



# Regular Meeting Agenda

Monday, September 21, 2015

---

Published by Ann Arbor District Library

---

## September 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	<b>7 Closed— Labor Day</b>	8	9	10	11	12
13	14	15	16	17	18	19
20	<b>21 AADL Board Mtg</b>	22	23	24	25	26
27	28	29	30			

## October 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	<b>12 Closed— Staff Day</b>	13	14	15	16	17
19	<b>19 AADL Board Mtg</b>	20	21	22	23	24
25	26	27	28	29	30	31

## November 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	<b>16 AADL Board Mtg</b>	17	18	19	20	21
22	23	24	25	<b>26 Closed- Thanksgiv- ing</b>	27	28
29	30					

## MEMORANDUM

To: District Library Board  
 From: Josie Parker, Director  
 Subject: Regular Meeting, Monday, September 21, 2015 at 6:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Board Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 15-184 I. CALL TO ORDER
- 15-185 II. ATTENDANCE
- 15-186 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL
- 15-187 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- 15-188 V. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 15-189 VI. APPROVAL OF MINUTES OF AUGUST 17, 2015 (pp. 3-11)  
 (Item of action)
- 15-190 VII. CITIZENS' COMMENTS
- 15-191 VIII. FINANCIAL REPORTS (pp. 12-15)
- 15-192 IX. APPROVAL OF DISBURSEMENTS (pp. 16-18)  
 (Item of action)
- 15-193 X. COMMITTEE REPORTS
- 15-194 A. BUDGET & FINANCE COMMITTEE
- 15-195 B. FACILITIES COMMITTEE
- 15-196 XI. DIRECTOR'S REPORT (pp. 19-20)
- 15-197 XII. MONTHLY STATISTICS
- 15-198 XIII. NEW BUSINESS

- 15-199                    A. RESOLUTION ESTABLISHING A SPECIAL STRATEGIC  
PLANNING COMMITTEE (p. 21)  
(Item of action)
- 15-200                    B. VOTE FOR CLOSED SESSION AT THE OCTOBER 19,  
2015 REGULAR BOARD MEETING FOR DISCUSSION OF  
REAL ESTATE AND OPINION OF LEGAL COUNSEL  
(Item of action)  
Roll call vote
- 15-201            XIV.    CITIZENS' COMMENTS
- 15-202            XV.    ADJOURNMENT

#### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, AUGUST 17, 2015**

- 15-164 I. CALL TO ORDER
- President Barney Newman called the meeting to order at 6:00 p.m.
- 15-165 II. ATTENDANCE
- Board Present: Leary, Barney Newman, Rosenthal, Surovell,  
 Vander Broek (arr. 6:05 p.m.)  
 Absent: Kaplan, Leija  
 Staff: Hadler, Neiburger, Parker, Wilson (recorder)  
 Others Present: William Stapleton, Hooper Hathaway, P.C.
- III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL  
 ESTATE AND OPINION OF LEGAL COUNSEL
- 15-167 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- President Barney Newman reconvened the meeting at 7:00 p.m.
- 15-168 V. APPROVAL OF AGENDA  
 (Item of action)
- Vice President Surovell, supported by Trustee Leary, moved to  
 approve the agenda.
- AYES: Leary, Barney Newman, Rosenthal, Surovell, Vander  
 Broek  
 NAYS: None
- Motion passed 5-0.
- 15-169 VI. APPROVAL OF MINUTES OF JULY 20, 2015  
 (Item of action)
- Vice President Surovell, supported by Trustee Leary, moved to  
 approve the minutes of July 20, 2015.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

AYES: Leary, Barney Newman, Rosenthal, Surovell, Vander  
Broek

NAYS: None

Motion passed 5-0.

15-170 VII. CITIZENS' COMMENTS

Rachel Coffman

Hi, my name is Rachel and I am nine years old and a big library fan. The library is not just a place to read but a main part of the community and I am here to tell you why. It starts with my family going on a concert with my new AADL sunglasses. I thought I lost my sunglasses and 3,000 points with them. I had completely forgotten about them until just a few days ago when Momma took me down to the Malletts Creek Library and told me I had a surprise waiting for me there. When we finally parked and got out and walked inside, in walked a lady, this is your surprise Momma said. I turned around and at first I didn't get it. Then the lady held out a plastic baggie. When I saw what was inside the baggie my heart gave a leap. Sunglasses! New purple kids size AADL 3,000 point sunglasses. Hi, I'm Jackie said the lady and my niece doesn't fit these so I posted on the library summer game webpage. Thank you I said and I walked out the door with my new sunglasses in hand. That is why the library is not just about books but about relationships too.

Sarai Stetson

I have to say that I feel a little bit worried that I have to follow you. You obviously have a very well prepared fabulous speech. I on the other hand was just going to comment how much I love the summer game. Probably why most of us are here. And so I wanted to express my appreciation for all the hard work that goes into it because when you read the codes and you know, you find all the badges and everything, you can tell that this is just not somebody's job but somebody absolutely loves doing this. So thank you very much to whoever does that. I'm going to take a photo of the code if you don't mind. And I will let the next person tell you why they love the summer game. I live in Ann Arbor. I've been playing the game a few years now. Last year I kept myself in the top 100 and this year I've kept myself in the top 20. This is serious dedication.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

You can just ask my family, when they want dinner, and I say things like, I've just got to get one more code.

Jeanne Getty

I'm Jeanne Getty and I'm also from Ann Arbor. I've been here since I was three. I love Ann Arbor and I love the library. Last year I started playing the summer game late and I was just totally hooked. This year I made sure that I started early and just love it. It is my summer project, I feel like its summer school for me. I've learned so much and I've thoroughly enjoyed it. It's so much fun. One of my favorite things is the explorers where you go to different places in Ann Arbor. Somebody has written these amazing paths you have taken. They take an hour and are really interesting. I just really love this program and look forward to it each year. And actually, I've been in the top ten.

