



Ann Arbor District Library
Regular Meeting
Agenda

Monday, September 20, 2010

Published by Ann Arbor District Library

September 2010

S	M	T	W	T	F	S
			1	2	3	4
5	6 Library Closed	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Board Mtg	21	22	23	24	25
26	27	28	29	30		

October 2010

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11 Library Closed	12	13	14	15	16
17	18 AADL Board Mtg	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2010

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 AADL Board Mtg	16	17	18	19	20
21	22	23	24	25 Library Closed	26	27
28	29	30				

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, September 20, 2010 at 6:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI

REGULAR MEETING AGENDA

- 10-251 I. CALL TO ORDER
- 10-252 II. ATTENDANCE
- 10-253 III. VOTE FOR EXECUTIVE SESSION FOR LABOR
 NEGOTIATIONS
 (Item of action)
 Roll call vote
- 10-254 IV. RECESS TO EXECUTIVE SESSION FOR LABOR
 NEGOTIATIONS
- 10-255 V. RECONVENE REGULAR MEETING AT 7:00 P.M.
- 10-256 VI. APPROVAL OF AGENDA (pp 1-2)
 (Item of action)
- 10-257 VII. APPROVAL OF MINUTES OF JUNE 21, 2010 (pp 3-11)
 (Item of action)
- 10-258 VIII. CITIZENS' COMMENTS
- 10-259 IX. FINANCIAL REPORT (pp 12-27)
- 10-260 X. APPROVAL OF DISBURSEMENTS (pp 28-38)
 (Item of action)
- 10-261 XI. COMMITTEE REPORTS
- 10-262 A. EXECUTIVE COMMITTEE
- 10-263 B. POLICY COMMITTEE
- 10-264 XII. DIRECTOR'S REPORT (pp 39-40)

- 10-265 XIII. NEW BUSINESS
- 10-266 A. RESOLUTION OF THANKS TO JANET A. SMITH UPON HER RETIREMENT (p 41)
(Item of action)
- 10-267 B. RESOLUTION OF THANKS TO JANET P. SMITH UPON HER RETIREMENT (p 42)
(Item of action)
- 10-268 C. APPROVE BOARD MEETING DATES FOR REMAINDER OF 2010 (pp 43-44)
(Item of action)
- 10-269 D. RESOLUTION TO AUTHORIZE CHANGE OF LEGAL COUNSEL REGARDING REAL ESTATE MATTERS FROM BUTZEL LONG TO DYKEMA (p 45)
(Item of action)
- 10-270 E. RESOLUTION TO REPLACE DOWNTOWN LIBRARY CHILLER (pp 46-47)
(Item of action)
- 10-271 F. RESOLUTION TO INCREASE CAPITAL OUTLAYS BUDGET (p 48)
(Item of action)
- 10-272 G. LIBRARY LOT – GEOLOGIC FORMATION PRESENTATION
Carola Stearns
- 10-273 H. VOTE FOR EXECUTIVE SESSION AT THE OCTOBER 18, 2010 REGULAR BOARD MEETING FOR LABOR NEGOTIATIONS
(Item of action)
Roll call vote
- 10-274 XIV. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 21, 2010

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 21, 2010

- 10-236 I. CALL TO ORDER
- President Head called the meeting to order at 7:05 p.m.
- 10-237 II. ATTENDANCE
- Present: Head, Leary, Murphy, Barney Newman, Rosenthal,
Stearns, Surovell
Absent: None
Staff: Choate, Neiburger, Parker, Wilson (recorder)
- 10-238 III. APPROVAL OF AGENDA
(Item of action)
- Trustee Surovell, supported by Treasurer Rosenthal, moved to approve the agenda.
- AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
Stearns, Surovell
NAYS: None
- Motion passed 7-0.
- 10-239 IV. APPROVAL OF MINUTES OF MAY 17, 2010
(Item of action)
- Treasurer Rosenthal, supported by Trustee Surovell, moved to approve the minutes of May 17, 2010.
- AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
Stearns, Surovell
NAYS: None
- Motion passed 7-0.
- 10-240 V. CITIZENS' COMMENTS
- Don Lawson

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 21, 2010

Hello everybody, I'm Don Lawson, I'm from Pace Mechanical Services and I'm not a resident of Ann Arbor but I'm a longtime resident of the area. I just wanted to be here, I know you plan on discussing the PMA agreement and just wanted to show up, just make a few comments. I've been actually servicing the account for four years for Pace Mechanical and prior to that with Campbell, Incorporated who's our other mechanical company. Just wanted to let you know that we've been taking good care of the equipment. Some equipment's aging, but its running rather well because we have taken care of it. If anyone needs anything answered I'd be more than happy to answer any questions. Thank you.

Dominic Cuda

Thank you for your time, I appreciate it very much. I'm with Campbell Incorporated and we're a community company here in Ann Arbor, Michigan, and we have been for over fifteen years. I guess, what I would like to understand is the Ann Arbor Library itself, is so dependent on the community for support and here we are a local company in town paying taxes here, employing people from the local area here, we're planning on putting up a building or buying a building to expand our business, etcetera. So I'm just thinking to myself, and I'm trying to understand, if I can, how come the Library isn't looking at a local contractor in town, whether it's us or Fuller or Robertson Morrison, why are we going outside of this area and not looking at local companies that are paying taxes in this town, supporting it with people from the area, etcetera. I myself am involved with the Ann Arbor arts, I'm involved, I do much work with the University of Michigan with the Dawson's. I've spent thousands of dollars personally at Mediterraneo and all sorts of restaurants and places in town with family and friends in community and I guess I'm just trying to understand why a company like Campbell, Inc. could not be given the opportunity to be the contractor of choice. If we're here in this community providing so much support. That's my only comment and I mean it very respectfully to everyone here. Thank you.

10-241

VI. FINANCIAL REPORT

Director Parker reported May revenue is at 99% of the budgeted amount for tax receipts. The outstanding one percent is payment from the county for tax delinquencies. State aid received by the Library is at 50%. \$35,000 to \$40,000 is anticipated, but not budgeted as annual receipt has been tentative for a number of years. This is a drop from the \$120,000 we usually received due to

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 21, 2010

our withdrawal from TLN and not joining another cooperative.

10-242 VII. APPROVAL OF DISBURSEMENTS
 (Item of action)

Vice President Barney Newman, supported by Treasurer Rosenthal, moved to approve May disbursements.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
 Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-243 VIII. DIRECTOR'S REPORT

Director Parker reported that summer reading program kick-off is at 7:00 p.m. this Wednesday at The Ark. All are welcome to attend. Director Parker thanked The Friends of the Ann Arbor District Library for providing funds for prizes and events for this program.

A new entry has been installed in front of the Downtown Library by the DDA in preparation for the Fifth Avenue street closure.

10-244 IX. NEW BUSINESS

10-245 A. RESOLUTION TO AMEND THE 2009-2010 APPROVED BUDGET
 (Item of action)

Trustee Murphy, supported by Secretary Leary, moved to amend the 2009-2010 approved budget as recommended.

Associate Director Neiburger reported that three line items need adjustment: Communications, Supplies and Utilities. Monies are being realigned within the budget. No funds are being drawn from the Fund Balance.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
 Stearns, Surovell

NAYS: None

Motion passed 7-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, JUNE 21, 2010

Secretary Leary, supported by Vice President Barney Newman, moved to thank Sue Budin for her service as an employee April 6, 1981 to June 30, 2010 of the Ann Arbor District Library

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-249

E. VOTE FOR EXECUTIVE SESSION AT THE JULY 19, 2010 REGULAR BOARD MEETING FOR LABOR NEGOTIATIONS, DISCUSSION OF REAL ESTATE & OPINION OF LEGAL COUNSEL

(Item of action)
Roll call vote

Treasurer Rosenthal, supported by Vice President Barney Newman, moved to hold an Executive Session at the July 19, 2010 regular Board meeting for labor negotiations, discussion of real estate and opinion of legal counsel.

A roll call vote was taken.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell

NAYS: None

Motion passed 7-0.

10-250

X. ADJOURNMENT

President Head adjourned the meeting at 7:40 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on June 21, 2010 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-245**

RESOLUTION TO AMEND THE 2009-2010 APPROVED BUDGET

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21st day of June 2010 at 7:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Trustee Murphy and supported by Secretary Leary:

THE BOARD RESOLVES AS FOLLOWS:

- 1). To transfer \$15,000 from Capital Outlay Expense to Communications Expense.
- 2). To transfer \$60,000 from Capital Outlay Expense to Supplies Expense.
- 3). To transfer \$50,000 from Other Operating Expenditures to Utilities Expense.
- 4). To transfer \$60,000 from Other Operating Expenditures to Communications Expense.
- 5). All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on June 21, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-246**

**RESOLUTION TO AWARD CONTRACT FOR HVAC EQUIPMENT
MAINTENANCE AND REPAIR FOR THREE YEARS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21st day of June 2010 at 7:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Secretary Leary and supported by Trustee Murphy:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That the contract for HVAC equipment maintenance and repair be awarded to Pace Mechanical Services for three years beginning July 1, 2010 for the bid amount of \$261,985.00.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on June 21, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-247**

**RESOLUTION OF THANKS TO RICHARD DURHAM UPON HIS
RETIREMENT**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21st day of June 2010 at 7:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Treasurer Rosenthal, and supported by Secretary Leary:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Richard Durham for his service as an employee July 13, 1996 to May 30, 2010 of the Ann Arbor District Library.
- 2.) That all resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on June 21, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-248**

RESOLUTION OF THANKS TO SUE BUDIN UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21st day of June 2010 at 7:00 p.m.

PRESENT: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
ABSENT: None

The following resolution was offered by Secretary Leary, and supported by Vice President Barney Newman:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Sue Budin for her service as an employee April 6, 1981 to June 30, 2010 of the Ann Arbor District Library.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal, Stearns, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Board Meeting held on June 21, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

Ann Arbor District Library Financial Summary for July 2010

Cash:

The unrestricted cash balance as of July 31, 2010 was \$6,374,166 down from \$7,582,574 in June.

Tax Receipts:

The Library has received tax receipts totaling \$125,934, 1% of the budgeted amount, as of July 31st.

Budget vs. Actual:

The Library showed an operating deficit of \$9,906 through July 31st. This gives the Library a positive fund balance of \$7,477,574 at the end of July, down from \$7,616,302 in June.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. This line item will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items, all of which should fall back into line later in the year, are over budget through July:

Employee Benefits – This reflects the increases in healthcare costs that became effective on July 1st. We are currently implementing cost saving measures that should turn this variance around in the second half of the year.

Utilities - The actual costs were a bit higher than budgeted in July.

Communications – A payment for the annual maintenance for the phone systems was made in July.

Software Licenses – A large payment of approximately \$60,000 was made in July putting this line item over budget.

Circ Supplies – A large purchase was made in July.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Month Ending July 31, 2010

	<u>Actual</u>	<u>July Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$940,833	\$940,833		\$940,833	\$940,833	
Penal Fines	22,917	22,917		22,917	22,917	
Interest	7,920	13,333	(5,413)	7,920	13,333	(5,413)
Copiers	3,232	3,333	(101)	3,232	3,333	(101)
Grants/Memorials	100	7,500	(7,400)	100	7,500	(7,400)
Library Fines & Fees	36,881	35,833	1,048	36,881	35,833	1,048
Non-Resident Fees	1,725	1,250	475	1,725	1,250	475
Total Revenue	<u>\$1,013,608</u>	<u>\$1,024,999</u>	<u>(\$11,391)</u>	<u>\$1,013,608</u>	<u>\$1,024,999</u>	<u>(\$11,391)</u>
Expenditures						
Salaries & Wages	486,429	487,000	(571)	486,429	487,000	(571)
Employee Benefits	133,761	125,000	8,761	133,761	125,000	8,761
Employment Taxes	37,380	37,250	130	37,380	37,250	130
Total Employment Cost	<u>\$657,570</u>	<u>\$649,250</u>	<u>\$8,320</u>	<u>\$657,570</u>	<u>\$649,250</u>	<u>\$8,320</u>
Custodial and Electrical	\$16,436	\$18,333	(\$1,897)	\$16,436	\$18,333	(\$1,897)
Accounting/Audit	1,125	1,167	(42)	1,125	1,167	(42)
Legal		6,250	(6,250)		6,250	(6,250)
Purchased Services	6,948	9,417	(2,469)	6,948	9,417	(2,469)
Utilities	40,148	38,750	1,398	40,148	38,750	1,398
Property Insurance	7,353	7,917	(564)	7,353	7,917	(564)
Communications	33,872	16,667	17,205	33,872	16,667	17,205
Materials	105,422	154,167	(48,745)	105,422	154,167	(48,745)
Software Licenses/Maintenanc	68,512	10,833	57,679	68,512	10,833	57,679
Building Rental	9,772	12,917	(3,145)	9,772	12,917	(3,145)
Seminars/Conferences/Travel	197	1,917	(1,720)	197	1,917	(1,720)
Copier Expense	5,896	5,167	729	5,896	5,167	729
Library Programming	18,788	20,833	(2,045)	18,788	20,833	(2,045)
Grants/Memorials	6,264	7,500	(1,236)	6,264	7,500	(1,236)
Supplies	12,153	15,333	(3,180)	12,153	15,333	(3,180)
Repairs and Maintenance	13,120	22,083	(8,963)	13,120	22,083	(8,963)
Postage	176	2,500	(2,324)	176	2,500	(2,324)
Lcards/Circ Cards	18,879	6,250	12,629	18,879	6,250	12,629
Other Operating Expenditures	883	1,917	(1,034)	883	1,917	(1,034)
Total Operating Expense	<u>\$365,944</u>	<u>\$359,918</u>	<u>\$6,026</u>	<u>\$365,944</u>	<u>\$359,918</u>	<u>\$6,026</u>
Capital Outlays		\$15,833	(\$15,833)		\$15,833	(\$15,833)
Total Expenditures	<u>\$1,023,514</u>	<u>\$1,025,001</u>	<u>(\$1,487)</u>	<u>\$1,023,514</u>	<u>\$1,025,001</u>	<u>(\$1,487)</u>
Net	<u>(\$9,906)</u>	<u>(\$2)</u>	<u>(\$9,904)</u>	<u>(\$9,906)</u>	<u>(\$2)</u>	<u>(\$9,904)</u>

