROS.	10/15/2014	CHECK	PMCHK00001678	\$172.03
048992	FIRMAR	GREEN ROAD ASSOCIATES, LP	10/29/2014	CHECK	PMCHK00001685	\$3,208.33
048940	HARBOR	HARBOR HOUSE PUBLISHERS	10/21/2014	CHECK	PMCHK00001681	\$295.00
048909	HURVAL	HURON VALLEY FIRE PROTECTON,	10/15/2014	CHECK	PMCHK00001678	\$2,589.75
048995	JACSPA	JACK SPACK SERVICES	10/29/2014	CHECK	PMCHK00001685	\$360.00
048857	JEFDWA	JEFF DWARSHUIS	10/6/2014	CHECK	PMCHK00001676	\$550.00
048858	JOSPAR	JOSIE PARKER	10/6/2014	CHECK	PMCHK00001676	\$1,127.56
* 048960	KAYPEN	KAYLA PENNOYER	10/24/2014	CHECK	PMCHK00001682	\$29.94
048969	KAYPEN	KAYLA PENNOYER	10/24/2014	CHECK	PMCHK00001683	\$29.94
048882	KELCAU	KELSEY CAULEY	10/10/2014	CHECK	PMCHK00001677	\$24.81
048925	KRYHEP	KRYZIA HEPATICA	10/16/2014	CHECK	PMCHK00001679	\$157.52
048910	LAUZIE	LAURA ZIELIN	10/15/2014	CHECK	PMCHK00001678	\$100.00
048911	LEXMAT	LEXISNEXIS MATTHEW BENDER	10/15/2014	CHECK	PMCHK00001678	\$129.83
048862	NEOPOS	MAIL FINANCE, INC/NEOPOST USA	10/6/2014	CHECK	PMCHK00001676	\$753.99
048859	MANPOW	MANPOWER	10/6/2014	CHECK	PMCHK00001676	\$228.80
048912	MANPOW	MANPOWER	10/15/2014	CHECK	PMCHK00001678	\$228.80
048996	MANPOW	MANPOWER	10/29/2014	CHECK	PMCHK00001685	\$343.20
048913	MARYAN	MARGARET YANG	10/15/2014	CHECK	PMCHK00001678	\$250.00
048883	MARBAN	MARTIN BANDYKE	10/10/2014	CHECK	PMCHK00001677	\$400.00
048997	MARBAN	MARTIN BANDYKE	10/29/2014	CHECK	PMCHK00001685	\$500.00
048860	MATRIX	MATRIX TRUST CO AttnTPA000320	10/6/2014	CHECK	PMCHK00001676	\$2,252.42
048884	MATRIX	MATRIX TRUST CO AttnTPA000320	10/10/2014	CHECK	PMCHK00001677	\$572.85
* 048961	MATRIX	MATRIX TRUST CO AttnTPA000320	10/24/2014	CHECK	PMCHK00001682	\$575.94
048970	MATRIX	MATRIX TRUST CO AttnTPA000320	10/24/2014	CHECK	PMCHK00001683	\$575.94
048998	METLIFE	METLIFE SBC	10/29/2014	CHECK	PMCHK00001685	\$7,482.90
048861	MICOFF	MICHIGAN OFFICE SOLUTIONS	10/6/2014	CHECK	PMCHK00001676	\$1,895.00
048941	MIDTAP	MIDWEST TAPE	10/21/2014	CHECK	PMCHK00001681	\$24,847.43
048896	AANEWS	MLIVE MEDIA GROUP	10/15/2014	CHECK	PMCHK00001678	\$1,392.00
* 048962	MONHIG	MONICA HIGMAN	10/24/2014	CHECK	PMCHK00001682	\$100.00
048971	MONHIG	MONICA HIGMAN	10/24/2014	CHECK	PMCHK00001683	\$100.00
048885	NATBER	NATALIE BERRY	10/10/2014	CHECK	PMCHK00001677	\$100.00
048886	NICWIL	NICHOLAS WILCOX	10/10/2014	CHECK	PMCHK00001677	\$800.00
048887	NUWAVE	NUWAVE AQUARIUMS	10/10/2014	CHECK	PMCHK00001677	\$129.95
049000	ONEACON	O'NEAL CONSTRUCTION	10/29/2014	CHECK	PMCHK00001685	\$14,647.50
048914	OCLINS	OCLC, INC.	10/15/2014	CHECK	PMCHK00001678	\$11,407.75
048999	OCLINS	OCLC, INC.	10/29/2014	CHECK	PMCHK00001685	\$3,937.35
048942	OFFDEP	OFFICE DEPOT, INC.	10/21/2014	CHECK	PMCHK00001681	\$576.18
048943	PITCHA	PITTSFIELD CHARTER TOWNSHIP	10/21/2014	CHECK	PMCHK00001681	\$1,190.93
048863	PRITEC	PRINT TECH INC.	10/6/2014	CHECK	PMCHK00001676	\$12,607.35
048944	PRITEC	PRINT TECH INC.	10/21/2014	CHECK	PMCHK00001681	\$871.99
048893	QDOBA	QDOBA MEXICAN GRILL	10/10/2014	CHECK	PMCHK00001677	\$1,191.00
048888	RACYAN	RACHEL YANIKOGLU	10/10/2014	CHECK	PMCHK00001677	\$58.95
* 048963	RACYAN	RACHEL YANIKOGLU	10/24/2014	CHECK	PMCHK00001682	\$31.42
048972	RACYAN	RACHEL YANIKOGLU	10/24/2014	CHECK	PMCHK00001683	\$31.42
049002	RACYAN	RACHEL YANIKOGLU	10/29/2014	CHECK	PMCHK00001685	\$41.86
048864	RANHOU	RANDOM HOUSE, INC.	10/6/2014	CHECK	PMCHK00001676	\$1,718.25
048865	RECBOO	RECORDED BOOKS, INC.	10/6/2014	CHECK	PMCHK00001676	\$1,948.00
048915	RECBOO	RECORDED BOOKS, INC.	10/15/2014	CHECK	PMCHK00001678	\$1,021.20
049003	REGBOO	REGENT BOOK CO., INC.	10/29/2014	CHECK	PMCHK00001685	\$15.01
048979	REHROB	REHMANN ROBSON	10/28/2014	CHECK	PMCHK00001684	\$225.00
048895	RENUPH	RENDEL'S UPHOLSTERING & INTERI	10/10/2014	CHECK	PMCHK00001677	\$731.00
048866	RICBUS	RICOH AMERICAS CORP	10/6/2014	CHECK	PMCHK00001676	\$239.42
048945	RICBUS	RICOH AMERICAS CORP	10/21/2014	CHECK	PMCHK00001681	\$854.22
048889	ROCHIL	ROCHESTER HILLS PUBLIC LIBRARY	10/10/2014	CHECK	PMCHK00001677	\$30.95

