



Regular Meeting Agenda

Pittsfield Branch Library

Wednesday, June 10, 2015

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June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10 AADL Board Mtg @ Pittsfield	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

S	M	T	W	T	F	S
			1	2	3	4 Closed— Independence Day
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Board Mtg	21	22	23	24	25
26	27	28	29	30	31	

August 2015

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17 AADL Board Mtg	18	19	20	21	22
23 30	24 31	25	26	27	28	29

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, **Wednesday, June 10, 2015 at 6:00 p.m.**
 Ann Arbor District Library, **Pittsfield Branch Library**
2359 Oak Valley Dr., Ann Arbor, MI 48103

REGULAR MEETING AGENDA

- 15-117 I. CALL TO ORDER
- 15-118 II. ATTENDANCE
- 15-119 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF REAL ESTATE, OPINION OF LEGAL COUNSEL AND LABOR NEGOTIATIONS
 (Item of action)
 Roll call vote
- 15-120 IV. RECONVENE REGULAR MEETING AT 7:00 PM
- 15-121 V. APPROVAL OF AGENDA (pp. 1-3)
 (Item of action)
- 15-122 VI. APPROVAL OF MINUTES OF MAY 18, 2015 (pp. 4-23)
 (Item of action)
- 15-123 VII. CITIZENS' COMMENTS
- 15-124 VIII. FINANCIAL REPORTS
- 15-125 IX. APPROVAL OF DISBURSEMENTS (pp. 24-27)
 (Item of action)
- 15-126 X. COMMITTEE REPORTS
- 15-127 A. POLICY COMMITTEE
- 15-128 XI. DIRECTOR'S REPORT
- 15-129 XII. MONTHLY STATISTICS
- 15-130 XIII. OLD BUSINESS
- 15-087 A. FRIENDS OF THE ANN ARBOR DISTRICT LIBRARY

SPACE USE AGREEMENT UPDATE

- 15-131 XIV. NEW BUSINESS
- 15-132 A. RESOLUTION OF APPRECIATION TO REBECCA HEAD
 (p. 28)
 (Item of action)
- 15-133 B. DISCUSSION AND DECISION OF BOARD MEMBER
 REPLACEMENT
 (Item of action)
- 15-134 C. ELECT LIBRARY BOARD TREASURER
 (Item of action)
 Roll call vote
- “I, (name stated), DO SOLEMNLY SWEAR THAT I WILL
 ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF
 MY OFFICE AS TO THE BEST OF MY ABILITY.”
- 15-135 D. BOARD COMMITTEE APPOINTMENTS
 (Item of action)
- 15-136 E. JULY AND AUGUST AADL BOARD MEETING DATES
 (Item of discussion)
- 15-137 F. RESOLUTION AMENDING THE 2014-2015 BUDGET
 (Item of action)
- 15-138 G. RESOLUTION OF THANKS TO JENNY IOTT UPON HER
 RETIREMENT (p. 29)
 (Item of action)
- 15-139 H. RESOLUTION OF THANKS TO SUE DISHMON UPON
 HER RETIREMENT (p. 30)
- 15-140 I. VOTE FOR CLOSED SESSION AT THE JULY 20, 2015
 REGULAR BOARD MEETING FOR DISCUSSION OF
 REAL ESTATE, OPINION OF LEGAL COUNSEL AND
 LABOR NEGOTIATIONS
 (Item of action)
 Roll call vote
- 15-141 XV. CITIZENS’ COMMENTS
- 15-142 XVI. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, MAY 18, 2015

ANN ARBOR DISTRICT LIBRARY BOARD
MALLETTS CREEK BRANCH LIBRARY
3090 E. EISENHOWER PARKWAY, ANN ARBOR, MI
MINUTES OF THE PUBLIC FY2015-2016 BUDGET HEARING
AND REGULAR MEETING
MONDAY, MAY 18, 2015

- 15-092 I. CALL TO ORDER
 President Barney Newman called the meeting to order at 6:04 p.m.
- 15-093 II. ATTENDANCE
 Board Present: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 Absent: Head, Leary
 Staff: Hadler, Neiburger, Parker, Wilson (recorder)
 Others Present: William Stapleton, Hooper Hathaway P.C
- 15-094 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND DIRECTOR'S EVALUATION
- 15-095 IV. RECONVENE TO PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2015-2016 AT 7:00PM
 President Barney Newman reconvened to the Public Hearing on the 2015-2016 Budget at 7:10 p.m.
- 15-096 V. CALL FOR PUBLIC COMMENT ON THE 2015-2016 BUDGET
 President Barney Newman called for public comment on the budget. There was no public comment. President Barney Newman closed the Public Hearing on the 2015-2016 Budget.
- 15-097 VI. RECONVENE REGULAR MEETING IMMEDIATELY FOLLOWING PUBLIC HEARING ON THE 2015-2016 BUDGET
 President Barney Newman reconvened to the regular meeting at 7:12 p.m.
- 15-098 VII. APPROVAL OF AGENDA
 (Item of action)
 Trustee Rosenthal, supported by Secretary Kaplan, moved to approve the agenda.

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AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-099 VIII. APPROVAL OF MINUTES OF APRIL 20, 2015
 (Item of action)

Vice President Surovell supported by Trustee Leija, moved to approve the minutes of April 20, 2015.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-100 IX. CITIZENS' COMMENTS

Lefiest Galimore

Good evening, my name is Lefiest Galimore and I regularly attend the library system here in Ann Arbor. About three weeks ago, you know, I usually take the bus back and forth and I stopped at Blake and I came into the library to check to see if I had any messages so I am here all the time. Anyway, about three weeks ago I went down to Kiwanis to pick up some gardening implements and the two items that I wanted they did not have. But while I was there I saw this axe. It had a good handle, good head on and everything. So I decided on the spur of the moment to get the axe. I came back to Ann Arbor, went into Blake and went into the library. Spent about fifteen minutes and left. The next day which was Sunday, I was coming from my church in Ypsilanti, and once again I stopped into the library to just check and see if I had any messages, or anything like that. As I was leaving two Police officers came to me and said are you Mr. Galimore and I said yes I am. I figured something was wrong with my family and they said can we speak with you outside. I said sure. And so one officer said did you come to the library yesterday and did you bring a weapon. And I said a weapon? What are you talking about? And they asked did you bring in an axe. I said yes I did. I told them about the Kiwanis sale, picked it up and so on my way home I boarded the bus and the bus driver didn't say anything. As a matter of fact I had an arm full of garden plants and so we talked garden plants until I got off on campus. And so, when I was told this I was absolutely shocked. I really didn't know how to respond. And so, I

