



# Regular Meeting Agenda

Monday, September 17, 2018

---

Published by Ann Arbor District Library

---

## September 2018

S	M	T	W	T	F	S
						1
2	<b>3 Closed Holiday</b>	4	5	6	7	8
9	10	11	12	13	14	15
16	<b>17 AADL Board Mtg</b>	18	19	20	21	22
23 30	24	25	26	27	28	29

## October 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	<b>8 Closed Staff Day</b>	9	10	11	12	13
14	<b>15 AADL Board Mtg</b>	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## November 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	<b>12 AADL Board Mtg</b>	13	14	15	16	17
18	19	20	21	<b>22 Closed Holiday</b>	23	24
25	26	27	28	29	30	

## MEMORANDUM

To: District Library Board  
 From: Josie Parker, Director  
 Subject: Regular Meeting, Monday, September 17, 2018 at 7:00 p.m.  
 Ann Arbor District Library, Lower Level Multipurpose Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 18-129 I. CALL TO ORDER
- 18-130 II. ATTENDANCE
- 18-131 III. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 18-132 IV. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of July 16, 2018 (pp. 3-18)
- CA-2 Approval of July and August 2018 Disbursements (pp. 19-24)
- 18-133 V. CITIZENSØ COMMENTS
- 18-134 VI. FINANCIAL REPORTS (pp. 25-34)  
 Bill Cooper, Finance Manager
- 18-135 VII. COMMITTEE REPORTS
- 18-136 A. EXECUTIVE COMMITTEE  
 (5 minutes)
- 18-137 VIII. DIRECTORØS REPORT (pp. 35-39)  
 Josie B. Parker, Director
- 18-138 IX. NEW BUSINESS
- 18-139 A. WORKFORCE HOUSING, CITY CENTER DEVELOPMENT  
 MASTER PLANNING, & AN EXPANDED TREELINE  
 TRAIL PRESENTATION  
 (60 minutes)  
 Peter Allen, Jonathan Chavis, Genevieve Doman, Kazi Najeeb  
 Hasan, Jose Lujano, Jin Li, Dewi Tan
- 18-140 X. CITIZENSØ COMMENTS

18-141      XI.      ADJOURNMENT

**CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

**ANN ARBOR DISTRICT LIBRARY BOARD  
343 S. FIFTH AVENUE, ANN ARBOR, MI  
MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 16, 2018**

18-114      I.      CALL TO ORDER

President Vander Broek called the meeting to order at 6:03 p.m.

18-115      II.      ATTENDANCE

Board Present: Victoria Green, Jan Barney Newman, Colleen Sherman, Linh Song (arr. 6:29 p.m.), Edward Surovell, Jamie Vander Broek

Board Absent: Jim Leija

Staff: Josie Parker, Eli Neiburger, Bill Cooper, Len Lemorie, Rich Retyi, Karen Wilson (recorder)

Others Present: William Stapleton, Hooper Hathaway

18-116      III.      RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE

18-117      IV.      RECONVENE TO REGULAR MEETING AT 7:00 P.M.

President Vander Broek reconvened to the regular meeting at 7:02 p.m.

18-118      V.      APPROVAL OF AGENDA  
(Item of action)

Trustee Sherman, supported by Secretary Surovell, moved to amend the agenda by adding under New Business a vote to cancel the August 20, 2018 Board Meeting.

AYES: Green, Barney Newman, Sherman, Song, Surovell,  
Vander Broek

NAYS: None

Motion passed 6-0.

Trustee Barney Newman, supported by Trustee Sherman, moved to approve the agenda as amended.

AYES: Green, Barney Newman, Sherman, Song, Surovell,  
Vander Broek

NAYS: None

Motion passed 6-0.

18-119 VI. CONSENT AGENDA  
(Item of action)

CA-1 Approval of Minutes of June 18, 2018

CA-2 Approval of June 2018 Disbursements

Trustee Sherman, supported by Trustee Barney Newman, moved to approve the consent agenda.

AYES: Green, Barney Newman, Sherman, Song, Surovell,  
Vander Broek

NAYS: None

Motion passed 6-0.

18-120 VII. CITIZENSøCOMMENTS

Onna Solomon

My name is Onna Solomon and I live on Madison Place near Eberwhite on the Old West Side. In the spirit of the summer games I have written the library a love letter. Dear Library, I love you. I have loved you as only a poet can love you. For the catalog of twin volumes lovingly selected, the obscure, the contemporary, the local Iøve delighted in finding on your shelves. Knowing they are there means more than just my chance to take them home. Itøa reminder that I am not alone in my love of these little books and little presses. To find them there is a gift of connectedness. I love you as only a mother can love you. For the daily ritual of storytimes where members of the magically society of storytellers miraculously arrive with puppets and felt boards and old folk songs that save me and my ilk of the travelled, sleep deprived crazed new mothers and fathers, day after day, week after week, year after year helped raise children delighted by stories. By the rhythm of calm response, balance of stillness and the mysterious pleasure of communal listening. I have loved you as everyone has loved you because you are a unicorn or maybe a narwhal among government institutions. A place of imagination, a place of play, a place of calm, a place of innovation, a place that brings people

together. I love your codes and your badges, your fish and your tents and your hoola hoops, your Secret Lab, your lawn games, your disco balls, your Theremins, your art. I love you for what you are and what you have been and what you will become. With summer games in my heart, yours truly, Onna Solomon.

Linda Peck

Good evening, my name is Linda Peck and I am a member of the League of Women Voters. And we've just held a poster contest that invited all high school students in Washtenaw County to invent a poster with the theme Vote 2018. So we had 103 entries and they're fabulous. So we just heard today from Terry Soave that the library is willing to work with us and display some of these posters Downtown and at the branches. So I wanted to just show you a couple. I've got ten here: You are not alone, let them know, vote; my point in coming here: Not voting isn't a protest, you're forfeiting your freedom when you do not vote, you have no right to object. So I'll just stop there with demonstrating and just say that we're really thankful that the library is willing to work with us. They hosted our awards ceremony at the Pittsfield Branch. It was packed to the gills and it was great and so now as a committee, a poster committee, we would like to ask the library to break with tradition a little bit and consider doing an exhibit that would include our posters, it would bring some reference material from the library into a clue, so it would be informational not just pictures on the wall. If that would be possible. I know that it's kind of like an old-fashioned idea and I understand that there are no tables for display so it could be problematic. But that's kind of what our idea was that we could work together and come up with something that would be attractive with these beautiful posters and also informational. And we have a lot of free bookmarks with the logo Vote411.org. Which if you go to the link, a league link, which gives all the information, if your registered, how to register, forums, everything. So we would give you those to distribute. Thank you very much for your time and we'll see what happens. We'll work with Terry on that suggestion, to go with a little bit more complete exhibit. We'll work with you any way we can to get that to happen. And the other point is if we can hang a 103 posters it would be so nice to take examples from the ones in the neighborhoods around the branches. So that when people come and say, oh, that's so and so, I know him, I went to school with him. Thank you so much.

Laverne Jackson Barker

Good evening. How are you? So I've thanked some of the other librarians around town where I've stopped from time to time for all that you do. You're so forward thinking. You provide me, at one point you provided me with a computer and a printer. I had water damage at my home and before I told them to not pack my computer and printers, they packed them and moved them away from my house. And so the library saved my life. I was able to come and keep doing what I do with your computers and with your printers so I am thankful for that. In addition to that I'm thankful for all the activities, all the opportunities, in addition to, oh my god, the game, the summer game. I love the summer game. So, thank you for all of that, all of the events, all the speakers, the crafts that you can come to the library and the thing about it is that it's not just thrown together it's well planned, well prepared, it's just well done. So thank you, thank you very much. And, oh my god, the code.

Madeline Fay

Well, this is Madeline Fay and she plays the summer game. She lives in Burns Park and she wanted to say thank you before we got here for all the great books that are helping her learn to read when she gets ready kindergarten.

Kathleen Mozak Betts

Hi, so I wanted to say thank you and echo everyone about the summer games. As the years have gone by you have become more mindful of person with disabilities. Clues have become easier to find. They're not in stairwells or in levels that we can't access so I want to thank you for that. I also would like you to consider and think about two areas of accessibility needs here at the main branch of AADL. First one being in this room here. This weekend specifically I came for the booksale and they had books up on the stage area and I was not able to access the audiovisual materials. So I'm wondering what the library is considering to do in the interim. The other area that I would like the library to think about is the patio area off the first floor. I don't know if any of you have attended the summer festival but they have the amazing little pre-fab ramps that hook to a curb and I know it's not a very long way down. So I would like the library to consider making some changes if it could as we're still talking about possibly having a



new library altogether. But I want to thank you for everything you do, I appreciate it.

Melanie Baldwin

Hi, you guys all know me, Melanie, I'm with the Friends and staff. I love the summer game and I love helping you guys with it from the Friends point of view and just from playing it. It's just awesome and I and just want to say thanks and get the code.

Edward Vielmetti

Hi, I'm Edward Vielmetti. I live on Brooklyn Avenue halfway between Malletts Creek and Downtown. I wanted to thank you for the summer game. It reminds me how much I love the library every year and it reminds me to come back to check out some books, because I have zero checked out at the beginning of the summer, now I have several. I want to thank you for the acquisitions budget, for getting new books all the time, which is really great. I lived in a town that had a library that had a zero dollar budget one year which was really, really sad. But I don't live in a town like that right now which is perfect. I want to encourage you all to as soon as a spare moment comes free to, I'm very much looking forward to MeLCat coming back as we all are. I know that it's a bunch of work to do that, that you're facing two complex systems, it's a very complex problem but I'm very much looking forward to MeLCat again.

Joshua C.

My name is Joshua, I live on Fountain Street. I love this library. I love to check out books here. I come here like once a week, sometimes twice. I also love the videos from here. I think that the library should have more classic Dr. Who. I also came here to get this.

Kim Borger and James Borger-Moore

I'm Kim and this is Jamie. His first visit to the library was at six days old and he spent most of his first birthday here playing with the green toys bus, he loves and also the rocket ship. His favorite book is touch and feel sounds. Thank you.

Lat Brown and Tom Brown

I'm Lat and this is my dad, Tom. (Tom) Hi, that's all I need. (Lat) We live at Cranbrook Road and we are at the Malletts Creek Library, that's our library. (Tom) So, first thing, these blankets we got from the summer game. These are so great. We've laid out on many nights watching shooting stars and they are fantastic, but they are really hard to fold back up. We have some other stuff too. We got these bags, right? I use this everyday going to school. I work at Dearborn High School. We're hoping maybe there could be a summer game code in Dearborn, but then we said the might be a little too far. (Lat) And I work at the Ypsilanti Public Library, at the café in Beezy's and sometimes people recognize my Ann Arbor District Library stuff and we've got a competition going on. We also got these binoculars so we can see all of you better, and here's a coaster, it's very vintage. We like the crafting events because you get to make cool stuff. I also work at the Scrap Box and I'm in contact with the librarian to get a code at the Scrap Box this year, it's very exciting. (Tom) Very exciting. (Lat) And sometimes I get so excited that I have to pour myself a drink. Sometimes I drink on the go. Sometimes it's too much water altogether. (Tom) And our most useful item, according to the wife is the pizza cutter. (Lat) We use the pizza cutter a lot. Anything else we have? (Tom) I made this here at (Lat) The summer game kick-off. (Tom) Yes, sometimes I'll come to an event just to get the code and I then I wind up doing the crafty thing, whatever it is, and wow, that was really fun, that was cool and that was great. I went to see the speaker about Albert Kahn, and I thought ugh, this is going to be, and it was fantastic, I was really impressed. So thank you for all that stuff, for the codes, for the game and for the library. (Lat) Thank you very much.

Cherie & Ajay Burkheiser

(Ajay) I love the summer game. (Cherie) I rediscovered the library about six years ago, he's six and a half, and I discovered the summer game about half way through that year. And the following year I became very, very competitive. And the following couple of years I was so competitive that it drove me insane. I was probably in the top ten player somewhere. It drove me so crazy that I'm like, I've got to stop. So I don't know where I am anymore, but I know I'm nowhere near top ten because I had to back off, it drives me crazy. He inspired me a little bit, because I remembered that I

had this in my purse that I got from the summer game. I was so excited that you guys offered it because I have a backstory for it. So many, many years ago when we drove down to Tennessee for a passing in my family and on our way back we reached this horrible snowstorm in Ohio and it was so bad, that we could have made it home, we were like 45 minutes from home, but it was so bad and it was the middle of the night and we were so tired and pulled over into a hotel and stayed the night in the hotel and this was like April, June, it was like May, it was like past when you would have your snow scrapper in the car, right? And we came out to a front windshield is covered in ice. But I think we actually had our snow scrapper, maybe we didn't, I don't remember, but anyways you offered this and I keep it in my purse that I got in the summer game. So another thing I wanted to say was a couple years ago I was up here getting my code and I mentioned how one of the other local libraries and by the way if you think you recognize me you do. I'm able to be a part of another library around here because I work in that district. They offer Amazon e-books, and I came up here and said please, it's so wonderful that they offer Amazon e-books and you guys expanded your e-book and we are loving it. And he's loving it and he's reading them and he's having so much fun. He's actually filled out his own card. I actually made him do his own reading this year because he learned how to read this last year. I'm reading chapter books to him so I filled my card out with all the chapter books. So I don't want to take up more of your time but we love the summer game. So thank you.

Amanda Reel

Hello, I'm Amanda Reel. I most often frequent the Downtown branch and the Westgate branch, which is lovely. Good job on that. I work for the United Way of Washtenaw County and I support our grant making and also our volunteer centers, so thank you for volunteering and all that you do. But I just wanted to say as a non-profit public sector person thank you for serving all of our community and all that you do. I know that sometimes that's challenging but it's also very important. I really appreciate it that the library's there for everybody. Kudos to your staff for continuously evolving programming. I'm just amazed at the creativity that comes out of the Ann Arbor District Library and high praise for the summer game. Whoever came up with that is a genius for putting it out into the community and driving me crazy finding codes but encouraging people to go places and do things that might be out of their comfort zone. So thank you very much.

Monica Milla

Hi, there. I have to say I'm really impressed at how many people wrote things down. It didn't even occur to me to write things down. I'm on Fernwood and Malletts Creek is my branch. I'm a very long time library user. In fact I used to go the Loving branch. And in fact as a master gardener, I wrote for the master gardener newsletter and I was on the Malletts roof when the rain, water roof, rain roof, what is that called, was planted which was really fun. I love all of your books, but also your videos. I'm a big British TV fan. I'm always impressed when I look up a video, like they're not going to have this, its super obscure and then you have it. I also really like your library lockers. I sometimes work crazy hours and it's a real nice way for me to still get my books at a time that's convenient to me. I also love the summer game and I got super crazy with last year, was also in the top ten and totally had to scale back this year. I would say that I don't know where I am, but I'm 241. I really like the branch explorer badges because mostly everyone just goes to their own local library branch and I think it's neat to go out and see the other branches. I love the parks one. A friend and I go on regular walks to get to like four or five parks and we've been able to go to different ones that we wouldn't necessarily go to so that's all. Thank you, got my code.

