



Regular Meeting Agenda

Monday, October 15, 2018

Published by Ann Arbor District Library

October 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8 Closed Staff Day	9	10	11	12	13
14	15 AADL Board Mtg	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12 AADL Board Mtg	13	14	15	16	17
18	19	20	21	22 Closed Holiday	23	24
25	26	27	28	29	30	

December 2018

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17 AADL Board Mtg	18	19	20	21	22
23	24 Closed Holiday	25 Closed Holiday	26	27	28	29
30	31 Closed @ 6pm					

MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, October 15, 2018 at 7:00 p.m.
 Ann Arbor District Library, Lower Level Multipurpose Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 18-142 I. CALL TO ORDER
- 18-143 II. ATTENDANCE
- 18-144 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 18-145 IV. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of September 17, 2018 (pp. 3-11)
- CA-2 Approval of September 2018 Disbursements (pp. 12-15)
- 18-146 V. CITIZENSØ COMMENTS
- 18-147 VI. FINANCIAL REPORTS (pp. 16-20)
 Bill Cooper, Finance Manager
- 18-148 VII. COMMITTEE REPORTS
- 18-149 A. BUDGET & FINANCE COMMITTEE
 (5 minutes)
- 18-150 VIII. DIRECTORØS REPORT (pp. 21-24)
 Josie B. Parker, Director
- 18-151 IX. OLD BUSINESS
- 18-049 A. UPDATE ON THE PUBLIC MEETING SPACES IN AADL
 BRANCHES PROJECT
 Len Lemorie, Facilities Manager
 (5 minutes)
- 18-152 X. NEW BUSINESS

- 18-153 A. REVIEW OF THREE YEAR SNOW REMOVAL CONTRACT
 (Item of Discussion)
 Len Lemorie, Facilities Manager
 (10 minutes)
- 18-154 XI. CITIZENSø COMMENTS
- 18-155 XII. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 17, 2018

18-129 I. CALL TO ORDER

President Vander Broek called the meeting to order at 7:03 p.m.

18-130 II. ATTENDANCE

Board Present: Victoria Green, Jim Leija, Jan Barney Newman, Colleen Sherman (arr. 7:14 p.m.), Linh Song, Edward Surovell (arr. 7:10 p.m.), Jamie Vander Broek
Staff: Josie Parker, Eli Neiburger, Karen Wilson (recorder)

18-131 III. APPROVAL OF AGENDA
(Item of action)

Trustee Barney Newman, supported by Vice President Song, moved to approve the agenda.

AYES: Green, Leija, Barney Newman, Song, Vander Broek
NAYS: None

Motion passed 5-0.

18-132 IV. CONSENT AGENDA
(Item of action)

CA-1 Approval of Minutes of July 16, 2018

CA-2 Approval of July and August 2018 Disbursements

Treasurer Leija, supported by Trustee Barney Newman, moved to approve the consent agenda.

AYES: Green, Leija, Barney Newman, Song, Vander Broek
NAYS: None

Motion passed 5-0.

18-133 V. CITIZENSØ COMMENTS

There were no citizen comments.

Director Parker introduced the Ross School of Business class present tonight.

18-134 VI. FINANCIAL REPORTS
Bill Cooper, Finance Manager

Finance Manager Cooper presented the July and August 2018 financials in the Board Packet. He noted that in July \$1,897,495 in property taxes, 12% of the budgeted amount was received. July revenue over expenditures was at \$803,138. In August tax receipts of \$10,217,452, 63% of the budgeted amount was received. August revenue over expenditures was at \$8,083,251.

18-135 VII. COMMITTEE REPORTS

18-136 A. EXECUTIVE COMMITTEE

President Vander Broek reported the Executive Committee met today and discussed moving forward with the Strategic Plan and the presentation scheduled for this evening. The committee also discussed the progress of the narrative program statement being drafted by HBM Architects.

Trustee Surovell arrived at 7:10 p.m.

Director Parker noted the program statement should be available for Board presentation and public discussion in January of 2019.

18-137 VIII. DIRECTOR'S REPORT
Josie B. Parker, Director

Director Parker submitted her written report in the packet and highlighted the following:

AADL is hosting a major Japanese Calligraphy Exhibit from the Shiga Prefecture through October 13th.

Trustee Sherman arrived at 7:14 p.m.

Several AADL events focusing around the calligraphy exhibit were viewed.

MeLCat services will resume on October 1st. Souvenir oï survived a year without Melcatö tote bags will be distributed to the first 2000 MeLCat patrons.

A certificate was received from the Arrowwood Hills Community thanking AADL staff for bringing the Songsters program to their neighborhood this summer.

The summer game had 8,184 online players this year. AADL has 246 active volunteers who have contributed just under 2,000 hours so far this year and many were very active in the summer game events and prize packaging.

AADL received a gift of art from 10-year-old artist Aditi Kayal Kandiah. Her artwork was displayed at the juried youth show of the Ann Arbor Art Show. The work will be framed and placed in our circulating collection.

A thank you card for a summer game book received from Claire Elizabeth was read.

Plans for bookable meeting rooms at Malletts Creek, Pittsfield and Traverwood branches are nearing completion.

HBM Architects are developing a program statement for the downtown library.

Cook Ross has been contracted to provide staff training on eliminating unconscious bias in hiring.

A summary of public and staff comments was viewed.

Director Parker announced a public reception will be held prior to the November 12th Board meeting at 6:00 p.m. to honor Board members Edward Surovell and Jan Barney Newman as they leave the Board.

18-138 IX. NEW BUSINESS

18-139 A. WORKFORCE HOUSING, CITY CENTER DEVELOPMENT
MASTER PLANNING, & AN EXPANDED TREELINE
TRAIL PRESENTATION

Peter Allen, Kazi Najeeb Hasan

Director Parker introduced Peter Allen from the Ross School of Business.

Mr. Allen thanked his students for their participation and also thanked Doug Kelbaugh and Edward Surovell for their input.

He briefly reviewed a presentation on Emerging Real Estate Trends in Ann Arbor that he presented to the Ann Arbor Rotary Club.

He presented to the Board the class project from the previous semester focusing on the downtown Ann Arbor area encompassing workforce housing, center city development master planning and an expanded treeline trail.

Board members asked questions regarding the presentation and engaged in discussion regarding the possibilities presented.

Trustee Barney Newman left the meeting at 8:57 p.m.

18-140 X. CITIZENS' COMMENTS

Frank Wilhelm

Thank you, Peter. I've known about your classes and have been aware of the kind of things you have done over the years but being in the trenches on some of these controversial issues downtown we never get ourselves lifted up to think conceptually in terms of the entire downtown or a good section of the downtown and some of the other projects. And we don't have the insight of the students when we are battling a particular piece of property. The point I would like to make is the downtown, I don't know if there is an acronym for this but it's everybody's back yard. And that's why there such, such stress and strain about some of the projects downtown. I think because, I've been here fifty years I still don't know if I'm a townie. Like my kids are townies, they were born here. It's kind of overwhelming in some ways but, and part of what was very refreshing is this comment period by members of the Board just reacting to something that's you know sort of ten thousand foot level and not battling one particular issue. And I think the reason we got into the situation with the Library Lot, you know this has been going on for thirty years. There have been a number of public surveys that have talked about, that have come out strongly for open space. The Mayor recently said we've gone probably from 2,000 to 7,000 residents in the downtown. But no one wants to seem to want to produce any more open space. Go to West Park, go hang out at the diag. It just doesn't work. So I don't know where we'll end up with the Library Lot but I think it's very encouraging that the Library Board is thinking in a coordinated way, a connected way with the downtown with some fresh ideas and coalesce opinion surrounding. I think one thing that won't work and troubled me about the slides, I don't think any of the old folks are ready to take

on a downtown full seventeen and eighteen story buildings. That I don't think is going to be acceptable to the lawyers and the taxpayers that have been here a long time. Thank you.