ANN ARBOR DISTRICT LIBRARY BOARD
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didn't process this whole thing. I did call the, I guess the supervisor who was on duty at that time and said look, there was a big misunderstanding. They said, well did you bring the axe in and I said yes I did and I said I don't see it as a weapon I see it as a garden tool that I use to work my gardens. So, I don't see that as a weapon and I did not go the library with the intention of using that as a weapon on anybody. As a matter of fact I don't own a gun, I don't own a knife, I don't own no kind of weapon that can harm an individual. Not on purpose anyway. But you know, the thing is, there were several comments that was made, I said well, I know the staff down there, I talk with them all the time. Why didn't someone just come up and you know, say you can't have that axe in here you have to leave. I would have left without any question, without any argument about anything. I would have left. Yeah. But no one came up to me and said anything on this particular Saturday. But I was told by whoever the supervisor was, that the person that reported it said that they were afraid to come up to me and say anything because he was afraid that I might turn the axe on him. And I just find that comment to be absolutely deplorable because there was an assumption made about me and rather than, you know like, trying to address me the correct way there seems like this whole thing was done negatively you know and so I was suspended from the library and I've not been in like in the past. And I support the system but that's the caveat I don't understand that I could use this as a weapon. I have never used a weapon in my life to hurt anybody and that is absolutely shocked to hear that information. And so I'm here to address the Board. I was told that in order to be reinstated I had to address the Board and I guess the Board will have to deal with that. But I want you to understand one thing I did not go into that library with that axe, I did not see that as a weapon, as I see it, I see it as a garden implement, with the intention of hurting anyone. I want you guys to understand that because that is not ending to well. Any questions? Thank you.

15-101 X. FINANCIAL REPORTS

CFO Hadler reported April showed an unrestricted cash balance just over \$10.3 million. Tax receipts over \$11.5 million, reflecting 98.6% of the budgeted amount, have been received through the end of April. Budget versus actual showed an operating surplus of \$433,560. The fund balance stands just above \$8.6 million. Five line items are over budget and should come back into line later in the year.

15-102 XI. APPROVAL OF DISBURSEMENTS
 (Item of action)

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Trustee Rosenthal, supported by Trustee Leija, moved to approve the April 2015 disbursements.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-103 XII. COMMITTEE REPORTS

15-104 A. BUDGET AND FINANCE COMMITTEE

Chairperson Surovell reported the committee consisting of himself and Trustee Leija met and discussed the proposed 2015-2016 budget after figures were received from the County. The previous millage proposal recommendation from the committee of 1.74 mills has been reduced to 1.65 mills based on an anticipated 3% increase in the tax base. It was noted that this millage increase is the first one since 2009 when the levy was lowered to 1.55 mills.

15-105 B. DIRECTOR'S EVALUATION COMMITTEE

Chairperson Rosenthal reported the committee consisting of herself and Trustees Kaplan and Surovell had met three times and compiled the Director's evaluation document. The Board has met with Director Parker and has completed her evaluation. The topic will be discussed further in the agenda.

15-106 XIII. DIRECTOR'S REPORT

Director Parker reported that the Downtown Library front entrance construction project was on schedule. The Library will be closing on May 29th as planned. During this closure staff will be moving collections within the building. Maps will be provided once the Library reopens.

Today the Downtown Library was closed due to failure of two sewage ejector pumps. There are two sewage tanks/wells that serve the building. One serves the original building and the second one serves the 1970/1990 additions. Each well has two pumps which move sewage into the City's system. Both ejector pumps failed on the newer well. These have been previously repaired and the failures were in new areas of the pumps. Of the four pumps only one has never failed. Replacement of the entire system would be costly as the wells are located underground below concrete. The

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failure was not due to lack of maintenance or neglect. We do anticipate being open tomorrow as parts have been located and cleanup of the area should be completed late this evening.

Director Parker noted that the Summer Game is fast approaching and the summer newsletter will highlight the Summer Game.

15-107 XIV. MONTHLY STATISTICS

Deputy Director Neiburger reported in lieu of monthly statistics, his report will focus on the Downtown Library collection.

Collections at the Downtown Library will be moved during the May 29th closure. Shelving will be increased for all collections except non-fiction which has lost titles to attrition and online databases. Items held in storage in the basement will be also returned to shelves. All adult fiction and non-fiction will be arranged on the second floor. New books will remain on the first floor along with the tools collection. The first floor space will be made more flexible for events by the use of rolling shelves.

Maps with the layout of the collection will be provided and the directional signage by the elevators will be updated.

Several Board members expressed the desire for more directional signage and the addition of a video tour of the Downtown Library to the website.

15-108 XV. NEW BUSINESS

Vice President Surovell noted that under policy Mr. Galimore is to receive a response within 10 days after his appeal to the Library Board regarding his trespass from AADL properties.

Trustee Rosenthal, supported by Secretary Kaplan, moved to add to New Business A. A response to the appeal by Lefiest Galimore regarding suspension of library access.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-109 A. RESOLUTION UPHOLDING TRESPASS ISSUED TO
LEFIEST GALIMORE
 (Item of action)

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Trustee Rosenthal, supported by Vice President Surovell, moved that the Board resolves that the trespass citation issued to Mr. Lefiest Galimore by Ann Arbor Police Department Officers Gilbee and Boylan on April 26, 2015 regarding an incident which occurred on April 25, 2015 at the Downtown Library, 343 S. Fifth Avenue, be upheld; that Mr. Lefiest Galimore remains trespassed from all outlets of the Ann Arbor District Library through April 26, 2016; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Board members expressed empathy for Mr. Galimore's situation however consideration for patron and staff safety was deemed their priority.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-110

B. RESOLUTION TO APPROVE ANNUAL BUDGET FOR
THE FISCAL YEAR 2015-2016
 (Item of action)

CFO Hadler stated he reviewed the narrative with the Board at the April meeting and there were no changes at this point. He did note that the proposed millage levy of 1.74 has been reduced to 1.65 mills.

Vice President Surovell, supported by Trustee Leija, moved Pursuant to Act 2, Michigan Public Acts of 1968, as amended, before adoption of a budget, a public hearing shall be held as required by Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended ("Act 43"), and Act No. 267 of the Public Acts of Michigan 1976, as amended.

Pursuant to Act 43, notice of a public hearing on the proposed budget of the District Library must be given by publication in a newspaper of general circulation in the Library District at least 6 days prior to the date of such hearing.

The Board, after due and proper notice, conducted a public hearing on Monday, May 18, 2015, on the approval of the proposed budget. The Board resolves as follows:

- 1.) The Board approves and adopts the budget for the fiscal year

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ending June 30, 2016, as presented.

- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 5-0.

15-111

C. RESOLUTION TO AUTHORIZE MILLAGE RATE TO BE LEVIED BY TAXING AUTHORITIES

(Item of action)

Trustee Leija, supported by Vice President Surovell, moved as read by Secretary Kaplan, the said Board of Trustees of the Ann Arbor District Library (the "Library") has given due reflection to the budget and operational requirements of the Library as to the 2015-2016 fiscal year.

The said Board of Trustees is desirous of providing for the appropriate certification of operational millage relative to the Library. The Board resolves as follows:

- 1.) That as to the 2015-2016 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.65 mills.
- 2.) That the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency.
- 3.) That the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2015, except as subsequently altered or amended by appropriate certification.
- 4.) That a certified copy of this Resolution may be issued as though the original with the certification provided.

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- 5.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

Motion passed 5-0.

15-112

- D. RESOLUTION TO ADOPT THE 2015-2016 BUDGET AS A LINE ITEM BUDGET AND COMPLIANCE OF DISBURSEMENTS
 (Item of action)

Trustee Leija, supported by Trustee Rosenthal moved, that the Board resolves as follows: Resolution establishing policy for disbursements,

WHEREAS, on an annual basis the Board adopts an Operating Budget for the Library and;

WHEREAS, the Michigan Department of Treasury's Uniform Accounting Procedures Manual includes the following requirements for approval of disbursements:

All disbursements must be approved by the legislative body prior to disbursement unless addressed otherwise in the charter. The legislative body may establish a formal policy to authorize payments prior to approval to avoid finance or late charges and to pay appropriated amounts and payroll (including related payroll taxes and withholdings). This policy must be very limited and a list of payments made prior to approval must be presented to the legislative body for approval.

Now, therefore, be it resolved that:

- 1.) Appropriations by the Board. As the Legislative Body of the Library, the Board hereby appropriates for fiscal year 2015-16 the total amount of \$13,594,000 for the expenditure categories set forth in the budget.
- 2.) Disbursements for Payroll and Related Payroll Taxes and Withholdings. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Chief Financial Officer of the Library or Senior Human Resources Specialist of the Library (each as "Authorized Officer") are hereby

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authorized to provide for the disbursement of Library funds for payroll (including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget.

- 3.) Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 4.) Disbursements for Appropriated Amounts. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 5.) Presentation of Disbursements to the Library Board. All disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting.
- 6.) Limitation of Disbursements to \$28,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$28,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board.
- 7.) Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more.
- 8.) Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

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AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-113

E. DIRECTOR'S EVALUATION LETTER FROM AADL BOARD

Trustee Rosenthal read the following letter:

Dear Josie,

You have led the Ann Arbor District Library to another Five Star award and another banner year of increased circulation and patron visits. On a foundation of strong community support, solid and reliable finances, and a stable and supportive board of trustees you and your staff have established Michigan's leading public library.

You have handled a year of change in staff very well. You made major changes in staffing at senior levels that changed the way Finance, HR and Facilities are overseen and these changes have made the library more efficient.

Putting the communications plan into action this year with the publication of three newsletters mailed to every address in our district, (over 70,000 addresses). In addition AADL has sent postcards announcing key events and this has garnered very positive feedback.

The library continues to operate with a balanced budget year after year while developing new services and increasing use of the library's services.

You continue to serve on the Editorial Board of the *Journal of Library Administration* and write a bi-monthly column focused on public libraries. You are sought after as a speaker locally, statewide, nationally and internationally.

You continue to serve as a commissioner for the Bureau of Blind Persons appointed by Governor Snyder and to maintain communication with local and state officials.

Once again this year, relations with our Librarians' Union and our Associates' Union were excellent. There were no grievances.

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You are always available to Board members for consultation, information and updates. You make certain that board members as a group and individually are aware of the current and future issues of importance.

In conclusion, as a key community provider to Ann Arbor and the neighboring townships, AADL will make every effort to increase its connection with all the area governmental units. As we continue to grow and rebuild where necessary, good cooperation with these units is very important. It is time for AADL to take a leadership role in our own and the city's future. Josie is the perfect person to lead us with the full support of the board.

Director Parker thanked the Board and stated it was privilege to be the Director of the Ann Arbor District Library.

15-114

F. VOTE FOR CLOSED SESSION AT THE JUNE 15, 2015
REGULAR BOARD MEETING FOR DISCUSSION OF
REAL ESTATE AND LABOR NEGOTIATIONS

(Item of action)

Roll call vote

Secretary Kaplan, supported by Trustee Leija, moved to hold a closed session at the June 15, 2015 regular meeting for discussion of real estate and labor negotiations.

A roll call vote was taken.

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

Motion passed 5-0.

15-115

XVI. CITIZENS' COMMENTS

There were no citizens' comments.

15-116

XVII. ADJOURNMENT

Trustee Rosenthal, supported by Trustee Leija, moved to adjourn the meeting.

President Barney Newman adjourned the meeting at 8:39 p.m.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, MAY 18, 2015

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on May 18, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-109**

RESOLUTION UPHOLDING TRESPASS ISSUED TO LEFIEST GALIMORE

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 18th day of May 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Rebecca Head, Margaret Leary

The following resolution was offered by Trustee Rosenthal, and supported by Vice President Surovell:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That the trespass citation issued to Mr. Lefiest Galimore by Ann Arbor Police Department Officers Gilbee and Boylan on April 26, 2015 at the request of the Ann Arbor District Library regarding an incident which occurred on April 25, 2015 at the Downtown Library, 343 S. Fifth Avenue, be upheld.
- 2.) That Mr. Lefiest Galimore remains trespassed from all outlets of the Ann Arbor District Library through April 26, 2016.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on May 18, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-110**

**RESOLUTION APPROVING ANNUAL BUDGET FOR THE FISCAL YEAR
2015-2016 OF THE ANN ARBOR DISTRICT LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 18th day of May 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Rebecca Head, Margaret Leary

The following preamble and resolution were offered by Vice President Surovell and supported by Trustee Leija:

Pursuant to Act 2, Michigan Public Acts of 1968, as amended, before adoption of a budget, a public hearing shall be held as required by Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended ("Act 43"), and Act No. 267 of the Public Acts of Michigan 1976, as amended.

Pursuant to Act 43, notice of a public hearing on the proposed budget of the District Library must be given by publication in a newspaper of general circulation in the Library District at least 6 days prior to the date of such hearing.

The Board, after due and proper notice, conducted a public hearing on Monday, May 18, 2015, on the approval of the proposed budget.

