



Ann Arbor District Library
Regular Meeting
Agenda

Monday, December 16, 2013

Published by Ann Arbor District Library

December 2013

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15	16 AADL Board Mtg	17	18	19	20	21
22	23	24 Library Closed	25 Library Closed	26	27	28
29	30	31 Library Closed @ 6				

January 2014

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			1 Library Closed	2	3	4
5	6	7	8	9	10	11
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19	20 AADL Board Mtg	21	22	23	24	25
26	27	28	29	30	31	

February 2014

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2	3 Tent. AADL Board Retreat	4	5	6	7	8
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16	17 Tent. AADL Board Mtg	18	19	20	21	22
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MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, December 16, 2013 at 7:00 p.m.
 Ann Arbor District Library, 4th Floor Board Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 13-238 I. CALL TO ORDER
- 13-239 II. ATTENDANCE
- 13-240 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 13-241 IV. APPROVAL OF MINUTES OF NOVEMBER 11, 2013 (pp. 3-10)
 (Item of action)
- 13-242 V. CITIZENS' COMMENTS
- 13-243 VI. FINANCIAL REPORTS (pp. 11-18)
- 13-244 VII. APPROVAL OF DISBURSEMENTS (pp. 19-21)
 (Item of action)
- 13-245 VIII. COMMITTEE REPORTS
- 13-246 A. BUDGET & FINANCE COMMITTEE
- 13-247 B. POLICY COMMITTEE
- 13-248 IX. DIRECTOR'S REPORT
- 13-249 X. MONTHLY STATISTICS
- 13-250 XI. NEW BUSINESS
- 13-251 A. AUDITOR'S REPORT
 30 minutes
 Dave Fisher, Rehmann Robson
- 13-252 B. RESOLUTION TO ACCEPT THE 2012-2013 FINANCIAL AUDIT (p. 22)
 (Item of action)

- 13-253 C. RESOLUTION TO EXTEND THE TERM OF LEASE FOR THE SPACE THAT HOUSES THE ANN ARBOR NEWS ARCHIVE (p. 23)
(Item of action)
- 13-254 D. RESOLUTION OF THANKS TO BETSY BAIER UPON HER RETIREMENT (p. 24)
(Item of action)
- 13-255 E. RESOLUTION OF THANKS TO SHARON IVERSON UPON HER RETIREMENT (p. 25)
(Item of action)
- 13-256 F. WLBDP@AADL UPDATES
(20 minutes)
Terry Soave
- 13-257 XII. CITIZENS' COMMENTS
- 13-258 XIII. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 327-8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, NOVEMBER 11, 2013

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, NOVEMBER 11, 2013

- 13-218 I. CALL TO ORDER
- President Rosenthal called the meeting to order at 6:02 p.m.
- 13-219 II. ATTENDANCE
- Present: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell
 Absent: None
 Staff: Choate, Neiburger, Nieman, Parker, Wilson (recorder)
 Other: William Stapleton, Hooper Hathaway, P.C.
- 13-220 III. VOTE FOR CLOSED SESSION FOR OPINION OF LEGAL COUNSEL
 (Item of action)
 Roll call vote
- Trustee Leary, supported by Trustee Murphy, moved to recess to a closed session for opinion of legal counsel.
- AYES: Kaplan, Leary, Murphy, Barney Newman, Rosenthal
 NAYS: None
- Motion passed 5-0.
- 13-221 IV. RECESS TO CLOSED SESSION FOR OPINION OF LEGAL COUNSEL
- 13-222 V. RECONVENE REGULAR MEETING AT 7:00 PM
- President Rosenthal reconvened the meeting at 7:01 p.m.
- 13-223 VI. APPROVAL OF AGENDA
 (Item of action)
- Trustee Leary, supported by Treasurer Kaplan, moved to amend the agenda making item XIV. A. an action item.
- AYES: Head, Kaplan, Leary, Murphy, Barney Newman, Rosenthal, Surovell

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NAYS: None

Motion passed 7-0.

Trustee Leary, supported by Secretary Head, moved to approve the amended agenda.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

13-224 VII. APPROVAL OF MINUTES OF OCTOBER 21, 2013
 (Item of action)

Trustee Leary, supported by Treasurer Kaplan, moved to approve the minutes of October 21, 2013.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

13-225 VIII. CITIZENS' COMMENTS

Kathy Griswold

Good evening. I have three short things. The first one is that I want to thank you for having your meeting on a night the City Council is not meeting. I really appreciate that. Number two, at the Traverwood Library there is a step that juts out into the sidewalk and it looks like it was put in sort of as an afterthought and the quality is not very good and all of the surface cement has worn off and so what you have is the gravel underneath and water collects there. So there is either water or ice there frequently. And the other day I was pulling up and getting my CD's organized and a man walked by with a little dog and the dog pooped and he stopped and he got his little scooper and he picked it up and he put it in the bag and looked at the scooper and he walked over and he rinsed the scooper off on the step in the puddle of water. So now you got dog feces getting walked on into the library. So I really wish you would take care of that step. The third thing is transparency. It's been a year since the library bond and while there may not be a lot

of interest in what the Ann Arbor District Library does, I think that given we're in a room that's setup with CTN cameras for videotaping, the library podcast some items, it would be very helpful for the public to know what is happening. An example is I'm told that Celeste gave a presentation about collaboration with the Ann Arbor Public Schools, that's something that I'm interested in and she's agreed to meet with me about it. But my first response was, well maybe I can look at the videotape of her presentation but I can't because it doesn't exist. So I was just encouraging you to be as open and as transparent as possible. Thank you.