Emily Hein

I am Emily Hein. I confess that I could see the code from back there and considered maybe not coming up here. But here I am and I want to say, so my first branch when my son, who is now nine, was a toddler was the branch that was in the Plymouth Mall and so I saw that sort of expand to the Traverwood Branch and then my next local branch was the Malletts Creek Branch and now we live close to the Westgate Library. And when I go to the Westgate Library it is really very clear how much the renovations there transformed that library branch into something, not that it wasn't a great branch before, just exciting in a new way. Especially as a parent I love the Sweetwaters connection and being able to take my kids to a free place to play that also has so much else going on. I don't know where you guys are at with talking about any renovations for the Downtown Library, but I was going to say, give my support for renovating that space the way it changed Traverwood and Westgate. Thanks.

Meg Hixon

Hello, I prepared my remarks as well sitting here. So I currently live at the confluence of 14 and 94 in that area. Altogether throughout the course of the past fourteen years I have lived in Ann Arbor for ten of them. And I realized that at some point in my life, given that I did a lot of apartment hopping when I was at school, every single branch has been my home branch. It's now Westgate. This is the first time I really spent time out there so I was never in the old space. So I've really come to appreciate use of the branches. I'm really glad to have a local branch no matter where I've been living, in town or working or whatever branch was accessible to me. So I came here for the summer game code, not surprisingly like a lot of people but, before I, I knew that I had to talk, oh now what am I going to say, and what makes the AADL so special and why I am invested in this summer game thing and there are a lot of reasons. I've lived in a lot of places and all those places I was very fortunate to have free good and a variety of well supported library systems. It's truly astonishing that the AADL is able to offer in the terms of the breadth of its programs and the diversity of its programs and the amount of its programs not just during the summer. I mean, I've seen concerts, I've played video games, I've made a flashlight, I've participated in a spelling bee. And that's like what has happened in the last month and a half at the library. So I guess that's just really cool. It's just amazing for such a city that it really isn't that huge population wise or size wise, but the library's so well supported and so much part of the community that you can offer so many enriching events and so many events that I didn't even know that I wanted or needed. I also wanted to say about the summer game, that I think it's truly amazing that it gives adults especially the chance to play, you know the play.aadl.org. I think it's something that we don't really think about in our culture that we really don't emphasize enough. And as an avid board gamer player, old school video gamer, I love the opportunity to see something, just to have fun with it. To go out and explore these parks that I've never even heard of just by living here ten years. To go out and to compete, you know a little girl power competition or to do a scavenger hunt in a branch or to see one pop-up in the library where I work. It's a lot of fun and I think it really just brings a nice community spirit to Ann Arbor and it's one of the things that after a few years living away and coming back it's really made Ann Arbor feel again like home to me. Just the library and summer games. So thank you for all that you do it's truly appreciated and I think you are really leading the way in public libraries.

Paul and Sara

Hello, I'm Paul and this is Sara and we are Malletts Creek patrons. (Paul) A little while back, last winter we were looking into insulation for the house and doing some research and we saw a lot of really cool pictures of heat escape from a house based on a special camera that takes pictures of heat escape. So I said, yeah that's something the library probably has. A camera that would do that. So I have to say congratulations, on training, conditioning your patrons on something like that. I know that it's risky stuff, by making that sort of outlay for circulating things. Please in the future take more risks even if they are not all successful. It's really great to see that you are taking risks and seeing what sort of future libraries will have. (Sara) Thank you.

Dave

Hey, I'm Dave. Incidentally I don't really play the summer game. My life's just really busy right now. But I do have to say that it's really cool, I've been coming to library programs for probably the better part of a year and to see like so many more attendees during the summer, probably because of the summer game, it's just really cool. So I wanted to talk about events a bit. I go to a lot of events. I actually help run a few here which is really cool, like probably every three months. But as far as events go I have these programs tonight that I carry with me pretty much all times and give them out to people and I realize in doing that, that this might be the only exposure that people get to the program. So if they might not go online and check what's coming up or they might not come into the library and see the poster and go that's what's going on this week or this is what's going on today. Some people might just look here through here. This month in particular I noticed the last two pages have an error. Sewing lab came twice so I don't know if something was missing there that should have been there. While an event that I had come to monthly for a while was not on the program, but I found it on the website. So, like if I didn't check multiple places I might not know. So I'm thinking similar to how we have the weekly like the what's going on this week it might be cool to have a poster that like oh, this is a roster of programs of these are new programs that are added that aren't in the printed programs. So people can actually be aware of them. So that's pretty much it. Again props to everybody here for playing the summer game. I hope you all have a fun time. Thank you.

Tammy and Kathy

I am Tammy. I am Kathy. (Tammy) West is our branch. We love our new branch, thank you. So we do spend a lot of time here because of the secret lab next door. So thank you for that. Which we love the name secret lab we tell everyone about it, just so you know it's no longer secret. So I want to tell you that this is my friend her name is Kathy, but her second name is the enabler. I didn't know anything about the summer game several years ago my friend Kathy said you what! And now it's pathetic. I have gotten things for my house. I made a rug for my house. I made coasters for when my friends come over. I know where to go because I found a new B & B. I, let's talk about food, Keegan Rodgers, love him. I cook once a year, ask my friend, she comes over and is my sous chef for Thanksgiving, literally one day a year. Now I can cook more. Who knew you could do so much with garlic scapes. I just found that out. It's a vegetable that he taught us about last week. And let's talk Zingerman's. Brilliant move, thank you, the bacon. And from the game shop, you've enabled me to keep my keyboard work dry. I have the umbrella. Fourth of July that is my blanket so people can find me on State Street. Look for my library blanket, and by the way if you need help folding, see me. The soft-sided cooler, every year I go on vacation and it enables me to bring back chocolate from the Chocolate Garden for my friends. And thank you for the West Branch which we can both walk to it is so close. I started looking up how many events I did. It's an average of ten to twelve a month. Now, you might think that I don't have a life going to that many things, I work three jobs. A full-time job and two part-time jobs. That is how good you are. You have that many things that I can't choose. I would probably go to twenty, but I do have three jobs. Also I would like to thank you in a kind of backwards way because I love all the cool things you do and I do mean cool because I confess I don't have air conditioning. With the expanded hours at Westgate I have taken advantage of the 8:00 p.m. Saturday and Sunday with no air at my house, so thank you. (Kathy) I just want to thank you for the variety of programs and tools that you have available here and honestly I just came for the code.

18-121      VIII. FINANCIAL REPORTS  
Bill Cooper, Finance Manager

Finance Manager Cooper presented the June 2018 financial statements in the Board Packet. Currently year-to-date

expenditures are under budget by \$1,145,542. He noted that \$15,634,833 in property taxes, which is \$36,775 more than budgeted for, has been received. We are ending the year under budget by \$1,529,022.

18-122      IX.      DIRECTOR'S REPORT  
Josie B. Parker, Director

Director Parker submitted her written report in the packet and highlighted the following:

On Sunday, August 19<sup>th</sup>, at 3:00 p.m. AADL will be hosting a reception for the Japanese Calligraphy Exhibit from sister state Shiga Prefecture.

Three more large events will be held in August. The annual Lego Contest on August 9<sup>th</sup>, the Ann Arbor Wayzgoose & Printing Festival on August 25<sup>th</sup> and the Summer Game Game Over Gala on August 31<sup>st</sup>.

AADL hosted Ann Arbor Public Schools staff and students on half-day visits for the rising 6<sup>th</sup>-9<sup>th</sup> graders in the English Language Learning Summer program. Arrangements were made by the Outreach and Neighborhood Services staff.

The Translation and Documentation Library at the University of Salamanca in Spain blogged about our recent MLive photo gallery on the tools collection.

Planning for the bookable meeting rooms at Traverwood, Pittsfield and Malletts Creek branches is nearing completion.

Administration is working with Cook Ross on providing training for managers and supervisors on identifying and eliminating unconscious bias in the hiring process.

A summary of public and staff comments were viewed.

The Summer Game Spectacular held at Veterans Park saw attendance of over 1000 people. AADL partnered with the City of Ann Arbor Parks and Recreation Department for this activity.

18-123      X.      OLD BUSINESS



- 16-154                    A. AADL STRATEGIC PLAN GOAL 3.3: REIMAGINE THE  
ANN ARBOR DISTRICT LIBRARY'S DOWNTOWN  
PRESENCE

President Vander Broek solicited comments from Board members regarding their impressions of the retreat. Board members appreciated the different perspectives of those present at the retreat. Board members anticipate continuing discussions this fall.

- 18-124                    XI. NEW BUSINESS

- 18-125                    A. RESOLUTION TO AMEND THE 2017-2018 BUDGET

(Item of action)

Bill Cooper, Finance Manager

President Vander Broek, supported by Trustee Sherman, moved the Board resolves as follows: to transfer \$3,545.80 from Salaries and Wages to Purchased Services; to transfer \$12,090.05 from Salaries and Wages to Building Rental; to transfer \$870.87 from Salaries and Wages to Capital Outlay/Maintenance; to Amend Grants and Memorials to reflect the \$200,000.00 actually received; to move \$500,000.00 of the \$1,698,737.00 revenue over expenditures to the Capital Project Fund and the remaining balance to the General Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Green, Barney Newman, Sherman, Song, Surovell,  
Vander Broek

NAYS: None

Motion passed 6-0.

- 18-126                    VOTE TO CANCEL THE AUGUST 20, 2018 REGULAR AADL  
BOARD MEETING

Trustee Barney Newman, supported by Trustee Sherman, moved to cancel the August 20, 2018 AADL Board meeting.

AYES: Green, Barney Newman, Sherman, Song, Surovell,  
Vander Broek

NAYS: None

Motion passed 6-0.

18-127      XII.      CITIZENS COMMENTS

Santhi Priya

I am Santhi Priya. So I am very happy for this library. I like the books and also how to use the Internet and I appreciate that. Also one thing that I (unable to decipher) that when if you have something for kindergarten to fifth grade over here, but the same thing at another library branch, then the kids are fighting, Momma I want to go to this library, the other saying, no that is not where I want to go. But actually, I don't know how to drive and I had to board the busses and come so please consider that the same group of the grades should all be in the different branches at the same time. Thank you for that.

Joy Schultz

Hi, I'm Joy. I live in Glencoe Hills and I normally go to Malletts Creek. I prepared some things while listening to everyone. I share the love for Malletts Creek lockers which have just enabled me to go at midnight like, if I want to go and pick up my books at 3 a.m. I can go do that. Which has just been delightful. In an odd kind of way delightful is sort of the theme I've got. The summer game in particular but the library in general. If you're a library newbie or if you're an Ann Arbor newbie here's all these things that you can learn about like how to use the catalog really, really effectively and just learn facts about you know, like dynasties in China or mysteriously disappeared colonies in Virginia. All the things that you learn about the city which you know I tend to keep to myself and so again this encouragement to go places that you wouldn't normally go. And Maggie's point about giving adults a chance to play that I've often thought in the years of work that you lose the sense of season's if you just go to work day in and day out like you don't have summer vacation, you don't have fall break, like you just have vacation when you take it if you get that. And so to have something that says its summer, I'm really grateful for that. And so I just want to thank the library for existing year round. I want to thank them for the summer game. I want to thank Erin who interacts with people who comment on the badges for her patience and graciousness and to whoever describes the items in the games shop. Thank you all for your time and your attention.

18-128      XIII.      ADJOURNMENT

President Vander Broek adjourned the meeting at 8:17 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on July 16, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Edward Surovell, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 18-125**

**RESOLUTION TO AMEND THE 2017-2018 APPROVED BUDGET**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 16<sup>th</sup> day of July, 2018 at 6:00 p.m.

PRESENT: Victoria Green, Jan Barney Newman, Colleen Sherman, Linh Song, Edward Surovell, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by President Vander Broek, and supported by Trustee Sherman:

THE BOARD RESOLVES AS FOLLOWS:

- 1). To transfer \$3,545.80 from Salaries and Wages to Purchased Services.
- 2). To transfer \$12,090.05 from Salaries and Wages to Building Rental.
- 3). To transfer \$870.87 from Salaries and Wages to Capital Outlay/Maintenance.
- 4). To Amend Grants and Memorials to reflect the \$200,000.00 actually received.
- 5). To move \$500,000.00 of the \$1,698,737.00 revenue over expenditures to the Capital Project Fund and the remaining balance to the General Fund.
- 6). That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Victoria Green, Jan Barney Newman, Colleen Sherman, Linh Song, Edward Surovell, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on July 16, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Edward Surovell, Board Secretary

Ranaes:	From:	To:	Check Date	From:	To:
Check Number	First	Last	Checkbook ID	7/1/2018	7/31/2018
Vendor ID	First	Last		First	Last
Vendor Name	First	Last			