ANN ARBOR DISTRICT LIBRARY
 Grant Administration
 For the Month Ending July 31, 2010

	<u>Actual</u>	<u>July Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$100	\$7,500	(\$7,400)	\$100	\$7,500	(\$7,400)
Total Revenue	<u>\$100</u>	<u>\$7,500</u>	<u>(\$7,400)</u>	<u>\$100</u>	<u>\$7,500</u>	<u>(\$7,400)</u>
Expenditures						
Materials	1,215		1,215	1,215		1,215
Library Programming	1,050	7,500	(6,450)	1,050	7,500	(6,450)
Other Operating Expenditures	500		500	500		500
Total Operating Expense	<u>\$2,765</u>	<u>\$7,500</u>	<u>(\$4,735)</u>	<u>\$2,765</u>	<u>\$7,500</u>	<u>(\$4,735)</u>
Total Expenditures	<u>\$2,765</u>	<u>\$7,500</u>	<u>(\$4,735)</u>	<u>\$2,765</u>	<u>\$7,500</u>	<u>(\$4,735)</u>
Net	<u>(\$2,665)</u>		<u>(\$2,665)</u>	<u>(\$2,665)</u>		<u>(\$2,665)</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Month Ending July 31, 2010

	<u>Actual</u>	<u>July Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$7,500	(\$7,500)
Total Revenue		\$7,500	(\$7,500)		\$7,500	(\$7,500)
Expenditures						
Materials	1,179		1,179	1,179		1,179
Library Programming	1,050	7,500	(6,450)	1,050	7,500	(6,450)
Other Operating Expenditures	500		500	500		500
Total Operating Expense	\$2,729	\$7,500	(\$4,771)	\$2,729	\$7,500	(\$4,771)
Total Expenditures	\$2,729	\$7,500	(\$4,771)	\$2,729	\$7,500	(\$4,771)
Net	(\$2,729)		(\$2,729)	(\$2,729)		(\$2,729)

Balance Sheet

ASSETS

As of 7/31/2010

Current Assets:

Cash	
CASH-COMMERCIAL CHECKING	\$25,003.64
CASH-PAYROLL	5,837.73
HOLTREY FUND	329,998.39
CASH-SAVINGS	1,376,722.08
KENISTON FUND	30,206.91
SHAFER FUND	10,438.54
WESTERMAN FUND	41,309.04
PETTY CASH	2,000.00
WLBPD ACCOUNT	36,596.27
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Total Cash	\$1,858,112.60
Investments	
BANK OF ANN ARBOR INVESTMENT	\$3,218,619.20
UNITED BANK AND TRUST INVESTMENT	1,745,984.08
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Total Investments	\$4,964,603.28
Accounts Receivable	
ACCOUNTS RECEIVABLE	\$317,276.48
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Total Accounts Receivable	\$317,276.48
Property Taxes Receivable	
TAXES RECEIVABLE	\$58,623.78
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Total Property Taxes Receivable	\$58,623.78
Prepaid Expenses	
PRE-PAID INSURANCE	\$125,485.13
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Total Prepaid Expenses	\$125,485.13
	<hr/>
Total Current Assets	\$7,324,101.27
<u>Capital Assets:</u>	
BUILDINGS	\$25,680,812.53
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	429,948.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	167,642.00
COMPUTER EQUIPMENT	1,274,136.66
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	41,451.00
FURNITURE & FIXTURES	1,293,876.00
VEHICLES	183,256.00
	<hr/>
Total Capital Assets	\$31,651,316.01
<u>Amount Provided for Long-Term Debt:</u>	
LONG TERM SICK	\$27,820.65
LONG TERM VACATION	237,489.39
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Total Provided for Long-Term Debt	265,310.04
	<hr/>
TOTAL ASSETS	<u><u>\$39,240,727.32</u></u>

Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$169,089.55
ACCRUED ACCOUNTS PAYABLE	47,276.84
ACCRUED PAYROLL	121,800.00
UNITED WAY DEDUCTIONS	2,670.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	9,423.00
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,453.72
ACCRUED 403B/MPSERS EMPLOYER	15,085.53
ACCRUED LIABILITY-VACATION S/T	110,450.09

Total Current Liabilities \$504,248.73

Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,820.65
ACCRUED LIABILITY-VACATION L/T	237,489.39

Total Long-Term Liabilities 265,310.04

Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$31,651,316.01
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Fund Balance:

RESERVE-ENCUMBRANCES	\$157,765.47
DEFERRED REVENUE - PROPERTY TAX	(815,487.00)
FUND BALANCE - UNDESIGNATED	7,487,479.88
EXCESS REVENUE (SPENDING)	(9,905.81)

Total Fund Balance \$6,819,852.54

Total Fund Equity \$38,471,168.55

TOTAL LIABILITIES AND FUND EQUITY

\$39,240,727.32

Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending July 31, 2010

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 7,616,302	\$ 7,616,302
Total revenues	1,013,608	1,013,608
Expenditures:		
Operating	(1,023,514)	(1,023,514)
Capital outlays	-	-
(Increase) decrease in encumbrances	<u>(128,822)</u>	<u>(128,822)</u>
Ending surplus (deficit)	<u>\$ 7,477,574</u>	<u>\$ 7,477,574</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward For Period ending July 31, 2010

Source: cash activity as recorded in the Great Plains general ledger system

Monthly rollforward	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Commercial checking	\$ 8,758	\$ 9,423	\$ (678,177)	\$ 685,000	\$ 25,004
Payroll	231,223	6	(665,754)	440,362	5,837
Petty cash	2,000	-	-	-	2,000
Savings	2,383,414	164,158	(45,488)	(1,125,362)	1,376,722
Investments - Bank of Ann Arbor	3,213,436	5,183	-	-	3,218,619
Investments - United Bank and Trust	1,743,743	2,241	-	-	1,745,984
Westerman Fund	41,306	3	-	-	41,309
Shafer Fund	10,438	1	-	-	10,439
Holtrey Fund	329,955	43	-	-	329,998
Keniston Fund	30,204	3	-	-	30,207
WLBPD	36,493	103	-	-	36,596
	<u>\$ 8,030,970</u>	<u>\$ 181,164</u>	<u>\$ (1,389,419)</u>	<u>\$ -</u>	<u>\$ 6,822,715</u>

Year-to-date rollforward	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Commercial checking	\$ 8,758	\$ 9,423	\$ (678,177)	\$ 685,000	\$ 25,004
Payroll	231,223	6	(665,754)	440,362	5,837
Petty cash	2,000	-	-	-	2,000
Savings	2,383,414	164,158	(45,488)	(1,125,362)	1,376,722
Investments - Bank of Ann Arbor	3,213,436	5,183	-	-	3,218,619
Investments - United Bank and Trust	1,743,743	2,241	-	-	1,745,984
Westerman Fund	41,306	3	-	-	41,309
Shafer Fund	10,438	1	-	-	10,439
Holtrey Fund	329,955	43	-	-	329,998
Keniston Fund	30,204	3	-	-	30,207
WLBPD	36,493	103	-	-	36,596
	<u>\$ 8,030,970</u>	<u>\$ 181,164</u>	<u>\$ (1,389,419)</u>	<u>\$ -</u>	<u>\$ 6,822,715</u>

Ann Arbor District Library Financial Summary for August 2010

Cash:

The unrestricted cash balance as of August 31, 2010 was \$12,598,227 up from \$6,374,166 in July.

Tax Receipts:

The Library has received tax receipts totaling \$6,955,532 61% of the budgeted amount, as of August 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$50,845 through August 31st. This gives the Library a positive fund balance of \$7,606,410 at the end of August, up from \$7,477,574 in July.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. This line item will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items, all of which should fall back into line later in the year, are over budget through August:

Employee Benefits – This reflects the increases in healthcare costs that became effective on July 1st. We are currently implementing cost saving measures that should turn this variance around in the second half of the year.

Communications – A payment for the annual maintenance for the phone systems was made in July.

Software Licenses – A large payment of approximately \$60,000 was made in July putting this line item over budget.

Supplies – A large purchase of supplies for the WLBDP was made in August.

Circ Supplies – A large purchase was made in July.

Other Operating Exp. – A couple large payments were made in August.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Two Months Ending August 31, 2010

	<i>Actual</i>	<i>August Budget</i>	<i>Variance</i>	<i>Actual</i>	<i>YTD Budget</i>	<i>Variance</i>
Revenue						
Tax Collections - Operating	\$940,833	\$940,833		\$1,881,666	\$1,881,667	(\$1)
Penal Fines	22,917	22,917		45,834	45,833	1
Interest	4,240	13,333	(9,093)	12,160	26,667	(14,507)
Copiers	3,536	3,333	203	6,768	6,667	101
Grants/Memorials	25	7,500	(7,475)	125	15,000	(14,875)
Library Fines & Fees	39,061	35,833	3,228	75,942	71,667	4,275
Non-Resident Fees	1,388	1,250	138	3,113	2,500	613
Total Revenue	\$1,012,000	\$1,024,999	(\$12,999)	\$2,025,608	\$2,050,001	(\$24,393)
Expenditures						
Salaries & Wages	486,888	487,000	(112)	973,318	974,000	(682)
Employee Benefits	133,108	125,000	8,108	266,869	250,000	16,869
Employment Taxes	37,042	37,250	(208)	74,422	74,500	(78)
Total Employment Cost	\$657,038	\$649,250	\$7,788	\$1,314,609	\$1,298,500	\$16,109
Custodial and Electrical	\$14,816	\$18,333	(\$3,517)	\$31,252	\$36,667	(\$5,415)
Accounting/Audit	1,125	1,167	(42)	2,250	2,333	(83)
Legal	10,225	6,250	3,975	10,225	12,500	(2,275)
Purchased Services	2,649	9,417	(6,768)	9,597	18,833	(9,236)
Utilities	32,252	38,750	(6,498)	72,400	77,500	(5,100)
Property Insurance	7,353	7,917	(564)	14,706	15,833	(1,127)
Communications	6,312	16,667	(10,355)	40,183	33,333	6,850
Materials	101,172	154,167	(52,995)	206,594	308,333	(101,739)
Software Licenses/Maintenanc	10,718	10,833	(115)	79,230	21,667	57,563
Building Rental	9,772	12,917	(3,145)	19,543	25,833	(6,290)
Seminars/Conferences/Travel	178	1,917	(1,739)	375	3,833	(3,458)
Copier Expense	3,842	5,167	(1,325)	9,738	10,333	(595)
Library Programming	14,981	20,833	(5,852)	33,769	41,667	(7,898)
Grants/Memorials	6,993	7,500	(507)	13,257	15,000	(1,743)
Supplies	30,550	15,333	15,217	42,702	30,667	12,035
Repairs and Maintenance	30,732	22,083	8,649	43,852	44,167	(315)
Postage	5,211	2,500	2,711	5,387	5,000	387
Lcards/Circ Cards	469	6,250	(5,781)	19,349	12,500	6,849
Other Operating Expenditures	4,862	1,917	2,945	5,745	3,833	1,912
Total Operating Expense	\$294,212	\$359,918	(\$65,706)	\$660,154	\$719,832	(\$59,678)
Capital Outlays		\$15,833	(\$15,833)		\$31,667	(\$31,667)
Total Expenditures	\$951,250	\$1,025,001	(\$73,751)	\$1,974,763	\$2,049,999	(\$75,236)
Net	\$60,750	(\$2)	\$60,752	\$50,845	\$2	\$50,843

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Two Months Ending August 31, 2010

	<u>Actual</u>	<u>August Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$25	\$7,500	(\$7,475)	\$125	\$15,000	(\$14,875)
Total Revenue	<u>\$25</u>	<u>\$7,500</u>	<u>(\$7,475)</u>	<u>\$125</u>	<u>\$15,000</u>	<u>(\$14,875)</u>
Expenditures						
Materials	2,599		2,599	3,814		3,814
Library Programming	1,447	7,500	(6,053)	2,497	15,000	(12,503)
Other Operating Expenditures	452		452	952		952
Total Operating Expense	<u>\$4,498</u>	<u>\$7,500</u>	<u>(\$3,002)</u>	<u>\$7,263</u>	<u>\$15,000</u>	<u>(\$7,737)</u>
Total Expenditures	<u>\$4,498</u>	<u>\$7,500</u>	<u>(\$3,002)</u>	<u>\$7,263</u>	<u>\$15,000</u>	<u>(\$7,737)</u>
Net	<u>(\$4,473)</u>		<u>(\$4,473)</u>	<u>(\$7,138)</u>		<u>(\$7,138)</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Two Months Ending August 31, 2010

	<u>Actual</u>	<u>August Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$15,000	(\$15,000)
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>		<u>\$15,000</u>	<u>(\$15,000)</u>
Expenditures						
Materials	2,599		2,599	3,778		3,778
Library Programming	1,447	7,500	(6,053)	2,497	15,000	(12,503)
Other Operating Expenditures	452		452	952		952
Total Operating Expense	<u>\$4,498</u>	<u>\$7,500</u>	<u>(\$3,002)</u>	<u>\$7,227</u>	<u>\$15,000</u>	<u>(\$7,773)</u>
Total Expenditures	<u>\$4,498</u>	<u>\$7,500</u>	<u>(\$3,002)</u>	<u>\$7,227</u>	<u>\$15,000</u>	<u>(\$7,773)</u>
Net	<u>(\$4,498)</u>		<u>(\$4,498)</u>	<u>(\$7,227)</u>		<u>(\$7,227)</u>

