



Regular Meeting Agenda

Monday, October 17, 2016

Published by Ann Arbor District Library

October 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 Closed Staff Day	11	12	13	14	15
16	17 AADL Board Mtg	18	19	20	21	22
23 30	24 31	25	26	27	28	29

November 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 AADL Board Mtg	15	16	17	18	19
20	21	22	23	24 Closed Holiday	25	26
27	28	29	30			

December 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12 AADL Board Mtg	13	14	15	16	17
18	19	20	21	22	23	24 Closed Holiday
25 Closed Holiday	26	27	28	29	30	31

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, October 17, 2016 at 7:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI

REGULAR MEETING AGENDA

- 16-205 I. CALL TO ORDER
- 16-206 II. ATTENDANCE
- 16-207 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 16-208 IV. CONSENT AGENDA
- CA-1 Approval of Minutes of September 19, 2016 (pp. 3-6)
- CA-2 Approval of Disbursements (pp. 7-10)
- 16-209 V. CITIZENS' COMMENTS
- 16-210 VI. COMMITTEE REPORTS
- 16-211 A. EXECUTIVE COMMITTEE
- 16-212 VII. DIRECTOR'S REPORT (pp. 11-15)
- 16-213 VIII. OLD BUSINESS
- 16-175 A. COMMUNICATION PROPOSAL FOR CONSIDERATION
 (pp. 16-17)
 (Item of discussion)
- 16-201 B. RESOLUTION TO TRANSFER FROM THE FUND
BALANCE TO THE CAPITAL PROJECTS FUND (p. 18)
 (Item of discussion and action)
- 16-214 IX. NEW BUSINESS

- 16-215 A. RESOLUTION TO SUPPORT REGIONAL TRANSIT (pp. 19-20)
(Item of action)
- 16-216 B. RESOLUTION RECOGNIZING OCTOBER 16-22, 2016 AS NATIONAL FRIENDS OF LIBRARIES WEEK (pp. 21-22)
(Item of action)
- 16-217 C. RESOLUTION OF THANKS TO T.C. WILLIAMS UPON HIS RETIREMENT (p. 23)
(Item of action)
- 16-218 X. CITIZENS' COMMENTS
- 16-219 XI. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016

- 16-193 I. CALL TO ORDER
- President Barney Newman called the meeting to order at 7:00 p.m.
- 16-194 II. ATTENDANCE
- Board Present: Nancy Kaplan, Margaret Leary, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek
 Board Absent: Jim Leija
 Staff: Bruce Hadler, Eli Neiburger, Josie Parker, Karen Wilson
 (recorder)
- 16-195 III. APPROVAL OF AGENDA
 (Item of action)
- Secretary Leary, supported by Trustee Kaplan, moved to approve the agenda.
- AYES: Kaplan, Leary, Barney Newman, Rosenthal, Surovell,
 Vander Broek
 NAYS: None
- Motion passed 6-0.
- 16-196 IV. CONSENT AGENDA
- CA-1 Approval of Minutes of August 15, 2016
- CA-2 Approval of Disbursements
- Secretary Leary, supported by Trustee Kaplan, moved to approve the consent agenda.
- AYES: Kaplan, Leary, Barney Newman, Rosenthal, Surovell,
 Vander Broek
 NAYS: None
- Motion passed 6-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016

16-197 V. CITIZENS' COMMENTS

There were no citizens' comments.

16-198 VI. FINANCIAL REPORT

CFO Hadler reported August showed unrestricted cash balance of \$13,507,772. Tax receipts totaling \$9,985,815, reflecting 67.2% of the budgeted amount, have been received through the end of August. The fund balance stands at \$5,697,884. Six line items are currently over budget on a year to date basis.

16-199 VII. DIRECTOR'S REPORT

In addition to the written report in the Board packet, Director Parker gave an audio-visual presentation on the following:

The Westgate ribbon cutting ceremony and open house celebration on September 18th.

Two titles have been selected for review by committee to determine the title for the Washtenaw Reads program. Vice President Surovell inquired how the change from Ypsilanti/Ann Arbor Reads to Washtenaw Reads came about. Director Parker stated that a county-wide reads program has always been a goal and the opportunity presented itself with recent staff changes at several local libraries.

Statistical information was presented on check-outs and door counts for the first half of September.

Top tweets and online reactions to the opening of Westgate Branch were viewed.

The exterior of the building on South Industrial, future home of the archive was viewed. Work is being done on the space to make it ready. The move from Green Road was precipitated by the expansion of Toyota at that location.

600 emails were sent to patrons who registered to receive status notifications on Westgate Branch. Patrons were notified of the branch opening and celebration dates.

Website design development requests will be going out to local website developers in the near future.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016

16-200 VIII. NEW BUSINESS

16-201 A. DISCUSSION OF TRAVERWOOD BRANCH MSE WALL
 (Item of discussion)

Nicole Wallace, O'Neal Construction, Inc.; Len Lemoire

Nicole Wallace of O'Neal Construction and AADL Facilities Manager Len Lemorie were introduced by Director Parker.

They explained that the MSE wall constructed at the Traverwood Branch Library has failed. Some small temporary repairs have been made to the wall. The length of the 200 foot wall originally was to be covered in vegetation. Only about 30% coverage has been achieved. Secretary Leary inquired if these types of walls were generally accepted and a recognized practice. Ms. Wallace stated they are and there is one located nearby.

Manager Lemorie presented his case study to the Board outlining solutions available.

Concept 1 addresses only the area of the wall that has failed, which is currently less than 50%. This solution does not address the failure of vegetation to establish itself. The cost estimate is \$357,654.

Concept 2 addresses all deficiencies of the wall by completely removing it, cutting the slope back and establishing native grasses and trees along the slope. The cost estimate is \$615,968.

Concept 3 would be to replace the entire MSE wall with another MSE wall. Given that a new MSE wall would still be north facing, establishing vegetation would still be a problem, consequently this option is not being recommended.

Board members asked several other questions regarding the failure of the wall and decided that a visit to the site would give them a better perspective of the work needed to be done. Arrangements will be made for a site visit for Board members, including Ms. Wallace and Manager Lemorie.

16-202 B. VOTE FOR CLOSED SESSION AT THE OCTOBER 17, 2016 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL
 (Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016

Roll call vote

Treasurer Rosenthal, supported by Secretary Leary, moved to hold a closed session at the October 17, 2016 regular meeting for discussion of real estate and opinion of legal counsel.

A roll call vote was taken.