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
048894	ROOSRO	ROOSROAST	10/10/2014	CHECK	PMCHK00001677	\$163.00
048867	RUBSTA	RUBBER STAMPS UNLIMITED	10/6/2014	CHECK	PMCHK00001676	\$35.80
048946	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	10/21/2014	CHECK	PMCHK00001681	\$1,584.87
048916	SARKEL	SARA MELTON KELLER	10/15/2014	CHECK	PMCHK00001678	\$575.00
* 048964	SARKEL	SARA MELTON KELLER	10/24/2014	CHECK	PMCHK00001682	\$100.00
048973	SARKEL	SARA MELTON KELLER	10/24/2014	CHECK	PMCHK00001683	\$100.00
049004	SCHSOU	SCHEDULE SOURCE, INC	10/29/2014	CHECK	PMCHK00001685	\$957.00
* 048965	SCHSEC	SCHILKE SECURITY	10/24/2014	CHECK	PMCHK00001682	\$756.50
048974	SCHSEC	SCHILKE SECURITY	10/24/2014	CHECK	PMCHK00001683	\$756.50
048890	SCHELE	SCHINDLER ELEVATOR CORPORATION	10/10/2014	CHECK	PMCHK00001677	\$1,206.62
048947	SCHELE	SCHINDLER ELEVATOR CORPORATION	10/21/2014	CHECK	PMCHK00001681	\$37,692.20
049005	SELAUTO	SELECT AUTO SERVICE	10/29/2014	CHECK	PMCHK00001685	\$352.09
049001	PACMEC	SHAMBAUGH & SON, L.P	10/29/2014	CHECK	PMCHK00001685	\$20,966.25
049006	SPARBAR	SPARTAN BARRICADING&TRAFFIC CO	10/29/2014	CHECK	PMCHK00001685	\$141.60
048869	STAHAR	STADIUM HARDWARE	10/6/2014	CHECK	PMCHK00001676	\$175.19
048948	STAPLE	STAPLES ADVANTAGE	10/21/2014	CHECK	PMCHK00001681	\$89.51
048949	STEPET	STEFFORIA, PETIK & ASSOCIATES	10/21/2014	CHECK	PMCHK00001681	\$5,557.50
048917	STEOSB	STEVE OSBURN	10/15/2014	CHECK	PMCHK00001678	\$25.00
048870	SWESOU	SWEETWATER SOUND INC.	10/6/2014	CHECK	PMCHK00001676	\$792.14
048871	TDSMET	TDS METROCOM	10/6/2014	CHECK	PMCHK00001676	\$6,959.78
048919	THEANN	THE ANN MAGAZINE	10/15/2014	CHECK	PMCHK00001678	\$500.00
048918	TEACOM	THE GREAT COURSES	10/15/2014	CHECK	PMCHK00001678	\$3,847.75
048891	TMGROU	THE TM GROUP INC	10/10/2014	CHECK	PMCHK00001677	\$595.00
049007	TMGROU	THE TM GROUP INC	10/29/2014	CHECK	PMCHK00001685	\$2,600.00
048872	TOMSMI	TOM SMITH	10/6/2014	CHECK	PMCHK00001676	\$37.41
048873	TOTVEN	TOTAL VENDING & COFFEE SERVICE	10/6/2014	CHECK	PMCHK00001676	\$115.80
048920	TREMCO	TREMCO/ WEATHERPROOFING TECHNO	10/15/2014	CHECK	PMCHK00001678	\$28,573.00
048951	TUMPRE	TUMBLEWEED PRESS, INC	10/21/2014	CHECK	PMCHK00001681	\$1,497.00
048874	ULINE	ULINE, INC.	10/6/2014	CHECK	PMCHK00001676	\$70.93
048953	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	10/21/2014	CHECK	PMCHK00001681	\$1,324.60
048875	UNIPAR	UNITED PARCEL SERVICE	10/6/2014	CHECK	PMCHK00001676	\$67.13
048921	UNIPAR	UNITED PARCEL SERVICE	10/15/2014	CHECK	PMCHK00001678	\$63.32
048952	UNIPAR	UNITED PARCEL SERVICE	10/21/2014	CHECK	PMCHK00001681	\$86.60
049008	UNIPAR	UNITED PARCEL SERVICE	10/29/2014	CHECK	PMCHK00001685	\$60.39
049009	UNUMPRO	UNUM LIFE INSURANCE	10/29/2014	CHECK	PMCHK00001685	\$2,989.45
048876	VERWIRC	VERIZON WIRELESS	10/6/2014	CHECK	PMCHK00001676	\$1,074.52
* 048966	VERWIRC	VERIZON WIRELESS	10/24/2014	CHECK	PMCHK00001682	\$701.37
048975	VERWIRC	VERIZON WIRELESS	10/24/2014	CHECK	PMCHK00001683	\$701.37
048877	VOSLIG	VOSS LIGHTING	10/6/2014	CHECK	PMCHK00001676	\$551.52
* 048922	VOSLIG	VOSS LIGHTING	10/15/2014	CHECK	PMCHK00001678	\$264.00
048954	WASHTR	WASHTENAW COUNTY TREASURER	10/21/2014	CHECK	PMCHK00001681	\$9,084.65
048955	WASMAN	WASTE MANAGEMENT OF MICHIGAN	10/21/2014	CHECK	PMCHK00001681	\$244.47
049010	WESENT	WESTGATE ENTERPRISES, LLC	10/29/2014	CHECK	PMCHK00001685	\$6,855.00
048878	XEROX	XEROX CORPORATION	10/6/2014	CHECK	PMCHK00001676	\$216.30
048923	XEROX	XEROX CORPORATION	10/15/2014	CHECK	PMCHK00001678	\$44.50
049011	XEROX	XEROX CORPORATION	10/29/2014	CHECK	PMCHK00001685	\$187.36