Ray Detter

Actually I wasn't going to do this. I'm not going to speak very long, let's get straight with regarding an issue where we are at. This is not just an issue of simply whether or not we are going to have a park or a building. What there is here is an issue with regard to what are we going to do with the remaining areas of the downtown in terms of creating a cohesive approach to the nature of our concept of the future. And Peter tonight and his group with others and the students have come up with some very clear sources of stages with regard to what we need to look at. The information that we need to look at, I've chaired the downtown area since the varsity (?) council and it's not the first time I appeared to speak with regard to what goes on that site. One of the things we always insist upon is the major issue must be connectivity. Connectivity with regard to what we're having in terms of the concept. It isn't just the Library Lot it's also down by the border to border trail. How does all this fit together in a cohesive sort of program that actually recognizes the nature of all sorts of impacts? This suggests the possibility of some green space. It doesn't necessarily have to be a park that dominates one of the most important areas of the area of the downtown. The citizens advisory council took positions with regard of the nature of what it was we wanted to give the site and the thing that we came up with was put in the newspapers and all that sort of thing. The major concept is connectivity and will be also with regard to connectivity the most important thing that we want to make sure that we don't do is that we do not interrupt the whole nature of the success of the library on this site. That's the most important thing to us is that whatever we do with our connectivity the library is most important. And even though many of you may not be involved in that some of us were the concept with regard to connectivity most recently was just a little over two weeks ago I think. In a situation of what we had was a vote taken by the City Council of Ann Arbor to take a concept that basically was Howard Lazarus' concept as City Administrator, and have a double bicycle path from State Street straight down William Street to Third and then over there in that particular location what we do at that particular point is we turn First and also Ashley Street into two way streets and most in turn connect to the Tree Line and that they in turn connect to Huron Street. On Huron Street we also recognize the nature of the short walk to downtown to the river. And how do we think about that altogether? Always in our mind is going

to be the most important unit of the area of the downtown the most successful one and that is the library. For what we have done tonight is this is not the plan, this is not an issue, with regard to whether or not you have a park or don't have a park, what this is, it's making it possible for us to all have information with regard to the nature of what the possibilities are. And talk about it in that way. Thanks for your time.

Jessica Letaw

Hi, my name is Jessica Letaw. I'm a renter on the west side of Ann Arbor and I moved here about nine years ago and recently heard someone say unironically that they only lived in Ann Arbor for fifty years, so I've only lived in Ann Arbor for almost a decade. Thank you to Mr. Allen and to everyone who put all of this work together it's stunning to see so many different concepts synthesized into one place and especially in the service of the library, an institution that I think most of us get really excited about. I'm also the moderator of Ann Arbor YIMBY, which is Yes In My Backyard. A conversation on local development and growth and change and with every respect to Mr. Wilhelm who's been here much longer than I have, I as a renter and many other people in Ann Arbor are excited about larger buildings but that's not even really what I think this conversation is about. I think the comments pertaining to change on the site not having had been not measured in terms of months or years but in terms of decades. Maybe you could use that as a productive constraint in your designs and in your thinking. So what does it mean to move not just well but also quickly? It's not for lack of information. There are master plan documents that pertain not just to this site but also to the public lands along William. There has been a lot of really good thinking and you guys are probably privy to most of that material. But leveraging that and saying well you know to get it right we need to slow down, we need to go, we've been talking to people for decades. I love Trustee Song's comment about how can we get great at talking to marginalized communities, how can we get great at folding in the comments and thoughts and feelings and fears of people who have lived here a long time and also their fears and excitement about where they are going. So again thank you for these ideas. Thank you.

Alexandra

My name is Alexandra and I'm a student of Dr. Allen's. I love this presentation but I'm more curious to find out from the Board sort of all these things took in the fact of feasibility for the land obviously

came before the for new construction. But a lot of things that we didn't hear about was necessarily how you as the library want to use the space. You know, do you need space on the ground level to hold activities for children? Are you able to host something like that on an upper floor? I live actually in Toledo, Ohio and I said our downtown library was one of my favorite places, it's an Art Deco library that they did a brand new glass addition to and they have a roof top terrace, they have businesses hosts meetings. So I think what I would like to hear from you in order for our class to do our project correctly is for you to give a list to Peter saying these are the things we're concerned about as far as programming, these are the things we're concerned about as space. These are even like our monetary concerns and without knowing that how we can design these beautiful buildings for you with these beautiful spaces. I think you will have something better to take to the community if we actually consider what you want to use the library for versus me assuming what you want to use it for. So that's what I would like from your group. Thank you.

Brandon Chambers

I'm Brandon Chambers and I've been here since the early eighties when I came here to get a masters in urban planning. Later on I got a doctorate in urban technological and environmental planning. But I did join the business school so I got a PhD in corporate strategy as well. I'm trying to figure out now what I want to do now that my kids are all grown up. I raised them in Ann Arbor, their townies. I guess I'm still on that fence post. So I'm interested in getting involved. I've done work in the past in Ann Arbor. You know the Washtenaw non-profits and the Art Fair and the space on Liberty. I helped set them up in negotiations we had some strong wills because the Art Fair wanted that space there. It was like no, no, it's a main corridor that's where the non-profits should be. And we stuck to our case and we organized all the non-profits and in a very short period of time we negotiated with the Art Fair directors, not easy to do if you know them. And then negotiated with council, so it is a process. I'm a positive by nature so I don't know if I can turn magic in anything like that. But I'd like to get involved and see what's possible here. There are models around the county, around the world that are facilitated engagements. I've been meeting with (?) and talking with him about this and trying it here. It's around the framework of movable cities. There's a conference in Detroit next week called Other by Design and that has been initially funded for what's called the Galle (?) Institute. Professor (?) that innovated around this framework for Copenhagen and pulled out all the cars

parked around city plazas. It was like, oh my gosh what happened to my city, there are parking lots all over the place. It's now highly livable, highly walkable, one of the premier mobile cities of the world. He's gotten funding in the U.S. here now to start rolling out that methodology. He's been in New York City, to Times Square, he's engaged in San Francisco, Pittsburgh, Charlotte, North Carolina and so on. It's almost a commodity now in terms of how to do these engagement models. That's extended to a multi-year process it's not going to happen overnight. But make sure that marginalized communities are engaged in the process that haven't been before. Maybe the overdevelopment centric or council centric or something else of that nature that it didn't necessarily serve the needs for public spaces around public design processes. So that's kind of like my torch to bear for a little while here I'm not sure where I'd go. I'd like to engage with students on campus around this because I'm still motivated. I want to be around the professional discipline in these methods. All that scares me is that I don't know if you would throw a library card at me and knock me out. My parting comment is to remember where libraries came from in the beginning. They are about making literacy accessible to the masses, to the large population. The U.S. library system was the innovation at the time of Benjamin Franklin has a wealth of history there. Ann Arbor is a fee basis of the knowledge economy probably felt more on campus than you hear about because it's what you're working on all the time. If you approach the library from the mission and design for equity you're going to maintain the cultural tradition of library systems. So I would encourage that to be in your program statement up front. Make sure it has an engagement model for your library. Something that people can hold on to and then manage their methods and programming against it. But if this becomes about the knowledge economy or the people who already have the wealth, knowledge and access to resources you've missed it. I have no further comment.

