



# Regular Meeting Agenda

Monday, October 19, 2015

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## October 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	<b>12 Closed- Staff Day</b>	13	14	15	16	17
19	<b>19 AADL Board Mtg</b>	20	21	22	23	24
25	26	27	28	29	30	31

## November 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	<b>16 AADL Board Mtg</b>	17	18	19	20	21
22	23	24	25	<b>26 Closed- Thanksgiv- ing</b>	27	28
29	30					

## December 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	<b>14 AADL Board Mtg</b>	15	16	17	18	19
20	21	22	23	<b>24 Closed - Christmas Eve</b>	<b>25 Closed - Christmas Day</b>	26
27	28	29	30	<b>31 Closed at 6 pm</b>		

## MEMORANDUM

To: District Library Board  
 From: Josie Parker, Director  
 Subject: Regular Meeting, Monday, October 19, 2015 at 6:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Board Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 15-205 I. CALL TO ORDER
- 15-206 II. ATTENDANCE
- 15-207 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL
- 15-208 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- 15-209 V. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 15-210 VI. APPROVAL OF MINUTES OF SEPTEMBER 21, 2015 (pp. 3-13)  
 (Item of action)
- 15-211 VII. CITIZENS' COMMENTS
- 15-212 VIII. FINANCIAL REPORTS (pp. 14-17)
- 15-213 IX. APPROVAL OF DISBURSEMENTS (pp. 18-21)  
 (Item of action)
- 15-214 X. COMMITTEE REPORTS
- 15-215 A. FACILITIES COMMITTEE
- 15-216 XI. DIRECTOR'S REPORT
- 15-217 XII. MONTHLY STATISTICS
- 15-218 XIII. NEW BUSINESS
- 15-219 A. VOTE FOR CLOSED SESSION AT THE NOVEMBER 16, 2015 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL

(Item of action)

Roll call vote

15-220      XIV.    CITIZENS' COMMENTS

15-221      XV.    ADJOURNMENT

**CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, SEPTEMBER 21, 2015**

- 15-184 I. CALL TO ORDER  
President Barney Newman called the meeting to order at 6:04 p.m.
- 15-185 II. ATTENDANCE  
Board Present: Kaplan, Leary, Leija, Barney Newman, Rosenthal, Surovell, Vander Broek  
Staff: Hadler, Neiburger, Parker, Wilson (recorder)  
Others Present: William Stapleton, Hooper Hathaway, P.C.
- 15-186 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL
- 15-187 IV. RECONVENE REGULAR MEETING AT 7:00 PM  
President Barney Newman reconvened the meeting at 7:00 p.m.
- 15-188 V. APPROVAL OF AGENDA  
(Item of action)  
  
President Barney Newman introduced two additional items under new business: B. Resolution to authorize the Director to accept the terms of lease with Westgate Enterprises, LLC and C. Resolution to authorize the Director to accept the terms of lease with Green Road Associates, LLC.  
  
Vice President Surovell, supported by Trustee Vander Broek, moved to approve the agenda as amended.  
  
AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal, Surovell, Vander Broek  
NAYS: None  
  
Motion passed 7-0.
- 15-189 VI. APPROVAL OF MINUTES OF AUGUST 17, 2015  
(Item of action)



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

Trustee Leija, supported by Trustee Leary, moved to approve the minutes of August 17, 2015.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,  
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

15-190 VII. CITIZENS' COMMENTS

There were no citizens' comments.

15-191 VIII. FINANCIAL REPORTS

CFO Hadler reported August showed an unrestricted cash balance just over \$15 million. Tax receipts over \$8.5 million, reflecting 66.7% of the budgeted amount, have been received through the end of August. The fund balance stands just above \$8.3 million. Seven line items are currently over budget.

15-192 IX. APPROVAL OF DISBURSEMENTS  
 (Item of action)

Trustee Leary, supported by Treasurer Rosenthal, moved to approve the August 2015 disbursements.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,  
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

15-193 X. COMMITTEE REPORTS

15-194 A. BUDGET & FINANCE COMMITTEE

Chairperson Surovell reported the committee met with Old National Bank representatives to review AADL funds held at their institution.

15-195 B. FACILITIES COMMITTEE

Chairperson Leary reported the committee consisting of herself, Trustees' Barney Newman and Surovell met on September 16<sup>th</sup> and discussed Westgate and Green Road leases. The committee

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

received an update on the Facilities Manager position and discussed wayfinding and signage in all library buildings.

After a brief discussion with the Board it was ascertained that staff would proceed with locating a consultant on wayfinding.

15-196      XI.      DIRECTOR'S REPORT

Director Parker congratulated Trustee Surovell on his receipt of the Kerrytown Bookfestival Community Book Award.

Director Parker recently spoke at a conference held at the Mary Idema Pew Library at Grand Valley State University and attended a conference hosted by the Michigan Institute for Clinical and Health Research.

Terry Soave recently participated in a County-wide meeting establishing Project Lazarus regarding drug addiction and abuse.

Staff Day is Monday, October 12<sup>th</sup> and Board members were invited to participate.

AADL appeared in a New York Times article on September 15<sup>th</sup> regarding our tools collection.

The Secret Lab is now open for use and UMSI is holding a class there on Tuesday mornings.

15-197      XII.      MONTHLY STATISTICS

No additional monthly statistics were presented.

15-198      XIII.      NEW BUSINESS

15-199      A.      RESOLUTION ESTABLISHING A SPECIAL STRATEGIC PLANNING COMMITTEE  
 (Item of action)

Treasurer Rosenthal, supported by Secretary Kaplan, moved the Board resolves that a special Strategic Planning Committee be established; that the charge to the Special Strategic Planning Committee is to determine the time period the Strategic Plan will cover; to plan and implement the process to create the next Strategic Plan; to determine the components and structure of the Plan; to plan a Board Retreat to begin the Strategic Planning process; to provide a Strategic Plan document for Board review



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

and approval no later than April 30, 2016; that the Strategic Planning Committee members consist of Trustee Ed Surovell as Chairperson, Trustee Margaret Leary and Trustee Jamie Vander Broek; that the committee will serve through April 30, 2016; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Trustee Leija proposed several changes to the motion. Board members discussed the proposed changes and the process for amending the original motion. Vice President Surovell proposed tabling the motion for one month. There was no support to table the motion.

Trustee Leary noted a point of order that no substitute or amended motion nor a motion to table discussion is on the floor for discussion.

