



Ann Arbor District Library
Regular Meeting
Agenda

Tuesday, November 22, 2011

Published by Ann Arbor District Library

November 2011

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22 AADL Board Mtg	23	24 Library Closed	25	26
27	28	29	30			

December 2011

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15 AADL Board Mtg	16	17
18	19	20	21	22	23	24 Library Closed
25 Library Closed	26	27	28	29	30	31

January 2012

S	M	T	W	T	F	S
1 Library Closed	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 AADL Board Mtg	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Tuesday, November 22, 2011 at 6:00 p.m.
 Ann Arbor District Library, Fourth Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 11-168 I. CALL TO ORDER
- 11-169 II. ATTENDANCE
- 11-170 III. RECESS TO EXECUTIVE SESSION FOR LABOR
 NEGOTIATIONS, OPINION OF LEGAL COUNSEL, AND
 DISCUSSION OF REAL ESTATE
- 11-171 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- 11-172 V. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 11-173 VI. APPROVAL OF MINUTES OF OCTOBER 18, 2011 (pp. 3-6)
 (Item of action)
- 11-174 VII. CITIZENS' COMMENTS
- 11-175 VIII. FINANCIAL REPORT (pp. 7-14)
- 11-176 IX. APPROVAL OF DISBURSEMENTS (pp. 15-18)
 (Item of action)
- 11-177 X. COMMITTEE REPORTS
- 11-178 A. BUDGET AND FINANCE COMMITTEE
- 11-179 XI. DIRECTOR'S REPORT (pp. 19-20)
- 11-180 XII. NEW BUSINESS
- 11-181 A. AUDITOR'S REPORT
 30 minutes
 Dave Fisher, Rehmann Robson
- 11-182 B. RESOLUTION TO ACCEPT THE 2010-2011 FINANCIAL
 AUDIT (p. 21)
 (Item of action)

- 11-183 C. RESOLUTION TO INCREASE THE ADMINISTRATION DEPARTMENT CONSULTING BUDGET LINE BY \$45,000
(p. 22)
(Item of action)

- 11-184 D. PLAY.AADL.ORG SHOW & TELL
15 minutes
Eli Neiburger

- 11-185 E. VOTE FOR EXECUTIVE SESSION AT THE DECEMBER 15, 2011 REGULAR MEETING FOR LABOR NEGOTIATIONS AND OPINION OF LEGAL COUNSEL
(Item of action)
Roll call vote

- 11-186 XIII. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
TUESDAY, OCTOBER 18, 2011

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
TUESDAY, OCTOBER 18, 2011

- 11-151 I. CALL TO ORDER
 President Leary called the meeting to order at 6:05 p.m.
- 11-152 II. ATTENDANCE
 Present: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 Absent: Surovell
 Staff: Choate, Doll, Nieman, Parker, Wilson (recorder)
- 11-153 III. VOTE FOR EXECUTIVE SESSION FOR DISCUSSION OF REAL ESTATE
 (Item of action)
 Roll call vote

 Secretary Barney Newman, supported by Vice President Rosenthal, moved to recess to executive Session for discussion of real estate.

 A roll call vote was taken.

 AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 NAYS: None

Motion passed 5-0.
- 11-154 IV. RECESS TO EXECUTIVE SESSION FOR LABOR NEGOTIATIONS, OPINION OF LEGAL COUNSEL AND DISCUSSION OF REAL ESTATE
- 11-155 V. RECONVENE REGULAR MEETING AT 7:00 PM
 President Leary reconvened the meeting to order at 7:05 p.m.
- 11-156 VI. APPROVAL OF AGENDA
 (Item of action)

 Vice President Rosenthal, supported by Trustee Head, moved to approve the agenda.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
TUESDAY, OCTOBER 18, 2011

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 NAYS: None

Motion passed 6-0.

11-157 VII. APPROVAL OF MINUTES OF SEPTEMBER 19, 2011
 (Item of action)

Secretary Barney Newman, supported by Trustee Kaplan, moved to approve the minutes of September 19, 2011.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 NAYS: None

Motion passed 6-0.

11-158 VIII. CITIZENS' COMMENTS

There were no citizens' comments.

11-159 IX. FINANCIAL REPORT

Associate Director Nieman reported September showed unrestricted cash balance just over \$14 million. Tax receipts just over \$9 million, reflecting 83.5% of the budgeted amount, have been received. The Fund Balance reflects just over \$7.8 million.

Five line items are over budget, but will come back into line later in the year.

11-160 X. APPROVAL OF DISBURSEMENTS
 (Item of action)

Trustee Head, supported by Trustee Kaplan, moved to approve the August disbursements.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 NAYS: None

Motion passed 6-0.

11-161 XI. COMMITTEE REPORTS

11-162 A. EXECUTIVE COMMITTEE

President Leary reported the Executive Committee met on October

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
TUESDAY, OCTOBER 18, 2011

4th for the purpose of items discussed in closed session.

11-163 XII. DIRECTOR'S REPORT

Director Parker reported the library closed on October 10th for staff day. Ninety staff attended. Keynote speakers included Steve Powers, Ann Arbor City Administrator; Dr. Patricia Green, Ann Arbor Public Schools Superintendent; Scott Menzel, Washtenaw Intermediate School District Superintendent; Dr. Rose Bellanca, Washtenaw Community College President. Tours and several breakout sessions rounded out the afternoon.

11-164 XIII. NEW BUSINESS

11-165 A. OLD NEWS PRESENTATION

Andrew MacLaren previewed Old News (oldnews.aadl.org) for the Board. This ongoing digitization project, with an opening day collection containing thousands of articles and images, encompasses Ann Arbor area newspapers dating back to the 1880's. This is a searchable database that allows for patron interaction.