THE BOARD RESOLVES AS FOLLOWS:

- 1.) The Board approves and adopts the budget for the fiscal year ending June 30, 2016, as presented.
- 2.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan,

at a Regular Board Meeting held on May 18, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-111**

**RESOLUTION AUTHORIZING MILLAGE RATE TO BE LEVIED BY
TAXING AUTHORITIES**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 18th day of May 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Rebecca Head, Margaret Leary

The following preamble and resolution was offered by Trustee Leija, and supported by Vice President Surovell:

The said Board of Trustees of the Ann Arbor District Library (the "Library") has given due reflection to the budget and operational requirements of the Library as to the 2015-2016 fiscal year.

The said Board of Trustees is desirous of providing for the appropriate certification of operational millage relative to the Library.

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That as to the 2015-2016 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.65 mills.
- 2.) That the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency.
- 3.) That the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2015, except as subsequently altered or amended by appropriate certification.

- 4.) That a certified copy of this Resolution may be issued as though the original with the certification provided.
- 5.) All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on May 18, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-112**

**RESOLUTION TO ADOPT THE 2015-2016 BUDGET AS A LINE ITEM BUDGET
AND COMPLIANCE OF DISBURSEMENTS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 18th day of May 2015 at 6:00 p.m.

PRESENT: Nancy Kaplan, Jim Leija, Jan Barney Newman, Prue Rosenthal, Ed Surovell

ABSENT: Rebecca Head, Margaret Leary

The following resolution was offered by Trustee Leija, and supported by Trustee Rosenthal:

THE BOARD RESOLVES AS FOLLOWS:

RESOLUTION ESTABLISHING POLICY FOR DISBURSEMENTS

WHEREAS, on an annual basis the Board adopts an Operating Budget for the Library and;

WHEREAS, the Michigan Department of Treasury's Uniform Accounting Procedures Manual includes the following requirements for approval of disbursements:

All disbursements must be approved by the legislative body prior to disbursement unless addressed otherwise in the charter. The legislative body may establish a formal policy to authorize payments prior to approval to avoid finance or late charges and to pay appropriated amounts and payroll (including related payroll taxes and withholdings). This policy must be very limited and a list of payments made prior to approval must be presented to the legislative body for approval.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1.) Appropriations by the Board. As the Legislative Body of the Library, the Board hereby appropriates for fiscal year 2015-16 the total amount of \$13,594,000 for the expenditure categories set forth in the budget.
- 2.) Disbursements for Payroll and Related Payroll Taxes and Withholdings. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Chief Financial Officer of the Library or Senior Human Resources Specialist of the Library (each as "Authorized Officer") are hereby authorized to provide for the disbursement of Library funds for payroll

(including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget.

- 3.) Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 4.) Disbursements for Appropriated Amounts. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 5.) Presentation of Disbursements to the Library Board. All disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting.
- 6.) Limitation of Disbursements to \$28,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$28,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board.
- 7.) Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more.
- 8.) Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Kaplan, Leija, Barney Newman, Rosenthal, Surovell
 NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a Regular Board Meeting held on May 18, 2015 and that said meeting was conducted and public

notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Nancy Kaplan, Secretary

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 5/1/2015 5/31/2015
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050238	4IMPRINT	4IMPRINT, INC	5/27/2015	CHECK	PMCHK00001755	\$2,765.15
* 050156	AGRSER	A GROWING SERVICE LLC	5/19/2015	CHECK	PMCHK00001747	\$340.00
050172	AGRSER	A GROWING SERVICE LLC	5/19/2015	CHECK	PMCHK00001749	\$340.00
050201	ARENTA	A-1 RENTAL, INC.	5/22/2015	CHECK	PMCHK00001751	\$1,135.00
050136	ACCTEM	ACCOUNTEMPS	5/6/2015	CHECK	PMCHK00001744	\$1,264.00
* 050155	ACCTEM	ACCOUNTEMPS	5/19/2015	CHECK	PMCHK00001747	\$1,580.00
050171	ACCTEM	ACCOUNTEMPS	5/19/2015	CHECK	PMCHK00001749	\$1,580.00
* 050239	ACCTEM	ACCOUNTEMPS	5/28/2015	CHECK	PMCHK00001756	\$1,441.75
050281	ACCTEM	ACCOUNTEMPS	5/29/2015	CHECK	PMCHK00001759	\$1,441.75
050197	ADAOUT	ADAMS OUTDOOR ADVERTISING	5/22/2015	CHECK	PMCHK00001751	\$1,275.00
* 050195	AFTDEL	AFTERNOON DELIGHT	5/22/2015	CHECK	PMCHK00001750	\$124.00
* 050240	ALAMAI	ALAN'S ASPHALT MAINTENANCE	5/28/2015	CHECK	PMCHK00001756	\$1,450.00
050282	ALAMAI	ALAN'S ASPHALT MAINTENANCE	5/29/2015	CHECK	PMCHK00001759	\$1,450.00
050109	AMACOM	AMAZON.COM CREDIT PLAN	5/6/2015	CHECK	PMCHK00001743	\$11,845.96
* 050241	AMACOM	AMAZON.COM CREDIT PLAN	5/28/2015	CHECK	PMCHK00001756	\$3,312.05
050283	AMACOM	AMAZON.COM CREDIT PLAN	5/29/2015	CHECK	PMCHK00001759	\$3,312.05
050198	AMEX	AMERICAN EXPRESS	5/22/2015	CHECK	PMCHK00001751	\$90,569.09
050199	AMYSAN	AMY CANTU	5/22/2015	CHECK	PMCHK00001751	\$36.69
050138	ANDPAI	ANDERSON PAINT COMPANY	5/6/2015	CHECK	PMCHK00001744	\$39.28
050128	ANNARB	ANN ARBOR OBSERVER	5/6/2015	CHECK	PMCHK00001743	\$1,511.10
050173	ANNGAO	ANNIE GAO	5/19/2015	CHECK	PMCHK00001749	\$150.00
050200	APPSTO	APPLE STORE	5/22/2015	CHECK	PMCHK00001751	\$45.00
050285	APPLE	APPLE, INC.	5/29/2015	CHECK	PMCHK00001759	\$28,140.00
050127	APPCOM	APPLECOMPUTER, INC.	5/6/2015	CHECK	PMCHK00001743	\$2,479.00
050174	APPIMA	APPLIED IMAGING	5/19/2015	CHECK	PMCHK00001749	\$111.94
* 050242	APPIMA	APPLIED IMAGING	5/28/2015	CHECK	PMCHK00001756	\$69.56
050284	APPIMA	APPLIED IMAGING	5/29/2015	CHECK	PMCHK00001759	\$69.56
* 050244	ATT	AT&T ADVERTISING SOLUTIONS	5/28/2015	CHECK	PMCHK00001756	\$12.68
050287	ATT	AT&T ADVERTISING SOLUTIONS	5/29/2015	CHECK	PMCHK00001759	\$12.68
050227	ATTMOB	AT&T MOBILITY	5/22/2015	CHECK	PMCHK00001751	\$938.14
050129	B&H	B&H PHOTO-VIDEO	5/6/2015	CHECK	PMCHK00001743	\$499.00
050288	BANMED	BANG MEDIA	5/29/2015	CHECK	PMCHK00001759	\$100.00
050117	BARSHA	BARBARA SHAVE	5/6/2015	CHECK	PMCHK00001743	\$37.50
050116	BARNOB1	BARNES & NOBLE INC.	5/6/2015	CHECK	PMCHK00001743	\$428.45
050202	BARNOB1	BARNES & NOBLE INC.	5/22/2015	CHECK	PMCHK00001751	\$237.37
050289	BARNOB1	BARNES & NOBLE INC.	5/29/2015	CHECK	PMCHK00001759	\$250.99
050150	BARBAG	BARRY BAGELS	5/7/2015	CHECK	PMCHK00001745	\$109.90
050118	BEADEL	BEAU DELOACH	5/6/2015	CHECK	PMCHK00001743	\$50.00
050290	BEADEL	BEAU DELOACH	5/29/2015	CHECK	PMCHK00001759	\$100.00
050121	BECGAW	BECKY GAWRON	5/6/2015	CHECK	PMCHK00001743	\$100.00
050203	BETBAT	BETH BATTEY	5/22/2015	CHECK	PMCHK00001751	\$530.00
050292	BETBEC	BETSY BECKERMAN	5/29/2015	CHECK	PMCHK00001759	\$575.00
050119	BLAAUD	BLACKSTONE AUDIO BOOKS	5/6/2015	CHECK	PMCHK00001743	\$33.00
050293	BLAAUD	BLACKSTONE AUDIO BOOKS	5/29/2015	CHECK	PMCHK00001759	\$965.92
* 050249	DICBLI	BLICK ART MATERIALS	5/28/2015	CHECK	PMCHK00001756	\$230.16
050299	DICBLI	BLICK ART MATERIALS	5/29/2015	CHECK	PMCHK00001759	\$230.16
050229	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	5/27/2015	CHECK	PMCHK00001752	\$57,678.99
050230	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	5/27/2015	CHECK	PMCHK00001752	\$7,271.03
050204	BP	BP	5/22/2015	CHECK	PMCHK00001751	\$204.50
050130	BREWER	BREWER'S	5/6/2015	CHECK	PMCHK00001743	\$310.67
050131	BRIAUD	BRILLIANCE PUBLISHING, INC.	5/6/2015	CHECK	PMCHK00001743	\$401.86
050205	BUSVAL	BUSCH'S, INC.	5/22/2015	CHECK	PMCHK00001751	\$609.04
050151	BUSCAR	BUSINESS CARD	5/8/2015	CHECK	PMCHK00001746	\$22,858.13
* 050157	CAMDIS	CAMELBACK DISPLAY, INC.	5/19/2015	CHECK	PMCHK00001747	\$544.32
050175	CAMDIS	CAMELBACK DISPLAY, INC.	5/19/2015	CHECK	PMCHK00001749	\$544.32
050294	CARNOW	CAROLYN NOWAK	5/29/2015	CHECK	PMCHK00001759	\$100.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050137	CARBRO	CARPENTER BROS.	5/6/2015	CHECK	PMCHK00001744	\$6.48
050206	CATARA	CATALINA ARANGO	5/22/2015	CHECK	PMCHK00001751	\$100.00
050207	CINCOR	CINTAS CORPORATION	5/22/2015	CHECK	PMCHK00001751	\$1,697.67
050120	CIRAMO	CIRQUE AMONGUS	5/6/2015	CHECK	PMCHK00001743	\$160.00
050139	CITOF1	CITY OF ANN ARBOR TREASURER	5/6/2015	CHECK	PMCHK00001744	\$385.63
* 050246	CITOF1	CITY OF ANN ARBOR TREASURER	5/28/2015	CHECK	PMCHK00001756	\$918.27
050295	CITOF1	CITY OF ANN ARBOR TREASURER	5/29/2015	CHECK	PMCHK00001759	\$918.27
050115	COMCAS	COMCAST	5/6/2015	CHECK	PMCHK00001743	\$255.11
050176	COMCAS	COMCAST	5/19/2015	CHECK	PMCHK00001749	\$36.65
* 050247	COMALLW	COMPUTER ALLEY WEST	5/28/2015	CHECK	PMCHK00001756	\$474.00
050296	COMALLW	COMPUTER ALLEY WEST	5/29/2015	CHECK	PMCHK00001759	\$474.00
050140	CONTI	CONTI	5/6/2015	CHECK	PMCHK00001744	\$455.00
050135	CONBOC	CONTINENTAL BOOK COMPANY	5/6/2015	CHECK	PMCHK00001743	\$22.95
050297	CREWIN	CREATIVE WINDOWS	5/29/2015	CHECK	PMCHK00001759	\$165.00
* 050248	DEMCO	DEMCO	5/28/2015	CHECK	PMCHK00001756	\$84.86
050298	DEMCO	DEMCO	5/29/2015	CHECK	PMCHK00001759	\$84.86
050208	DENOWE	DENISE OWENS	5/22/2015	CHECK	PMCHK00001751	\$100.00
050114	DTEENE	DTE ENERGY	5/6/2015	CHECK	PMCHK00001743	\$20,571.80
* 050250	DTEENE	DTE ENERGY	5/28/2015	CHECK	PMCHK00001756	\$23,940.66
050279	DTEENE	DTE ENERGY	5/29/2015	CHECK	PMCHK00001758	\$23,940.66
* 050251	DYKGOS	DYKEMA GOSSETT	5/28/2015	CHECK	PMCHK00001756	\$4,660.70
050300	DYKGOS	DYKEMA GOSSETT	5/29/2015	CHECK	PMCHK00001759	\$4,660.70
050301	EBEPRE	Eberly Press	5/29/2015	CHECK	PMCHK00001759	\$24.00
* 050252	ELILAW	ELITE LAWN & LANDSCAPE, INC.	5/28/2015	CHECK	PMCHK00001756	\$5,010.74
050302	ELILAW	ELITE LAWN & LANDSCAPE, INC.	5/29/2015	CHECK	PMCHK00001759	\$5,010.74
050209	EVENEU	EVENEU	5/22/2015	CHECK	PMCHK00001751	\$1,000.00
050210	FISWIN	FISH WINDOW CLEANING	5/22/2015	CHECK	PMCHK00001751	\$1,511.00
* 050253	GRACUT	FOYLES INC. GRANT & CUTLER	5/28/2015	CHECK	PMCHK00001756	\$1,728.92
050303	GRACUT	FOYLES INC. GRANT & CUTLER	5/29/2015	CHECK	PMCHK00001759	\$1,728.92
* 050271	THOGAL	GALE/CENGAGE LEARNING, INC	5/28/2015	CHECK	PMCHK00001756	\$88.31
050326	THOGAL	GALE/CENGAGE LEARNING, INC	5/29/2015	CHECK	PMCHK00001759	\$88.31
050122	GARISTE	GARI STEIN	5/6/2015	CHECK	PMCHK00001743	\$100.00
050177	GREFUR	GREAT LAKES FURNITURE	5/19/2015	CHECK	PMCHK00001749	\$14,101.00
050231	FIRMAR	GREEN ROAD ASSOCIATES, LLC	5/27/2015	CHECK	PMCHK00001752	\$3,500.00
* 050243	ARCHAMBAULT	GROUPE ARCHAMBAULT INC.	5/28/2015	CHECK	PMCHK00001756	\$215.24
050286	ARCHAMBAULT	GROUPE ARCHAMBAULT INC.	5/29/2015	CHECK	PMCHK00001759	\$215.24
050147	HELGOT	HELEN GOTLIB	5/6/2015	CHECK	PMCHK00001744	\$150.00
* 050254	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	5/28/2015	CHECK	PMCHK00001756	\$7,590.00
050304	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	5/29/2015	CHECK	PMCHK00001759	\$7,590.00
* 050158	INFOD	INFORMATION TODAY, INC.	5/19/2015	CHECK	PMCHK00001747	\$404.05
050178	INFOD	INFORMATION TODAY, INC.	5/19/2015	CHECK	PMCHK00001749	\$404.05
* 050255	INGLIB	INGRAM LIBRARY SERVICES INC.	5/28/2015	CHECK	PMCHK00001756	\$21.60
050305	INGLIB	INGRAM LIBRARY SERVICES INC.	5/29/2015	CHECK	PMCHK00001759	\$21.60
* 050256	JEWISHNE	JEWISH NEWS	5/28/2015	CHECK	PMCHK00001756	\$265.00
050306	JEWISHNE	JEWISH NEWS	5/29/2015	CHECK	PMCHK00001759	\$265.00
050153	KARTUT	KARIN TUTHILL	5/8/2015	CHECK	PMCHK00001746	\$61.64
050211	KATCUR	KATHERINE'S CATERING	5/22/2015	CHECK	PMCHK00001751	\$1,189.85
050123	KATGOO	KATHRYN GOODSON	5/6/2015	CHECK	PMCHK00001743	\$100.00
050212	KELCAU	KELSEY CAULEY	5/22/2015	CHECK	PMCHK00001751	\$45.03
* 050257	KOLOSS	KOLOSSOS	5/28/2015	CHECK	PMCHK00001756	\$154.75
050307	KOLOSS	KOLOSSOS	5/29/2015	CHECK	PMCHK00001759	\$154.75
050213	LARZIE	LARA ZIELIN	5/22/2015	CHECK	PMCHK00001751	\$250.00
050214	LAURSCH	LAURIE BETH SCHULTZ	5/22/2015	CHECK	PMCHK00001751	\$25.00
* 050258	LEXMAT	LEXISNEXIS MATTHEW BENDER	5/28/2015	CHECK	PMCHK00001756	\$1,348.17
050308	LEXMAT	LEXISNEXIS MATTHEW BENDER	5/29/2015	CHECK	PMCHK00001759	\$1,348.17
* 050259	LIBDES	LIBRARY DESIGN ASSOCIATES, INC	5/28/2015	CHECK	PMCHK00001756	\$250.00
050309	LIBDES	LIBRARY DESIGN ASSOCIATES, INC	5/29/2015	CHECK	PMCHK00001759	\$250.00
050179	LITERATI	LITERATI	5/19/2015	CHECK	PMCHK00001749	\$25.00
* 050260	LORNEE	LOREN KYLE NEELY	5/28/2015	CHECK	PMCHK00001756	\$300.00
050310	LORNEE	LOREN KYLE NEELY	5/29/2015	CHECK	PMCHK00001759	\$300.00
050215	LUCROE	LUCY ROEHRIG	5/22/2015	CHECK	PMCHK00001751	\$28.06
050142	MANPOW	MANPOWER	5/6/2015	CHECK	PMCHK00001744	\$972.37
* 050159	MANPOW	MANPOWER	5/19/2015	CHECK	PMCHK00001747	\$732.65