Trustee Leija, supported by Secretary Kaplan, moved to substitute section 2 of the motion with the following: That the charge to the Strategic Planning Committee is to act as a steering group for the planning process that includes the entire Board of Trustees and the AADL staff; to engage at their discretion an external consultant to facilitate the process with the staff and Board; to plan at minimum four facilitated substantial conversations with the entire Board at regularly scheduled public Board meetings that will determine the time period of the Strategic Plan and will cover the components and structure of the plan and that one of those Board meetings be structured as a town hall style event that includes an invitation for the public to engage in conversation with the Board about the future of the Library and to provide Strategic Plan document for Board review for approval by a date to be determined.

After Board discussion Trustee Leija modified his amendment as follows to substitute section 2 of the motion with the following: That the charge to the Strategic Planning Committee is to act as a steering group for the planning process that includes the entire Board of Trustees and the AADL staff; to engage at their discretion an external consultant to facilitate the process with the staff and Board; to plan at minimum three facilitated substantial conversations with the entire Board at regularly scheduled public Board meetings that will determine the time period the Strategic Plan will cover and the components and structure of the plan and that one of the three meetings be structured as a town hall style event that includes an invitation for the public to engage in conversation with the Board about the future of the Library and to provide a Strategic Plan document for Board review and approval



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

no later than April 30, 2016. Trustee Vander Broek seconded the modified amendment.

Treasurer Rosenthal, supported by Trustee Vander Broek, proposed a friendly amendment to replacing “entire” Board with “quorum” of the Board.

The Board discussed the amendments and past process for the Strategic Plan and the Board Retreat structure.

There was a consensus of the Board that all amendments and modifications to the motion were acceptable.

Trustee Leija read his modified amendment for clarification (replacing section 2 of the original motion): That the charge to the Strategic Planning Committee is to act as a steering group for the planning process that includes the entire Board of Trustees and the AADL staff; to engage at their discretion an external consultant to facilitate the process with the staff and Board; to plan at minimum three facilitated substantial conversations with a quorum of the Board at regularly scheduled public Board meetings that will determine the time period the Strategic Plan will cover and the components and structure of the plan and that one of the three meetings will be structured as a town hall style event that includes an invitation for the public to engage in conversation with the Board about the future of the Library and to provide a Strategic Plan document for Board review and approval no later than April 30, 2016. Treasurer Rosenthal seconded the modified amendment.

The Board voted on the resolution as amended and modified.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

15-200

B. RESOLUTION TO AUTHORIZE THE DIRECTOR TO ACCEPT THE TERMS OF LEASE WITH WESTGATE ENTERPRISES, LLC

Trustee Leary, supported by Trustee Leija, moved the Board resolves to authorize the Director to sign the lease with Westgate Enterprises, LLC for a term of eight years with two five-year options for the space at Westgate Shopping Center; that all resolutions and parts of resolutions that conflict with the

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

provisions of this resolution are rescinded.

Mr. Chaconas was present and addressed the Board welcoming AADL as an expanded tenant at Westgate Shopping Center.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,  
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

15-201

C. RESOLUTION TO AUTHORIZE THE DIRECTOR TO ACCEPT THE TERMS OF LEASE WITH GREEN ROAD ASSOCIATES, LLC

Secretary Kaplan, supported by Trustee Leary, moved the Board resolves to authorize the Director to sign the Fifth Amendment to the lease with Green Road Associates, LLC for an extension to December 31, 2018; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,  
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

15-202

D. VOTE FOR CLOSED SESSION AT THE OCTOBER 19, 2015 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL

(Item of action)

Roll call vote

Trustee Leary, supported by Trustee Leija, moved to hold a closed session at the October 19, 2015 regular meeting for discussion of real estate and opinion of legal counsel.

A roll call vote was taken.

AYES: Kaplan, Leary, Leija, Barney Newman, Rosenthal,  
 Surovell, Vander Broek

NAYS: None

Motion passed 7-0.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015

15-203      XIV.    CITIZENS' COMMENTS

There were no additional citizens' comments.

15-204      XV.    ADJOURNMENT

Treasurer Rosenthal, supported by Secretary Kaplan, moved to adjourn the meeting.

President Barney Newman adjourned the meeting at 8:11 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on September 21, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Nancy Kaplan, Secretary



**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 15-199**

**RESOLUTION ESTABLISHING A SPECIAL STRATEGIC PLANNING  
COMMITTEE**

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21<sup>st</sup> day of September, 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek  
ABSENT: None

The following resolution was offered by Trustee Leija and supported by Trustee Rosenthal:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That a special Strategic Planning Committee be established.
- 2.) That the charge to the Strategic Planning Committee is to act as a steering group for the planning process that includes the entire Board of Trustees and the AADL staff; to engage at their discretion an external consultant to facilitate the process with the staff and Board; to plan at minimum three facilitated substantial conversations with a quorum of the Board at regularly scheduled public Board meetings that will determine the time period the Strategic Plan will cover and the components and structure of the plan and that one of the three meetings will be structured as a town hall style event that includes an invitation for the public to engage in conversation with the Board about the future of the Library and to provide a Strategic Plan document for Board review and approval no later than April 30, 2016.
- 3.) That the Strategic Planning Committee members consist of Trustee Ed Surovell as Chairperson, Trustee Margaret Leary and Trustee Jamie Vander Broek.
- 4.) That the committee shall serve through April 30, 2016.
- 5.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue  
Rosenthal, Ed Surovell, Jamie Vander Broek  
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on September 21, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 15-200**

**RESOLUTION TO AUTHORIZE THE DIRECTOR TO ACCEPT THE TERMS  
OF LEASE WITH WESTGATE ENTERPRISES, LLC**

Minutes of the annual meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21<sup>st</sup> day of September 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Leary and supported by Trustee Leija:

THE BOARD RESOLVES:

- 1.) To authorize the Director to sign the lease with Westgate Enterprises, LLC for a term of eight years with two five-year options for the space at Westgate Shopping Center.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on September 21, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Nancy Kaplan, Secretary



**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 15-201**

**RESOLUTION TO AUTHORIZE THE DIRECTOR TO ACCEPT THE TERMS  
OF LEASE WITH GREEN ROAD ASSOCIATES, LLC**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21<sup>st</sup> day of September 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Kaplan and seconded by Trustee Leary:

THE BOARD RESOLVES:

- 1.) To authorize the Director to sign the Fifth Amendment to the lease with Green Road Associates LLC for an extension to December 31, 2018.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Nancy Kaplan, Margaret Leary, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on September 21, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Nancy Kaplan, Secretary

## Ann Arbor District Library Financial Summary for September 2015

### **Cash:**

The unrestricted cash balance as of September 30, 2015 was \$16,326,880 up from \$15,094,043 in August.

