



# Regular Meeting Agenda

Monday, September 16, 2019

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## September 2019

S	M	T	W	T	F	S
1	<b>2 Closed Holiday</b>	3	4	5	6	7
8	9	10	11	12	13	14
15	<b>16 AADL Board Mtg</b>	17	18	19	20	21
22 / 29	23 / 30	24	25	26	27	28

## October 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	<b>21 AADL Board Mtg</b>	22	23	24	25	26
27	28	29	30	31		

## November 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	<b>11 Closed Staff Day</b>	12	13	14	15	16
17	<b>18 AADL Board Mtg</b>	19	20	21	22	23
24	25	26	27	<b>28 Closed Holiday</b>	29	30

## MEMORANDUM

To: District Library Board  
 From: Josie Parker, Director  
 Subject: Regular Meeting, Monday, September 16, 2019 at 6:00 p.m.  
 Ann Arbor District Library, Conference Room A, 6:00 p.m.  
 Lower Level Multipurpose Room, 7:00 p.m.  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 19-133 I. CALL TO ORDER
- 19-134 II. ATTENDANCE
- 19-135 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE
- 19-136 IV. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- 19-137 V. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 19-138 VI. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of July 15, 2019 (pp. 3-18)
- CA-2 Approval of July 2019 Disbursements (pp. 19-22)
- 19-139 VII. CITIZENS' COMMENTS
- 19-140 VIII. FINANCIAL REPORTS  
 Bill Cooper, Finance Manager
- 19-141 IX. COMMITTEE REPORTS
- 19-142 A. EXECUTIVE COMMITTEE  
 (10 minutes)
- 19-143 B. BUDGET & FINANCE COMMITTEE  
 (10 minutes)
- 19-144 C. STRATEGIC PLANNING COMMITTEE  
 (10 minutes)

- 19-145 X. DIRECTOR'S REPORT (pp. 23-27)  
Josie B. Parker, Director
- 19-146 XI. OLD BUSINESS
- 18-049 A. UPDATE ON CONSTRUCTION PROJECTS  
Len Lemorie, Facilities Manager  
(10 minutes)
- 17-166 B. REVIEW OF THE 2017 RESERVE ADVISORS STUDY  
Len Lemorie, Facilities Manager  
(10 minutes)
- 19-147 XII. NEW BUSINESS
- 19-148 A. VOTE FOR CLOSED SESSION AT THE OCTOBER 21, 2019  
REGULAR BOARD MEETING FOR DISCUSSION OF REAL  
ESTATE  
(Item of action)  
Roll call vote
- 19-149 XIII. CITIZENS' COMMENTS
- 19-150 XIV. ADJOURNMENT

### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, JULY 15, 2019**

- 19-114 I. CALL TO ORDER
- President Song called the meeting to order at 6:00 p.m.
- 19-115 II. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE
- 19-116 III. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- President Song reconvened to the regular meeting at 7:05 p.m.
- 19-117 IV. ATTENDANCE
- Board Present: Dharma Akmon, Victoria Green, S. Kerene Moore, Colleen Sherman, Linh Song, Jamie Vander Broek  
 Board Absent: Jim Leija  
 Staff: Josie Parker, Eli Neiburger, Len Lemorie, Rich Retyi, Karen Wilson (recorder)
- 19-118 V. APPROVAL OF AGENDA  
 (Item of action)
- President Song, supported by Treasurer Sherman, moved to amend the agenda adding a closed session for discussion of real estate on August 19, 2019 under new business.
- AYES: Akmon, Green, Moore, Sherman, Song, Vander Broek  
 NAYS: None
- Motion passed 6-0.
- 19-119 VI. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of June 17, 2019
- CA-2 Approval of June 2019 Disbursements

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

Secretary Moore, supported by Treasurer Sherman, moved to approve the consent agenda.

AYES: Akmon, Green, Moore, Sherman, Song, Vander Broek

NAYS: None

Motion passed 6-0.

19-120 VII. CITIZENSØ COMMENTS

Laverne Jackson Barker

Good evening. I am so pleased to be here again this year doing the summer game and I am just loving this game, it's addictive. My adult son thinks that I have lost my mind. So anyway thank you so much for continuing to do this. I know how much, I have an idea that this is a lot of work. Thanks again.

Linda Rama

Hello, I too am an excited summer game fan. I would love to share my picture of my home with my sign. I feel that I am so blessed to be in this community with this library. I am a volunteer here, I've volunteered here for a few years now on and off at different things. I love everything about the library and thank you for providing everything.

Kanchan Manohay

Hello, I would like to thank Ann Arbor District Library not just for the English and foreign language books that are available but also for the wonderful events and programs that are offered. All events are well thought. Programs like summer games which my entire family enjoys and I think that the summer game is a wonderful way to not only explore what the library has to offer but also explore Ann Arbor. I was pleasantly surprised to know that one can borrow a variety of tools, from sewing machine to telescope from library. I wish I had such a library growing up. I would like to thank library staff, who are always welcoming and cheerful. I want to say a special thanks to the person who created Above Board badge for summer game which gave me this opportunity to express my appreciation for the library. Thank you.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

Kate Ferguson

I agree with everything that's been said and I just love the summer game. It is a passion, has been for a while and I always learn something. Then I run across books that are just going to become my favorites. I enjoy exploring Ann Arbor. I especially appreciate the whole new remodel at Westgate. It's beautiful now. When I first visited the different branches and I thought what's wrong with Westgate? But I don't think that anymore. And I so appreciate you, thank you for all your work and I love the library.

Lauren McCarthy

I was just going to say something about the summer game because well everybody else is but I should be teaching a Tai chi class with my wife tonight, but we're both so, she's like I got this, you go do that. But really our son moved back to Ann Arbor to go to school and he did not plan it well. The roommates aren't there yet so not enough money to get Comcast so he got a library card. Instead of borrowing money from us he is like going, getting the stuff from the library. He's using the internet, got a Theremin out, playing that at home so beyond the library game, thank you. My pocketbook thanks you. Thanks to everybody, you guys rock. Thank you so much. And yes I like the summer game like everybody else does, appreciate it.

Elizabeth Schriener

Hello my name is Elizabeth Schriener and I'm a student at the university. In a short period of time I've grown to love Ann Arbor. I can't wait to spend the next three years and potentially the rest of my life here. I'm working in Ann Arbor over the summer but my pastime has been coming to the library and actually reading books for fun again and not just studying. I love participating in the summer game which I didn't know about until I came to an event here at the downtown branch for Ann Arbor's Japan week. Since then the game has encouraged me to explore Ann Arbor more than a whole school year did. So thank you. I come from a small town not far from here and its library doesn't have nearly as many resources and events than this one here. Libraries enrich the minds and lives of people of all ages and I thank you for the resources you provided contributing greatly to a positive Ann Arbor experience for me.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

Patricia Griffin

Hello. I am here on behalf of myself and my eighteen month old son. He is sleeping and cannot speak for himself. We moved to Ann Arbor from Kenya and Masa we have lived in both places and my husband is now a student at Michigan. With a young munchkin at home we are trying to teach him three different languages, English, Swahili and Amol language. My husband is Maasai. That is just so we can speak with grandparents on both sides. One thing, I was a bit surprised to find when I got here was there were no Swahili language books for kids in this library. I sent an email to the ask us and the librarian helped us search MeLCat and literally there were only seven books in all of the entire state of Michigan with Swahili for kids, that is one thing that I would like to suggest. Maybe this isn't the right place to do so but that is my suggestion, can we please get some more Swahili language books for the kiddos. There are one hundred and fifty million people in East Africa that speak that language and we want our son to be one of them. Privileged enough to be here in Ann Arbor. Thank you.

Barbara Boeheim

Hi, I am Barbara Boeheim and I just want to thank the board for everything that you have done behind the scenes to help make this such a successful program. When I was preparing what I wanted to say I thought it would be just filled with only children and I would be the first adult to show up. I am just so moved that this program supports and really awakens excitement for adults, for myself. Most of the time I read non-fiction, textbooks and this is really awakening me to just explore and read some fun things over the summer. I want to thank especially the programs. I have been very involved in the smell and tell programs and although I knew this summer program was taking place the bug bit me when I was recently at the mead taste and smell program. So thank you for supporting that. I think I have been to everyone that Michelle has done and for everyone else here it is open to children. Michelle does a wonderful job of really awakening an essential our senses for that. So thank you for that program and for the summer program it has been really fun.

Stella Taylor Pires

Hello, my name is Stella. I think the summer game is amazing. I love all the points and the codes and yesterday me and my mom

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

were just going around town looking for points and I love that you can just get out of the house in the summer instead of just sitting in front of the TV all day.

Noah Walter

Hello, my name is Noah Walter and I go to the school A2 Steam and I'm going into seventh grade. I really enjoy the summer game because it gets me more active and it's just fun.