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050180	MANPOW	MANPOWER	5/19/2015	CHECK	PMCHK00001749	\$732.65
050216	MANPOW	MANPOWER	5/22/2015	CHECK	PMCHK00001751	\$1,507.33
050113	MARDAV	MARCY DAVY	5/6/2015	CHECK	PMCHK00001743	\$150.00
050218	MARYAN	MARGARET YANG	5/22/2015	CHECK	PMCHK00001751	\$250.00
* 050160	MARCHE	MARIAH CHEREM	5/19/2015	CHECK	PMCHK00001747	\$25.00
050181	MARCHE	MARIAH CHEREM	5/19/2015	CHECK	PMCHK00001749	\$25.00
050217	MARBAN	MARTIN BANDYKE	5/22/2015	CHECK	PMCHK00001751	\$400.00
050311	MARBAN	MARTIN BANDYKE	5/29/2015	CHECK	PMCHK00001759	\$500.00
* 050161	MATRIX	MATRIX TRUST CO AttnTPA000320	5/19/2015	CHECK	PMCHK00001747	\$18,239.49
050170	MATRIX	MATRIX TRUST CO AttnTPA000320	5/19/2015	CHECK	PMCHK00001748	\$18,239.49
050232	MATRIX	MATRIX TRUST CO AttnTPA000320	5/27/2015	CHECK	PMCHK00001752	\$18,127.58
* 050162	MERNET	MERIT NETWORK, INC.	5/19/2015	CHECK	PMCHK00001747	\$1,502.98
050182	MERNET	MERIT NETWORK, INC.	5/19/2015	CHECK	PMCHK00001749	\$1,502.98
050183	METCOM	METCOM	5/19/2015	CHECK	PMCHK00001749	\$13,963.67
050233	METLIFE	METLIFE SBC	5/27/2015	CHECK	PMCHK00001752	\$6,077.04
050219	MICKRE	MICHELLE KRELL KYDD	5/22/2015	CHECK	PMCHK00001751	\$450.00
050280	ABRPLA	MICHIGAN STATE UNIVERSITY	5/29/2015	CHECK	PMCHK00001759	\$12.00
050141	MIDTAP	MIDWEST TAPE	5/6/2015	CHECK	PMCHK00001744	\$25,049.91
* 050261	MIDTAP	MIDWEST TAPE	5/28/2015	CHECK	PMCHK00001756	\$17,123.67
050312	MIDTAP	MIDWEST TAPE	5/29/2015	CHECK	PMCHK00001759	\$17,123.67
050152	AANEWS	MLIVE MEDIA GROUP	5/8/2015	CHECK	PMCHK00001746	\$2,064.00
* 050154	AANEWS	MLIVE MEDIA GROUP	5/19/2015	CHECK	PMCHK00001747	\$348.00
050196	AANEWS	MLIVE MEDIA GROUP	5/22/2015	CHECK	PMCHK00001751	\$348.00
050144	MONHIG	MONICA HIGMAN	5/6/2015	CHECK	PMCHK00001744	\$100.00
050220	NICWIL	NICHOLAS WILCOX	5/22/2015	CHECK	PMCHK00001751	\$800.00
050143	NICOWIL	NICOLE WILLIAMS	5/6/2015	CHECK	PMCHK00001744	\$21.74
* 050163	NICWILL	NICOLE WILLIAMS	5/19/2015	CHECK	PMCHK00001747	\$25.00
* 050184	NICWILL	NICOLE WILLIAMS	5/19/2015	CHECK	PMCHK00001749	\$25.00
050221	NUWAVE	NUWAVE AQUARIUMS	5/22/2015	CHECK	PMCHK00001751	\$489.85
050124	ONEACON	O'NEAL CONSTRUCTION	5/6/2015	CHECK	PMCHK00001743	\$8,716.28
050145	OCEPRI	OCELOT PRINT SHOP	5/6/2015	CHECK	PMCHK00001744	\$108.00
050112	OCLINS	OCLC, INC.	5/6/2015	CHECK	PMCHK00001743	\$3,856.60
050132	OXFUNI	OXFORD UNIVERSITY PRESS USA	5/6/2015	CHECK	PMCHK00001743	\$68.90
* 050265	RANHOU	PENGUIN RANDOM HOUSE, LLC	5/28/2015	CHECK	PMCHK00001756	\$157.50
050317	RANHOU	PENGUIN RANDOM HOUSE, LLC	5/29/2015	CHECK	PMCHK00001759	\$157.50
050313	PHOGLO	PHOEBE GLOECKNER	5/29/2015	CHECK	PMCHK00001759	\$150.00
* 050262	PITCHA	PITTSFIELD CHARTER TOWNSHIP	5/28/2015	CHECK	PMCHK00001756	\$129.58
050314	PITCHA	PITTSFIELD CHARTER TOWNSHIP	5/29/2015	CHECK	PMCHK00001759	\$129.58
* 050263	PRITEC	PRINT TECH INC.	5/28/2015	CHECK	PMCHK00001756	\$2,388.23
050315	PRITEC	PRINT TECH INC.	5/29/2015	CHECK	PMCHK00001759	\$2,388.23
* 050264	PROGRESS	PROCARCH PRESS, LLC	5/28/2015	CHECK	PMCHK00001756	\$74.85
050316	PROGRESS	PROCARCH PRESS, LLC	5/29/2015	CHECK	PMCHK00001759	\$74.85
050134	QUANTA	QUANTA, INC.	5/6/2015	CHECK	PMCHK00001743	\$300.12
* 050165	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	5/19/2015	CHECK	PMCHK00001747	\$13,243.00
050187	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	5/19/2015	CHECK	PMCHK00001749	\$13,243.00
050222	RACYAN	RACHEL YANIKOGLU	5/22/2015	CHECK	PMCHK00001751	\$22.34
050185	RAITEL	RAINA TELGEMEIER	5/19/2015	CHECK	PMCHK00001749	\$100.00
* 050164	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	5/19/2015	CHECK	PMCHK00001747	\$53.00
050186	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	5/19/2015	CHECK	PMCHK00001749	\$53.00
* 050266	RECBOO	RECORDED BOOKS, INC.	5/28/2015	CHECK	PMCHK00001756	\$5,161.44
050318	RECBOO	RECORDED BOOKS, INC.	5/29/2015	CHECK	PMCHK00001759	\$5,161.44
050319	REPINC	REPROGRAPHICS ONE	5/29/2015	CHECK	PMCHK00001759	\$83.12
* 050166	ROOSRO	ROOSROAST	5/19/2015	CHECK	PMCHK00001747	\$25.00
050188	ROOSRO	ROOSROAST	5/19/2015	CHECK	PMCHK00001749	\$25.00
050320	SARKEL	SARA MELTON KELLER	5/29/2015	CHECK	PMCHK00001759	\$575.00
* 050267	SCHSOU	SCHEDULE SOURCE, INC	5/28/2015	CHECK	PMCHK00001756	\$951.00
050321	SCHSOU	SCHEDULE SOURCE, INC	5/29/2015	CHECK	PMCHK00001759	\$951.00
050223	SCHSEC	SCHILKE SECURITY	5/22/2015	CHECK	PMCHK00001751	\$95.00
* 050167	SCHELE	SCHINDLER ELEVATOR CORPORATION	5/19/2015	CHECK	PMCHK00001747	\$620.27
050189	SCHELE	SCHINDLER ELEVATOR CORPORATION	5/19/2015	CHECK	PMCHK00001749	\$620.27
050133	PACMEC	SHAMBAUGH & SON, L.P	5/6/2015	CHECK	PMCHK00001743	\$20,966.25
050190	SHAKUC	SHANNON KUCHERA	5/19/2015	CHECK	PMCHK00001749	\$700.00
050111	SPRINT	SPRINT PCS	5/6/2015	CHECK	PMCHK00001743	\$412.91

