



Ann Arbor District Library
Regular Meeting
Agenda

Monday, October 18, 2010

Published by Ann Arbor District Library

October 2010

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11 Library Closed	12	13	14	15	16
17	18 AADL Board Mtg	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2010

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 AADL Board Mtg	16	17	18	19	20
21	22	23	24	25 Library Closed	26	27
28	29	30				

December 2010

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Board Mtg	21	22	23	24 Library Closed	25 Library Closed
26	27	28	29	30	31 Library Closed @ 6:00 p.m	

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, October 18, 2010 at 6:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI

REGULAR MEETING AGENDA

- 10-275 I. CALL TO ORDER
- 10-276 II. ATTENDANCE
- 10-277 III. RECESS TO EXECUTIVE SESSION FOR LABOR NEGOTIATIONS
- 10-278 IV. RECONVENE REGULAR MEETING AT 7:00 P.M.
- 10-279 V. APPROVAL OF AGENDA (p 1)
(Item of action)
- 10-280 VI. APPROVAL OF MINUTES OF SEPTEMBER 20, 2010 (pp 2-12)
(Item of action)
- 10-281 VII. CITIZENS' COMMENTS
- 10-282 VIII. FINANCIAL REPORT (pp 13-20)
- 10-283 IX. APPROVAL OF DISBURSEMENTS (pp 21-24)
(Item of action)
- 10-284 X. DIRECTOR'S REPORT
- 10-285 XI. NEW BUSINESS
- 10-286 A. VOTE FOR EXECUTIVE SESSION AT THE NOVEMBER 15, 2010 REGULAR BOARD MEETING FOR LABOR NEGOTIATIONS
(Item of action)
Roll call vote
- 10-287 XII. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

- 10-251 I. CALL TO ORDER
- President Head called the meeting to order at 6:01 p.m.
- 10-252 II. ATTENDANCE
- Present: Head, Leary, Murphy, Barney Newman, Rosenthal,
Stearns, Surovell
Absent: None
Staff: Choate, Neiburger, Nieman, Parker, Wilson (recorder)
Others: Jim Greene, Dykema
- 10-253 III. VOTE FOR EXECUTIVE SESSION FOR LABOR
NEGOTIATIONS
(Item of action)
Roll call vote
- Secretary Leary, supported by Trustee Murphy, moved to recess to an Executive Session for discussion of labor negotiations.
- A roll call vote was taken.
- AYES: Head, Leary, Murphy, Stearns
NAYS: None
- Motion passed 4-0.
- 10-254 IV. RECESS TO EXECUTIVE SESSION FOR LABOR
NEGOTIATIONS
- President Head recessed the meeting to Executive Session at 6:02 p.m.
- 10-255 V. RECONVENE REGULAR MEETING AT 7:00 P.M.
- President Head reconvened the meeting at 7:05 p.m.
- 10-256 VI. APPROVAL OF AGENDA
(Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

Vice President Barney Newman, supported by Trustee Murphy, moved to approve the agenda.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-257 VII. APPROVAL OF MINUTES OF JUNE 21, 2010
 (Item of action)

Vice President Barney Newman, supported by Trustee Murphy, moved to approve the minutes of June 21, 2010.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-258 VIII. CITIZENS' COMMENTS

There were no citizens' comments.

10-259 IX. FINANCIAL REPORT

Associate Director Nieman reported that July and August financials were enclosed in the packet. He reviewed the financials for August. August tax receipts reflect 61% of the budgeted amount. August showed unrestricted cash balance just under \$12.6 million. The Fund Balance reflects \$7.6 million.

Six items are over budget in operating and should come back into line later in the year.

10-260 X. APPROVAL OF DISBURSEMENTS
 (Item of action)

Vice President Barney Newman, supported by Secretary Leary, moved to approve June through August disbursements.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell

NAYS: None

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

Motion passed 7-0.

10-261 XI. COMMITTEE REPORTS

10-262 A. EXECUTIVE COMMITTEE

President Head reported the committee consisting of herself, Vice President Barney Newman and Treasurer Rosenthal met with Director Parker to confirm that the Director had the authority to offer a choice of three insurance plans to non-union employees.

10-263 B. POLICY COMMITTEE

Vice President Barney Newman reported the committee consisting of herself, Trustee Murphy and Trustee Stearns met to discuss a communication received regarding AADL's Meeting Room Policy.

10-264 XII. DIRECTOR'S REPORT

In addition to the written report in the Board packet Director Parker reported that this year's summer reading game had over 9,000 participants. Of that number, 2,771 were adults. 52% of those registered completed the game. Friends of the Ann Arbor District Library donated funds to purchase books which were given as prizes for completion of the game.

AADL has been invited to participate in the Washtenaw County Internet Safety Taskforce. Director Parker will be representing the Library.

Director Parker reported she attended the Success by 6 Legislative Breakfast held this morning.

10-265 XIII. NEW BUSINESS

10-266 A. RESOLUTION OF THANKS TO JANET A. SMITH UPON HER RETIREMENT
 (Item of action)

Treasurer Rosenthal, supported by Secretary Leary, moved to thank Janet A. Smith for her service as an employee November 17, 1987 to August 31, 2010 of the Ann Arbor District Library.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-267

B. RESOLUTION OF THANKS TO JANET P. SMITH UPON
HER RETIREMENT

(Item of action)

Vice President Barney Newman, supported by Trustee Stearns, moved to thank Janet P. Smith for her service as an employee November 28, 1983 to August 31, 2010 of the Ann Arbor District Library.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
 Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-268

C. APPROVE BOARD MEETING DATES FOR REMAINDER
OF 2010

(Item of action)

Trustee Surovell, supported by Secretary Leary, moved to approve the proposed meeting dates for the remainder of the calendar year.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
 Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-269

D. RESOLUTION TO AUTHORIZE CHANGE OF LEGAL
COUNSEL REGARDING REAL ESTATE MATTERS
FROM BUTZEL LONG TO DYKEMA

(Item of action)

Vice President Barney Newman, supported by Trustee Stearns, moved the Board hereby approves the use of Dykema Gossett PLLC as legal counsel for assistance in matters of real estate.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
 Stearns, Surovell

NAYS: None

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

Motion passed 7-0.