11-166 B. VOTE FOR EXECUTIVE SESSION AT THE NOVEMBER 22, 2011 REGULAR MEETING FOR LABOR NEGOTIATIONS, OPINION OF LEGAL COUNSEL AND DISCUSSION OF REAL ESTATE

(Item of action)

Roll call vote

Trustee Head, supported by Treasurer Murphy, moved to hold an Executive Session at the November 22, 2011 regular Board meeting for labor negotiation, opinion of legal counsel and discussion of real estate.

A roll call vote was taken.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal

NAYS: None

Motion passed 6-0.

11-167 XIV. ADJOURNMENT

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
TUESDAY, OCTOBER 18, 2011

President Leary adjourned the meeting at 7:40 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on October 18, 2011 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

Ann Arbor District Library Financial Summary for October 2011

Cash:

The unrestricted cash balance as of October 31, 2011 was \$14,769,143 up from \$14,411,892 in September.

Tax Receipts:

The Library has received tax receipts totaling \$10,591,969, 94.9% of the budgeted amount, as of October 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$108,742 through October 31st. This gives the Library a positive fund balance of \$7,776,059 at the end of October, down from \$7,800,411 in September.

Year-to-Date Revenue (Budget vs. Actual):

Tax and penal fine revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through October:

Purchased Services - A large payment for cataloging and inter-library loan was made in September.

Communications - A payment for the annual maintenance for the phone systems was made in July.

Software Licenses - A large payment of approximately \$63,000 was made in September putting this line item over budget.

Postage - A large payment for postage was made in October.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Four Months Ending October 31, 2011

	<u>Actual</u>	<u>October Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$924,333	\$924,333		\$3,697,331	\$3,697,333	(\$2)
Penal Fines	20,833	20,833		83,332	83,333	(1)
Interest	14,237	5,167	9,070	51,870	20,667	31,203
Copiers	2,779	3,167	(388)	12,161	12,667	(506)
Grants/Memorials		7,500	(7,500)	6,510	30,000	(23,490)
Library Fines & Fees	36,473	40,417	(3,944)	144,749	161,667	(16,918)
Non-Resident Fees	1,125	1,417	(292)	5,513	5,667	(154)
Total Revenue	<u>\$999,780</u>	<u>\$1,002,834</u>	<u>(\$3,054)</u>	<u>\$4,001,466</u>	<u>\$4,011,334</u>	<u>(\$9,868)</u>
Expenditures						
Salaries & Wages	468,082	473,667	(5,585)	1,908,351	1,894,667	13,684
Employee Benefits	121,030	125,833	(4,803)	484,061	503,333	(19,272)
Employment Taxes	34,890	36,250	(1,360)	142,597	145,000	(2,403)
Total Employment Cost	<u>\$624,002</u>	<u>\$635,750</u>	<u>(\$11,748)</u>	<u>\$2,535,009</u>	<u>\$2,543,000</u>	<u>(\$7,991)</u>
Custodial and Electrical	\$24,388	\$17,500	\$6,888	\$61,283	\$70,000	(\$8,717)
Accounting/Audit	1,250	1,250		5,000	5,000	
Legal	5,803	6,250	(447)	25,985	25,000	985
Purchased Services	1,784	8,667	(6,883)	66,502	34,667	31,835
Utilities	26,368	37,917	(11,549)	127,856	151,667	(23,811)
Property Insurance	6,881	7,250	(369)	27,523	29,000	(1,477)
Communications	6,317	15,000	(8,683)	91,071	60,000	31,071
Materials	132,450	154,167	(21,717)	521,700	616,667	(94,967)
Software Licenses/Maintenanc	767	10,000	(9,233)	75,493	40,000	35,493
Building Rental	20,140	12,917	7,223	50,330	51,667	(1,337)
Seminars/Conferences/Travel	2,379	1,833	546	2,952	7,333	(4,381)
Copier Expense	4,019	5,417	(1,398)	17,015	21,667	(4,652)
Library Programming	18,124	20,833	(2,709)	76,918	83,333	(6,415)
Grants/Memorials	3,188	7,500	(4,312)	18,769	30,000	(11,231)
Supplies	15,593	15,000	593	44,408	60,000	(15,592)
Repairs and Maintenance	57,733	23,583	34,150	90,241	94,333	(4,092)
Postage	5,153	2,500	2,653	12,548	10,000	2,548
Lcards/Circ Cards	4,046	5,167	(1,121)	11,084	20,667	(9,583)
Other Operating Expenditures	1,820	1,833	(13)	5,496	7,333	(1,837)
Total Operating Expense	<u>\$338,203</u>	<u>\$354,584</u>	<u>(\$16,381)</u>	<u>\$1,332,174</u>	<u>\$1,418,334</u>	<u>(\$86,160)</u>
Capital Outlays	\$1,182	\$12,500	(\$11,318)	\$25,541	\$50,000	(\$24,459)
Total Expenditures	<u>\$963,387</u>	<u>\$1,002,834</u>	<u>(\$39,447)</u>	<u>\$3,892,724</u>	<u>\$4,011,334</u>	<u>(\$118,610)</u>
Net	<u>\$36,393</u>	<u>\$1,002,834</u>	<u>\$36,393</u>	<u>\$108,742</u>	<u>\$4,011,334</u>	<u>\$108,742</u>

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Four Months Ending October 31, 2011

	<u>Actual</u>	<u>October Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)	\$5,310	\$30,000	(\$24,690)
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>	<u>\$5,310</u>	<u>\$30,000</u>	<u>(\$24,690)</u>
Expenditures						
Materials				4,980		4,980
Library Programming	1,300		1,300	10,065		10,065
Supplies	1,146		1,146	1,146		1,146
Other Operating Expenditures	742	7,500	(6,758)	2,241	30,000	(27,759)
Total Operating Expense	\$3,188	\$7,500	(\$4,312)	\$18,432	\$30,000	(\$11,568)
Total Expenditures	<u>\$3,188</u>	<u>\$7,500</u>	<u>(\$4,312)</u>	<u>\$18,432</u>	<u>\$30,000</u>	<u>(\$11,568)</u>
Net	<u>(\$3,188)</u>		<u>(\$3,188)</u>	<u>(\$13,122)</u>		<u>(\$13,122)</u>