Date: 9/13/2010

Ann Arbor District Library

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Balance Sheet

ASSETS

As of 8/31/2010

Current Assets:

Cash	
CASH-COMMERCIAL CHECKING	\$90,351.37
CASH-PAYROLL	5,829.87
HOLTREY FUND	330,041.79
CASH-SAVINGS	7,532,268.25
KENISTON FUND	30,209.56
SHAFER FUND	10,439.46
WESTERMAN FUND	41,312.66
PETTY CASH	2,000.00
WLBDP ACCOUNT	36,599.48
	<hr/>
Total Cash	\$8,079,052.44
Investments	
BANK OF ANN ARBOR INVESTMENT	\$3,218,619.20
UNITED BANK AND TRUST INVESTMENT	1,749,159.08
	<hr/>
Total Investments	\$4,967,778.28
Accounts Receivable	
ACCOUNTS RECEIVABLE	\$85,705.79
	<hr/>
Total Accounts Receivable	\$85,705.79
Property Taxes Receivable	
TAXES RECEIVABLE	\$5,212.06
	<hr/>
Total Property Taxes Receivable	\$5,212.06
Prepaid Expenses	
PRE-PAID INSURANCE	\$104,676.26
	<hr/>
Total Prepaid Expenses	\$104,676.26
	<hr/>
Total Current Assets	\$13,242,424.83
<u>Capital Assets:</u>	
BUILDINGS	\$25,680,812.53
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	429,948.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	167,642.00
COMPUTER EQUIPMENT	1,274,136.66
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	41,451.00
FURNITURE & FIXTURES	1,293,876.00
VEHICLES	183,256.00
	<hr/>
Total Capital Assets	\$31,651,316.01
<u>Amount Provided for Long-Term Debt:</u>	
LONG TERM SICK	\$27,820.65
LONG TERM VACATION	237,489.39
	<hr/>
Total Provided for Long-Term Debt	265,310.04
	<hr/>
TOTAL ASSETS	<u><u>\$45,159,050.88</u></u>

Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$65,472.80
ACCRUED ACCOUNTS PAYABLE	82,323.39
ACCRUED PAYROLL	176,500.00
UNITED WAY DEDUCTIONS	2,810.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	3,914.08
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,453.72
ACCRUED 403B/MPSERS EMPLOYER	3,311.43
ACCRUED LIABILITY-VACATION S/T	110,450.09

Total Current Liabilities	\$473,235.51
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,820.65
ACCRUED LIABILITY-VACATION L/T	237,489.39

Total Long-Term Liabilities	265,310.04
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$31,651,316.01
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Fund Balance:

RESERVE-ENCUMBRANCES	\$89,680.45
DEFERRED REVENUE - PROPERTY TAX	5,073,099.00
FUND BALANCE - UNDESIGNATED	7,555,564.90
EXCESS REVENUE (SPENDING)	50,844.97

Total Fund Balance	\$12,769,189.32
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Total Fund Equity	\$44,420,505.33
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TOTAL LIABILITIES AND FUND EQUITY	\$45,159,050.88
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending August 31, 2010

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 7,477,574	\$ 7,616,302
Total revenues	1,012,000	2,025,608
Expenditures:		
Operating	(951,249)	(1,974,763)
Capital outlays	-	-
(Increase) decrease in encumbrances	<u>68,085</u>	<u>(60,737)</u>
Ending surplus (deficit)	<u>\$ 7,606,410</u>	<u>\$ 7,606,410</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward For Period ending August 31, 2010

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollforward					
Commercial checking	\$ 25,004	\$ 10,524	\$ (470,177)	\$ 525,000	\$ 90,351
Payroll	5,837	6	(445,485)	445,472	5,830
Petty cash	2,000	-	-	-	2,000
Savings	1,376,722	7,213,965	(87,947)	(970,472)	7,532,268
Investments - Bank of Ann Arbor	3,218,619	-	-	-	3,218,619
Investments - United Bank and Trust	1,745,984	3,175	-	-	1,749,159
Westerman Fund	41,309	4	-	-	41,313
Shafer Fund	10,439	-	-	-	10,439
Holtrey Fund	329,998	44	-	-	330,042
Keniston Fund	30,207	3	-	-	30,210
WLBPD	36,596	3	-	-	36,599
	<u>\$ 6,822,715</u>	<u>\$ 7,227,724</u>	<u>\$ (1,003,609)</u>	<u>\$ -</u>	<u>\$ 13,046,830</u>
Year-to-date rollforward					
Commercial checking	\$ 8,758	\$ 19,947	\$ (1,148,354)	\$ 1,210,000	\$ 90,351
Payroll	231,223	12	(1,111,239)	885,834	5,830
Petty cash	2,000	-	-	-	2,000
Savings	2,383,414	7,378,123	(133,435)	(2,095,834)	7,532,268
Investments - Bank of Ann Arbor	3,213,436	5,183	-	-	3,218,619
Investments - United Bank and Trust	1,743,743	5,416	-	-	1,749,159
Westerman Fund	41,306	7	-	-	41,313
Shafer Fund	10,438	1	-	-	10,439
Holtrey Fund	329,955	87	-	-	330,042
Keniston Fund	30,204	6	-	-	30,210
WLBPD	36,493	106	-	-	36,599
	<u>\$ 8,030,970</u>	<u>\$ 7,408,888</u>	<u>\$ (2,393,028)</u>	<u>\$ -</u>	<u>\$ 13,046,830</u>

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	6/1/2010
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039585	AGRSER	A GROWING SERVICE LLC	6/3/2010	CHECK	PMCHK00001288	\$340.00
039666	AGRSER	A GROWING SERVICE LLC	6/15/2010	CHECK	PMCHK00001291	\$340.00
039620	ACMEMER	ACME MERCANTILE	6/10/2010	CHECK	PMCHK00001289	\$200.00
039667	ALLASP	ALAN'S ASPHALT MAINTENANCE, IN	6/15/2010	CHECK	PMCHK00001291	\$7,064.00
039586	ALIBRIS	ALIBRIS	6/3/2010	CHECK	PMCHK00001288	\$115.48
039768	ALIBRIS	ALIBRIS	6/30/2010	CHECK	PMCHK00001296	\$103.20
039769	AMACOM	AMAZON.COM CREDIT PLAN	6/30/2010	CHECK	PMCHK00001296	\$1,101.39
039668	AMEX	AMERICAN EXPRESS	6/15/2010	CHECK	PMCHK00001291	\$59,351.36
039621	ANNARB	ANN ARBOR OBSERVER	6/10/2010	CHECK	PMCHK00001289	\$1,638.90
039665	AANEWS	ANN ARBOR.COM	6/15/2010	CHECK	PMCHK00001291	\$8,019.48
039669	ARBSPR	ARBOR SPRING WATER CO.	6/15/2010	CHECK	PMCHK00001291	\$38.00
039651	SBC	AT&T	6/10/2010	CHECK	PMCHK00001289	\$3,846.57
039739	SBC	AT&T	6/21/2010	CHECK	PMCHK00001294	\$6,625.56
* 039749	ATT	AT&T	6/25/2010	CHECK	PMCHK00001295	\$621.32
039770	ATT	AT&T	6/30/2010	CHECK	PMCHK00001296	\$362.69
039736	ATMOB	AT&T MOBILITY	6/21/2010	CHECK	PMCHK00001294	\$1,480.83
039622	AUTRES	AUTOMATED RESOURCE MGMT, INC.	6/10/2010	CHECK	PMCHK00001289	\$1,444.25
039771	AVCAFE	AV CAFE	6/30/2010	CHECK	PMCHK00001296	\$392.47
039740	BANCOF	BANC OF AMERICA LEASING	6/25/2010	CHECK	PMCHK00001295	\$674.00
039741	BANCOFAMER	BANC OF AMERICA LEASING	6/25/2010	CHECK	PMCHK00001295	\$694.00
039623	BANOFAA	BANK OF ANN ARBOR	6/10/2010	CHECK	PMCHK00001289	\$250.00
039664	BARBAG	BARRY BAGEL'S	6/11/2010	CHECK	PMCHK00001290	\$91.69
039772	BBCAUD	BBC AUDIOBOOKS AMERICA	6/30/2010	CHECK	PMCHK00001296	\$2,843.26
039624	BETMAN	BETH MANUEL	6/10/2010	CHECK	PMCHK00001289	\$57.65
039587	BETBEC	BETSY BECKERMAN	6/3/2010	CHECK	PMCHK00001288	\$600.00
039670	BILJON	BILLY JONAS	6/15/2010	CHECK	PMCHK00001291	\$2,000.00
039625	BLAAUD	BLACKSTONE AUDIO BOOKS	6/10/2010	CHECK	PMCHK00001289	\$1,062.00
039773	BLAAUD	BLACKSTONE AUDIO BOOKS	6/30/2010	CHECK	PMCHK00001296	\$327.00
* 039671	BLOLIB	BLOOMFIELD TWP PUBLIC LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$30.00
039742	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	6/25/2010	CHECK	PMCHK00001295	\$11,024.37
039743	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	6/25/2010	CHECK	PMCHK00001295	\$39,780.64
039588	BOOWHO	BOOK WHOLESALERS, INC.	6/3/2010	CHECK	PMCHK00001288	\$11.24
039774	BOOWHO	BOOK WHOLESALERS, INC.	6/30/2010	CHECK	PMCHK00001296	\$145.99
039589	BORBOO	BORDERS INC.	6/3/2010	CHECK	PMCHK00001288	\$39.93
039737	BP	BP	6/21/2010	CHECK	PMCHK00001294	\$339.51
039626	BREWER	BREWER'S	6/10/2010	CHECK	PMCHK00001289	\$336.74
039750	BRISTE	BRIAN STEINBERG	6/25/2010	CHECK	PMCHK00001295	\$100.00
039775	BRIAUD	BRILLIANCE AUDIO, INC.	6/30/2010	CHECK	PMCHK00001296	\$965.00
039590	BRODCO	BRODART CO.	6/3/2010	CHECK	PMCHK00001288	\$94.10
039751	BRODCO	BRODART CO.	6/25/2010	CHECK	PMCHK00001295	\$452.40
039776	BRODCO	BRODART CO.	6/30/2010	CHECK	PMCHK00001296	\$242.16
039627	BUSVAL	BUSCH'S, INC.	6/10/2010	CHECK	PMCHK00001289	\$222.40
039591	BUSCAR	BUSINESS CARD	6/3/2010	CHECK	PMCHK00001288	\$2,518.51
039672	BUTLON	BUTZEL LONG	6/15/2010	CHECK	PMCHK00001291	\$1,593.96
039673	CAMINN	CAMPUS INN	6/15/2010	CHECK	PMCHK00001291	\$169.00
039674	CAPDIS	CAPITAL AREA DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$25.00
039752	CARGAR	CARLOS GARCIA	6/25/2010	CHECK	PMCHK00001295	\$200.00
039675	CARBRO	CARPENTER BROS.	6/15/2010	CHECK	PMCHK00001291	\$21.96
039777	CDBABY	CD BABY	6/30/2010	CHECK	PMCHK00001296	\$1,086.84
039592	CDW-G	CDW GOVERNMENT, INC.	6/3/2010	CHECK	PMCHK00001288	\$5,885.54
039676	CDW-G	CDW GOVERNMENT, INC.	6/15/2010	CHECK	PMCHK00001291	\$6,978.36
039593	CENPOI	CENTER POINT PUBLISHING	6/3/2010	CHECK	PMCHK00001288	\$96.01
039628	CENPOI	CENTER POINT PUBLISHING	6/10/2010	CHECK	PMCHK00001289	\$239.30
039677	CENMIC	CENTRAL MICHIGAN UNIVERSITY	6/15/2010	CHECK	PMCHK00001291	\$40.00
039678	CENMIC	CENTRAL MICHIGAN UNIVERSITY	6/15/2010	CHECK	PMCHK00001291	\$42.25
039753	CENMIC	CENTRAL MICHIGAN UNIVERSITY	6/25/2010	CHECK	PMCHK00001295	\$237.00
039629	CINCOR	CINTAS CORPORATION	6/10/2010	CHECK	PMCHK00001289	\$1,193.76