10-270

E. RESOLUTION TO REPLACE DOWNTOWN LIBRARY
CHILLER
 (Item of action)

Director Parker explained the need to either repair or replace one of the Downtown Library chillers.

Secretary Leary left the meeting at 7:30 p.m.

The Board had several questions regarding repairing versus replacing the equipment. The topic of investing additional monies in the building was also briefly discussed.

President Head stated the future of the Downtown Library could be a retreat topic after board members are elected in November.

Trustee Surovell, supported by Trustee Murphy, moved to authorize Pace Mechanical to replace one of the two chillers at the Downtown Branch for the amount of \$108,555.00.

AYES: Head, Murphy, Barney Newman, Rosenthal, Stearns,
 Surovell

NAYS: None

Motion passed 6-0.

10-271

F. RESOLUTION TO INCREASE CAPITAL OUTLAYS
BUDGET
 (Item of action)

Treasurer Rosenthal, supported by Vice President Barney Newman, moved to increase the budget line for Capital Outlays by \$110,000 for the purchase and installation of one chiller and that the \$110,000 increase for Capital Outlays be transferred from the Fund Balance.

AYES: Head, Murphy, Barney Newman, Rosenthal, Stearns,
 Surovell

NAYS: None

Motion passed 6-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

10-272 G. LIBRARY LOT – GEOLOGIC FORMATION
PRESENTATION
 Carola Stearns

Trustee Stearns gave a presentation of the geologic formation of North America in regards to glacial activity in general and the Ann Arbor area in particular.

10-273 H. VOTE FOR EXECUTIVE SESSION AT THE OCTOBER 18,
2010 REGULAR BOARD MEETING FOR LABOR
NEGOTIATIONS
 (Item of action)
 Roll call vote

Vice President Barney Newman, supported by Trustee Murphy moved to hold an Executive Session at the October 18, 2010 regular Board meeting for labor negotiations.

A roll call vote was taken.

AYES: Head, Murphy, Barney Newman, Rosenthal, Stearns,
 Surovell

NAYS: None

Motion passed 6-0.

10-274 XIV. ADJOURNMENT

President Head adjourned the meeting at 8:15 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on September 20, 2010 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-266**

RESOLUTION OF THANKS TO JANET A. SMITH UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Treasurer Rosenthal, and supported by Secretary Leary:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Janet A. Smith for her service as an employee November 17, 1987 to August 31, 2010 of the Ann Arbor District Library.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on September 20, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-267**

RESOLUTION OF THANKS TO JANET P. SMITH UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Vice President Barney Newman, and supported by Trustee Stearns:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Janet P. Smith for her service as an employee November 28, 1983 to August 31, 2010 of the Ann Arbor District Library.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on September 20, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-269**

**RESOLUTION TO AUTHORIZE CHANGE OF LEGAL REPRESENTATION
FOR REAL ESTATE MATTERS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Vice President Barney Newman and supported by Trustee Stearns:

WHEREAS, our legal representative for matters of real estate is no longer a member of Butzel Long;

THE BOARD RESOLVES:

- 1.) The Board hereby approves the use of Dykema Gossett PLLC as legal counsel for assistance in matters of real estate.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on September 20, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-270**

**RESOLUTION TO AUTHORIZE PACE MECHANICAL TO REPLACE THE
CHILLER AT THE DOWNTOWN LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT: Head, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: Leary

The following resolution was offered by Trustee Surovell and supported by Trustee Murphy:

THE BOARD RESOLVES:

- 1.) To authorize Pace Mechanical to replace one of the two chillers at the Downtown Branch for the amount of \$108,555.00.
- 2.) That all resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on September 20, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-271**

**RESOLUTION TO INCREASE THE BUDGET LINE FOR CAPITAL OUTLAYS
BY \$110,000 FOR THE PURCHASE AND INSTALLATION OF ONE CHILLER**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT: Head, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: Leary

The following resolution was offered by Treasurer Rosenthal and supported by Vice President Barney Newman:

THE BOARD RESOLVES:

- 1.) To increase the budget line for Capital Outlays by \$110,000 for the purchase and installation of one chiller.
- 2.) That the \$110,000 increase for Capital Outlays be transferred from the Fund Balance.
- 3.) That all resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

A vote on the foregoing resolution was taken and was as follows:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on September 20, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

Ann Arbor District Library Financial Summary for September 2010

Cash:

The unrestricted cash balance as of September 30, 2010 was \$13,510,058 up from \$12,598,227 in August.

Tax Receipts:

The Library has received tax receipts totaling \$8,785,658 77% of the budgeted amount, as of September 30th.

Budget vs. Actual:

The Library showed an operating deficit of \$114,669 through September 30th. This gives the Library a positive fund balance of \$7,480,966 at the end of September, down from \$7,606,410 in August.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. This line item will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items, all of which should fall back into line later in the year, are over budget through September:

Employee Benefits – This reflects the increases in healthcare costs that became effective on July 1st. We are currently implementing cost saving measures that should turn this variance around in the second half of the year.

Purchased Services – A large payment for cataloging and inter-library loan was made in September.

Communications – A large payment for the internet service was made in September.

Software Licenses – A large payment of approximately \$60,000 was made in July putting this line item over budget.

Supplies – A large purchase of supplies for the WLBDP was made in August.