Christina Lirones

Hi, my name is Christina Lirones and I live on East Textile Road in Pittsfield Township, Michigan. I'm actually in the Saline Library District but I do also own property in the Ann Arbor Library District. I'm here to speak to you this evening about the proposal to have the Ann Arbor District Library participate in the CIA, Corridor Improvement Act and the Corridor Improvement Authority and the TIF, the Tax Increment Finance capture on State Road. I brought photographs, can I just pass those around for you to look at while I'm speaking? Is that okay? They are just a sampling of the improvements that are already on State Road. They are not in particular order. I just went up and down the corridor and took photographs of the improvements that already exist. The road's frequently portrayed in documents as being just a two lane unimproved road. However, I want it to be very clear that developers have built a substantial amount of improvements to the road. Its three lanes in most areas and those have been paid for by developers. There are traffic signals both at Avis, Morgan, Avis Drive and State. There is a traffic signal there that was paid for by developments in the area. There is also at the intersection of Textile and State Road major improvement that was done through special assessment district and it is still being paid for by that special assessment district as far as I know. And then around the Walmart shopping plaza, which includes a number of other businesses, Federal Express and the Saline Schools all participated in major road reconstruction in that area. It's really beautiful, there are pathways up and down the road in a number of different areas. It's not as it's an unimproved road. So I really want to encourage the Ann Arbor District Library to opt out of this TIF district. I think it is ill-advised, it's very much been rushed through. There's been a lack of transparency on the part of the township. I do have a written statement. I'm not sure how much time I have here. What I'll do maybe is to turn this into you so I don't take up a lot of your

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time this evening. I am the former clerk from 2002-2004 and I was the treasurer of the township from 2004-2008 and I also sat on the planning commission as the chair for the planning commission for eight years. And through a real strong plan and political will we were able to negotiate with every development that went in to that area to perform the road improvements that were necessary. So I do not want to see library millage dollars diverted into road improvement in Pittsfield Township. I think that it's inappropriate and I think that it's unfair to the developers that have already paid their own way. I think we'll have a difficult time getting any developer to do a road improvement in the future if we're able to do it through a diversion of millages. I do want to see my tax dollars for the Ann Arbor District Library used for books and all the other features of the library. My daughter absolutely loves the library she is here all the time. Thank you very much.

13-226 IX. FINANCIAL REPORTS

Associate Director Nieman reported October showed unrestricted cash balance just over \$15 million. Tax receipts just over \$10.9 million, reflecting 95.5% of the budgeted amount, have been received through the end of October. The fund balance stands at just over \$8 million. Six line items are over budget and will come back into line later in the year.

13-227 X. APPROVAL OF DISBURSEMENTS
 (Item of action)

Secretary Head, supported by Trustee Leary, moved to approve the October 2013 disbursements.

AYES: Head, Kaplan, Leary, Murphy, Barney Newman,
 Rosenthal, Surovell

NAYS: None

Motion passed 7-0.

13-228 XI. COMMITTEE REPORTS

13-229 A. COMMUNICATIONS COMMITTEE

Chairperson Kaplan reported the committee met on October 30th and received the Allerton Hill communication plan. Copies are available for the public at tonight's meeting.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
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13-230

B. BUDGET & FINANCE COMMITTEE

Chairperson Kaplan reported the committee met on October 29th with Charles Waterhouse of United Bank and Trust who provided a review of AADL's investment bonds. The next meeting of the Budget and Finance Committee is scheduled for November 12th to review the draft 2012-2013 financial audit. The audit will be presented to the Board at the December 16th board meeting.

13-231

XII. DIRECTOR'S REPORT

Director Parker reported a very successful Halloween event this year at the Downtown Library. She thanked all staff who participated.

Sherlonya Turner will be participating on a Metropolitan Detroit Medical Library group panel on how library staff is providing information to the public on the Affordable Care Act.

AADL has welcomed Raphaela Muller, librarian from the public library of Munich Germany, for a week-long visit that coincides with International Games Day.

The Library remains open on Veteran's Day at the request of local veteran groups. Through library programming over 150 cards were created by children and were sent to veterans.

Storytimes are provided at Motts Hospital to the families of patients. We also provide information on library services available to those from out of town and information on the Ann Arbor area.

On this past Sunday, over 375 attended the Library sponsored program, Bill Harley@The Ark. It was a great event.

13-232

XIII. MONTHLY STATISTICS

Associate Director Neiburger presented October 2013 statistics in comparison with October 2012 in the new statistical format.

Director Parker stated that AADL was named a Five Star Library again by *Library Journal*. She noted that this status is based on the statistics that are provided to the State Library. She also congratulated the Capital Area District Library who received a four star rating and West Bloomfield Township Public Library who received a three star rating.

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13-233 XIV. OLD BUSINESS

13-191 A. PITTSFIELD CHARTER TOWNSHIP CORRIDOR
IMPROVEMENT AUTHORITY TIF CAPTURE
(Item of action)

Trustee Leary, supported by Secretary Head, moved that the Board adopt the tax sharing agreement with the Pittsfield Charter Township and the State Street Corridor Improvement Authority.

Board members expressed their appreciation of Township's collaborative process in reaching an agreement. The Board further discussed the pros and cons of agreeing not to opt out of the TIF capture. Treasurer Kaplan, while appreciating the clarity of the agreement, expressed her opposition of diverting tax dollars.

AYES: Head, Leary, Murphy, Barney Newman, Rosenthal,
Surovell

NAYS: Kaplan

Motion passed 6-1.

13-234 XV. NEW BUSINESS

13-235 A. SCIENCE PROGRAMMING

Sherlonya Turner, Youth and Adult Services & Collections Department Manager, presented information on STE(A)M which is incorporated into AADL's core programming.

STE(A)M (Science/Technology/Engineering/(Art)/Math) is hands on activity and live exhibits geared towards K-5 grade children and is provided in conjunction with several local partners.

Over the past 18 months STEM library programs were attended by 2211 children and 1188 adults.