ANN ARBOR DISTRICT LIBRARY
Friends of the Library
For the Four Months Ending October 31, 2011

	<u>Actual</u>	<u>October Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)		\$30,000	(\$30,000)
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>		<u>\$30,000</u>	<u>(\$30,000)</u>
Expenditures						
Materials				2,453		2,453
Library Programming	1,300		1,300	10,065		10,065
Supplies	1,146		1,146	1,146		1,146
Other Operating Expenditures	742	7,500	(6,758)	2,241	30,000	(27,759)
Total Operating Expense	<u>\$3,188</u>	<u>\$7,500</u>	<u>(\$4,312)</u>	<u>\$15,905</u>	<u>\$30,000</u>	<u>(\$14,095)</u>
Total Expenditures	<u>\$3,188</u>	<u>\$7,500</u>	<u>(\$4,312)</u>	<u>\$15,905</u>	<u>\$30,000</u>	<u>(\$14,095)</u>
Net	<u>(\$3,188)</u>		<u>(\$3,188)</u>	<u>(\$15,905)</u>		<u>(\$15,905)</u>

Balance Sheet

ASSETS

As of 10/31/2011

Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$33,196.68
CASH-PAYROLL	18,885.00
HOLTREY FUND	330,620.06
CASH-SAVINGS	2,816,338.88
KENISTON FUND	30,244.84
SHAFER FUND	10,451.67
WESTERMAN FUND	42,511.78
PETTY CASH	2,000.00
WLBPD ACCOUNT	36,997.14
CDs - SHORT TERM	6,800,000.00

Total Cash	\$10,121,246.05
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Investments

BANK OF ANN ARBOR INVESTMENT	\$3,286,662.07
UNITED BANK AND TRUST INVESTMENT	1,812,060.26

Total Investments	\$5,098,722.33
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Accounts Receivable

ACCOUNTS RECEIVABLE	\$83,363.28
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Total Accounts Receivable	\$83,363.28
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Property Taxes Receivable

TAXES RECEIVABLE	\$29,819.42
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Total Property Taxes Receivable	\$29,819.42
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Prepaid Expenses

PRE-PAID INSURANCE	\$36,562.32
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Total Prepaid Expenses	\$36,562.32
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Total Current Assets	\$15,369,713.40
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Capital Assets:

BUILDINGS	\$25,972,421.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	460,149.00
COMMUNICATIONS EQUIPMENT	429,943.00
BUSINESS MACHINES	175,244.00
COMPUTER EQUIPMENT	1,307,407.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	43,135.00
FURNITURE & FIXTURES	1,302,241.00
VEHICLES	183,256.00

Total Capital Assets	\$32,024,047.15
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Amount Provided for Long-Term Debt:

LONG TERM SICK	\$27,324.99
LONG TERM VACATION	241,660.52

Total Provided for Long-Term Debt	268,985.51
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TOTAL ASSETS	\$47,662,746.06
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Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	(\$57,609.42)
ACCRUED ACCOUNTS PAYABLE	125,190.72
ACCRUED PAYROLL	281,525.00
UNITED WAY DEDUCTIONS	1,050.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	12,004.04
ACCRUED EMPLOYER 403(b) - UNDECIDED	28,246.47
ACCRUED 403B/MPSERS EMPLOYER	14,088.30
ACCRUED LIABILITY-VACATION S/T	97,084.23

Total Current Liabilities	\$501,579.34
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$27,324.99
ACCRUED LIABILITY-VACATION L/T	241,660.52

Total Long-Term Liabilities	268,985.51
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,024,047.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$198,178.22
DEFERRED REVENUE - PROPERTY TAX	6,893,897.00
FUND BALANCE - UNDESIGNATED	7,667,320.14
EXCESS REVENUE (SPENDING)	108,738.70

Total Fund Balance	\$14,868,134.06
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Total Fund Equity	\$46,892,181.21
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TOTAL LIABILITIES AND FUND EQUITY	\$47,662,746.06
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending October 31, 2011

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 7,800,411	\$ 7,822,173
Total revenues	999,780	4,001,466
Expenditures:		
Operating	(962,205)	(3,867,186)
Capital outlays	(1,182)	(25,541)
(Increase) decrease in encumbrances	<u>(60,745)</u>	<u>(154,853)</u>
Ending surplus (deficit)	<u>\$ 7,776,059</u>	<u>\$ 7,776,059</u>

Ann Arbor District Library

Monthly and year-to-date cash rollover For Period ending October 31, 2011

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollover					
Commercial checking	\$ 16,821	\$ 12,585	\$ (511,209)	\$ 515,000	\$ 33,197
Payroll	19,229	4	(428,914)	428,566	18,885
Petty cash	2,000	-	-	-	2,000
Savings	9,288,437	1,294,666	(23,198)	(7,743,566)	2,816,339
CDs - Bank of Ann Arbor	-	-	-	6,800,000	6,800,000
Investments - Bank of Ann Arbor	3,278,322	8,340	-	-	3,286,662
Investments - United Bank and Trust	1,807,083	4,977	-	-	1,812,060
Westerman Fund	42,508	4	-	-	42,512
Shafer Fund	10,451	1	-	-	10,452
Holtrey Fund	330,578	42	-	-	330,620
Keniston Fund	30,242	3	-	-	30,245
WLBDP	36,994	3	-	-	36,997
	<u>\$ 14,862,665</u>	<u>\$ 1,320,625</u>	<u>\$ (963,321)</u>	<u>\$ -</u>	<u>\$ 15,219,969</u>
Year-to-date rollover					
Commercial checking	\$ 28,733	\$ 47,036	\$ (2,072,572)	\$ 2,030,000	\$ 33,197
Payroll	245,355	1,168	(1,961,674)	1,734,036	18,885
Petty cash	2,000	-	-	-	2,000
Savings	2,478,284	11,093,946	(191,855)	(10,564,036)	2,816,339
CDs - Bank of Ann Arbor	-	-	-	6,800,000	6,800,000
Investments - Bank of Ann Arbor	3,262,530	24,132	-	-	3,286,662
Investments - United Bank and Trust	1,788,564	23,486	-	-	1,812,060
Westerman Fund	42,497	15	-	-	42,512
Shafer Fund	10,448	4	-	-	10,452
Holtrey Fund	330,453	167	-	-	330,620
Keniston Fund	30,235	10	-	-	30,245
WLBDP	36,985	12	-	-	36,997
	<u>\$ 8,258,084</u>	<u>\$ 11,189,986</u>	<u>\$ (4,228,101)</u>	<u>\$ -</u>	<u>\$ 15,219,969</u>