Repairs and Maintenance – Numerous repairs were completed in September.

Postage – A large payment to replenish the postage meter was made in September.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Three Months Ending September 30, 2010

	<u>Actual</u>	<u>September Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$940,833	\$940,833		\$2,822,499	\$2,822,500	(\$1)
Penal Fines	22,917	22,917		68,751	68,750	1
Interest	10,704	13,333	(2,629)	22,864	40,000	(17,136)
Copiers	2,960	3,333	(373)	9,728	10,000	(272)
Grants/Memorials	2,815	7,500	(4,685)	2,940	22,500	(19,560)
Library Fines & Fees	36,991	35,833	1,158	112,933	107,500	5,433
Non-Resident Fees	2,700	1,250	1,450	5,813	3,750	2,063
Total Revenue	<u>\$1,019,920</u>	<u>\$1,024,999</u>	<u>(\$5,079)</u>	<u>\$3,045,528</u>	<u>\$3,075,000</u>	<u>(\$29,472)</u>
Expenditures						
Salaries & Wages	469,131	487,000	(17,869)	1,442,449	1,461,000	(18,551)
Employee Benefits	130,645	125,000	5,645	397,514	375,000	22,514
Employment Taxes	33,753	37,250	(3,497)	108,175	111,750	(3,575)
Total Employment Cost	<u>\$633,529</u>	<u>\$649,250</u>	<u>(\$15,721)</u>	<u>\$1,948,138</u>	<u>\$1,947,750</u>	<u>\$388</u>
Custodial and Electrical	\$21,053	\$18,333	\$2,720	\$52,305	\$55,000	(\$2,695)
Accounting/Audit	1,125	1,167	(42)	3,375	3,500	(125)
Legal	7,712	6,250	1,462	17,937	18,750	(813)
Purchased Services	40,161	9,417	30,744	49,758	28,250	21,508
Utilities	37,999	38,750	(751)	110,399	116,250	(5,851)
Property Insurance	7,353	7,917	(564)	22,059	23,750	(1,691)
Communications	44,178	16,667	27,511	84,361	50,000	34,361
Materials	245,961	154,167	91,794	452,554	462,500	(9,946)
Software Licenses/Maintenanc	6,400	10,833	(4,433)	85,630	32,500	53,130
Building Rental	9,772	12,917	(3,145)	29,315	38,750	(9,435)
Seminars/Conferences/Travel	335	1,917	(1,582)	710	5,750	(5,040)
Copier Expense	4,887	5,167	(280)	14,625	15,500	(875)
Library Programming	26,363	20,833	5,530	60,132	62,500	(2,368)
Grants/Memorials	3,887	7,500	(3,613)	17,145	22,500	(5,355)
Supplies	11,163	15,333	(4,170)	53,865	46,000	7,865
Repairs and Maintenance	24,236	22,083	2,153	68,088	66,250	1,838
Postage	5,212	2,500	2,712	10,599	7,500	3,099
Lcards/Circ Cards	189	6,250	(6,061)	19,537	18,750	787
Other Operating Expenditures	513	1,917	(1,404)	6,258	5,750	508
Total Operating Expense	<u>\$498,499</u>	<u>\$359,918</u>	<u>\$138,581</u>	<u>\$1,158,652</u>	<u>\$1,079,750</u>	<u>\$78,902</u>
Capital Outlays	<u>\$2,561</u>	<u>\$15,833</u>	<u>(\$13,272)</u>	<u>\$2,561</u>	<u>\$47,500</u>	<u>(\$44,939)</u>
Total Expenditures	<u>\$1,134,589</u>	<u>\$1,025,001</u>	<u>\$109,588</u>	<u>\$3,109,351</u>	<u>\$3,075,000</u>	<u>\$34,351</u>
Net	<u>(\$114,669)</u>	<u>(\$2)</u>	<u>(\$114,667)</u>	<u>(\$63,823)</u>	<u>\$3,075,000</u>	<u>(\$63,823)</u>

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Three Months Ending September 30, 2010

	<u>Actual</u>	<u>September Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$2,815	\$7,500	(\$4,685)	\$2,940	\$22,500	(\$19,560)
Total Revenue	<u>\$2,815</u>	<u>\$7,500</u>	<u>(\$4,685)</u>	<u>\$2,940</u>	<u>\$22,500</u>	<u>(\$19,560)</u>
Expenditures						
Materials	1,595		1,595	5,409		5,409
Library Programming	354	7,500	(7,146)	2,850	22,500	(19,650)
Other Operating Expenditures	44		44	996		996
Total Operating Expense	<u>\$1,993</u>	<u>\$7,500</u>	<u>(\$5,507)</u>	<u>\$9,255</u>	<u>\$22,500</u>	<u>(\$13,245)</u>
Total Expenditures	<u>\$1,993</u>	<u>\$7,500</u>	<u>(\$5,507)</u>	<u>\$9,255</u>	<u>\$22,500</u>	<u>(\$13,245)</u>
Net	<u>\$822</u>		<u>\$822</u>	<u>(\$6,315)</u>		<u>(\$6,315)</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Three Months Ending September 30, 2010

	<u>Actual</u>	<u>September Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$22,500	(\$22,500)
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>		<u>\$22,500</u>	<u>(\$22,500)</u>
Expenditures						
Materials	1,595		1,595	5,373		5,373
Library Programming	354	7,500	(7,146)	2,850	22,500	(19,650)
Other Operating Expenditures	44		44	996		996
Total Operating Expense	<u>\$1,993</u>	<u>\$7,500</u>	<u>(\$5,507)</u>	<u>\$9,219</u>	<u>\$22,500</u>	<u>(\$13,281)</u>
Total Expenditures	<u>\$1,993</u>	<u>\$7,500</u>	<u>(\$5,507)</u>	<u>\$9,219</u>	<u>\$22,500</u>	<u>(\$13,281)</u>
Net	<u>(\$1,993)</u>		<u>(\$1,993)</u>	<u>(\$9,219)</u>		<u>(\$9,219)</u>