Parker Freis

Parker's mom: This is Parker Freis and he is five years old and he wanted to come and tell everybody

Parker: Thank you for the summer code it was really hard to find them.

Sarah Jackson

Hello. I'm going to try to not be emotional. But my family is moving in three weeks. Seven years ago I moved here with my family including two boys, four and two. Unfortunately when we came my son was not very familiar with how diverse people are. Upon seeing a person of color he was confused and asked me if they were burnt by fire. I was mortified. I knew I needed to remedy that confusion immediately. I set off for the library. At the library as experiences in the past have been similar I shopped the books by their cover. I didn't want to do this. I knew that many wonderful written stories are not necessarily matched by the illustrations and vice versa. It was near that moment that I needed to handle this situation logically. I needed to give every book a fair chance. I needed to read every book. This library goal to read every single picture book started about five years ago. And to this day we are now a family with four children and on the last row of the last shelf. I have three more weeks in Ann Arbor before we move and we will have read every book, every picture book in the Traverwood library. This consists of thousands of adventures, some not so good, some amazing. On our big brown couch we have laughed, cried, wondered, learned, grew and developed at the words shared by thousands of authors and the illustrations shared by thousands of artists. I love this library and what it has done for my family. It has saved us money because we were poor college students for not

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

needing to buy books. It has facilitated many book club discussions which are my small group therapy sessions. It's propelled me in for preparing for the GRE. I gained assistance in having the sex talk with my children by renting out the male and female reproduction organs. It's taught me to become a better cook. Saved me through the long cold winters with thousands of dominoes, die cut scenes, marble bowling and more. It has facilitated dates with my husband, girls' night out with my friends and adventures with my children. I feel moved, privileged, spoiled and loved by this library. Thank you for everything you bring to this community. Thank you for the life changing moments you've provided for my family. Thank you for creating a place where I belong and I will treasure for the rest of my life. You will be sorely missed and greatly treasured. And I'm going to take a picture because I'm still playing. My daughter wants to say something.

(Daughter) Thank you.

She was part of the reading. She has read every single book in the Traverwood library.

Alexandria Mylandr

I just wanted to say like everybody else I really enjoy the summer game and really, really enjoy the library as a whole. The events, all the programs you guys have. It's really nice to see a board of women. Like really nice to see there a lot of women like invested. Thank you.

Erin Madigan

Hello, I'm a graduate student at the University of Michigan in Ann Arbor and having the library in all its really rich activities especially this game because it's a really wonderful way to spend my time when I'm not working. I would just like to say thank you. This library has gotten me reading for pleasure again and it's just something that I haven't done in all of my undergrad and be like the most myself since I've graduated from high school. So it's just really wonderful and I just wanted to say thanks.

Kristin Mannella

So similar to how many others go there and the excitement about

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

summer game that's why I'm here as well. I've been in Ann Arbor for, I was an undergrad, I've been working for a long time so, it's the first time for even realizing about the summer game and I just wanted to kind of thank everybody for how amazing this is, in terms of resources are there, particularly the discovery that you have eBooks which I never thought I would like and sort of resisted for a decade, then amazing. I feel like authors that I would be able to read for pleasure and sort of integrating that into an otherwise busy lifestyle. It's been really amazing. So I have discovered that if not for the summer games of digging through catalog for that purpose. Thank you all very much, very grateful.

Taina Price

I'm Taina Price and this my family's third summer in Ann Arbor. I have five enthusiastic little code spotters and I appreciate the summer game because it's helping me to get to know Ann Arbor a lot better and really to feel part of the community. So that's been great for me. I wanted to thank you all for the recent renovation of the Malletts Creek Branch. That's my home branch and it's a big improvement. Also I know that there's been a little bit of push back on converting the Malletts Creek Branch to the browsing system or what you call it along with Westgate and I just wanted to come out in favor of that change. In a lot of respects I'm a traditionalist. I was a big library kid and so I'm a Dewey Decimal nerd but I think it's great. For example my son, my five year old was asking a lot of questions about how bridges are built. I said I don't know but we'll get you a book at the library and walked in Malletts Creek and in two minutes I was able to see engineering or whatever on bridges and grabbed him three or four books within two minutes. So that was great. Also one suggestion I would have we have a couple comments tonight about foreign language collections. The library has a lot of foreign language materials which is fantastic but my own personal pet language I would like to see more of is Portuguese. Preferably Brazilian Portuguese. There's a decent size Brazilian community here in this area and so I think there would be a market for more Portuguese language materials. Thank you very much and have a good evening.

Kim Balk

Hi, I would like to say thank you for the summer game. For creating such an extensive reading program for me and my kids. And also

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

especially for the Arbor Explorer series. We have got to go to some really cool places like Barton Dam. We probably would have gone there but not necessarily this soon. But I love really, really enjoyed the Arbors Explorer badges. Thank you.

Violet Balk

Thank you for the summer game and I love all of the books that we have at the summer game and I really like the library.

Ben Balk

Hello, more Balks I just want to echo what my wife said about the summer game and libraries in general. It's just been awesome. Just a great activity for our family to get out and explore Ann Arbor. Thank you very much.

Rafael Balk

I really like the summer game and I like the things at Westgate where you are making things.

Catherine Audette

Hello, I just want to say thank you for the summer game. I'm a U of M graduate from 2017 and I've been living here and working and it's just the first summer that I've done this. It's so much fun, so exciting and also I do Shakespeare in the Arb every summer and so and the end of June I have nothing to do but work. So now I have things to do and it's wonderful. Thank you so much for putting this altogether. It's really wonderful.

Joy Schultz

I have this familiar sentiment at this point but I've lived in Ann Arbor since 2011 and I've played the summer game since 2016 and there's just so much that I've learned in those years of playing that I did not know before and even now doing our explorer walking around town going there's a mural there, like this building is connected to that thing and I've never realized that this is where that was. So that aspect of learning the city and the fact that this year's badges are focused on you know, there's an event and like you should come to it has been valuable to me. The fact of, you know,

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

its O.K. to learn a new thing and be sort of bad at it but enjoy it because you're exuberant. So thank you for that exuberance. For giving up the schools for the summer to use the library more effectively all year.

Toli

Hi, I just wanted to tell you guys that I like the AADL system and hope you're going to keep it up.

Tori Reynolds

Hi, I moved to Ann Arbor relatively recently so I had actually heard about the summer game before this season started. I was excited to play this year. I'm going to second what some other people have said. It's obvious that a lot of thought, time and love have gone into planning the summer game. I've really enjoyed the Arbor Explorer badges and also the off-season badges where it's kinda fun to do especially because they are a little harder than some of the online badges that are released during the regular season. One suggestion that I would like to make is that I do wish the branch badges dropped at the same time. The bus pass is nice, but for those of us, who have a bike only, it can be a little hard to get out to all the different libraries three or four or five times because we don't know when the next badge is dropping. It would be really nice if I could just go and spend a full day in Pittsfield and sit. Other than that I think the only thing that would be nice to have is maybe some pre-registration or online show of interest forms. I really wanted to go to the Japan Week Sushi event but I was pretty disappointed when I showed up and then all the tickets were sold out before the event even started. Thank you so much I've really enjoyed the game and keep up the good work.

Lisa Store

Hello, I volunteer here so I'm at the different branches a lot and I've noticed parking wise the other branches seem to have more of the fifteen minute spots, where you can use the handicapped parking here, instead of getting a fifteen minute spot that's kind of something that I thought you should know about but everything else is awesome. Thank you for the pin and everything else.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

Carlotta Jones

Hi, thank you for the summer game it actually got me out to count my steps which is great and I've become obsessed, but it's true. Also I thought I knew a lot about Ann Arbor because I was born and raised here and I was like, I never knew this was there. Of all the parks I've never gone to. I was in the cemetery once and I've lived to tell it, I did. I found the last guys grave and I was like I got to get out of here. Also I like the goblin games you guys have because, even though, I feel like they are made for children, as an adult I like, I don't get it. You realize that the older you get the more (unknown word) stop meaning so much. Thank you for that and thank you for a great job and I love summer game.

Jeanne Getty

Hi, I'm scared to speak, but I just wanted to say I have actually been in Ann Arbor since 1963. I was brought here when I was three. And the library has always made a special place for us so I really enjoyed it a lot and I remember when I was a kid the summer game just involved reading. I think we had to read ten books as a kid and then there was a magic show, a really great magic show. I think it was in this room when I was little kid. I'm grateful this summer game has so many adult people that participate too because it's just a really lot of fun, it's like a summer school. I always look forward to it every year. So it's been a lot of fun. Ann Arbor is getting bigger and bigger, a lot of people moving in. I just feel like I can always come to the library and see people that I remember from years and years and it's still the same library. It's just sort of a constant in this big growing Ann Arbor that I feel is changing quite a bit. The explorer badges are also my favorite, one of my many favorites among the badges. I thought the Kerrytown badges especially interesting this year. A lot of history that I remember as a little kid, that area of town has changed quite a bit and so I'm really glad that it was brought back for the game. So thank you for the game, every year I love it. Always fun, so much fun every year, so thank you.