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
058672	ALLET	ALLIANCE ENTERTAINMENT	7/3/2018	CHECK	PMCHK00002178	\$1,723.29
058673	AMACOM	AMAZON.COM CREDIT PLAN	7/3/2018	CHECK	PMCHK00002178	\$2,738.91
058674	BAKTAY	BAKER & TAYLOR	7/3/2018	CHECK	PMCHK00002178	\$12,591.10
058675	LEXMAT	MATTHEW BENDER & CO., INC.	7/3/2018	CHECK	PMCHK00002178	\$236.10
058676	MIDTAP	MIDWEST TAPE	7/3/2018	CHECK	PMCHK00002178	\$29,938.12
058677	RANHO	PENGUIN RANDOM HOUSE, LLC	7/3/2018	CHECK	PMCHK00002178	\$483.75
058678	RECBOO	RECORDED BOOKS, INC.	7/3/2018	CHECK	PMCHK00002178	\$1,851.62
058679	SCHSOU	SCHEDULE SOURCE, INC	7/3/2018	CHECK	PMCHK00002178	\$961.00
058680	TEACOM	THE TEACHING COMPANY SALES	7/3/2018	CHECK	PMCHK00002178	\$2,370.90
058681	THOGAL	GALE/CENGAGE LEARNING	7/3/2018	CHECK	PMCHK00002178	\$51.98
058682	WESENT	WESTGATE ENTERPRISES, LLC	7/3/2018	CHECK	PMCHK00002178	\$35,170.83
058683	GREWAL	GREG WALTERS	7/3/2018	CHECK	PMCHK00002178	\$988.00
058684	BAKTAY	BAKER & TAYLOR	7/5/2018	CHECK	PMCHK00002180	\$838.48
058685	BREWER	BREWER'S	7/5/2018	CHECK	PMCHK00002180	\$795.71
058686	MIDTAP	MIDWEST TAPE	7/5/2018	CHECK	PMCHK00002180	\$129.96
058687	OFFDEP	OFFICE DEPOT, INC.	7/5/2018	CHECK	PMCHK00002180	\$1,043.13
058688	RANHO	PENGUIN RANDOM HOUSE, LLC	7/5/2018	CHECK	PMCHK00002180	\$67.50
058689	RECBOO	RECORDED BOOKS, INC.	7/5/2018	CHECK	PMCHK00002180	\$287.86
058690	WASHNE	WASHTEENAW NEWS	7/5/2018	CHECK	PMCHK00002180	\$8,216.80
058691	ADASTR	ADAMS STREET PUBLISHING CO.	7/5/2018	CHECK	PMCHK00002180	\$2,030.00
058692	ALECAN	ALEXANDRA CANTARELLA	7/5/2018	CHECK	PMCHK00002180	\$100.00
058693	ANDBEL	ANDREA BELL	7/5/2018	CHECK	PMCHK00002180	\$60.00
058694	AZAVIARY	AZ AVIARY, LLC	7/5/2018	CHECK	PMCHK00002180	\$1,500.00
058695	AUDHUG	AUDREY HUGGETT	7/5/2018	CHECK	PMCHK00002180	\$50.00
058696	BRITRU	BRIAN M. TRUSKOWSKI	7/5/2018	CHECK	PMCHK00002180	\$250.00
058697	CARBRO	CARPENTER BROS.	7/5/2018	CHECK	PMCHK00002180	\$13.56
058698	ULINE	ULINE, INC.	7/5/2018	CHECK	PMCHK00002180	\$341.41
058699	TIMGRI	TIM GRIMES	7/5/2018	CHECK	PMCHK00002180	\$2,087.62
058700	CRECON	THE CREATURE CONSERVANCY	7/5/2018	CHECK	PMCHK00002180	\$498.00
058701	SWESOU	SWEETWATER SOUND INC.	7/5/2018	CHECK	PMCHK00002180	\$49.98
058702	SOULAH	SORAYA LAHAM	7/5/2018	CHECK	PMCHK00002180	\$25.25
058703	PHISYS	PHILLIPS PRO SYSTEMS LLC	7/5/2018	CHECK	PMCHK00002180	\$2,500.00
058704	MOLDIC	MOLLY DICKINSON	7/5/2018	CHECK	PMCHK00002180	\$100.00
058705	MISCICEN	MICHIGAN SCIENCE CENTER	7/5/2018	CHECK	PMCHK00002180	\$346.00
058706	MARBAN	MARTIN BANDYKE	7/5/2018	CHECK	PMCHK00002180	\$400.00
058707	MARCHE	MARIAH CHEREM	7/5/2018	CHECK	PMCHK00002180	\$2,081.96
058708	KITMCK	KITO MCKINNEY	7/5/2018	CHECK	PMCHK00002180	\$200.00
058709	KEEROD	KEEGAN RODGERS	7/5/2018	CHECK	PMCHK00002180	\$250.00
058710	KAPNICK	KAPNICK INSURANCE GROUP	7/5/2018	CHECK	PMCHK00002180	\$4,615.00
058711	JESZAB	JESSI ZABARSKY	7/5/2018	CHECK	PMCHK00002180	\$260.00
058712	INTSYS	INTELLIGENT CONTROL SYSTEMS	7/5/2018	CHECK	PMCHK00002180	\$14,900.00
058713	GRAYESGREE	GRAYE'S GREENHOUSE	7/5/2018	CHECK	PMCHK00002180	\$358.00
058714	GRAINGER	GRAINGER	7/5/2018	CHECK	PMCHK00002180	\$734.94
058715	GRADUATE	GRADUATE ANN ARBOR	7/5/2018	CHECK	PMCHK00002180	\$415.80
058716	GRAKOT	GRACE HELMS KOTRE	7/5/2018	CHECK	PMCHK00002180	\$150.00
058717	FRIOF	FRIENDS OF THE AADL	7/5/2018	CHECK	PMCHK00002180	\$4,293.55
058718	FASTSI	FASTSIGNS	7/5/2018	CHECK	PMCHK00002180	\$2,306.81
058719	FAILAS	FAIRWAY LASER SYSTEMS	7/5/2018	CHECK	PMCHK00002180	\$18,070.00
058720	SWAPRE	SWAMP PRESS	7/5/2018	CHECK	PMCHK00002180	\$388.50
058721	DANJON	DANI JONES	7/5/2018	CHECK	PMCHK00002180	\$90.00
058722	CHEPAI	CHERRIPAINTS, LLC	7/5/2018	CHECK	PMCHK00002180	\$810.00
058723	4IMPRINT	4IMPRINT, INC.	7/12/2018	CHECK	PMCHK00002182	\$2,959.56
058724	AIRENTAL	A-1 RENTAL, INC.	7/12/2018	CHECK	PMCHK00002182	\$590.00
058725	AFTDEL	AFTERNOON DELIGHT	7/12/2018	CHECK	PMCHK00002182	\$147.65
058726	ALAFIS	ALAN FISK	7/12/2018	CHECK	PMCHK00002182	\$750.00
058727	ANNARB	ANN ARBOR OBSERVER	7/12/2018	CHECK	PMCHK00002182	\$3,910.40
058728	ANNDRO	ANNE DROZD	7/12/2018	CHECK	PMCHK00002182	\$56.95
058729	B&H	B&H PHOTO-VIDEO	7/12/2018	CHECK	PMCHK00002182	\$63.61
058730	BAKTAY	BAKER & TAYLOR	7/12/2018	CHECK	PMCHK00002182	\$7,613.02
058731	BETBEC	BETSY JANE BECKERMAN	7/12/2018	CHECK	PMCHK00002182	\$1,170.00
058732	BETMAN	BETH MANUEL	7/12/2018	CHECK	PMCHK00002182	\$31.00
058733	BIGFIL	BIG RED HEN FILMS	7/12/2018	CHECK	PMCHK00002182	\$750.00
058734	BUSVAL	BUSCH'S, INC.	7/12/2018	CHECK	PMCHK00002182	\$499.46
058735	CHABRU	Charles Brubaker	7/12/2018	CHECK	PMCHK00002182	\$50.00
058736	CHEWIL	CHELSEA WILLIAMS	7/12/2018	CHECK	PMCHK00002182	\$300.00
058737	CIESTR	CIERRA STRAWDER	7/12/2018	CHECK	PMCHK00002182	\$25.87
058738	CORNELL	CORNELL LAB OF ORNITHOLOGY	7/12/2018	CHECK	PMCHK00002182	\$325.00
058739	CRAWIS	CRAIG WISE	7/12/2018	CHECK	PMCHK00002182	\$300.00
058740	CUMANN	CUMULUS ANN ARBOR	7/12/2018	CHECK	PMCHK00002182	\$3,955.00
058741	DEWCOR	DEW-EL CORPORATION	7/12/2018	CHECK	PMCHK00002182	\$4,920.68
058742	DIADUD	DIANNE LYNN DUDLEY	7/12/2018	CHECK	PMCHK00002182	\$100.00
058743	DICBLI	BLICK ART MATERIALS	7/12/2018	CHECK	PMCHK00002182	\$568.88
058744	DIGKEY	DIGI-KEY ELECTRONICS	7/12/2018	CHECK	PMCHK00002182	\$327.49
058745	ELLILV	ELLEN LIVINGSTON	7/12/2018	CHECK	PMCHK00002182	\$125.00
058746	FASTSI	FASTSIGNS	7/12/2018	CHECK	PMCHK00002182	\$8,406.71
058747	FINLUM	FINGERLE LUMBER COMPANY	7/12/2018	CHECK	PMCHK00002182	\$129.00
058748	FISWIN	FISH WINDOW CLEANING	7/12/2018	CHECK	PMCHK00002182	\$1,325.00
058749	GRAINGER	GRAINGER	7/12/2018	CHECK	PMCHK00002182	\$445.44
058750	HUGGAL	HUGH GALLAGHER	7/12/2018	CHECK	PMCHK00002182	\$300.00
058751	INSDER	INSITE DESIGN STUDIO	7/12/2018	CHECK	PMCHK00002182	\$529.25
058752	JENMCK	JENNIFER MCKEE	7/12/2018	CHECK	PMCHK00002182	\$200.00
058753	JEWISHNE	JEWISH NEWS	7/12/2018	CHECK	PMCHK00002182	\$263.00
058754	JOAGIL	JOAMETTE GIL	7/12/2018	CHECK	PMCHK00002182	\$104.19
058755	JOHCON	JOHNSON CONTROLS SERCURITY SOL	7/12/2018	CHECK	PMCHK00002182	\$4,564.00
058756	JONGRI	JONATHAN GRIFFITH	7/12/2018	CHECK	PMCHK00002182	\$25.00



Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
058757	KATLEW	KATHERINE REYNOLDS LEWIS	7/12/2018	CHECK	PMCHK00002182	
058758	KATMON	KATIE MONKIEWICZ	7/12/2018	CHECK	PMCHK00002182	\$1,500.00
058759	KENSHOTEL	THE KENSINGTON HOTEL	7/12/2018	CHECK	PMCHK00002182	\$6.16
058760	KRITIN	KRISTOFFER C. Tiner	7/12/2018	CHECK	PMCHK00002182	\$750.00
058761	LOWE'S	LOWES BUSINESS ACCOUNT	7/12/2018	CHECK	PMCHK00002182	\$400.00
058762	LUCBELL	Lucy Bellwood	7/12/2018	CHECK	PMCHK00002182	\$220.07
058763	MARBROU	MARLO BROUGHTON	7/12/2018	CHECK	PMCHK00002182	\$90.00
058764	MARSTU	MARTHA RUTH STUIT	7/12/2018	CHECK	PMCHK00002182	\$400.00
058765	MAXTHO	MAXINE THOMPSON	7/12/2018	CHECK	PMCHK00002182	\$100.00
058766	MEGRAMM	Meaale Ramm	7/12/2018	CHECK	PMCHK00002182	\$700.00
058767	MICLIBC	MCLS	7/12/2018	CHECK	PMCHK00002182	\$112.00
058768	MIDTAP	MIDWEST TAPE	7/12/2018	CHECK	PMCHK00002182	\$47,057.43
058769	NEOPOS	MAILFINANCE	7/12/2018	CHECK	PMCHK00002182	\$951.39
058770	OCLINS	OCLC, INC.	7/12/2018	CHECK	PMCHK00002182	\$619.98
058771	OFFDEP	OFFICE DEPOT, INC.	7/12/2018	CHECK	PMCHK00002182	\$4,460.51
058772	OUTMED	OUTFRONT MEDIA	7/12/2018	CHECK	PMCHK00002182	\$934.30
058773	PATFSMI	PATRICIA F. SMITH	7/12/2018	CHECK	PMCHK00002182	\$7,850.00
058774	PRITEC	PRINT TECH INC.	7/12/2018	CHECK	PMCHK00002182	\$200.00
058775	RECD00	RECORD AUTOMATIC DOORS, INC.	7/12/2018	CHECK	PMCHK00002182	\$2,172.87
058776	ROBNEE	ROBERT W NEEDHAM	7/12/2018	CHECK	PMCHK00002182	\$2,640.78
058777	ROCTHE	ROCK THE BOOTH LLC	7/12/2018	CHECK	PMCHK00002182	\$500.00
058778	ROYLIM	ROYAL LIMOUSINE	7/12/2018	CHECK	PMCHK00002182	\$532.50
058779	SARKEL	SARA MELTON KELLER	7/12/2018	CHECK	PMCHK00002182	\$580.62
058780	SCHACHO	SCHAKOLAD CHOCOLATE FACTORY	7/12/2018	CHECK	PMCHK00002182	\$270.00
058781	SCHLE	SCHINDLER ELEVATOR CORPORATION	7/12/2018	CHECK	PMCHK00002182	\$120.12
058782	SCHSEC	SCHILKE SECURITY	7/12/2018	CHECK	PMCHK00002182	\$5,980.00
058783	SCOMCM	SCOTT MCMAHON	7/12/2018	CHECK	PMCHK00002182	\$220.00
058784	SELAUTO	SELECT AUTO SERVICE	7/12/2018	CHECK	PMCHK00002182	\$40.00
058785	SHASON	SHAMBAUGH	7/12/2018	CHECK	PMCHK00002182	\$368.07
058786	SHEWIL	SHERWIN- WILLIAMS	7/12/2018	CHECK	PMCHK00002182	\$12,730.00
058787	STAHAR	STADIUM HARDWARE	7/12/2018	CHECK	PMCHK00002182	\$155.40
058788	SWESOU	SWEETWATER SOUND INC.	7/12/2018	CHECK	PMCHK00002182	\$194.67
058789	TEREIS	TERRY EISELE	7/12/2018	CHECK	PMCHK00002182	\$1,736.00
058790	TERSOA	TERRY SOAVE	7/12/2018	CHECK	PMCHK00002182	\$50.00
058791	TOMSMI	TOM SMITH	7/12/2018	CHECK	PMCHK00002182	\$1,533.88
058792	VALSOB	VALERIE SOBCZAK	7/12/2018	CHECK	PMCHK00002182	\$249.98
058793	CHELA'S	CHELA'S RESTAURANT & TAQUERIA	7/12/2018	CHECK	PMCHK00002182	\$417.87
058794	ALLJON	ALLISON JONES	7/19/2018	CHECK	PMCHK00002184	\$1,320.00
058795	AMBFAL	AMBER ADAMS-FALL	7/19/2018	CHECK	PMCHK00002184	\$34.40
* 058796	ARBRE	ARBOR BREWING COMPANY	7/19/2018	CHECK	PMCHK00002184	\$250.00
058797	AUDHUG	AUDREY HUGGETT	7/19/2018	CHECK	PMCHK00002184	\$150.00
058798	BAKTAY	BAKER & TAYLOR	7/19/2018	CHECK	PMCHK00002184	\$115.63
058799	BANOFACC	BANK OF ANN ARBOR	7/19/2018	CHECK	PMCHK00002184	\$7,678.21
058800	BRICOX	BRIAN COX	7/19/2018	CHECK	PMCHK00002184	\$25,667.47
058801	BUBSHA	BUBBLE SHARKS	7/19/2018	CHECK	PMCHK00002184	\$300.00
058802	CDW-G	CDW GOVERNMENT	7/19/2018	CHECK	PMCHK00002184	\$250.00
058803	DANBRI	LITTLE CREATURES	7/19/2018	CHECK	PMCHK00002184	\$90.58
058804	DICBLI	BLICK ART MATERIALS	7/19/2018	CHECK	PMCHK00002184	\$300.00
058805	DYKGOS	DYKEMA GOSSETT PLLC	7/19/2018	CHECK	PMCHK00002184	\$596.58
058806	JASDRI	JASON DRISCOLL	7/19/2018	CHECK	PMCHK00002184	\$2,984.46
058807	JOHCAN	JOHN CARLOS CANTU	7/19/2018	CHECK	PMCHK00002184	\$600.00
058808	JOHCN	JOHNSON CONTROLS SECURITY SOL	7/19/2018	CHECK	PMCHK00002184	\$300.00
058809	KATULE	KATHRYN ULEMAN	7/19/2018	CHECK	PMCHK00002184	\$952.95
058810	MICKRE	MICHELLE KRELL KYDD	7/19/2018	CHECK	PMCHK00002184	\$250.00
058811	MICLIBC	MCLS	7/19/2018	CHECK	PMCHK00002184	\$1,200.00
058812	MIDTAP	MIDWEST TAPE	7/19/2018	CHECK	PMCHK00002184	\$6,497.70
058813	NETTIS	JEANNETTE TISO	7/19/2018	CHECK	PMCHK00002184	\$10,363.59
058814	OFFDEP	OFFICE DEPOT, INC.	7/19/2018	CHECK	PMCHK00002184	\$100.00
058815	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/19/2018	CHECK	PMCHK00002184	\$61.65
058816	PLAROC	PLANET ROCK	7/19/2018	CHECK	PMCHK00002184	\$1,455.03
058817	PREPET	PREUSS PETS	7/19/2018	CHECK	PMCHK00002184	\$600.00
058818	RUSDOR	RUSSELL DORE	7/19/2018	CHECK	PMCHK00002184	\$1,288.75
058819	SCHLE	SCHINDLER ELEVATOR CORPORATION	7/19/2018	CHECK	PMCHK00002184	\$200.00
058820	SHASON	SHAMBAUGH	7/19/2018	CHECK	PMCHK00002184	\$3,019.32
058821	SWESOU	SWEETWATER SOUND INC.	7/19/2018	CHECK	PMCHK00002184	\$24,690.00
058822	THIMAN	THIRD MAN VINYL	7/19/2018	CHECK	PMCHK00002184	\$296.90
058823	THOGAL	GALE/CENGAGE LEARNING	7/19/2018	CHECK	PMCHK00002184	\$558.45
058824	ULINE	ULINE, INC.	7/19/2018	CHECK	PMCHK00002184	\$296.88
058825	UNUMPRO	UNUM LIFE INSURANCE	7/19/2018	CHECK	PMCHK00002184	\$95.22
058826	UNUMPRO1	UNUM LIFE INSURANCE	7/19/2018	CHECK	PMCHK00002184	\$3,501.02
058827	WASHTR	WASHTENAW COUNTY TREASURER	7/19/2018	CHECK	PMCHK00002184	\$3,071.39
058828	BRIENG	BRICKENGRAVER, LLC	7/19/2018	CHECK	PMCHK00002184	\$349.06
058829	AFTDEL	AFTERNOON DELIGHT	7/26/2018	CHECK	PMCHK00002186	\$750.00
058830	ANDPAI	ANDERSON PAINT COMPANY	7/26/2018	CHECK	PMCHK00002186	\$284.85
058831	APPIMA	APPLIED IMAGING	7/26/2018	CHECK	PMCHK00002186	\$122.25
058832	ARBTEAS	ARBOR TEAS	7/26/2018	CHECK	PMCHK00002186	\$2,420.08
058833	BAKTAY	BAKER & TAYLOR	7/26/2018	CHECK	PMCHK00002186	\$375.00
058834	BARNOB1	BARNES & NOBLE INC.	7/26/2018	CHECK	PMCHK00002186	\$14,777.63
058835	BARRON	BARRON'S	7/26/2018	CHECK	PMCHK00002186	\$553.48
058836	BETNEA	BETHANY NEAL	7/26/2018	CHECK	PMCHK00002186	\$239.88
058837	BRITRU	BRIAN M. TRUSKOWSKI	7/26/2018	CHECK	PMCHK00002186	\$450.00
058838	CDW-G	CDW GOVERNMENT	7/26/2018	CHECK	PMCHK00002186	\$250.00
058839	CHADES	CHALOU DESIGNS	7/26/2018	CHECK	PMCHK00002186	\$75.80
058840	DAWHEN	DAWN L. HENRY	7/26/2018	CHECK	PMCHK00002186	\$675.00
058841	DEMCO	DEMCO	7/26/2018	CHECK	PMCHK00002186	\$900.00
058842	DICBLI	BLICK ART MATERIALS	7/26/2018	CHECK	PMCHK00002186	\$2,511.25
058843	DIGKEY	DIGI-KEY ELECTRONICS	7/26/2018	CHECK	PMCHK00002186	\$1,167.29
058844	EDIWOW	EDIBLE WOW	7/26/2018	CHECK	PMCHK00002186	\$100.76
058845	EUGCLA	EUGENE CLARK	7/26/2018	CHECK	PMCHK00002186	\$112.00
058846	FORFRA	FORMAT FRAMING	7/26/2018	CHECK	PMCHK00002186	\$350.00
058847	GENSOC	GSWC	7/26/2018	CHECK	PMCHK00002186	\$3,969.42
058848	GRAINGER	GRAINGER	7/26/2018	CHECK	PMCHK00002186	\$10.00
						\$641.00



Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
058849	HOHAT	HOOPER HATHAWAY. P.C.	7/26/2018	CHECK	PMCHK00002186	
058850	JAMF	JAMF SOFTWARE. LLC	7/26/2018	CHECK	PMCHK00002186	\$3,041.50
058851	JENMCK	JENNIFER MCKEE	7/26/2018	CHECK	PMCHK00002186	\$2,254.00
058852	KATLET	KATHLEEN LETTS	7/26/2018	CHECK	PMCHK00002186	\$100.00
058853	LISSTE	LISA STEINKOPF	7/26/2018	CHECK	PMCHK00002186	\$100.00
058854	MANCOS	MANER COSTERISAN	7/26/2018	CHECK	PMCHK00002186	\$230.00
058855	MARKOU	MARGARET ALEX KOURVO	7/26/2018	CHECK	PMCHK00002186	\$2,927.15
058856	MEDCO	MEDCO SUPPLY COMPANY	7/26/2018	CHECK	PMCHK00002186	\$450.00
058857	MEIMAR	MEISHA MARTIN	7/26/2018	CHECK	PMCHK00002186	\$131.10
058858	MERNET	MERIT NETWORK. INC.	7/26/2018	CHECK	PMCHK00002186	\$100.00
058859	METLIFE	METLIFE - GROUP BENEFITS	7/26/2018	CHECK	PMCHK00002186	\$35,590.90
058860	MIDTAP	MIDWEST TAPE	7/26/2018	CHECK	PMCHK00002186	\$7,018.63
058861	MINCEN	MINDCENTRIC	7/26/2018	CHECK	PMCHK00002186	\$3,802.76
058862	OFFDEP	OFFICE DEPOT. INC.	7/26/2018	CHECK	PMCHK00002186	\$1,433.00
058863	PHOHAZ	PHOEBE HAZELBAKER	7/26/2018	CHECK	PMCHK00002186	\$111.89
058864	RAILAG	RAINA LAGRAN	7/26/2018	CHECK	PMCHK00002186	\$147.36
058865	REDPAN	RED PANDA	7/26/2018	CHECK	PMCHK00002186	\$200.00
058866	ROBROB	ROBIN ROBINSON	7/26/2018	CHECK	PMCHK00002186	\$598.00
058867	SHETUR	SHERLONYA TURNER	7/26/2018	CHECK	PMCHK00002186	\$100.00
058868	SHEWIL	SHERWIN- WILLIAMS	7/26/2018	CHECK	PMCHK00002186	\$186.33
058869	SOULAH	SORAYA LAHAM	7/26/2018	CHECK	PMCHK00002186	\$32.08
058870	STOUNI	STOCKTON U RICHARD BJORK LIB	7/26/2018	CHECK	PMCHK00002186	\$306.00
058871	ULINE	ULINE. INC.	7/26/2018	CHECK	PMCHK00002186	\$45.00
058872	WESENT	WESTGATE ENTERPRISES. LLC	7/26/2018	CHECK	PMCHK00002186	\$453.76
058873	WILTEC	WILTEC TECHNOLOGIES	7/26/2018	CHECK	PMCHK00002186	\$35,170.83
058874	YOUART	YOUTH ARTS ALLIANCE	7/26/2018	CHECK	PMCHK00002186	\$255.00
058875	ASLPOT	ASLAKSON POTTERY	7/30/2018	CHECK	PMCHK00002188	\$250.00
058876	BETBAT	BETH BATTEY	7/30/2018	CHECK	PMCHK00002188	\$150.00
058877	BETBEC	BETSY JANE BECKERMAN	7/30/2018	CHECK	PMCHK00002188	\$360.00
058878	GRAKOT	GRACE HELMS KOTRE	7/30/2018	CHECK	PMCHK00002188	\$400.00
058879	PAYCOO	PAYTON COOK	7/30/2018	CHECK	PMCHK00002188	\$100.00
058880	AMACORP	AMAZON	7/30/2018	CHECK	PMCHK00002188	\$300.00
EFT00152	DTEENE1	DTE ENERGY	7/31/2018	CHECK	PMCHK00002189	\$23,157.28
EFT00153	OXFPRO	2725-2805 ASSOCIATES. LLC	7/3/2018	CHECK	PMCHK00002179	\$5,885.70
EFT00154	CINTAS	CINTAS CORPORATION	7/5/2018	CHECK	PMCHK00002181	\$10,076.65
EFT00155	UNIPAR	UNITED PARCEL SERVICE	7/5/2018	CHECK	PMCHK00002181	\$8,052.97
EFT00156	CINTAS	CINTAS CORPORATION	7/12/2018	CHECK	PMCHK00002183	\$114.85
EFT00157	CITWASTE	CITY OF ANN ARBOR TREASURER	7/12/2018	CHECK	PMCHK00002183	\$663.47
EFT00158	COMCAS	COMCAST	7/12/2018	CHECK	PMCHK00002183	\$2,423.00
EFT00159	WASMAN	WASTE MANAGEMENT OF MICHIGAN	7/12/2018	CHECK	PMCHK00002183	\$34.02
EFT00160	ATTMOB	AT&T MOBILITY	7/19/2018	CHECK	PMCHK00002185	\$271.34
EFT00161	CINTAS	CINTAS CORPORATION	7/19/2018	CHECK	PMCHK00002185	\$427.43
EFT00162	CITWATER	CITY OF AA WATER UTILITIES	7/19/2018	CHECK	PMCHK00002185	\$533.29
EFT00163	TDSMET	TDS	7/19/2018	CHECK	PMCHK00002185	\$1,499.15
EFT00164	UNIPAR	UNITED PARCEL SERVICE	7/19/2018	CHECK	PMCHK00002185	\$8,301.24
EFT00165	VERWIRC	VERIZON WIRELESS	7/19/2018	CHECK	PMCHK00002185	\$64.24
EFT00166	DTEENE	DTE ENERGY	7/19/2018	CHECK	PMCHK00002185	\$936.80
EFT00167	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	7/26/2018	CHECK	PMCHK00002187	\$693.71
EFT00168	CINTAS	CINTAS CORPORATION	7/26/2018	CHECK	PMCHK00002187	\$74,475.18
EFT00169	DTEENE	DTE ENERGY	7/26/2018	CHECK	PMCHK00002187	\$352.63
EFT00170	DTEENE1	DTE ENERGY	7/26/2018	CHECK	PMCHK00002187	\$18,330.25
EFT00171	UNIPAR	UNITED PARCEL SERVICE	7/26/2018	CHECK	PMCHK00002187	\$13,018.12
						\$52.83

Total Checks: 229

Total Amount of Checks: \$699,217.57



Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Ranges: From:  
 Check Number First  
 Vendor ID First  
 Vendor Name First