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039594	CITOF1	CITY OF ANN ARBOR TREASURER	6/3/2010	CHECK	PMCHK00001288	\$120.00
039679	CLARES	CLARK RESEARCH CONSULTING	6/15/2010	CHECK	PMCHK00001291	\$3,800.00
039595	COLCON	COLLEGIATE CONCEPTIONS, INC.	6/3/2010	CHECK	PMCHK00001288	\$11,517.16
039754	COMSPO	COMCASTSPOTLIGHT	6/25/2010	CHECK	PMCHK00001295	\$4,006.00
039680	COMALLW	COMPUTER ALLEY WEST	6/15/2010	CHECK	PMCHK00001291	\$147.00
039630	CONBOC	CONTINENTAL BOOK COMPANY	6/10/2010	CHECK	PMCHK00001289	\$945.84
039738	COTINN	COTTAGE INN CATERING SERVICES	6/21/2010	CHECK	PMCHK00001294	\$204.50
039681	CRANLIB	CRANBROOK ACADEMY OF ART LIBRA	6/15/2010	CHECK	PMCHK00001291	\$25.00
039682	DELTAATWP	DELTA TWP DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$30.95
039683	DEMCO	DEMCO	6/15/2010	CHECK	PMCHK00001291	\$1,471.57
039596	DICBLI	DICK BLICK	6/3/2010	CHECK	PMCHK00001288	\$169.82
039755	DIEASC	DIEGO ASCANI	6/25/2010	CHECK	PMCHK00001295	\$62.65
039597	DTEENE	DTE ENERGY	6/3/2010	CHECK	PMCHK00001288	\$19,802.25
039684	DYKGOS	DYKEMA GOSSETT	6/15/2010	CHECK	PMCHK00001291	\$22,992.36
039685	EASLAN	EAST LANSING PUBLIC LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$4.45
039686	EDCEDU	EDC EDUCATIONAL SERVICE USBORN	6/15/2010	CHECK	PMCHK00001291	\$1,559.81
039687	ELILAW	ELITE LAWN & LANDSCAPE, INC.	6/15/2010	CHECK	PMCHK00001291	\$7,635.74
039631	EVER	EVER	6/10/2010	CHECK	PMCHK00001289	\$89.93
039632	EXPDES	EXPRESS SIGN DESIGN	6/10/2010	CHECK	PMCHK00001289	\$80.00
039598	FAMBOO	FAMILY BOOK CLUB	6/3/2010	CHECK	PMCHK00001288	\$365.29
039688	FERSTA	FERRIS STATE UNIVERSITY LIBRAR	6/15/2010	CHECK	PMCHK00001291	\$30.88
039633	FRIOF	FRIENDS OF THE ANN ARBOR	6/10/2010	CHECK	PMCHK00001289	\$938.00
039616	THOGAL	GALE	6/3/2010	CHECK	PMCHK00001288	\$633.45
039783	THOGAL	GALE	6/30/2010	CHECK	PMCHK00001296	\$1,146.65
039689	GENDIS	GENESEE DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$14.00
039690	GOOPEN	GOOD PENNYWORTHS INC.	6/15/2010	CHECK	PMCHK00001291	\$300.00
039634	GOODRICH	GOODRICH QUALITY 16 THEATERS	6/10/2010	CHECK	PMCHK00001289	\$200.00
039619	WWGRAI	GRAINGER	6/3/2010	CHECK	PMCHK00001288	\$316.83
039599	GRACUT	GRANT & CUTLER LTD	6/3/2010	CHECK	PMCHK00001288	\$117.45
039635	GRETAL	GREATER TALENT NETWORK, INC.	6/10/2010	CHECK	PMCHK00001289	\$3,500.00
039744	FIRMAR	GREEN ROAD ASSOCIATES, LP	6/25/2010	CHECK	PMCHK00001295	\$2,916.67
039636	HARUNI	HARVARD UNIVERSITY	6/10/2010	CHECK	PMCHK00001289	\$300.00
039756	HEALEV	HEATHER ANNE LEAVITT	6/25/2010	CHECK	PMCHK00001295	\$200.00
039600	HFGROUP	HF GROUP LLC	6/3/2010	CHECK	PMCHK00001288	\$1,816.82
039692	JAMWHI	JAMES WHITE LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$120.00
039601	JERDRO	JERZY DROZD	6/3/2010	CHECK	PMCHK00001288	\$100.00
039637	JIMBRI	JIM BRIGGS	6/10/2010	CHECK	PMCHK00001289	\$100.00
039757	JODHAR	JODY HARNISH	6/25/2010	CHECK	PMCHK00001295	\$62.50
039638	JULAU	JULIE AUSTIN	6/10/2010	CHECK	PMCHK00001289	\$350.00
039693	KATCHY	KATIE CHYNOWETH	6/15/2010	CHECK	PMCHK00001291	\$45.00
039694	KENDIS	KENT DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$28.00
039639	KOLOSS	KOLOSSOS	6/10/2010	CHECK	PMCHK00001289	\$1,291.40
039695	KOLOSS	KOLOSSOS	6/15/2010	CHECK	PMCHK00001291	\$28.70
039758	LARZIE	LARA ZIELIN	6/25/2010	CHECK	PMCHK00001295	\$150.00
039640	LAWGRI	LAWTON GRINTER	6/10/2010	CHECK	PMCHK00001289	\$10.00
039602	LEADIR	LEADERSHIP DIRECTORIES, INC.	6/3/2010	CHECK	PMCHK00001288	\$499.00
039697	MAYDIS	MAYVILLE DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$7.99
039698	MCFI	MCFI	6/15/2010	CHECK	PMCHK00001291	\$98.00
039699	MCNMCK	MCNAUGHTON-MCKAY	6/15/2010	CHECK	PMCHK00001291	\$12.17
039696	MASCOM	MEDCO SUPPLY COMPANY	6/15/2010	CHECK	PMCHK00001291	\$43.60
039641	MERMIR	MERCEDES MIRAMONTES	6/10/2010	CHECK	PMCHK00001289	\$391.90
039759	METCOM	METCOM	6/25/2010	CHECK	PMCHK00001295	\$310.29
039745	METLIFE	METLIFE SBC	6/25/2010	CHECK	PMCHK00001295	\$6,940.50
039700	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	6/15/2010	CHECK	PMCHK00001291	\$861.18
039760	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	6/25/2010	CHECK	PMCHK00001295	\$531.36
039603	MIMUNC	MICHIGAN MUNICIPAL WORKER'S CO	6/3/2010	CHECK	PMCHK00001288	\$13,468.00
039761	MICRAD	MICHIGAN RADIO	6/25/2010	CHECK	PMCHK00001295	\$1,000.00
039701	MICSTA2	MICHIGAN STATE UNIVERSITY	6/15/2010	CHECK	PMCHK00001291	\$100.00
039642	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	6/10/2010	CHECK	PMCHK00001289	\$1,579.45
039643	MONHIG	MONICA HIGMAN	6/10/2010	CHECK	PMCHK00001289	\$100.00
039702	MONCOU	MONROE COUNTY LIBRARY SYSTEM	6/15/2010	CHECK	PMCHK00001291	\$56.85
039703	MPSERS	MPSERS	6/15/2010	CHECK	PMCHK00001291	\$15,477.55
039604	NAONYE	NAOMI SHIHAB NYE	6/3/2010	CHECK	PMCHK00001288	\$600.00
039704	NATTIM	NATIONAL TIME & SIGNAL CORPORA	6/15/2010	CHECK	PMCHK00001291	\$1,326.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039705	NEOPOST	NEOPOST USA	6/15/2010	CHECK	PMCHK00001291	\$1,584.03
039735	NEOPOST	NEOPOST USA	6/16/2010	CHECK	PMCHK00001293	\$2,715.48
039778	NEWDAY	NEW DAY FILMS	6/30/2010	CHECK	PMCHK00001296	\$413.50
039779	NEWDEA	NEW DEAL FILMS, INC.	6/30/2010	CHECK	PMCHK00001296	\$302.50
039762	NEXCOM	NEXTEL COMMUNICATIONS	6/25/2010	CHECK	PMCHK00001295	\$358.08
039644	NICWIL	NICHOLAS WILCOX	6/10/2010	CHECK	PMCHK00001289	\$820.00
039605	NICBOO	NICOLA'S BOOKS	6/3/2010	CHECK	PMCHK00001288	\$273.20
039780	NICBOO	NICOLA'S BOOKS	6/30/2010	CHECK	PMCHK00001296	\$273.20
039706	NILDIS	NILES DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$15.00
039606	NOANAT	NOAA-NATIONAL DATA CENTERS	6/3/2010	CHECK	PMCHK00001288	\$52.00
039707	NUWAVE	NUWAVE AQUARIUMS	6/15/2010	CHECK	PMCHK00001291	\$225.00
039708	OFFDEP	OFFICE DEPOT, INC.	6/15/2010	CHECK	PMCHK00001291	\$2,090.77
039709	OSU	OHIO STATE UNIVERSITY LIBRARIE	6/15/2010	CHECK	PMCHK00001291	\$140.00
039607	PACMEC	PACE MECHANICAL SERVICES, INC.	6/3/2010	CHECK	PMCHK00001288	\$2,951.00
039645	PAMMCG	PAM MCGUINTY	6/10/2010	CHECK	PMCHK00001289	\$100.00
039646	PAMWAT	PAM WATSON	6/10/2010	CHECK	PMCHK00001289	\$100.00
039608	PANASI	PAN ASIAN PUBLICATION (USA) IN	6/3/2010	CHECK	PMCHK00001288	\$738.05
039710	PIOJAN	PIONEER JANITORIAL SERVICE	6/15/2010	CHECK	PMCHK00001291	\$9,945.58
039711	PREPRI	PRECISION PRINTER SERVICES, IN	6/15/2010	CHECK	PMCHK00001291	\$499.75
039712	PRITEC	PRINT TECH INC.	6/15/2010	CHECK	PMCHK00001291	\$2,794.17
039647	QUANTA	QUANTA, INC.	6/10/2010	CHECK	PMCHK00001289	\$3,750.20
039609	RACYAN	RACHEL YANIKOGLU	6/3/2010	CHECK	PMCHK00001288	\$32.60
039648	RANHOU	RANDOM HOUSE, INC.	6/10/2010	CHECK	PMCHK00001289	\$6,641.15
039713	RAWDIS	RAWSON MEMORIAL DISTRICT LIBRA	6/15/2010	CHECK	PMCHK00001291	\$13.99
039610	RECBOO	RECORDED BOOKS, INC.	6/3/2010	CHECK	PMCHK00001288	\$3,150.60
039649	REPPAR	REPUBLIC PARKING	6/10/2010	CHECK	PMCHK00001289	\$130.00
039715	RICLES	RICHARD LESUEUR	6/15/2010	CHECK	PMCHK00001291	\$100.00
039650	RICBUS	RICOH AMERICAS CORP	6/10/2010	CHECK	PMCHK00001289	\$352.59
039714	RICBUS	RICOH AMERICAS CORP	6/15/2010	CHECK	PMCHK00001291	\$11.50
039746	RICBUS	RICOH AMERICAS CORP	6/25/2010	CHECK	PMCHK00001295	\$817.52
039716	ROCHIL	ROCHESTER HILLS PUBLIC LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$17.50
039763	RUBSTA	RUBBER STAMPS UNLIMITED	6/25/2010	CHECK	PMCHK00001295	\$87.56
039781	RYANEBY	RYAN EBY	6/30/2010	CHECK	PMCHK00001296	\$387.00
039717	SAGVAL	SAGINAW VALLEY STATE UNIVERSIT	6/15/2010	CHECK	PMCHK00001291	\$29.95
039653	SCHSEC	SCHILKE SECURITY	6/10/2010	CHECK	PMCHK00001289	\$215.00
039652	SCHELE	SCHINDLER ELEVATOR CORPORATION	6/10/2010	CHECK	PMCHK00001289	\$521.15
039718	SCHELE	SCHINDLER ELEVATOR CORPORATION	6/15/2010	CHECK	PMCHK00001291	\$2,296.32
039611	SERMAS	SERVICEMASTER CLEAN CARE	6/3/2010	CHECK	PMCHK00001288	\$4,373.00
039612	SHAINV	SHARON D. IVERSON	6/3/2010	CHECK	PMCHK00001288	\$225.31
039719	SIGGRA	SIGNGRAPHIX, INC.	6/15/2010	CHECK	PMCHK00001291	\$797.00
039720	SKIINC	SKIDMORE STUDIO LLC	6/15/2010	CHECK	PMCHK00001291	\$7,702.50
039613	SOULAH	SOURAYA LAHAM	6/3/2010	CHECK	PMCHK00001288	\$90.65
039654	SOUVID	SOUTHPORT VIDEO	6/10/2010	CHECK	PMCHK00001289	\$269.73
039721	SPRINT	SPRINT PCS	6/15/2010	CHECK	PMCHK00001291	\$477.49
039655	STA HAR	STADIUM HARDWARE	6/10/2010	CHECK	PMCHK00001289	\$66.27
039614	STAPLE	STAPLES BUSINESS ADVANTAGE	6/3/2010	CHECK	PMCHK00001288	\$297.00
039691	IOWASTA	STATE HISTORICAL SOCIETY OF IO	6/15/2010	CHECK	PMCHK00001291	\$24.00
039722	STAMIC6	STATE OF MICHIGAN	6/15/2010	CHECK	PMCHK00001291	\$1,465.00
039764	STAMIC4	STATE OF MICHIGAN	6/25/2010	CHECK	PMCHK00001295	\$390.00
039782	TANMED	TANTOR MEDIA	6/30/2010	CHECK	PMCHK00001296	\$267.24
039656	TDSMET	TDS METROCOM	6/10/2010	CHECK	PMCHK00001289	\$23.13
039657	TERMAX	TERRIE MAXWELL	6/10/2010	CHECK	PMCHK00001289	\$100.00
039615	TERSOA	TERRY SOAVE	6/3/2010	CHECK	PMCHK00001288	\$1,047.81
039723	THOHOM	THOMPSON HOME LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$50.00
039658	TONBIC	TONIA BICKFORD	6/10/2010	CHECK	PMCHK00001289	\$28.43
039724	TOTVEN	TOTAL VENDING & COFFEE SERVICE	6/15/2010	CHECK	PMCHK00001291	\$53.90
039765	TRACSYS	TRACSYSTEMS	6/25/2010	CHECK	PMCHK00001295	\$5,571.00
039725	TSAFON	TSAI FONG BOOKS, INC.	6/15/2010	CHECK	PMCHK00001291	\$25.24
039767	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	6/25/2010	CHECK	PMCHK00001295	\$1,136.65
039617	UNIPAR	UNITED PARCEL SERVICE	6/3/2010	CHECK	PMCHK00001288	\$52.07
039660	UNIPAR	UNITED PARCEL SERVICE	6/10/2010	CHECK	PMCHK00001289	\$46.02
039766	UNIPAR	UNITED PARCEL SERVICE	6/25/2010	CHECK	PMCHK00001295	\$175.37
039659	UNILIT	UNIVERSITY LITHOGRAPHERS	6/10/2010	CHECK	PMCHK00001289	\$2,593.00
039726	UMICH12	UNIVERSITY OF MICHIGAN-DEARBOR	6/15/2010	CHECK	PMCHK00001291	\$90.00