13-236 XVI. CITIZENS' COMMENTS

Don Salberg

My name is Don Salberg, I live on Lexington, Northeast Ann Arbor. I must say I'm very disappointed by the Board deciding not to opt out of the State Street Corridor Improvement Authority. Actually when the proposal was first put before you, I sensed a lot

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of skepticism on everyone's part. A lot of good questions about the value of and the worthiness of such a joining such an authority and I even communicated in writing to some of you. I never did get a response back that was supportive of this, so I actually expected that you would turn this down. I think basically number one you're being unfair to the voters who voted for the millage to begin with, as I did. I did not hope to have any of this money given to other authorities. I'm saddened by the amount that the DDA takes from the millage and what this means is that even though it may be a small amount now as property values go up it will become a more sizable amount. And for some of the older people living in Ann Arbor, for some of the older people living in Ann Arbor on a fixed income, taxes is a significant burden for some of them. And when you go to increase the amount of money that you need to have for whatever purposes, you're going to have to ask for more because you know that some of it is going to be taken through this State Street Corridor Improvement Authority. So that taxpayers will have to pay more than they would otherwise. Furthermore, I'm not so sure what you are getting out of this and I don't think that it can clearly be more usage of the library because I think that people that want to get to the library now can get to it and will get to it. And I don't see that any profits from developing the 40% undeveloped property down State Street, whether it's apartments or houses. I don't think the profits from that are going to be shared with the Ann Arbor Public Library. So this is sort of, in my mind a lose, lose type of situation. I'm very disappointed in the decision that you have made. Thank you.

13-237 XVII. ADJOURNMENT

Director Parker requested Board permission to clarify a point of fact. She stated that tonight's meeting date was not changed; it was originally approved by the Board as a regular business meeting.

Trustee Leary, supported by Secretary Head, moved to adjourn the meeting.

President Rosenthal adjourned the meeting at 8:23 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the regular meeting held on November 11, 2013 and that said meeting was

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conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

Ann Arbor District Library Financial Summary for November 2013

Cash:

The unrestricted cash balance as of November 30, 2013 was \$14,338,867 down from \$15,293,302 in October.

Tax Receipts:

The Library has received tax receipts totaling \$11,006,977, 96.2% of the budgeted amount, as of November 30th.

Budget vs. Actual:

The Library showed an operating surplus of \$64,163 through November 30th. This gives the Library a positive fund balance of \$8,121,002 at the end of November, up from \$8,027,898 in October.

Year-to-Date Revenue (Budget vs. Actual):

Tax, penal fine and state aid revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through November:

Purchased Services – A couple of large payments were made in July and November.

Communications – A payment for the annual payment for the internet was made in July.

Software – A large payment of approximately \$66,000 was made in July putting this line item over budget.

Copier Expense – A semi annual payment for copier and printer maintenance was paid in September.

Supplies – A large purchase of computer supplies was made in November.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Five Months Ending November 30, 2013

	<u>Actual</u>	<u>November Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$947,333	\$947,333		\$4,736,666	\$4,736,667	(\$1)
State Aid	6,667	6,667		33,335	33,333	2
Penal Fines	16,250	16,250		81,250	81,250	
Interest	15,675	8,333	7,342	18,300	41,667	(23,367)
Copiers	2,442	2,500	(58)	13,429	12,500	929
Grants/Memorials	50,415	7,500	42,915	61,210	37,500	23,710
Library Fines & Fees	31,662	35,417	(3,755)	157,629	177,083	(19,454)
Non-Resident Fees	1,500	1,250	250	6,432	6,250	182
Fund Bal./Restricted Funds		5,417	(5,417)		27,083	(27,083)
Total Revenue	<u>\$1,071,944</u>	<u>\$1,030,667</u>	<u>\$41,277</u>	<u>\$5,108,251</u>	<u>\$5,153,333</u>	<u>(\$45,082)</u>
Expenditures						
Salaries & Wages	477,015	497,083	(20,068)	2,488,318	2,485,417	2,901
Employee Benefits	113,717	131,167	(17,450)	617,321	655,833	(38,512)
Employment Taxes	35,471	38,000	(2,529)	185,561	190,000	(4,439)
Total Employment Cost	<u>\$626,203</u>	<u>\$666,250</u>	<u>(\$40,047)</u>	<u>\$3,291,200</u>	<u>\$3,331,250</u>	<u>(\$40,050)</u>
Custodial and Electrical	\$14,832	\$15,833	(\$1,001)	\$74,053	\$79,167	(\$5,114)
Accounting/Audit	833	833		4,165	4,167	(2)
Legal	7,198	4,167	3,031	11,117	20,833	(9,716)
Purchased Services	16,288	11,083	5,205	62,257	55,417	6,840
Utilities	32,045	36,667	(4,622)	175,681	183,333	(7,652)
Property Insurance	6,881	7,500	(619)	34,404	37,500	(3,096)
Communications	9,001	15,000	(5,999)	101,261	75,000	26,261
Materials	177,532	145,833	31,699	717,568	729,167	(11,599)
Software Licenses/Maintenanc	14,679	12,500	2,179	112,909	62,500	50,409
Building Rental	10,093	12,917	(2,824)	61,049	64,583	(3,534)
Seminars/Conferences/Travel	520	2,333	(1,813)	3,154	11,667	(8,513)
Copier Expense	2,492	3,750	(1,258)	24,911	18,750	6,161
Library Programming	12,646	17,500	(4,854)	84,571	87,500	(2,929)
Grants/Memorials	1,302	9,583	(8,281)	21,792	47,917	(26,125)
Supplies	18,607	15,333	3,274	80,674	76,667	4,007
Repairs and Maintenance	24,753	28,500	(3,747)	130,026	142,500	(12,474)
Postage	133	2,917	(2,784)	5,909	14,583	(8,674)
Lcards/Circ Cards	1,129	6,000	(4,871)	26,512	30,000	(3,488)
Other Operating Expenditures	1,705	2,000	(295)	7,228	10,000	(2,772)
Total Operating Expense	<u>\$352,669</u>	<u>\$350,249</u>	<u>\$2,420</u>	<u>\$1,739,241</u>	<u>\$1,751,251</u>	<u>(\$12,010)</u>
Capital Outlays		\$14,167	(\$14,167)	\$13,647	\$70,833	(\$57,186)
Total Expenditures	<u>\$978,872</u>	<u>\$1,030,666</u>	<u>(\$51,794)</u>	<u>\$5,044,088</u>	<u>\$5,153,334</u>	<u>(\$109,246)</u>
Net	<u>\$93,072</u>	<u>\$1</u>	<u>\$93,071</u>	<u>\$64,163</u>	<u>(\$1)</u>	<u>\$64,164</u>