### **Tax Receipts:**

The Library has received tax receipts totaling \$11,011,685, 86.0% of the budgeted amount, as of September 30.

### **Budget vs. Actual:**

The Library has a positive fund balance of \$8,143,248 as of September 30, down from \$8,372,080 at the end of August.

### **Year-to-Date Revenue (Budget vs. Actual):**

Tax, state aid and penal fine revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts during year-end close.

### **Year-to-Date Expenditures (Budget vs. Actual):**

The following operating expense line items are over budget through September.

Communications – The annual payment for internet connectivity was paid in September.

Materials – Several annual online subscriptions were paid in September.

Software – A large renewal payment for cataloging software paid in July and software license agreements paid in September put this item over budget year-to-date.

Grants / Memorials – Summer game prizes and promotional materials paid in August put this item over budget year-to-date.

Supplies – Supplies purchased to outfit the Secret Lab were purchased in September.

Repairs and Maintenance – The quarterly payment for the HVAC maintenance contract paid in July as well as data and electrical work on the computer lab in September put this item over budget year-to-date.

Other Operating Expenditures – Annual membership dues paid in July put this item over budget year-to-date.

Capital Outlays – Final payments for construction of the front entry and Secret Lab were paid in September.

ANN ARBOR DISTRICT LIBRARY  
Operating  
For the Three Months Ending September 30, 2015

	<i>September</i>			<i>YTD</i>		
	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>
<b>Revenue</b>						
Tax Collections - Operating	\$1,063,250	\$1,063,250		\$3,189,750	\$3,189,750	
State Aid	3,750	3,750		11,250	11,250	
Penal Fines	18,750	18,750		56,250	56,250	
Interest	21,461	8,333	13,128	47,157	25,000	22,157
Copiers	2,759	2,500	259	7,910	7,500	410
Grants/Memorials		7,500	(7,500)	8,006	22,500	(14,494)
Library Fines & Fees	23,900	27,500	(3,600)	74,496	82,500	(8,004)
Non-Resident Fees	1,613	1,250	363	4,868	3,750	1,118
<b>Total Revenue</b>	<b>\$1,135,483</b>	<b>\$1,132,833</b>	<b>\$2,650</b>	<b>\$3,399,687</b>	<b>\$3,398,500</b>	<b>\$1,187</b>
<b>Expenditures</b>						
Salaries & Wages	466,611	505,917	(39,306)	1,471,624	1,517,751	(46,127)
Employee Benefits	111,806	130,512	(18,706)	365,119	391,537	(26,418)
Employment Taxes	34,830	38,703	(3,873)	109,914	116,109	(6,195)
<b>Total Employment Cost</b>	<b>\$613,247</b>	<b>\$675,132</b>	<b>(\$61,885)</b>	<b>\$1,946,657</b>	<b>\$2,025,397</b>	<b>(\$78,740)</b>
Custodial and Electrical	\$13,243	\$15,000	(\$1,757)	\$41,479	\$45,000	(\$3,521)
Accounting/Audit	1,000	1,000		3,000	3,000	
Legal	1,344	8,330	(6,986)	1,699	24,991	(23,292)
Purchased Services	11,934	12,402	(468)	35,797	37,206	(1,409)
Utilities	34,341	37,500	(3,159)	97,509	112,500	(14,991)
Property Insurance	7,405	7,500	(95)	22,216	22,500	(284)
Communications	57,522	15,000	42,522	79,331	45,000	34,331
Materials	204,285	148,666	55,619	466,371	445,998	20,373
Software Licenses/Maintenanc	15,687	12,500	3,187	99,564	37,500	62,064
Building Rental	10,355	12,917	(2,562)	31,065	38,751	(7,686)
Seminars/Conferences/Travel	199	2,143	(1,944)	780	6,429	(5,649)
Copier Expense	3,932	3,750	182	8,056	11,251	(3,195)
Library Programming	17,993	30,833	(12,840)	80,020	92,499	(12,479)
Grants/Memorials	7,468	7,500	(32)	50,920	22,500	28,420
Supplies	54,147	16,643	37,504	98,992	49,929	49,063
Repairs and Maintenance	23,969	28,083	(4,114)	99,730	84,249	15,481
Postage	1,433	2,917	(1,484)	1,882	8,751	(6,869)
Lcards/Circ Cards	1,701	5,717	(4,016)	2,501	17,151	(14,650)
Other Operating Expenditures	1,243	2,217	(974)	7,969	6,651	1,318
<b>Total Operating Expense</b>	<b>\$469,201</b>	<b>\$370,618</b>	<b>\$98,583</b>	<b>\$1,228,881</b>	<b>\$1,111,856</b>	<b>\$117,025</b>
Capital Outlays	\$190,014	\$87,083	\$102,931	\$382,209	\$261,247	\$120,962
<b>Total Expenditures</b>	<b>\$1,272,462</b>	<b>\$1,132,833</b>	<b>\$139,629</b>	<b>\$3,557,747</b>	<b>\$3,398,500</b>	<b>\$159,247</b>
<b>Net</b>	<b>(\$136,979)</b>		<b>(\$136,979)</b>	<b>(\$158,060)</b>		<b>(\$158,060)</b>