AYES: Kaplan, Leary, Barney Newman, Rosenthal, Surovell,
Vander Broek

NAYS: None

Motion passed 6-0.

16-203 IX. CITIZENS' COMMENTS

There were no additional citizens' comments.

16-204 X. ADJOURNMENT

President Barney Newman adjourned the meeting at 7:42 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on September 19, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Margaret Leary, Secretary

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	9/1/2016
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
053841	4IMPRINT	4IMPRINT, INC	9/28/2016	CHECK	PMCHK00001966	\$5,541.27
053842	4THTHE	4th WALL THEATRE CO.	9/28/2016	CHECK	PMCHK00001966	\$200.00
053851	ALWCAS	A & L WINE CASTLE	9/28/2016	CHECK	PMCHK00001966	\$262.76
053764	AGRSER	A GROWING SERVICE LLC	9/15/2016	CHECK	PMCHK00001962	\$340.00
053847	AFSMITH	A.F. SMITH ELECTRIC, INC.	9/28/2016	CHECK	PMCHK00001966	\$130.00
053625	A.M. SERV	A.M. SERVICES, INC	9/7/2016	CHECK	PMCHK00001959	\$5,289.00
053844	AARRT&HA	AARRT&HA	9/28/2016	CHECK	PMCHK00001966	\$25.00
053845	ABRPLA	ABRAMS PLANETARIUM-MSU	9/28/2016	CHECK	PMCHK00001966	\$176.00
053626	ACCTEM	ACCONTEMPS	9/7/2016	CHECK	PMCHK00001959	\$600.53
053763	ACCTEM	ACCONTEMPS	9/15/2016	CHECK	PMCHK00001962	\$589.67
053846	ACCTEM	ACCONTEMPS	9/28/2016	CHECK	PMCHK00001966	\$764.23
053831	AFRPUB	AFRICIAN AMAERICAN PUBLICATION	9/16/2016	CHECK	PMCHK00001964	\$279.00
053848	AFIDEL	AFTERNOON DELIGHT	9/28/2016	CHECK	PMCHK00001966	\$139.50
053676	ALLENT	ALLIANCE ENTERTAINMENT	9/8/2016	CHECK	PMCHK00001960	\$7,578.70
053830	ALLENT	ALLIANCE ENTERTAINMENT	9/16/2016	CHECK	PMCHK00001964	\$5,718.43
053849	ALLENT	ALLIANCE ENTERTAINMENT	9/28/2016	CHECK	PMCHK00001966	\$22.62
053660	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	9/7/2016	CHECK	PMCHK00001959	\$346.32
053816	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	9/15/2016	CHECK	PMCHK00001962	\$20.47
053924	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	9/28/2016	CHECK	PMCHK00001966	\$245.45
053850	ALLJON	ALLISON JONES	9/28/2016	CHECK	PMCHK00001966	\$25.81
053854	AMASCH	AMANDA SCHOTT	9/28/2016	CHECK	PMCHK00001966	\$14.18
053677	AMASZO	AMANDA V. SZOT	9/8/2016	CHECK	PMCHK00001960	\$9.95
053853	AMACORP	AMAZON	9/28/2016	CHECK	PMCHK00001966	\$7,942.90
053829	AMACOM	AMAZON.COM CREDIT PLAN	9/16/2016	CHECK	PMCHK00001963	\$322.63
053852	AMACOM	AMAZON.COM CREDIT PLAN	9/28/2016	CHECK	PMCHK00001966	\$3,108.45
053619	BTAMEX	AMERICAN EXPRESS	9/1/2016	CHECK	PMCHK00001958	\$43,357.72
053828	BTAMEX	AMERICAN EXPRESS	9/16/2016	CHECK	PMCHK00001963	\$30,150.77
053840	BTAMEX	AMERICAN EXPRESS	9/21/2016	CHECK	PMCHK00001965	\$6,779.89
053827	AACONV	ANN ARBOR CONVENTION AND VISIT	9/15/2016	CHECK	PMCHK00001962	\$100.00
053765	ANNDRO	ANNE DROZD	9/15/2016	CHECK	PMCHK00001962	\$100.28
053855	ANNDRO	ANNE DROZD	9/28/2016	CHECK	PMCHK00001966	\$81.20
053766	APPLE	APPLE, INC.	9/15/2016	CHECK	PMCHK00001962	\$20,492.60
053857	APPLE	APPLE, INC.	9/28/2016	CHECK	PMCHK00001966	\$316.00
053627	APPIMA	APPLIED IMAGING	9/7/2016	CHECK	PMCHK00001959	\$1,895.00
053856	APPIMA	APPLIED IMAGING	9/28/2016	CHECK	PMCHK00001966	\$1,915.00
053767	ATTMOB	AT&T MOBILITY	9/15/2016	CHECK	PMCHK00001962	\$478.19
053858	B&H	B&H PHOTO-VIDEO	9/28/2016	CHECK	PMCHK00001966	\$608.82
053859	BAKTAY	BAKER & TAYLOR	9/28/2016	CHECK	PMCHK00001966	\$3,960.47
053622	BARNOB1	BARNES & NOBLE INC.	9/1/2016	CHECK	PMCHK00001958	\$412.93
053621	BARRON	BARRON'S	9/1/2016	CHECK	PMCHK00001958	\$199.00
053832	BARRON	BARRON'S	9/16/2016	CHECK	PMCHK00001964	\$597.00
053860	BATPLU	BATTERIES PLUS	9/28/2016	CHECK	PMCHK00001966	\$12.99
053769	BETJOHN	BETH JOHNSON	9/15/2016	CHECK	PMCHK00001962	\$100.00
053861	BETJOHN	BETH JOHNSON	9/28/2016	CHECK	PMCHK00001966	\$100.00
053770	BETNEA	BETHANY NEAL	9/15/2016	CHECK	PMCHK00001962	\$250.00
053862	BETNEA	BETHANY NEAL	9/28/2016	CHECK	PMCHK00001966	\$250.00
053768	BETBEC	BETSY BECKERMAN	9/15/2016	CHECK	PMCHK00001962	\$625.00
053863	BILPRO	BILL PROCTOR & ASSOCIATES LLC	9/28/2016	CHECK	PMCHK00001966	\$200.00
053683	BLAUD	BLACKSTONE AUDIO BOOKS	9/8/2016	CHECK	PMCHK00001960	\$1,199.46
053634	DICBLI	BLICK ART MATERIALS	9/7/2016	CHECK	PMCHK00001959	\$135.99
053782	DICBLI	BLICK ART MATERIALS	9/15/2016	CHECK	PMCHK00001962	\$72.15
053864	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	9/28/2016	CHECK	PMCHK00001966	\$65,988.41
053865	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	9/28/2016	CHECK	PMCHK00001966	\$4,681.45
053833	BOOKLIST	BOOKLIST / ALA	9/16/2016	CHECK	PMCHK00001964	\$319.00
053771	BP	BP	9/15/2016	CHECK	PMCHK00001962	\$380.77
053772	BREWER	BREWER'S	9/15/2016	CHECK	PMCHK00001962	\$439.86
053834	BRIAUD	BRILLIANCE PUBLISHING, INC.	9/16/2016	CHECK	PMCHK00001964	\$514.79
053866	BRIAUD	BRILLIANCE PUBLISHING, INC.	9/28/2016	CHECK	PMCHK00001966	\$309.89
053773	BRODCO	BRODART CO.	9/15/2016	CHECK	PMCHK00001962	\$441.40
053629	BUSVAL	BUSCH'S, INC.	9/7/2016	CHECK	PMCHK00001959	\$952.87
053628	BUSCAR	BUSINESS CARD	9/7/2016	CHECK	PMCHK00001959	\$17,924.84
053654	PETTYCASH	CASH	9/7/2016	CHECK	PMCHK00001959	\$250.00
053684	CDW-G	CDW GOVERNMENT, INC.	9/8/2016	CHECK	PMCHK00001960	\$11,762.49
053774	CDW-G	CDW GOVERNMENT, INC.	9/15/2016	CHECK	PMCHK00001962	\$49.87
053775	CHADES	CHALOU DESIGNS	9/15/2016	CHECK	PMCHK00001962	\$6,205.00
053867	CHAMUS	CHAMBER MUSIC MICHIGAN	9/28/2016	CHECK	PMCHK00001966	\$400.00
053630	CINCOR	CINTAS CORPORATION	9/7/2016	CHECK	PMCHK00001959	\$629.27
053776	CINCOR	CINTAS CORPORATION	9/15/2016	CHECK	PMCHK00001962	\$1,095.04
053868	CINCOR	CINTAS CORPORATION	9/28/2016	CHECK	PMCHK00001966	\$703.56