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Five Months Ending November 30, 2013

	<u>Actual</u>	<u>November Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$50,415	\$7,500	\$42,915	\$61,210	\$37,500	\$23,710
Total Revenue	<u>\$50,415</u>	<u>\$7,500</u>	<u>\$42,915</u>	<u>\$61,210</u>	<u>\$37,500</u>	<u>\$23,710</u>
Expenditures						
Materials	93	833	<i>(740)</i>	1,878	4,167	<i>(2,289)</i>
Seminars/Conferences/Travel		250	<i>(250)</i>		1,250	<i>(1,250)</i>
Library Programming	630	7,500	<i>(6,870)</i>	14,981	37,500	<i>(22,519)</i>
Other Operating Expenditures	<u>579</u>		<u>579</u>	<u>4,358</u>		<u>4,358</u>
Total Operating Expense	\$1,302	\$8,583	<i>(\$7,281)</i>	\$21,217	\$42,917	<i>(\$21,700)</i>
Total Expenditures	<u>\$1,302</u>	<u>\$8,583</u>	<u><i>(\$7,281)</i></u>	<u>\$21,217</u>	<u>\$42,917</u>	<u><i>(\$21,700)</i></u>
Net	<u>\$49,113</u>	<u>(\$1,083)</u>	<u>\$50,196</u>	<u>\$39,993</u>	<u>(\$5,417)</u>	<u>\$45,410</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Five Months Ending November 30, 2013

	<u>Actual</u>	<u>November Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$40,000	\$7,500	\$32,500	\$40,000	\$37,500	\$2,500
Total Revenue	<u>\$40,000</u>	<u>\$7,500</u>	<u>\$32,500</u>	<u>\$40,000</u>	<u>\$37,500</u>	<u>\$2,500</u>
Expenditures						
Materials				1,180		1,180
Library Programming	630	7,500	(6,870)	14,981	37,500	(22,519)
Other Operating Expenditures	579		579	4,358		4,358
Total Operating Expense	\$1,209	\$7,500	(\$6,291)	\$20,519	\$37,500	(\$16,981)
Total Expenditures	<u>\$1,209</u>	<u>\$7,500</u>	<u>(\$6,291)</u>	<u>\$20,519</u>	<u>\$37,500</u>	<u>(\$16,981)</u>
Net	<u>\$38,791</u>		<u>\$38,791</u>	<u>\$19,481</u>		<u>\$19,481</u>

Balance Sheet

ASSETS

As of 11/30/2013

Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$25,762.93
CASH-PAYROLL	9,337.92
HOLTREY FUND	331,954.56
CASH-SAVINGS	1,105,961.07
KENISTON FUND	30,307.87
SHAFFER FUND	10,473.47
WESTERMAN FUND	49,107.69
PETTY CASH	2,300.00
WLBPD ACCOUNT	37,120.95
CDs - SHORT TERM	8,050,000.00

Total Cash	\$9,652,326.46
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Investments

BANK OF ANN ARBOR INVESTMENT	\$3,290,341.14
UNITED BANK AND TRUST INVESTMENT	1,855,164.17

Total Investments	\$5,145,505.31
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Accounts Receivable

ACCOUNTS RECEIVABLE	\$114,585.50
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Total Accounts Receivable	\$114,585.50
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Property Taxes Receivable

Total Property Taxes Receivable	\$0.00
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Prepaid Expenses

PRE-PAID INSURANCE	\$38,878.65
PREPAID EXPENSES	1,250.00

Total Prepaid Expenses	\$40,128.65
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Total Current Assets	\$14,952,545.92
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Capital Assets:

BUILDINGS	\$26,000,844.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	492,257.00
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	145,532.00
COMPUTER EQUIPMENT	1,336,624.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	40,760.00
FURNITURE & FIXTURES	1,260,109.00
VEHICLES	183,256.00

Total Capital Assets	\$32,040,668.15
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Amount Provided for Long-Term Debt:

LONG TERM SICK	\$28,025.46
LONG TERM VACATION	211,907.84

Total Provided for Long-Term Debt	239,933.30
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TOTAL ASSETS	\$47,233,147.37
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Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	(\$22,762.54)
ACCRUED ACCOUNTS PAYABLE	152,936.79
ACCRUED PAYROLL	129,800.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	13,002.50
ACCRUED EMPLOYER 403(b) - UNDECIDED	53,091.75
ACCRUED 403B/MPSERS EMPLOYER	31,223.56
ACCRUED LIABILITY-VACATION S/T	89,969.27

Total Current Liabilities	\$447,261.33
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,025.46
ACCRUED LIABILITY-VACATION L/T	211,907.84

Total Long-Term Liabilities	239,933.30
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,040,668.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$134,253.66
DEFERRED REVENUE - PROPERTY TAX	6,250,029.00
FUND BALANCE - UNDESIGNATED	8,056,836.79
EXCESS REVENUE (SPENDING)	64,165.14