Robert Vandenburg

I am pretty excited tonight because I've learned two things like Library Lane, I think is fabulous content and idea. I can see that come true but I'm really happy to see all this design talk. Because I think design is what is going to make all the difference here. It's gonna like get the votes, it's going to arouse the people and it's gonna make for interesting aesthetic and personal experiences for us as community members to be part of this city. I've come up with a new saying tonight. My father always said to me that if I had integrity, I would have happiness. He always said that to me. And

tonight I think I have a new hook, I think that with design you're always going to have happiness. So if we get some great designs going centered around the library and bring in the community I think we're going to have this thing working.

Peter Allen

Just wrap up by saying the students are now getting all the rules of the road, nuts and bolts of the class, real estate and the complexities down and working on a preliminary term project for early November. Two months from now we'll get very heavily into this whole block. We'll have ten teams about. Each team will be taking on a site. We'll be doing similarly work that you saw before. The more you can pull together by early November the more you can educate and get out of the class desirable outcomes and bracket your key issues. So we look forward to working with you closely. I look forward to you coming to class to hear the presentations in December around the 13th and I look forward to Josie, it's a delight to work with you. I look forward to working with more of the Board members and this could be very illuminating for the students, illuminating for the community and all the stakeholders. Thanks again.

18-141 XI. ADJOURNMENT

President Vander Broek adjourned the meeting at 9:18 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on September 17, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Edward Surovell, Board Secretary