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
053777	CITOF1	CITY OF ANN ARBOR TREASURER	9/15/2016	CHECK	PMCHK00001962	\$2,893.19
053632	COMCAS	COMCAST	9/7/2016	CHECK	PMCHK00001959	\$124.90
053631	COMALLW	COMPUTER ALLEY WEST	9/7/2016	CHECK	PMCHK00001959	\$1,718.72
053778	COMALLW	COMPUTER ALLEY WEST	9/15/2016	CHECK	PMCHK00001962	\$410.90
053869	COMALLW	COMPUTER ALLEY WEST	9/28/2016	CHECK	PMCHK00001966	\$201.00
053870	CORNELL	CORNELL LAB OF ORNITHOLOGY	9/28/2016	CHECK	PMCHK00001966	\$262.50
053871	CRETEE	CREATE MY TEE	9/28/2016	CHECK	PMCHK00001966	\$3,091.25
053872	CULHIS	CULINARY HISTORIANS OF ANN ARB	9/28/2016	CHECK	PMCHK00001966	\$20.00
053873	CUMULUS	CUMULUS BROADCASTING, INC.	9/28/2016	CHECK	PMCHK00001966	\$2,125.00
053633	CURBCO	CURBCO INC	9/7/2016	CHECK	PMCHK00001959	\$9,901.42
053874	DANROM	DANIEL M. ROMANCHIK	9/28/2016	CHECK	PMCHK00001966	\$100.00
053875	DAVNEL	DAVID ERIK NELSON	9/28/2016	CHECK	PMCHK00001966	\$100.00
053779	DEBGAB	DEBORAH GABRION	9/15/2016	CHECK	PMCHK00001962	\$200.00
053876	DEBGAB	DEBORAH GABRION	9/28/2016	CHECK	PMCHK00001966	\$300.00
053780	DEMCO	DEMCO	9/15/2016	CHECK	PMCHK00001962	\$1,254.60
053877	DEMCO	DEMCO	9/28/2016	CHECK	PMCHK00001966	\$8,950.20
053781	DENOWE	DENISE OWENS	9/15/2016	CHECK	PMCHK00001962	\$100.00
053878	DONALL	DON ALLES	9/28/2016	CHECK	PMCHK00001966	\$300.00
053635	DTEENE1	DTE ENERGY	9/7/2016	CHECK	PMCHK00001959	\$13,069.77
053783	DTEENE	DTE ENERGY	9/15/2016	CHECK	PMCHK00001962	\$6,628.43
053879	DTEENE	DTE ENERGY	9/28/2016	CHECK	PMCHK00001966	\$13,923.02
053880	DYKGOS	DYKEMA GOSSETT	9/28/2016	CHECK	PMCHK00001966	\$799.97
053881	EASENG	EASY ENGLISH NEWS	9/28/2016	CHECK	PMCHK00001966	\$180.00
053784	ELINEI	ELI NEIBURGER	9/15/2016	CHECK	PMCHK00001962	\$329.04
053785	ELLIV	ELLEN LIVINGSTON	9/15/2016	CHECK	PMCHK00001962	\$125.00
053786	FASTSI	FASTSIGNS	9/15/2016	CHECK	PMCHK00001962	\$1,892.50
053882	FASTSI	FASTSIGNS	9/28/2016	CHECK	PMCHK00001966	\$353.50
053787	FATTOY	FAT BRAIN TOYS	9/15/2016	CHECK	PMCHK00001962	\$49.89
053884	FRIOF	FRIENDS OF THE ANN ARBOR	9/28/2016	CHECK	PMCHK00001966	\$1,929.00
053624	THOGAL	GALE/CENGAGE LEARNING, INC	9/1/2016	CHECK	PMCHK00001958	\$774.25
053680	THOGAL	GALE/CENGAGE LEARNING, INC	9/8/2016	CHECK	PMCHK00001960	\$75.17
053929	THOGAL	GALE/CENGAGE LEARNING, INC	9/28/2016	CHECK	PMCHK00001966	\$331.37
053788	GETDOWN	GET DOWNTOWN PROGRAM	9/15/2016	CHECK	PMCHK00001962	\$2,500.00
053636	GLOEQU	GLOBAL EQUIPMENT CO.	9/7/2016	CHECK	PMCHK00001959	\$958.18
053789	GRANEW	GRAVOGRAPH-NEW HERMES, INC.	9/15/2016	CHECK	PMCHK00001962	\$320.40
053885	GRANEW	GRAVOGRAPH-NEW HERMES, INC.	9/28/2016	CHECK	PMCHK00001966	\$40.07
053883	FIRMAR	GREEN ROAD ASSOCIATES, LLC	9/28/2016	CHECK	PMCHK00001966	\$3,646.00
053637	GROWMIND	GROWING MINDS	9/7/2016	CHECK	PMCHK00001959	\$3,900.00
053886	HOBBLA	HOBBS & BLACK ASSOCIATES, INC.	9/28/2016	CHECK	PMCHK00001966	\$503.20
053887	HOOHAT	HOOPER, HATHAWAY, P.C.	9/28/2016	CHECK	PMCHK00001966	\$2,518.50
053790	HUGGAL	HUGH GALLAGHER	9/15/2016	CHECK	PMCHK00001962	\$100.00
053888	IMAPRO	IMAGINE VIDEO PRODUCTIONS	9/28/2016	CHECK	PMCHK00001966	\$250.00
053638	JENMCK	JENN MCKEE	9/7/2016	CHECK	PMCHK00001959	\$100.00
053791	JENMCK	JENN MCKEE	9/15/2016	CHECK	PMCHK00001962	\$300.00
053792	JOHCAN	JOHN CANTU	9/15/2016	CHECK	PMCHK00001962	\$500.00
053889	JOURET	JOUR RETIREMENT PLAN SVCS, LLC	9/28/2016	CHECK	PMCHK00001966	\$231.25
053639	KAMBOL	KAMI BOLYARD - AADL	9/7/2016	CHECK	PMCHK00001959	\$20.90
053640	KARLEP	KAREN LEPAGE	9/7/2016	CHECK	PMCHK00001959	\$100.00
053890	KARLEP	KAREN LEPAGE	9/28/2016	CHECK	PMCHK00001966	\$100.00
053891	KATCUR	KATHERINE'S CATERING	9/28/2016	CHECK	PMCHK00001966	\$2,803.29
053793	KATBRA	KATHY BRADY	9/15/2016	CHECK	PMCHK00001962	\$100.00
053892	KAYPEN	KAYLA COUGHLIN	9/28/2016	CHECK	PMCHK00001966	\$77.09
053893	KERTHO	KERYN THOMPSON-KOLAR	9/28/2016	CHECK	PMCHK00001966	\$220.00
053794	LAURAY	LAURA RAYNOR	9/15/2016	CHECK	PMCHK00001962	\$10.00
053894	LEARES	LEARNING RESOURCES	9/28/2016	CHECK	PMCHK00001966	\$104.96
053641	LESCEN	LESLIE SCIENCE CENTER	9/7/2016	CHECK	PMCHK00001959	\$230.00
053795	LIBDES	LIBRARY DESIGN ASSOCIATES, INC	9/15/2016	CHECK	PMCHK00001962	\$2,000.00
053895	LOWE'S	LOWES BUSINESS ACCOUNT	9/28/2016	CHECK	PMCHK00001966	\$1,748.51
053642	MANPOW	MANPOWER	9/7/2016	CHECK	PMCHK00001959	\$401.72
053796	MANPOW	MANPOWER	9/15/2016	CHECK	PMCHK00001962	\$1,045.39
053896	MANPOW	MANPOWER	9/28/2016	CHECK	PMCHK00001966	\$1,762.10
053798	MARYAN	MARGARET YANG	9/15/2016	CHECK	PMCHK00001962	\$250.00
053797	MARBAN	MARTIN BANDYKE	9/15/2016	CHECK	PMCHK00001962	\$900.00
053897	MARBAN	MARTIN BANDYKE	9/28/2016	CHECK	PMCHK00001966	\$500.00
053643	MATRIX	MATRIX TRUST CO AttnTPA000320	9/7/2016	CHECK	PMCHK00001959	\$19,692.97
053899	MATRIX	MATRIX TRUST CO AttnTPA000320	9/28/2016	CHECK	PMCHK00001966	\$19,644.50
053644	MCFI	MCFI	9/7/2016	CHECK	PMCHK00001959	\$535.00
053898	MASCOM	MEDCO SUPPLY COMPANY	9/28/2016	CHECK	PMCHK00001966	\$209.70
053900	MELBEN	MELISSA BENJAMIN	9/28/2016	CHECK	PMCHK00001966	\$125.00
053645	MERNET	MERIT NETWORK, INC.	9/7/2016	CHECK	PMCHK00001959	\$45,967.00
053646	METCOM	METCOM	9/7/2016	CHECK	PMCHK00001959	\$3,453.16
053901	METCOM	METCOM	9/28/2016	CHECK	PMCHK00001966	\$4,746.03
053902	METLIFE	METLIFE SBC	9/28/2016	CHECK	PMCHK00001966	\$7,117.41
053648	MICNAS	MICHAEL G. NASTOS	9/7/2016	CHECK	PMCHK00001959	\$100.00
053903	MICNAS	MICHAEL G. NASTOS	9/28/2016	CHECK	PMCHK00001966	\$100.00
053799	MICHUC	MICHAEL HUCKABY	9/15/2016	CHECK	PMCHK00001962	\$400.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
053800	MICKRE	MICHELLE KRELL KYDD	9/15/2016	CHECK	PMCHK00001962	\$450.00