Laura Rico

Good evening, I would just like to thank all the staff, librarians and volunteers who have made the summer game so amazing. This is my first time participating and I'm enjoying it a lot. My sister and I will go downtown and spend an afternoon trying to find all the codes.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

The first time I mentioned to her like, keep your eyes out for the codes, there everywhere. She looked at me like I didn't know what I was talking about. But we quickly were able to bond over trying to find codes and going online and doing the searches. I would also like to thank the library, for anyone, who's made it possible to put on the letterpress lab as well as the drawing for adults program. Just like the other individual pointed out, spoke of her being a creative individual and not able to sign up for an event. For me there's a lot I was able to sign up for to be creative, but you guys at the library provided the letterpress program to be creative with. Thank you all so much and hope you guys have a great summer.

Sam Landers

Hello, I want to say that I'm enjoying the summer game and that I've got to thank everyone who's worked so hard on it. I know that it takes a lot of work for you all to do and thank the library and all the people who for the library for all the work that you do. It's a lot of hard work. Speaking on behalf of myself and others that I know it's all very much appreciated. I hope you have a wonderful night. Thank you.

Lisa and Crystal

(C) When I was one you read to me. (L) Thank you. When Crystal was two you sang to her too. (C) Thank you. (L) I worked for Ann Arbor schools and am a founder of a small non-profit. (C) We use the library's resources quite a bit. (L) When Crystal was three and four she wanted to go back to the library for more. (C) When I was five and six I liked science events. (L) Thanks for the summer game code. (C) I hope you're writing all this down. (L) Thanks for the love and forgiveness. (C/L) We both love Spanish dancing and local culture. (C) Sometimes when my Mom's rhyming, annoying me and by now it's probably annoying too. (C/L) So we say goodbye and now we have something for you.

Emily

Hi, I'm Emily I just came to get the code so what else can I say. Well I thought I'd say a couple things that I really love about the summer game. First of all I have three kids. They're two, seven and ten. You have a wide range of events. I love the so many different activities for them. They all love the goblin game so I think that's a

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

great game for kids and finding the cards and figuring out the codes and the riddles and something for each of them. A lot of activities, that's awesome. For me I really love the summer game makes me do a lot of things that I wouldn't normally do, not just coding. Like last week I went to the first trivia night that the library had and I never actually been to a trivia night before, I mean that it would be so fun but I never really had the guts to do it but somehow that like extra push, but you have to get the code, kinda gets you to places that you might otherwise come up with excuses to not go to. So, I think that's great. Thank you.

19-121 VIII. FINANCIAL REPORTS  
 Josie Parker, Director

Director Parker reported May and June Financials were presented in the Board packet. The end of the year budget numbers are preliminary and final numbers will be presented at the September Board meeting. A resolution for 2018-2019 budget adjustments follows later in the agenda with two line items needing adjustment.

Management staff was thanked for keeping expenditures within their budgets.

19-122 IX. COMMITTEE REPORTS

19-123 A. EXECUTIVE COMMITTEE

President Song reported the committee was unable to meet but anticipates meeting in August or September.

Director Parker anticipates a Finance Committee meeting in August once final budget numbers have been established.

19-124 B. STRATEGIC PLANNING COMMITTEE

Trustee Vander Broek invited another member of the public who arrived late to speak.

Unidentified young patron: This is my first year playing the summer game. It's really good. I'm enjoying it a lot. Thank you.

Trustee Vander Broek reported the committee met with Bridgeport staff and discussed moving forward with small group discussions of

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

one or two Board members at a time to discuss values over the next six weeks. The January completion date is on track.

19-125 X. DIRECTOR'S REPORT  
 Josie B. Parker, Director

Director Parker presented her written report and highlighted the following:

Malletts Creek Branch Library meeting rooms, the River Birch and the Rain Garden, have opened and have forty bookings for July so far.

The Summer Game Spectacular held this past Saturday at Veterans Memorial Park saw 1,500 attendees. Seventeen codes were available at the event.

Storytimes at AADL are now being presented in Chinese, Japanese, Arabic, Spanish and Korean languages.

At our November Staff Day, all AADL staff will be trained on the use of Narcan. Legislation has been signed eliminating liability issues for governmental entities, including public libraries, if they choose to administer Narcan on their properties.

Due to bike lanes being installed on William Street we will be relocating the exterior drop boxes to the main entrance area of the Downtown Library. Parking on the north side of William Street next to the Library is being eliminated. Two fifteen minute short term parking spots will be relocated to Fifth Avenue.

Renovations, including the addition of meeting rooms, are being scheduled for Pittsfield and Traverwood Branches beginning in September. It was noted that only one branch at a time will be closed.

A summary of public and staff comments was reviewed.

19-126 XI. OLD BUSINESS

18-049 A. UPDATE ON CONSTRUCTION PROJECTS  
 Len Lemorie, Facilities Manager

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

Facilities Manager Lemorie reported that the renovation projects at Pittsfield and Traverwood will run from September to the early part of December.

He anticipates construction figures by September for the removal of the curved wall and other work to be done in the 4<sup>th</sup> floor meeting room at the Downtown Library.

Back-up power generators are still being investigated for branches and construction estimates for them should be received in September.

19-127 XII. NEW BUSINESS

19-128 A. RESOLUTION TO AMEND THE 2018-2019 BUDGET  
 (Item of action)  
 Josie B. Parker, Director

Treasurer Sherman, supported by Trustee Vander Broek, moved that the Board resolves to transfer \$1,000.00 from Library Programming to Grants and Memorial Expenditures; to transfer \$30,000.00 from Salaries and Wages to Accounting/Audit; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Akmon, Green, Moore, Sherman, Song, Vander Broek  
 NAYS: None

Motion passed 6-0.

19-129 B. VOTE TO CANCEL THE AUGUST 19, 2019 REGULAR AADL BOARD MEETING AND HOLD A CLOSED SESSION ON AUGUST 19, 2019 FOR DISCUSSION OF REAL ESTATE  
 (Item of action)  
 Roll call vote

Treasurer Sherman, supported by Secretary Moore, moved to cancel the regular Board meeting scheduled for August 19, 2019 and to hold a closed session on August 19, 2019 for discussion of real estate.

A roll call vote was taken.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, JULY 15, 2019

AYES: Akmon, Green, Moore, Sherman, Song, Vander Broek  
 NAYS: None

Motion passed 6-0.

- 19-130 C. VOTE FOR CLOSED SESSION AT THE SEPTEMBER 16, 2019 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE  
 (Item of action)  
 Roll call vote

Trustee Vander Broek, supported by Treasurer Sherman, moved for a closed session for discussion of real estate at the September 16, 2019 Board meeting.

A roll call vote was taken.

AYES: Akmon, Green, Moore, Sherman, Song, Vander Broek  
 NAYS: None

Motion passed 6-0.

- 19-131 XIII. CITIZENSØ COMMENTS

There were no additional citizensØ comments.

- 19-132 XIV. ADJOURNMENT

President Song adjourned the meeting at 8:15 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the regular meeting held on July 15, 2019 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 19-128**

**RESOLUTION TO AMEND THE 2018-2019 APPROVED BUDGET**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 15<sup>th</sup> day of July, 2019 at 6:00 p.m.