Jackie McKinley

Hi, I'm Jackie McKinley and I live in Ann Arbor. This is my first year finding out about the summer game. I'm extremely addicted to it and I'm playing catch up to all. I'm actually the Jackie that gave the sunglasses away. I'm very happy they got somebody that really enjoyed them and wanted them. I was going to donate them to the Ann Arbor thrift shop but I thought put them on here and maybe somebody wants them. My niece has been playing the game as well and she loves it. Thank you.

Lydia and Tom Brown

Hi, I'm Tom Brown and this is Lydia. So three years ago we started playing the summer game late kinda like last year and we were about twelve thousandth on the list. And last year we just got into it on day one. We came here last year, we had a great time. And I wound up fifth on the leaderboard. This year I'm about sixth thousand again. But having a great year. I went down looking for the Perseid meteors the other night a couple nights ago and I had this really nice blanket thing with the AADL logo on it. It is really nice because one side is water-proofed and the other side is like snuggly. And so I've had a great time. I'd like to thank the Board and the Friends of Library, because without them we wouldn't be here.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

(Lydia) Today I went to the Malletts Creek Library and I picked up my ultra-premium embroidered bag. I put my laptop in it and it has a bunch of pockets for my three books and my wallet. And it has a perfect space for my water. Thank you Friends of the Library, thank you Board.

Elizabeth Branson

Hi, I'm Elizabeth Branson and I actually live in Ypsilanti now but I started playing the summer game when I was living in Ann Arbor. And my son and daughter go to Ann Arbor schools, so they get to still be a part of the Ann Arbor Library. I've been playing the game since 2012 and I love it. I tell people about it all the time and have been trying to talk other people in to playing but it's a, I've learned so much, it's a huge double benefit. Because I've learned a lot of information that I would have never been presented with otherwise. I get a lot of cool stuff like the blanket and the bag and sunglasses and chocolate. My son and daughter are old enough now that they can play it with me. So we can work together. My son the other day says Mom I'm trying to figure out this clue – and I'm like oh it's the Star Trek clue and I totally got that. It's a big thing in my life all summer and I really appreciate the effort that goes into it and all the time and all the other players. I think I got to second last year, but now I'm just like top twenty.

Tammy Kutter

Hello. Kudos to Rachel. I'm not a great public speaker, so I wrote you all a poem. I'm also a total slacker, I may be in the top two hundred. Anyway, hi Board members I'm here to say I've really enjoyed the summer game today. In the previous years I played just by reading and had fun. No idea that I had that there were badges to be won. I'm so addicted, I can't stop, I anxiously await each Friday's badge drop. So tonight I'm here to give you a clue to say a great big summer game thank you! And also to shame Eli because I've friended you and you have friended me back.

Rachel Thompson

Hi, my name is Rachel Thompson, just another summer game player. I spent the weekend out looking at all of the canoe sculptures on the Huron River with my kids. Something that I would not have normally found the time to do. And also I've



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

learned a lot, and this year I've decided to get into it and earn every single badge. I love searching for clues in the catalog and I feel like they are very well written and you've got staff who are working really hard. So thank you. I don't even redeem my points necessarily, I just like to do it.

15-171 VIII. FINANCIAL REPORTS

CFO Hadler reported July showed an unrestricted cash balance just over \$8.6 million. Tax receipts over \$1.6 million, reflecting 12.9% of the budgeted amount, have been received through the end of July. Budget versus actual showed an operating deficit of \$73,450. The fund balance stands just above \$8.2 million. Seven line items are currently over budget.

15-172 IX. APPROVAL OF DISBURSEMENTS  
 (Item of action)

Treasurer Rosenthal, supported by Trustee Leary, moved to approve the July 2015 disbursements.

AYES: Leary, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS: None

Motion passed 5-0.

15-173 X. COMMITTEE REPORTS

15-174 A. FACILITIES COMMITTEE

Chairperson Leary reported the committee consisting of herself, Trustees' Barney Newman and Surovell met and received updates on the front entrance project and the remodeling of the former Friends basement location. The committee was also informed that the Space Use Agreement had been signed by the Friends.

The committee toured the Downtown Library today and viewed all the recent changes made to collection locations.

15-175 B. POLICY COMMITTEE

In the absence of Chairperson Kaplan, Trustee Rosenthal reported the Policy Committee consisting of herself, Chairperson Kaplan

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

and Trustee Vander Broek met and reviewed legal counsel's recommendation for a policy regarding library related communications. The committee concurred with the recommendation and a new policy is being proposed under New Business.

15-176      XI.      DIRECTOR'S REPORT

Director Parker reported that at yesterday's event over two hundred people were in attendance to celebrate the WLBPD@aadl award as National Subregional Library of the Year.

Tim Grimes, Community Relations and Marketing Manager, has been asked to participate on a National Endowment for the Humanities (NEH) panel reviewing science related programming proposals.

Sherlonya Turner, Youth and Adult Services and Collections Manager, was recently recognized in a Current.com article for her creation of presidential cupcakes.

The front entrance project is complete. The Ladies Library Association sculpture donation of "Little Dog Laughed" by Jim Pallas has been installed in the garden.

15-177      XII.      MONTHLY STATISTICS

Deputy Director Neiburger presented an overview of AADL's direct licensing program. This collection consists of downloadable music, books, patterns, podcasts and videos that are in the public domain or have been licensed directly from the rights holder. "Downloads of the Day" are being used to advertise this collection on the website.