053647	MICDAI	MICHIGAN DAILY/THE//	9/7/2016	CHECK	PMCHK00001959	\$425.00
053649	MICPOW	MICHIGAN POWER RODDING	9/7/2016	CHECK	PMCHK00001959	\$468.00
053801	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	9/15/2016	CHECK	PMCHK00001962	\$29,034.72
053620	MIDTAP	MIDWEST TAPE	9/1/2016	CHECK	PMCHK00001958	\$10,654.44
053682	MIDTAP	MIDWEST TAPE	9/8/2016	CHECK	PMCHK00001960	\$4,910.75
053835	MIDTAP	MIDWEST TAPE	9/16/2016	CHECK	PMCHK00001964	\$3,510.94
053904	MIDTAP	MIDWEST TAPE	9/28/2016	CHECK	PMCHK00001966	\$13,012.61
053843	AANEWS	MLIVE MEDIA GROUP	9/28/2016	CHECK	PMCHK00001966	\$131.56
053650	MONHIG	MONICA HIGMAN	9/7/2016	CHECK	PMCHK00001959	\$100.00
053905	MONHIG	MONICA HIGMAN	9/28/2016	CHECK	PMCHK00001966	\$100.00
053802	NATBER	NATALIE BERRY	9/15/2016	CHECK	PMCHK00001962	\$100.00
053906	NATTIM	NATIONAL TIME & SIGNAL CORPORA	9/28/2016	CHECK	PMCHK00001966	\$2,096.00
053907	NETTIS	NETTIE TISO	9/28/2016	CHECK	PMCHK00001966	\$100.00
053836	NEWSBAN	NEWSBANK	9/16/2016	CHECK	PMCHK00001964	\$3,312.40
053803	NUWAVE	NUWAVE AQUARIUMS	9/15/2016	CHECK	PMCHK00001962	\$197.99
053908	NUWAVE	NUWAVE AQUARIUMS	9/28/2016	CHECK	PMCHK00001966	\$259.99
053909	OCLINS	OCLC, INC.	9/28/2016	CHECK	PMCHK00001966	\$4,037.12
053651	OFFDEP	OFFICE DEPOT, INC.	9/7/2016	CHECK	PMCHK00001959	\$478.11
053804	OFFDEP	OFFICE DEPOT, INC.	9/15/2016	CHECK	PMCHK00001962	\$148.12
053910	OFFDEP	OFFICE DEPOT, INC.	9/28/2016	CHECK	PMCHK00001966	\$1,559.52
053806	PASSIONF	PASSION FLOWER	9/15/2016	CHECK	PMCHK00001962	\$625.00
053652	PATRSMI	PATRICIA F. SMITH	9/7/2016	CHECK	PMCHK00001959	\$100.00
053913	PATRSMI	PATRICIA F. SMITH	9/28/2016	CHECK	PMCHK00001966	\$200.00
053653	PATSUT	PATRICIA SUTTON	9/7/2016	CHECK	PMCHK00001959	\$14.58
053912	PATDUN	PATRICK DUNN	9/28/2016	CHECK	PMCHK00001966	\$100.00
053623	RANHOU	PENGUIN RANDOM HOUSE, LLC	9/1/2016	CHECK	PMCHK00001958	\$2,289.71
053656	RANHOU	PENGUIN RANDOM HOUSE, LLC	9/7/2016	CHECK	PMCHK00001959	\$146.25
053837	RANHOU	PENGUIN RANDOM HOUSE, LLC	9/16/2016	CHECK	PMCHK00001964	\$138.00
053918	RANHOU	PENGUIN RANDOM HOUSE, LLC	9/28/2016	CHECK	PMCHK00001966	\$342.75
053914	PIOJAN	PIONEER JANITORIAL SERVICE	9/28/2016	CHECK	PMCHK00001966	\$676.00
053807	PITCHA	PITTSFIELD CHARTER TOWNSHIP	9/15/2016	CHECK	PMCHK00001962	\$2,227.04
053808	PRITEC	PRINT TECH INC.	9/15/2016	CHECK	PMCHK00001962	\$5,100.34
053915	PRITEC	PRINT TECH INC.	9/28/2016	CHECK	PMCHK00001966	\$3,158.46
053916	QUANTA	QUANTA, INC.	9/28/2016	CHECK	PMCHK00001966	\$234.40
053811	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	9/15/2016	CHECK	PMCHK00001962	\$12,523.00
053655	RACYAN	RACHEL YANIKOGLU	9/7/2016	CHECK	PMCHK00001959	\$64.63
053917	RACYAN	RACHEL YANIKOGLU	9/28/2016	CHECK	PMCHK00001966	\$14.97
053809	RAEHOE	RAE HOEKSTRA	9/15/2016	CHECK	PMCHK00001962	\$100.00
053657	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	9/7/2016	CHECK	PMCHK00001959	\$38.00
053920	RECDOO	RECORD AUTOMATIC DOORS, INC	9/28/2016	CHECK	PMCHK00001966	\$345.00
053678	RECBOO	RECORDED BOOKS, INC.	9/8/2016	CHECK	PMCHK00001960	\$1,772.25
053838	RECBOO	RECORDED BOOKS, INC.	9/16/2016	CHECK	PMCHK00001964	\$2,342.84
053919	RECBOO	RECORDED BOOKS, INC.	9/28/2016	CHECK	PMCHK00001966	\$280.21
053658	REHROB	REHMANN ROBSON	9/7/2016	CHECK	PMCHK00001959	\$6,486.89
053810	RHYMUS	RHYTA MUSIK	9/15/2016	CHECK	PMCHK00001962	\$700.00
053659	ROOSRO	ROOSROAST	9/7/2016	CHECK	PMCHK00001959	\$245.29
053926	STAPOO	S&P CAPITAL IQ LLC	9/28/2016	CHECK	PMCHK00001966	\$400.00
053812	SARKEL	SARA MELTON KELLER	9/15/2016	CHECK	PMCHK00001962	\$250.00
053813	SCHACHO	SCHAKOLAD CHOCOLATE FACTORY	9/15/2016	CHECK	PMCHK00001962	\$1,200.00
053921	SCHACHO	SCHAKOLAD CHOCOLATE FACTORY	9/28/2016	CHECK	PMCHK00001966	\$300.00
053815	SCHSEC	SCHILKE SECURITY	9/15/2016	CHECK	PMCHK00001962	\$95.00
053814	SCHELE	SCHINDLER ELEVATOR CORPORATION	9/15/2016	CHECK	PMCHK00001962	\$369.81
053922	SCIOTOW	SCIO TOWNSHIP UTILITY DEPT.	9/28/2016	CHECK	PMCHK00001966	\$24.85
053923	SCOCAR	SCOTT CARTER	9/28/2016	CHECK	PMCHK00001966	\$500.00
053805	PACMEC	SHAMBAUGH & SON, L.P	9/15/2016	CHECK	PMCHK00001962	\$10,180.00
053911	PACMEC	SHAMBAUGH & SON, L.P	9/28/2016	CHECK	PMCHK00001966	\$1,474.40
053661	SHETUR	SHERLONYA TURNER	9/7/2016	CHECK	PMCHK00001959	\$66.00
053662	STAHAR	STADIUM HARDWARE	9/7/2016	CHECK	PMCHK00001959	\$220.77
053663	STAPLE	STAPLES ADVANTAGE	9/7/2016	CHECK	PMCHK00001959	\$469.27
053925	STAMIC4	STATE OF MICHIGAN	9/28/2016	CHECK	PMCHK00001966	\$440.00
053817	SWETEA	SWEETWATER COFFEE & TEA	9/15/2016	CHECK	PMCHK00001962	\$1,625.00
053928	SWETEA	SWEETWATER COFFEE & TEA	9/28/2016	CHECK	PMCHK00001966	\$33.64
053927	SWESOU	SWEETWATER SOUND INC.	9/28/2016	CHECK	PMCHK00001966	\$186.14
053664	TDSMET	TDS METROCOM	9/7/2016	CHECK	PMCHK00001959	\$7,106.87
053679	TEACOM	THE TEACHING COMPANY SALES, LL	9/8/2016	CHECK	PMCHK00001960	\$2,218.35
053818	TMGROU	THE TM GROUP INC	9/15/2016	CHECK	PMCHK00001962	\$495.00
REMIT000000000000014	THOPRE	THORNDIKE PRESS	9/28/2016		PMCHK00001966	\$0.00
053819	ULINE	ULINE, INC.	9/15/2016	CHECK	PMCHK00001962	\$1,896.29
053930	ULINE	ULINE, INC.	9/28/2016	CHECK	PMCHK00001966	\$1,304.31
053821	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	9/15/2016	CHECK	PMCHK00001962	\$921.85
053820	UNIPAR	UNITED PARCEL SERVICE	9/15/2016	CHECK	PMCHK00001962	\$81.06
053931	UNIPAR	UNITED PARCEL SERVICE	9/28/2016	CHECK	PMCHK00001966	\$70.61
053932	UNUMPRO	UNUM LIFE INSURANCE	9/28/2016	CHECK	PMCHK00001966	\$2,216.64
053936	UNUMPRO	UNUM LIFE INSURANCE	9/30/2016	CHECK	PMCHK00001967	\$1,961.55
053937	UNUMPRO	UNUM LIFE INSURANCE	9/30/2016	CHECK	PMCHK00001968	\$622.23