Ann Arbor District Library
VENDOR CHECK REGISTER REPORT
Payables Management

System: 9/14/2010 10:14:16 AM
User Date: 9/14/2010

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039747	UNUMPRO	UNUM LIFE INSURANCE	6/25/2010	CHECK	PMCHK00001295	\$2,962.38
039727	VANDIS	VAN BUREN DISTRICT LIBRARY	6/15/2010	CHECK	PMCHK00001291	\$20.95
039661	VAUMID	VAULT OF MIDNIGHT	6/10/2010	CHECK	PMCHK00001289	\$100.00
039728	VOSLIG	VOSS LIGHTING	6/15/2010	CHECK	PMCHK00001291	\$27.40
039729	WAAWHI	WAAM	6/15/2010	CHECK	PMCHK00001291	\$800.00
* 039730	WASHCC	WASHTENAW COMMUNITY COLLEGE	6/15/2010	CHECK	PMCHK00001291	\$1,261.96
039734	WASHCC	WASHTENAW COMMUNITY COLLEGE	6/15/2010	CHECK	PMCHK00001292	\$1,248.50
039662	WASLIT	WASHTENAW LITERACY	6/10/2010	CHECK	PMCHK00001289	\$609.61
039663	WASMAN	WASTE MANAGEMENT OF MICHIGAN	6/10/2010	CHECK	PMCHK00001289	\$1,134.56
039732	WSULIB	WAYNE STATE UNIVERSITY LIBRARI	6/15/2010	CHECK	PMCHK00001291	\$517.79
039618	WBEZALL	WBEZ ALLIANCE, INC.	6/3/2010	CHECK	PMCHK00001288	\$1,365.00
039731	WMU	WESTERN MICHIGAN UNIVERSITY	6/15/2010	CHECK	PMCHK00001291	\$94.00
039748	WESENT	WESTGATE ENTERPRISES, LLC	6/25/2010	CHECK	PMCHK00001295	\$6,855.00
039733	XEROX	XEROX CORPORATION	6/15/2010	CHECK	PMCHK00001291	\$719.59

Total Checks: 199

Total Amount of Checks: \$395,102.19
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Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 7/1/2010 7/31/2010
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039803	3MCENT	3M	7/13/2010	CHECK	PMCHK00001299	\$1,099.26
039909	3PLAYMED	3PLAY MEDIA	7/22/2010	CHECK	PMCHK00001302	\$9,970.29
039806	AGRSER	A GROWING SERVICE LLC	7/13/2010	CHECK	PMCHK00001299	\$340.00
039812	ARENDA	A-1 RENTAL, INC.	7/13/2010	CHECK	PMCHK00001299	\$117.50
039805	ADTSEC	ADT SECURITY SERVICES	7/13/2010	CHECK	PMCHK00001299	\$3,073.00
039968	ADTSEC	ADT SECURITY SERVICES	7/27/2010	CHECK	PMCHK00001304	\$634.09
039807	ALECAR	ALEX CARPENTER	7/13/2010	CHECK	PMCHK00001299	\$950.00
039784	ALLMOR	ALLISON MORRIS	7/6/2010	CHECK	PMCHK00001297	\$31.70
039808	ALTCOM	ALTURA COMMUNICATION SOLUTIONS	7/13/2010	CHECK	PMCHK00001299	\$19,708.47
039964	ALTCOM	ALTURA COMMUNICATION SOLUTIONS	7/22/2010	CHECK	PMCHK00001302	\$3,135.00
039969	AMACOM	AMAZON.COM CREDIT PLAN	7/27/2010	CHECK	PMCHK00001304	\$184.25
039809	AMEX	AMERICAN EXPRESS	7/13/2010	CHECK	PMCHK00001299	\$54,238.52
039861	AMELOC	AMERICAN LOCKER SECURITY SYSTE	7/13/2010	CHECK	PMCHK00001300	\$648.78
039785	AMYCAN	AMY CANTU	7/6/2010	CHECK	PMCHK00001297	\$27.20
039810	ANDOFF	ANDREWS OFFICE WAREHOUSE	7/13/2010	CHECK	PMCHK00001299	\$222.83
039811	ANNARB	ANN ARBOR OBSERVER	7/13/2010	CHECK	PMCHK00001299	\$1,638.90
039860	AASCH	ANN ARBOR PUBLIC SCHOOLS	7/13/2010	CHECK	PMCHK00001300	\$317.49
039804	AANEWS	ANN ARBOR.COM	7/13/2010	CHECK	PMCHK00001299	\$3,187.48
039879	AANEW1	ANNARBOR.COM	7/14/2010	CHECK	PMCHK00001301	\$108.00
039997	ANNDRO	ANNE DROZD	7/27/2010	CHECK	PMCHK00001304	\$120.00
039880	ANURAJ	ANUJA RAJENDRA	7/14/2010	CHECK	PMCHK00001301	\$100.00
039881	ARCHAMBAULT	ARCHAMBAULT	7/14/2010	CHECK	PMCHK00001301	\$64.96
039813	ASCOTT	ASCOTT CORPORATION	7/13/2010	CHECK	PMCHK00001299	\$325.00
039796	SBC	AT&T	7/6/2010	CHECK	PMCHK00001297	\$523.30
039801	SBC	AT&T	7/9/2010	CHECK	PMCHK00001298	\$6,383.63
039943	SBC	AT&T	7/22/2010	CHECK	PMCHK00001302	\$4,964.26
039970	ATT	AT&T	7/27/2010	CHECK	PMCHK00001304	\$585.46
039910	ATTMOB	AT&T MOBILITY	7/22/2010	CHECK	PMCHK00001302	\$1,477.76
039814	AUTRES	AUTOMATED RESOURCE MGMT, INC.	7/13/2010	CHECK	PMCHK00001299	\$657.65
039815	B&H	B&H	7/13/2010	CHECK	PMCHK00001299	\$552.57
039971	BANCOF	BANC OF AMERICA LEASING	7/27/2010	CHECK	PMCHK00001304	\$674.00
039972	BANCOFAMER	BANC OF AMERICA LEASING	7/27/2010	CHECK	PMCHK00001304	\$694.00
039911	BANOFAA	BANK OF ANN ARBOR	7/22/2010	CHECK	PMCHK00001302	\$122.50
039882	BARRON	BARRON'S	7/14/2010	CHECK	PMCHK00001301	\$199.00
039816	BETBAT	BETH BATTEY	7/13/2010	CHECK	PMCHK00001299	\$150.00
039912	BETWEB	BETH WEBER	7/22/2010	CHECK	PMCHK00001302	\$8.75
039817	BETBEC	BETSY BECKERMAN	7/13/2010	CHECK	PMCHK00001299	\$175.00
039973	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	7/27/2010	CHECK	PMCHK00001304	\$11,024.37
039974	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	7/27/2010	CHECK	PMCHK00001304	\$40,071.36
039884	BOOWHO	BOOK WHOLESALERS, INC.	7/14/2010	CHECK	PMCHK00001301	\$318.29
039883	BOOKLIST	BOOKLIST	7/14/2010	CHECK	PMCHK00001301	\$54.95
039885	BORBOO	BORDERS INC.	7/14/2010	CHECK	PMCHK00001301	\$1,595.57
039913	BP	BP	7/22/2010	CHECK	PMCHK00001302	\$309.50
039965	BP	BP	7/22/2010	CHECK	PMCHK00001303	\$338.00
039886	BRAPAT	BRAD PATULLO	7/14/2010	CHECK	PMCHK00001301	\$1,400.00
039862	BRESSE	BRESSER'S INFORMATION SERVICE	7/13/2010	CHECK	PMCHK00001300	\$1,390.00
039786	BREWER	BREWER'S	7/6/2010	CHECK	PMCHK00001297	\$316.30
039818	BUSCAR	BUSINESS CARD	7/13/2010	CHECK	PMCHK00001299	\$5,620.02
039998	BUSCAR	BUSINESS CARD	7/27/2010	CHECK	PMCHK00001304	\$2,369.58
039975	BUTLON	BUTZEL LONG	7/27/2010	CHECK	PMCHK00001304	\$340.00
039914	BYTHEP	BY THE POUND	7/22/2010	CHECK	PMCHK00001302	\$63.00
039863	CAMINN	CAMPUS INN	7/13/2010	CHECK	PMCHK00001300	\$169.00
039836	MARYRO	CANINE ASS--NOAH'S TEAM OF AA	7/13/2010	CHECK	PMCHK00001299	\$100.00
039999	CARVAN	CARLEEN VANDERBOK	7/27/2010	CHECK	PMCHK00001304	\$328.86
039864	CARBRO	CARPENTER BROS.	7/13/2010	CHECK	PMCHK00001300	\$73.29
039915	CDW-G	CDW GOVERNMENT, INC.	7/22/2010	CHECK	PMCHK00001302	\$66,292.72
039876	THOLEA	CENGAGE LEARNING	7/13/2010	CHECK	PMCHK00001300	\$90.14

System: 9/14/2010 9:05:23 AM
 User Date: 9/14/2010

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

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 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039887	CENPOI	CENTER POINT PUBLISHING	7/14/2010	CHECK	PMCHK00001301	\$220.76
039888	CHRWEI	CHRIS WEISS	7/14/2010	CHECK	PMCHK00001301	\$100.00
039819	CINCOR	CINTAS CORPORATION	7/13/2010	CHECK	PMCHK00001299	\$737.01
039865	CINCOR	CINTAS CORPORATION	7/13/2010	CHECK	PMCHK00001300	\$204.00
039787	CITOF1	CITY OF ANN ARBOR TREASURER	7/6/2010	CHECK	PMCHK00001297	\$1,377.01
039976	CITOF1	CITY OF ANN ARBOR TREASURER	7/27/2010	CHECK	PMCHK00001304	\$871.65
039821	CLARES	CLARK RESEARCH CONSULTING	7/13/2010	CHECK	PMCHK00001299	\$1,600.00
039820	CLABEL	CLASSICAL BELLS	7/13/2010	CHECK	PMCHK00001299	\$200.00
039800	COMCAS	COMCAST	7/9/2010	CHECK	PMCHK00001298	\$226.96
039916	COMSPO	COMCASTSPOTLIGHT	7/22/2010	CHECK	PMCHK00001302	\$8,438.00
039788	COMALLW	COMPUTER ALLEY WEST	7/6/2010	CHECK	PMCHK00001297	\$170.88
039977	COUOF	COUNCIL OF STATE GOV'T/THE//	7/27/2010	CHECK	PMCHK00001304	\$58.50
039890	CUMULUS	CUMULUS BROADCASTING, INC.	7/14/2010	CHECK	PMCHK00001301	\$2,000.00
039917	DKAGEN	D.K. AGENCIES (P) LTD.	7/22/2010	CHECK	PMCHK00001302	\$167.70
039822	DEMCO	DEMCO	7/13/2010	CHECK	PMCHK00001299	\$677.00
039891	DIADUD	DIANE DUDLEY	7/14/2010	CHECK	PMCHK00001301	\$100.00
039823	DORGRA	DOROTHY GRACE	7/13/2010	CHECK	PMCHK00001299	\$100.00
039789	DTEENE	DTE ENERGY	7/6/2010	CHECK	PMCHK00001297	\$26,793.42
039978	DTEENE	DTE ENERGY	7/27/2010	CHECK	PMCHK00001304	\$35,660.64
039918	DYKGOS	DYKEMA GOSSETT	7/22/2010	CHECK	PMCHK00001302	\$17,584.97
039826	ELINEI	ELI NEIBURGER	7/13/2010	CHECK	PMCHK00001299	\$421.87
039825	ELILAW	ELITE LAWN & LANDSCAPE, INC.	7/13/2010	CHECK	PMCHK00001299	\$2,550.00
039919	ELILAW	ELITE LAWN & LANDSCAPE, INC.	7/22/2010	CHECK	PMCHK00001302	\$630.00
039979	ELILAW	ELITE LAWN & LANDSCAPE, INC.	7/27/2010	CHECK	PMCHK00001304	\$5,010.74
039980	EMPASS	EMPLOYEE ASSISTANCE PROGRAM	7/27/2010	CHECK	PMCHK00001304	\$1,400.00
039790	ERIHEL	ERIN HELMRICH	7/6/2010	CHECK	PMCHK00001297	\$47.35
039827	FAMLEA	FAMILY LEARNING INSTITUTE	7/13/2010	CHECK	PMCHK00001299	\$6,699.96
039981	FAMLEA	FAMILY LEARNING INSTITUTE	7/27/2010	CHECK	PMCHK00001304	\$278.66
039920	FORFRA	FORMAT FRAMING	7/22/2010	CHECK	PMCHK00001302	\$899.67
039892	FRIBUS	FRIENDS BUSINESS SOURCE	7/14/2010	CHECK	PMCHK00001301	\$1,591.05
039893	FRIOF	FRIENDS OF THE ANN ARBOR	7/14/2010	CHECK	PMCHK00001301	\$798.50
039921	FUNNYT	FUNNYTIMES	7/22/2010	CHECK	PMCHK00001302	\$25.00
039907	THOGAL	GALE	7/14/2010	CHECK	PMCHK00001301	\$2,792.23
039894	GHOSTLY	GHOSTLY INTERNATIONAL	7/14/2010	CHECK	PMCHK00001301	\$106.00
039857	WWGRAI	GRAINGER	7/13/2010	CHECK	PMCHK00001299	\$151.05
039982	FIRMAR	GREEN ROAD ASSOCIATES, LP	7/27/2010	CHECK	PMCHK00001304	\$2,916.67
039829	HEISHE	HEIDI SHEFFIELD	7/13/2010	CHECK	PMCHK00001299	\$12,714.00
039895	INFOD	INFORMATION TODAY, INC.	7/14/2010	CHECK	PMCHK00001301	\$553.10
039896	INGLIB	INGRAM LIBRARY SERVICES INC.	7/14/2010	CHECK	PMCHK00001301	\$468.96
039830	INNINT	INNOVATIVE INTERFACES, INC.	7/13/2010	CHECK	PMCHK00001299	\$2,500.00
039922	JACSAS	JACQUELINE SASAKI	7/22/2010	CHECK	PMCHK00001302	\$1,049.00
039897	JEFWAW	JEFF WAWRASZEK	7/14/2010	CHECK	PMCHK00001301	\$580.00
039831	JEFWAM	JEWISH FAMILY SERVICES	7/13/2010	CHECK	PMCHK00001299	\$5,497.30
039923	JILMOR	JILLIAN MORENO	7/22/2010	CHECK	PMCHK00001302	\$150.00
039924	JOSHAR	JOSEPH L. HARRIS	7/22/2010	CHECK	PMCHK00001302	\$36.20
039925	JUXTAP	JUXTAPOZ	7/22/2010	CHECK	PMCHK00001302	\$29.99
039832	KATBUT	KATHY BUTTERMORE	7/13/2010	CHECK	PMCHK00001299	\$100.00
039926	KATCHY	KATIE CHYNOWETH	7/22/2010	CHECK	PMCHK00001302	\$34.80
039791	KENRAY	KEN RAYNOR	7/6/2010	CHECK	PMCHK00001297	\$82.00
039866	KOLOSS	KOLOSSOS	7/13/2010	CHECK	PMCHK00001300	\$286.97
039833	LARZIE	LARA ZIELIN	7/13/2010	CHECK	PMCHK00001299	\$150.00
039927	LCIND	LC INDUSTRIES	7/22/2010	CHECK	PMCHK00001302	\$1,436.40
039868	LEACEN	LEARNING CENTER	7/13/2010	CHECK	PMCHK00001300	\$238.00
039983	LEXMAT	LEXISNEXIS MATTHEW BENDER	7/27/2010	CHECK	PMCHK00001304	\$120.56
039984	LIBDES	LIBRARY DESIGN ASSOCIATES, INC	7/27/2010	CHECK	PMCHK00001304	\$644.08
039928	LIRZHE	LIRONG ZHENG	7/22/2010	CHECK	PMCHK00001302	\$28.20
039834	LCAESPIZ	LITTLE CAESARS PIZZA	7/13/2010	CHECK	PMCHK00001299	\$65.00
039867	LCAESPIZ	LITTLE CAESARS PIZZA	7/13/2010	CHECK	PMCHK00001300	\$55.00
039898	LCAESPIZ	LITTLE CAESARS PIZZA	7/14/2010	CHECK	PMCHK00001301	\$55.00
039899	NEOPOS	MAIL FINANCE, INC.	7/14/2010	CHECK	PMCHK00001301	\$463.89
039869	MAISHO	MAIL SHOPPE, INC.	7/13/2010	CHECK	PMCHK00001300	\$16.00
039835	MARCAV	MARSHALL CAVENDISH CORP.	7/13/2010	CHECK	PMCHK00001299	\$1,651.62
039929	MCM1	MCM1	7/22/2010	CHECK	PMCHK00001302	\$311.32
039792	MEGBAT	MEAGHAN BATTLE	7/6/2010	CHECK	PMCHK00001297	\$393.96