Date: 10/12/2010

Ann Arbor District Library

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Balance Sheet

ASSETSAs of 9/30/2010Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$18,063.79
CASH-PAYROLL	5,754.59
HOLTREY FUND	330,082.48
CASH-SAVINGS	8,507,394.98
KENISTON FUND	30,212.04
SHAFFER FUND	10,440.32
WESTERMAN FUND	41,516.06
PETTY CASH	2,000.00
WLBPD ACCOUNT	36,752.49

Total Cash	\$8,982,216.75
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Investments

BANK OF ANN ARBOR INVESTMENT	\$3,227,685.20
UNITED BANK AND TRUST INVESTMENT	1,749,159.08

Total Investments	\$4,976,844.28
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Accounts Receivable

ACCOUNTS RECEIVABLE	\$108,622.79
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Total Accounts Receivable	\$108,622.79
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Property Taxes Receivable

TAXES RECEIVABLE	\$5,212.06
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Total Property Taxes Receivable	\$5,212.06
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Prepaid Expenses

PRE-PAID INSURANCE	\$83,867.39
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Total Prepaid Expenses	\$83,867.39
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Total Current Assets	\$14,156,763.27
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Capital Assets:

BUILDINGS	\$25,831,877.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	456,323.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	170,137.00
COMPUTER EQUIPMENT	1,331,561.66
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	43,135.00
FURNITURE & FIXTURES	1,301,131.00
VEHICLES	183,256.00

Total Capital Assets	\$31,897,614.48
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Amount Provided for Long-Term Debt:

LONG TERM SICK	\$27,820.65
LONG TERM VACATION	237,489.39

Total Provided for Long-Term Debt	265,310.04
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TOTAL ASSETS	\$46,319,687.79
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Ann Arbor District Library
Balance Sheet

LIABILITIES AND FUND EQUITY

Current Liabilities:

ACCOUNTS PAYABLE	\$148,637.98
ACCRUED ACCOUNTS PAYABLE	74,581.24
ACCRUED PAYROLL	215,500.00
UNITED WAY DEDUCTIONS	2,950.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	14,487.93
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,453.72
ACCRUED 403B/MPSERS EMPLOYER	17,709.29
ACCRUED LIABILITY-VACATION S/T	110,450.09

Total Current Liabilities	\$612,770.25
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,820.65
ACCRUED LIABILITY-VACATION L/T	237,489.39

Total Long-Term Liabilities	265,310.04
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$31,897,614.48
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Fund Balance:

RESERVE-ENCUMBRANCES	\$100,455.40
DEFERRED REVENUE - PROPERTY TAX	5,962,572.00
FUND BALANCE - UNDESIGNATED	7,544,789.95
EXCESS REVENUE (SPENDING)	(63,824.33)

Total Fund Balance	\$13,543,993.02
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Total Fund Equity	\$45,441,607.50
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TOTAL LIABILITIES AND FUND EQUITY	\$46,319,687.79
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Ann Arbor District Library

Rollforward of undesignated fund balance
For the Period Ending September 30, 2010

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 7,606,410	\$ 7,616,302
Total revenues	1,019,920	3,045,528
Expenditures:		
Operating	(1,132,028)	(3,106,791)
Capital outlays	(2,561)	(2,561)
(Increase) decrease in encumbrances	<u>(10,775)</u>	<u>(71,512)</u>
Ending surplus (deficit)	<u>\$ 7,480,966</u>	<u>\$ 7,480,966</u>

Ann Arbor District Library

Monthly and year-to-date cash rollover
For Period ending September 30, 2010

Source: cash activity as recorded in the Great Plains general ledger system

Monthly rollover	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Commercial checking	\$ 90,351	\$ 10,509	\$ (517,796)	\$ 435,000	\$ 18,064
Payroll	5,830	5	(439,240)	439,160	5,755
Petty cash	2,000	-	-	-	2,000
Savings	7,532,268	1,871,669	(22,382)	(874,160)	8,507,395
Investments - Bank of Ann Arbor	3,218,619	9,066	-	-	3,227,685
Investments - United Bank and Trust	1,749,159	-	-	-	1,749,159
Westerman Fund	41,313	203	-	-	41,516
Shafer Fund	10,439	1	-	-	10,440
Holtrey Fund	330,042	40	-	-	330,082
Keniston Fund	30,210	2	-	-	30,212
WLBPD	36,599	153	-	-	36,752
	<u>\$ 13,046,830</u>	<u>\$ 1,891,648</u>	<u>\$ (979,418)</u>	<u>\$ -</u>	<u>\$ 13,959,060</u>
Year-to-date rollover					
Commercial checking	\$ 8,758	\$ 30,456	\$ (1,666,150)	\$ 1,645,000	\$ 18,064
Payroll	231,223	17	(1,550,479)	1,324,994	5,755
Petty cash	2,000	-	-	-	2,000
Savings	2,383,414	9,249,792	(155,817)	(2,969,994)	8,507,395
Investments - Bank of Ann Arbor	3,213,436	14,249	-	-	3,227,685
Investments - United Bank and Trust	1,743,743	5,416	-	-	1,749,159
Westerman Fund	41,306	210	-	-	41,516
Shafer Fund	10,438	2	-	-	10,440
Holtrey Fund	329,955	127	-	-	330,082
Keniston Fund	30,204	8	-	-	30,212
WLBPD	36,493	259	-	-	36,752
	<u>\$ 8,030,970</u>	<u>\$ 9,300,536</u>	<u>\$ (3,372,446)</u>	<u>\$ -</u>	<u>\$ 13,959,060</u>