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
053822	VALLINP	VALUE LINE PUBLISHING LLC.	9/15/2016	CHECK	PMCHK00001962	\$16,000.00
053665	VERWIRC	VERIZON WIRELESS	9/7/2016	CHECK	PMCHK00001959	\$2,104.24
053933	VERWIRC	VERIZON WIRELESS	9/28/2016	CHECK	PMCHK00001966	\$643.36
053823	VOSLIG	VOSS LIGHTING	9/15/2016	CHECK	PMCHK00001962	\$394.00
053681	WASHNE	WASHTENAW NEWS COMPANY, INC.	9/8/2016	CHECK	PMCHK00001960	\$11,286.15
053839	WASHNE	WASHTENAW NEWS COMPANY, INC.	9/16/2016	CHECK	PMCHK00001964	\$5,495.80
053666	WASMAN	WASTE MANAGEMENT OF MICHIGAN	9/7/2016	CHECK	PMCHK00001959	\$233.94
053824	WASMAN	WASTE MANAGEMENT OF MICHIGAN	9/15/2016	CHECK	PMCHK00001962	\$603.83
053934	WESENT	WESTGATE ENTERPRISES, LLC	9/28/2016	CHECK	PMCHK00001966	\$35,170.83
053825	WILTEC	WILTEC TECHNOLOGIES	9/15/2016	CHECK	PMCHK00001962	\$381.96
053667	XEROX	XEROX CORPORATION	9/7/2016	CHECK	PMCHK00001959	\$32.89
053826	YUECAO	YUEFENG CAO	9/15/2016	CHECK	PMCHK00001962	\$800.00
053935	ZINGTRA	ZINGTRAIN	9/28/2016	CHECK	PMCHK00001966	\$2,700.00
Total Checks: 234						Total Amount of Checks: \$698,408.28