To:  
 Last  
 Last  
 Last

Check Date From:  
 Checkbook ID 8/1/2018  
 First

To:  
 8/31/2018  
 Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
058881	7CYLSTU	7 CYLINDERS STUDIO	8/2/2018	CHECK	PMCHK00002191	\$1,000.00
058882	AASCH	AAPS/WISD TRANSPORTATION	8/2/2018	CHECK	PMCHK00002191	\$1,107.61
058883	AMBFAL	AMBER ADAMS-FALL	8/2/2018	CHECK	PMCHK00002191	\$100.00
058884	AMEHIS	AMELIA HISSONG	8/2/2018	CHECK	PMCHK00002191	\$400.00
058885	B&H	B&H PHOTO-VIDEO	8/2/2018	CHECK	PMCHK00002191	\$1,026.92
058886	BAKTAY	BAKER & TAYLOR	8/2/2018	CHECK	PMCHK00002191	\$31,320.01
058887	BUSCAR	BUSINESS CARD	8/2/2018	CHECK	PMCHK00002191	\$1,567.99
058888	CATFIS	CATHERINE D FISCHER	8/2/2018	CHECK	PMCHK00002191	\$275.00
058889	CONSHA	CONNOR SHAUGHNESSY	8/2/2018	CHECK	PMCHK00002191	\$600.00
058890	DAHCEH	DAHLEM CENTER	8/2/2018	CHECK	PMCHK00002191	\$400.00
058891	DANBRI	LITTLE CREATURES	8/2/2018	CHECK	PMCHK00002191	\$300.00
058892	DISSCH	DISCOUNT SCHOOL SUPPLY	8/2/2018	CHECK	PMCHK00002191	\$108.64
058893	HELLOT	HELEN GOTLIB	8/2/2018	CHECK	PMCHK00002191	\$87.00
058894	HUDMIL	HUDSON MILLS METROPARK	8/2/2018	CHECK	PMCHK00002191	\$175.00
058895	KAMBOL	KAMI BOLDYARD	8/2/2018	CHECK	PMCHK00002191	\$40.07
058896	KEEROD	KEEGAN RODGERS	8/2/2018	CHECK	PMCHK00002191	\$250.00
058897	LEAHEA	LEARNING FROM THE HEART	8/2/2018	CHECK	PMCHK00002191	\$150.00
058898	MARBAN	MARTIN BANDYKE	8/2/2018	CHECK	PMCHK00002191	\$400.00
058899	METCOM	METCOM	8/2/2018	CHECK	PMCHK00002191	\$2,321.00
058900	MICRAD	MICHIGAN RADIO	8/2/2018	CHECK	PMCHK00002191	\$1,500.00
058901	MIDTAP	MIDWEST TAPE	8/2/2018	CHECK	PMCHK00002191	\$4,809.16
058902	OFFDEP	OFFICE DEPOT, INC.	8/2/2018	CHECK	PMCHK00002191	\$187.62
058903	PATFSMI	PATRICIA F. SMITH	8/2/2018	CHECK	PMCHK00002191	\$100.00
058904	PAYCOO	PAYTON COOK	8/2/2018	CHECK	PMCHK00002191	\$4.72
058905	PITTSFIELD	PITTSFIELD CHARTER TOWNSHIP	8/2/2018	CHECK	PMCHK00002191	\$82.26
058906	PRITEC	PRINT TECH INC.	8/2/2018	CHECK	PMCHK00002191	\$49.97
058907	OUILL	OUIILL CORPORATION	8/2/2018	CHECK	PMCHK00002191	\$56.00
058908	RECANN	RECYCLE ANN ARBOR	8/2/2018	CHECK	PMCHK00002191	\$320.54
058909	RECBOO	RECORDED BOOKS, INC.	8/2/2018	CHECK	PMCHK00002191	\$300.00
058910	ROBNEE	ROBERT W NEEDHAM	8/2/2018	CHECK	PMCHK00002191	\$5,980.00
058911	SCHELE	SCHINDLER ELEVATOR CORPORATION	8/2/2018	CHECK	PMCHK00002191	\$969.00
058912	SCHSOU	SCHEDULE SOURCE, INC	8/2/2018	CHECK	PMCHK00002191	\$30.58
058913	SHEWIL	SHERWIN- WILLIAMS	8/2/2018	CHECK	PMCHK00002191	\$100.00
058914	SIEBRO	SIERRA BROWN	8/2/2018	CHECK	PMCHK00002191	\$54.14
058915	STAHAH	STADIUM HARDWARE	8/2/2018	CHECK	PMCHK00002191	\$100.00
058916	TAICHI	TAI CHI LOVE	8/2/2018	CHECK	PMCHK00002191	\$46.62
058917	TERSOA	TERRY SOAVE	8/2/2018	CHECK	PMCHK00002191	\$327.16
058918	ULINE	ULINE, INC.	8/2/2018	CHECK	PMCHK00002191	\$2,980.00
058919	VELOSIO	VELOSIO, LLC	8/2/2018	CHECK	PMCHK00002191	\$61.00
058920	AACLESUP	A2 CLEANING SUPPLY COMPANY	8/2/2018	CHECK	PMCHK00002191	\$13,500.00
058921	BRAINFUSE	BRAINFUSE	8/2/2018	CHECK	PMCHK00002191	\$680.40
058922	AAFEST	ANN ARBOR SUMMER FESTIVAL	8/9/2018	CHECK	PMCHK00002193	\$26.00
058923	AART&HA	AART&HA	8/9/2018	CHECK	PMCHK00002193	\$750.00
058924	ADALAB	ADAM LABOWITZ	8/9/2018	CHECK	PMCHK00002193	\$430.00
058925	AGRSEH	A GROWING SERVICE LLC	8/9/2018	CHECK	PMCHK00002193	\$42.98
058926	ALLJON	ALLISON JONES	8/9/2018	CHECK	PMCHK00002193	\$625.44
058927	AMACOM	AMAZON.COM CREDIT PLAN	8/9/2018	CHECK	PMCHK00002193	\$39.80
058928	AMASCH	AMANDA SCHOTT	8/9/2018	CHECK	PMCHK00002193	\$200.00
058929	ANDMUT	ANDREW I MUTCH	8/9/2018	CHECK	PMCHK00002193	\$6,757.00
058930	ANNARB	ANN ARBOR OBSERVER	8/9/2018	CHECK	PMCHK00002193	\$3,907.50
058931	ATODAT	A TO Z DATABASE	8/9/2018	CHECK	PMCHK00002193	\$18,141.75
058932	BAKTAY	BAKER & TAYLOR	8/9/2018	CHECK	PMCHK00002193	\$1,150.00
058933	BETBEC	BETSY JANE BECKERMAN	8/9/2018	CHECK	PMCHK00002193	\$34.94
058934	BETMAN	BETH MANUEL	8/9/2018	CHECK	PMCHK00002193	\$1,934.43
058935	BIAAUD	BLACKSTONE PUBLISHING	8/9/2018	CHECK	PMCHK00002193	\$645.00
058936	BOOIND	BOOK INDUSTRY STUDY GROUP, INC	8/9/2018	CHECK	PMCHK00002193	\$797.56
058937	BREWER	BREWER'S	8/9/2018	CHECK	PMCHK00002193	\$58.24
058938	CARBRO	CARPENTER BROS.	8/9/2018	CHECK	PMCHK00002193	\$200.00
058939	CLABEL	CLASSICAL BELLS	8/9/2018	CHECK	PMCHK00002193	\$436.92
058940	COMALLW	COMPUTER ALLEY	8/9/2018	CHECK	PMCHK00002193	\$476.00
058941	CONTI	CONTI	8/9/2018	CHECK	PMCHK00002193	\$2,257.50
058942	CURBCO	CURBCO INC	8/9/2018	CHECK	PMCHK00002193	\$30.00
058943	DARAND	DARIN ANDREN	8/9/2018	CHECK	PMCHK00002193	\$125.00
058944	ELLIV	ELLEN LIVINGSTON	8/9/2018	CHECK	PMCHK00002193	\$300.00
058945	EMIPOW	EMILY POWERS	8/9/2018	CHECK	PMCHK00002193	\$66.12
058946	EVEHOL	EVELYN HOLLENSHEAD	8/9/2018	CHECK	PMCHK00002193	\$18.00
058947	GENDIS	GENESSEE DISTRICT LIBRARY	8/9/2018	CHECK	PMCHK00002193	\$500.00
058948	JENDAV	JENNIFER PHARR DAVIS	8/9/2018	CHECK	PMCHK00002193	\$100.00
058949	JENMCK	JENNIFER MCKEE	8/9/2018	CHECK	PMCHK00002193	\$263.00
058950	JEWISHNE	JEWISH NEWS	8/9/2018	CHECK	PMCHK00002193	\$2,362.95
058951	KATCAT	KATHERINE'S CATERING	8/9/2018	CHECK	PMCHK00002193	\$200.00
058952	KITMCK	KITO MCKINNEY	8/9/2018	CHECK	PMCHK00002193	\$907.46
058953	LEXMAT	MATTHEW BENDER & CO., INC.	8/9/2018	CHECK	PMCHK00002193	\$554.52
058954	LOWE'S	LOWES BUSINESS ACCOUNT	8/9/2018	CHECK	PMCHK00002193	\$700.00
058955	MAXTHO	MAXINE THOMPSON	8/9/2018	CHECK	PMCHK00002193	\$110.00
058956	MCM	MCM	8/9/2018	CHECK	PMCHK00002193	\$3,646.85
058957	METCOM	METCOM	8/9/2018	CHECK	PMCHK00002193	\$6,750.98
058958	MIDTAP	MIDWEST TAPE	8/9/2018	CHECK	PMCHK00002193	\$100.00
058959	MSULIBRARIES	MICHIGAN STATE UNIVERSITY	8/9/2018	CHECK	PMCHK00002193	\$132.62
058960	NICWILL	NICOLE WILLIAMS	8/9/2018	CHECK	PMCHK00002193	\$4,393.10
058961	OCLINS	OCLC, INC.	8/9/2018	CHECK	PMCHK00002193	\$194.93
058962	OFFDEP	OFFICE DEPOT, INC.	8/9/2018	CHECK	PMCHK00002193	\$2,500.00
058963	PLAWIS	PLANTWISE	8/9/2018	CHECK	PMCHK00002193	\$3,617.74
058964	PRITEC	PRINT TECH INC.	8/9/2018	CHECK	PMCHK00002193	\$5,793.00
058965	PROINF	PROQUEST - LLC	8/9/2018	CHECK	PMCHK00002193	



\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
058966	RANHO	PENGUIN RANDOM HOUSE, LLC	8/9/2018	CHECK	PMCHK00002193	\$592.50
058967	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	8/9/2018	CHECK	PMCHK00002193	\$27.00
058968	ROBROB	ROBIN ROBINSON	8/9/2018	CHECK	PMCHK00002193	\$100.00
058969	ROOSRO	ROOSROAST	8/9/2018	CHECK	PMCHK00002193	\$520.00
058970	ROSKOE	ROSALIE KOENIG	8/9/2018	CHECK	PMCHK00002193	\$200.00
058971	SARKEL	SARA MELTON KELLER	8/9/2018	CHECK	PMCHK00002193	\$330.00
058972	STAMIC4	STATE OF MICHIGAN	8/9/2018	CHECK	PMCHK00002193	\$190.00
058973	SWESOU	SWEETWATER SOUND INC.	8/9/2018	CHECK	PMCHK00002193	\$179.99
058974	UNDGRO	UNDERGROUND PRINTING	8/9/2018	CHECK	PMCHK00002193	\$420.51
058975	USPOST	U.S. POSTAL SERVICE	8/9/2018	CHECK	PMCHK00002193	\$1,210.00
058976	VARFOR	VARSITY FORD	8/9/2018	CHECK	PMCHK00002193	\$1,582.84
058977	WALDIS	WALKER DISPLAY, INC.	8/9/2018	CHECK	PMCHK00002193	\$531.28
058978	WASHNE	WASHTEANAW NEWS	8/9/2018	CHECK	PMCHK00002193	\$7,506.95
058979	XEROX	XEROX CORPORATION	8/9/2018	CHECK	PMCHK00002193	\$355.15
058980	WORJOU	World Journal	8/9/2018	CHECK	PMCHK00002193	\$1,000.00
058981	AACLESUP	AZ CLEANING SUPPLY COMPANY	8/9/2018	CHECK	PMCHK00002194	\$43.16
058982	A.M. SERV	A.M. SERVICES, INC.	8/16/2018	CHECK	PMCHK00002196	\$3,423.95
058983	AFSMITH	A.F. SMITH ELECTRIC, INC.	8/16/2018	CHECK	PMCHK00002196	\$307.28
058984	AGRSER	A GROWING SERVICE LLC	8/16/2018	CHECK	PMCHK00002196	\$340.00
058985	AMYTAR	AMY TARRANT	8/16/2018	CHECK	PMCHK00002196	\$150.00
058986	ANGNEW	ANGEL NEWELL	8/16/2018	CHECK	PMCHK00002196	\$300.00
058987	ANNCABINETS	ANN ARBOR CABINET & COUNTER	8/16/2018	CHECK	PMCHK00002196	\$1,620.00
058988	ARIJAV	ARIFA JAVED	8/16/2018	CHECK	PMCHK00002196	\$500.00
058989	BAKTAY	BAKER & TAYLOR	8/16/2018	CHECK	PMCHK00002196	\$15,516.08
058990	CARBRO	CARPENTER BROS.	8/16/2018	CHECK	PMCHK00002196	\$16.77
058991	COMALLW	COMPUTER ALLEY	8/16/2018	CHECK	PMCHK00002196	\$495.64
058992	DICBLI	BLICK ART MATERIALS	8/16/2018	CHECK	PMCHK00002196	\$783.92
058993	DIGKEY	DIGI-KEY ELECTRONICS	8/16/2018	CHECK	PMCHK00002196	\$179.23
058994	FINLUM	FINGERLE LUMBER COMPANY	8/16/2018	CHECK	PMCHK00002196	\$57.45
058995	FRIOF	FRIENDS OF THE AADL	8/16/2018	CHECK	PMCHK00002196	\$4,817.60
058996	GRADUATE	GRADUATE ANN ARBOR	8/16/2018	CHECK	PMCHK00002196	\$375.90
058997	GRAINGER	GRAINGER	8/16/2018	CHECK	PMCHK00002196	\$720.93
058998	HOOHAT	HOOPER HATHAWAY, P.C.	8/16/2018	CHECK	PMCHK00002196	\$1,232.00
058999	HORSTR	HORIZON STRINGS	8/16/2018	CHECK	PMCHK00002196	\$100.00
059000	INFOGROUP	CITY DIRECTORIES-A SUBSIDIARY	8/16/2018	CHECK	PMCHK00002196	\$625.00
059001	JENFAR	JENNIFER FARRELL	8/16/2018	CHECK	PMCHK00002196	\$672.50
059002	JERUGAR	JERUSALEM GARDEN	8/16/2018	CHECK	PMCHK00002196	\$234.50
059003	KATCAT	KATHERINE'S CATERING	8/16/2018	CHECK	PMCHK00002196	\$2,154.95
059004	KATSHAF	KATRINA SHAFER	8/16/2018	CHECK	PMCHK00002196	\$146.82
059005	KIMMIL	KIMBERLY MILLER	8/16/2018	CHECK	PMCHK00002196	\$539.00
059006	MCNMCK	MCNAUGHTON-MCKAY	8/16/2018	CHECK	PMCHK00002196	\$139.00
059007	MICKRE	MICHELLE KRELL KYDD	8/16/2018	CHECK	PMCHK00002196	\$600.00
059008	MIDTAP	MIDWEST TAPE	8/16/2018	CHECK	PMCHK00002196	\$1,583.16
059009	OFFDEP	OFFICE DEPOT, INC.	8/16/2018	CHECK	PMCHK00002196	\$504.03
059010	PITCHA	PITTSFIELD CHARTER TOWNSHIP	8/16/2018	CHECK	PMCHK00002196	\$2,069.28
059011	PIVCHI	PIVOTAL CHIROPRACTIC	8/16/2018	CHECK	PMCHK00002196	\$100.00
059012	PLATEC	PLASTIC TECH M&R, LLC	8/16/2018	CHECK	PMCHK00002196	\$888.90
059013	PRITEC	PRINT TECH INC.	8/16/2018	CHECK	PMCHK00002196	\$498.14
059014	PROINF	PROQUEST - LLC	8/16/2018	CHECK	PMCHK00002196	\$19,688.00
059015	QUANTA	QUANTA, INC.	8/16/2018	CHECK	PMCHK00002196	\$241.63
059016	RAEHOE	RAE HOEKSTRA	8/16/2018	CHECK	PMCHK00002196	\$100.00
059017	RICRET	RICHARD RETYI	8/16/2018	CHECK	PMCHK00002196	\$72.75
059018	ROOSRO	ROOSROAST	8/16/2018	CHECK	PMCHK00002196	\$300.00
059019	SARJAB	SARMED JABRA	8/16/2018	CHECK	PMCHK00002196	\$250.00
059020	SHASON	SHAMBAUGH	8/16/2018	CHECK	PMCHK00002196	\$340.00
059021	SOULAH	SORAYA LAHAM	8/16/2018	CHECK	PMCHK00002196	\$16.00
059022	THOGAL	GALE/CENGAGE LEARNING	8/16/2018	CHECK	PMCHK00002196	\$735.17
059023	UNDGRO	UNDERGROUND PRINTING	8/16/2018	CHECK	PMCHK00002196	\$438.05
059024	UNUMPRO	UNUM LIFE INSURANCE	8/16/2018	CHECK	PMCHK00002196	\$3,478.66
059025	UNUMPRO1	UNUM LIFE INSURANCE	8/16/2018	CHECK	PMCHK00002196	\$3,092.63
059026	VOSLIG	VOSS LIGHTING	8/16/2018	CHECK	PMCHK00002196	\$1,411.80
059027	WESENT	WESTGATE ENTERPRISES, LLC	8/16/2018	CHECK	PMCHK00002196	\$48,102.37
059028	CINFIRE	CINTAS FIRE 636525	8/16/2018	CHECK	PMCHK00002196	\$630.00
059029	ABRPLA	MICHIGAN STATE UNIVERSITY	8/23/2018	CHECK	PMCHK00002198	\$176.00
059030	AFTDEL	AFTERNOON DELIGHT	8/23/2018	CHECK	PMCHK00002198	\$247.45
059031	ALLENT	ALLIANCE ENTERTAINMENT	8/23/2018	CHECK	PMCHK00002198	\$2,768.87
059032	AMACOM	AMAZON.COM CREDIT PLAN	8/23/2018	CHECK	PMCHK00002198	\$2,712.29
059033	ARMCLE	ARMEN CLEANERS	8/23/2018	CHECK	PMCHK00002198	\$42.00
059034	AUDHUG	AUDREY HUGGETT	8/23/2018	CHECK	PMCHK00002198	\$9.50
059035	B&H	B&H PHOTO-VIDEO	8/23/2018	CHECK	PMCHK00002198	\$309.60
059036	BAKTAY	BAKER & TAYLOR	8/23/2018	CHECK	PMCHK00002198	\$21,905.72
059037	BANOFAACC	BANK OF ANN ARBOR	8/23/2018	CHECK	PMCHK00002198	\$17,902.43
059038	BARNOB1	BARNES & NOBLE INC.	8/23/2018	CHECK	PMCHK00002198	\$130.76
059039	BETMAN	BETH MANUEL	8/23/2018	CHECK	PMCHK00002198	\$16.69
059040	BETNEA	BETHANY NEAL	8/23/2018	CHECK	PMCHK00002198	\$450.00
059041	CARBRO	CARPENTER BROS.	8/23/2018	CHECK	PMCHK00002198	\$9.98
059042	CDW-G	CDW GOVERNMENT	8/23/2018	CHECK	PMCHK00002198	\$170.20
059043	CIESTR	CIERRA STRAWDER	8/23/2018	CHECK	PMCHK00002198	\$26.14
059044	CURBCO	CURBCO INC	8/23/2018	CHECK	PMCHK00002198	\$1,750.00
059045	ELIPEA	ELIZABETH PEARCE	8/23/2018	CHECK	PMCHK00002198	\$118.91
059046	ELISMI	ELIZABETH SMITH	8/23/2018	CHECK	PMCHK00002198	\$16.84
059047	JODHAR	JODY HARNISH	8/23/2018	CHECK	PMCHK00002198	\$163.91
059048	KATMON	KATIE MONKIEWICZ	8/23/2018	CHECK	PMCHK00002198	\$7.40
059049	MARKOU	MARGARET ALEX KOURVO	8/23/2018	CHECK	PMCHK00002198	\$450.00
059050	METCOM	METCOM	8/23/2018	CHECK	PMCHK00002198	\$3,646.33
059051	METLIFE	METLIFE - GROUP BENEFITS	8/23/2018	CHECK	PMCHK00002198	\$7,433.18
059052	MIDTAP	MIDWEST TAPE	8/23/2018	CHECK	PMCHK00002198	\$2,327.83
059053	MONHIG	MONICA HIGMAN	8/23/2018	CHECK	PMCHK00002198	\$100.00
059054	NEWSBAN	NEWSBANK	8/23/2018	CHECK	PMCHK00002198	\$3,514.16
059055	OFFDEP	OFFICE DEPOT, INC.	8/23/2018	CHECK	PMCHK00002198	\$185.50
059056	OXFUNI	OXFORD UNIVERSITY PRESS USA	8/23/2018	CHECK	PMCHK00002198	\$210.70
059057	PREPET	PREUSS PETS	8/23/2018	CHECK	PMCHK00002198	\$921.82