PRESENT: Dharma Akmon, Victoria Green, S. Kerene Moore, Colleen Sherman, Linh Song, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Treasurer Sherman, and supported by Trustee Vander Broek:

THE BOARD RESOLVES AS FOLLOWS:

- 1). To transfer \$1,000.00 from Library Programming to Grants and Memorial Expenditures.
- 2). To transfer \$30,000.00 from Salaries and Wages to Accounting/Audit.
- 3). That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Victoria Green, S. Kerene Moore, Colleen Sherman, Linh Song, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on July 15, 2019 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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S. Kerene Moore, Board Secretary

System: 9/12/2019 4:03:49 PM  
 User Date: 9/12/2019

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 1  
 User ID: cooperb

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	7/1/2019
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
061199	BANOFAACC	BANK OF ANN ARBOR	7/3/2019	CHECK	PMCHK00002315	\$26,967.49
061200	AIRENTAL	A-1 RENTAL, INC.	7/3/2019	CHECK	PMCHK00002316	\$90.00
061201	ALIPEN	ALICIA PENNINGTON	7/3/2019	CHECK	PMCHK00002316	\$66.99
061202	ALLXU	ALLISON XU	7/3/2019	CHECK	PMCHK00002316	\$125.00
061203	AMBAG	AMBER MAGNUSON	7/3/2019	CHECK	PMCHK00002316	\$75.00
061204	AMEHIS	AMELIA HISSONG	7/3/2019	CHECK	PMCHK00002316	\$310.00
061205	AMYTAR	AMY C. TARRANT	7/3/2019	CHECK	PMCHK00002316	\$150.00
061206	ANNCAM	ANNA CAMPBELL	7/3/2019	CHECK	PMCHK00002316	\$50.00
061207	APPLE	APPLE, INC.	7/3/2019	CHECK	PMCHK00002316	\$219.97
061208	BAKTAY	BAKER & TAYLOR	7/3/2019	CHECK	PMCHK00002316	\$3,287.27
061209	BETBAT	ELIZABETH BATTEY	7/3/2019	CHECK	PMCHK00002316	\$67.00
061210	BLAAUD	BLACKSTONE PUBLISHING	7/3/2019	CHECK	PMCHK00002316	\$427.98
061211	BRANOR	KRISTIN NORTHROP	7/3/2019	CHECK	PMCHK00002316	\$150.00
061212	BRICON	BRIDGEPORT CONSULTING	7/3/2019	CHECK	PMCHK00002316	\$2,581.25
061213	BRILOV	BRIAN LOVE	7/3/2019	CHECK	PMCHK00002316	\$240.00
061214	BUSCAR	BUSINESS CARD	7/3/2019	CHECK	PMCHK00002316	\$8,504.10
061215	CAILEO	CATLIN LEONG	7/3/2019	CHECK	PMCHK00002316	\$75.00
061216	CARBRO	CARPENTER BROS.	7/3/2019	CHECK	PMCHK00002316	\$120.94
061217	CATGEO	CATHERINE GEORGE	7/3/2019	CHECK	PMCHK00002316	\$25.00
061218	CHRPOR	CHRISTOPHER PORTER	7/3/2019	CHECK	PMCHK00002316	\$488.00
061219	CLABEL	CLASSICAL BELLS	7/3/2019	CHECK	PMCHK00002316	\$200.00
061220	DAKCOL	DAKOTA COLLINS	7/3/2019	CHECK	PMCHK00002316	\$100.00
061221	DIADUD	DIANNE LYNN DUDLEY	7/3/2019	CHECK	PMCHK00002316	\$100.00
061222	ELYTHO	ELYSE THOMAS	7/3/2019	CHECK	PMCHK00002316	\$250.00
061223	EMMBLA	EMMA BLANCHET	7/3/2019	CHECK	PMCHK00002316	\$75.00
061224	JACBES	JACOB BEST	7/3/2019	CHECK	PMCHK00002316	\$100.00
061225	JANWAL	JANAE WALLACE	7/3/2019	CHECK	PMCHK00002316	\$100.00
061226	JENCHI	JENNIFER CHIU	7/3/2019	CHECK	PMCHK00002316	\$150.00
061227	JORFOX	JORDAN FOX	7/3/2019	CHECK	PMCHK00002316	\$100.00
061228	JULGRI	JULIE GRISWOLD	7/3/2019	CHECK	PMCHK00002316	\$50.00
061229	JULSOM	JULIA SOMMA	7/3/2019	CHECK	PMCHK00002316	\$125.00
061230	KAPEAR	KAPLAN EARLY LEARNING CO.	7/3/2019	CHECK	PMCHK00002316	\$567.46
061231	KATCAS	KATE CASTROGIOVANNI	7/3/2019	CHECK	PMCHK00002316	\$150.00
061232	KATFRE	KATERINA SELENE FREUDENBERG	7/3/2019	CHECK	PMCHK00002316	\$50.00
061233	KATPLO	KATHRYN PLOTNER	7/3/2019	CHECK	PMCHK00002316	\$75.00
061234	KEEROD	KEEGAN RODGERS	7/3/2019	CHECK	PMCHK00002316	\$400.00
061235	KIMDAR	KIM DARST	7/3/2019	CHECK	PMCHK00002316	\$650.00
061236	KITMCK	KITO MCKINNEY	7/3/2019	CHECK	PMCHK00002316	\$100.00
061237	LAUALE	LAURYN ALEXANDER	7/3/2019	CHECK	PMCHK00002316	\$50.00
061238	LEADAV	LEAH DAVIS	7/3/2019	CHECK	PMCHK00002316	\$480.00
061239	LORSMI	LORYN SMITH	7/3/2019	CHECK	PMCHK00002316	\$75.00
061240	LOWE'S	LOWES BUSINESS ACCOUNT	7/3/2019	CHECK	PMCHK00002316	\$348.66
061241	MAEFLO	MAVE FLORENCE-SMITH	7/3/2019	CHECK	PMCHK00002316	\$50.00
061242	MANCOS	MANER COSTERISAN	7/3/2019	CHECK	PMCHK00002316	\$585.00
061243	MARDIG	MARIA CONSUELO DIGON ARROBA	7/3/2019	CHECK	PMCHK00002316	\$100.00
061244	MARHUS	MARISA HUSTON	7/3/2019	CHECK	PMCHK00002316	\$85.00
061245	MICKRE	MICHELLE KRELL KYDD	7/3/2019	CHECK	PMCHK00002316	\$1,800.00
061246	MIDTAP	MIDWEST TAPE	7/3/2019	CHECK	PMCHK00002316	\$58.45
061247	MOLREI	MOLLY REISER	7/3/2019	CHECK	PMCHK00002316	\$25.00
061248	MOMFIF	MOMOKO FIFE	7/3/2019	CHECK	PMCHK00002316	\$100.00
061249	NIKDAT	NIKHITA DATAR	7/3/2019	CHECK	PMCHK00002316	\$50.00
061250	NOAARI	NOAH ARINZE	7/3/2019	CHECK	PMCHK00002316	\$50.00
061251	NVREN	NV RENTALS	7/3/2019	CHECK	PMCHK00002316	\$340.00
061252	OLIPAL	OLIVIA PALMBOS	7/3/2019	CHECK	PMCHK00002316	\$250.00
061253	PAULOE	PAULINE LOEWENHARDT	7/3/2019	CHECK	PMCHK00002316	\$400.00
061254	QUANTA	QUANTA, INC.	7/3/2019	CHECK	PMCHK00002316	\$521.07
061255	RAILAG	RAINA LAGRAN	7/3/2019	CHECK	PMCHK00002316	\$300.00
061256	SARJAB	SARMED JABRA	7/3/2019	CHECK	PMCHK00002316	\$250.00
061257	SAVGRA	SAVANNAH GRACE	7/3/2019	CHECK	PMCHK00002316	\$150.00
061258	SCHSOU	SCHEDULE SOURCE, INC	7/3/2019	CHECK	PMCHK00002316	\$1,058.00
061259	SHAGIB	SHARLEEN GIBBONS	7/3/2019	CHECK	PMCHK00002316	\$150.00
061260	SHEWIL	SHERWIN- WILLIAMS	7/3/2019	CHECK	PMCHK00002316	\$60.63
061261	SIEBRO	SIERRA BROWN	7/3/2019	CHECK	PMCHK00002316	\$300.00
061262	STAHAR	STADIUM HARDWARE	7/3/2019	CHECK	PMCHK00002316	\$386.10
061263	STAPLES	STAPLES ADVANTAGE	7/3/2019	CHECK	PMCHK00002316	\$595.10
061264	SYEALI	SYED ALI	7/3/2019	CHECK	PMCHK00002316	\$125.25
061265	TIMMCA	TIMOTHY MCALLISTER	7/3/2019	CHECK	PMCHK00002316	\$100.00
061266	TIMRET	TIMOTHY RETZLOFF	7/3/2019	CHECK	PMCHK00002316	\$200.00
061267	TYLECO	TYLER ECONA	7/3/2019	CHECK	PMCHK00002316	\$250.00