15-178      XIII.      OLD BUSINESS

15-087      A.      FRIENDS OF THE ANN ARBOR DISTRICT LIBRARY  
SPACE USE AGREEMENT UPDATE

During the Facilities Committee report, Chairperson Leary reported that a signed copy of the Space Use Agreement has been received.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

15-179       XIV.    NEW BUSINESS

15-180       A.    RESOLUTION TO ADOPT POLICY 1.11 BOARD OF TRUSTEES ELECTRONIC COMMUNICATIONS  
                   (Item of action)

Treasurer Rosenthal, supported by Trustee Vander Broek, moved that the Board resolves to adopt the proposed Policy 1.11 Board of Trustees Electronic Communications; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES:   Leary, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS:   None

Motion passed 5-0.

15-181       B.    VOTE FOR CLOSED SESSION AT THE SEPTEMBER 21, 2015 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND OPINION OF LEGAL COUNSEL  
                   (Item of action)  
                   Roll call vote

Trustee Leary, supported by Treasurer Rosenthal, moved to hold a closed session at the September 21, 2015 regular meeting for discussion of real estate and opinion of legal counsel.

A roll call vote was taken.

AYES:   Leary, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS:   None

Motion passed 5-0.

15-182       XV.   CITIZENS' COMMENTS

There were no additional citizens' comments.

15-183       XVI.  ADJOURNMENT

Treasurer Rosenthal, supported by Trustee Vander Broek, moved to adjourn the meeting.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, AUGUST 17, 2015

AYES: Leary, Barney Newman, Rosenthal, Surovell, Vander  
Broek

NAYS: None

Motion passed 5-0.

The meeting was adjourned at 7:41 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on August 17, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 15-180**

**RESOLUTION TO ADOPT POLICY 1.11 BOARD OF TRUSTEES  
ELECTRONIC COMMUNICATIONS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of August, 2015 at 6:00 p.m.

PRESENT: Margaret Leary, Jan Barney Newman, Prue Rosenthal, Ed Surovell, Jamie Vander Broek

ABSENT: Nancy Kaplan, Jim Leija

The following resolution was offered by Treasurer Rosenthal and supported by Trustee Vander Broek:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To adopt the proposed Policy 1.11 Board of Trustees Electronic Communications.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Leary, Barney Newman, Rosenthal, Surovell, Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on August 17, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Nancy Kaplan, Secretary

## **Ann Arbor District Library Financial Summary for August 2015**

### **Cash:**

The unrestricted cash balance as of August 31, 2015 was \$15,094,043 up from \$8,603,290 in July.

### **Tax Receipts:**

The Library has received tax receipts totaling \$8,535,536, 66.7% of the budgeted amount, as of August 31.

### **Budget vs. Actual:**

The Library has a positive fund balance of \$8,372,080 as of August 31, up from \$8,261,330 at the end of July.

### **Year-to-Date Revenue (Budget vs. Actual):**

Tax, state aid and penal fine revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts during year-end close.

### **Year-to-Date Expenditures (Budget vs. Actual):**

The following operating expense line items are over budget through August.

Software – A large renewal payment for cataloging software paid in July put this item over budget year-to-date.

Library Programming – Payments made for banners, advertising and graphic design services put this item slightly over budget.

Grants / Memorials – Summer game prizes and promotional materials were paid for in August.

Supplies – Shelving and book stands were purchased in August.

Repairs and Maintenance – The quarterly payment for the HVAC maintenance contract paid in July put this item over budget year-to-date.

Other Operating Expenditures – Annual membership dues paid in July put this item over budget year-to-date.

Capital Outlays – Large payments for construction of the front entry that were paid in July put this item over budget year-to-date.

ANN ARBOR DISTRICT LIBRARY  
Operating  
For the Two Months Ending August 31, 2015

	<i>August</i>			<i>YTD</i>		
	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>
Revenue						
Tax Collections - Operating	\$1,063,250	\$1,063,250		\$2,126,500	\$2,126,500	
State Aid	3,750	3,750		7,500	7,500	
Penal Fines	18,750	18,750		37,500	37,500	
Interest	6,612	8,333	(1,721)	25,696	16,667	9,029
Copiers	2,361	2,500	(139)	5,151	5,000	151
Grants/Memorials	8,005	7,500	505	8,006	15,000	(6,994)
Library Fines & Fees	24,042	27,500	(3,458)	50,595	55,000	(4,405)
Non-Resident Fees	1,981	1,250	731	3,256	2,500	756
<b>Total Revenue</b>	<b>\$1,128,751</b>	<b>\$1,132,833</b>	<b>(\$4,082)</b>	<b>\$2,264,204</b>	<b>\$2,265,667</b>	<b>(\$1,463)</b>
Expenditures						
Salaries & Wages	485,283	505,917	(20,634)	1,005,013	1,011,834	(6,821)
Employee Benefits	123,038	130,512	(7,474)	253,313	261,025	(7,712)
Employment Taxes	36,219	38,703	(2,484)	75,084	77,406	(2,322)
<b>Total Employment Cost</b>	<b>\$644,540</b>	<b>\$675,132</b>	<b>(\$30,592)</b>	<b>\$1,333,410</b>	<b>\$1,350,265</b>	<b>(\$16,855)</b>
Custodial and Electrical	\$14,993	\$15,000	(\$7)	\$28,236	\$30,000	(\$1,764)
Accounting/Audit	1,000	1,000		2,000	2,000	
Legal	2,792	8,330	(5,538)	354	16,661	(16,307)
Purchased Services	15,126	12,402	2,724	23,864	24,804	(940)
Utilities	34,694	37,500	(2,806)	63,168	75,000	(11,832)
Property Insurance	7,405	7,500	(95)	14,811	15,000	(189)
Communications	10,961	15,000	(4,039)	21,809	30,000	(8,191)
Materials	163,365	148,666	14,699	262,086	297,332	(35,246)
Software Licenses/Maintenanc	6,705	12,500	(5,795)	83,877	25,000	58,877
Building Rental	10,355	12,917	(2,562)	20,710	25,834	(5,124)
Seminars/Conferences/Travel	381	2,143	(1,762)	582	4,286	(3,704)
Copier Expense	2,198	3,750	(1,552)	4,124	7,501	(3,377)
Library Programming	38,040	30,833	7,207	62,026	61,666	360
Grants/Memorials	32,414	7,500	24,914	43,452	15,000	28,452
Supplies	27,716	16,643	11,073	44,845	33,286	11,559
Repairs and Maintenance	25,252	28,083	(2,831)	75,760	56,166	19,594
Postage	232	2,917	(2,685)	449	5,834	(5,385)
Lcards/Circ Cards	596	5,717	(5,121)	800	11,434	(10,634)
Other Operating Expenditures	1,149	2,217	(1,068)	6,726	4,434	2,292
<b>Total Operating Expense</b>	<b>\$395,374</b>	<b>\$370,618</b>	<b>\$24,756</b>	<b>\$759,679</b>	<b>\$741,238</b>	<b>\$18,441</b>
Capital Outlays	\$36,464	\$87,083	(\$50,619)	\$192,195	\$174,164	\$18,031
<b>Total Expenditures</b>	<b>\$1,076,378</b>	<b>\$1,132,833</b>	<b>(\$56,455)</b>	<b>\$2,285,284</b>	<b>\$2,265,667</b>	<b>\$19,617</b>
<b>Net</b>	<b>\$52,373</b>		<b>\$52,373</b>	<b>(\$21,080)</b>		<b>(\$21,080)</b>