Upcoming Events, and Issues of Interest

1. **Washtenaw Reads: \$2.00 a Day: Living on Almost Nothing in America** by Kathryn J. Edin and H. Luke Shaefer is the choice for this year's Washtenaw Reads (formerly Ann Arbor/Ypsilanti Reads but now including libraries and communities across Washtenaw County). Additional copies are being ordered for AADL. Both authors will appear at an event on Tuesday, February 7, 2017 at Rackham Auditorium in the evening. A link to more information about the book and the Read (which takes place in January & February 2017) can be found at <http://www.aadl.org/node/348741> and more information about Washtenaw Reads can be found at wread.org.

AADL Projects and Initiatives Underway

1. The reworking of landscaping at Traverwood and repair of concrete work in the right of way to the north of the building has begun, and will be completed this year. Funds to complete the project are listed in a resolution in the Board packet. The MSE wall project appears on the agenda under Old Business.
2. The AADL Volunteer Coordinator, Shoshana Hurand, is currently conducting a pilot project with approximately 13 volunteers to assess what interests persons seeking to volunteer with AADL have, and how best to use that interest and energy in the organization.
3. Downtown library restroom rehabilitation work continues in the planning, and hopefully, that work will begin in early November with an approximate schedule of two months. This will be a very disruptive project because there are so few public restrooms in the building for its size and use.
4. AADL staff have been working for a year to determine how best to implement an AADL staffed call center that will eliminate sending patrons from a switchboard to many locations in the system where they might, and often do, find themselves in long queues. This will begin on October 31st during our most call intensive hours.
5. The archive collection will be relocated as planned in early November.
6. The AADL annual audit presentation will be presented at the December 12, 2016 Board meeting.
7. The development of the graphic design portion of the new website will begin in January, 2017.

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Projects and Initiatives Under Consideration

Director Parker and Deputy Director Neiburger met with 35 members of the Ann Arbor Media Specialists and Library services staff at Westgate on October 5th. This meeting was prompted by the goals of the strategic plan to develop stronger ties with the AAPS. We listened to the current needs as expressed by media center staff from all grade levels, and we discussed how AADL might support their work in the immediate future, and to consider what we might be able to do in the longer term. We look forward to continuing this work with the AAPS for our community's schoolchildren. The message below is their response to that meeting:

Thank you for welcoming the AAPS Library Services Department to the new Westgate Branch yesterday. We all appreciated the amount of thoughtful consideration that was apparent in the planning and building of this new public space for the Ann Arbor community.

We were inspired by your insights and look forward to developing meaningful collaboration with AADL through our department.