## Balance Sheet

**ASSETS**As of 9/30/2015Current Assets:

Cash	
CASH-COMMERCIAL CHECKING	\$33,806.08
CASH-PAYROLL	235,767.37
HOLTREY FUND	332,869.85
CASH-SAVINGS	8,584,935.21
KENISTON FUND	30,413.60
SHAFER FUND	10,492.69
WESTERMAN FUND	29,279.61
PETTY CASH	2,450.00
WLBPD ACCOUNT	38,292.83
PRICE FUND	21,155.63
ICS Money Market	2,004,859.80
	<hr/>
Total Cash	\$11,324,322.67
Investments	
BANK OF ANN ARBOR INVESTMENT	\$3,487,399.03
OLD NATIONAL TRUST COMPANY	1,977,662.20
	<hr/>
Total Investments	\$5,465,061.23
Accounts Receivable	
ACCOUNTS RECEIVABLE	\$67,500.00
	<hr/>
Total Accounts Receivable	\$67,500.00
Property Taxes Receivable	
	<hr/>
Total Property Taxes Receivable	\$0.00
Prepaid Expenses	
PRE-PAID INSURANCE	\$54,485.88
PREPAID EXPENSES	14,101.00
	<hr/>
Total Prepaid Expenses	\$68,586.88
	<hr/>
Total Current Assets	\$16,925,470.78
<u>Capital Assets:</u>	
BUILDINGS	\$26,298,032.20
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	560,604.81
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	151,607.00
COMPUTER EQUIPMENT	1,419,564.73
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	40,760.00
FURNITURE & FIXTURES	1,264,014.14
VEHICLES	132,168.75
CONSTRUCTION IN PROGRESS	244,895.54
	<hr/>
Total Capital Assets	\$32,692,932.99
<u>Amount Provided for Long-Term Debt:</u>	
LONG TERM SICK	\$28,641.84
LONG TERM VACATION	266,006.17
	<hr/>
Total Provided for Long-Term Debt	294,648.01
	<hr/>
TOTAL ASSETS	<u>\$49,913,051.78</u>

## Ann Arbor District Library

## Balance Sheet

**LIABILITIES AND FUND EQUITY**Current Liabilities:

ACCOUNTS PAYABLE	\$160,572.23
ACCRUED ACCOUNTS PAYABLE	15,000.00
ACCRUED PAYROLL	331,662.18
EE 403(b) deduction / EE Miors Pmt	1,485.68
ACCRUED LIABILITY-VACATION S/T	42,644.71
	<hr/>
Total Current Liabilities	\$551,364.80

Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,641.84
ACCRUED LIABILITY-VACATION L/T	266,006.17
	<hr/>
Total Long-Term Liabilities	294,648.01

Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,692,932.99
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Fund Balance:

RESERVE-ENCUMBRANCES	\$410,303.02
DEFERRED REVENUE - PROPERTY TAX	7,820,555.00
FUND BALANCE - UNDESIGNATED	8,301,306.67
EXCESS REVENUE (SPENDING)	(158,058.71)
	<hr/>
Total Fund Balance	\$16,374,105.98

Total Fund Equity	\$49,067,038.97
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TOTAL LIABILITIES AND FUND EQUITY	<hr/> <hr/> \$49,913,051.78
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Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	9/1/2015
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050995	4IMPRINT	4IMPRINT, INC	9/1/2015	CHECK	PMCHK00001808	\$5,721.97
051038	4IMPRINT	4IMPRINT, INC	9/4/2015	CHECK	PMCHK00001811	\$7,556.94
051127	826MIC	826 MICHIGAN	9/18/2015	CHECK	PMCHK00001815	\$390.00
051129	AGRSER	A GROWING SERVICE LLC	9/18/2015	CHECK	PMCHK00001815	\$340.00
051081	AFSMITH	A.F. SMITH ELECTRIC, INC.	9/11/2015	CHECK	PMCHK00001813	\$307.50
050996	ADVELE	ADVANCED ELECTRONICS & COMMUNI	9/1/2015	CHECK	PMCHK00001808	\$85.00
051128	AFTDEL	AFTERNOON DELIGHT	9/18/2015	CHECK	PMCHK00001815	\$124.95
051225	ALAFIS	ALAN FISK	9/29/2015	CHECK	PMCHK00001821	\$750.00
051118	ALAMAI	ALAN'S ASPHALT MAINTENANCE	9/15/2015	CHECK	PMCHK00001814	\$2,780.00
051186	ALEJOH	ALEX JOHNSON	9/25/2015	CHECK	PMCHK00001820	\$3,222.00