## Balance Sheet

<u>ASSETS</u>	<u>As of 8/31/2015</u>
<u>Current Assets:</u>	
Cash	
CASH-COMMERCIAL CHECKING	\$47,575.45
CASH-PAYROLL	15,179.81
HOLTREY FUND	332,828.82
CASH-SAVINGS	7,579,355.87
KENISTON FUND	30,411.10
SHAFFER FUND	10,491.83
WESTERMAN FUND	29,277.20
PETTY CASH	2,450.00
WLBPD ACCOUNT	38,289.68
PRICE FUND	21,153.89
ICS Money Market	2,004,530.32
Total Cash	<u>\$10,111,543.97</u>
Investments	
BANK OF ANN ARBOR INVESTMENT	\$3,473,443.86
OLD NATIONAL TRUST COMPANY	1,971,507.24
Total Investments	<u>\$5,444,951.10</u>
Accounts Receivable	
ACCOUNTS RECEIVABLE	\$45,000.00
Total Accounts Receivable	<u>\$45,000.00</u>
Property Taxes Receivable	
Total Property Taxes Receivable	<u>\$0.00</u>
Prepaid Expenses	
PRE-PAID INSURANCE	\$63,831.14
Total Prepaid Expenses	<u>\$63,831.14</u>
Total Current Assets	<u>\$15,665,326.21</u>
<u>Capital Assets:</u>	
BUILDINGS	\$26,027,639.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	541,835.00
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	145,532.00
COMPUTER EQUIPMENT	1,361,944.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	40,760.00
FURNITURE & FIXTURES	1,261,083.00
VEHICLES	108,889.00
Total Capital Assets	<u>\$32,068,968.15</u>
<u>Amount Provided for Long-Term Debt:</u>	
LONG TERM SICK	\$28,025.46
LONG TERM VACATION	201,926.00
Total Provided for Long-Term Debt	<u>229,951.46</u>
TOTAL ASSETS	<u><u>\$47,964,245.82</u></u>



## Ann Arbor District Library

## Balance Sheet

**LIABILITIES AND FUND EQUITY**Current Liabilities:

ACCOUNTS PAYABLE	\$198,295.53
ACCRUED ACCOUNTS PAYABLE	16,177.90
ACCRUED PAYROLL	295,655.06
EE 403(b) deduction / EE Miors Pmt	1,442.20
ACCRUED LIABILITY-VACATION S/T	86,539.71
	<hr/>
Total Current Liabilities	\$598,110.40

Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,025.46
ACCRUED LIABILITY-VACATION L/T	201,926.00
	<hr/>
Total Long-Term Liabilities	229,951.46

Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,068,968.15
-----------------------------	-----------------

Fund Balance:

RESERVE-ENCUMBRANCES	\$286,099.62
DEFERRED REVENUE - PROPERTY TAX	6,409,036.00
FUND BALANCE - UNDESIGNATED	8,393,160.39
EXCESS REVENUE (SPENDING)	(21,080.20)
	<hr/>
Total Fund Balance	\$15,067,215.81

Total Fund Equity	\$47,136,183.96
-------------------	-----------------

TOTAL LIABILITIES AND FUND EQUITY	<hr/> <hr/>
-----------------------------------	-------------

\$47,964,245.82
-----------------

Ranges: From: To: From: To:  
 Check Number First Last Check Date 8/1/2015 8/31/2015  
 Vendor ID First Last Checkbook ID First Last  
 Vendor Name First Last