Ranges: From: To: From: To:
 Check Number First Last Check Date 9/1/2018 9/30/2018
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
059113	A1RENTAL	A-1 RENTAL, INC.	9/6/2018	CHECK	PMCHK00002203	\$480.00
059114	ADASTR	ADAMS STREET PUBLISHING CO.	9/6/2018	CHECK	PMCHK00002203	\$3,580.00
059115	AMACORP	AMAZON	9/6/2018	CHECK	PMCHK00002203	\$5,974.29
059116	AMASCH	AMANDA SCHOTT	9/6/2018	CHECK	PMCHK00002203	\$22.09
059117	BAKTAY	BAKER & TAYLOR	9/6/2018	CHECK	PMCHK00002203	\$61.32
059118	CDW-G	CDW GOVERNMENT	9/6/2018	CHECK	PMCHK00002203	\$1,595.50
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059120	DICBLI	BLICK ART MATERIALS	9/6/2018	CHECK	PMCHK00002203	\$1,828.12
059121	ELISMI	ELIZABETH SMITH	9/6/2018	CHECK	PMCHK00002203	\$9.34
059122	EMIHOW	EMILY HOWARD	9/6/2018	CHECK	PMCHK00002203	\$78.30
059123	GRADUATE	GRADUATE ANN ARBOR	9/6/2018	CHECK	PMCHK00002203	\$677.90
059124	GRAINGER	GRAINGER	9/6/2018	CHECK	PMCHK00002203	\$1,047.27
059125	HFGROUP	HF GROUP LLC	9/6/2018	CHECK	PMCHK00002203	\$1,219.83
059126	KATCAT	KATHERINE'S CATERING	9/6/2018	CHECK	PMCHK00002203	\$3,679.70
059127	MICLIBA	MICHIGAN LIBRARY ASSOCIATION	9/6/2018	CHECK	PMCHK00002203	\$500.00
059128	MOMFIF	MOMOKO FIFE	9/6/2018	CHECK	PMCHK00002203	\$100.00
059129	MONHIG	MONICA HIGMAN	9/6/2018	CHECK	PMCHK00002203	\$100.00
059130	NEWSBAN	NEWSBANK	9/6/2018	CHECK	PMCHK00002203	\$6,515.00
059131	PAYCOO	PAYTON COOK	9/6/2018	CHECK	PMCHK00002203	\$500.00
059132	PLAWIS	PLANTWISE	9/6/2018	CHECK	PMCHK00002203	\$2,500.00
059133	PRITEC	PRINT TECH INC.	9/6/2018	CHECK	PMCHK00002203	\$2,181.51
059134	SCHSOU	SCHEDULE SOURCE, INC	9/6/2018	CHECK	PMCHK00002203	\$1,026.00
059135	STAHAR	STADIUM HARDWARE	9/6/2018	CHECK	PMCHK00002203	\$371.01
059136	SWESOU	SWEETWATER SOUND INC.	9/6/2018	CHECK	PMCHK00002203	\$159.98
059137	UNDGRO	UNDERGROUND PRINTING	9/6/2018	CHECK	PMCHK00002203	\$360.31
059138	BGREEN	BGREEN	9/6/2018	CHECK	PMCHK00002203	\$64.50
059139	SARKEL	SARA MELTON KELLER	9/6/2018	CHECK	PMCHK00002203	\$300.00
059140	A.M. SERV	A.M. SERVICES, INC	9/13/2018	CHECK	PMCHK00002205	\$1,971.75
059141	AACONV	DESTINATION ANN ARBOR	9/13/2018	CHECK	PMCHK00002205	\$100.00
059142	AFSMITH	A.F. SMITH ELECTRIC, INC.	9/13/2018	CHECK	PMCHK00002205	\$621.59
059143	AGRSER	A GROWING SERVICE LLC	9/13/2018	CHECK	PMCHK00002205	\$340.00
059144	AKSHARA	AKSHARA	9/13/2018	CHECK	PMCHK00002205	\$900.00
059145	ALLENT	ALLIANCE ENTERTAINMENT	9/13/2018	CHECK	PMCHK00002205	\$2,250.24
059146	ALLJON	ALLISON JONES	9/13/2018	CHECK	PMCHK00002205	\$460.00
059147	ANNARB	ANN ARBOR OBSERVER	9/13/2018	CHECK	PMCHK00002205	\$2,487.10
059148	ANNOWE	ANNA OWEN INTERIORS	9/13/2018	CHECK	PMCHK00002205	\$3,731.25
059149	ARBTEAS	ARBOR TEAS	9/13/2018	CHECK	PMCHK00002205	\$150.00
059150	B&H	B&H PHOTO-VIDEO	9/13/2018	CHECK	PMCHK00002205	\$1,295.77
059151	BAKTAY	BAKER & TAYLOR	9/13/2018	CHECK	PMCHK00002205	\$32,915.50
059152	BATPLU	BATTERIES PLUS BULBS	9/13/2018	CHECK	PMCHK00002205	\$83.45
059153	BUSVAL	BUSCH'S, INC.	9/13/2018	CHECK	PMCHK00002205	\$2,208.92
059154	CFRA	CFRA	9/13/2018	CHECK	PMCHK00002205	\$420.00
059155	CIESTR	CIERRA STRAWDER	9/13/2018	CHECK	PMCHK00002205	\$25.34
059156	CUMANN	CUMULUS ANN ARBOR	9/13/2018	CHECK	PMCHK00002205	\$1,259.94
059157	DANCAS	DANA CASADEI	9/13/2018	CHECK	PMCHK00002205	\$100.00
059158	DAYHAR	DAYTON HARE	9/13/2018	CHECK	PMCHK00002205	\$400.00
059159	DUPPHE	DUFF & PHELPS	9/13/2018	CHECK	PMCHK00002205	\$1,250.00
059160	EMISLO	EMILY ROSE SLOMOVITS	9/13/2018	CHECK	PMCHK00002205	\$100.00
059161	FRIOF	FRIENDS OF THE AADL	9/13/2018	CHECK	PMCHK00002205	\$4,615.40
059162	HUGGAL	HUGH GALLAGHER	9/13/2018	CHECK	PMCHK00002205	\$200.00
059163	IMBILINGUAL	I'M BILINGUAL!	9/13/2018	CHECK	PMCHK00002205	\$100.00
059164	JACBES	JACOB BEST	9/13/2018	CHECK	PMCHK00002205	\$100.00
059165	JENMCK	JENNIFER MCKEE	9/13/2018	CHECK	PMCHK00002205	\$100.00
059166	JOENIE	JOE NIESE	9/13/2018	CHECK	PMCHK00002205	\$41.00
059167	JOURET	JOURNEY RETIREMENT PLAN LLC	9/13/2018	CHECK	PMCHK00002205	\$231.25
059168	LAVHAN	LAVINIA HANACHIUC	9/13/2018	CHECK	PMCHK00002205	\$910.00
059169	MARBAN	MARTIN BANDYKE	9/13/2018	CHECK	PMCHK00002205	\$400.00
059170	MARSHO	MARIAN SHORT	9/13/2018	CHECK	PMCHK00002205	\$230.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
059171	MARSTU	MARTHA RUTH STUIT	9/13/2018	CHECK	PMCHK00002205	\$100.00
059172	MATBAL	MATTHEW BALL	9/13/2018	CHECK	PMCHK00002205	\$300.00
059173	MCNMCK	MCNAUGHTON-MCKAY	9/13/2018	CHECK	PMCHK00002205	\$418.08
059174	MIDTAP	MIDWEST TAPE	9/13/2018	CHECK	PMCHK00002205	\$17,548.91
059175	OCLINS	OCLC, INC.	9/13/2018	CHECK	PMCHK00002205	\$4,420.10
059176	OFFDEP	OFFICE DEPOT, INC.	9/13/2018	CHECK	PMCHK00002205	\$888.34
059177	OXFUNI	OXFORD UNIVERSITY PRESS USA	9/13/2018	CHECK	PMCHK00002205	\$19.15
059178	PATFSMI	PATRICIA F. SMITH	9/13/2018	CHECK	PMCHK00002205	\$100.00
059179	PRITEC	PRINT TECH INC.	9/13/2018	CHECK	PMCHK00002205	\$6,757.36
059180	RANHO	PENGUIN RANDOM HOUSE, LLC	9/13/2018	CHECK	PMCHK00002205	\$435.00
059181	RECANN	RECYCLE ANN ARBOR	9/13/2018	CHECK	PMCHK00002205	\$569.00
059182	RECBOO	RECORDED BOOKS, INC.	9/13/2018	CHECK	PMCHK00002205	\$4,856.24
059183	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	9/13/2018	CHECK	PMCHK00002205	\$182.20
059184	REHROB	REHMANN ROBSON	9/13/2018	CHECK	PMCHK00002205	\$7,500.00
059185	ROBNEE	ROBERT W NEEDHAM	9/13/2018	CHECK	PMCHK00002205	\$200.00
059186	ROOSRO	ROOSROAST	9/13/2018	CHECK	PMCHK00002205	\$558.00
059187	SCHSEC	SCHILKE SECURITY	9/13/2018	CHECK	PMCHK00002205	\$785.00
059188	SHEWIL	SHERWIN- WILLIAMS	9/13/2018	CHECK	PMCHK00002205	\$273.95
059189	SHOHUR	SHOSHANA HURAND	9/13/2018	CHECK	PMCHK00002205	\$92.94
059190	TAICHI	TAI CHI LOVE	9/13/2018	CHECK	PMCHK00002205	\$100.00
059191	TEACOM	THE TEACHING COMPANY SALES	9/13/2018	CHECK	PMCHK00002205	\$3,876.00
059192	THOGAL	GALE/CENGAGE LEARNING	9/13/2018	CHECK	PMCHK00002205	\$294.63
059193	ULINE	ULINE, INC.	9/13/2018	CHECK	PMCHK00002205	\$123.20
059194	CDW-G	CDW GOVERNMENT	9/13/2018	CHECK	PMCHK00002205	\$1,115.07
059195	COMALLW	COMPUTER ALLEY	9/13/2018	CHECK	PMCHK00002205	\$411.91
059196	LOWE'S	LOWES BUSINESS ACCOUNT	9/13/2018	CHECK	PMCHK00002205	\$1,303.89
059197	SCOMOO	SCOTT MOORE	9/13/2018	CHECK	PMCHK00002205	\$300.00
059198	SWESOU	SWETWATER SOUND INC.	9/13/2018	CHECK	PMCHK00002205	\$511.90
059199	TRISHO	TRIBUNE SHOWPRINT, INC	9/13/2018	CHECK	PMCHK00002205	\$130.00
059200	VIRWOO	VIRGIN WOOD TYPE	9/13/2018	CHECK	PMCHK00002205	\$381.00
059201	3PLAYMED	3PLAY MEDIA	9/20/2018	CHECK	PMCHK00002207	\$1,145.29
059202	AACLESUP	A2 CLEANING SUPPLY COMPANY	9/20/2018	CHECK	PMCHK00002207	\$218.20
059203	AFRAME	AACHM	9/20/2018	CHECK	PMCHK00002207	\$750.00
059204	AFSMITH	A.F. SMITH ELECTRIC, INC.	9/20/2018	CHECK	PMCHK00002207	\$335.51
059205	ALLENT	ALLIANCE ENTERTAINMENT	9/20/2018	CHECK	PMCHK00002207	\$2,597.13
059206	ALLSTAALA	ALLSTAR ALARM, LLC	9/20/2018	CHECK	PMCHK00002207	\$194.62
059207	APPIMA	APPLIED IMAGING	9/20/2018	CHECK	PMCHK00002207	\$8,281.49
059208	APPLE	APPLE, INC.	9/20/2018	CHECK	PMCHK00002207	\$13,104.00
059209	ARBTEAS	ARBOR TEAS	9/20/2018	CHECK	PMCHK00002207	\$112.50
059210	B&H	B&H PHOTO-VIDEO	9/20/2018	CHECK	PMCHK00002207	\$979.00
059211	BANOFAACC	BANK OF ANN ARBOR	9/20/2018	CHECK	PMCHK00002207	\$18,820.95
059212	BARNOB1	BARNES & NOBLE INC.	9/20/2018	CHECK	PMCHK00002207	\$309.21
059213	BARRON	BARRON'S	9/20/2018	CHECK	PMCHK00002207	\$719.64
059214	BETBEC	BETSY JANE BECKERMAN	9/20/2018	CHECK	PMCHK00002207	\$1,230.00
059215	BETMAN	BETH MANUEL	9/20/2018	CHECK	PMCHK00002207	\$22.07
059216	BGREEN	BGREEN	9/20/2018	CHECK	PMCHK00002207	\$69.30
059217	BREWER	BREWER'S	9/20/2018	CHECK	PMCHK00002207	\$706.84
059218	BRIAUD	BRILLIANCE PUBLISHING, INC.	9/20/2018	CHECK	PMCHK00002207	\$339.37
059219	BRIWAL	BRIAN WALLINE	9/20/2018	CHECK	PMCHK00002207	\$1,000.00
059220	CARBRO	CARPENTER BROS.	9/20/2018	CHECK	PMCHK00002207	\$69.77
059221	CDW-G	CDW GOVERNMENT	9/20/2018	CHECK	PMCHK00002207	\$322.15
059222	DIADUD	DIANNE LYNN DUDLEY	9/20/2018	CHECK	PMCHK00002207	\$100.00
059223	DICBLI	BLICK ART MATERIALS	9/20/2018	CHECK	PMCHK00002207	\$1,383.21
059224	DYKGOS	DYKEMA GOSSETT PLLC	9/20/2018	CHECK	PMCHK00002207	\$809.20
059225	ELIPEA	ELIZABETH PEARCE	9/20/2018	CHECK	PMCHK00002207	\$56.84
059226	ENCMUS	ENCHANTRESS MUSIC	9/20/2018	CHECK	PMCHK00002207	\$600.00
059227	GETDOWN	GET DOWNTOWN PROGRAM	9/20/2018	CHECK	PMCHK00002207	\$3,550.00
059228	GRAINGER	GRAINGER	9/20/2018	CHECK	PMCHK00002207	\$509.38
059229	HOOHAT	HOOPER HATHAWAY, P.C.	9/20/2018	CHECK	PMCHK00002207	\$269.50
059230	HURELE	HURON VALLEY ELECTRIC	9/20/2018	CHECK	PMCHK00002207	\$1,237.00
059231	HUTPLU	HUTZEL	9/20/2018	CHECK	PMCHK00002207	\$528.95
059232	JAMGLE	JAMES GLENN	9/20/2018	CHECK	PMCHK00002207	\$100.00
059233	KEEROD	KEEGAN RODGERS	9/20/2018	CHECK	PMCHK00002207	\$250.00
059234	LEAHEA	LEARNING FROM THE HEART	9/20/2018	CHECK	PMCHK00002207	\$150.00
059235	MARGHO	MARK G HOLSTON II	9/20/2018	CHECK	PMCHK00002207	\$800.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
059236	MARMCG	MARLENE MCGRATH	9/20/2018	CHECK	PMCHK00002207	\$100.00
059237	NETTIS	JEANNETTE TISO	9/20/2018	CHECK	PMCHK00002207	\$100.00
059238	OFFDEP	OFFICE DEPOT, INC.	9/20/2018	CHECK	PMCHK00002207	\$99.54
059239	PATFSMI	PATRICIA F. SMITH	9/20/2018	CHECK	PMCHK00002207	\$100.00
059240	PITCHA	PITTSFIELD CHARTER TOWNSHIP	9/20/2018	CHECK	PMCHK00002207	\$1,048.68
059241	RACPOL	RACHEL POLK	9/20/2018	CHECK	PMCHK00002207	\$300.00
059242	RECBOO	RECORDED BOOKS, INC.	9/20/2018	CHECK	PMCHK00002207	\$1,671.96
059243	RICRET	RICHARD RETYI	9/20/2018	CHECK	PMCHK00002207	\$298.00
059244	ROOSRO	ROOSROAST	9/20/2018	CHECK	PMCHK00002207	\$400.00
059245	SARKEI	SARA MELTON KELLER	9/20/2018	CHECK	PMCHK00002207	\$360.00
059246	SHEWIL	SHERWIN- WILLIAMS	9/20/2018	CHECK	PMCHK00002207	\$36.10
059247	STAMICBOILER	STATE OF MICHIGAN	9/20/2018	CHECK	PMCHK00002207	\$100.00
059248	SWESOU	SWEETWATER SOUND INC.	9/20/2018	CHECK	PMCHK00002207	\$2,587.89
059249	TIPPOI	TIPPING POINT THEATRE	9/20/2018	CHECK	PMCHK00002207	\$600.00
059250	TRAGOPHO	TRACY GROSSHANS PHOTOGRAPHY	9/20/2018	CHECK	PMCHK00002207	\$375.00
059251	ULINE	ULINE, INC.	9/20/2018	CHECK	PMCHK00002207	\$2,141.65
059252	UNDGRO	UNDERGROUND PRINTING	9/20/2018	CHECK	PMCHK00002207	\$1,000.00
059253	UNUMPRO	UNUM LIFE INSURANCE	9/20/2018	CHECK	PMCHK00002207	\$3,288.56
059254	UNUMPRO1	UNUM LIFE INSURANCE	9/20/2018	CHECK	PMCHK00002207	\$3,024.66
059255	VARFOR	VARSITY FORD	9/20/2018	CHECK	PMCHK00002207	\$421.91
059257	WASHNE	WASHTENAW NEWS	9/20/2018	CHECK	PMCHK00002207	\$7,193.80
059258	WASHTR	WASHTENAW COUNTY TREASURER	9/20/2018	CHECK	PMCHK00002207	\$1,042.96
059259	WENCOR	WENGER CORPORATION	9/20/2018	CHECK	PMCHK00002207	\$9,443.00
059260	JANWAY	JANWAY COMPANY USA, INC	9/20/2018	CHECK	PMCHK00002207	\$1,711.00
059261	BAKTAY	BAKER & TAYLOR	9/21/2018	CHECK	PMCHK00002209	\$3,751.29
059262	MIDTAP	MIDWEST TAPE	9/21/2018	CHECK	PMCHK00002209	\$7,538.59
059263	SCHLIB	SCHOLASTIC LIBRARY PUBLISHING	9/21/2018	CHECK	PMCHK00002209	\$456.30
059264	AMACOM	AMAZON.COM CREDIT PLAN	9/27/2018	CHECK	PMCHK00002210	\$1,713.61
059265	AMACORP	AMAZON	9/27/2018	CHECK	PMCHK00002210	\$6,840.74
059266	AURLEE	AURORA LEE	9/27/2018	CHECK	PMCHK00002210	\$23.94
059267	BAKTAY	BAKER & TAYLOR	9/27/2018	CHECK	PMCHK00002210	\$15,284.73
059268	BARNOB1	BARNES & NOBLE INC.	9/27/2018	CHECK	PMCHK00002210	\$395.63
059269	BATPLU	BATTERIES PLUS BULBS	9/27/2018	CHECK	PMCHK00002210	\$12.95
059270	BETNEA	BETHANY NEAL	9/27/2018	CHECK	PMCHK00002210	\$450.00
059271	BGREEN	BGREEN	9/27/2018	CHECK	PMCHK00002210	\$12.87
059272	BLAAUD	BLACKSTONE PUBLISHING	9/27/2018	CHECK	PMCHK00002210	\$38.00
059273	BRIOBR	BRIDGET O'BRIEN	9/27/2018	CHECK	PMCHK00002210	\$300.00
059274	CLAPER	CLAUDIA CRISTINA PEREIRA	9/27/2018	CHECK	PMCHK00002210	\$500.00
059275	DAVMCM	DAVID MCMILLAN	9/27/2018	CHECK	PMCHK00002210	\$80.00
059276	DISSCH	DISCOUNT SCHOOL SUPPLY	9/27/2018	CHECK	PMCHK00002210	\$26.37
059277	EASENG	EASY ENGLISH NEWS	9/27/2018	CHECK	PMCHK00002210	\$192.00
059278	FUNSPA	FUN WITH SPARKLES	9/27/2018	CHECK	PMCHK00002210	\$400.00
059279	HBMARC	HBM Architects, LLC.	9/27/2018	CHECK	PMCHK00002210	\$7,749.38
059280	HERBOY	HERBERT BOYD	9/27/2018	CHECK	PMCHK00002210	\$500.00
059281	HUGGAL	HUGH GALLAGHER	9/27/2018	CHECK	PMCHK00002210	\$100.00
059282	JERUGAR	JERUSALEM GARDEN	9/27/2018	CHECK	PMCHK00002210	\$278.50
059283	JEWISHNE	JEWISH NEWS	9/27/2018	CHECK	PMCHK00002210	\$263.00
059284	KATMON	KATIE MONKIEWICZ	9/27/2018	CHECK	PMCHK00002210	\$95.43
059285	KATULE	KATHRYN ULEMAN	9/27/2018	CHECK	PMCHK00002210	\$487.50
059286	KITMCK	KITO MCKINNEY	9/27/2018	CHECK	PMCHK00002210	\$400.00
059287	LORBOO	LORITO BOOKS	9/27/2018	CHECK	PMCHK00002210	\$237.81
059288	MANCOS	MANER COSTERISAN	9/27/2018	CHECK	PMCHK00002210	\$3,334.30
059289	MARKOU	MARGARET ALEX KOURVO	9/27/2018	CHECK	PMCHK00002210	\$450.00
059290	MARSTU	MARTHA RUTH STUIT	9/27/2018	CHECK	PMCHK00002210	\$100.00
059291	METCOM	METCOM	9/27/2018	CHECK	PMCHK00002210	\$3,646.33
059292	METLIFE	METLIFE - GROUP BENEFITS	9/27/2018	CHECK	PMCHK00002210	\$7,477.29
059293	MICKRE	MICHELLE KRELL KYDD	9/27/2018	CHECK	PMCHK00002210	\$1,200.00
059294	MIDTAP	MIDWEST TAPE	9/27/2018	CHECK	PMCHK00002210	\$1,320.62
059295	OFFDEP	OFFICE DEPOT, INC.	9/27/2018	CHECK	PMCHK00002210	\$194.61
059296	RECBOO	RECORDED BOOKS, INC.	9/27/2018	CHECK	PMCHK00002210	\$24.25
059297	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	9/27/2018	CHECK	PMCHK00002210	\$372.10
059298	ROBNEE	ROBERT W NEEDHAM	9/27/2018	CHECK	PMCHK00002210	\$300.00
059299	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	9/27/2018	CHECK	PMCHK00002210	\$1,320.88
059300	SHASEV	SHAWN SEVERANCE	9/27/2018	CHECK	PMCHK00002210	\$400.00
059301	SHEWIL	SHERWIN- WILLIAMS	9/27/2018	CHECK	PMCHK00002210	\$95.37