051039	ALLENT	ALLIANCE ENTERTAINMENT	9/4/2015	CHECK	PMCHK00001811	\$4,556.84
051082	ALLENT	ALLIANCE ENTERTAINMENT	9/11/2015	CHECK	PMCHK00001813	\$141.93
051040	AMASCH	AMANDA SCHOTT	9/4/2015	CHECK	PMCHK00001811	\$42.14
050997	AMACOM	AMAZON.COM CREDIT PLAN	9/1/2015	CHECK	PMCHK00001808	\$3,846.96
051224	AMACOM	AMAZON.COM CREDIT PLAN	9/29/2015	CHECK	PMCHK00001821	\$2,196.29
051162	AMEX	AMERICAN EXPRESS	9/22/2015	CHECK	PMCHK00001819	\$86,021.82
051130	ANATRO	ANASTASIA TROCK	9/18/2015	CHECK	PMCHK00001815	\$1,000.00
051115	AACONV	ANN ARBOR CONVENTION AND VISIT	9/15/2015	CHECK	PMCHK00001814	\$45.00
051185	AACONV	ANN ARBOR CONVENTION AND VISIT	9/25/2015	CHECK	PMCHK00001820	\$100.00
051041	ANNARB	ANN ARBOR OBSERVER	9/4/2015	CHECK	PMCHK00001811	\$2,318.80
051187	APPLE	APPLE, INC.	9/25/2015	CHECK	PMCHK00001820	\$1,642.98
050998	APPIMA	APPLIED IMAGING	9/1/2015	CHECK	PMCHK00001808	\$2,025.00
051042	APPIMA	APPLIED IMAGING	9/4/2015	CHECK	PMCHK00001811	\$68.25
051131	APPIMA	APPLIED IMAGING	9/18/2015	CHECK	PMCHK00001815	\$13.04
051132	ATTMOB	AT&T MOBILITY	9/18/2015	CHECK	PMCHK00001815	\$654.89
051043	BARNOB1	BARNES & NOBLE INC.	9/4/2015	CHECK	PMCHK00001811	\$263.74
051083	BARNOB1	BARNES & NOBLE INC.	9/11/2015	CHECK	PMCHK00001813	\$144.05
051133	BARNOB1	BARNES & NOBLE INC.	9/18/2015	CHECK	PMCHK00001815	\$206.73
051134	BARRON	BARRON'S	9/18/2015	CHECK	PMCHK00001815	\$597.00
051084	BEADEL	BEAU DELOACH	9/11/2015	CHECK	PMCHK00001813	\$200.00
051044	BETMAN	BETH MANUEL	9/4/2015	CHECK	PMCHK00001811	\$17.09
051085	BETBEC	BETSY BECKERMAN	9/11/2015	CHECK	PMCHK00001813	\$450.00
051188	BETBEC	BETSY BECKERMAN	9/25/2015	CHECK	PMCHK00001820	\$100.00
051086	BIGFIL	BIG RED HEN FILMS	9/11/2015	CHECK	PMCHK00001813	\$400.00
051087	BLAAUD	BLACKSTONE AUDIO BOOKS	9/11/2015	CHECK	PMCHK00001813	\$1,255.15
051163	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	9/22/2015	CHECK	PMCHK00001819	\$58,520.20
051135	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	9/18/2015	CHECK	PMCHK00001815	\$6,927.26
051136	BP	BP	9/18/2015	CHECK	PMCHK00001815	\$277.74
051045	BRAINFUSE	BRAINFUSE, INC.	9/4/2015	CHECK	PMCHK00001811	\$9,000.00
051046	BREWER	BREWER'S	9/4/2015	CHECK	PMCHK00001811	\$365.39
050999	BRIAUD	BRILLIANCE PUBLISHING, INC.	9/1/2015	CHECK	PMCHK00001808	\$309.90
051088	BUSVAL	BUSCH'S, INC.	9/11/2015	CHECK	PMCHK00001813	\$563.91
051034	BUSCAR	BUSINESS CARD	9/2/2015	CHECK	PMCHK00001809	\$17,283.45
051035	BUSCAR	BUSINESS CARD	9/2/2015	CHECK	PMCHK00001809	\$608.07
051211	BUSCAR	BUSINESS CARD	9/29/2015	CHECK	PMCHK00001821	\$38,905.55
051001	CHDIST	C & H DISTRIBUTORS, LLC.	9/1/2015	CHECK	PMCHK00001808	\$369.86
051047	CHDIST	C & H DISTRIBUTORS, LLC.	9/4/2015	CHECK	PMCHK00001811	\$4,041.35
051137	CHDIST	C & H DISTRIBUTORS, LLC.	9/18/2015	CHECK	PMCHK00001815	\$309.00
051000	CAMDIS	CAMEBACK DISPLAY, INC.	9/1/2015	CHECK	PMCHK00001808	\$469.20
051189	CARTOP	CARROT-TOP INDUSTRIES, INC.	9/25/2015	CHECK	PMCHK00001820	\$115.55
051190	CDW-G	CDW GOVERNMENT, INC.	9/25/2015	CHECK	PMCHK00001820	\$772.09
051164	CESDOM	CESAR DOMICO	9/22/2015	CHECK	PMCHK00001819	\$450.00
051119	CINCOR	CINTAS CORPORATION	9/15/2015	CHECK	PMCHK00001814	\$2,077.73
051138	CITOF1	CITY OF ANN ARBOR TREASURER	9/18/2015	CHECK	PMCHK00001815	\$2,673.96
051191	CITOF1	CITY OF ANN ARBOR TREASURER	9/25/2015	CHECK	PMCHK00001820	\$4,317.08
051125	COMCAS	COMCAST	9/15/2015	CHECK	PMCHK00001814	\$159.59