Sorted By: Vendor Name

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050875	4IMPRINT	4IMPRINT, INC	8/11/2015	CHECK	PMCHK00001801	\$2,649.42
050947	AGRSER	A GROWING SERVICE LLC	8/18/2015	CHECK	PMCHK00001804	\$340.00
050946	ADVBAG	ADVANCE PACKAGING TECHNOLOGIES	8/18/2015	CHECK	PMCHK00001804	\$2,643.68
050909	ADVELE	ADVANCED ELECTRONICS & COMMUNI	8/14/2015	CHECK	PMCHK00001803	\$565.00
050910	AFTDEL	AFTERNOON DELIGHT	8/14/2015	CHECK	PMCHK00001803	\$124.50
050948	ALAMAI	ALAN'S ASPHALT MAINTENANCE	8/18/2015	CHECK	PMCHK00001804	\$1,538.00
050849	ALEMEN	ALEX MENDENALL	8/7/2015	CHECK	PMCHK00001799	\$40.00
050850	ALLENT	ALLIANCE ENTERTAINMENT	8/7/2015	CHECK	PMCHK00001799	\$88.73
050911	AMASCH	AMANDA SCHOTT	8/14/2015	CHECK	PMCHK00001803	\$14.95
050912	AMEX	AMERICAN EXPRESS	8/14/2015	CHECK	PMCHK00001803	\$50,956.45
050876	AANEW1	ANN ARBOR NEWS	8/11/2015	CHECK	PMCHK00001801	\$728.00
050913	ANNDR0	ANNE DROZD	8/14/2015	CHECK	PMCHK00001803	\$134.28
050878	ANNGAO	ANNIE GAO	8/11/2015	CHECK	PMCHK00001801	\$150.00
050964	APPLE	APPLE, INC.	8/21/2015	CHECK	PMCHK00001805	\$2,577.95
050949	ATTMOB	AT&T MOBILITY	8/18/2015	CHECK	PMCHK00001804	\$744.72
050965	BAKTAY	BAKER & TAYLOR	8/21/2015	CHECK	PMCHK00001805	\$3,146.19
050880	BANMED	BANG MEDIA	8/11/2015	CHECK	PMCHK00001801	\$350.00
050851	BARNOB1	BARNES & NOBLE INC.	8/7/2015	CHECK	PMCHK00001799	\$265.05
050881	BARNOB1	BARNES & NOBLE INC.	8/11/2015	CHECK	PMCHK00001801	\$376.63
050914	BARNOB1	BARNES & NOBLE INC.	8/14/2015	CHECK	PMCHK00001803	\$840.05
050950	BARRON	BARRON'S	8/18/2015	CHECK	PMCHK00001804	\$199.00
050915	BEADEL	BEAU DELOACH	8/14/2015	CHECK	PMCHK00001803	\$175.00
050831	BETBAT	BETH BATTEY	8/4/2015	CHECK	PMCHK00001797	\$180.00
050916	BETBEC	BETSY BECKERMAN	8/14/2015	CHECK	PMCHK00001803	\$600.00
050852	BLAAUD	BLACKSTONE AUDIO BOOKS	8/7/2015	CHECK	PMCHK00001799	\$134.95
050951	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	8/18/2015	CHECK	PMCHK00001804	\$60,774.62
050952	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	8/18/2015	CHECK	PMCHK00001804	\$6,927.26
050917	BP	BP	8/14/2015	CHECK	PMCHK00001803	\$215.36
050966	BRESSE	BRESSER'S INFORMATION SERVICE	8/21/2015	CHECK	PMCHK00001805	\$368.00
050853	BREWER	BREWER'S	8/7/2015	CHECK	PMCHK00001799	\$370.26
050882	BRIENG	BRICKENGRAVER, LLC	8/11/2015	CHECK	PMCHK00001801	\$1,370.00
050832	BRODCO	BRODART CO.	8/4/2015	CHECK	PMCHK00001797	\$57.60
050918	BUSVAL	BUSCH'S, INC.	8/14/2015	CHECK	PMCHK00001803	\$66.26
050967	CAMINN	CAMPUS INN	8/21/2015	CHECK	PMCHK00001805	\$187.95
050968	CAPPRE	CAPSTONE PRESS	8/21/2015	CHECK	PMCHK00001805	\$37.98
050833	CARBRO	CARPENTER BROS.	8/4/2015	CHECK	PMCHK00001797	\$95.04
050919	CDW-G	CDW GOVERNMENT, INC.	8/14/2015	CHECK	PMCHK00001803	\$7,423.18
050953	CDW-G	CDW GOVERNMENT, INC.	8/18/2015	CHECK	PMCHK00001804	\$2,606.46
050954	CHRMART	CHRISTINA MARTIN	8/18/2015	CHECK	PMCHK00001804	\$300.00
050920	CINCOR	CINTAS CORPORATION	8/14/2015	CHECK	PMCHK00001803	\$2,203.81
050890	INFOGROUP	CITY DIRECTORIES-A SUBSIDIARY	8/11/2015	CHECK	PMCHK00001801	\$595.00
050921	CITOF1	CITY OF ANN ARBOR TREASURER	8/14/2015	CHECK	PMCHK00001803	\$3,686.36
050883	COMCAS	COMCAST	8/11/2015	CHECK	PMCHK00001801	\$36.69
050854	COMALLW	COMPUTER ALLEY WEST	8/7/2015	CHECK	PMCHK00001799	\$279.82
050855	CORNELL	CORNELL LAB OF ORNITHOLOGY	8/7/2015	CHECK	PMCHK00001799	\$305.00
050922	CORNER	CORNERSTONE UNIVERSITY	8/14/2015	CHECK	PMCHK00001803	\$75.00
050884	CYNHOD	CYNTHIA HODGES	8/11/2015	CHECK	PMCHK00001801	\$150.00
050856	DAVMEN	DAVE MENZO	8/7/2015	CHECK	PMCHK00001799	\$1,200.00
050834	DAWHEN	DAWN HENRY	8/4/2015	CHECK	PMCHK00001797	\$450.00
050969	DEBGAB	DEBORAH GABRION	8/21/2015	CHECK	PMCHK00001805	\$200.00
050885	DIADUD	DIANE DUDLEY	8/11/2015	CHECK	PMCHK00001801	\$100.00
050857	DIGKEY	DIGI-KEY ELECTRONICS	8/7/2015	CHECK	PMCHK00001799	\$49.30
050908	DTEENE	DTE ENERGY	8/11/2015	CHECK	PMCHK00001802	\$13,245.82
050955	DTEENE	DTE ENERGY	8/18/2015	CHECK	PMCHK00001804	\$15,256.19
050956	DYKGOS	DYKEMA GOSSETT	8/18/2015	CHECK	PMCHK00001804	\$2,791.95
050886	EBSCO	EBSCO INFORMATION SERVICES	8/11/2015	CHECK	PMCHK00001801	\$489.95