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	9/1/2010
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040274	AGRSER	A GROWING SERVICE LLC	9/27/2010	CHECK	PMCHK00001317	\$340.00
* 040230	ALLMOR	ALLISON MORRIS	9/3/2010	CHECK	PMCHK00001312	\$31.30
040231	ALLMOR	ALLISON MORRIS	9/17/2010	CHECK	PMCHK00001313	\$31.30
040154	AMACOM	AMAZON.COM CREDIT PLAN	9/1/2010	CHECK	PMCHK00001310	\$2,211.85
040275	AMACOM	AMAZON.COM CREDIT PLAN	9/27/2010	CHECK	PMCHK00001317	\$894.64
* 040253	AMEX	AMERICAN EXPRESS	9/21/2010	CHECK	PMCHK00001314	\$137,073.01
040270	AMEX	AMERICAN EXPRESS	9/21/2010	CHECK	PMCHK00001315	\$137,147.88
040153	ALA2	AMERICAN LIBRARY ASSOCIATION	9/1/2010	CHECK	PMCHK00001310	\$53.50
040232	ANDPAI	ANDERSON PAINT COMPANY	9/17/2010	CHECK	PMCHK00001313	\$84.22
040276	ANDBAR	ANDREW BARE	9/27/2010	CHECK	PMCHK00001317	\$100.00
040272	AACONV	ANN ARBOR CONVENTION AND VISIT	9/27/2010	CHECK	PMCHK00001317	\$100.00
040151	AADOSYS	ANN ARBOR DOOR SYSTEMS, INC.	9/1/2010	CHECK	PMCHK00001310	\$194.00
040233	ANNARB	ANN ARBOR OBSERVER	9/17/2010	CHECK	PMCHK00001313	\$1,638.90
040273	AANEWS	ANN ARBOR.COM	9/27/2010	CHECK	PMCHK00001317	\$3,191.64
040152	AANEW1	ANNARBOR.COM	9/1/2010	CHECK	PMCHK00001310	\$540.00
040277	ANNDR0	ANNE DROZD	9/27/2010	CHECK	PMCHK00001317	\$40.75
040278	ANURAJ	ANUJA RAJENDRA	9/27/2010	CHECK	PMCHK00001317	\$100.00
040316	SBC	AT&T	9/27/2010	CHECK	PMCHK00001317	\$141.46
040234	ATTMOB	AT&T MOBILITY	9/17/2010	CHECK	PMCHK00001313	\$1,448.29
040156	BBCAUD	AUDIO GO	9/1/2010	CHECK	PMCHK00001310	\$2,813.11
040235	AUTRES	AUTOMATED RESOURCE MGMT, INC.	9/17/2010	CHECK	PMCHK00001313	\$468.00
040155	AVCAFE	AV CAFE	9/1/2010	CHECK	PMCHK00001310	\$105.95
040279	BANCOF	BANC OF AMERICA LEASING	9/27/2010	CHECK	PMCHK00001317	\$674.00
040280	BANCOFAMER	BANC OF AMERICA LEASING	9/27/2010	CHECK	PMCHK00001317	\$694.00
040254	BANOFAA	BANK OF ANN ARBOR	9/21/2010	CHECK	PMCHK00001314	\$122.50
040157	BETMAN	BETH MANUEL	9/1/2010	CHECK	PMCHK00001310	\$53.95
040158	BLAAUD	BLACKSTONE AUDIO BOOKS	9/1/2010	CHECK	PMCHK00001310	\$771.50
040281	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	9/27/2010	CHECK	PMCHK00001317	\$11,024.37
040282	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	9/27/2010	CHECK	PMCHK00001317	\$39,916.48
040159	BOOWHO	BOOK WHOLESALERS, INC.	9/1/2010	CHECK	PMCHK00001310	\$405.69
040236	BP	BP	9/17/2010	CHECK	PMCHK00001313	\$378.93
040160	BRAINFUSE	BRAINFUSE, INC.	9/1/2010	CHECK	PMCHK00001310	\$10,000.00
040237	BREWER	BREWER'S	9/17/2010	CHECK	PMCHK00001313	\$310.51
040162	BRIENG	BRICKENGRAVER, LLC	9/1/2010	CHECK	PMCHK00001310	\$162.15
040161	BRIAUD	BRILLIANCE AUDIO, INC.	9/1/2010	CHECK	PMCHK00001310	\$1,491.16
040163	BRODCO	BRODART CO.	9/1/2010	CHECK	PMCHK00001310	\$1,462.89
040165	BUSVAL	BUSCH'S, INC.	9/1/2010	CHECK	PMCHK00001310	\$452.20
040283	BUSVAL	BUSCH'S, INC.	9/27/2010	CHECK	PMCHK00001317	\$44.17
040164	BUSCAR	BUSINESS CARD	9/1/2010	CHECK	PMCHK00001310	\$3,078.60
040166	CAMINN	CAMPUS INN	9/1/2010	CHECK	PMCHK00001310	\$228.87
040238	CARBRO	CARPENTER BROS.	9/17/2010	CHECK	PMCHK00001313	\$40.88
040167	CASDIS	CASS DISTRICT LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$6.99
040255	CDW-G	CDW GOVERNMENT, INC.	9/21/2010	CHECK	PMCHK00001314	\$6,193.81
040168	CELCHO	CELESTE CHOATE	9/1/2010	CHECK	PMCHK00001310	\$59.95
040169	CENPOI	CENTER POINT PUBLISHING	9/1/2010	CHECK	PMCHK00001310	\$388.24
040284	CHADEP	CHARLES JASON DEPASQUALE	9/27/2010	CHECK	PMCHK00001317	\$400.00
040170	CHESTA	CHELSEA STANDARD	9/1/2010	CHECK	PMCHK00001310	\$64.00
040256	CINCOR	CINTAS CORPORATION	9/21/2010	CHECK	PMCHK00001314	\$992.60
040285	CITOF1	CITY OF ANN ARBOR TREASURER	9/27/2010	CHECK	PMCHK00001317	\$5,304.35
040171	CLARES	CLARK RESEARCH CONSULTING	9/1/2010	CHECK	PMCHK00001310	\$1,900.00
040173	COMCAS	COMCAST	9/1/2010	CHECK	PMCHK00001310	\$114.60
040229	COMCAS	COMCAST	9/3/2010	CHECK	PMCHK00001311	\$473.55
040287	COMCAS	COMCAST	9/27/2010	CHECK	PMCHK00001317	\$114.60
040172	COMALLW	COMPUTER ALLEY WEST	9/1/2010	CHECK	PMCHK00001310	\$37.00
040257	COMALLW	COMPUTER ALLEY WEST	9/21/2010	CHECK	PMCHK00001314	\$248.94
040286	COMALLW	COMPUTER ALLEY WEST	9/27/2010	CHECK	PMCHK00001317	\$702.00
040174	CONBOC	CONTINENTAL BOOK COMPANY	9/1/2010	CHECK	PMCHK00001310	\$62.35