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039930	METCOM	METCOM	7/22/2010	CHECK	PMCHK00001302	\$19,769.80
039963	METCOM	METCOM	7/22/2010	CHECK	PMCHK00001302	\$1,137.11
039985	METLIFE	METLIFE SBC	7/27/2010	CHECK	PMCHK00001304	\$6,827.52
039837	MICBOO	MICHIGAN BOOK & SUPPLY	7/13/2010	CHECK	PMCHK00001299	\$150.00
039986	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	7/27/2010	CHECK	PMCHK00001304	\$531.36
039932	MICPRI	MICHIGAN PRINTER SERVICE	7/22/2010	CHECK	PMCHK00001302	\$84.50
039839	MICSIG	MICHIGAN SIGN, INC.	7/13/2010	CHECK	PMCHK00001299	\$176.88
039933	MICSOU	MICRO SOURCE, INC.	7/22/2010	CHECK	PMCHK00001302	\$16,124.18
039838	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	7/13/2010	CHECK	PMCHK00001299	\$500.00
039931	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	7/22/2010	CHECK	PMCHK00001302	\$90.00
039934	MIDTAP	MIDWEST TAPE	7/22/2010	CHECK	PMCHK00001302	\$42,225.53
039840	MPSERS	MPSERS	7/13/2010	CHECK	PMCHK00001299	\$15,511.71
039841	NATTIM	NATIONAL TIME & SIGNAL CORPORA	7/13/2010	CHECK	PMCHK00001299	\$2,045.00
039987	NEXCOM	NEXTEL COMMUNICATIONS	7/27/2010	CHECK	PMCHK00001304	\$358.08
039936	NICWIL	NICHOLAS WILCOX	7/22/2010	CHECK	PMCHK00001302	\$1,000.00
039870	NICBOO	NICOLA'S BOOKS	7/13/2010	CHECK	PMCHK00001300	\$277.20
039935	NICBOO	NICOLA'S BOOKS	7/22/2010	CHECK	PMCHK00001302	\$554.40
039966	NICBOO	NICOLA'S BOOKS	7/22/2010	CHECK	PMCHK00001303	\$277.20
039842	NOWTRU	NOWATZKE TRUCK AND TRAILER, IN	7/13/2010	CHECK	PMCHK00001299	\$1,271.67
039988	NOWTRU	NOWATZKE TRUCK AND TRAILER, IN	7/27/2010	CHECK	PMCHK00001304	\$1,546.27
039871	NUWAVE	NUWAVE AQUARIUMS	7/13/2010	CHECK	PMCHK00001300	\$364.00
039937	OFFDEP	OFFICE DEPOT, INC.	7/22/2010	CHECK	PMCHK00001302	\$1,660.49
039989	PIOJAN	PIONEER JANITORIAL SERVICE	7/27/2010	CHECK	PMCHK00001304	\$10,442.85
039793	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/6/2010	CHECK	PMCHK00001297	\$145.13
039938	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/22/2010	CHECK	PMCHK00001302	\$157.97
039990	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/27/2010	CHECK	PMCHK00001304	\$826.15
039900	PLAROC	PLANET ROCK	7/14/2010	CHECK	PMCHK00001301	\$500.00
039843	PREPRI	PRECISION PRINTER SERVICES, IN	7/13/2010	CHECK	PMCHK00001299	\$499.75
039939	PRITEC	PRINT TECH INC.	7/22/2010	CHECK	PMCHK00001302	\$4,714.94
039844	PRIORITY	PRIORITY HEALTH	7/13/2010	CHECK	PMCHK00001299	\$16,562.08
040000	PRIORITY	PRIORITY HEALTH	7/27/2010	CHECK	PMCHK00001304	\$15,478.24
039845	PUPART	PUPPET ART THEATRE	7/13/2010	CHECK	PMCHK00001299	\$100.00
039872	QUANTA	QUANTA, INC.	7/13/2010	CHECK	PMCHK00001300	\$3,086.06
039794	RACYAN	RACHEL YANIKOGLU	7/6/2010	CHECK	PMCHK00001297	\$39.95
039901	RANHO	RANDOM HOUSE, INC.	7/14/2010	CHECK	PMCHK00001301	\$2,313.50
039902	RECBOO	RECORDED BOOKS, INC.	7/14/2010	CHECK	PMCHK00001301	\$8,681.95
039795	RECANN	RECYCLE ANN ARBOR	7/6/2010	CHECK	PMCHK00001297	\$40.25
039940	REGBOO	REPUBLIC BOOK CO., INC.	7/22/2010	CHECK	PMCHK00001302	\$27.24
039846	REPPAR	REPUBLIC PARKING	7/13/2010	CHECK	PMCHK00001299	\$130.00
039991	REPPAR	REPUBLIC PARKING	7/27/2010	CHECK	PMCHK00001304	\$130.00
039941	REVOLVER	REVOLVER	7/22/2010	CHECK	PMCHK00001302	\$20.00
039992	RICBUS	RICOH AMERICAS CORP	7/27/2010	CHECK	PMCHK00001304	\$817.52
039859	RTI	RTI	7/13/2010	CHECK	PMCHK00001299	\$670.83
039942	RUBSTA	RUBBER STAMPS UNLIMITED	7/22/2010	CHECK	PMCHK00001302	\$316.19
039948	SFSTRO	S.F. STRONG, INC.	7/22/2010	CHECK	PMCHK00001302	\$181.30
039847	SALREP	SALINE REPORTER	7/13/2010	CHECK	PMCHK00001299	\$58.00
039848	SARKEL	SARA MELTON KELLER	7/13/2010	CHECK	PMCHK00001299	\$250.00
039945	SCHSEC	SCHILKE SECURITY	7/22/2010	CHECK	PMCHK00001302	\$175.00
039944	SCHELE	SCHINDLER ELEVATOR CORPORATION	7/22/2010	CHECK	PMCHK00001302	\$856.32
039946	SCRLIN	SCREENLINE	7/22/2010	CHECK	PMCHK00001302	\$200.00
039947	SECBYD	SECURITY BY DESIGN, INC.	7/22/2010	CHECK	PMCHK00001302	\$11,014.00
039873	SELAUTO	SELECT AUTO SERVICE	7/13/2010	CHECK	PMCHK00001300	\$43.35
039849	SERMAS	SERVICEMASTER CLEAN CARE	7/13/2010	CHECK	PMCHK00001299	\$7,727.00
039797	SHAINV	SHARON D. IVERSON	7/6/2010	CHECK	PMCHK00001297	\$59.45
039949	SHEAUG	SHERLONYA TURNER	7/22/2010	CHECK	PMCHK00001302	\$18.35
039824	ELDINS	SIDESTREET DISTRIBUTING	7/13/2010	CHECK	PMCHK00001299	\$169.37
039874	SIGGRA	SIGNGRAPHIX, INC.	7/13/2010	CHECK	PMCHK00001300	\$1,331.50
039950	SKIINC	SKIDMORE STUDIO LLC	7/22/2010	CHECK	PMCHK00001302	\$15,125.00
039903	SOUENG	SOUND ENGINEERING	7/14/2010	CHECK	PMCHK00001301	\$125.00
039798	SOULAH	SOURAYA LAHAM	7/6/2010	CHECK	PMCHK00001297	\$61.90
039904	SPRINT	SPRINT PCS	7/14/2010	CHECK	PMCHK00001301	\$500.88
039875	STAHAR	STADIUM HARDWARE	7/13/2010	CHECK	PMCHK00001300	\$61.45
039850	STATOW	STADIUM TOWING	7/13/2010	CHECK	PMCHK00001299	\$170.00
039952	STAPLE	STAPLES BUSINESS ADVANTAGE	7/22/2010	CHECK	PMCHK00001302	\$411.49

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
039951	STAMIC4	STATE OF MICHIGAN	7/22/2010	CHECK	PMCHK00001302	\$130.00
039953	SUPERD	SUPER D	7/22/2010	CHECK	PMCHK00001302	\$45.64
039851	SUZFIS	SUZANNE FISCHER	7/13/2010	CHECK	PMCHK00001299	\$100.00
039905	TAYFRA	TAYLOR & FRANCIS	7/14/2010	CHECK	PMCHK00001301	\$761.99
039802	TDSMET	TDS METROCOM	7/9/2010	CHECK	PMCHK00001298	\$2,729.00
039906	TEACOM	TEACHING COMPANY/THE//	7/14/2010	CHECK	PMCHK00001301	\$354.75
039967	AACHRO	THE ANN ARBOR CHRONICLE, LLC	7/27/2010	CHECK	PMCHK00001304	\$2,160.00
039954	THEARK	THE ARK	7/22/2010	CHECK	PMCHK00001302	\$534.17
039889	CROWLEY	THE CROWLEY COMPANY	7/14/2010	CHECK	PMCHK00001301	\$4,669.22
039828	GENSOC	THE GENEALOGICAL SOCIETY OF WA	7/13/2010	CHECK	PMCHK00001299	\$10.00
039852	TMGROU	THE TM GROUP INC	7/13/2010	CHECK	PMCHK00001299	\$2,980.00
039957	UMICH	THE UNIVERSITY MICHIGAN	7/22/2010	CHECK	PMCHK00001302	\$2,860.50
039955	THRASHER	THRASHER	7/22/2010	CHECK	PMCHK00001302	\$35.90
039799	TIMGRI	TIM GRIMES	7/6/2010	CHECK	PMCHK00001297	\$1,388.24
039956	TRIGON	TRIGONIX	7/22/2010	CHECK	PMCHK00001302	\$1,998.50
039959	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	7/22/2010	CHECK	PMCHK00001302	\$1,405.15
039853	UNIPAR	UNITED PARCEL SERVICE	7/13/2010	CHECK	PMCHK00001299	\$52.88
039958	UNIPAR	UNITED PARCEL SERVICE	7/22/2010	CHECK	PMCHK00001302	\$35.09
039993	UNIPAR	UNITED PARCEL SERVICE	7/27/2010	CHECK	PMCHK00001304	\$28.28
040001	UNIPAR	UNITED PARCEL SERVICE	7/27/2010	CHECK	PMCHK00001304	\$175.37
039994	UNUMPRO	UNUM LIFE INSURANCE	7/27/2010	CHECK	PMCHK00001304	\$2,928.39
039854	VOSLIG	VOSS LIGHTING	7/13/2010	CHECK	PMCHK00001299	\$1,883.57
039960	WASHCC	WASHTENAW COMMUNITY COLLEGE	7/22/2010	CHECK	PMCHK00001302	\$13.46
039961	WASHTR	WASHTENAW COUNTY TREASURER	7/22/2010	CHECK	PMCHK00001302	\$14,061.46
039995	WASMAN	WASTE MANAGEMENT OF MICHIGAN	7/27/2010	CHECK	PMCHK00001304	\$1,143.18
039877	WEMU	WEMU	7/13/2010	CHECK	PMCHK00001300	\$800.00
039996	WESENT	WESTGATE ENTERPRISES, LLC	7/27/2010	CHECK	PMCHK00001304	\$6,855.00
039855	WILTEC	WILTEC TECHNOLOGIES	7/13/2010	CHECK	PMCHK00001299	\$821.72
039962	WILTEC	WILTEC TECHNOLOGIES	7/22/2010	CHECK	PMCHK00001302	\$210.00
039856	WORSQU	WORKSQUARED	7/13/2010	CHECK	PMCHK00001299	\$912.99
039908	WORBOO	WORLD BOOK, INC.	7/14/2010	CHECK	PMCHK00001301	\$4,188.63
039858	XEROX	XEROX CORPORATION	7/13/2010	CHECK	PMCHK00001299	\$1,410.02
039878	YPSCOU	YPSILANTI COURIER	7/13/2010	CHECK	PMCHK00001300	\$78.00