System: 11/10/2011 10:07:59 AM
 User Date: 11/10/2011

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 1
 User ID: NIEMANK

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	10/1/2011
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
042458	3MCENT	3M	10/7/2011	CHECK	PMCHK00001405	\$475.00
042520	ALWCAS	A & L WINE CASTLE	10/20/2011	CHECK	PMCHK00001407	\$107.88
042519	AGRSER	A GROWING SERVICE LLC	10/20/2011	CHECK	PMCHK00001407	\$340.00
042459	AFSMITH	A.F. SMITH ELECTRIC, INC.	10/7/2011	CHECK	PMCHK00001405	\$871.60
042503	AFTDEL	AFTERNOON DELIGHT	10/17/2011	CHECK	PMCHK00001406	\$178.10
042504	ALAFIS	ALAN FISK	10/17/2011	CHECK	PMCHK00001406	\$750.00
* 042430	AMACOM	AMAZON.COM CREDIT PLAN	10/4/2011	CHECK	PMCHK00001404	\$1,533.12
042460	AMACOM	AMAZON.COM CREDIT PLAN	10/7/2011	CHECK	PMCHK00001405	\$766.56
042484	AMEX	AMERICAN EXPRESS	10/17/2011	CHECK	PMCHK00001406	\$100,804.86
042483	AACONV	ANN ARBOR CONVENTION AND VISIT	10/17/2011	CHECK	PMCHK00001406	\$100.00
042578	AAFILM	ANN ARBOR FILM FESTIVAL	10/26/2011	CHECK	PMCHK00001409	\$720.00
042461	ANNARB	ANN ARBOR OBSERVER	10/7/2011	CHECK	PMCHK00001405	\$1,688.40
042579	ANNEW1	ANNARBOR.COM	10/26/2011	CHECK	PMCHK00001409	\$1,371.72
042462	ANTHAC	ANTOINE HACKNEY	10/7/2011	CHECK	PMCHK00001405	\$100.00
042521	ANURAJ	ANUJA RAJENDRA-BOLLYFIT	10/20/2011	CHECK	PMCHK00001407	\$100.00
042522	AROKAU	ARON KAUFMAN	10/20/2011	CHECK	PMCHK00001407	\$100.00
* 042564	ATTWIR	AT&T ADVERTISING	10/24/2011	CHECK	PMCHK00001408	\$894.00
042523	ATTMOB	AT&T MOBILITY	10/20/2011	CHECK	PMCHK00001407	\$1,343.66
042580	ATTWIR	AT&T WIRELESS	10/26/2011	CHECK	PMCHK00001409	\$495.00
042431	BBCAUD	AUDIO GO	10/4/2011	CHECK	PMCHK00001404	\$1,830.90
042524	AURMAR	AURORA MARTIN	10/20/2011	CHECK	PMCHK00001407	\$600.00
042525	AUTRES	AUTOMATED RESOURCE MGMT, INC.	10/20/2011	CHECK	PMCHK00001407	\$262.50
042526	BANCOF	BANC OF AMERICA LEASING	10/20/2011	CHECK	PMCHK00001407	\$1,368.00
042463	BARBAG	BARRY BAGEL'S	10/7/2011	CHECK	PMCHK00001405	\$64.92
042505	BARBAG	BARRY BAGELS	10/17/2011	CHECK	PMCHK00001406	\$49.95
042485	BATPLU	BATTERIES PLUS	10/17/2011	CHECK	PMCHK00001406	\$144.97
042565	BEADEL	BEAU DELOACH	10/24/2011	CHECK	PMCHK00001408	\$375.00
042527	BESAUT	BESAM ENTRANCE SOLUTIONS	10/20/2011	CHECK	PMCHK00001407	\$386.49
042528	BETBEC	BETSY BECKERMAN	10/20/2011	CHECK	PMCHK00001407	\$500.00
042582	BETBEC	BETSY BECKERMAN	10/26/2011	CHECK	PMCHK00001409	\$100.00
042432	BLAUD	BLACKSTONE AUDIO BOOKS	10/4/2011	CHECK	PMCHK00001404	\$271.00
042566	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	10/24/2011	CHECK	PMCHK00001408	\$46,896.25
042567	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	10/24/2011	CHECK	PMCHK00001408	\$8,126.86
042433	BOOWHO	BOOK WHOLESALERS, INC.	10/4/2011	CHECK	PMCHK00001404	\$283.56
042583	BOPMED	BOPPER MEDIA, INC.	10/26/2011	CHECK	PMCHK00001409	\$1,035.00
042506	BP	BP	10/17/2011	CHECK	PMCHK00001406	\$235.42
042486	BREWER	BREWER'S	10/17/2011	CHECK	PMCHK00001406	\$407.21
042434	BRIAUD	BRILLIANCE AUDIO, INC.	10/4/2011	CHECK	PMCHK00001404	\$520.09