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040239	DEBGAB	DEBORAH GABRION	9/17/2010	CHECK	PMCHK00001313	\$225.00
040240	DEBSKE	DEBRA SKELTON	9/17/2010	CHECK	PMCHK00001313	\$500.00
040176	DEMCO	DEMCO	9/1/2010	CHECK	PMCHK00001310	\$2,130.28
040288	DEMCO	DEMCO	9/27/2010	CHECK	PMCHK00001317	\$71.33
040242	DENOWE	DENISE OWENS	9/17/2010	CHECK	PMCHK00001313	\$100.00
040241	DENBRU	DENVER BRUBAKER	9/17/2010	CHECK	PMCHK00001313	\$100.00
040177	DEXLEA	DEXTER LEADER	9/1/2010	CHECK	PMCHK00001310	\$64.00
040289	DTEENE	DTE ENERGY	9/27/2010	CHECK	PMCHK00001317	\$31,378.76
040178	DYKOS	DYKEMA GOSSETT	9/1/2010	CHECK	PMCHK00001310	\$10,225.37
040179	EASENG	EASY ENGLISH NEWS	9/1/2010	CHECK	PMCHK00001310	\$157.50
040258	ELILAW	ELITE LAWN & LANDSCAPE, INC.	9/21/2010	CHECK	PMCHK00001314	\$55.00
040290	ELILAW	ELITE LAWN & LANDSCAPE, INC.	9/27/2010	CHECK	PMCHK00001317	\$5,640.74
040180	ENGAWA	ENGRAVING AWARDS & GIFTS	9/1/2010	CHECK	PMCHK00001310	\$495.00
040181	FARCOM	FARMINGTON COMMUNITY LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$37.00
040259	FORFRA	FORMAT FRAMING	9/21/2010	CHECK	PMCHK00001314	\$1,987.90
040182	FRIBUS	FRIENDS BUSINESS SOURCE	9/1/2010	CHECK	PMCHK00001310	\$1,513.11
040243	FRIOF	FRIENDS OF THE ANN ARBOR	9/17/2010	CHECK	PMCHK00001313	\$1,013.25
040183	FUNNYT	FUNNYTIMES	9/1/2010	CHECK	PMCHK00001310	\$25.00
040221	THOGAL	GALE	9/1/2010	CHECK	PMCHK00001310	\$1,250.32
040292	GARISTE	GARI STEIN	9/27/2010	CHECK	PMCHK00001317	\$100.00
040293	GAYBRO	GAYLORD BROS.	9/27/2010	CHECK	PMCHK00001317	\$22.52
040184	GENBIN	GENERAL BINDING CORPORATION	9/1/2010	CHECK	PMCHK00001310	\$120.72
040185	GENDIS	GENESEE DISTRICT LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$25.00
040228	WVGRAI	GRAINGER	9/1/2010	CHECK	PMCHK00001310	\$55.10
040294	GRETAL	GREATER TALENT NETWORK, INC.	9/27/2010	CHECK	PMCHK00001317	\$1,365.40
040291	FIRMAR	GREEN ROAD ASSOCIATES, LP	9/27/2010	CHECK	PMCHK00001317	\$2,916.67
040186	HFGROUP	HF GROUP LLC	9/1/2010	CHECK	PMCHK00001310	\$1,055.90
040187	HOMTAP	HOMESPUN TAPES	9/1/2010	CHECK	PMCHK00001310	\$89.85
040295	HUTPLU	HUTZEL PLUMBING AND HEATING	9/27/2010	CHECK	PMCHK00001317	\$117.98
040189	INFUSA	INFO USA MARKETING, INC	9/1/2010	CHECK	PMCHK00001310	\$497.00
040188	INFOD	INFORMATION TODAY, INC.	9/1/2010	CHECK	PMCHK00001310	\$328.05
040329	INVIDARC	INTERNET VIDEO ARCHIVE	9/29/2010	CHECK	PMCHK00001318	\$4,600.00
040190	JACDIS	JACKSON DISTRICT LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$12.95
040296	JENSKI	JENNIFER SKIDMORE	9/27/2010	CHECK	PMCHK00001317	\$200.00
040297	JOHDOR	JOHN DORSEY	9/27/2010	CHECK	PMCHK00001317	\$100.00
040298	JONBAL	JONATHAN BALLIETT	9/27/2010	CHECK	PMCHK00001317	\$100.00
040191	KALCOL	KALAMAZOO COLLEGE	9/1/2010	CHECK	PMCHK00001310	\$16.95
040300	KMODES	KAREN MOELLER DESIGN	9/27/2010	CHECK	PMCHK00001317	\$4,500.00
040299	KATGOO	KATHRYN GOODSON	9/27/2010	CHECK	PMCHK00001317	\$100.00
040192	KENDIS	KENT DISTRICT LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$194.50
040260	KOLOSS	KOLOSSOS	9/21/2010	CHECK	PMCHK00001314	\$37.47
040301	KOLOSS	KOLOSSOS	9/27/2010	CHECK	PMCHK00001317	\$312.80
040330	LAURAY	LAURA RAYNOR	9/29/2010	CHECK	PMCHK00001318	\$65.38
040302	LUCROE	LUCY ROEHRIG	9/27/2010	CHECK	PMCHK00001317	\$38.00
040246	NEOPOS	MAIL FINANCE, INC.	9/17/2010	CHECK	PMCHK00001313	\$226.29
040303	MAISHO	MAIL SHOPPE, INC.	9/27/2010	CHECK	PMCHK00001317	\$97.76
040193	MARKRA	MARIA KRAMER	9/1/2010	CHECK	PMCHK00001310	\$40.45
040304	MCNMCK	MCNAUGHTON-MCKAY	9/27/2010	CHECK	PMCHK00001317	\$38.94
040305	METLIFE	METLIFE SBC	9/27/2010	CHECK	PMCHK00001317	\$6,642.40
040306	MICEP	MICHIGAN EMPLOYEE BENEFIT SERV	9/27/2010	CHECK	PMCHK00001317	\$1,135.00
040194	MICLIBA	MICHIGAN LIBRARY ASSOCIATION	9/1/2010	CHECK	PMCHK00001310	\$905.00
040195	MICPRI	MICHIGAN PRINTER SERVICE	9/1/2010	CHECK	PMCHK00001310	\$150.00
040307	MICSOU	MICRO SOURCE, INC.	9/27/2010	CHECK	PMCHK00001317	\$270.16
040244	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	9/17/2010	CHECK	PMCHK00001313	\$1,000.00
040196	MIDTAP	MIDWEST TAPE	9/1/2010	CHECK	PMCHK00001310	\$37,066.30
040245	MPSERS	MPSERS	9/17/2010	CHECK	PMCHK00001313	\$17,368.80
040197	NEWSBAN	NEWSBANK	9/1/2010	CHECK	PMCHK00001310	\$2,478.83
040198	NEXCOM	NEXTEL COMMUNICATIONS	9/1/2010	CHECK	PMCHK00001310	\$356.08
040308	NEXCOM	NEXTEL COMMUNICATIONS	9/27/2010	CHECK	PMCHK00001317	\$356.68
040199	NICBOO	NICOLA'S BOOKS	9/1/2010	CHECK	PMCHK00001310	\$2,599.25
040200	NORSYS	NORTHSTAR SYSTEMS, INC.	9/1/2010	CHECK	PMCHK00001310	\$16,079.00
040247	NUWAVE	NUWAVE AQUARIUMS	9/17/2010	CHECK	PMCHK00001313	\$335.00
040261	OFFDEP	OFFICE DEPOT, INC.	9/21/2010	CHECK	PMCHK00001314	\$240.43
040309	OFFDEP	OFFICE DEPOT, INC.	9/27/2010	CHECK	PMCHK00001317	\$902.16