## \* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
061268	VALSOB	VALERIE SOBCZAK	7/3/2019	CHECK	PMCHK00002316	\$33.88
061269	VOXMED	VOX MEDIA, INC	7/3/2019	CHECK	PMCHK00002316	\$2,000.00
061270	A2AVIARY	A2 AVIARY, LLC	7/12/2019	CHECK	PMCHK00002318	\$1,500.00
061271	AACLESUP	A2 CLEANING SUPPLY COMPANY	7/12/2019	CHECK	PMCHK00002318	\$336.60
061272	ADASTR	ADAMS STREET PUBLISHING CO.	7/12/2019	CHECK	PMCHK00002318	\$4,472.00
061273	ALLENT	ALLIANCE ENTERTAINMENT	7/12/2019	CHECK	PMCHK00002318	\$2,014.42
061274	ALLJON	ALLISON JONES	7/12/2019	CHECK	PMCHK00002318	\$41.24
061275	AMASCH	AMANDA SCHOTT	7/12/2019	CHECK	PMCHK00002318	\$29.23
061276	AMBFAL	AMBER ADAMS-FALL	7/12/2019	CHECK	PMCHK00002318	\$100.00
061277	APPLE	APPLE, INC.	7/12/2019	CHECK	PMCHK00002318	\$1,756.00
061278	B&H	B&H PHOTO-VIDEO	7/12/2019	CHECK	PMCHK00002318	\$22,807.61
061279	BAKTAY	BAKER & TAYLOR	7/12/2019	CHECK	PMCHK00002318	\$21.56
061280	BETBEC	BETSY JANE BECKERMAN	7/12/2019	CHECK	PMCHK00002318	\$1,140.00
061281	BETMAN	BETH MANUEL	7/12/2019	CHECK	PMCHK00002318	\$26.62
061282	BLAAUD	BLACKSTONE PUBLISHING	7/12/2019	CHECK	PMCHK00002318	\$76.00
061283	BONADV	BONNER ADVISORY GROUP	7/12/2019	CHECK	PMCHK00002318	\$16,500.00
061284	BRIENG	BRICKENGRAVER, LLC	7/12/2019	CHECK	PMCHK00002318	\$140.00
061285	BRILOR	BRITTANY LOREN BERRY	7/12/2019	CHECK	PMCHK00002318	\$300.00
061286	BUBSHA	LINDSAY AKENS	7/12/2019	CHECK	PMCHK00002318	\$375.00
061287	BUSVAL	BUSCH'S, INC.	7/12/2019	CHECK	PMCHK00002318	\$294.41
061288	CHATAY	CHARLES TAYLOR	7/12/2019	CHECK	PMCHK00002318	\$260.00
061289	CHRSCHW	CHRIS SCHWIZER	7/12/2019	CHECK	PMCHK00002318	\$4,032.28
061290	DICBLI	BLICK ART MATERIALS	7/12/2019	CHECK	PMCHK00002318	\$1,115.73
061291	DIGKEY	DIG-KEY ELECTRONICS	7/12/2019	CHECK	PMCHK00002318	\$853.45
061292	ERGDDES	ERGO DESKTOP	7/12/2019	CHECK	PMCHK00002318	\$2,684.30
061293	EVEHOL	EVELYN HOLLENSHEAD	7/12/2019	CHECK	PMCHK00002318	\$47.27
061294	GONTRA	GONDOLA TRAIN, INC	7/12/2019	CHECK	PMCHK00002318	\$3,719.26
061295	GRADUATE	GRADUATE ANN ARBOR	7/12/2019	CHECK	PMCHK00002318	\$2,039.75
061296	GRAINGER	GRAINGER	7/12/2019	CHECK	PMCHK00002318	\$53.73
061297	HEBABD	HEBATALLAH ABDELAAL	7/12/2019	CHECK	PMCHK00002318	\$100.00
061298	HUGGAL	HUGH GALLAGHER	7/12/2019	CHECK	PMCHK00002318	\$100.00
061299	HURSIG	JOHNSON SIGN	7/12/2019	CHECK	PMCHK00002318	\$411.00
061300	INTSYS	INTELLIGENT CONTROL SYSTEMS	7/12/2019	CHECK	PMCHK00002318	\$31,500.00
061301	IRISCH	IRIS SCHUSTER	7/12/2019	CHECK	PMCHK00002318	\$300.00
061302	JOHCON	JOHNSON CONTROLS SECURITY SOL	7/12/2019	CHECK	PMCHK00002318	\$4,906.29
061303	KATLET	KATHLEEN LETTS	7/12/2019	CHECK	PMCHK00002318	\$100.00
061304	KATMON	KATIE MONKIEWICZ	7/12/2019	CHECK	PMCHK00002318	\$30.00
061305	KATULE	KATHRYN E. ULEMAN	7/12/2019	CHECK	PMCHK00002318	\$131.25
061306	LAURAY	LAURA RAYNOR	7/12/2019	CHECK	PMCHK00002318	\$11.99
061307	LINJEF	LINDA JEFFRIES	7/12/2019	CHECK	PMCHK00002318	\$388.00
061308	LUCSCH	LUCY SCHRAMM	7/12/2019	CHECK	PMCHK00002318	\$30.68
061309	MARBAN	MARTIN BANDYKE	7/12/2019	CHECK	PMCHK00002318	\$400.00
061310	MARSTU	MARTHA RUTH STUIT	7/12/2019	CHECK	PMCHK00002318	\$200.00
061311	MATDUB	MATT DUBAY	7/12/2019	CHECK	PMCHK00002318	\$108.98
061312	MERNET	MERIT NETWORK, INC.	7/12/2019	CHECK	PMCHK00002318	\$35,625.00
061313	MICPOW	MICHIGAN POWER RODDING	7/12/2019	CHECK	PMCHK00002318	\$213.00
061314	MIDTAP	MIDWEST TAPE	7/12/2019	CHECK	PMCHK00002318	\$227.37
061315	MOLBIC	MOLLY BICKLEY	7/12/2019	CHECK	PMCHK00002318	\$37.45
061316	PAUCUR	PAULA CURTIS	7/12/2019	CHECK	PMCHK00002318	\$200.00
061317	PRITEC	PRINT TECH INC.	7/12/2019	CHECK	PMCHK00002318	\$4,256.45
061318	RALCOV	RALPH COVERT	7/12/2019	CHECK	PMCHK00002318	\$500.00
061319	RANHOU	PENGUIN RANDOM HOUSE, LLC	7/12/2019	CHECK	PMCHK00002318	\$75.00
061320	RAUGON	RAUL GONZALEZ	7/12/2019	CHECK	PMCHK00002318	\$350.00
061321	RHYMUS	RHYTA MUSIK	7/12/2019	CHECK	PMCHK00002318	\$600.00
061322	RICPIN	RICHARD PINI	7/12/2019	CHECK	PMCHK00002318	\$300.00
061323	RUSDOR	RUSSELL DORE	7/12/2019	CHECK	PMCHK00002318	\$200.00
061324	SAMDAM	SAMUEL DAMREN	7/12/2019	CHECK	PMCHK00002318	\$717.00
061325	SARKEL	SARA MELTON KELLER	7/12/2019	CHECK	PMCHK00002318	\$90.00
061326	SCHELE	SCHINDLER ELEVATOR CORPORATION	7/12/2019	CHECK	PMCHK00002318	\$3,140.04
061327	SCHOUT	SCHOOL OUTFITTERS	7/12/2019	CHECK	PMCHK00002318	\$1,407.73
061328	TRAGAL	TRACY GALLUP	7/12/2019	CHECK	PMCHK00002318	\$80.00
061329	VERBRU	Veronica C. Brumbaugh	7/12/2019	CHECK	PMCHK00002318	\$300.00
061330	VIRWOO	VIRGIN WOOD TYPE	7/12/2019	CHECK	PMCHK00002318	\$706.30
061331	AMACORP	AMAZON	7/12/2019	CHECK	PMCHK00002318	\$7,388.00
061332	BETBEC	BETSY JANE BECKERMAN	7/12/2019	CHECK	PMCHK00002319	\$600.60
061333	A.M. SERV	A.M. SERVICES, INC	7/19/2019	CHECK	PMCHK00002321	\$2,691.55
061334	AACLESUP	A2 CLEANING SUPPLY COMPANY	7/19/2019	CHECK	PMCHK00002321	\$60.66
061335	ALAMAI	ALAN'S ASPHALT MAINTENANCE	7/19/2019	CHECK	PMCHK00002321	\$8,515.00
061336	ALLENT	ALLIANCE ENTERTAINMENT	7/19/2019	CHECK	PMCHK00002321	\$137.54
061337	AMBFAL	AMBER ADAMS-FALL	7/19/2019	CHECK	PMCHK00002321	\$100.00
061338	AMYTAR	AMY C. TARRANT	7/19/2019	CHECK	PMCHK00002321	\$150.00
061339	ANNARB	ANN ARBOR OBSERVER	7/19/2019	CHECK	PMCHK00002321	\$5,503.80
061340	APPLE	APPLE, INC.	7/19/2019	CHECK	PMCHK00002321	\$6,848.00
061341	BAKTAY	BAKER & TAYLOR	7/19/2019	CHECK	PMCHK00002321	\$24,068.32
061342	BETNEA	BETHANY NEAL	7/19/2019	CHECK	PMCHK00002321	\$450.00
061343	BLAAUD	BLACKSTONE PUBLISHING	7/19/2019	CHECK	PMCHK00002321	\$152.00