To that end, our next steps will be:

*1) to develop a **collaborative tool** to share timing and topics of AAPS educational units and reading lists with AADL Staff. We will also establish a process for requesting materials purchases in a timely centralized manner. (Library Services Steering Committee, by the end of November)*

*2) to provide **professional information to our principals and staff** about the materials and services available through the AADL. (Library Services Department Chairs and Josie Parker, January 2017)*

*3) to set a meeting to coordinate a process for **access to AADL digital resources for AAPS secondary students.***

Thank you for opening the doors. Our goal is a rich collaboration.

Summary of Patron and Staff Complaints/Comments/Suggestions and Their Disposition

Staff:

The hours of Westgate have not been formally changed from those of the rest of the system, but practically the hours are the same as that of Sweetwaters. This

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adds an additional 12 open hours a week to Westgate, but library service hours remain unchanged. We are staffing early morning hours daily, Saturday evenings from 6:00-10:00 and Sunday mornings from 8:00 to Noon, and 6:00 to 8:00 PM on Sundays with a combination of regular staff, casual staff, and a security contractor. We will program on Friday and Saturday evenings at Westgate from Thanksgiving through the New Year as a trial to see if events are well attended at those times and on those days. Admin and Management staff were present those hours during the first three weeks of Westgate operations to see first-hand how that space is used during hours we are closed elsewhere. Sweetwaters has also taken a conservative approach to posting permanent hours until the use of the space is more consistent and predictable.

Patron:

To whom it may concern,

Potential users of the Westgate Branch falsely conclude that the library is closed because the main entrance doors remain locked at all times. There are several good reasons to keep those doors locked. However, if that is to remain the case, a prominent sign should be posted on the door directing users to the Sweetwater's entrance. This email is being written after sitting in a chair near the main doors and observing a potential user depart after attempting to open the locked main doors.

Best,
C

Response: Thank you. We have worked out a system with Sweetwaters about signage during library closures, and we do appreciate your letting us know of your observations. It helps us as we make decisions about Westgate's hours going forward.

Sincerely,

*Josie Parker
Director*

I was astonished recently, after driving around to the back of the new beautiful Westgate Library, to see that there is NO DRIVE-UP BOOK DROP. I had thought that this was part of the plan for the new building.

I'm writing thus to strongly complain about the absence of such a box, which would be of infinite convenience to many people - such things exists at

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thousands of other libraries - and would in addition promote safety, as it negates the need to park and to walk across car traffic for many people, who are otherwise too young, elderly, disabled, or just unlucky and overburdened (i.e., kids in the car).. I'm shocked, really, that such a Book Drop wasn't installed and can't imagine any good reason why it wasn't - especially since one prototype for it exists at the nearby Post Office on West Stadium.

Response: I am sorry that you were astonished and disappointed on a visit to Westgate. The volume of material circulated and returned in our libraries precludes the use of a drive up dropbox.

I hope that you find the two exterior dropboxes at Westgate acceptable substitutes.

Sincerely,

*Josie Parker
Director
Ann Arbor District Library*

I received my ballot in the mail yesterday. Where can I obtain more information about the candidates who are running for the Ann Arbor District Library Board? (e.g. Magiera, Sherman, Simpson, etc.) Do they have position statements posted someplace? Many thanks.

This query was forwarded to the information desk staff.

Just came from Mallett's Creek library out door slot for book return. Full and/or jammed. Have to dump book in video slot. Another person just breezed by me and put in book in book slot with an easy target for next person to simply reach in and take. Anyway, someone needs to clear the path TODAY.

Response: Thank you. We went right out there and cleared the jam. (This occurred late in the day on Staff Day after the casual staff working had left for the evening.)

Hi,

I wanted to thank you for a wonderful activity this afternoon at Pittsfield library of science experiments for kids. It was very well organized. We were welcomed even though we arrived 10 minutes late. The two staff did an amazing job offering needed supplies and keeping the trays coming. I know it was not easy

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and it took a lot of work and preparation. I saw older children (10+) laughing and working together as well as my own 5 year old. I was glad that we had made the time to come. It was worth it. Thank you.

Response: You are very welcome, and thank you so much for taking the time to let us know how you feel about the event.

Regards,

*Josie Parker
Director*

Hi,

My questions have to do with book donation. My quilt guild is updating its library, and would like to know if AADL might be interested in our quilt books. We can provide a list of the books, or just do a dropoff, if the books would be welcome. Secondly, is there any kind of policy or booklist to assist people who would like to donate either a new book, or a periodical series, say for a one-year subscription? Thank you.

Response: Thank you for thinking of the AADL. The list of titles and year of publication would be helpful. We could choose from your list. If you do not have concerns about those books not selected for the circulating collection being donated to the Friends of the AADL for sale in their bookshop, then we can accept an actual donation of the titles.

Checks made out to AADL for any amount specifying titles will be accepted. We would appreciate knowing what magazine titles you are interested in our having that we do not currently offer before accepting subscription donations.

I am the person to contact and my email is josie@aadl.org or Josie Parker, Director, AADL 343 S. Fifth Avenue AA 48104

Thanks again for your generosity, and I'll look forward to hearing from you.

Sincerely,

*Josie Parker
Director*

ANN ARBOR DISTRICT LIBRARY

PROPOSAL FOR CONSIDERATION

June 22, 2016

Based on document and presentation by Jim Green at AADL Board meeting June 20, 2016, and subsequent board discussion

Revisions by Margaret Leary

Purpose to provide framework for discussion, and possibly a resolution

Goals:

- Increase the flow of information and ideas from Director to the board; from the board to Director; and among board members, so as to
 - Increase understanding and collaboration by all, to result in better decision-making and
 - Enable Library Trustees to fulfill their legal responsibilities.
1. Reduce and streamline committee structure, to bring more issues to the full board.
[Requires Board action, change in bylaws]
 - a. Eliminate the standing Director's Evaluation Committee.
 - b. Eliminate the standing Policy Committee.
 - c. Eliminate the standing Budget and Finance Committee
 - d. Eliminate the Special Committee on Facilities.
 - e. Eliminate the Special Committee on Communication.
 - f. Eliminate the Special Committee on Strategic Planning.
 2. The President and the Director will streamline routine business at Board meetings
 - a. Use consent agenda items when appropriate (vote without formal motion and discussion).
 - b. Be willing to rely on written reports, with chance to ask questions, and use items 3 and 4 below to inform Board of important matters. [E.g. financial and statistical reports]
 - c. Construct agendas mindfully to allow time for discussion of important items.
 - d. Become familiar with a few parliamentary methods to move the meetings along, e.g. "Call the question".
 3. To facilitate regular communication between the administrator and the Trustees, the Director will prepare and send to Trustees by the Wednesday before the monthly board meeting, a memorandum providing:
 - a. Summary of staff and patron complaints/comments and their disposition.
 - b. Summary of upcoming issues on which Trustees should be briefed;
 - c. Update on any major Library initiatives or projects presently underway; and
 - d. Update on any major Library initiative or projects presently under consideration;
 4. Update on major activities undertaken by the City, County, Schools or other councils, boards, committees or groups that may require Library Board involvement, or may significantly impact the Library.
 - a. Every 3-4 months, report on progress on work to implement the strategic plan, possible need to modify the plan, and other information about the plan.