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
050146	STAHAR	STADIUM HARDWARE	5/6/2015	CHECK	PMCHK00001744	\$149.04
* 050269	STEPET	STEFFORIA, PETIK & ASSOCIATES	5/28/2015	CHECK	PMCHK00001756	\$607.50
050323	STEPET	STEFFORIA, PETIK & ASSOCIATES	5/29/2015	CHECK	PMCHK00001759	\$607.50
* 050268	STEOSB	STEVE OSBURN	5/28/2015	CHECK	PMCHK00001756	\$50.00
050322	STEOSB	STEVE OSBURN	5/29/2015	CHECK	PMCHK00001759	\$50.00
050224	SWESOU	SWEETWATER SOUND INC.	5/22/2015	CHECK	PMCHK00001751	\$10,209.64
050148	TDSMET	TDS METROCOM	5/6/2015	CHECK	PMCHK00001744	\$7,083.97
050324	TERSOA	TERRY SOAVE	5/29/2015	CHECK	PMCHK00001759	\$30.00
* 050270	TESENG	TESTING ENGINEERS & CONSULTANT	5/28/2015	CHECK	PMCHK00001756	\$390.00
050325	TESENG	TESTING ENGINEERS & CONSULTANT	5/29/2015	CHECK	PMCHK00001759	\$390.00
* 050272	TMGROU	THE TM GROUP INC	5/28/2015	CHECK	PMCHK00001756	\$42.50
050278	TMGROU	THE TM GROUP INC	5/29/2015	CHECK	PMCHK00001757	\$42.50
050191	TOMSMI	TOM SMITH	5/19/2015	CHECK	PMCHK00001749	\$39.95
050225	TOMSMI	TOM SMITH	5/22/2015	CHECK	PMCHK00001751	\$60.37
* 050273	TSAFON	TSAI FONG BOOKS, INC.	5/28/2015	CHECK	PMCHK00001756	\$800.03
050327	TSAFON	TSAI FONG BOOKS, INC.	5/29/2015	CHECK	PMCHK00001759	\$800.03
050110	ULINE	ULINE, INC.	5/6/2015	CHECK	PMCHK00001743	\$48.33
050192	UNDSOU	UNDERGROUND SOUNDS	5/19/2015	CHECK	PMCHK00001749	\$25.00
* 050274	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	5/28/2015	CHECK	PMCHK00001756	\$1,190.35
050328	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	5/29/2015	CHECK	PMCHK00001759	\$1,190.35
050125	UNIPAR	UNITED PARCEL SERVICE	5/6/2015	CHECK	PMCHK00001743	\$93.73
* 050168	UNIPAR	UNITED PARCEL SERVICE	5/19/2015	CHECK	PMCHK00001747	\$49.88
050193	UNIPAR	UNITED PARCEL SERVICE	5/19/2015	CHECK	PMCHK00001749	\$49.88
050226	UNIPAR	UNITED PARCEL SERVICE	5/22/2015	CHECK	PMCHK00001751	\$77.56
050234	UNUMPRO	UNUM LIFE INSURANCE	5/27/2015	CHECK	PMCHK00001752	\$1,037.25
050236	UNUMPRO	UNUM LIFE INSURANCE	5/27/2015	CHECK	PMCHK00001753	\$1,244.22
050237	UNUMPRO	UNUM LIFE INSURANCE	5/27/2015	CHECK	PMCHK00001754	\$1,979.84
* 050275	VALLINP	VALUE LINE PUBLISHING LLC.	5/28/2015	CHECK	PMCHK00001756	\$1,300.00
050329	VALLINP	VALUE LINE PUBLISHING LLC.	5/29/2015	CHECK	PMCHK00001759	\$1,300.00
050228	VERWIRC	VERIZON WIRELESS	5/22/2015	CHECK	PMCHK00001751	\$843.80
050126	VOSLIG	VOSS LIGHTING	5/6/2015	CHECK	PMCHK00001743	\$1,380.96
* 050245	BERCOM	W. T. BERESFORD COMPANY	5/28/2015	CHECK	PMCHK00001756	\$95.00
050291	BERCOM	W. T. BERESFORD COMPANY	5/29/2015	CHECK	PMCHK00001759	\$95.00
* 050169	WASHTR	WASHTENAW COUNTY TREASURER	5/19/2015	CHECK	PMCHK00001747	\$10,587.94
050194	WASHTR	WASHTENAW COUNTY TREASURER	5/19/2015	CHECK	PMCHK00001749	\$10,587.94
* 050276	WASMAN	WASTE MANAGEMENT OF MICHIGAN	5/28/2015	CHECK	PMCHK00001756	\$232.44
050330	WASMAN	WASTE MANAGEMENT OF MICHIGAN	5/29/2015	CHECK	PMCHK00001759	\$232.44
050235	WESENT	WESTGATE ENTERPRISES, LLC	5/27/2015	CHECK	PMCHK00001752	\$6,855.00
050149	XEROX	XEROX CORPORATION	5/6/2015	CHECK	PMCHK00001744	\$31.80
* 050277	XEROX	XEROX CORPORATION	5/28/2015	CHECK	PMCHK00001756	\$7.53
050331	XEROX	XEROX CORPORATION	5/29/2015	CHECK	PMCHK00001759	\$7.53