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
061344	BRAINFUSE	BRAINFUSE	7/19/2019	CHECK	PMCHK00002321	\$13,640.00
061345	CARBRO	CARPENTER BROS.	7/19/2019	CHECK	PMCHK00002321	\$24.97
061346	CHEHEA	CHELSEA HEARTH AND FIREPLACES	7/19/2019	CHECK	PMCHK00002321	\$3,429.50
061347	CHRSMI	CHRISTIANA SMITH	7/19/2019	CHECK	PMCHK00002321	\$200.00
061348	CORNELL	CORNELL LAB OF ORNITHOLOGY	7/19/2019	CHECK	PMCHK00002321	\$350.00
061349	DAVNAP	DAVIDA S NAPOLEON	7/19/2019	CHECK	PMCHK00002321	\$100.00
061350	DICBLI	BLICK ART MATERIALS	7/19/2019	CHECK	PMCHK00002321	\$381.06
061351	DISSCH	DISCOUNT SCHOOL SUPPLY	7/19/2019	CHECK	PMCHK00002321	\$248.87
061352	DYKGS	DYKEMA GOSSETT PLLC	7/19/2019	CHECK	PMCHK00002321	\$104.55
061353	EDGDES	EDGE DESIGN ASSOCIATES, INC	7/19/2019	CHECK	PMCHK00002321	\$7,095.00
061354	EVEHOL	EVELYN HOLLENSHEAD	7/19/2019	CHECK	PMCHK00002321	\$53.70
061355	FORFRA	FORMAT FRAMING	7/19/2019	CHECK	PMCHK00002321	\$1,070.16
061356	GABRAT	GABRIELLE RATAICZAK	7/19/2019	CHECK	PMCHK00002321	\$200.00
061357	GEORSTA	ILL, GSU LIBRARY	7/19/2019	CHECK	PMCHK00002321	\$100.00
061358	GOPHER	GOPHER	7/19/2019	CHECK	PMCHK00002321	\$343.40
061359	GRADUATE	GRADUATE ANN ARBOR	7/19/2019	CHECK	PMCHK00002321	\$441.00
061360	HEIPRA	HEIDI PRATT	7/19/2019	CHECK	PMCHK00002321	\$7.99
061361	JOANNPLUS	JOANNS +	7/19/2019	CHECK	PMCHK00002321	\$313.04
061362	KAPEAR	KAPLAN EARLY LEARNING CO.	7/19/2019	CHECK	PMCHK00002321	\$170.14
061363	KATLET	KATHLEEN LETTS	7/19/2019	CHECK	PMCHK00002321	\$100.00
061364	KENSHOTEL	THE KENSINGTON HOTEL	7/19/2019	CHECK	PMCHK00002321	\$750.00
061365	LOWE'S	LOWES BUSINESS ACCOUNT	7/19/2019	CHECK	PMCHK00002321	\$2,914.09
061366	MARKOU	MARGARET ALEX KOURVO	7/19/2019	CHECK	PMCHK00002321	\$450.00
061367	MIDTAP	MIDWEST TAPE	7/19/2019	CHECK	PMCHK00002321	\$7,174.36
061368	MONHIG	MONICA LYNNE HIGMAN	7/19/2019	CHECK	PMCHK00002321	\$100.00
061369	PATFSMI	PATRICIA FITZPATRICK SMITH	7/19/2019	CHECK	PMCHK00002321	\$400.00
061370	PAUFRA	PAULA FRANK	7/19/2019	CHECK	PMCHK00002321	\$50.00
061371	PITCHA	PITTSFIELD CHARTER TOWNSHIP	7/19/2019	CHECK	PMCHK00002321	\$203.38
061372	PREPET	PREUSS PETS	7/19/2019	CHECK	PMCHK00002321	\$955.11
061373	RANHO	PENGUIN RANDOM HOUSE, LLC	7/19/2019	CHECK	PMCHK00002321	\$138.75
061374	RECBOO	RECORDED BOOKS, INC.	7/19/2019	CHECK	PMCHK00002321	\$173.25
061375	THOGAL	GALE	7/19/2019	CHECK	PMCHK00002321	\$406.34
061376	TIMNEL	TIMOTHY NELSON	7/19/2019	CHECK	PMCHK00002321	\$250.00
061377	UNDGRO	UNDERGROUND PRINTING	7/19/2019	CHECK	PMCHK00002321	\$74.20
061378	UNUMPRO	UNUM LIFE INSURANCE	7/19/2019	CHECK	PMCHK00002321	\$4,368.05
061379	UNUMPRO1	UNUM LIFE INSURANCE	7/19/2019	CHECK	PMCHK00002321	\$3,576.03
061380	VARFOR	VARSITY FORD	7/19/2019	CHECK	PMCHK00002321	\$45.94
061381	WILMIA	WILLIAM MIANECKI	7/19/2019	CHECK	PMCHK00002321	\$199.90
061382	3PLAYMED	3PLAY MEDIA	7/19/2019	CHECK	PMCHK00002321	\$30,516.47
061383	ANNRUN	ANN RUNKOWSKI	7/19/2019	CHECK	PMCHK00002321	\$170.95
061384	CORMOV	CORRIGAN CUBE	7/19/2019	CHECK	PMCHK00002321	\$750.00
061385	CUMANN	CUMULUS ANN ARBOR	7/19/2019	CHECK	PMCHK00002321	\$1,980.00
061386	FASTSI	FASTSIGNS	7/19/2019	CHECK	PMCHK00002321	\$524.51
061387	FRIOF	FRIENDS OF THE AADL	7/19/2019	CHECK	PMCHK00002321	\$5,114.35
061388	JASDRI	JASON DRISCOLL	7/19/2019	CHECK	PMCHK00002321	\$300.00
061389	MCNMCK	MCNAUGHTON-MCKAY	7/19/2019	CHECK	PMCHK00002321	\$348.00
061390	METCOM	METCOM	7/19/2019	CHECK	PMCHK00002321	\$3,882.26
061391	NOVPUB	NOVI PUBLIC LIBRARY	7/19/2019	CHECK	PMCHK00002321	\$14.95
061392	PRITEC	PRINT TECH INC.	7/19/2019	CHECK	PMCHK00002321	\$998.28
061393	ROBNEE	ROBERT W NEEDHAM	7/19/2019	CHECK	PMCHK00002321	\$200.00
061394	SANSLO	SANDOR SLOMOVITS	7/19/2019	CHECK	PMCHK00002321	\$100.00
061395	SHASON	SHAMBAUGH	7/19/2019	CHECK	PMCHK00002321	\$1,200.00
061396	SOULAH	SORAYA LAHAM	7/19/2019	CHECK	PMCHK00002321	\$50.00
061397	TIMGRI	TIM GRIMES	7/19/2019	CHECK	PMCHK00002321	\$2,229.17
061398	TRIGON	TRIGONIX	7/19/2019	CHECK	PMCHK00002321	\$37,500.00
061399	VANDIS	VAN BUREN DISTRICT LIBRARY	7/19/2019	CHECK	PMCHK00002321	\$18.89
061400	4IMPRINT	4IMPRINT, INC	7/25/2019	CHECK	PMCHK00002323	\$937.50
061401	AANEWS	THE ANN ARBOR NEWS	7/25/2019	CHECK	PMCHK00002323	\$326.40
061402	AFSMITH	A.F. SMITH ELECTRIC, INC.	7/25/2019	CHECK	PMCHK00002323	\$760.15
061403	ALLENT	ALLIANCE ENTERTAINMENT	7/25/2019	CHECK	PMCHK00002323	\$221.69
061404	APPLE	APPLE, INC.	7/25/2019	CHECK	PMCHK00002323	\$39,240.00
061405	B&H	B&H PHOTO-VIDEO	7/25/2019	CHECK	PMCHK00002323	\$2,297.10
061406	BAKTAY	BAKER & TAYLOR	7/25/2019	CHECK	PMCHK00002323	\$14,545.69
061407	BLAAUD	BLACKSTONE PUBLISHING	7/25/2019	CHECK	PMCHK00002323	\$76.00
061408	BRANCHDIS	BRANCH DISTRICT LIBRARY	7/25/2019	CHECK	PMCHK00002323	\$5.00
061409	CDW-G	CDW GOVERNMENT	7/25/2019	CHECK	PMCHK00002323	\$162.98
061410	DEMCO	DEMCO	7/25/2019	CHECK	PMCHK00002323	\$57.50
061411	FREBEL	FRED BELDIN	7/25/2019	CHECK	PMCHK00002323	\$400.00
061412	HUGGAL	HUGH GALLAGHER	7/25/2019	CHECK	PMCHK00002323	\$100.00
061413	KENDIS	KENT DISTRICT LIBRARY	7/25/2019	CHECK	PMCHK00002323	\$13.99
061415	MANCOS	MANER COSTERISAN	7/25/2019	CHECK	PMCHK00002323	\$24,940.00
061416	MARDAVE	MARK DAVENPORT	7/25/2019	CHECK	PMCHK00002323	\$200.00
061417	MICKRE	MICHELLE KRELL KYDD	7/25/2019	CHECK	PMCHK00002323	\$1,200.00
061418	MICTAI	MATAI	7/25/2019	CHECK	PMCHK00002323	\$2,500.00
061419	MIDTAP	MIDWEST TAPE	7/25/2019	CHECK	PMCHK00002323	\$3,979.71
061420	PRITEC	PRINT TECH INC.	7/25/2019	CHECK	PMCHK00002323	\$1,421.15