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
059302	SUSFIL	SUSAN FILIPIAK	9/27/2018	CHECK	PMCHK00002210	\$100.00
059303	SWESOU	SWEETWATER SOUND INC.	9/27/2018	CHECK	PMCHK00002210	\$53.98
059304	TSAFON	TSAI FONG BOOKS, INC.	9/27/2018	CHECK	PMCHK00002210	\$1,239.61
059305	UNDGRO	UNDERGROUND PRINTING	9/27/2018	CHECK	PMCHK00002210	\$1,916.11
059306	VIRHAG	VIRGINIA LOH HAGAN	9/27/2018	CHECK	PMCHK00002210	\$1,000.00
059307	WESENT	WESTGATE ENTERPRISES, LLC	9/27/2018	CHECK	PMCHK00002210	\$35,170.83
059308	ZOHMOH	ZOHAIR MOHSEN	9/27/2018	CHECK	PMCHK00002210	\$100.00
059309	DEAREA	DEARREADER.COM	9/27/2018	CHECK	PMCHK00002210	\$500.00
059310	WASHTR	WASHTENAW COUNTY TREASURER	9/28/2018	CHECK	PMCHK00002212	\$490.41
EFT00195	OXFPRO	2725-2805 ASSOCIATES, LLC	9/4/2018	CHECK	PMCHK00002202	\$30.69
EFT00196	OXFPRO	2725-2805 ASSOCIATES, LLC	9/4/2018	CHECK	PMCHK00002202	\$10,076.65
EFT00197	COMCAS	COMCAST	9/6/2018	CHECK	PMCHK00002204	\$34.02
EFT00198	UNIPAR	UNITED PARCEL SERVICE	9/6/2018	CHECK	PMCHK00002204	\$78.85
EFT00199	CINTAS	CINTAS CORPORATION	9/6/2018	CHECK	PMCHK00002204	\$431.77
EFT00200	CINTAS	CINTAS CORPORATION	9/14/2018	CHECK	PMCHK00002206	\$474.95
EFT00201	CITINFOTECH	CITY OF ANN ARBOR	9/14/2018	CHECK	PMCHK00002206	\$31,500.00
EFT00202	UNIPAR	UNITED PARCEL SERVICE	9/14/2018	CHECK	PMCHK00002206	\$39.92
EFT00203	VERWIRC	VERIZON WIRELESS	9/14/2018	CHECK	PMCHK00002206	\$936.54
EFT00204	WASMAN	WASTE MANAGEMENT OF MICHIGAN	9/14/2018	CHECK	PMCHK00002206	\$271.34
EFT00205	ATTMOB	AT&T MOBILITY	9/20/2018	CHECK	PMCHK00002208	\$404.11
EFT00206	CINTAS	CINTAS CORPORATION	9/20/2018	CHECK	PMCHK00002208	\$426.60
EFT00207	DTEENE	DTE ENERGY	9/20/2018	CHECK	PMCHK00002208	\$16,506.93
EFT00208	DTEENE1	DTE ENERGY	9/20/2018	CHECK	PMCHK00002208	\$25,983.04
EFT00209	TDSMET	TDS	9/20/2018	CHECK	PMCHK00002208	\$8,311.73
EFT00210	UNIPAR	UNITED PARCEL SERVICE	9/20/2018	CHECK	PMCHK00002208	\$50.23
EFT00211	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	9/27/2018	CHECK	PMCHK00002211	\$71,377.99
EFT00212	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	9/27/2018	CHECK	PMCHK00002211	\$2,874.96
EFT00213	CINTAS	CINTAS CORPORATION	9/27/2018	CHECK	PMCHK00002211	\$523.30
EFT00214	CITWATER	CITY OF AA WATER UTILITIES	9/27/2018	CHECK	PMCHK00002211	\$9,832.49
EFT00215	UNIPAR	UNITED PARCEL SERVICE	9/27/2018	CHECK	PMCHK00002211	\$38.78
EFT00216	VERWIRC	VERIZON WIRELESS	9/27/2018	CHECK	PMCHK00002211	\$1,899.08