Total Fund Balance	\$14,505,284.59
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Total Fund Equity	\$46,545,952.74
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TOTAL LIABILITIES AND FUND EQUITY	\$47,233,147.37
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Ann Arbor District Library

Rollforward of undesignated fund balance
For the Period Ending November 30, 2013

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 8,027,898	\$ 8,185,929
Total revenues	1,071,944	5,108,251
Expenditures:		
Operating	(978,871)	(5,030,438)
Capital outlays	-	(13,647)
(Increase) decrease in encumbrances	<u>31</u>	<u>(129,093)</u>
Ending surplus (deficit)	<u>\$ 8,121,002</u>	<u>\$ 8,121,002</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward
For Period ending November 30, 2013

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollforward					
Commercial checking	\$ 18,863	\$ 18,270	\$ (416,370)	\$ 405,000	\$ 25,763
Payroll	233,203	1	(671,069)	447,203	9,338
Petty cash	2,300	-	-	-	2,300
Savings	1,408,773	149,879	(50,488)	(402,203)	1,105,961
CDs - Bank of Ann Arbor	8,500,000	-	-	(450,000)	8,050,000
Investments - Bank of Ann Arbor	3,290,341	-	-	-	3,290,341
Investments - United Bank and Trust	1,839,822	15,342	-	-	1,855,164
Westerman Fund	49,104	4	-	-	49,108
Shafer Fund	10,473	-	-	-	10,473
Holtrey Fund	331,915	40	-	-	331,955
Keniston Fund	30,305	3	-	-	30,308
WLBPD	37,118	3	-	-	37,121
	<u>\$ 15,752,217</u>	<u>\$ 183,542</u>	<u>\$ (1,137,927)</u>	<u>\$ -</u>	<u>\$ 14,797,832</u>
Year-to-date rollforward					
Commercial checking	\$ 18,370	\$ 70,511	(2,538,118)	\$ 2,475,000	\$ 25,763
Payroll	15,593	8	(2,503,465)	2,497,202	9,338
Petty cash	2,200	-	-	100	2,300
Savings	706,253	11,702,996	(280,986)	(11,022,302)	1,105,961
CDs - Bank of Ann Arbor	2,000,000	-	-	6,050,000	8,050,000
Investments - Bank of Ann Arbor	3,290,341	-	-	-	3,290,341
Investments - United Bank and Trust	1,839,822	15,342	-	-	1,855,164
Westerman Fund	43,080	6,028	-	-	49,108
Shafer Fund	10,468	5	-	-	10,473
Holtrey Fund	331,706	249	-	-	331,955
Keniston Fund	30,293	15	-	-	30,308
WLBPD	37,106	15	-	-	37,121
	<u>\$ 8,325,232</u>	<u>\$ 11,795,169</u>	<u>\$ (5,322,569)</u>	<u>\$ -</u>	<u>\$ 14,797,832</u>