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
061421	RANHOU	PENGUIN RANDOM HOUSE, LLC	7/25/2019	CHECK	PMCHK00002323	\$213.00
061422	RECBOO	RECORDED BOOKS, INC.	7/25/2019	CHECK	PMCHK00002323	\$767.76
061423	SCHOLIB	SCHOOLCRAFT COMMUNITY LIBRARY	7/25/2019	CHECK	PMCHK00002323	\$15.00
061424	SCHSEC	SCHILKE SECURITY	7/25/2019	CHECK	PMCHK00002323	\$110.00
061425	SHASON	SHAMBAUGH	7/25/2019	CHECK	PMCHK00002323	\$25,305.00
061426	STAPLES	STAPLES ADVANTAGE	7/25/2019	CHECK	PMCHK00002323	\$32.01
061427	SWESOU	SWEETWATER SOUND INC.	7/25/2019	CHECK	PMCHK00002323	\$276.84
061428	TRISTA	TRI-STATE NATURAL FOOD PROD	7/25/2019	CHECK	PMCHK00002323	\$650.00
061429	WASHTR	WASHTENAW COUNTY TREASURER	7/25/2019	CHECK	PMCHK00002323	\$12,410.59
061430	WESENT	WESTGATE ENTERPRISES, LLC	7/25/2019	CHECK	PMCHK00002323	\$36,083.91
061431	KARWIL	KAREN WILSON	7/25/2019	CHECK	PMCHK00002323	\$125.50
EFT00449	OXFPRO	2725-2805 ASSOCIATES, LLC	7/1/2019	CHECK	PMCHK00002314	\$10,971.07
EFT00450	CINTAS	CINTAS CORPORATION	7/5/2019	CHECK	PMCHK00002317	\$110.36
EFT00451	CITWATER	CITY OF AA WATER UTILITIES	7/5/2019	CHECK	PMCHK00002317	\$3,279.16
EFT00452	TRISOL	TRIONFO SOLUTIONS	7/5/2019	CHECK	PMCHK00002317	\$775.00
EFT00453	ULINE	ULINE, INC.	7/5/2019	CHECK	PMCHK00002317	\$7,401.84
EFT00454	CITALARM	CITY OF ANN ARBOR	7/12/2019	CHECK	PMCHK00002320	\$82.00
EFT00455	CITWATER	CITY OF AA WATER UTILITIES	7/12/2019	CHECK	PMCHK00002320	\$1,793.93
EFT00456	OFFDEP	OFFICE DEPOT, INC.	7/12/2019	CHECK	PMCHK00002320	\$85.47
EFT00457	ATTMOB	AT&T MOBILITY	7/23/2019	CHECK	PMCHK00002322	\$424.86
EFT00458	CINTAS	CINTAS CORPORATION	7/23/2019	CHECK	PMCHK00002322	\$1,432.54
EFT00459	CITWASTE	CITY OF ANN ARBOR TREASURER	7/23/2019	CHECK	PMCHK00002322	\$2,513.00
EFT00460	COMCAS	COMCAST	7/23/2019	CHECK	PMCHK00002322	\$34.62
EFT00461	DTEENE	DTE ENERGY	7/23/2019	CHECK	PMCHK00002322	\$5,937.85
EFT00462	NEOPOS	MAILFINANCE	7/23/2019	CHECK	PMCHK00002322	\$711.36
EFT00463	OFFDEP	OFFICE DEPOT, INC.	7/23/2019	CHECK	PMCHK00002322	\$131.83
EFT00464	ULINE	ULINE, INC.	7/23/2019	CHECK	PMCHK00002322	\$148.02
EFT00465	UNIPAR	UNITED PARCEL SERVICE	7/23/2019	CHECK	PMCHK00002322	\$128.26
EFT00466	VERWIRC	VERIZON WIRELESS	7/23/2019	CHECK	PMCHK00002322	\$937.88
EFT00467	WASMAN	WASTE MANAGEMENT OF MICHIGAN	7/23/2019	CHECK	PMCHK00002322	\$289.92
EFT00468	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	7/26/2019	CHECK	PMCHK00002324	\$84,722.58
EFT00469	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	7/26/2019	CHECK	PMCHK00002324	\$2,016.21
EFT00470	CINTAS	CINTAS CORPORATION	7/26/2019	CHECK	PMCHK00002324	\$788.16
EFT00471	METLIFE	METLIFE - GROUP BENEFITS	7/26/2019	CHECK	PMCHK00002324	\$8,876.00
EFT00472	OFFDEP	OFFICE DEPOT, INC.	7/26/2019	CHECK	PMCHK00002324	\$1,193.58
EFT00473	TDSMET	TDS	7/26/2019	CHECK	PMCHK00002324	\$8,628.58
EFT00474	UNIPAR	UNITED PARCEL SERVICE	7/26/2019	CHECK	PMCHK00002324	\$78.41
EFT00481	1PASS	1PASSWORD	7/30/2019	CHECK	PMCHK00002327	\$0.89
EFT00482	1STINP	1ST IN PADLOCKS	7/30/2019	CHECK	PMCHK00002327	\$264.70
EFT00483	ADAFRU	ADAFRUIT.COM	7/30/2019	CHECK	PMCHK00002327	\$989.20
EFT00484	AMEBUT	AMERICAN BUTTON MACHINES	7/30/2019	CHECK	PMCHK00002327	\$107.15
EFT00485	AUTONO	AUTONOMOUS.COM	7/30/2019	CHECK	PMCHK00002327	\$110.00
EFT00486	BALFAS	BALLOONS FAST.COM	7/30/2019	CHECK	PMCHK00002327	\$75.03
EFT00487	BANOFAACC	BANK OF ANN ARBOR	7/30/2019	CHECK	PMCHK00002327	\$15,546.30
EFT00488	BEDBAT	BED BATH & BEYOND.COM	7/30/2019	CHECK	PMCHK00002327	\$119.96
EFT00489	CCMOUROS	MOUNTAIN ROSE HERBS	7/30/2019	CHECK	PMCHK00002327	\$131.75
EFT00490	CCPARPLA	PARACORD PLANET.COM	7/30/2019	CHECK	PMCHK00002327	\$157.95
EFT00491	CCTARGET	TARGET.COM	7/30/2019	CHECK	PMCHK00002327	\$55.56
EFT00492	HARHUT	HARDWARE HUT.COM	7/30/2019	CHECK	PMCHK00002327	\$143.25
EFT00493	HOMDEP	HOME DEPOT.COM	7/30/2019	CHECK	PMCHK00002327	\$68.69
EFT00494	JOANNS	JOANN'S.COM	7/30/2019	CHECK	PMCHK00002327	\$29.97
EFT00495	LAKLEA	LAKESHORE LEARNING MATERIALS	7/30/2019	CHECK	PMCHK00002327	\$114.98
EFT00496	MOMA	MUSEUM OF MODERN ART	7/30/2019	CHECK	PMCHK00002327	\$431.95
EFT00497	MRLOCK	MR. LOCK.COM	7/30/2019	CHECK	PMCHK00002327	\$68.90
EFT00498	ORITRA	ORIENTAL TRADING.COM	7/30/2019	CHECK	PMCHK00002327	\$289.62
EFT00499	REDROO	RED ROOF INN PLUS	7/30/2019	CHECK	PMCHK00002327	\$587.94
EFT00500	ROCKLER	ROCKLER.COM	7/30/2019	CHECK	PMCHK00002327	\$2,020.07
EFT00501	SCRBOX	THE SCRAP BOX	7/30/2019	CHECK	PMCHK00002327	\$85.00
EFT00502	SPAFUN	SPARKFUN.COM	7/30/2019	CHECK	PMCHK00002327	\$576.77
EFT00503	STIMUL	STICKER MULE.COM	7/30/2019	CHECK	PMCHK00002327	\$597.20
EFT00504	TARGET	TARGET	7/30/2019	CHECK	PMCHK00002327	\$32.32
EFT00505	U-HAUL	U-HAUL-CARPENTER BROS	7/30/2019	CHECK	PMCHK00002327	\$161.86

