



Regular Meeting Agenda

Monday, February 17, 2020

Published by Ann Arbor District Library

February 2020

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16	17 AADL Board Mtg	18	19	20	21	22
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MEMORANDUM

To: District Library Board
 From: Josie Parker, Director
 Subject: Regular Meeting, Monday, February 17, 2020 at 6:00 p.m.
 Ann Arbor District Library, Conference Room A, 6:00 p.m.
 Lower Level Multipurpose Room, 7:00 p.m.
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 20-025 I. CALL TO ORDER
- 20-026 II. ATTENDANCE
- 20-027 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE & OPINION OF COUNSEL
- 20-028 IV. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- 20-029 V. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 20-030 VI. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of January 21, 2020 (pp. 3-12)
- CA-2 Approval of January 2020 Disbursements (pp. 13-17)
- 20-031 VII. CITIZENS' COMMENTS
- 20-032 VIII. FINANCIAL REPORTS (pp. 18-22)
 Josie Parker, Director
- 20-033 IX. COMMITTEE REPORTS
- 20-034 A. EXECUTIVE COMMITTEE
 (10 minutes)
- 20-035 B. BUDGET & FINANCE COMMITTEE
 (10 minutes)
- 20-036 C. STRATEGIC PLANNING COMMITTEE
 (10 minutes)

- 20-037 X. DIRECTOR’S REPORT (pp. 23-24)
Josie B. Parker, Director
- 20-038 XI. OLD BUSINESS
- 18-049 & A. UPDATE ON CONSTRUCTION PROJECTS
19-181 Len Lemorie, Facilities Manager
(10 minutes)
- 20-020 B. RESOLUTION ADOPTING 2020 STRATEGIC PLAN
(pp. 25-35)
Kerry Sheldon, Bridgeport Consulting, LLC
(Item of discussion & action)
(30 minutes)
- 20-039 XII. NEW BUSINESS
- 20-040 A. RESOLUTION APPROVING ACCOUNTING FIRM YEO & YEO TO COMPLETE LIBRARY’S AUDITS FOR FY2020 THROUGH FY2022 (p. 36)
(Item of action)
- 20-041 B. VOTE FOR CLOSED SESSION AT THE MARCH 16, 2020 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE & OPINION OF COUNSEL
(Item of action)
Roll call vote
- 20-042 XIII. CITIZENS’ COMMENTS
- 20-043 XIV. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

20-001 I. CALL TO ORDER

President Song called the meeting to order at 7:02 p.m.

20-002 II. ATTENDANCE

Board Present: Dharma Akmon, Victoria Green (arr. 7:05 p.m.),
 Jim Leija, S. Kerene Moore, Linh Song, Jamie Vander Broek

Board Absent: Colleen Sherman

Staff: Josie Parker, Eli Neiburger, Len Lemorie, Karen Wilson
 (recorder)

20-003 III. PRESIDENT'S REMARKS

President Song acknowledged accomplishments of the past year including being recently recognized again as a Five Star Library. She also recognized AADL staff and administration.

Trustee Green arrived at 7:05p.m.

20-004 IV. ELECT LIBRARY BOARD OFFICERS

1. PRESIDENT
 (Item of action)
 Roll call vote

Trustee Vander Broek, supported by Trustee Leija, nominated Linh Song for Board President. No other nominations were made.

A roll call vote was taken.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

Motion passed 6-0.

2. VICE PRESIDENT
 (Item of action)
 Roll call vote

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Trustee Song, supported by Trustee Vander Broek, nominated Kerene Moore for Board Vice President. No other nominations were made.

A roll call vote was taken.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

Motion passed 6-0.

3. TREASURER
 (Item of action)
 Roll call vote

Trustee Song, supported by Trustee Moore, nominated Dharma Akmon for Board Treasurer.

Trustee Leija inquired of Trustee Green of her interest in an executive board position. Trustee Green expressed her appreciation for consideration but she concurred with Trustee Akmon's nomination. No other nominations were made.

A roll call vote was taken.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

Motion passed 6-0.

4. SECRETARY
 (Item of action)
 Roll call vote

Trustee Moore, supported by Trustee Leija, nominated Jim Leija for Secretary. No other nominations were made.

A roll call vote was taken.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

Motion passed 6-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

20-005 V. INSTALLATION OF OFFICERS

The oath installing Board officers for 2020 was administered as follows: Trustee Song as President, Trustee Moore as Vice President, Trustee Akmon as Treasurer and Trustee Leija as Secretary.