5. On or before Friday of the week before a regular Board meeting, the administration will forward the minutes of each Committee meeting held since the Board's last regular meeting. [Modify bylaw 6.5] The minutes will provide:
 - a. List of issues considered by the committee.
 - b. Summary of background information relevant to the Committee's and the Board's understanding of the issue; and
 - c. The committee's action or recommendation on each issue.
6. At the regular Board meeting in April (?) the Director will present to the Board a "State of the Library" report. This presentation shall include but not be limited to:
 - a. An overview of the Library's fiscal year to date performance in operations, services, facilities, and finances.
 - b. Accomplishments related to the Library's strategic goals and objectives;
 - c. Major initiatives anticipated for the next fiscal year budget; and
 - d. Any opportunities and challenges that may affect the operation and delivery of services in the next three to five years.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-201**

**RESOLUTION TO TRANSFER FROM THE FUND BALANCE TO THE
CAPITAL PROJECTS FUND**

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October 2016 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) To transfer \$861,280.00 from the Fund Balance to the Capital Projects Fund for the Traverwood Branch project for:
 - a. SME Wall - \$638,000.00
 - b. Landscaping - \$76,000.00
 - c. Concrete Repairs - \$35,000.00
 - d. Corten - \$20,000.00
 - e. Design Costs and Contingency - \$92,280.00

- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Margaret Leary, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-215**

RESOLUTION TO SUPPORT REGIONAL TRANSIT

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October 2016 at 7:00 p.m.

WHEREAS, The Ann Arbor District Library has tried to place its buildings where they are accessible both by car and by public transportation; and

WHEREAS, AADL, like all employers, wants to attract skilled workers; and is aware that the transit disconnection between Ann Arbor and the rest of the region makes it more difficult to attract skilled workers; and

WHEREAS, AADL like all businesses, wants to attract as many customers as possible, and believes that better transit connections will improve the ability of users to reach its buildings; and

WHEREAS, a 2016 market scan commissioned by the DDA estimated that the number of new jobs in downtown Ann Arbor could increase by as many as 3,500 over the next five years; this increase may lead to greater traffic congestion and sustained parking challenges in downtown if more transit alternatives are not provided; and

WHEREAS, The 2015 Nelson/Nygaard study commissioned by the DDA set forward support for rail-based public transit, noting it may help reduce downtown commuter parking demand and traffic congestion, improve access and mobility, and strengthen downtown's market viability to attract more library users, residents, employers, and visitors; and

WHEREAS, The Regional Transit Authority of Southeast Michigan was created to plan for and coordinate public transportation in the four-county region of Washtenaw, Oakland, Macomb, and Wayne Counties including the City of Detroit; and

WHEREAS, The RTA Regional Master Transit Plan includes passenger rail service connecting Ann Arbor to Detroit including local feeder service to downtown Ann Arbor, bus rapid transit connecting downtown Ann Arbor with Ypsilanti, and commuter express service connecting downtown Ann Arbor with Plymouth/Livonia/Canton, among other services; and

WHEREAS, The creation of a connected regional transit system will support the growth and prosperity of downtown and the rest of Ann Arbor;

NOW THEREFORE BE IT RESOLVED, In support of its mission to increase access by all to the AADL, to be environmentally responsible, and to make Ann Arbor a stronger community, the Ann Arbor District Library joins the Ann Arbor City Council, the Washtenaw County Board of Commissioners, and the Ann Arbor Downtown Development Authority, Ypsilanti DDA, Ypsilanti District Library Board, Ann Arbor/Ypsilanti Chamber of Commerce, Washtenaw County Commission, Huron Valley Labor Federation in supporting the RTA Plan for regional transit, with the goal of linking downtown Ann Arbor with the rest of the four county region for the purpose of greater economic vitality and quality of life;

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Margaret Leary, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-216**

**RESOLUTION RECOGNIZING OCTOBER 16-22, 2016 AS NATIONAL
FRIENDS OF LIBRARIES WEEK**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October, 2016 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

WHEREAS, The Friends of the Ann Arbor District Library, established by local citizens in 1953, recognizes the critical importance of a securely-established public library and has provided loyal and consistent support for the development of our highly-respected District Library system;

WHEREAS, The Friends has continuously raised funds and resources for the District Library, thereby providing support for programming, equipment, collections, special educational events and exhibits, and outreach to the community;

WHEREAS, the work of the Friends highlights the fact that our library is a cornerstone of the community's access to education and enrichment and aims to encourage everyone, from small children to senior citizens, to engage in the joy of life-long learning through use of the library's resources;

WHEREAS, the Friends understand the critical importance of public awareness of the library's needs and resources and endeavors to sustain community support for the District Library and its collections and services;

WHEREAS, the Friends' gift of their time and commitment to the Ann Arbor District Library demonstrates the way that volunteerism leads to positive civic engagement and the betterment of our community;

NOW THEREFORE, BE IT RESOLVED THAT the Ann Arbor District Library Board of Trustees proclaims October 16-22, 2016 as Friends of Libraries week in Ann Arbor, County of Washtenaw, Michigan and urges everyone to join the Friends of the Ann Arbor District Library and thank them for all they do to make our library and community so much better;

RESOLVED FURTHER, that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Margaret Leary, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 16-217**

RESOLUTION OF THANKS TO TED C. WILLIAMS UPON HIS RETIREMENT

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of October 2016 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Ted C. (T.C.) Williams for his service as an employee from January 15, 2015 to September 1, 2016 of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Margaret Leary, Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Nancy Kaplan
Margaret Leary
Jim Leija
Jan Barney Newman
Prue Rosenthal
Edward Surovell
Jamie Vander Broek

2016 OFFICERS

President Jan Barney Newman
Vice President Edward Surovell
Treasurer Prue Rosenthal
Secretary Margaret Leary

ADMINISTRATION

Josie Parker Director
Eli Neiburger Deputy Director
Bruce Hadler Chief Financial Officer

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311