Total Checks: 219

Total Amount of Checks: \$539,664.12

Ann Arbor District Library Financial Summary for September 2018

Cash

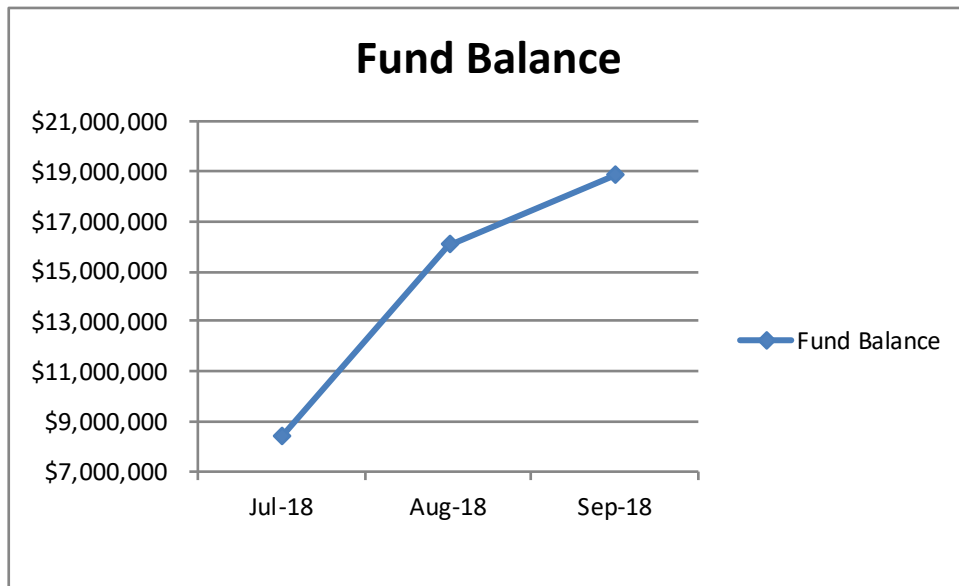
The unrestricted cash balance as of September 30, 2018 is \$19,321,005 up from \$16,025,428 at the end of August 2018.