Ann Arbor District Library
VENDOR CHECK REGISTER REPORT
Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	11/1/2013	11/30/2013
Vendor ID	First	Last	Check Date	
Vendor Name	First	Last	Checkbook ID	First
				Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
046946	4ALPRO	4ALL PROMOS	11/11/2013	CHECK	PMCHK00001587	\$920.00
046956	AGRSER	A GROWING SERVICE LLC	11/18/2013	CHECK	PMCHK00001590	\$340.00
046887	AFSMITH	A.F. SMITH ELECTRIC, INC.	11/5/2013	CHECK	PMCHK00001586	\$571.48
046979	AFSMITH	A.F. SMITH ELECTRIC, INC.	11/21/2013	CHECK	PMCHK00001591	\$1,430.40
046947	AFTDEL	AFTERNOON DELIGHT	11/11/2013	CHECK	PMCHK00001587	\$141.40
046980	ALLHANDS	ALL HANDS ACTIVE	11/21/2013	CHECK	PMCHK00001591	\$200.00
046888	ALLHIL	ALLERTON-HILL CONSULTING	11/5/2013	CHECK	PMCHK00001586	\$7,000.00
046889	AMACOM	AMAZON.COM CREDIT PLAN	11/5/2013	CHECK	PMCHK00001586	\$7,400.10
046957	AMEX	AMERICAN EXPRESS	11/18/2013	CHECK	PMCHK00001590	\$46,500.73
046890	ANNARB	ANN ARBOR OBSERVER	11/5/2013	CHECK	PMCHK00001586	\$1,730.70
046886	AANEW1	ANNARBOR.COM	11/5/2013	CHECK	PMCHK00001586	\$131.40
046891	AROKAU	ARON KAUFMAN	11/5/2013	CHECK	PMCHK00001586	\$100.00
046892	ATTMOB	AT&T MOBILITY	11/5/2013	CHECK	PMCHK00001586	\$1,012.44
046885	ATTWIR	AT&T WIRELESS	11/1/2013	CHECK	PMCHK00001585	\$199.98
046982	B&H	B&H PHOTO-VIDEO	11/21/2013	CHECK	PMCHK00001591	\$119.79
046893	BANMED	BANG MEDIA	11/5/2013	CHECK	PMCHK00001586	\$250.00
046983	BARNOB1	BARNES & NOBLE INC.	11/21/2013	CHECK	PMCHK00001591	\$216.99
046958	BEADEL	BEAU DELOACH	11/18/2013	CHECK	PMCHK00001590	\$450.00
046894	BETBAT	BETH BATTEY	11/5/2013	CHECK	PMCHK00001586	\$450.00
046959	BETBEC	BETSY BECKERMAN	11/18/2013	CHECK	PMCHK00001590	\$500.00
046896	BLAUD	BLACKSTONE AUDIO BOOKS	11/5/2013	CHECK	PMCHK00001586	\$76.02
046984	BLAUD	BLACKSTONE AUDIO BOOKS	11/21/2013	CHECK	PMCHK00001591	\$1,417.99
046985	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	11/21/2013	CHECK	PMCHK00001591	\$56,437.65
046986	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	11/21/2013	CHECK	PMCHK00001591	\$9,081.08
046960	BP	BP	11/18/2013	CHECK	PMCHK00001590	\$442.56
046948	BREWER	BREWER'S	11/11/2013	CHECK	PMCHK00001587	\$407.88
046987	BRODCO	BRODART CO.	11/21/2013	CHECK	PMCHK00001591	\$534.06
046897	BUSCAR	BUSINESS CARD	11/5/2013	CHECK	PMCHK00001586	\$5,176.58
046988	CAMINN	CAMPUS INN	11/21/2013	CHECK	PMCHK00001591	\$361.20
046989	CARBRO	CARPENTER BROS.	11/21/2013	CHECK	PMCHK00001591	\$97.66
046990	CDW-G	CDW GOVERNMENT, INC.	11/21/2013	CHECK	PMCHK00001591	\$3,324.58
046991	CHARLOTTE	CHARLOTTE COMMUNITY LIBRARY	11/21/2013	CHECK	PMCHK00001591	\$15.99
046949	CINCOR	CINTAS CORPORATION	11/11/2013	CHECK	PMCHK00001587	\$1,725.13
046961	CITOF1	CITY OF ANN ARBOR TREASURER	11/18/2013	CHECK	PMCHK00001590	\$2,764.08
046898	COMCAS	COMCAST	11/5/2013	CHECK	PMCHK00001586	\$302.68
046992	COMALLW	COMPUTER ALLEY WEST	11/21/2013	CHECK	PMCHK00001591	\$666.87
046993	DAVTRO	DAVID TROTTER	11/21/2013	CHECK	PMCHK00001591	\$150.00
046994	DEMCO	DEMCO	11/21/2013	CHECK	PMCHK00001591	\$2,967.98
046962	DTEENE	DTE ENERGY	11/18/2013	CHECK	PMCHK00001590	\$15,505.37
046995	DTEENE	DTE ENERGY	11/21/2013	CHECK	PMCHK00001591	\$13,033.98
046963	DYKOS	DYKEMA GOSSETT	11/18/2013	CHECK	PMCHK00001590	\$388.80
046996	EDWOO	EDWARD WOODS	11/21/2013	CHECK	PMCHK00001591	\$100.00
046997	EQUUSOF	EQUINOX SOFTWARE, INC.	11/21/2013	CHECK	PMCHK00001591	\$5,500.00
046999	FRADIS	FRANKENMUTH WICKSON DISTRICT L	11/21/2013	CHECK	PMCHK00001591	\$17.99
046899	FRIOF	FRIENDS OF THE ANN ARBOR	11/5/2013	CHECK	PMCHK00001586	\$863.60
047025	THOGAL	GALE/CENGAGE LEARNING, INC	11/21/2013	CHECK	PMCHK00001591	\$1,661.06
046945	WWGRAI	GRAINGER	11/5/2013	CHECK	PMCHK00001586	\$88.80
046998	FIRMAR	GREEN ROAD ASSOCIATES, LP	11/21/2013	CHECK	PMCHK00001591	\$3,208.33
046981	ARCHAMBAULT	GROUPE ARCHAMBAULT INC.	11/21/2013	CHECK	PMCHK00001591	\$850.70
047000	HARPUB	HART AREA PUBLIC LIBRARY	11/21/2013	CHECK	PMCHK00001591	\$12.00
046900	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	11/5/2013	CHECK	PMCHK00001586	\$585.00
046964	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	11/18/2013	CHECK	PMCHK00001590	\$6,760.00
046901	HURVAL	HURON VALLEY FIRE PROTECTON,	11/5/2013	CHECK	PMCHK00001586	\$643.30
046902	HUTPLU	HUTZEL PLUMBING AND HEATING	11/5/2013	CHECK	PMCHK00001586	\$168.30
047001	INGLIB	INGRAM LIBRARY SERVICES INC.	11/21/2013	CHECK	PMCHK00001591	\$474.07
046950	JACDIS	JACKSON DISTRICT LIBRARY	11/11/2013	CHECK	PMCHK00001587	\$4.99