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040201	OXFUNI	OXFORD UNIVERSITY PRESS	9/1/2010	CHECK	PMCHK00001310	\$575.79
040202	PANASI	PAN ASIAN PUBLICATION (USA) IN	9/1/2010	CHECK	PMCHK00001310	\$319.95
040248	PIOJAN	PIONEER JANITORIAL SERVICE	9/17/2010	CHECK	PMCHK00001313	\$10,492.85
040310	PITCHA	PITTSFIELD CHARTER TOWNSHIP	9/27/2010	CHECK	PMCHK00001317	\$1,315.59
040262	PRITEC	PRINT TECH INC.	9/21/2010	CHECK	PMCHK00001314	\$678.46
040311	PRIORITY	PRIORITY HEALTH	9/27/2010	CHECK	PMCHK00001317	\$15,478.24
040203	PROINF	PROQUEST - CSA LLC	9/1/2010	CHECK	PMCHK00001310	\$4,465.00
040312	REBLAM	REBECCA LAMBERS	9/27/2010	CHECK	PMCHK00001317	\$250.00
040205	RECBOO	RECORDED BOOKS, INC.	9/1/2010	CHECK	PMCHK00001310	\$8,983.45
040204	RECANN	RECYCLE ANN ARBOR	9/1/2010	CHECK	PMCHK00001310	\$49.00
040263	REHROB	REHMANN ROBSON	9/21/2010	CHECK	PMCHK00001314	\$8,000.00
040206	REPINC	REPROGRAPHICS, INC.	9/1/2010	CHECK	PMCHK00001310	\$263.23
040313	REPPAR	REPUBLIC PARKING	9/27/2010	CHECK	PMCHK00001317	\$135.00
040207	RICBUS	RICOH AMERICAS CORP	9/1/2010	CHECK	PMCHK00001310	\$23.00
040314	RICBUS	RICOH AMERICAS CORP	9/27/2010	CHECK	PMCHK00001317	\$817.52
040208	ROCHIL	ROCHESTER HILLS PUBLIC LIBRARY	9/1/2010	CHECK	PMCHK00001310	\$39.98
040209	ROYLIM	ROYAL LIMOUSINE	9/1/2010	CHECK	PMCHK00001310	\$166.00
040210	RTI	RTI	9/1/2010	CHECK	PMCHK00001310	\$564.95
040315	SAFBUS	SAFEGUARD BUSINESS SYSTEMS	9/27/2010	CHECK	PMCHK00001317	\$131.65
040175	CONQUA	SAGE PUBLICATIONS, INC	9/1/2010	CHECK	PMCHK00001310	\$425.91
040317	SCHSEC	SCHILKE SECURITY	9/27/2010	CHECK	PMCHK00001317	\$135.00
040249	SCHELE	SCHINDLER ELEVATOR CORPORATION	9/17/2010	CHECK	PMCHK00001313	\$521.15
040264	SCHSPE	SCHOOL SPECIALTY, INC.	9/21/2010	CHECK	PMCHK00001314	\$77.26
040271	SELAUTO	SELECT AUTO SERVICE	9/22/2010	CHECK	PMCHK00001316	\$383.70
040331	SELAUTO	SELECT AUTO SERVICE	9/29/2010	CHECK	PMCHK00001318	\$179.46
040318	SERMAS	SERVICEMASTER CLEAN CARE	9/27/2010	CHECK	PMCHK00001317	\$10,560.00
040211	SETON	SETON	9/1/2010	CHECK	PMCHK00001310	\$148.32
040265	SKIINC	SKIDMORE STUDIO LLC	9/21/2010	CHECK	PMCHK00001314	\$5,340.00
040212	SMARTER	SMARTERVILLE PRODUCTIONS	9/1/2010	CHECK	PMCHK00001310	\$449.60
040213	SPRINT	SPRINT PCS	9/1/2010	CHECK	PMCHK00001310	\$732.25
040214	STAHAR	STADIUM HARDWARE	9/1/2010	CHECK	PMCHK00001310	\$279.87
040319	STAHAR	STADIUM HARDWARE	9/27/2010	CHECK	PMCHK00001317	\$121.14
040216	STAPOO	STANDARD & POOR'S	9/1/2010	CHECK	PMCHK00001310	\$1,448.80
040215	STAPLE	STAPLES ADVANTAGE	9/1/2010	CHECK	PMCHK00001310	\$132.78