\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
051166	COMCAS	COMCAST	9/22/2015	CHECK	PMCHK00001819	\$159.59
051192	COMCAS	COMCAST	9/25/2015	CHECK	PMCHK00001820	\$274.01
051212	COMCAS	COMCAST	9/29/2015	CHECK	PMCHK00001821	\$132.40
051002	COMREC	COMMUNITY EDUCATION AND RECREA	9/1/2015	CHECK	PMCHK00001808	\$61.00
051089	COMALLW	COMPUTER ALLEY WEST	9/11/2015	CHECK	PMCHK00001813	\$116.43
051139	COMALLW	COMPUTER ALLEY WEST	9/18/2015	CHECK	PMCHK00001815	\$485.61
051165	COMALLW	COMPUTER ALLEY WEST	9/22/2015	CHECK	PMCHK00001819	\$551.76
051091	CONTI	CONTI	9/11/2015	CHECK	PMCHK00001813	\$255.00
051193	DAVMCM	DAVID MCMILLIAN	9/25/2015	CHECK	PMCHK00001820	\$75.00
051167	DENOWE	DENISE OWENS	9/22/2015	CHECK	PMCHK00001819	\$100.00
051194	DIADUD	DIANE DUDLEY	9/25/2015	CHECK	PMCHK00001820	\$100.00
051195	DIGKEY	DIGI-KEY ELECTRONICS	9/25/2015	CHECK	PMCHK00001820	\$48.61
051003	DTEENE	DTE ENERGY	9/1/2015	CHECK	PMCHK00001808	\$13,438.49
051140	DTEENE	DTE ENERGY	9/18/2015	CHECK	PMCHK00001815	\$13,417.63
051196	DTEENE	DTE ENERGY	9/25/2015	CHECK	PMCHK00001820	\$11,833.09
051004	DUFPHE	DUFF & PHELPS	9/1/2015	CHECK	PMCHK00001808	\$3,465.00
051141	DYKGOS	DYKEMA GOSSETT	9/18/2015	CHECK	PMCHK00001815	\$1,344.20
051092	ELILAW	ELITE LAWN & LANDSCAPE, INC.	9/11/2015	CHECK	PMCHK00001813	\$185.00
051120	ELILAW	ELITE LAWN & LANDSCAPE, INC.	9/15/2015	CHECK	PMCHK00001814	\$5,010.74
051213	ELYAUR	ELYSE AURBACH	9/29/2015	CHECK	PMCHK00001821	\$300.00
051049	EVEHOL	EVELYN HOLLENSHEAD	9/4/2015	CHECK	PMCHK00001811	\$18.35
051122	FASTSP	FAST SPLASH CAR WASH, INC.	9/15/2015	CHECK	PMCHK00001814	\$24.00
051121	FASTSI	FASTSIGNS	9/15/2015	CHECK	PMCHK00001814	\$3,525.00
051005	FISWIN	FISH WINDOW CLEANING	9/1/2015	CHECK	PMCHK00001808	\$1,461.00
051050	FISWIN	FISH WINDOW CLEANING	9/4/2015	CHECK	PMCHK00001811	\$710.00
051078	FRIOF	FRIENDS OF THE ANN ARBOR	9/8/2015	CHECK	PMCHK00001812	\$1,218.65
051075	THOGAL	GALE/CENGAGE LEARNING, INC	9/4/2015	CHECK	PMCHK00001811	\$233.36
051155	THOGAL	GALE/CENGAGE LEARNING, INC	9/18/2015	CHECK	PMCHK00001815	\$277.34
051221	THOGAL	GALE/CENGAGE LEARNING, INC	9/29/2015	CHECK	PMCHK00001821	\$25.59
051051	GAMESTART	GAMESTART	9/4/2015	CHECK	PMCHK00001811	\$1,000.00
051052	GARISTE	GARI STEIN	9/4/2015	CHECK	PMCHK00001811	\$100.00
051168	GEOREK	GEORGE'S LOCKS & REKEYS	9/22/2015	CHECK	PMCHK00001819	\$383.45
051053	GETDOWN	GET DOWNTOWN PROGRAM	9/4/2015	CHECK	PMCHK00001811	\$1,600.00
051169	GRASHA	GRACE SHACKMAN	9/22/2015	CHECK	PMCHK00001819	\$100.00
051113	WVGRAI	GRAINGER	9/11/2015	CHECK	PMCHK00001813	\$206.46
051055	GRELAKE	GREAT LAKES AUTOMATIC DOOR INC	9/4/2015	CHECK	PMCHK00001811	\$193.00
051142	GRELAKE	GREAT LAKES AUTOMATIC DOOR INC	9/18/2015	CHECK	PMCHK00001815	\$265.50
051226	FIRMAR	GREEN ROAD ASSOCIATES, LLC	9/30/2015	CHECK	PMCHK00001822	\$3,500.00
051054	GREGAG	GREG GAGE	9/4/2015	CHECK	PMCHK00001811	\$100.00
051056	GROHOP	GROWING HOPE	9/4/2015	CHECK	PMCHK00001811	\$150.00
051093	GROWMIND	GROWING MINDS	9/11/2015	CHECK	PMCHK00001813	\$3,900.00
051170	HURVAL	HURON VALLEY FIRE PROTECTON,	9/22/2015	CHECK	PMCHK00001819	\$2,452.90
051197	IFIXIT	IFIXIT	9/25/2015	CHECK	PMCHK00001820	\$1,113.35
051171	INVIDARC	INTERNET VIDEO ARCHIVE	9/22/2015	CHECK	PMCHK00001819	\$4,600.00
051057	JAMBER	JAMIE BERLIN	9/4/2015	CHECK	PMCHK00001811	\$150.00
051198	JANWAY	JANWAY COMPANY USA, INC	9/25/2015	CHECK	PMCHK00001820	\$1,140.53
051007	JENHAS	JENNIFER HASELSWERDT	9/1/2015	CHECK	PMCHK00001808	\$200.00
051172	JEWISHNE	JEWISH NEWS	9/22/2015	CHECK	PMCHK00001819	\$245.00
051094	JOSTYC	JOSEPH TYCHONIEVICH	9/11/2015	CHECK	PMCHK00001813	\$350.00
051058	JOSPAR	JOSIE PARKER	9/4/2015	CHECK	PMCHK00001811	\$149.00
051199	JOURET	JOUR RETIREMENT PLAN SVCS, LLC	9/25/2015	CHECK	PMCHK00001820	\$231.25
051059	KAPNICK	KAPNICK INSURANCE GROUP	9/4/2015	CHECK	PMCHK00001811	\$4,108.00
051009	KMODES	KAREN MOELLER DESIGN	9/1/2015	CHECK	PMCHK00001808	\$5,885.00
051008	KATCUR	KATHERINE'S CATERING	9/1/2015	CHECK	PMCHK00001808	\$1,344.75
051173	KATMAN	KATIE MANN	9/22/2015	CHECK	PMCHK00001819	\$300.00
051095	KELCAU	KELSEY CAULEY	9/11/2015	CHECK	PMCHK00001813	\$37.05
051010	LARZIE	LARA ZIELIN	9/1/2015	CHECK	PMCHK00001808	\$250.00
051214	LARZIE	LARA ZIELIN	9/29/2015	CHECK	PMCHK00001821	\$250.00
051174	LEACEN	LEARNING CENTER	9/22/2015	CHECK	PMCHK00001819	\$258.00
051175	LOWE'S	LOWES BUSINESS ACCOUNT	9/22/2015	CHECK	PMCHK00001819	\$218.71
051016	NEOPOS	MAIL FINANCE, INC/NEOPOST USA	9/1/2015	CHECK	PMCHK00001808	\$166.99
051011	MARYAN	MARGARET YANG	9/1/2015	CHECK	PMCHK00001808	\$250.00
051216	MARYAN	MARGARET YANG	9/29/2015	CHECK	PMCHK00001821	\$250.00