\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
059058	RECBOO	RECORDED BOOKS, INC.	8/23/2018	CHECK	PMCHK00002198	\$166.48
059059	SCHSEC	SCHILKE SECURITY	8/23/2018	CHECK	PMCHK00002198	\$270.00
059060	THOGAL	GALE/CENGAGE LEARNING	8/23/2018	CHECK	PMCHK00002198	\$110.36
059061	TSAFON	TSAI FONG BOOKS, INC.	8/23/2018	CHECK	PMCHK00002198	\$839.80
059062	ULINE	ULINE, INC.	8/23/2018	CHECK	PMCHK00002198	\$152.94
059063	UNDGRO	UNDERGROUND PRINTING	8/23/2018	CHECK	PMCHK00002198	\$1,419.00
059064	ABBSCH	ABBY SCHELL	8/30/2018	CHECK	PMCHK00002200	\$79.11
059065	AFTDEL	AFTERNOON DELIGHT	8/30/2018	CHECK	PMCHK00002200	\$687.45
059066	ALLJON	ALLISON JONES	8/30/2018	CHECK	PMCHK00002200	\$30.57
059067	AMBFAL	AMBER ADAMS-FALL	8/30/2018	CHECK	PMCHK00002200	\$100.00
059068	AMEHIS	AMELIA HISSONG	8/30/2018	CHECK	PMCHK00002200	\$320.00
059069	ANNARB	ANN ARBOR OBSERVER	8/30/2018	CHECK	PMCHK00002200	\$1,804.00
059070	ARMCL	ARMEN CLEANERS	8/30/2018	CHECK	PMCHK00002200	\$60.95
059071	AUSPAT	AUSTIN PATTON	8/30/2018	CHECK	PMCHK00002200	\$475.00
059072	BAKTAY	BAKER & TAYLOR	8/30/2018	CHECK	PMCHK00002200	\$4,147.03
059073	BANMED	BANG MEDIA	8/30/2018	CHECK	PMCHK00002200	\$350.00
059074	BETBAT	BETH BATTEY	8/30/2018	CHECK	PMCHK00002200	\$360.00
059075	BUSCAR	BUSINESS CARD	8/30/2018	CHECK	PMCHK00002200	\$384.45
059076	CARBRO	CARPENTER BROS.	8/30/2018	CHECK	PMCHK00002200	\$11.98
059077	CHELA'S	CHELA'S RESTAURANT & TAUERIA	8/30/2018	CHECK	PMCHK00002200	\$920.00
059078	COMALLW	COMPUTER ALLEY	8/30/2018	CHECK	PMCHK00002200	\$1,296.00
059079	CONSHA	CONNOR SHAUGHNESSY	8/30/2018	CHECK	PMCHK00002200	\$800.00
059080	DAWHEN	DAWN L. HENRY	8/30/2018	CHECK	PMCHK00002200	\$450.00
059081	DICBLI	BLICK ART MATERIALS	8/30/2018	CHECK	PMCHK00002200	\$328.76
059082	FORFRA	FORMAT FRAMING	8/30/2018	CHECK	PMCHK00002200	\$150.00
059083	FUSSHA	FUSCO SHAFFER & PAPPAS, INC	8/30/2018	CHECK	PMCHK00002200	\$1,395.00
059084	GLASCO	GLASCO CORPORATION	8/30/2018	CHECK	PMCHK00002200	\$428.00
059085	GRADUATE	GRADUATE ANN ARBOR	8/30/2018	CHECK	PMCHK00002200	\$379.90
059086	GRAKOT	GRACE HELMS KOTRE	8/30/2018	CHECK	PMCHK00002200	\$100.00
059087	HERDES	HERO DESIGN, LLC	8/30/2018	CHECK	PMCHK00002200	\$11,819.50
059088	HORSTR	HORIZON STRINGS	8/30/2018	CHECK	PMCHK00002200	\$300.00
059089	JASDRI	JASON DRISCOLL	8/30/2018	CHECK	PMCHK00002200	\$600.00
059090	JOARAN	JOANNA RANDELL	8/30/2018	CHECK	PMCHK00002200	\$400.00
059091	KATCAT	KATHERINE'S CATERING	8/30/2018	CHECK	PMCHK00002200	\$450.00
059092	KATULE	KATHRYN ULEMAN	8/30/2018	CHECK	PMCHK00002200	\$356.25
059093	KEEROD	KEEGAN RODGERS	8/30/2018	CHECK	PMCHK00002200	\$250.00
059094	MARGHO	MARK GHOLSTON II	8/30/2018	CHECK	PMCHK00002200	\$475.00
059095	MARKOU	MARGARET ALEX KOURVO	8/30/2018	CHECK	PMCHK00002200	\$1,300.00
059096	MAXDAV	MAXWELL DAVIS	8/30/2018	CHECK	PMCHK00002200	\$1,000.00
059097	MICLIBC	MCLS	8/30/2018	CHECK	PMCHK00002200	\$250.00
059098	MIDTAP	MIDWEST TAPE	8/30/2018	CHECK	PMCHK00002200	\$2,788.45
059099	OFFDEP	OFFICE DEPOT, INC.	8/30/2018	CHECK	PMCHK00002200	\$931.17
059100	OUTMED	OUTFRONT MEDIA	8/30/2018	CHECK	PMCHK00002200	\$1,312.50
059101	PAYCOO	PAYTON COOK	8/30/2018	CHECK	PMCHK00002200	\$800.00
059102	PRITEC	PRINT TECH INC.	8/30/2018	CHECK	PMCHK00002200	\$432.13
059103	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	8/30/2018	CHECK	PMCHK00002200	\$47,373.32
059104	ROOSRO	ROOSROAST	8/30/2018	CHECK	PMCHK00002200	\$314.00
059105	SARJAB	SARMED JABRA	8/30/2018	CHECK	PMCHK00002200	\$325.00
059106	SHEWIL	SHERWIN- WILLIAMS	8/30/2018	CHECK	PMCHK00002200	\$102.88
059107	TERSOA	TERRY SOAVE	8/30/2018	CHECK	PMCHK00002200	\$29.23
059108	THOGAL	GALE/CENGAGE LEARNING	8/30/2018	CHECK	PMCHK00002200	\$74.37
059109	TOMSMI	TOM SMITH	8/30/2018	CHECK	PMCHK00002200	\$62.70
059110	UNDGRO	UNDERGROUND PRINTING	8/30/2018	CHECK	PMCHK00002200	\$363.65
059111	VOSLIG	VOSS LIGHTING	8/30/2018	CHECK	PMCHK00002200	\$1,058.80
059112	WESENT	WESTGATE ENTERPRISES, LLC	8/30/2018	CHECK	PMCHK00002200	\$35,170.83
EFT00172	OXFPRO	2725-2805 ASSOCIATES, LLC	8/1/2018	CHECK	PMCHK00002190	\$10,076.65
EFT00173	CINTAS	CINTAS CORPORATION	8/2/2018	CHECK	PMCHK00002192	\$229.01
EFT00174	UNIPAR	UNITED PARCEL SERVICE	8/2/2018	CHECK	PMCHK00002192	\$52.95
EFT00175	VERWIRC	VERIZON WIRELESS	8/2/2018	CHECK	PMCHK00002192	\$1,898.99
EFT00176	CINTAS	CINTAS CORPORATION	8/9/2018	CHECK	PMCHK00002195	\$738.61
EFT00177	COMCAS	COMCAST	8/9/2018	CHECK	PMCHK00002195	\$34.02
EFT00178	UNIPAR	UNITED PARCEL SERVICE	8/9/2018	CHECK	PMCHK00002195	\$77.32
EFT00179	WASMAN	WASTE MANAGEMENT OF MICHIGAN	8/9/2018	CHECK	PMCHK00002195	\$271.34
EFT00180	ATTMOB	AT&T MOBILITY	8/16/2018	CHECK	PMCHK00002197	\$427.43
EFT00181	CINTAS	CINTAS CORPORATION	8/16/2018	CHECK	PMCHK00002197	\$1,483.44
EFT00182	CITWATER	CITY OF AA WATER UTILITIES	8/16/2018	CHECK	PMCHK00002197	\$2,792.18
EFT00183	UNIPAR	UNITED PARCEL SERVICE	8/16/2018	CHECK	PMCHK00002197	\$73.88
EFT00184	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	8/23/2018	CHECK	PMCHK00002199	\$67,956.88
EFT00185	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	8/23/2018	CHECK	PMCHK00002199	\$2,261.62
EFT00186	CINTAS	CINTAS CORPORATION	8/23/2018	CHECK	PMCHK00002199	\$373.41
EFT00187	DTEENE	DTE ENERGY	8/23/2018	CHECK	PMCHK00002199	\$16,630.35
EFT00188	TDSMET	TDS	8/23/2018	CHECK	PMCHK00002199	\$8,316.20
EFT00189	UNIPAR	UNITED PARCEL SERVICE	8/23/2018	CHECK	PMCHK00002199	\$57.12
EFT00190	VERWIRC	VERIZON WIRELESS	8/23/2018	CHECK	PMCHK00002199	\$936.62
EFT00191	CINTAS	CINTAS CORPORATION	8/30/2018	CHECK	PMCHK00002201	\$621.34
EFT00192	NEOPOST	NEOFUNDS	8/30/2018	CHECK	PMCHK00002201	\$181.50
EFT00193	UNIPAR	UNITED PARCEL SERVICE	8/30/2018	CHECK	PMCHK00002201	\$50.43
EFT00194	VERWIRC	VERIZON WIRELESS	8/30/2018	CHECK	PMCHK00002201	\$1,899.13

Total Checks: 255

Total Amount of Checks: \$594,065.40

## Ann Arbor District Library Financial Summary for July 2018

### Cash

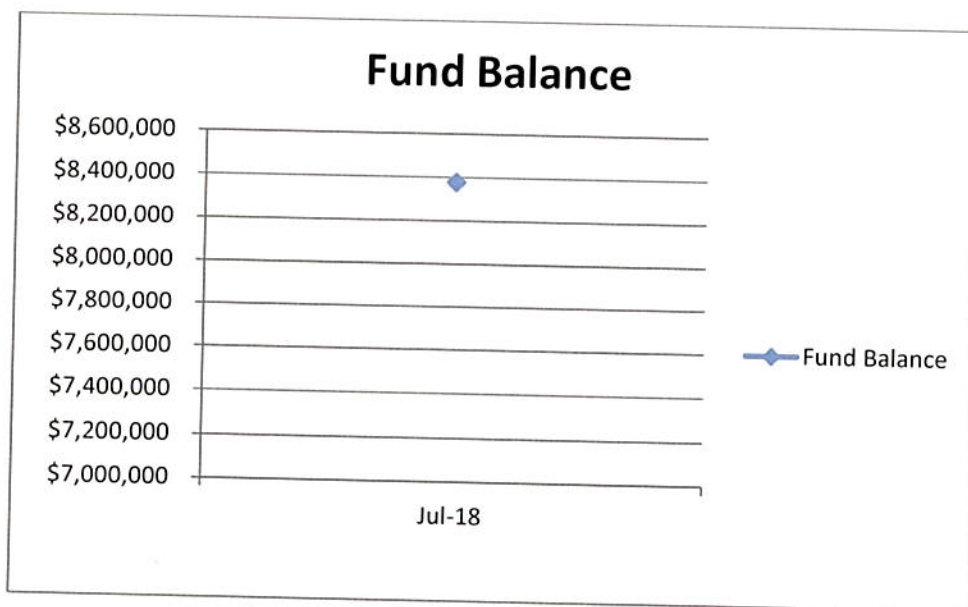
The unrestricted cash balance as of July 31, 2018 is \$8,745,315.