Total Checks: 283

Total Amount of Checks: \$742,263.38  
 =====

Director's Report  
September 2019

**Upcoming Events, and Issues of Interest**

1. **Malletts Creek** has now been open 2 full months since the updates. The meeting rooms became bookable on July 9<sup>th</sup> and were booked 131 times in July and August. While the door count has been slightly less than 2018, checkouts at Malletts Creek in July and August 2019 were up 19% compared to July and August 2018, a significant increase in the usage of the collection. Work continues on improving sound isolation on the frequently-used new meeting rooms.
2. **Summer Game 2019** ended August 31<sup>st</sup>, setting new records in all areas. More players played, and more badges, more points, and more prizes were awarded than ever before. The Summer Game team is already working on plans for the 10<sup>th</sup> year of the re-launched Summer Game in 2020.
3. **Pittsfield Branch closes September 23<sup>rd</sup> for 6 to 8 weeks** for upgrades in technology and the addition of three bookable rooms. Two will be in the southeast corner next to the Reading Room and the other will replace the existing computer lab. Public access computers will be relocated to the east wall. The library building will be open for voting in November even if the building is not yet open for public library use. We will also be introducing the Category system for the materials collection at this time.
4. **Traverwood Branch will close in December for 6 to 8 weeks** for upgrades. The work in Traverwood will include new carpeting, technology upgrades, the addition of one bookable meeting room, and changes to the doorway leading to the program room. We will also be introducing the Category system for the materials collection during this closure.
5. In response to the addition of a **bikeway** on the north side of William Street adjacent to the Downtown Library, the **exterior drop box** will be moved to the front porch of the building. We hope to have this done as soon as possible after the William Street portion of the project ends in September. We will not close the existing exterior drop box before the new one is operational. There will be signage placed on the existing drop box alerting the public to the change in location. On street parking on William on the library side of the street will be eliminated. Two parking spaces will be marked as short term in front of the Library, and we anticipate more usage of the Library Lane pull off next to the building for after-hours use of the dropbox.

**AADL Projects and Initiatives Underway**

1. Facilities Manager Len Lemorie is giving updates at this evening's meeting of all of the **facilities projects underway**.

Director's Report  
September 2019

2. The AADL has agreed to be a location for a **Social Spaces Community Project** led by Associate Professors Anne Mondro and Marianetta Porter from the Stamps School of Art and Design at UM. This is a semester long effort that will result in a recommended project for the Downtown library.
3. The Board led **strategic planning process** is underway. **Bridgeport Consulting** will present a report, and the Board will vote on a proposed strategic plan in January 2020.

### AADL Projects and Initiatives Under Consideration

We are considering the possibility of adding a café in the Downtown Library. We would release an RFP for a vendor late fall 2019 or early winter 2020 if it is determined to be a feasible project.

### Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition

#### **Service Alert: September 6, 2019**

Location: Downtown Library

Suggested by: Patron

Description: An older gentleman was in the Youth room looking for picture books to read to a storytime crowd. He asked how the books were organized and when I said by author name he said he wished they were organized like the ones at MCB, where he could go to the "Animals and Bugs" section.

\*\*\*\*\*

**Email to AADL:** Brilliant decision to have a professional auctioneer!

But I'm curious about the source of the cookies. The lemon cookies were really amazing.

Congrats on yet another summer success. You folks give back so much to this community and do such a great job of \*creating\* community as well. I'm in awe of how you have integrated the historic Ann Arbor, the business Ann Arbor, the educational Ann Arbor and the 'just messing around' good-times Ann Arbor.

I don't think we have any better source of civic engagement and community organizing.

Cheers,  
Colleen

Director's Report  
September 2019

**Library Response:** *Thank you very much for your generous and supportive message. We are very glad that you are using and enjoying your public library!*

*The cookies are from Busch's.*

\*\*\*\*\*

**Email to AADL:** Why are two branch libraries being converted to categories instead of call numbers? I find it so straight forward to find books by call number in the library.

When I visit Westgate Library, I have to hunt around the room to find a category. Then I have to hunt through the books in that category to find a specific book. Frustrating.

I hope that the Main Library and the remaining branches retain call numbers

**Library Response:** *Hello D,*

*I am sorry that you find the category system frustrating. Please consider requesting the materials you want as holds or ask staff to gather materials for you rather than have an unhappy experience. If there are other ways that we can help you to familiarize yourself with the system, please let me know. We are more than willing to do what we can to make sure that your library experience remains positive.*

*The AADL will have the categories system in place in all locations other than Downtown within the next year. While I appreciate that it is not a welcome change for you, it is working as intended and the use of the collections at both Westgate and Malletts Creek has increased as we had hoped.*

\*\*\*\*\*

**Email to AADL:** Recently I have had occasion to use your library a number of times while waiting for my nephew to collect me. He works and I visit using train from Detroit. I currently live overseas and have been so impressed with the friendly, patient and caring assistance your staff demonstrate. Keep up the good work, particularly with the 'older generation' who are not always computer savvy. Good Luck!

**Library Response:** *Thank you very much for taking the time to let us know of your good experiences at the AADL. We wish you safe travels, and please visit us again.*

\*\*\*\*\*

Director's Report  
September 2019

**Email to AADL:** Hello,

A note of concern: I'm personally prudish about sex and pornography. I enjoy it in the privacy of my home. But I've been rather disturbed on at least two occasions (one being today at the downtown branch) noticing someone viewing xxx pornography on public library computers with screens that can be viewed by anyone at all - even children. For me this is the equivalent of people having explicit live sexual activity in openly public places in full view. I'm not sure just what's to be done. Does the library have any policy about such usage? Perhaps users could be tracked by their library card numbers and asked to refrain? I'd be surprised if AADL was not already aware of this phenomenon. Your attention to this phenomenon is greatly appreciated.

**Library Response:** *Thank you very much for expressing your concerns. It is against the policy of the AADL, which is based on MI legislation, to view pornography where minors are present. That means anywhere in any AADL location. We cannot prevent someone from opening an inappropriate site, but we do ask them to exit the site if we are aware. If you see someone viewing pornography at AADL, please let a staff member know and we will take the appropriate steps.*

\*\*\*\*\*

**Email to AADL:** Thank you for stocking D&D and role-playing game books! I grew up borrowing RPG books from my local library and they really helped me develop my social skills. It means a lot that I can borrow them from the AADL to play with my friends.

**Library Response:** *Thank you for letting us know what this collection means to you, and why. RPG books are a very popular collection at AADL, and we are glad to be able to offer them for loan, too.*

\*\*\*\*\*

**Email to AADL:** Thank you for offering the partnership with TheRide for Saturday and Sunday's library card days-this has already saved me at least \$20.

**Library Response:** *You are so very welcome, and we are glad that you are using and enjoying the opportunity.*

\*\*\*\*\*

**Email to AADL:** Hi there,  
I just wanted to write to say how much my baby and I enjoyed the Arabic storytime this afternoon at Mallet's Creek. Unfortunately we couldn't stay for all of it but I hope there will be more in the future. I lived in the Middle East as a student and it is so nice to have the opportunity to share the language and culture with my children here in Michigan. Thank you for giving us the opportunity!

Director's Report  
September 2019

**Library Response:** *Thank you so much for the note. We are so glad that you and your baby enjoyed the storytime. We do plan to host more, and hope to see you there.*

\*\*\*\*\*

**Email to AADL:** Suggestion for West Branch: First I would like to thank AADL for the wonderful job you've done with the West Branch remodel. Now that I've had time to observe/ work with it, I'd like to make one suggestion.

Seating is divided between working space (work desks) and conversational space (coffee tables). My observation has been that many people are sitting in the "conversation" spaces attempting to work on laptops etc because all the work spaces are occupied. My suggestion is that, when opportunity permits, that more work desks are what is needed. If there is any way to do it, carrels would be wonderful. Thank you

**Library Response:** *Thank you so much for your kind words, and suggestion. We are very gratified by the heavy use of the Westgate branch, and will take your comments into consideration in the future.*

\*\*\*\*\*

**Email to AADL:** I lost power Friday evening and on Saturday went to Traverwood. Your a/c was spectacular and the staff were always willing to pull up the DTE outage map for me. I've been on Red Cross disaster sites and your libraries provided well-needed help. Great job!

**Library Response:** *Thank you very much for the feedback, and the compliments to the staff at Traverwood. I will make sure that they see your message. I hope that you have your power back now!*

\*\*\*\*\*

**Twitter message:**

While helping family with their Summer Game points, we received the following compliment:

As a sidenote, thank you so much for this game. It has led to the discovery of so many books, songs, movies, tools (toys), and more for us. Personally, it has kept me from climbing up a wall when I had stressful days at work or at home, because I could play this game for a few minutes if needed to relax, and there aren't that many mom-full time work-friendly adult games that are socially acceptable that I have found.

ANN ARBOR DISTRICT LIBRARY BOARD

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Josie Parker í í í ..í .í í í í í í í í í í í í í í í í í ..í Director  
Eli Neiburger í í .í í í í í í í í í .í í í í í í í í . Deputy Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
734.327.8311