Total Checks: 223

Total Amount of Checks: \$552,668.66

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-132**

RESOLUTION OF APPRECIATION TO REBECCA HEAD

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the Township of Pittsfield, on the 10th day of June 2015, at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and seconded by _____:

THE BOARD RESOLVES:

- 1.) That the Ann Arbor District Library Board would like to officially thank Rebecca Head for her ten and one half years of outstanding service on the Ann Arbor District Library Board.
- 2.) That the District Library would like to recognize Rebecca Head for her instructive wisdom and valuable leadership, friendship and commitment to the Library. Trustee Head brought true compassion and honest consideration for everyone with whom she came in contact: fellow board members, the public, the staff, volunteers, any visitors and all others. The fact that she listened before deciding and her generous ability not to judge were a model of public service long to be remembered by this Board.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-138**

RESOLUTION OF THANKS TO JENNY IOTT UPON HER RETIREMENT

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the Township of Pittsfield, on the 10th day of June, 2015 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Jenny Iott for her service as an employee from March 19, 2001 to June 19, 2015 of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Nancy Kaplan, Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 15-139**

RESOLUTION OF THANKS TO SUE DISHMON UPON HER RETIREMENT

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the Township of Pittsfield, on the 10th day of June, 2015 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Sue Dishmon for her service as an employee from December 20, 1999 to June 30, 2015 of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Nancy Kaplan, Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Nancy Kaplan
Margaret Leary
Jim Leija
Jan Barney Newman
Prue Rosenthal
Edward Surovell

2015 OFFICERS

President Jan Barney Newman
Vice President Edward Surovell
Treasurer Position Vacant
Secretary Nancy Kaplan

ADMINISTRATION

Josie Parker Director
Eli Neiburger Deputy Director
Bruce Hadler Chief Financial Officer

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
(734) 327-8311