Total Checks: 165

Total Amount of Checks: \$394,576.79

FOURTH AMENDMENT TO LEASE

This FOURTH AMENDMENT TO LEASE, made as of the _____ day of November, 2014 by and between **Green Road Associates LLC** (Host), whose address is c/o First Martin Corporation, 115 Depot, Ann Arbor, MI 48104 and **THE DISTRICT LIBRARY BOARD OF THE ANN ARBOR DISTRICT LIBRARY** (Guest) whose address is 343 S. Fifth Ave., Ann Arbor, MI 48104 and by which the parties agree as follows:

WITNESSETH

WHEREAS, by Lease Agreement, dated December 8, 2009 ("Lease"), Host leased to Guest certain premises at 2311 Green Road, Ann Arbor, MI 48105; and

WHEREAS, Host and Guest desire to extend the lease for one (1) additional term of one (1) year for the Premises;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties do hereby agree as follows:

Paragraph 2. The term of the lease is extended to December 31, 2015.

Paragraph 4. The annual rent for the Premises will be \$42,000.00.

Paragraph 35. Either Host or Guest may terminate this Lease by giving six months written notice to the other party.

Host and Guest acknowledge and agree that, except as otherwise modified herein, the terms and provisions of the Lease and its Addendum remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to Lease to be executed and delivered as of the day and year first above written.

**THE DISTRICT LIBRARY BOARD OF
THE ANN ARBOR DISTRICT LIBRARY**

GREEN ROAD ASSOCIATES LLC

BY: _____

BY: 

Its: _____
"GUEST"

Its: AGENT
"HOST"

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 14-345**

**RESOLUTION TO EXTEND THE TERM OF LEASE FOR THE
SPACE THAT HOUSES THE ANN ARBOR NEWS ARCHIVE**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of November 2014 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) To extend the lease with Green Road Associates LLC for one (1) year commencing January 1, 2015. The annual rental rate will be \$42,000/year.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2014 OFFICERS

President Prue Rosenthal
Vice President Barbara Murphy
Treasurer Jan Barney Newman
Secretary Rebecca Head

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Josie Parker Director
Eli Neiburger Deputy Director
Bruce Hadler Chief Financial Officer

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311