042584	BRODCO	BRODART CO.	10/26/2011	CHECK	PMCHK00001409	\$676.51
042435	BROPEN	BROKEN PENCIL PRODUCTIONS	10/4/2011	CHECK	PMCHK00001404	\$306.00
042436	BUSVAL	BUSCH'S, INC.	10/4/2011	CHECK	PMCHK00001404	\$751.53
042464	BUSCAR	BUSINESS CARD	10/7/2011	CHECK	PMCHK00001405	\$2,944.13
042585	CAPDIS	CAPITAL AREA DISTRICT LIBRARY	10/26/2011	CHECK	PMCHK00001409	\$9.99
042487	CARBRO	CARPENTER BROS.	10/17/2011	CHECK	PMCHK00001406	\$76.31
042465	CDW-G	CDW GOVERNMENT, INC.	10/7/2011	CHECK	PMCHK00001405	\$4,284.11
042529	CDW-G	CDW GOVERNMENT, INC.	10/20/2011	CHECK	PMCHK00001407	\$2,013.38
042437	CENPOI	CENTER POINT PUBLISHING	10/4/2011	CHECK	PMCHK00001404	\$266.87
042488	CINCOR	CINTAS CORPORATION	10/17/2011	CHECK	PMCHK00001406	\$1,605.42
042438	CITOF1	CITY OF ANN ARBOR TREASURER	10/4/2011	CHECK	PMCHK00001404	\$4,283.31
042439	COMCAS	COMCAST	10/4/2011	CHECK	PMCHK00001404	\$34.91
042489	COMCAS	COMCAST	10/17/2011	CHECK	PMCHK00001406	\$115.76
042466	COMALLW	COMPUTER ALLEY WEST	10/7/2011	CHECK	PMCHK00001405	\$324.00
042530	COMALLW	COMPUTER ALLEY WEST	10/20/2011	CHECK	PMCHK00001407	\$188.98
042441	CORNELL	CORNELL-ORNITHOLOGY BNA ONLINE	10/4/2011	CHECK	PMCHK00001404	\$275.00
042442	CULHIS	CULINARY HISTORIANS OF ANN ARB	10/4/2011	CHECK	PMCHK00001404	\$25.00
042518	VAUMID	CURTIS SULLIVAN	10/17/2011	CHECK	PMCHK00001406	\$150.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
042588	DONSOF	DAN'S SOFT TOUCH AUTO WASH INC	10/26/2011	CHECK	PMCHK00001409	\$16.44
042507	DAVPET	DAVID PETERSEN	10/17/2011	CHECK	PMCHK00001406	\$100.00
042508	DEADOL	DEANN DOLL	10/17/2011	CHECK	PMCHK00001406	\$148.65
042586	DEAREA	DEAR READER.COM	10/26/2011	CHECK	PMCHK00001409	\$500.00
042509	DEBGAB	DEBORAH GABRION	10/17/2011	CHECK	PMCHK00001406	\$225.00
042467	DEMCO	DEMCO	10/7/2011	CHECK	PMCHK00001405	\$27.71
042568	DENOWE	DENISE OWENS	10/24/2011	CHECK	PMCHK00001408	\$100.00
042587	DIVMED	DIVERSE MEDIA, INC.	10/26/2011	CHECK	PMCHK00001409	\$293.33
042589	DTEENE	DTE ENERGY	10/26/2011	CHECK	PMCHK00001409	\$23,689.87
042443	EASENG	EASY ENGLISH NEWS	10/4/2011	CHECK	PMCHK00001404	\$150.00
042590	ELILAW	ELITE LAWN & LANDSCAPE, INC.	10/26/2011	CHECK	PMCHK00001409	\$5,890.86
042591	ERIFOL	ERIC FOLDENAUER	10/26/2011	CHECK	PMCHK00001409	\$100.00
042531	ERIHEL	ERIN HELMRICH	10/20/2011	CHECK	PMCHK00001407	\$333.00
042532	FIDLAR	FIDLAR COMPANIES	10/20/2011	CHECK	PMCHK00001407	\$795.21
042592	FISWIN	FISH WINDOW CLEANING	10/26/2011	CHECK	PMCHK00001409	\$2,846.00
042490	FRIOF	FRIENDS OF THE ANN ARBOR	10/17/2011	CHECK	PMCHK00001406	\$853.50
042454	THOGAL	GALE	10/4/2011	CHECK	PMCHK00001404	\$1,106.05
042468	GARISTE	GARI STEIN	10/7/2011	CHECK	PMCHK00001405	\$200.00
042533	GAR-EVA	GARRETT-EVANGELICAL SEMINARIES	10/20/2011	CHECK	PMCHK00001407	\$10.00
042445	GERRIC	GERALD RICKERT	10/4/2011	CHECK	PMCHK00001404	\$100.00
042593	GHOSTLY	GHOSTLY INTERNATIONAL	10/26/2011	CHECK	PMCHK00001409	\$103.68
042534	GRAVAL	GRAND VALLEY STATE UNIVERSITY	10/20/2011	CHECK	PMCHK00001407	\$100.00
042570	GRANEW	GRAVOGRAPH-NEW HERMES, INC.	10/24/2011	CHECK	PMCHK00001408	\$1,481.00