\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
051096	MARBAN	MARTIN BANDYKE	9/11/2015	CHECK	PMCHK00001813	\$400.00
051215	MARBAN	MARTIN BANDYKE	9/29/2015	CHECK	PMCHK00001821	\$500.00
051060	MATRIX	MATRIX TRUST CO AttnTPA000320	9/4/2015	CHECK	PMCHK00001811	\$18,465.44
051143	MATRIX	MATRIX TRUST CO AttnTPA000320	9/18/2015	CHECK	PMCHK00001815	\$19,371.59
051061	MCNMCK	MCNAUGHTON-MCKAY	9/4/2015	CHECK	PMCHK00001811	\$306.00
051176	MASCOM	MEDCO SUPPLY COMPANY	9/22/2015	CHECK	PMCHK00001819	\$273.50
051177	MEGFAL	MEGAN FALLEY	9/22/2015	CHECK	PMCHK00001819	\$250.00
051217	MELHUD	MELISSA HUDSON	9/29/2015	CHECK	PMCHK00001821	\$100.00
051062	MERNET	MERIT NETWORK, INC.	9/4/2015	CHECK	PMCHK00001811	\$50,517.00
051063	METCOM	METCOM	9/4/2015	CHECK	PMCHK00001811	\$78.13
051144	METCOM	METCOM	9/18/2015	CHECK	PMCHK00001815	\$78.13
051012	METLIFE	METLIFE SBC	9/1/2015	CHECK	PMCHK00001808	\$4,914.23
051178	METLIFE	METLIFE SBC	9/22/2015	CHECK	PMCHK00001819	\$6,310.94
051013	MICKRE	MICHELLE KRELL KYDD	9/1/2015	CHECK	PMCHK00001808	\$450.00
051218	MICKRE	MICHELLE KRELL KYDD	9/29/2015	CHECK	PMCHK00001821	\$450.00
051098	MICOFF	MICHIGAN OFFICE SOLUTIONS	9/11/2015	CHECK	PMCHK00001813	\$2,177.90
051097	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	9/11/2015	CHECK	PMCHK00001813	\$28,917.50
051064	MIDTAP	MIDWEST TAPE	9/4/2015	CHECK	PMCHK00001811	\$9,048.00
051099	MIDTAP	MIDWEST TAPE	9/11/2015	CHECK	PMCHK00001813	\$69.99
051145	MIDTAP	MIDWEST TAPE	9/18/2015	CHECK	PMCHK00001815	\$11,650.06
051116	AANEWS	MLIVE MEDIA GROUP	9/15/2015	CHECK	PMCHK00001814	\$2,784.00
051200	MONHIG	MONICA HIGMAN	9/25/2015	CHECK	PMCHK00001820	\$100.00
051014	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	9/1/2015	CHECK	PMCHK00001808	\$387.82
051219	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	9/29/2015	CHECK	PMCHK00001821	\$871.44
051015	NATTIM	NATIONAL TIME & SIGNAL CORPORA	9/1/2015	CHECK	PMCHK00001808	\$2,246.00
051065	NATTIM	NATIONAL TIME & SIGNAL CORPORA	9/4/2015	CHECK	PMCHK00001811	\$395.00
051146	NATTIM	NATIONAL TIME & SIGNAL CORPORA	9/18/2015	CHECK	PMCHK00001815	\$150.00
051147	NEWSBAN	NEWSBANK	9/18/2015	CHECK	PMCHK00001815	\$3,213.60
051017	NICBOO	NICOLA'S BOOKS	9/1/2015	CHECK	PMCHK00001808	\$1,401.00
051066	NUWAVE	NUWAVE AQUARIUMS	9/4/2015	CHECK	PMCHK00001811	\$120.00
051100	NUWAVE	NUWAVE AQUARIUMS	9/11/2015	CHECK	PMCHK00001813	\$159.95
051067	ONEACON	O'NEAL CONSTRUCTION	9/4/2015	CHECK	PMCHK00001811	\$48,697.76
051079	ONEACON	O'NEAL CONSTRUCTION	9/8/2015	CHECK	PMCHK00001812	\$89,960.91
051018	OFFDEP	OFFICE DEPOT, INC.	9/1/2015	CHECK	PMCHK00001808	\$125.87
051101	OFFDEP	OFFICE DEPOT, INC.	9/11/2015	CHECK	PMCHK00001813	\$609.57
051148	OFFDEP	OFFICE DEPOT, INC.	9/18/2015	CHECK	PMCHK00001815	\$205.19
051179	OFFDEP	OFFICE DEPOT, INC.	9/22/2015	CHECK	PMCHK00001819	\$3.15
051201	OFFDEP	OFFICE DEPOT, INC.	9/25/2015	CHECK	PMCHK00001820	\$228.25
051220	OFFDEP	OFFICE DEPOT, INC.	9/29/2015	CHECK	PMCHK00001821	\$48.72
051180	OLIGAT	OLIVIA GATEWOOD	9/22/2015	CHECK	PMCHK00001819	\$250.00
051068	RANHOU	PENGUIN RANDOM HOUSE, LLC	9/4/2015	CHECK	PMCHK00001811	\$660.00
051202	PHIDUN	PHILIP DUNHAM	9/25/2015	CHECK	PMCHK00001820	\$100.00
051149	PITCHA	PITTSFIELD CHARTER TOWNSHIP	9/18/2015	CHECK	PMCHK00001815	\$2,098.98
051019	PRITEC	PRINT TECH INC.	9/1/2015	CHECK	PMCHK00001808	\$5,759.20
051021	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	9/1/2015	CHECK	PMCHK00001808	\$1,750.00
051070	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	9/4/2015	CHECK	PMCHK00001811	\$13,243.00
051203	RABRAT	RABINDRA RATAN	9/25/2015	CHECK	PMCHK00001820	\$500.00
051020	RACYAN	RACHEL YANIKOGLU	9/1/2015	CHECK	PMCHK00001808	\$74.52
051151	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	9/18/2015	CHECK	PMCHK00001815	\$100.50
051069	RECBOO	RECORDED BOOKS, INC.	9/4/2015	CHECK	PMCHK00001811	\$89.97
051103	RECBOO	RECORDED BOOKS, INC.	9/11/2015	CHECK	PMCHK00001813	\$3,718.80
051150	RECBOO	RECORDED BOOKS, INC.	9/18/2015	CHECK	PMCHK00001815	\$1,540.96
051071	ROBROB	ROBIN ROBINSON	9/4/2015	CHECK	PMCHK00001811	\$100.00
051022	ROOSRO	ROOSROAST	9/1/2015	CHECK	PMCHK00001808	\$360.00
051181	RUTEHM	RUTH EHMAN	9/22/2015	CHECK	PMCHK00001819	\$100.00
051104	SARKEL	SARA MELTON KELLER	9/11/2015	CHECK	PMCHK00001813	\$300.00
051204	SARKEL	SARA MELTON KELLER	9/25/2015	CHECK	PMCHK00001820	\$100.00
051023	SCHSOU	SCHEDULE SOURCE, INC	9/1/2015	CHECK	PMCHK00001808	\$921.50
051080	SCHSEC	SCHILKE SECURITY	9/8/2015	CHECK	PMCHK00001812	\$425.00
051072	SCHELE	SCHINDLER ELEVATOR CORPORATION	9/4/2015	CHECK	PMCHK00001811	\$620.27
051152	SCHELE	SCHINDLER ELEVATOR CORPORATION	9/18/2015	CHECK	PMCHK00001815	\$494.64
051153	SCHLIB	SCHOLASTIC INC.	9/18/2015	CHECK	PMCHK00001815	\$456.30
051024	SECNAT	SECOND NATURE GARDEN & LANDSCA	9/1/2015	CHECK	PMCHK00001808	\$425.00