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047002	JANWAY	JANWAY COMPANY USA, INC	11/21/2013	CHECK	PMCHK00001591	\$598.94
047003	JEFRIB	JEFF RIBIER	11/21/2013	CHECK	PMCHK00001591	\$100.00
046903	JESHUG	JESSE HUGHES	11/5/2013	CHECK	PMCHK00001586	\$100.00
046965	JOEREI	JOE REILLY	11/18/2013	CHECK	PMCHK00001590	\$600.00
046904	KATCHY	KATIE CHYNOWETH	11/5/2013	CHECK	PMCHK00001586	\$26.39
046905	KOLOSS	KOLOSSOS	11/5/2013	CHECK	PMCHK00001586	\$57.99
046907	LEXMAT	LEXISNEXIS MATTHEW BENDER	11/5/2013	CHECK	PMCHK00001586	\$119.03
046906	LCAESPIZ	LITTLE CAESARS PIZZA	11/5/2013	CHECK	PMCHK00001586	\$135.00
046908	LUCROE	LUCY ROEHRIG	11/5/2013	CHECK	PMCHK00001586	\$35.92
046966	MANPOW	MANPOWER	11/18/2013	CHECK	PMCHK00001590	\$1,372.80
047004	MANPOW	MANPOWER	11/21/2013	CHECK	PMCHK00001591	\$563.20
046909	MARSTO	MARK STONE	11/5/2013	CHECK	PMCHK00001586	\$500.00
046910	MARVAN	MARTHA VANDERKOLK	11/5/2013	CHECK	PMCHK00001586	\$300.00
046911	MATMON	MATH MONAHAN	11/5/2013	CHECK	PMCHK00001586	\$150.00
047005	METLIFE	METLIFE SEC	11/21/2013	CHECK	PMCHK00001591	\$7,622.99
046912	MICKRE	MICHELLE KRELL KYDD	11/5/2013	CHECK	PMCHK00001586	\$450.00
047006	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	11/21/2013	CHECK	PMCHK00001591	\$2,649.20
046914	MICOFF	MICHIGAN OFFICE SOLUTIONS	11/5/2013	CHECK	PMCHK00001586	\$1,723.00
047007	MICPOW	MICHIGAN POWER RODDING	11/21/2013	CHECK	PMCHK00001591	\$213.00
046913	MICLIBC	MIDWEST COLLABORATIVE FOR LIBR	11/5/2013	CHECK	PMCHK00001586	\$20,002.00
046915	MIDTAP	MIDWEST TAPE	11/5/2013	CHECK	PMCHK00001586	\$24,297.29
047008	MIDTAP	MIDWEST TAPE	11/21/2013	CHECK	PMCHK00001591	\$24,912.75
046955	AANEWS	MLIVE MEDIA GROUP	11/18/2013	CHECK	PMCHK00001590	\$1,392.00
047009	MONHIG	MONICA HIGMAN	11/21/2013	CHECK	PMCHK00001591	\$100.00
046916	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	11/5/2013	CHECK	PMCHK00001586	\$615.09
046953	NEWEGG.COM	NEWEGG.COM	11/11/2013	CHECK	PMCHK00001588	\$6,397.80
046917	NEXCOM	NEXTEL COMMUNICATIONS	11/5/2013	CHECK	PMCHK00001586	\$163.57
046967	NICWIL	NICHOLAS WILCOX	11/18/2013	CHECK	PMCHK00001590	\$1,800.00
047010	NICBOO	NICOLA'S BOOKS	11/21/2013	CHECK	PMCHK00001591	\$334.80
046918	NOWTRU	NOWATZKE TRUCK AND TRAILER, IN	11/5/2013	CHECK	PMCHK00001586	\$857.51
046919	NVREN	NV RENTALS	11/5/2013	CHECK	PMCHK00001586	\$515.00
047011	OAKCOM	OAKLAND COMMUNITY COLLEGE	11/21/2013	CHECK	PMCHK00001591	\$29.95
046920	OCLINS	OCLC, INC.	11/5/2013	CHECK	PMCHK00001586	\$3,769.60
046921	OFFDEP	OFFICE DEPOT, INC.	11/5/2013	CHECK	PMCHK00001586	\$661.83
047012	OXFUNI	OXFORD UNIVERSITY PRESS USA	11/21/2013	CHECK	PMCHK00001591	\$16.58
047013	PIOJAN	PIONEER JANITORIAL SERVICE	11/21/2013	CHECK	PMCHK00001591	\$11,366.68
046968	PITCHA	PITTSFIELD CHARTER TOWNSHIP	11/18/2013	CHECK	PMCHK00001590	\$741.09
046922	PLATEC	PLASTIC TECH M&R, LLC	11/5/2013	CHECK	PMCHK00001586	\$3,600.00
046923	PRITEC	PRINT TECH INC.	11/5/2013	CHECK	PMCHK00001586	\$1,457.15
047014	PROINF	PROQUEST - CSA LLC	11/21/2013	CHECK	PMCHK00001591	\$4,880.00
046969	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	11/18/2013	CHECK	PMCHK00001590	\$3,465.00
046951	RACYAN	RACHEL YANIKOGLU	11/11/2013	CHECK	PMCHK00001587	\$43.11
046925	RANHOU	RANDOM HOUSE, INC.	11/5/2013	CHECK	PMCHK00001586	\$3,945.00
047015	RANHOU	RANDOM HOUSE, INC.	11/21/2013	CHECK	PMCHK00001591	\$656.25
046924	RANHOT	RANDY HOTTEN	11/5/2013	CHECK	PMCHK00001586	\$100.00
047016	RAULIB	RAUSCHHOLZ MEMORIAL LIBRARY	11/21/2013	CHECK	PMCHK00001591	\$3.00
047017	RECBOO	RECORDED BOOKS, INC.	11/21/2013	CHECK	PMCHK00001591	\$4,853.59
046926	REGBOO	REGENT BOOK CO., INC.	11/5/2013	CHECK	PMCHK00001586	\$25.24
047018	REHROB	REHMANN ROBSON	11/21/2013	CHECK	PMCHK00001591	\$1,700.00
046927	RICBUS	RICOH AMERICAS CORP	11/5/2013	CHECK	PMCHK00001586	\$94.23
047019	RICBUS	RICOH AMERICAS CORP	11/21/2013	CHECK	PMCHK00001591	\$286.65
047020	ROBCRO	ROB CROZIER	11/21/2013	CHECK	PMCHK00001591	\$400.00
046895	BILHAR	ROUND RIVER PRODUCTIONS	11/5/2013	CHECK	PMCHK00001586	\$1,000.00
047021	ROYLIM	ROYAL LIMOUSINE	11/21/2013	CHECK	PMCHK00001591	\$169.60
046928	RTI	RTI	11/5/2013	CHECK	PMCHK00001586	\$22.45
046970	SARKEL	SARA MELTON KELLER	11/18/2013	CHECK	PMCHK00001590	\$275.00
047022	SCHSOU	SCHEDULE SOURCE, INC	11/21/2013	CHECK	PMCHK00001591	\$950.00
046971	SCHSEC	SCHILKE SECURITY	11/18/2013	CHECK	PMCHK00001590	\$150.00
046929	SCHELE	SCHINDLER ELEVATOR CORPORATION	11/5/2013	CHECK	PMCHK00001586	\$592.05
046930	SELAUTO	SELECT AUTO SERVICE	11/5/2013	CHECK	PMCHK00001586	\$351.17
046954	PACMEC	SHAMBAUGH & SON, L.P	11/11/2013	CHECK	PMCHK00001589	\$13,055.00
046952	SHAINV	SHARON D. IVERSON	11/11/2013	CHECK	PMCHK00001587	\$20.51
047023	SPEDIA	SPEAKERS BUREAU/DET INST OF AR	11/21/2013	CHECK	PMCHK00001591	\$100.00