042535	GRELAK2	GREAT LAKES AUTOMATIC DOOR, IN	10/20/2011	CHECK	PMCHK00001407	\$363.50
042594	GRELAK2	GREAT LAKES AUTOMATIC DOOR, IN	10/26/2011	CHECK	PMCHK00001409	\$284.15
042569	FIRMAR	GREEN ROAD ASSOCIATES, LP	10/24/2011	CHECK	PMCHK00001408	\$3,208.33
042536	HILCOM	HILLSDALE COMMUNITY LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$21.00
042596	HISSOC	HISTORICAL SOCIETY OF MICHIGAN	10/26/2011	CHECK	PMCHK00001409	\$23.00
042537	HURVAL	HURON VALLEY FIRE PROTECTON,	10/20/2011	CHECK	PMCHK00001407	\$865.60
042538	JAMWHI	JAMES WHITE LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$120.00
042510	JEFKAS	JEFFREY KASS	10/17/2011	CHECK	PMCHK00001406	\$150.00
042511	JENALL	JENNIFER ALLISON	10/17/2011	CHECK	PMCHK00001406	\$450.00
042512	JERDRO	JERZY DROZD	10/17/2011	CHECK	PMCHK00001406	\$100.00
042597	JERDRO	JERZY DROZD	10/26/2011	CHECK	PMCHK00001409	\$100.00
042598	JESWES	JESSAMYN WEST	10/26/2011	CHECK	PMCHK00001409	\$1,800.00
042446	KATCUR	KATHERINE'S CATERING	10/4/2011	CHECK	PMCHK00001404	\$1,950.00
042513	KATCUR	KATHERINE'S CATERING	10/17/2011	CHECK	PMCHK00001406	\$1,944.85
042514	KATKEH	KATHLEEN KEHOE	10/17/2011	CHECK	PMCHK00001406	\$100.00
042469	KATGOO	KATHRYN GOODSON	10/7/2011	CHECK	PMCHK00001405	\$100.00
042539	KELCOM	KELLOGG COMMUNITY COLLEGE	10/20/2011	CHECK	PMCHK00001407	\$94.95
042515	KELCAR	KELLY CAROLINE HENNA ART	10/17/2011	CHECK	PMCHK00001406	\$240.00
042599	KIMMAKI	KIM MAKI	10/26/2011	CHECK	PMCHK00001409	\$100.00
042470	KOLOSS	KOLOSSOS	10/7/2011	CHECK	PMCHK00001405	\$193.03
042600	KOLOSS	KOLOSSOS	10/26/2011	CHECK	PMCHK00001409	\$106.19
042571	LEACEN	LEARNING CENTER	10/24/2011	CHECK	PMCHK00001408	\$467.00
042540	LENAWEE	LENAWEE COUNTY LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$23.00
042471	LIRZHE	LIRONG ZHENG	10/7/2011	CHECK	PMCHK00001405	\$52.30
042601	LIRZHE	LIRONG ZHENG	10/26/2011	CHECK	PMCHK00001409	\$62.10
042516	LUCROE	LUCY ROEHRIG	10/17/2011	CHECK	PMCHK00001406	\$145.01
042474	NEOPOS	MAIL FINANCE, INC.	10/7/2011	CHECK	PMCHK00001405	\$186.00
042546	NEOPOS	MAIL FINANCE, INC.	10/20/2011	CHECK	PMCHK00001407	\$226.29
042541	MCNMCK	MCNAUGHTON-MCKAY	10/20/2011	CHECK	PMCHK00001407	\$210.00
042602	MCNMCK	MCNAUGHTON-MCKAY	10/26/2011	CHECK	PMCHK00001409	\$192.00
042447	MEP/DIS	MEP, INC/DISTRIBOOKS	10/4/2011	CHECK	PMCHK00001404	\$251.70
042542	METCOM	METCOM	10/20/2011	CHECK	PMCHK00001407	\$8,834.90
042603	METLIFE	METLIFE SBC	10/26/2011	CHECK	PMCHK00001409	\$6,949.40
042595	HILEDU	MICHAEL A MOSSEY LIBRARY-ZG019	10/26/2011	CHECK	PMCHK00001409	\$57.95
042472	MICERL	MICHAEL ERELWINE	10/7/2011	CHECK	PMCHK00001405	\$100.00
042572	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	10/24/2011	CHECK	PMCHK00001408	\$561.74
042543	MICPRI	MICHIGAN PRINTER SERVICE	10/20/2011	CHECK	PMCHK00001407	\$62.00
042604	MICPRI	MICHIGAN PRINTER SERVICE	10/26/2011	CHECK	PMCHK00001409	\$146.50
042544	MICSTA2	MICHIGAN STATE UNIVERSITY	10/20/2011	CHECK	PMCHK00001407	\$300.00
042448	MIDTAP	MIDWEST TAPE	10/4/2011	CHECK	PMCHK00001404	\$72,668.64