### Tax Receipts

The Library has received \$1,897,495 which is 11.7% of the annual budgeted tax receipts of \$16,186,497 as of July 31, 2018.

### Fund Balance Activity

The Library has a positive fund balance of \$8,378,177 as of July 31, 2018.



### Year-to-Date Revenue (Budget vs. Actual):

Actual cash receipts as of July 31, 2018 were \$1,917,378 which is \$22,878 more than projected. There were no receipts for State Aid, Penal Fines or Grants & Memorials.

## Ann Arbor District Library Financial Summary for July 2018

### Year-to-Date Expenditures (Budget vs. Actual):

There were no line items over budget.

### Grants & Memorials:

Three grants are being carried forward from fiscal year 17-18:

- Friends of the AADL with a beginning balance of \$67,729.58 July 2018 expenditures were \$13,062.75 leaving a balance of \$54,666.83
- Archives grant with a beginning balance of \$46,617.22 There were no expenditures for July 2018 leaving the balance at \$46,617.22
- City Lore grant with a beginning balance of \$1,300. There were no expenditures for July 2018 leaving the balance at \$1,300.

### Capital Project Fund:

There were no capital project fund expenditures for July 2018.

Year-to-Date Revenue over Expenditures is \$803,138.



## ANN ARBOR DISTRICT LIBRARY

## Statement of Revenues, Expenditures and Changes

in Fund Balances - Budget and Actual

General Fund

For the Period July 1, 2018 through July 31, 2018

	July			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>REVENUES:</b>						
Property taxes, net	\$ 1,897,495	\$ 1,875,000	\$ 22,495	\$ 1,897,495	\$ 1,875,000	\$ 22,495
State aid	-	-	-	-	-	-
State penal fines	-	-	-	-	-	-
Interest income	(2,895)	(3,000)	105	(2,895)	(3,000)	105
Copier revenue	2,945	3,000	(55)	2,945	3,000	(55)
Grants and memorials	-	-	-	-	-	-
Library fines, fees and other	12,975	12,750	225	12,975	12,750	225
Non-resident fees	1,013	1,000	13	1,013	1,000	13
Rental revenue	5,845	5,750	95	5,845	5,750	95
<b>TOTAL REVENUES:</b>	<b>\$ 1,917,378</b>	<b>\$ 1,894,500</b>	<b>\$ 22,878</b>	<b>\$ 1,917,378</b>	<b>\$ 1,894,500</b>	<b>\$ 22,878</b>
<b>EXPENDITURES:</b>						
<b>Current:</b>						
<b>Personnel:</b>						
Salaries and wages	\$ 603,247	\$ 604,800	\$ (1,553)	\$ 603,247	\$ 604,800	\$ (1,553)
Employee benefits	127,085	143,625	(16,540)	127,085	143,625	(16,540)
Employment taxes	45,223	46,458	(1,235)	45,223	46,458	(1,235)
<b>Purchased services:</b>						
Custodial services	-	23,917	(23,917)	-	23,917	(23,917)
Accounting/Audit	-	-	-	-	-	-
Legal	2,984	3,000	(16)	2,984	3,000	(16)
Professional services	10,638	13,471	(2,833)	10,638	13,471	(2,833)
Utilities	31,348	35,277	(3,929)	31,348	35,277	(3,929)
Property Insurance	8,752	8,752	-	8,752	8,752	-
Communications	11,304	11,500	(196)	11,304	11,500	(196)
Materials	92,683	96,625	(3,942)	92,683	96,625	(3,942)
Software Licenses/Maint	5,918	13,611	(7,693)	5,918	13,611	(7,693)
Building Rental	93,350	103,525	(10,175)	93,350	103,525	(10,175)
Seminars, conferences and travel	492	3,714	(3,222)	492	3,714	(3,222)
Copier Expense	2,420	2,450	(30)	2,420	2,450	(30)
Library Programming	38,596	60,611	(22,015)	38,596	60,611	(22,015)
Grant and Memorial Expenditures	-	-	-	-	-	-
Operating Supplies	7,682	15,000	(7,318)	7,682	15,000	(7,318)
Repairs & Maintenance	29,971	30,000	(29)	29,971	30,000	(29)
Postage	423	1,710	(1,287)	423	1,710	(1,287)
Other Operating Expenditures	2,122	3,700	(1,578)	2,122	3,700	(1,578)
Capital Outlay/Maintenance Expense	-	-	-	-	-	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,114,239</b>	<b>\$ 1,221,745</b>	<b>\$ (107,506)</b>	<b>\$ 1,114,239</b>	<b>\$ 1,221,745</b>	<b>\$ (107,506)</b>
<b>Revenue over (under) expenditures</b>	<b>\$ 803,138</b>	<b>\$ 672,755</b>	<b>\$ (84,628)</b>	<b>\$ 803,138</b>	<b>\$ 672,755</b>	<b>\$ 130,384</b>
<b>Other financing sources (uses)</b>						
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total other financing sources (uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net change in fund balances</b>	<b>\$ 803,138</b>	<b>\$ 672,755</b>	<b>\$ (84,628)</b>	<b>\$ 803,138</b>	<b>\$ 672,755</b>	<b>\$ 130,384</b>
<b>Fund balance, beginning of year</b>	<b>\$ 6,555,352</b>	<b>\$ 6,555,352</b>	<b>\$ -</b>	<b>\$ 6,555,352</b>	<b>\$ 6,555,352</b>	<b>\$ -</b>
<b>Fund balance, end of year</b>	<b>\$ 7,358,490</b>	<b>\$ 7,228,106</b>	<b>\$ (84,628)</b>	<b>\$ 7,358,490</b>	<b>\$ 7,228,106</b>	<b>\$ 130,384</b>

## ANN ARBOR DISTRICT LIBRARY

**Statement of Revenues, Expenditures and Changes in Fund Balances**

Governmental Funds

For the Period July 1, 2018 through July 31, 2018

	General Fund	Capital Fund	All Endowment	Total Governmental Funds
<b>REVENUES:</b>				
Property taxes, net	\$ 1,897,495	\$ -	\$ -	\$ 1,897,495
State aid	-	-	-	-
State penal fines	-	-	-	-
Interest income	(2,895)	-	200	(2,695)
Copier revenue	2,945	-	-	2,945
Grants and memorials	-	-	-	-
Library fines, fees and other	12,975	-	-	12,975
Non-resident fees	1,013	-	-	1,013
Rental revenue	5,845	-	-	5,845
<b>TOTAL REVENUES:</b>	<b>\$ 1,917,378</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 1,917,578</b>
<b>EXPENDITURES:</b>				
<b>Current:</b>				
<b>Personnel:</b>				
Salaries and wages	\$ 603,247	\$ -	\$ -	\$ 603,247
Employee benefits	127,085	-	-	127,085
Employment taxes	45,223	-	-	45,223
<b>Purchased services:</b>				
Custodial services	-	-	-	-
Accounting/Audit	-	-	-	-
Legal	2,984	-	-	2,984
Professional services	10,638	-	-	10,638
Utilities	31,348	-	-	31,348
Property insurance	8,752	-	-	8,752
Communications	11,304	-	-	11,304
Materials	92,683	-	-	92,683
Software Licenses/Maint	5,918	-	-	5,918
Building Rental	93,350	-	-	93,350
Seminars, conferences and travel	492	-	-	492
Copier Expense	2,420	-	-	2,420
Library Programming	38,596	-	-	38,596
Grant and Memorial Expenditures	-	-	-	-
Operating Supplies	7,682	-	-	7,682
Repairs and Maintenance	29,971	-	-	29,971
Postage	423	-	-	423
Other Operating Expenditures	2,122	-	-	2,122
Capital Outlay/Maintenance Expense	-	-	-	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,114,239</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,114,239</b>
Revenue over (under) expenditures	\$ 803,138	\$ -	\$ 200	\$ 803,338
<b>Other financing sources (uses)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -
<b>Total other financing sources (uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Change in fund balance</b>	<b>\$ 803,138</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 803,338</b>
Fund balance, beginning of year	\$ 6,555,352	\$ 1,386,825	\$ -	\$ 7,942,177
<b>Fund balance, end of year</b>	<b>\$ 7,358,490</b>	<b>\$ 1,386,825</b>	<b>\$ 200</b>	<b>\$ 8,745,515</b>

# ANN ARBOR DISTRICT LIBRARY

## Balance Sheet

Governmental Funds

July 31, 2018

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 2,421,766	\$ 1,386,825	\$ 493,914	\$ 4,302,504
Investments	4,569,586	-	-	4,569,586
Due from other governmental units	26,250	-	-	26,250
Prepaid items	395,460	-	-	395,460
<b>Total assets</b>	<b>\$ 7,413,062</b>	<b>\$ 1,386,825</b>	<b>\$ 493,914</b>	<b>\$ 9,293,800</b>
<b>Liabilities</b>				
Accounts payable	63,189	-	-	63,189
Accrued payroll and benefits	353,208	-	-	353,208
<b>Total liabilities</b>	<b>\$ 416,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 416,397</b>
<b>Deferred Outflows</b>				
Unavailable Property Tax Revenue	\$ 548,620	\$ -	\$ -	\$ 548,620
<b>Fund balances</b>				
Nonspendable:				
Prepaid items	\$ 419,458	\$ -	\$ -	\$ 419,458
Permanent corpus	-	-	325,000	325,000
Restricted for endowments	-	-	168,914	168,914
Committed for capital projects	-	1,386,825	-	1,386,825
Encumbered	411,226	-	-	411,226
Unassigned	5,617,360	-	-	5,617,360
<b>Total fund balances</b>	<b>\$ 6,448,044</b>	<b>\$ 1,386,825</b>	<b>\$ 493,914</b>	<b>\$ 8,328,782</b>
<b>Total liabilities and fund balances</b>	<b>\$ 7,413,062</b>	<b>\$ 1,386,825</b>	<b>\$ 493,914</b>	<b>\$ 9,293,800</b>



## Ann Arbor District Library Financial Summary for August 2018

### Cash

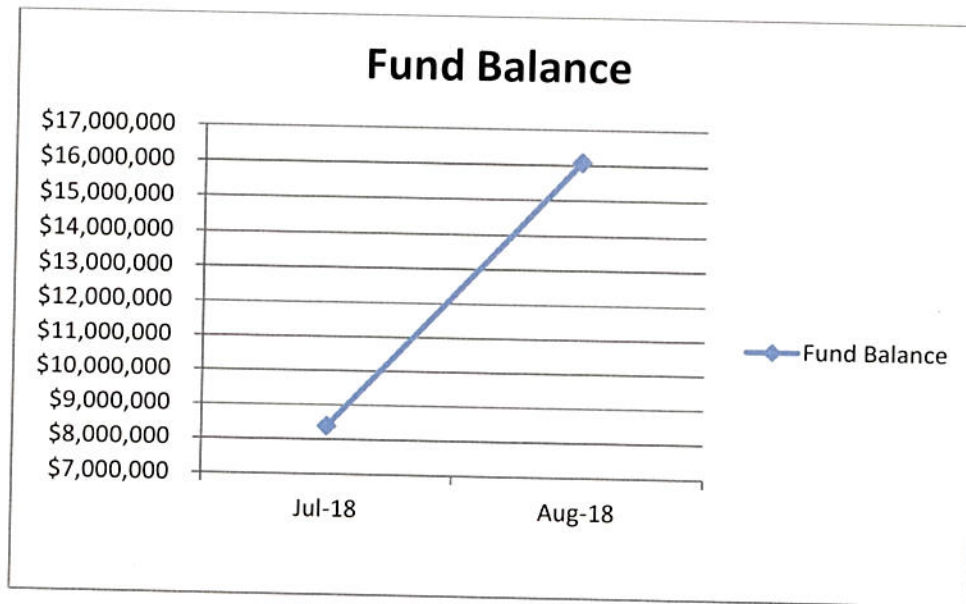
The unrestricted cash balance as of August 31, 2018 is \$16,025,428 up from \$8,745,315 as of July 31, 2018.

### Tax Receipts

The Library has received \$10,217,452 which is 63.1% of the annual budgeted tax receipts of \$16,186,497 as of August 31, 2018.

### Fund Balance Activity

The Library has a positive fund balance of \$16,077,772 up from \$8,378,177 as of July 31, 2018.



### Year-to-Date Revenue (Budget vs. Actual):

Actual cash receipts as of August 31, 2018 were \$10,275,324 which is \$17,774 more than projected. There were no receipts for State Aid, Penal Fines or Grants & Memorials.



Ann Arbor District Library  
Financial Summary for August 2018

Year-to-Date Expenditures (Budget vs. Actual):

There were no line items over budget.

Grants & Memorials (Balances):

Grant balances as of August 31, 2018:

- Friends of the AADL = \$46,228.86 August 2018 expenditures were \$8,437.97
- Archives grant = \$46,617.22 There were no expenditures for August 2018
- City Lore grant = \$1,300. There were no expenditures for August 2018

Capital Project Fund:

There were no capital project fund expenditures for August 2018.

Year-to-Date Revenue over Expenditures is \$8,083,251.