System: 12/2/2013 5:09:34 PM
 User Date: 12/2/2013

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 3
 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047024	SPRTOW	SPRINGFIELD TOWNSHIP LIBRARY	11/21/2013	CHECK	PMCHK00001591	\$16.00
046972	SPRINT	SPRINT PCS	11/18/2013	CHECK	PMCHK00001590	\$412.53
046931	STAHAR	STADIUM HARDWARE	11/5/2013	CHECK	PMCHK00001586	\$34.05
046932	STAPLE	STAPLES ADVANTAGE	11/5/2013	CHECK	PMCHK00001586	\$647.09
046973	STEOSB	STEVE OSBURN	11/18/2013	CHECK	PMCHK00001590	\$50.00
046933	SUPERD	SUPER D	11/5/2013	CHECK	PMCHK00001586	\$3,361.67
046934	SWESOU	SWEETWATER SOUND INC.	11/5/2013	CHECK	PMCHK00001586	\$1,196.95
046935	TDSMET	TDS METROCOM	11/5/2013	CHECK	PMCHK00001586	\$7,021.52
046936	THEARK	THE ARK	11/5/2013	CHECK	PMCHK00001586	\$560.00
046937	THOWES	THOMSON WEST	11/5/2013	CHECK	PMCHK00001586	\$37.50
046974	TOMSMI	TOM SMITH	11/18/2013	CHECK	PMCHK00001590	\$29.04
046975	TONBIC	TONIA BICKFORD	11/18/2013	CHECK	PMCHK00001590	\$46.78
046938	TOTVEN	TOTAL VENDING & COFFEE SERVICE	11/5/2013	CHECK	PMCHK00001586	\$28.95
046939	UNIPAR	UNITED PARCEL SERVICE	11/5/2013	CHECK	PMCHK00001586	\$100.06
046976	UNIPAR	UNITED PARCEL SERVICE	11/18/2013	CHECK	PMCHK00001590	\$73.28
046940	UNISPO	UNIVERSITY SPORTS PUBLICATIONS	11/5/2013	CHECK	PMCHK00001586	\$800.00
047026	VALLINP	VALUE LINE PUBLISHING INC.	11/21/2013	CHECK	PMCHK00001591	\$2,189.00
047027	VANDIS	VAN BUREN DISTRICT LIBRARY	11/21/2013	CHECK	PMCHK00001591	\$14.88
046941	VERWIRC	VERIZON WIRELESS	11/5/2013	CHECK	PMCHK00001586	\$6,180.14
047028	VICDUR	VICTORIA FORMAN DURANONA	11/21/2013	CHECK	PMCHK00001591	\$50.00
046942	WASMAN	WASTE MANAGEMENT OF MICHIGAN	11/5/2013	CHECK	PMCHK00001586	\$224.59
047030	WMU	WESTERN MICHIGAN UNIVERSITY	11/21/2013	CHECK	PMCHK00001591	\$31.95
047029	WESENT	WESTGATE ENTERPRISES, LLC	11/21/2013	CHECK	PMCHK00001591	\$6,855.00
046977	WILSWA	WILD SWAN THEATER	11/18/2013	CHECK	PMCHK00001590	\$300.00
046943	WILTEC	WILTEC TECHNOLOGIES	11/5/2013	CHECK	PMCHK00001586	\$1,008.27
046944	WORBOO	WORLD BOOK, INC.	11/5/2013	CHECK	PMCHK00001586	\$325.00
046978	XEROX	XEROX CORPORATION	11/18/2013	CHECK	PMCHK00001590	\$220.49

Total Checks: 146

Total Amount of Checks: \$394,782.43

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 13-252**

RESOLUTION TO ACCEPT THE 2012-2013 FINANCIAL AUDIT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of December 2013 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____:

THE BOARD RESOLVES:

- 1.) To accept the 2012-2013 financial audit prepared by Rehmann Robson.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 13-253**

**RESOLUTION TO EXTEND THE TERM OF LEASE FOR THE
SPACE THAT HOUSES THE ANN ARBOR NEWS ARCHIVE**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of December 2013 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) To extend the lease with Green Road Associates for one (1) year commencing January 1, 2014. The annual rate will be \$38,500/year.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 13-254**

RESOLUTION OF THANKS TO BETSY BAIER UPON HER RETIREMENT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of December 2013 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Betsy Baier for her service as an employee from February 8, 1975 to December 31, 2013 of the Ann Arbor District Library.
- 2.) That all resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 13-255**

**RESOLUTION OF THANKS TO SHARON IVERSON UPON HER
RETIREMENT**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16th day of December 2013 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1.) That it would like to officially thank Sharon Iverson for her service as an employee from July 29, 2004 to December 31, 2013 of the Ann Arbor District Library.
- 2.) That all resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Rebecca Head
Nancy Kaplan
Margaret Leary
Barbara Murphy
Jan Barney Newman
Prue Rosenthal
Edward Surovell

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Building Programs
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Celeste Choate Associate Director of Services, Collections & Access

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

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