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050887	ELILAW	ELITE LAWN & LANDSCAPE, INC.	8/11/2015	CHECK	PMCHK00001801	\$5,010.74
050923	ELIPEA	ELIZABETH PEARCE	8/14/2015	CHECK	PMCHK00001803	\$84.41
050835	ELYAUR	ELYSE AURBACH	8/4/2015	CHECK	PMCHK00001797	\$300.00
050970	ELYAUR	ELYSE AURBACH	8/21/2015	CHECK	PMCHK00001805	\$300.00
050888	ENVIRO	ENVIRONMENTS	8/11/2015	CHECK	PMCHK00001801	\$177.30
050924	EVEHOL	EVERLYN HOLLENSHEAD	8/14/2015	CHECK	PMCHK00001803	\$13.74
050858	FASTSI	FASTSIGNS	8/7/2015	CHECK	PMCHK00001799	\$3,100.00
050971	FISWIN	FISH WINDOW CLEANING	8/21/2015	CHECK	PMCHK00001805	\$1,075.00
050972	FORFRA	FORMAT FRAMING	8/21/2015	CHECK	PMCHK00001805	\$282.30
050925	FRIOF	FRIENDS OF THE ANN ARBOR	8/14/2015	CHECK	PMCHK00001803	\$2,010.60
050904	THOGAL	GALE/CENGAGE LEARNING, INC	8/11/2015	CHECK	PMCHK00001801	\$262.18
050987	THOGAL	GALE/CENGAGE LEARNING, INC	8/21/2015	CHECK	PMCHK00001805	\$437.43
050958	GAMESTART	GAMESTART	8/18/2015	CHECK	PMCHK00001804	\$800.00
050889	GARISTE	GARI STEIN	8/11/2015	CHECK	PMCHK00001801	\$100.00
050926	GENDIS	GENESEE DISTRICT LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$12.00
050873	WWGRAI	GRAINGER	8/7/2015	CHECK	PMCHK00001799	\$5.62
050859	GRASCI	GRAPHIC SCIENCES INC	8/7/2015	CHECK	PMCHK00001799	\$8,890.00
050973	GRELAKE	GREAT LAKES AUTOMATIC DOOR INC	8/21/2015	CHECK	PMCHK00001805	\$189.50
050957	FIRMAR	GREEN ROAD ASSOCIATES, LLC	8/18/2015	CHECK	PMCHK00001804	\$3,500.00
050879	ARCHAMBAULT	GROUPE ARCHAMBAULT INC.	8/11/2015	CHECK	PMCHK00001801	\$48.33
050927	IRALAX	IRA LAX	8/14/2015	CHECK	PMCHK00001803	\$85.10
050928	JACDIS	JACKSON DISTRICT LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$10.95
050891	JEAMAC	JEANNE MACKEY	8/11/2015	CHECK	PMCHK00001801	\$100.00
050974	JEFYEA	JEFF YEAGER	8/21/2015	CHECK	PMCHK00001805	\$500.00
050975	JESRAU	JESSE RAUDENBUSH	8/21/2015	CHECK	PMCHK00001805	\$100.00
050892	JESTAC	JESSE TACK	8/11/2015	CHECK	PMCHK00001801	\$150.00
050976	JOHHARN	JOHN HARNOIS	8/21/2015	CHECK	PMCHK00001805	\$100.00
050929	JOHLAT	JOHN LATINI	8/14/2015	CHECK	PMCHK00001803	\$400.00
050893	KARDON	KAREN DONATO	8/11/2015	CHECK	PMCHK00001801	\$100.00
050894	KARLEP	KAREN LEPAGE	8/11/2015	CHECK	PMCHK00001801	\$150.00
050836	KATCUR	KATHERINE'S CATERING	8/4/2015	CHECK	PMCHK00001797	\$2,383.75
050895	KATGOO	KATHRYN GOODSON	8/11/2015	CHECK	PMCHK00001801	\$100.00
050860	KENRAY	KEN RAYNOR	8/7/2015	CHECK	PMCHK00001799	\$21.96
050837	LARZIE	LARA ZIELIN	8/4/2015	CHECK	PMCHK00001797	\$250.00
050977	LESCEN	LESLIE SCIENCE CENTER	8/21/2015	CHECK	PMCHK00001805	\$2,000.00
050838	LEXMAT	LEXISNEXIS MATTHEW BENDER	8/4/2015	CHECK	PMCHK00001797	\$282.91
050896	LOWE'S	LOWES BUSINESS ACCOUNT	8/11/2015	CHECK	PMCHK00001801	\$42.60
050839	MARYAN	MARGARET YANG	8/4/2015	CHECK	PMCHK00001797	\$250.00
050897	MARBAN	MARTIN BANDYKE	8/11/2015	CHECK	PMCHK00001801	\$400.00
050848	MATRIX	MATRIX TRUST CO AttnTPA000320	8/5/2015	CHECK	PMCHK00001798	\$17,979.76
050978	MATRIX	MATRIX TRUST CO AttnTPA000320	8/21/2015	CHECK	PMCHK00001805	\$17,834.70
050861	MATDUB	MATT DUBAY	8/7/2015	CHECK	PMCHK00001799	\$26.99
050959	MCFI	MCFI	8/18/2015	CHECK	PMCHK00001804	\$1,674.92
050979	MICHUC	MICHAEL HUCKABY	8/21/2015	CHECK	PMCHK00001805	\$800.00
050840	MICKRE	MICHELLE KRELL KYDD	8/4/2015	CHECK	PMCHK00001797	\$450.00
050841	MIDTAP	MIDWEST TAPE	8/4/2015	CHECK	PMCHK00001797	\$7,000.51
050898	MIDTAP	MIDWEST TAPE	8/11/2015	CHECK	PMCHK00001801	\$8,812.53
050980	MIDTAP	MIDWEST TAPE	8/21/2015	CHECK	PMCHK00001805	\$20,118.01
050877	AANEWS	MLIVE MEDIA GROUP	8/11/2015	CHECK	PMCHK00001801	\$1,392.00
050862	MYBIND	MY BINDING.COM	8/7/2015	CHECK	PMCHK00001799	\$122.28
050930	NICWILL	NICOLE WILLIAMS	8/14/2015	CHECK	PMCHK00001803	\$35.08
050931	NUWAVE	NUWAVE AQUARIUMS	8/14/2015	CHECK	PMCHK00001803	\$261.76
050981	NUWAVE	NUWAVE AQUARIUMS	8/21/2015	CHECK	PMCHK00001805	\$120.00
050982	OCLINS	OCLC, INC.	8/21/2015	CHECK	PMCHK00001805	\$7,580.51
050863	OFFDEP	OFFICE DEPOT, INC.	8/7/2015	CHECK	PMCHK00001799	\$1,641.38
050932	OFFDEP	OFFICE DEPOT, INC.	8/14/2015	CHECK	PMCHK00001803	\$394.51
050983	OFFDEP	OFFICE DEPOT, INC.	8/21/2015	CHECK	PMCHK00001805	\$63.45
050899	PANPOU	PENGUIN RANDOM HOUSE, LLC	8/11/2015	CHECK	PMCHK00001801	\$70.00
050933	PETWHI	PETER WHITE PUBLIC LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$16.95
050934	PITCHA	PITTSFIELD CHARTER TOWNSHIP	8/14/2015	CHECK	PMCHK00001803	\$1,066.98
050864	POIPEN	POISONED PEN PRESS	8/7/2015	CHECK	PMCHK00001799	\$14,274.59
050842	PRITEC	PRINT TECH INC.	8/4/2015	CHECK	PMCHK00001797	\$1,473.90
050865	PRITEC	PRINT TECH INC.	8/7/2015	CHECK	PMCHK00001799	\$1,078.56