Tax Receipts

The Library has received \$14,664,111 which is 90.6% of the annual budgeted tax receipts of \$16,186,497 as of September 30, 2018.

Fund Balance Activity

The Library has a positive fund balance of \$18,840,967 up from \$16,077,772 at the end of August 2018.



Year-to-Date Revenue (Budget vs. Actual):

Actual cash receipts as of September 30, 2018 were \$14,437,690 which is \$7,760 less than projected. There were no receipts for State Aid, Penal Fines or Grants & Memorials.

Ann Arbor District Library
Financial Summary for September 2018

Year-to-Date Expenditures (Budget vs. Actual):

There were no line items over budget.

Grants & Memorials (Balances):

Grant balances as of September 30, 2018:

- Friends of the AADL = \$40,211.82 September 2018 expenditures were \$6,017.04
- Archives grant = \$46,617.22 There were no expenditures for September 2018
- City Lore grant = \$1,300. There were no expenditures for September 2018

Capital Project Fund:

There were no capital project fund expenditures for September 2018.

Year-to-Date Revenue over Expenditures is \$11,378,828.

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes

in Fund Balances - Budget and Actual

General Fund

For the Period July 1, 2018 through September 30, 2018

	September			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUES:						
Property taxes, net	\$ 3,881,677	\$ 3,885,420	\$ (3,743)	\$ 14,664,111	\$ 14,672,020	\$ (7,910)
State aid	-	-	-	-	-	-
State penal fines	-	-	-	-	-	-
Interest income	(5,041)	(5,045)	4	8,786	8,705	81
Copier revenue	3,146	3,150	(4)	9,243	9,300	(57)
Grants and memorials	-	-	-	-	-	-
Library fines, fees and other	12,917	13,000	(83)	38,946	38,750	196
Non-resident fees	1,763	1,775	(13)	4,913	4,925	(13)
Rental revenue	2,923	3,000	(77)	11,691	11,750	(59)
TOTAL REVENUES:	\$ 3,897,384	\$ 3,901,300	\$ (3,916)	\$ 14,737,690	\$ 14,745,450	\$ (7,760)
EXPENDITURES:						
Current:						
Personnel:						
Salaries and wages	\$ 538,744	\$ 549,815	\$ (11,071)	\$ 1,666,740	\$ 1,693,915	\$ (27,175)
Employee benefits	132,903	137,400	(4,497)	411,990	422,893	(10,903)
Employment taxes	40,209	43,085	(2,876)	124,799	136,001	(11,201)
Purchased services:						
Custodial services	-	21,833	(21,833)	47,373	69,667	(22,293)
Accounting/Audit	-	-	-	-	-	-
Legal	1,079	1,100	(21)	5,295	5,600	(305)
Professional services	21,756	22,000	(244)	41,690	48,042	(6,352)
Utilities	53,371	55,000	(1,629)	106,211	115,277	(9,066)
Property Insurance	8,752	8,800	(48)	26,255	26,303	(48)
Communications	14,517	15,000	(483)	42,334	43,250	(916)
Materials	132,241	150,183	(17,942)	323,505	354,183	(30,678)
Software Licenses/Maint	4,746	5,000	(254)	16,727	28,611	(11,884)
Building Rental	45,247	50,000	(4,753)	183,845	205,608	(21,763)
Seminars, conferences and travel	717	800	(83)	1,596	5,264	(3,668)
Copier Expense	6,561	7,000	(439)	9,336	10,808	(1,472)
Library Programming	57,248	60,000	(2,752)	151,466	177,349	(25,883)
Grant and Memorial Expenditures	6,017	6,017	-	27,518	27,518	-
Operating Supplies	37,997	40,000	(2,003)	61,011	80,000	(18,989)
Repairs & Maintenance	22,763	25,000	(2,237)	85,906	105,000	(19,094)
Postage	1,311	1,500	(189)	2,421	4,900	(2,479)
Other Operating Expenditures	1,364	1,500	(136)	5,099	7,200	(2,101)
Capital Outlay/Maintenance Expense	17,744	20,000	(2,256)	17,744	20,000	(2,256)
TOTAL EXPENDITURES:	\$ 1,145,288	\$ 1,221,033	\$ (75,745)	\$ 3,358,862	\$ 3,587,388	\$ (228,527)
Revenue over (under) expenditures	\$ 2,752,096	\$ 2,680,267	\$ 71,829	\$ 11,378,828	\$ 11,158,062	\$ 220,766
Other financing sources (uses)						
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total other financing sources (uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net change in fund balances	\$ 2,752,096	\$ 2,680,267	\$ 71,829	\$ 11,378,828	\$ 11,158,062	\$ 220,766
Fund balance, beginning of year	\$ 6,555,352	\$ 6,555,352	\$ -	\$ 6,555,352	\$ 6,555,352	\$ -
Fund balance, end of year	\$ 9,307,448	\$ 9,235,619	\$ 71,829	\$ 17,934,180	\$ 17,713,414	\$ 220,766

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Period July 1, 2018 through September 30, 2018

	General Fund	Capital Fund	All Endowment	Total Governmental Funds
REVENUES:				
Property taxes, net	\$ 14,664,111	\$ -	\$ -	\$ 14,664,111
State aid	-	-	-	-
State penal fines	-	-	-	-
Interest income	8,786	-	561	9,347
Copier revenue	9,243	-	-	9,243
Grants and memorials	-	-	-	-
Library fines, fees and other	38,946	-	-	38,946
Non-resident fees	4,913	-	-	4,913
Rental revenue	11,691	-	-	11,691
TOTAL REVENUES:	\$ 14,737,690	\$ -	\$ 561	\$ 14,738,250
EXPENDITURES:				
Current:				
Personnel:				
Salaries and wages	\$ 1,666,740	\$ -	\$ -	\$ 1,666,740
Employee benefits	411,990	-	-	411,990
Employment taxes	124,799	-	-	124,799
Purchased services:				
Custodial services	47,373	-	-	47,373
Accounting/Audit	-	-	-	-
Legal	5,295	-	-	5,295
Professional services	41,690	-	-	41,690
Utilities	106,211	-	-	106,211
Property insurance	26,255	-	-	26,255
Communications	42,334	-	-	42,334
Materials	323,505	-	-	323,505
Software Licenses/Maint	16,727	-	-	16,727
Building Rental	183,845	-	-	183,845
Seminars, conferences and travel	1,596	-	-	1,596
Copier Expense	9,336	-	-	9,336
Library Programming	151,466	-	-	151,466
Grant and Memorial Expenditures	27,518	-	-	27,518
Operating Supplies	61,011	-	-	61,011
Repairs and Maintenance	85,906	-	-	85,906
Postage	2,421	-	-	2,421
Other Operating Expenditures	5,099	-	-	5,099
Capital Outlay/Maintenance Expense	17,744	-	-	17,744
TOTAL EXPENDITURES:	\$ 3,358,862	\$ -	\$ -	\$ 3,358,862
Revenue over (under) expenditures	\$ 11,378,828	\$ -	\$ 561	\$ 11,379,388
Other financing sources (uses)				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -
Total other financing sources (uses)	\$ -	\$ -	\$ -	\$ -
Change in fund balance	\$ 11,378,828	\$ -	\$ 561	\$ 11,379,388
Fund balance, beginning of year	\$ 6,555,352	\$ 1,386,825	\$ -	\$ 7,942,177
Fund balance, end of year	\$ 17,934,180	\$ 1,386,825	\$ 561	\$ 19,321,565