\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
051205	SECNAT	SECOND NATURE GARDEN & LANDSCA	9/25/2015	CHECK	PMCHK00001820	\$1,200.00
051102	PACMEC	SHAMBAUGH & SON, L.P	9/11/2015	CHECK	PMCHK00001813	\$576.50
051025	SHETUR	SHERLONYA TURNER	9/1/2015	CHECK	PMCHK00001808	\$41.89
051182	SHETUR	SHERLONYA TURNER	9/22/2015	CHECK	PMCHK00001819	\$44.50
051105	SICTRA	SIC TRANSIT	9/11/2015	CHECK	PMCHK00001813	\$100.00
051154	SPRINT	SPRINT PCS	9/18/2015	CHECK	PMCHK00001815	\$412.91
051073	STAHAR	STADIUM HARDWARE	9/4/2015	CHECK	PMCHK00001811	\$86.07
051126	STAPOO	STANDARD & POOR'S	9/15/2015	CHECK	PMCHK00001814	\$360.00
051106	STEPET	STEFFORIA, PETIK & ASSOCIATES	9/11/2015	CHECK	PMCHK00001813	\$2,340.00
051026	SUSMCL	SUSAN McLEARY	9/1/2015	CHECK	PMCHK00001808	\$550.00
051074	TDSMET	TDS METROCOM	9/4/2015	CHECK	PMCHK00001811	\$7,004.97
051206	TDSMET	TDS METROCOM	9/25/2015	CHECK	PMCHK00001820	\$7,107.90
051107	THEANN	THE ANN MAGAZINE	9/11/2015	CHECK	PMCHK00001813	\$500.00
051027	TEACOM	THE TEACHING COMPANY SALES, LL	9/1/2015	CHECK	PMCHK00001808	\$4,309.30
051123	THOWES	THOMSON REUTERS-WEST	9/15/2015	CHECK	PMCHK00001814	\$596.80
051222	THOWES	THOMSON REUTERS-WEST	9/29/2015	CHECK	PMCHK00001821	\$200.50
051108	TMCFUR	TMC FURNITURE INC	9/11/2015	CHECK	PMCHK00001813	\$4,417.80
051109	TOMTHO	TOM THOMPSON FLOWERS	9/11/2015	CHECK	PMCHK00001813	\$200.00
051117	ADTSEC	TYCO INTEGRATED SECURITY	9/15/2015	CHECK	PMCHK00001814	\$313.98
051037	USPOST	U.S. POSTAL SERVICE	9/3/2015	CHECK	PMCHK00001810	\$1,224.00
051207	ULINE	ULINE, INC.	9/25/2015	CHECK	PMCHK00001820	\$64.27
051208	UNIOMA	UNIQUE MANAGEMENT SERVICES, IN	9/25/2015	CHECK	PMCHK00001820	\$1,163.50
051028	UNIPAR	UNITED PARCEL SERVICE	9/1/2015	CHECK	PMCHK00001808	\$38.43
051076	UNIPAR	UNITED PARCEL SERVICE	9/4/2015	CHECK	PMCHK00001811	\$52.54
051124	UNIPAR	UNITED PARCEL SERVICE	9/15/2015	CHECK	PMCHK00001814	\$30.81
051183	UNIPAR	UNITED PARCEL SERVICE	9/22/2015	CHECK	PMCHK00001819	\$31.16
051223	UNIPAR	UNITED PARCEL SERVICE	9/29/2015	CHECK	PMCHK00001821	\$58.95
051110	UNISIG	UNIVERSAL SIGN SYSTEMS	9/11/2015	CHECK	PMCHK00001813	\$25,391.00
051159	UNUMPRO	UNUM LIFE INSURANCE	9/18/2015	CHECK	PMCHK00001816	\$1,756.41
051160	UNUMPRO	UNUM LIFE INSURANCE	9/18/2015	CHECK	PMCHK00001817	\$814.94
051161	UNUMPRO	UNUM LIFE INSURANCE	9/18/2015	CHECK	PMCHK00001818	\$1,930.91
051111	VALLINP	VALUE LINE PUBLISHING LLC.	9/11/2015	CHECK	PMCHK00001813	\$20,000.00
051029	VERWIRC	VERIZON WIRELESS	9/1/2015	CHECK	PMCHK00001808	\$843.67
051077	VERWIRC	VERIZON WIRELESS	9/4/2015	CHECK	PMCHK00001811	\$1,602.51
051157	VERWIRC	VERIZON WIRELESS	9/18/2015	CHECK	PMCHK00001815	\$844.38
051112	VOSLIG	VOSS LIGHTING	9/11/2015	CHECK	PMCHK00001813	\$613.80
051209	WASHCC	WASHTENAW COMMUNITY COLLEGE	9/25/2015	CHECK	PMCHK00001820	\$433.38
051184	WASHTR	WASHTENAW COUNTY TREASURER	9/22/2015	CHECK	PMCHK00001819	\$27.47
051210	WASHTR	WASHTENAW COUNTY TREASURER	9/25/2015	CHECK	PMCHK00001820	\$1,207.50
051030	WASHNE	WASHTENAW NEWS COMPANY, INC.	9/1/2015	CHECK	PMCHK00001808	\$6,037.05
051031	WASMAN	WASTE MANAGEMENT OF MICHIGAN	9/1/2015	CHECK	PMCHK00001808	\$229.32
051032	WAYSTA	WAYNE STATE UNIVERSITY	9/1/2015	CHECK	PMCHK00001808	\$13,500.00
051227	WESENT	WESTGATE ENTERPRISES, LLC	9/30/2015	CHECK	PMCHK00001822	\$6,855.00
051158	WHILAB	WHITLAM LABEL COMPANY, INC.	9/18/2015	CHECK	PMCHK00001815	\$1,054.72
051114	XEROX	XEROX CORPORATION	9/11/2015	CHECK	PMCHK00001813	\$373.23

Total Checks: 227

Total Amount of Checks: \$829,166.08



ANN ARBOR DISTRICT LIBRARY BOARD

Nancy Kaplan  
Margaret Leary  
Jim Leija  
Jan Barney Newman  
Prue Rosenthal  
Edward Surovell  
Jamie Vander Broek

2015 OFFICERS

President . . . . . Jan Barney Newman  
Vice President . . . . . Edward Surovell  
Treasurer . . . . . Prue Rosenthal  
Secretary . . . . . Nancy Kaplan

ADMINISTRATION

Josie Parker . . . . . Director  
Eli Neiburger . . . . . Deputy Director  
Bruce Hadler . . . . . Chief Financial Officer

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
(734) 327-8311