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050866	PROINF	PROQUEST - CSA LLC	8/7/2015	CHECK	PMCHK00001799	\$6,784.00
050867	QUANTA	QUANTA, INC.	8/7/2015	CHECK	PMCHK00001799	\$233.67
050843	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	8/4/2015	CHECK	PMCHK00001797	\$13,243.00
050935	RACYAN	RACHEL YANIKOGLU	8/14/2015	CHECK	PMCHK00001803	\$17.10
050868	RECBOO	RECORDED BOOKS, INC.	8/7/2015	CHECK	PMCHK00001799	\$3,036.09
050984	RECBOO	RECORDED BOOKS, INC.	8/21/2015	CHECK	PMCHK00001805	\$2,547.96
050936	RECANN	RECYCLE ANN ARBOR	8/14/2015	CHECK	PMCHK00001803	\$253.00
050900	REGBOO	REGENT BOOK CO., INC.	8/11/2015	CHECK	PMCHK00001801	\$15.01
050985	ROOSRO	ROOSROAST	8/21/2015	CHECK	PMCHK00001805	\$390.00
050986	ROYLIM	ROYAL LIMOUSINE	8/21/2015	CHECK	PMCHK00001805	\$365.80
050937	SARKEL	SARA MELTON KELLER	8/14/2015	CHECK	PMCHK00001803	\$475.00
050844	SCHSOU	SCHEDULE SOURCE, INC	8/4/2015	CHECK	PMCHK00001797	\$924.50
050938	SCHSEC	SCHILKE SECURITY	8/14/2015	CHECK	PMCHK00001803	\$95.00
050869	SCHELE	SCHINDLER ELEVATOR CORPORATION	8/7/2015	CHECK	PMCHK00001799	\$620.27
050874	SEGNAT	SECOND NATURE GARDEN & LANDSCA	8/7/2015	CHECK	PMCHK00001800	\$5,613.75
050870	SHEAUG	SHERLONYA TURNER	8/7/2015	CHECK	PMCHK00001799	\$34.92
* 050939	SOUPUB	SOUTHFIELD PUBLIC LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$25.00
050960	SPRINT	SPRINT PCS	8/18/2015	CHECK	PMCHK00001804	\$412.91
050901	STAHAR	STADIUM HARDWARE	8/11/2015	CHECK	PMCHK00001801	\$78.17
050902	STATOW	STADIUM TOWING	8/11/2015	CHECK	PMCHK00001801	\$72.00
050940	STAMIC4	STATE OF MICHIGAN	8/14/2015	CHECK	PMCHK00001803	\$190.00
050846	STEPET	STEFFORIA, PETIK & ASSOCIATES	8/5/2015	CHECK	PMCHK00001798	\$1,218.00
050847	STEPET	STEFFORIA, PETIK & ASSOCIATES	8/5/2015	CHECK	PMCHK00001798	\$390.00
050941	STEOSB	STEVE OSBURN	8/14/2015	CHECK	PMCHK00001803	\$25.00
050871	SWESOU	SWEETWATER SOUND INC.	8/7/2015	CHECK	PMCHK00001799	\$8,127.32
050903	TANMED	TANTOR MEDIA	8/11/2015	CHECK	PMCHK00001801	\$19.24
050872	THEANN	THE ANN MAGAZINE	8/7/2015	CHECK	PMCHK00001799	\$500.00
050942	THRRIV	THREE RIVERS PUBLIC LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$28.61
050905	TOSMI	TOM SMITH	8/11/2015	CHECK	PMCHK00001801	\$13.69
050906	ULINE	ULINE, INC.	8/11/2015	CHECK	PMCHK00001801	\$263.75
050961	ULINE	ULINE, INC.	8/18/2015	CHECK	PMCHK00001804	\$40.04
050943	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	8/14/2015	CHECK	PMCHK00001803	\$680.20
050989	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	8/21/2015	CHECK	PMCHK00001805	\$814.45
050907	UNIPAR	UNITED PARCEL SERVICE	8/11/2015	CHECK	PMCHK00001801	\$47.60
050962	UNIPAR	UNITED PARCEL SERVICE	8/18/2015	CHECK	PMCHK00001804	\$51.56
050988	UNIPAR	UNITED PARCEL SERVICE	8/21/2015	CHECK	PMCHK00001805	\$42.09
050990	UNUMPRO	UNUM LIFE INSURANCE	8/21/2015	CHECK	PMCHK00001805	\$3,189.54
050993	UNUMPRO	UNUM LIFE INSURANCE	8/21/2015	CHECK	PMCHK00001806	\$1,908.56
050994	UNUMPRO	UNUM LIFE INSURANCE	8/21/2015	CHECK	PMCHK00001807	\$66.42
050991	VGKIDS	VGKIDS	8/21/2015	CHECK	PMCHK00001805	\$426.00
050992	VOSSLTG	VOSS LIGHTING	8/21/2015	CHECK	PMCHK00001805	\$1,840.36
050845	WASMAN	WASTE MANAGEMENT OF MICHIGAN	8/4/2015	CHECK	PMCHK00001797	\$231.59
050963	WESTNT	WESTGATE ENTERPRISES, LLC	8/18/2015	CHECK	PMCHK00001804	\$6,855.00
050944	XEROX	XEROX CORPORATION	8/14/2015	CHECK	PMCHK00001803	\$20.38
050945	YPSDTS	YPSILANTI DISTRICT LIBRARY	8/14/2015	CHECK	PMCHK00001803	\$16.00