ANN ARBOR DISTRICT LIBRARY

Balance Sheet

Governmental Funds
September 30, 2018

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 12,882,609	\$ 1,386,825	\$ 494,629	\$ 14,764,063
Investments	4,571,533	-	-	4,571,533
Due from other governmental units	78,750	-	-	78,750
Prepaid items	431,958	-	-	431,958
Total assets	\$ 17,964,850	\$ 1,386,825	\$ 494,629	\$ 19,846,304
Liabilities				
Accounts payable	31,969	-	-	31,969
Accrued payroll and benefits	91,095	-	-	91,095
Total liabilities	\$ 123,064	\$ -	\$ -	\$ 123,064
Deferred Outflows				
Unavailable Property Tax Revenue	\$ 10,617,486	\$ -	\$ -	\$ 10,617,486
Fund balances				
Nonspendable:				
Prepaid items	\$ 431,958	\$ -	\$ -	\$ 431,958
Permanent corpus	-	-	325,000	325,000
Restricted for endowments	-	-	169,629	169,629
Committed for capital projects	-	1,386,825	-	1,386,825
Encumbered	386,329	-	-	386,329
Unassigned	6,406,012	-	-	6,406,012
Total fund balances	\$ 7,224,299	\$ 1,386,825	\$ 494,629	\$ 9,105,754
Total liabilities and fund balances	\$ 17,964,850	\$ 1,386,825	\$ 494,629	\$ 19,846,304

Upcoming Events, and Issues of Interest

1. Halloween at AADL has always been a major fun event, and this year is no exception. The Halloween Costume Swap, followed by the Halloween Costume Contest and culminated with the Halloween Party on October 31st for preschoolers through grade 3 in the Downtown Lobby, are only three of the fun events scheduled in October.
2. The **MeICAT** statewide interlibrary loan service resumed on October 1st. We are very pleased to finally get this last piece of our migration completed and back up and running smoothly.
3. Monday October 8th, 150 staff members were present for the annual **AADL Staff Day**. **John Shovels, Project Administrator for Community Mental Health**, delivered the keynote address. The day included a mind-breaking exercise for the downtown library program statement project, as well as, break-out sessions on dealing with sexual harassment by the public in public areas, how to develop a public program, health and wellness, and an in-depth look at the capabilities of the new aadl.org. In the afternoon, staff broke into groups and visited partner institutions throughout the area. Those included the AA Fire Station, Kempf House, Museum on Main Street, AA Street Exhibit guided tour, UM Burton Tower, UM Computer/Video Game Archive, UM Natural History Museum, UM Shapiro Design Lab, and UM Kelsey Museum.
4. The AADL has been notified by the **Michigan Bureau for the Blind that Washtenaw Library for the Blind and Disabled@AADL** will transition as the last Sub-Regional Library for the Blind in MI to an Advocacy and Outreach Center as of January 1, 2019. In effect, this change means that the AADL will no longer hold a physical collection that is browsable by patrons receiving the service, and no physical items will be circulated from the AADL. The MI State Talking Book Library will be using an ILS system that does not support sub-regional circulation. We will continue all other activities associated with the WLBDP, and will continue to serve Washtenaw County residents.
5. An **Everbright** interactive display board was installed at Westgate on Tuesday, October 2nd. This is an all ages opportunity, and all ages are

taking the opportunity. Feedback is overwhelmingly positive. If there is a **Lite Brite** in your basement, you will recognize the **Everbright**.

6. The Downtown Library **Lobbytorium series** begins in late October and runs through mid- November. Events include the **Halloween Puppet Show, Taiwanese Puppet Theatre, Ignite Ann Arbor**, and author **Susan Orleans**.
7. **In Their Own Words** is a panel presentation by the victims who spoke out against Larry Nassar and leaders of organizations fighting sexual assault. The event is Thursday, November 8th, at 7:00 p.m. in the 4th Floor Auditorium. The event marks the launch of a new website created by the **Heartland Independent Film Forum** with the support of the **Michigan Daily**. The site presents more than 1,400 pages of unabridged victim impact statements from the hearings.

AADL Projects and Initiatives Underway

1. 3.1 The final planning for the bookable meeting rooms in the Malletts Creek, Pittsfield and Traverwood branches is completed. Bidding for the projects will occur in the October/November of this year. The work will be completed in this fiscal year.
2. 5.2 Library Administration is contracting with consultant Cook Ross to provide a half-day of training for Managers and Supervisors on identifying and eliminating unconscious bias in the hiring process. Originally scheduled for October, Cook Ross had to cancel and the training will be rescheduled for November or December.
3. 3.3 The AADL has contracted with HBM Architects from Cleveland, OH to develop a building program for a new downtown library building. This program statement is not intended to be site specific. A final report will be delivered at the January 22, 2019, meeting of the Board.

AADL Projects and Initiatives Under Consideration

The AADL staff is actively considering how best to address the final aspects of the Strategic Plan 2016-2019 with a view toward continuation and or redirection of resources beyond June 30, 2019.

Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition

COMMENT CARD TO AADL: DOWNTOWN, Get a café indoors. Anne

Library Response: No contact information provided.

EMAIL TO AADL: I frequent the Westgate branch, and have suffered through your experiment with a "PC" cataloging system. Today I was looking for three books, and their location nomenclature was so long, I had to carry my tablet with me. Contrast this with jotting down a number, and perhaps the first two letters of the authors last name. I understand trying to appeal to people lacking the mentality to use the Dewey system, but seriously, that population is limited to people with intellectual capacity similar to what, a 5 or 6 year old. If you find the Dewey system to restrictive, then adopt the Library of Congress system. Either way, please get rid of the inane system you are currently using at the Westgate branch. After all, the Dewey system is working fine at your other branches, and indeed at all libraries that aren't too large for the limitations of the Dewey system.

Library Response: AADL has been using the BISAC system of organization at Westgate for a bit over two years. Yours is the first comment describing the organization of the material in this way. The use of this collection is very high, and we are not seeing a need to revert to the Dewey Decimal Classification System.

Thank you for taking the time to let us know how you feel.

EMAIL to AADL: This is a MelCat question. When the service returns (5 days!), will AADL be part of the visiting patron program? If not, why not?

Library Response: *We are all very pleased to see MelCat return next week, and glad that you are, too. AADL does not loan its entire collection through MelCat and, consequently, is not a Visiting Patron library.*

Thanks for asking, and let us know how your MelCat experience goes next week.

EMAIL to AADL: I see that you have a Japanese art exhibit. Where did you get the exhibit? I'd like to get on the exhibit cycle...

Library Response: *The exhibit was brought to Michigan by the government of Shiga Prefecture in Japan as part of the Sister State program between Shiga and Michigan. We are very pleased to be selected to exhibit this lovely calligraphy collection. Please contact:
Shunsuke NISHIMURA | Visiting official
Shiga Prefectural Government, JAPAN
Michigan-Shiga Sister State Program
michigan.shiga1968@gmail.com*

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The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

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