Total Checks: 218

Total Amount of Checks: \$676,614.21
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Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 8/1/2010 8/31/2010
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040081	3M	3M COMPANY	8/20/2010	CHECK	PMCHK00001308	\$32,428.16
040002	4ALPRO	4ALL PROMOS	8/9/2010	CHECK	PMCHK00001305	\$1,071.00
040126	AGRSER	A GROWING SERVICE LLC	8/26/2010	CHECK	PMCHK00001309	\$340.00
040006	ARENATA	A-1 RENTAL, INC.	8/9/2010	CHECK	PMCHK00001305	\$117.50
040125	A.M.BE	A.M. BEST COMPANY, INC.	8/26/2010	CHECK	PMCHK00001309	\$321.90
040082	ALEHON	ALEX HONKALA	8/20/2010	CHECK	PMCHK00001308	\$200.00
040052	ALLMOR	ALLISON MORRIS	8/13/2010	CHECK	PMCHK00001306	\$49.35
040083	AMAPER	AMANDA SARI PEREZ	8/20/2010	CHECK	PMCHK00001308	\$200.00
040053	AMEAPP	AMERICAN APPRAISAL ASSOC.	8/13/2010	CHECK	PMCHK00001306	\$1,075.00
040079	AMEX	AMERICAN EXPRESS	8/16/2010	CHECK	PMCHK00001307	\$4,883.29
040080	AMEX	AMERICAN EXPRESS	8/16/2010	CHECK	PMCHK00001307	\$73,430.95
040051	ALA2	AMERICAN LIBRARY ASSOCIATION	8/13/2010	CHECK	PMCHK00001306	\$121.00
040004	ANNARB	ANN ARBOR OBSERVER	8/9/2010	CHECK	PMCHK00001305	\$1,638.90
040050	ANEWS	ANN ARBOR.COM	8/13/2010	CHECK	PMCHK00001306	\$2,286.18
040005	ANURAJ	ANUJA RAJENDRA	8/9/2010	CHECK	PMCHK00001305	\$100.00
040054	ARBSPR	ARBOR SPRING WATER CO.	8/13/2010	CHECK	PMCHK00001306	\$33.00
040034	SBC	AT&T	8/9/2010	CHECK	PMCHK00001305	\$53.98
040127	ATMOB	AT&T MOBILITY	8/26/2010	CHECK	PMCHK00001309	\$1,480.48
040055	AUTRES	AUTOMATED RESOURCE MGMT, INC.	8/13/2010	CHECK	PMCHK00001306	\$463.80
040007	B&H	B&H	8/9/2010	CHECK	PMCHK00001305	\$331.64
040128	BANCOF	BANC OF AMERICA LEASING	8/26/2010	CHECK	PMCHK00001309	\$1,014.04
040129	BANCOFAMER	BANC OF AMERICA LEASING	8/26/2010	CHECK	PMCHK00001309	\$1,035.71
040084	BETBEC	BETSY BECKERMAN	8/20/2010	CHECK	PMCHK00001308	\$800.00
040008	BEVRIC	BEVERLY RICHARDS	8/9/2010	CHECK	PMCHK00001305	\$93.01
040085	BILGHA	BILAL GHALIB	8/20/2010	CHECK	PMCHK00001308	\$650.00
040130	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	8/26/2010	CHECK	PMCHK00001309	\$11,024.37
040131	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	8/26/2010	CHECK	PMCHK00001309	\$39,916.48
040056	BORBOO	BORDERS INC.	8/13/2010	CHECK	PMCHK00001306	\$30.93
040086	BP	BP	8/20/2010	CHECK	PMCHK00001308	\$314.30
040009	BREWER	BREWER'S	8/9/2010	CHECK	PMCHK00001305	\$400.49
040010	BRODCO	BRODART CO.	8/9/2010	CHECK	PMCHK00001305	\$1,477.50
040057	BUSVAL	BUSCH'S, INC.	8/13/2010	CHECK	PMCHK00001306	\$290.99
040087	CAMINN	CAMPUS INN	8/20/2010	CHECK	PMCHK00001308	\$576.00
040012	CARSOU	CAROLINE J. SOUZA	8/9/2010	CHECK	PMCHK00001305	\$29.99
040011	CARBRO	CARPENTER BROS.	8/9/2010	CHECK	PMCHK00001305	\$67.12
040088	CDW-G	CDW GOVERNMENT, INC.	8/20/2010	CHECK	PMCHK00001308	\$16,517.93
040043	THOLEA	CENGAGE LEARNING	8/9/2010	CHECK	PMCHK00001305	\$45.07
040058	CINCOR	CINTAS CORPORATION	8/13/2010	CHECK	PMCHK00001306	\$1,178.75
040013	CIRAMO	CIRQUE AMONGUS	8/9/2010	CHECK	PMCHK00001305	\$400.00
040089	CITOF1	CITY OF ANN ARBOR TREASURER	8/20/2010	CHECK	PMCHK00001308	\$2,034.43
040133	CITOF1	CITY OF ANN ARBOR TREASURER	8/26/2010	CHECK	PMCHK00001309	\$82.00
040014	COMCAS	COMCAST	8/9/2010	CHECK	PMCHK00001305	\$121.60
040134	CORSTA	CORINNE STAVISH	8/26/2010	CHECK	PMCHK00001309	\$300.00
040059	COUOF	COUNCIL OF STATE GOV'T/THE//	8/13/2010	CHECK	PMCHK00001306	\$89.10
040090	CUGLATT	CURTIS GLATTER	8/20/2010	CHECK	PMCHK00001308	\$100.00
040060	DAWHEN	DAWN HENRY	8/13/2010	CHECK	PMCHK00001306	\$400.00
040091	DEMCO	DEMCO	8/20/2010	CHECK	PMCHK00001308	\$1,384.45
040132	BRUGIO	DR. BRUNO GIORDANI	8/26/2010	CHECK	PMCHK00001309	\$100.00
040140	NANBAR	DR. NANCY BARBAS	8/26/2010	CHECK	PMCHK00001309	\$100.00
040092	DTEENE	DTE ENERGY	8/20/2010	CHECK	PMCHK00001308	\$32,251.89
040015	DUNRIL	DUNCAN RILEY	8/9/2010	CHECK	PMCHK00001305	\$100.00
040016	ECOCEN	ECOLOGY CENTER	8/9/2010	CHECK	PMCHK00001305	\$206.00
040017	ELINEI	ELI NEIBURGER	8/9/2010	CHECK	PMCHK00001305	\$662.07
040093	ELILAW	ELITE LAWN & LANDSCAPE, INC.	8/20/2010	CHECK	PMCHK00001308	\$5,010.74
040018	FAMLEA	FAMILY LEARNING INSTITUTE	8/9/2010	CHECK	PMCHK00001305	\$170.00
040019	FINLUM	FINGERLE LUMBER COMPANY	8/9/2010	CHECK	PMCHK00001305	\$240.40
040061	FRIOF	FRIENDS OF THE ANN ARBOR	8/13/2010	CHECK	PMCHK00001306	\$948.25

System: 9/14/2010 9:05:54 AM
 User Date: 9/14/2010

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 2
 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040020	GAYBRO	GAYLORD BROS.	8/9/2010	CHECK	PMCHK00001305	\$2,034.75
040003	AACHAC	GET DOWNTOWN PROGRAM	8/9/2010	CHECK	PMCHK00001305	\$905.00
040049	WWGRAI	GRAINGER	8/9/2010	CHECK	PMCHK00001305	\$158.64
040021	GRETAL	GREATER TALENT NETWORK, INC.	8/9/2010	CHECK	PMCHK00001305	\$3,500.00
040135	FIRMAR	GREEN ROAD ASSOCIATES, LP	8/26/2010	CHECK	PMCHK00001309	\$2,916.67
040022	IEVBAT	IEVA BATES	8/9/2010	CHECK	PMCHK00001305	\$33.80
040094	INNINT	INNOVATIVE INTERFACES, INC.	8/20/2010	CHECK	PMCHK00001308	\$61,524.00
040062	INNUSE	INNOVATIVE USERS GROUP	8/13/2010	CHECK	PMCHK00001306	\$100.00
040023	JENSKI	JENNIFER SKIDMORE	8/9/2010	CHECK	PMCHK00001305	\$200.00
040063	JERDRO	JERZY DROZD	8/13/2010	CHECK	PMCHK00001306	\$1,600.00
040024	JOSYUN	JOSEPH YUN	8/9/2010	CHECK	PMCHK00001305	\$110.94
040095	JOSVAL	JOSH VALDES	8/20/2010	CHECK	PMCHK00001308	\$400.00
040097	KATCUR	KATHERINE'S CATERING	8/20/2010	CHECK	PMCHK00001308	\$901.64
040136	KATCUR	KATHERINE'S CATERING	8/26/2010	CHECK	PMCHK00001309	\$900.00
040096	KATCHY	KATIE CHYNOWETH	8/20/2010	CHECK	PMCHK00001308	\$35.35
040025	KEIHOO	KEITH HOOD	8/9/2010	CHECK	PMCHK00001305	\$100.00
040064	KERTOW	KERRYTOWN BOOKFEST 2010	8/13/2010	CHECK	PMCHK00001306	\$30.00
040098	KOLOSS	KOLOSSOS	8/20/2010	CHECK	PMCHK00001308	\$359.87
040026	LAURAY	LAURA RAYNOR	8/9/2010	CHECK	PMCHK00001305	\$82.25
040099	LAURAY	LAURA RAYNOR	8/20/2010	CHECK	PMCHK00001308	\$47.38
040065	LEACEN	LEARNING CENTER	8/13/2010	CHECK	PMCHK00001306	\$466.50
040100	LEACEN	LEARNING CENTER	8/20/2010	CHECK	PMCHK00001308	\$1,235.00
040027	LEAEXP	LEARNING EXPRESS	8/9/2010	CHECK	PMCHK00001305	\$296.73
040066	LEXMAT	LEXISNEXIS MATTHEW BENDER	8/13/2010	CHECK	PMCHK00001306	\$194.32
040030	NEOPOS	MAIL FINANCE, INC.	8/9/2010	CHECK	PMCHK00001305	\$237.60
040101	MASCOM	MEDCO SUPPLY COMPANY	8/20/2010	CHECK	PMCHK00001308	\$36.75
040102	MERNET	MERIT NETWORK, INC.	8/20/2010	CHECK	PMCHK00001308	\$1,609.80
040103	METCOM	METCOM	8/20/2010	CHECK	PMCHK00001308	\$1,197.78
040137	METLIFE	METLIFE SBC	8/26/2010	CHECK	PMCHK00001309	\$6,866.24
040139	MICERL	MICHAEL ERELWINE	8/26/2010	CHECK	PMCHK00001309	\$100.00
040104	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	8/20/2010	CHECK	PMCHK00001308	\$419.24
040138	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	8/26/2010	CHECK	PMCHK00001309	\$1,203.53
040029	MLHS	MICHIGAN LEAGUE FOR HUMAN SERV	8/9/2010	CHECK	PMCHK00001305	\$20.00
040028	MICMUN2	MICHIGAN MUNICIPAL LEAGUE	8/9/2010	CHECK	PMCHK00001305	\$50.00
040068	MICSTA2	MICHIGAN STATE UNIVERSITY	8/13/2010	CHECK	PMCHK00001306	\$100.00
040067	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	8/13/2010	CHECK	PMCHK00001306	\$125.00
040069	MIKJOH	MIKE JOHNSTON	8/13/2010	CHECK	PMCHK00001306	\$600.00
040070	MPSERS	MPSERS	8/13/2010	CHECK	PMCHK00001306	\$26,187.67
040105	NATBER	NATALIE BERRY	8/20/2010	CHECK	PMCHK00001308	\$200.00
040031	NICWIL	NICHOLAS WILCOX	8/9/2010	CHECK	PMCHK00001305	\$400.00
040106	NICBOO	NICOLA'S BOOKS	8/20/2010	CHECK	PMCHK00001308	\$286.44
040107	NUWAVE	NUWAVE AQUARIUMS	8/20/2010	CHECK	PMCHK00001308	\$406.00
040108	OFFDEP	OFFICE DEPOT, INC.	8/20/2010	CHECK	PMCHK00001308	\$2,026.59
040071	OLGGRU	OLGA GRUSHKO	8/13/2010	CHECK	PMCHK00001306	\$24.90
040109	PACMEC	PACE MECHANICAL SERVICES, INC.	8/20/2010	CHECK	PMCHK00001308	\$21,615.00
040110	PIOJAN	PIONEER JANITORIAL SERVICE	8/20/2010	CHECK	PMCHK00001308	\$10,442.85
040072	PITCHA	PITTSFIELD CHARTER TOWNSHIP	8/13/2010	CHECK	PMCHK00001306	\$916.31
040111	PITCHA	PITTSFIELD CHARTER TOWNSHIP	8/20/2010	CHECK	PMCHK00001308	\$587.60
040076	USPOST	POSTMASTER	8/13/2010	CHECK	PMCHK00001306	\$1,000.00
040112	PRITEC	PRINT TECH INC.	8/20/2010	CHECK	PMCHK00001308	\$1,946.52
040141	PRIORITY	PRIORITY HEALTH	8/26/2010	CHECK	PMCHK00001309	\$15,478.24
040073	PUPART	PUPPET ART THEATRE	8/13/2010	CHECK	PMCHK00001306	\$650.00
040032	RACYAN	RACHEL YANIKOGLU	8/9/2010	CHECK	PMCHK00001305	\$40.75
040142	RANHOU	RANDOM HOUSE, INC.	8/26/2010	CHECK	PMCHK00001309	\$3,986.06
040143	REPPAR	REPUBLIC PARKING	8/26/2010	CHECK	PMCHK00001309	\$135.00
040033	RICBUS	RICOH AMERICAS CORP	8/9/2010	CHECK	PMCHK00001305	\$1,223.40
040144	RICBUS	RICOH AMERICAS CORP	8/26/2010	CHECK	PMCHK00001309	\$1,094.31
040145	ROBROB	ROBIN ROBINSON	8/26/2010	CHECK	PMCHK00001309	\$100.00
040114	SARKEL	SARA MELTON KELLER	8/20/2010	CHECK	PMCHK00001308	\$900.00
040113	SARKAB	SARMED JABRA	8/20/2010	CHECK	PMCHK00001308	\$200.00
040116	SCHSEC	SCHILKE SECURITY	8/20/2010	CHECK	PMCHK00001308	\$175.00
040035	SCHELE	SCHINDLER ELEVATOR CORPORATION	8/9/2010	CHECK	PMCHK00001305	\$5,477.15
040115	SCHELE	SCHINDLER ELEVATOR CORPORATION	8/20/2010	CHECK	PMCHK00001308	\$470.94
040117	SCHSPE	SCHOOL SPECIALTY, INC.	8/20/2010	CHECK	PMCHK00001308	\$105.85