Total Checks: 164

Total Amount of Checks: \$392,010.75

1. Congratulations to Library Board member Edward Surovell on being awarded the Community Book Award by the Kerrytown Bookfestival. This award is given annually to a person in the Ann Arbor community who supports reading and the book arts. Mr. Surovell is well known for his philanthropy, his private book collection, and his public service on many boards whose missions support writing and reading. We are proud to say that Edward Surovell has served over 18 years on the Board of the AADL.
2. We celebrated the end of summer with a Game Over Gala at the Downtown Library attended by over 400 people. It was fun and games all evening on Monday, August 31. A highlight was the opportunity for friends and families to enter a photo booth and leave with a photo slip commemorating [play.aadl.org](http://play.aadl.org) 2015.
3. I accepted an invitation to speak at the “Re-Think It: Libraries for a New Age” conference held at the Mary Idema Pew Library at Grand Valley State University in August 2015. I spoke on Sustainability as it pertains to architecture, and it was a pleasure to share the speaker’s podium with James Moyer, Associate Vice President for Facilities at GVSU. The conference had over 300 attendees over three days, and it celebrated the opening of the Mary Idema Pew Library, a Platinum LEED building.
4. On September 10<sup>th</sup> I attended a “Communities Engagement Summit” hosted by the Michigan Institute for Clinical and Health Research (MICHHR). The summit invited leaders from across the State to participate in a collective effort to create new strategies for improving health through collaborative research partnerships. Dr. Matt Davis is Professor of Pediatrics and Communicable Diseases and Internal Medicine at the UM Medical School, Professor of Public Policy at the Ford School, and Professor of Health Management and Policy at the UM School of Public Health. As Director, MICHHR Communities Engagement, Dr. Davis recognizes that public libraries are trusted agencies in most communities and they are also where access to health information is essential for large populations of people at risk for preventable diseases.

It was a pleasure and an honor to represent public libraries at this event.

Director's Report  
September, 2015

5. The AADL accepted an invitation to participate in a County-wide meeting to establish a Project Lazarus approach to reducing harm and overdose from prescription medication and to reduce the mortality rates from opioid poisoning. Outreach and Neighborhood Services Manager Terry Soave attended this event.

Established in 2007 as a response to the Wilkes County, NC growing prescription medication and opioid poisoning rate, this model has spread to many communities nationwide, tribal groups, and the military.

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 15-199**

**RESOLUTION ESTABLISHING A SPECIAL STRATEGIC PLANNING  
COMMITTEE**

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21<sup>st</sup> day of September, 2015 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That a special Strategic Planning Committee be established.
- 2.) That the charge to the special Strategic Planning Committee is to determine the time period the Strategic Plan will cover; to plan and implement the process to create the next Strategic Plan; to determine the components and structure of the Plan; to plan a Board Retreat to begin the Strategic Planning process; to provide a Strategic Plan document for Board review and approval no later than April 30, 2016.
- 3.) That the Strategic Planning Committee members consist of Trustee Ed Surovell as Chairperson, Trustee Margaret Leary and Trustee Jamie Vander Broek.
- 4.) That the committee shall serve through April 30, 2016.
- 5.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

---

Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Nancy Kaplan  
Margaret Leary  
Jim Leija  
Jan Barney Newman  
Prue Rosenthal  
Edward Surovell  
Jamie Vander Broek

2015 OFFICERS

President . . . . . Jan Barney Newman  
Vice President . . . . . Edward Surovell  
Treasurer . . . . . Prue Rosenthal  
Secretary . . . . . Nancy Kaplan

ADMINISTRATION

Josie Parker . . . . . Director  
Eli Neiburger . . . . . Deputy Director  
Bruce Hadler . . . . . Chief Financial Officer

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
(734) 327-8311