040266	STAMIC4	STATE OF MICHIGAN	9/21/2010	CHECK	PMCHK00001314	\$201.00
040217	SUPERD	SUPER D	9/1/2010	CHECK	PMCHK00001310	\$116.91
040218	TANMED	TANTOR MEDIA	9/1/2010	CHECK	PMCHK00001310	\$349.99
040219	TDSMET	TDS METROCOM	9/1/2010	CHECK	PMCHK00001310	\$3,723.44
040320	TDSMET	TDS METROCOM	9/27/2010	CHECK	PMCHK00001317	\$3,615.01
040220	TEACOM	TEACHING COMPANY/THE//	9/1/2010	CHECK	PMCHK00001310	\$2,121.64
040321	TIMOBR	TIM O'BRIEN	9/27/2010	CHECK	PMCHK00001317	\$100.00
040222	TOMSMI	TOM SMITH	9/1/2010	CHECK	PMCHK00001310	\$32.30
040223	TOTVEN	TOTAL VENDING & COFFEE SERVICE	9/1/2010	CHECK	PMCHK00001310	\$26.95
040250	TOTVEN	TOTAL VENDING & COFFEE SERVICE	9/17/2010	CHECK	PMCHK00001313	\$26.95
040267	TOWELE	TOWLER ELECTRICAL SERVICES	9/21/2010	CHECK	PMCHK00001314	\$1,011.00
040322	ULINE	ULINE, INC.	9/27/2010	CHECK	PMCHK00001317	\$41.69
040324	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	9/27/2010	CHECK	PMCHK00001317	\$1,351.45
040225	UNIPAR	UNITED PARCEL SERVICE	9/1/2010	CHECK	PMCHK00001310	\$37.76
040251	UNIPAR	UNITED PARCEL SERVICE	9/17/2010	CHECK	PMCHK00001313	\$77.94
040323	UNIPAR	UNITED PARCEL SERVICE	9/27/2010	CHECK	PMCHK00001317	\$84.72
040332	UNISTA	UNITED STATES POSTAL SERVICES	9/29/2010	CHECK	PMCHK00001318	\$5,000.00
040224	UNILIT	UNIVERSITY LITHOGRAPHERS	9/1/2010	CHECK	PMCHK00001310	\$2,315.00
040325	UNUMPRO	UNUM LIFE INSURANCE	9/27/2010	CHECK	PMCHK00001317	\$2,773.52
040326	UPSTAR	UPSTART	9/27/2010	CHECK	PMCHK00001317	\$120.32
040333	VICBRO	VICKI BROWNE	9/29/2010	CHECK	PMCHK00001318	\$78.66
040227	WASLIT	WASHTENAW LITERACY	9/1/2010	CHECK	PMCHK00001310	\$18.97
040226	WASHNE	WASHTENAW NEWS COMPANY, INC.	9/1/2010	CHECK	PMCHK00001310	\$5,486.00
040268	WASMAN	WASTE MANAGEMENT OF MICHIGAN	9/21/2010	CHECK	PMCHK00001314	\$1,143.18
040327	WESENT	WESTGATE ENTERPRISES, LLC	9/27/2010	CHECK	PMCHK00001317	\$6,855.00
040328	WILSWA	WILD SWAN THEATER	9/27/2010	CHECK	PMCHK00001317	\$500.00
040252	XEROX	XEROX CORPORATION	9/17/2010	CHECK	PMCHK00001313	\$719.59
040269	XEROX	XEROX CORPORATION	9/21/2010	CHECK	PMCHK00001314	\$2,241.59

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
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Total Checks:	183				Total Amount of Checks:	\$516,107.13
						=====

DISTRICT LIBRARY BOARD

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Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Carola Stearns
Edward Surovell

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Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311