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
040036	SERMAS	SERVICEMASTER CLEAN CARE	8/9/2010	CHECK	PMCHK00001305	\$5,993.00
040146	SERMAS	SERVICEMASTER CLEAN CARE	8/26/2010	CHECK	PMCHK00001309	\$4,373.00
040037	SHEAUG	SHERLONYA TURNER	8/9/2010	CHECK	PMCHK00001305	\$41.50
040118	SOUUNI	SOUTH UNIVERSITY AREA ASSOCIAT	8/20/2010	CHECK	PMCHK00001308	\$250.00
040147	SOUVID	SOUTHPORT VIDEO	8/26/2010	CHECK	PMCHK00001309	\$107.85
040038	SPRINT	SPRINT PCS	8/9/2010	CHECK	PMCHK00001305	\$765.83
040039	STAHAR	STADIUM HARDWARE	8/9/2010	CHECK	PMCHK00001305	\$117.69
040040	STCSFOU	STCS FOUNDATION	8/9/2010	CHECK	PMCHK00001305	\$35.00
040119	STEOSB	STEVE OSBURN	8/20/2010	CHECK	PMCHK00001308	\$75.00
040046	VERIZON	SUPERMEDIA LLC	8/9/2010	CHECK	PMCHK00001305	\$84.50
040041	TDSMET	TDS METROCOM	8/9/2010	CHECK	PMCHK00001305	\$5,824.16
040042	THEPHI	THE PHILOSOPHER KINGS, LLC	8/9/2010	CHECK	PMCHK00001305	\$152.50
040120	TMGROU	THE TM GROUP INC	8/20/2010	CHECK	PMCHK00001308	\$35.00
040074	TONBIC	TONIA BICKFORD	8/13/2010	CHECK	PMCHK00001306	\$22.90
040121	TRIGON	TRIGONIX	8/20/2010	CHECK	PMCHK00001308	\$3,951.50
040044	ULINE	ULINE, INC.	8/9/2010	CHECK	PMCHK00001305	\$50.02
040148	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	8/26/2010	CHECK	PMCHK00001309	\$1,458.85
040045	UNIPAR	UNITED PARCEL SERVICE	8/9/2010	CHECK	PMCHK00001305	\$112.84
040122	UNIPAR	UNITED PARCEL SERVICE	8/20/2010	CHECK	PMCHK00001308	\$145.77
040075	UNISTA	UNITED STATES POSTAL SERVICES	8/13/2010	CHECK	PMCHK00001306	\$5,000.00
040149	UNUMPRO	UNUM LIFE INSURANCE	8/26/2010	CHECK	PMCHK00001309	\$2,911.36
040077	VALLINP	VALUE LINE PUBLISHING INC.	8/13/2010	CHECK	PMCHK00001306	\$345.00
040078	VICBRO	VICKI BROWNE	8/13/2010	CHECK	PMCHK00001306	\$290.51
040123	VOSLIG	VOSS LIGHTING	8/20/2010	CHECK	PMCHK00001308	\$421.80
040124	WASMAN	WASTE MANAGEMENT OF MICHIGAN	8/20/2010	CHECK	PMCHK00001308	\$1,140.09
040150	WESENT	WESTGATE ENTERPRISES, LLC	8/26/2010	CHECK	PMCHK00001309	\$6,855.00
040047	WILPEK	WILLIAM PEKAREK	8/9/2010	CHECK	PMCHK00001305	\$10.00
040048	WILTEC	WILTEC TECHNOLOGIES	8/9/2010	CHECK	PMCHK00001305	\$134.98

Total Checks: 149

Total Amount of Checks: \$468,270.75

Director's Report September 2010

1. Three new content partnership projects were completed/finalized in the past month. The Huron Valley Community Network, a volunteer organization that provides free professional web hosting to local nonprofits and groups, has relocated their server from the County's datacenter to AADL's datacenter, allowing them to provide a wider range of services to a wider range of organizations. HVCN handles all interaction and support for their members while AADL provides power, bandwidth, and network support to HVCN. See more at <http://hvcn.org>.

In addition, Washtenaw Literacy launched their new site in August which included a move onto AADL's community projects server. WL is responsible for the design, development, and maintenance of their site while AADL provides server resources and web hosting support. See the new site at <http://washtenawliteracy.org>.

Finally, the Legacies Project, a local nonprofit focused on connecting teens and elders through the production of video oral histories, launched its site in early September as a part of the aadl.org site portfolio. The Legacies Project teaches teens to interview, record, edit, and tag video of local elders and advances the state of the art of oral history digitization. The Legacies Project videos become a part of aadl.org's digital content collection and will ultimately be searchable along with our other local history resources. The Legacies Project conducts workshops to train the teens, matches them up with local elders through community groups or senior centers, records, edits, and organizes the video, while AADL provides the server resources, bandwidth & storage, and software infrastructure needed to handle, preserve, and provide permanent access to the video online. See the new site at <http://legaciesproject.org>.

2. An alert system for A-Ride passengers has been installed at the Downtown Library. The AATA paid for this installation. The system is activated by the driver on a keypad on the exterior of the building at William Street. Passengers waiting in the lobby of the Library can see a flashing blue light or hear a beep followed by a recorded voice announcing that their ride has arrived.
3. The Downtown Library entry has been redesigned due to construction to the north of the Library. The DDA, in cooperation with AADL, managed the project and covered all costs associated with the new barrier free entry. In addition, new lighting has been installed by Christman Construction all along the front of the Downtown Library.
4. Janet P. Smith retired from the AADL on August 31, 2010. A librarian and cataloguer, Janet served as Manager of Access, User Services and Collections in her latest position. Her contributions are most evident in the ease of the experience for patrons locating material in the online catalog. Her interest in Local History and genealogy led to offerings such as computer searching classes and special collection enhancements in the past few years. Janet will be missed

Director's Report September 2010

by her colleagues for her wit and wisdom, both always given with respect and humor, and offered in abundance.

5. Janet A. Smith retired from the AADL on August 31, 2010. Janet served the AADL for many years in bindery services in Collection Development. She brought care and attention to the materials and saw them prepared for circulation in a condition that gave them the longest shelf life possible. To say that she personally touched almost every item that was purchased by the Library at some point or other over two decades would not be an exaggeration. Her quiet smile, competence, and work ethic were appreciated by her colleagues, and will be missed by us all.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-266**

RESOLUTION OF THANKS TO JANET A. SMITH UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Janet A. Smith for her service as an employee November 17, 1987 to August 31, 2010 of the Ann Arbor District Library.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-267**

RESOLUTION OF THANKS TO JANET P. SMITH UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT:
ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That it would like to officially thank Janet P. Smith for her service as an employee November 28, 1983 to August 31, 2010 of the Ann Arbor District Library.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:
NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

DISCUSSION OF BOARD MEETING DATES FOR CALENDAR YEAR 2010

I. Statement:

Per AADL Board By-Laws, the Board must set the regularly scheduled meetings for fiscal year at their Annual Meeting. With the move of the date of elections to November the annual meeting will now be held in January. For the remainder of this year meeting dates need to be scheduled until the annual meeting takes place.

II. Options:

October 2010-January 2011

The Board can decide to continue to meet on the third Monday of each month. The library is not scheduled to close on any holiday when the Board would be regularly scheduled to meet.

The Board can decide to schedule a retreat this fall or beginning with the new schedule of elections and move to a January – December calendar year, schedule a retreat in 2011.

The Board reserves the right to make changes to the schedule, or call special meetings, in accordance with the Michigan Open Meetings Act.

III. Recommendations:

Meeting dates for the remainder of 2010 are recommended by Administration for the third Monday of the month.

Administration recommends adopting the following calendar:

Monday, **October 18, 2010**

Monday, **November 15, 2010**

Monday, **December 20, 2010**

Monday, **January 17, 2011**

IV. General Information:

2010/11 Library related conferences:

November 9-12, 2010—Michigan Library Association Annual Conference, Traverse City, MI
January 7-11, 2011—ALA Midwinter Meeting, San Diego, California



**ANN ARBOR DISTRICT LIBRARY BOARD
2010 MEETING SCHEDULE**

MONDAY, OCTOBER 18, 2010

MONDAY, NOVEMBER 15, 2010

MONDAY, DECEMBER 20, 2010

MONDAY, JANUARY 17, 2011

All Regular Meetings occur in the 4th Floor Board Room of the Downtown Library, 343 South Fifth Avenue, Ann Arbor unless otherwise noted. Meetings generally begin at 7:00 p.m. Please verify meeting date and time by calling 734.327.8311 or visiting our website at www.aadl.org/aboutus/board.

The Board reserves the right to make changes to the schedule, or call special meetings, in accordance with the Michigan Open Meetings Act. Such changes and additions will be posted at the Ann Arbor District Library, 343 South Fifth Avenue, our branch locations, our website (www.aadl.org/aboutus/board), and other locations as appropriate.

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids and services should write the Ann Arbor District Library Board at Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, MI 48104 or call 734.327.8311.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-269**

**RESOLUTION TO AUTHORIZE CHANGE OF LEGAL REPRESENTATION
FOR REAL ESTATE MATTERS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

WHEREAS, our legal representative for matters of real estate is no longer a member of Butzel Long;

THE BOARD RESOLVES:

- 1.) The Board hereby approves the use of Dykema Gossett PLLC as legal counsel for assistance in matters of real estate.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

09/14/10

Authorize Pace Mechanical to Repair or Replace A Chiller At The Downtown Branch

I. PROBLEM STATEMENT

One of the two chillers at the Downtown branch is in need of major repairs or replacement.

II. BACKGROUND

The two existing chillers were installed and commissioned in 1989. The average lifespan of such equipment is approximately 20 to 30 years. One of the chillers recently lost refrigerant in stage two, due to a condenser fan bracket cracking and shearing apart. The fan and bracket fell into the coil section and major damage occurred to the condenser coil.

The best time to repair or replace this piece of equipment would be late fall or winter. The lead time for the equipment is approximately eight weeks, Pace Mechanical has prepared three quotes after discussions with the manufacturers of the equipment.

III. OPTIONS

1. Repair the current chiller by replacing the damaged condenser coil - \$63,927.00.
2. Replace the chiller with a new Trane chiller - \$112,600.00.
3. Replace the chiller with a new McQuay chiller - \$108,555.00.
4. Do nothing.

IV. RECOMMENDATION:

Option 3: Authorize Pace Mechanical to install the new McQuay chiller at a cost of \$108,555.00.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-270**

**RESOLUTION TO AUTHORIZE PACE MECHANICAL TO REPLACE THE
CHILLER AT THE DOWNTOWN LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES:

- 1.) To authorize Pace Mechanical to replace one of the two chillers at the Downtown Branch for the amount of \$108,555.00.
- 2.) That all resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 10-271**

**RESOLUTION TO INCREASE THE BUDGET LINE FOR CAPITAL OUTLAYS
BY \$110,000 FOR THE PURCHASE AND INSTALLATION OF ONE CHILLER**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 20th day of September 2010 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES:

- 1.) To increase the budget line for Capital Outlays by \$110,000 for the purchase and installation of one chiller.
- 2.) That the \$110,000 increase for Capital Outlays be transferred from the Fund Balance.
- 3.) That all resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

DISTRICT LIBRARY BOARD

Rebecca Head
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Carola Stearns
Edward Surovell

2009-2010 OFFICERS

President Rebecca Head
Vice President Jan Barney Newman
Treasurer Prue Rosenthal
Secretary Margaret Leary

ADMINISTRATION

Josie Parker Director
Kenneth Nieman Associate Director of Finance, HR & Operations
Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

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Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311