System: 11/10/2011 10:07:59 AM
 User Date: 11/10/2011

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 3
 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
042545	MONHIG	MONICA HIGMAN	10/20/2011	CHECK	PMCHK00001407	\$100.00
042473	MOXIE	MOXIE FIRECRACKER FILMS	10/7/2011	CHECK	PMCHK00001405	\$210.73
042605	NICBOO	NICOLA'S BOOKS	10/26/2011	CHECK	PMCHK00001409	\$277.20
042517	NOWTRU	NOWATZKE TRUCK AND TRAILER, IN	10/17/2011	CHECK	PMCHK00001406	\$2,042.40
042491	NUWAVE	NUWAVE AQUARIUMS	10/17/2011	CHECK	PMCHK00001406	\$243.00
042475	OFFDEP	OFFICE DEPOT, INC.	10/7/2011	CHECK	PMCHK00001405	\$188.15
042547	OFFDEP	OFFICE DEPOT, INC.	10/20/2011	CHECK	PMCHK00001407	\$3,310.23
042492	OXFUNI	OXFORD UNIVERSITY PRESS	10/17/2011	CHECK	PMCHK00001406	\$198.33
042548	PACMEC	PACE MECHANICAL SERVICES, INC.	10/20/2011	CHECK	PMCHK00001407	\$44,094.60
042606	PANASI	PAN ASIAN PUBLICATION (USA) IN	10/26/2011	CHECK	PMCHK00001409	\$139.26
042549	PETWHI	PETER WHITE PUBLIC LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$24.95
042550	PIOJAN	PIONEER JANITORIAL SERVICE	10/20/2011	CHECK	PMCHK00001407	\$15,992.08
042551	PITCHA	PITTSFIELD CHARTER TOWNSHIP	10/20/2011	CHECK	PMCHK00001407	\$2,678.57
042552	PREBUSP	PREMIER BUSINESS PRODUCTS	10/20/2011	CHECK	PMCHK00001407	\$229.30
042493	PRITEC	PRINT TECH INC.	10/17/2011	CHECK	PMCHK00001406	\$878.15
042553	PRITEC	PRINT TECH INC.	10/20/2011	CHECK	PMCHK00001407	\$2,026.92
042607	PRIORITY	PRIORITY HEALTH	10/26/2011	CHECK	PMCHK00001409	\$16,232.40
042476	QDOBA	QDOBA MEXICAN GRILL	10/7/2011	CHECK	PMCHK00001405	\$980.00
042555	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	10/20/2011	CHECK	PMCHK00001407	\$2,775.00
042449	RANHOU	RANDOM HOUSE, INC.	10/4/2011	CHECK	PMCHK00001404	\$3,071.42
042494	RANHOU	RANDOM HOUSE, INC.	10/17/2011	CHECK	PMCHK00001406	\$1,445.75
042450	RECBOO	RECORDED BOOKS, INC.	10/4/2011	CHECK	PMCHK00001404	\$7,803.10
042608	RECBOO	RECORDED BOOKS, INC.	10/26/2011	CHECK	PMCHK00001409	\$3,768.56
042609	REGBOO	REGENT BOOK CO., INC.	10/26/2011	CHECK	PMCHK00001409	\$25.05
042477	RENUPH	RENDEL'S UPHOLSTERING & INTERI	10/7/2011	CHECK	PMCHK00001405	\$1,805.30
042610	REPPAR	REPUBLIC PARKING	10/26/2011	CHECK	PMCHK00001409	\$140.00
042495	RICBUS	RICOH AMERICAS CORP	10/17/2011	CHECK	PMCHK00001406	\$55.78
042611	RICBUS	RICOH AMERICAS CORP	10/26/2011	CHECK	PMCHK00001409	\$321.53
* 042554	RICCUSTOM	RICOH AMERICAS CORPORATION	10/20/2011	CHECK	PMCHK00001407	\$817.52
042573	RICCUSTOM	RICOH AMERICAS CORPORATION	10/24/2011	CHECK	PMCHK00001408	\$338.52
042496	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	10/17/2011	CHECK	PMCHK00001406	\$1,402.05
042440	CONQUA	SAGE PUBLICATIONS, INC	10/4/2011	CHECK	PMCHK00001404	\$371.03
042556	SALSOU	SALEM SOUTH LYON DISTRICT LIBR	10/20/2011	CHECK	PMCHK00001407	\$5.99
042574	SARKEL	SARA MELTON KELLER	10/24/2011	CHECK	PMCHK00001408	\$225.00
042612	SARKEL	SARA MELTON KELLER	10/26/2011	CHECK	PMCHK00001409	\$100.00
042497	SCHACHO	SCHAKOLAD CHOCOLATE FACTORY	10/17/2011	CHECK	PMCHK00001406	\$110.00
042498	SCHSEC	SCHILKE SECURITY	10/17/2011	CHECK	PMCHK00001406	\$175.00
042557	SCHELE	SCHINDLER ELEVATOR CORPORATION	10/20/2011	CHECK	PMCHK00001407	\$550.32
042613	SCHLIB	SCHOLASTIC LIBRARY PUBLISHING	10/26/2011	CHECK	PMCHK00001409	\$456.30
042614	SECBYD	SECURITY BY DESIGN, INC.	10/26/2011	CHECK	PMCHK00001409	\$1,360.00
042444	ELDINS	SIDESTREET DISTRIBUTING	10/4/2011	CHECK	PMCHK00001404	\$923.43
042558	SOHAV	SOUTH HAVEN MEMORIAL LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$9.99
042478	SPRINT	SPRINT PCS	10/7/2011	CHECK	PMCHK00001405	\$585.31
042479	STAPLE	STAPLES ADVANTAGE	10/7/2011	CHECK	PMCHK00001405	\$138.50
042575	STEOSB	STEVE OSBURN	10/24/2011	CHECK	PMCHK00001408	\$75.00
042451	SUPERD	SUPER D	10/4/2011	CHECK	PMCHK00001404	\$980.85
042615	SUPERD	SUPER D	10/26/2011	CHECK	PMCHK00001409	\$1,179.65
042452	TANMED	TANTOR MEDIA	10/4/2011	CHECK	PMCHK00001404	\$562.96
042480	TDSMET	TDS METROCOM	10/7/2011	CHECK	PMCHK00001405	\$3,524.53
042453	TEACOM	TEACHING COMPANY/THE//	10/4/2011	CHECK	PMCHK00001404	\$1,549.15
042559	TERRYB	TERRYBERRY	10/20/2011	CHECK	PMCHK00001407	\$431.07
042482	UMICH	THE UNIVERSITY MICHIGAN	10/7/2011	CHECK	PMCHK00001405	\$46.00
042455	TIMGRI	TIM GRIMES	10/4/2011	CHECK	PMCHK00001404	\$39.50
042560	TOMSMI	TOM SMITH	10/20/2011	CHECK	PMCHK00001407	\$57.56
042456	TOTVEN	TOTAL VENDING & COFFEE SERVICE	10/4/2011	CHECK	PMCHK00001404	\$48.48
042499	TSAFON	TSAI FONG BOOKS, INC.	10/17/2011	CHECK	PMCHK00001406	\$1,379.41
042616	TSAFON	TSAI FONG BOOKS, INC.	10/26/2011	CHECK	PMCHK00001409	\$72.06
042481	ULINE	ULINE, INC.	10/7/2011	CHECK	PMCHK00001405	\$38.98
042617	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	10/26/2011	CHECK	PMCHK00001409	\$1,235.10
042500	UNIPAR	UNITED PARCEL SERVICE	10/17/2011	CHECK	PMCHK00001406	\$96.39
042501	UNISTA	UNITED STATES POSTAL SERVICES	10/17/2011	CHECK	PMCHK00001406	\$5,000.00
042576	UNUMPRO	UNUM LIFE INSURANCE	10/24/2011	CHECK	PMCHK00001408	\$2,895.09
042502	VERWIRC	VERIZON WIRELESS	10/17/2011	CHECK	PMCHK00001406	\$194.15