## ANN ARBOR DISTRICT LIBRARY

## Statement of Revenues, Expenditures and Changes

in Fund Balances - Budget and Actual

General Fund

For the Period August 1, 2018 through August 31, 2018

	August			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>REVENUES:</b>						
Property taxes, net	\$ 8,319,958	\$ 8,325,000	\$ (5,042)	\$ 10,217,452	\$ 10,200,000	\$ 17,452
State aid	-	-	-	-	-	-
State penal fines	-	-	-	-	-	-
Interest income	16,723	16,750	(27)	13,828	13,750	78
Copier revenue	3,152	3,150	2	6,097	6,150	(53)
Grants and memorials	-	-	-	-	-	-
Library fines, fees and other	13,054	13,000	54	26,029	25,750	279
Non-resident fees	2,138	2,150	(13)	3,150	3,150	-
Rental revenue	2,923	3,000	(77)	8,768	8,750	18
<b>TOTAL REVENUES:</b>	<b>\$ 8,357,947</b>	<b>\$ 8,363,050</b>	<b>\$ (5,103)</b>	<b>\$ 10,275,324</b>	<b>\$ 10,257,550</b>	<b>\$ 17,774</b>
<b>EXPENDITURES:</b>						
Current:						
Personnel:						
Salaries and wages	\$ 524,748	\$ 539,300	\$ (14,552)	\$ 1,127,996	\$ 1,144,100	\$ (16,104)
Employee benefits	152,001	141,868	10,133	279,087	285,493	(6,406)
Employment taxes	39,368	46,458	(7,090)	84,591	92,916	(8,325)
Purchased services:						
Custodial services	47,373	23,917	23,457	47,373	47,833	(460)
Accounting/Audit	-	-	-	-	-	-
Legal	1,232	1,500	(268)	4,216	4,500	(284)
Professional services	9,296	12,571	(3,275)	19,935	26,042	(6,107)
Utilities	21,492	25,000	(3,508)	52,840	60,277	(7,437)
Property Insurance	8,752	8,752	-	17,503	17,503	-
Communications	16,512	16,750	(238)	27,816	28,250	(434)
Materials	98,581	107,375	(8,794)	191,264	204,000	(12,736)
Software Licenses/Maint	6,062	10,000	(3,938)	11,981	23,611	(11,630)
Building Rental	45,247	52,083	(6,836)	138,597	155,608	(17,011)
Seminars, conferences and travel	387	750	(363)	878	4,464	(3,586)
Copier Expense	355	1,358	(1,003)	2,775	3,808	(1,033)
Library Programming	55,623	56,738	(1,115)	94,219	117,349	(23,130)
Grant and Memorial Expenditures	-	-	-	-	-	-
Operating Supplies	15,332	25,000	(9,668)	23,014	40,000	(16,986)
Repairs & Maintenance	33,171	50,000	(16,829)	63,143	80,000	(16,857)
Postage	687	1,690	(1,003)	1,110	3,400	(2,290)
Other Operating Expenditures	1,613	2,000	(387)	3,735	5,700	(1,965)
Capital Outlay/Maintenance Expense	-	-	-	-	-	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,077,834</b>	<b>\$ 1,123,109</b>	<b>\$ (45,275)</b>	<b>\$ 2,192,073</b>	<b>\$ 2,344,855</b>	<b>\$ (152,781)</b>
Revenue over (under) expenditures	<b>\$ 7,280,113</b>	<b>\$ 7,239,941</b>	<b>\$ 40,172</b>	<b>\$ 8,083,251</b>	<b>\$ 7,912,696</b>	<b>\$ (135,007)</b>
Other financing sources (uses)						
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total other financing sources (uses)	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Net change in fund balances	<b>\$ 7,280,113</b>	<b>\$ 7,239,941</b>	<b>\$ 40,172</b>	<b>\$ 8,083,251</b>	<b>\$ 7,912,696</b>	<b>\$ (135,007)</b>
Fund balance, beginning of year	\$ 6,555,352	\$ 6,555,352	\$ -	\$ 6,555,352	\$ 6,555,352	\$ -
Fund balance, end of year	<b>\$ 13,835,464</b>	<b>\$ 13,795,292</b>	<b>\$ 40,172</b>	<b>\$ 14,638,603</b>	<b>\$ 14,468,047</b>	<b>\$ (135,007)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**

Governmental Funds

For the Period July 1, 2018 through August 31, 2018

	General Fund	Capital Fund	All Endowment	Total Governmental Funds
<b>REVENUES:</b>				
Property taxes, net	\$ 10,217,452	\$ -	\$ -	\$ 10,217,452
State aid	-	-	-	-
State penal fines	-	-	-	-
Interest income	13,828	-	389	14,217
Copier revenue	6,097	-	-	6,097
Grants and memorials	-	-	-	-
Library fines, fees and other	26,029	-	-	26,029
Non-resident fees	3,150	-	-	3,150
Rental revenue	8,768	-	-	8,768
<b>TOTAL REVENUES:</b>	<b>\$ 10,275,324</b>	<b>\$ -</b>	<b>\$ 389</b>	<b>\$ 10,275,714</b>
<b>EXPENDITURES:</b>				
<b>Current:</b>				
<b>Personnel:</b>				
Salaries and wages	\$ 1,127,996	\$ -	\$ -	\$ 1,127,996
Employee benefits	\$ 279,087	-	-	279,087
Employment taxes	\$ 84,591	-	-	84,591
<b>Purchased services:</b>				
Custodial services	47,373	-	-	47,373
Accounting/Audit	-	-	-	-
Legal	4,216	-	-	4,216
Professional services	19,935	-	-	19,935
Utilities	52,840	-	-	52,840
Property insurance	17,503	-	-	17,503
Communications	27,816	-	-	27,816
Materials	191,264	-	-	191,264
Software Licenses/Maint	11,981	-	-	11,981
Building Rental	138,597	-	-	138,597
Seminars, conferences and travel	878	-	-	878
Copier Expense	2,775	-	-	2,775
Library Programming	94,219	-	-	94,219
Grant and Memorial Expenditures	-	-	-	-
Operating Supplies	23,014	-	-	23,014
Repairs and Maintenance	63,143	-	-	63,143
Postage	1,110	-	-	1,110
Other Operating Expenditures	3,735	-	-	3,735
Capital Outlay/Maintenance Expense	-	-	-	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 2,192,073</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,192,073</b>
Revenue over (under) expenditures	\$ 8,083,251	\$ -	\$ 389	\$ 8,083,640
<b>Other financing sources (uses)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ -	\$ -	\$ -	\$ -
<b>Total other financing sources (uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Change in fund balance</b>	<b>\$ 8,083,251</b>	<b>\$ -</b>	<b>\$ 389</b>	<b>\$ 8,083,640</b>
Fund balance, beginning of year	\$ 6,555,352	\$ 1,386,825	\$ -	\$ 7,942,177
<b>Fund balance, end of year</b>	<b>\$ 14,638,603</b>	<b>\$ 1,386,825</b>	<b>\$ 389</b>	<b>\$ 16,025,817</b>

## ANN ARBOR DISTRICT LIBRARY

**Balance Sheet**

Governmental Funds

August 31, 2018

	General Fund	Capital Fund	All Endowments	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 10,109,056	\$ 1,386,825	\$ 494,443	\$ 11,990,324
Investments	4,581,891	-	-	4,581,891
Due from other governmental units	52,500	-	-	52,500
Prepaid items	428,592	-	-	428,592
<b>Total assets</b>	<b>\$ 15,172,039</b>	<b>\$ 1,386,825</b>	<b>\$ 494,443</b>	<b>\$ 17,053,307</b>
<b>Liabilities</b>				
Accounts payable	45,570	-	-	45,570
Accrued payroll and benefits	62,852	-	-	62,852
<b>Total liabilities</b>	<b>\$ 108,423</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 108,423</b>
<b>Deferred Outflows</b>				
Unavailable Property Tax Revenue	<b>\$ 8,084,684</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,084,684</b>
<b>Fund balances</b>				
Nonspendable:				
Prepaid items	\$ 428,592	\$ -	\$ -	\$ 428,592
Permanent corpus	-	-	325,000	325,000
Restricted for endowments	-	-	169,443	169,443
Committed for capital projects	-	1,386,825	-	1,386,825
Encumbered	388,060	-	-	388,060
Unassigned	6,162,281	-	-	6,162,281
<b>Total fund balances</b>	<b>\$ 6,978,932</b>	<b>\$ 1,386,825</b>	<b>\$ 494,443</b>	<b>\$ 8,860,200</b>
<b>Total liabilities and fund balances</b>	<b>\$ 15,172,039</b>	<b>\$ 1,386,825</b>	<b>\$ 494,443</b>	<b>\$ 17,053,307</b>



### Upcoming Events, and Issues of Interest

1. AADL is hosting a major **Japanese Calligraphy Exhibit** from sister state **Shiga Prefecture** through mid-October. A public reception with a demonstration marking the opening of the exhibit was held Downtown on Sunday, August 19<sup>th</sup>, from 3:00 to 5:00 p.m. In addition, a meeting with Takashi Okubo, Mayor of Hikone, Christopher Taylor, Mayor of the City of Ann Arbor, and Jeannice Swift, Superintendent of the Ann Arbor Public Schools, officials from the Hikone City Council and staff of AAPS involved directly with the Hikone-Ann Arbor Student Exchange program was organized by Michigan-Shiga State Board and hosted by the AADL. The purpose of the meeting was to plan for the 2019 celebration of the 50<sup>th</sup> Anniversary of the Ann Arbor . Hikone Sister City partnership.
2. The **MeLCAT** statewide interlibrary loan service will resume on October 1<sup>st</sup>. We are very pleased to finally get this last piece of our migration completed and back up. We do have a special surprise for **MeLCAT** users on their first transaction after October 1<sup>st</sup>. It is our way of acknowledging the extended inconvenience to people who rely on this service.
3. This summer AADL staff worked with the residents of the **Arrowwood Hills Community** to bring our very popular **Songsters** program to the children and young people in their neighborhood. At the culminating concert the AADL was presented with a certificate thanking the Library for the constant support of youth and families throughout our community+.
4. The 2018 Summer Game has ended, and we wish to thank the summer volunteers who help with busy summer programming and fill the orders in the Summer Game Shop. Since September 2016 volunteers have contributed over 4,055 hours of service to the Library. Thus far in 2018 volunteers have served over 1,973 hours assisting behind-the-scenes and at public programs. We currently have 246 active volunteer (121 teens, 125 adults) who have served in the last 365 days, not counting the organizations that have come in groups to assist with various projects and events.

5. We are very pleased to accept as a gift an original artwork by 10 year-old artist Aditi Kayal Kandiah. Aditi exhibited and sold her work in the juried show for youth at the Ann Arbor Art Show, and presented ~~%~~aside Einstein+ to the Library in recognition of how much she appreciates the public library. Her work will be framed and circulated as part of the artworks collection.

### **AADL Projects and Initiatives Underway**

1. 3.1 The final planning for the bookable meeting rooms in the Malletts Creek, Pittsfield and Traverwood branches is near completion. Bidding for the projects will occur in the early fall of this year. The work will be completed in this fiscal year.
2. 5.2 Library Administration is contracting with consultant Cook Ross to provide a half-day of training for Managers and Supervisors on identifying and eliminating unconscious bias in the hiring process. The training will occur in early October.
3. 3.3 The AADL has contracted with HBM Architects from Cleveland, OH to develop a building program for a new downtown library building. This program statement is not intended to be site specific.

### **AADL Projects and Initiatives Under Consideration**

The staff is actively considering how best to address the final aspects of the Strategic Plan 2016-2019 with a view toward continuation and or redirection of resources beyond June 30, 2019.

### **Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition**

#### **EMAIL TO AADL:**

To whom it may concern,

Generally, I'm not the type of person to spend extended time at the library. However, I've spent an increased amount of time recently at Pittsfield, Westgate, and Mallet's Creek libraries for focused time on a job search process. Each day that I've spent at one of them I have been amazed at

the amount of noise - especially from adults. Phone conversations over the speaker, face-to-face conversations, meetings, and little ones running around unchecked. It seems the library has become more of a public meeting place like a coffee house (yeah...I know...Westgate is basically one) than a place of study and/or quiet.

Today at Mallet's there was a "meeting" of four adults in one of the cubicle areas in the middle where the volume and intensity kept escalating. It seemed like a brainstorming/planning session and I thought it was becoming verbally combative. Even with headphones on, it was difficult to remain focused.

What happened to being quiet and respectful at a library? Is it a sign of the times? Is the library staff suppose to keep things in check? Can groups be asked to move to meeting rooms?

It's just been very disappointing.

***Library Response:***

*Dear Sir,*

*Thank you for letting us know that you are disappointed in what you find happening in the AADL branch libraries. I am glad that you have chosen to return to libraries, and hope that your job search has been successful. What you describe is a normal day in the branch libraries, however, apart from the noise that children and babies make spontaneously, staff can and do ask others to match their volume levels to that of the area. An example is that normal conversation is allowed and expected in the cafe areas at all of the branches, but not in the reading rooms. Conversations do occur in the glass meeting areas, but quiet study does, too. If at anytime a conversation between people present in the buildings, or on the phone is too loud for the area that the person(s) are using, please ask the staff to intervene.*

*The branch library locations are not designed or intended to be as quiet as what you are seeking although they can at times be very quiet places. There are two bookable small meeting rooms at the Westgate branch that are quiet, and the reading room at that branch is also a very quiet space.*

*The third floor of the Downtown Library is a very quiet space while the first floor is rarely quiet. The east side of the second floor Downtown is also very quiet.*

*We will be adding small bookable meeting spaces at Pittsfield, Malletts Creek and Traverwood beginning this year, and that should improve the availability of quiet areas in those locations.*

*Thank you again for letting us know of your experience and that you are disappointed. It helps me to encourage staff to moderate the noise levels proactively.*

\*\*\*\*\*

#### **EMAIL TO AADL:**

Kelly is SO helpful. She was able to transfer books from one location to another (due to road construction closures). She is helpful, personable and efficient! This library patron has dealt with her more than once and she is consistent in these wonderful strengths~

Phoebe taught this patron how to use some library features online in a patient manner. It is refreshing and appreciated. She was very thoughtful in another matter. Thought you would want to know

#### ***Library Response:***

*Thank you very much for taking the time to pass along your praise for staff members at AADL. I will make sure that Kelly and Phoebe both see your message. We are very glad that you use the public library!*

\*\*\*\*\*

#### **EMAIL TO AADL:**

Hello! I wanted to give my highest compliments for the first annual wayzgoose festival last weekend. I've been attending the Secret Lab letter press workshop for a few months now and the wayzgoose was a truly amazing experience. It meant so much to be able to meet so many kind,



knowledgeable, and creative persons in the letter press community in one sitting. My mother and I also enjoyed the walking tour on top of the speakers. It was our first time inside the Clements Library, a showstopper in itself, but the 1800s press inside was a true marvel. Thank you for putting so much effort; I personally feel that the entire festival was a massive success. Here's to hopefully a 2nd wayzgoose next year!!

***Library Response:***

*Hi there, thanks very much for your comment! We're so glad you came to the Wayzgoose and enjoyed the day! It was a very successful event and we certainly plan to repeat it next August. Thanks again for taking the time to let us know about your experience, and thanks for using your library!*

\*\*\*\*\*

## ANN ARBOR DISTRICT LIBRARY BOARD

Victoria Green  
Jim Leija  
Jan Barney Newman  
Colleen Sherman  
Linh Song  
Edward Surovell  
Jamie Vander Broek

### 2018 OFFICERS

President . . . . . Jamie Vander Broek  
Vice President . . . . . Linh Song  
Treasurer . . . . . Jim Leija  
Secretary . . . . . Edward Surovell

### ADMINISTRATION

Josie Parker . . . . . Director  
Eli Neiburger . . . . . Deputy Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
(734) 327-8311