System: 11/10/2011 10:07:59 AM
 User Date: 11/10/2011

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 4
 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
042457	VICBRO	VICKI BROWNE	10/4/2011	CHECK	PMCHK00001404	\$35.41
042581	BERCOM	W. T. BERESFORD COMPANY	10/26/2011	CHECK	PMCHK00001409	\$138.61
042618	WASHNE	WASHTENAW NEWS COMPANY, INC.	10/26/2011	CHECK	PMCHK00001409	\$11,516.75
042561	WASMAN	WASTE MANAGEMENT OF MICHIGAN	10/20/2011	CHECK	PMCHK00001407	\$158.66
042619	WEBINN	WEBERS INN	10/26/2011	CHECK	PMCHK00001409	\$50.00
042577	WESENT	WESTGATE ENTERPRISES, LLC	10/24/2011	CHECK	PMCHK00001408	\$6,855.00
042562	WILBOD	WILLIAM BODDIE	10/20/2011	CHECK	PMCHK00001407	\$28.00
042620	WOMHEA	WOMEN'S HEALTH	10/26/2011	CHECK	PMCHK00001409	\$19.97
042563	YPSDIS	YPSILANTI DISTRICT LIBRARY	10/20/2011	CHECK	PMCHK00001407	\$277.44

Total Checks:	191				Total Amount of Checks:	\$491,078.51
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Director's Report - November 2011

1. AADL has once again achieved a 5 Star rating in *Library Journal's* national rating of public libraries. The LJ Index of Public Library Service 2011 identifies 262 star libraries. The rating, created by Keith Curry Lance and Ray Lyons is based on 2009 data reported to the Institute of Museum and Library Services by state libraries from data collected at the state level. Libraries are ranked according to budget, and can be rated 5, 4, or 3 stars. The AADL is rated within the category of libraries with a budget from \$10M to \$29,999,999. The AADL has rated 5 stars for four years, and is ranked fourth of ten of libraries with 5 stars in our budget category. Kent District Library in Comstock, MI is also in our budget category and they are a 3 star library. The only other library to reach a star ranking in MI was the Benzie Shores District Library in Frankfort, MI with a 3 star ranking in its budget category. We wish to take this opportunity to congratulate our colleagues at Kent District and Benzie Shores and to recognize their communities for their support and use of their public libraries. Many factors are at play in creating a public library service environment that can attract, welcome and sustain outcomes such as AADL enjoys, but the public support of library service in the Ann Arbor Library District is the most critical factor to the achievement of such a rating. AADL's ratings for this index within our peer group are:

Expenditure Range \$10,000,000–\$29,999,999

Stars	Library	State	Visits per Capita	Circulation Per Capita	Program Attendance Per Capita	Public Internet Terminal Uses Per Capita	Score
*****	Naperville Public Library	IL	11.4	32.3	0.6	6.2	1605
*****	Middle Country Public Library, Centereach	NY	8.8	19.3	1.1	4.8	1455
*****	Santa Monica Public Library	CA	15.8	17.3	0.8	3.3	1362
*****	Ann Arbor District Library	MI	11	58.9	0.4	1.7	1355

Director's Report - November 2011

Stars	Library	State	Visits per Capita	Circulation Per Capita	Program Attendance Per Capita	Public Internet Terminal Uses Per Capita	Score
*****	Salt Lake City Public Library	UT	20.4	20	0.4	3	1336
*****	Mercer County Library, Lawrenceville	NJ	8.4	14	0.6	5.2	1171
*****	Schaumburg Township District Library	IL	11.6	20.1	0.7	2.8	1160
*****	Arlington Heights Memorial Library	IL	11	32.1	0.4	2	1076
*****	Stark County District Library, Canton	OH	6.6	16.4	1.2	1.7	1073
*****	Howard County Library, Columbia	MD	10.1	24	0.6	2.5	1067

-
- This is an index of public library service output only and as such is determined equally by four related per capita output indicators: visits, circulation, program attendance, and public Internet computer use.
 - Libraries are scored in relation to other peer libraries based on total operating expenditures rather than on community population.
 - Scores are calculated using statistical methods that make year-to-year comparisons more accurate than other ranking approaches.
 - A library's standing on this index will be meaningful if its leaders thoughtfully examine the four service indicators and note its standing on each among peer libraries.

Because data is not reduced to ranks, a very high value on one indicator relative to the group average can earn a library a higher score than another that bests it on the other three indicators. This sensitivity will make the *LJ* Index a valuable tool for identifying exemplary performance as well as dubious data.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 11-182**

RESOLUTION TO ACCEPT THE 2010-2011 FINANCIAL AUDIT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of November 2011 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) To accept the 2010-2011 financial audit prepared by Rehmann Robson.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 11-183**

**RESOLUTION TO INCREASE THE ADMINISTRATION DEPARTMENT
CONSULTING BUDGET LINE BY \$45,000**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of November 2011 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES:

- 1.) To increase the Administration Department Consulting budget line by \$45,000.
- 2.) That the \$45,000 increase for Administration Department Consulting be transferred from the Fund Balance.
- 3.) That all resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2011 OFFICERS

President Margaret Leary
Vice President Prue Rosenthal
Treasurer Barbara Murphy
Secretary Jan Barney Newman

ADMINISTRATION

Josie Parker Director
Kenneth Nieman Associate Director of Finance, HR & Operations
Eli Neiburger Associate Director of IT & Product Development
Celeste Choate Associate Director of Services, Collections & Access

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311