“I, (name stated), DO SOLEMNLY SWEAR THAT I WILL ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF MY OFFICE AS TO THE BEST OF MY ABILITY.”

20-006 VI. OFFICERS RELINQUISH CONTROL TO NEW OFFICERS

President Song presided over the remainder of the meeting with new officers acknowledged.

20-007 VII. APPROVAL OF AGENDA
 (Item of action)

Secretary Leija, supported by Vice President Moore, moved to approve the agenda as presented.

Secretary Leija inquired if the Draft Strategic Plan was on the agenda. It was confirmed that it was located under New Business.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

Motion passed 6-0.

20-008 VIII. CONSENT AGENDA
 (Item of action)

CA-1 Approval of Minutes of November 18, 2019 and December 16, 2019

CA-2 Approval of November and December 2019 Disbursements

Vice President Moore, supported by Treasurer Akmon, moved to approve the consent agenda.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
 NAYS: None

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Motion passed 6-0.

20-009 IX. CITIZENS' COMMENTS

There were no citizens' comments.

Director Parker acknowledged three Skyline High School students in the audience in attendance as part of their government class.

20-010 X. FINANCIAL REPORTS
 Josie Parker, Director

Director Parker reported that November and December financial reports were included in the Board packet. She noted December's Fund Balance graph reflects the authorized transfer of monies to the Capital Fund. She noted that the Accounting and Auditing line is over for the year and will be adjusted at year end when budget adjustments are made.

Construction costs for the 4th floor remodel will come out of the Capital Fund and the proposed HVAC replacement has been budgeted under Capital Outlay.

Trustee Green inquired about the excess in the Interest Income line versus the budgeted amount.

20-011 XI. COMMITTEE REPORTS

20-012 A. EXECUTIVE COMMITTEE

President Song reported that the Executive Committee did not meet.

20-013 B. STRATEGIC PLANNING COMMITTEE

Trustee Vander Broek reported the committee met last week to review the proposed draft document and made one change to the narrative. Feedback from the staff was reviewed and showed very positive responses on the Values statement. Committee members appreciated the amount and content of staff responses.

20-014 XII. DIRECTOR'S REPORT
 Josie B. Parker, Director

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Director Parker presented her written report and highlighted the following:

AADL participated in UM voting machine research.

On February 3rd, AADL will be a satellite location for the 2020 Iowa Caucus.

The curtain wall has been constructed for the 4th floor meeting room renovation.

An RFP has been issued for a coffee bar vendor service at the Downtown Library and is due by February 14, 2020.

A summary of public and staff comments was viewed.

AADL, for the twelfth year in a row has been identified as a Five Star Library by *Library Journal*. Director Parker thanked the staff and the public for making this designation possible. She also congratulated the following Michigan libraries who also received a Star designation: West Bloomfield Township Library and Richland Community Library were Five Star; Kent District Library and Hopkins District Library were Four Star; Litchfield District Library and Kalamazoo Public Library were Three Star.

20-015 XIII. OLD BUSINESS

19-032 A. PRESENTATION OF DRAFT 2020 STRATEGIC PLAN
 Kerry Sheldon, Bridgeport Consulting, LLC

Kerry Sheldon of Bridgeport Consulting presented the draft 2020 AADL Strategic Plan to the Board. She reviewed the process used in creating the document.

Board members discussed the content of the plan noting that there were no specific measures of accountability or success. Concerns were expressed with wording focusing on the individual versus groups.

Ms. Sheldon noted that she understands Board concerns and has noted comments made in order to refine the document.

18-049 &
19-181 B. UPDATE ON CONSTRUCTION PROJECTS
 Len Lemorie, Facilities Manager

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Facilities Manager Lemorie reported that that the glass panels for the two small meeting rooms at Pittsfield have been received.

Construction at the Traverwood Branch is proceeding on schedule.

The dust walls for the 4th floor meeting room construction project are going up and demolition will begin soon. That project is scheduled to be finished by March 1st with the exception of the podcasting room. Deputy Director Neiburger reported that twenty-five events have already been scheduled for that program room in March.

20-016 XIV. NEW BUSINESS

20-017 A. ROLE OF THE BOARD, BOARD BYLAWS, ROLE OF DIRECTOR

James Greene, Dykema

James Greene of Dykema was introduced.

Mr. Greene noted that he has served as counsel for the Board for twenty-five years. He expressed his appreciation of the Board's discussion this evening regarding their proposed Strategic Plan.

Mr. Greene reviewed the Board's role as monitoring the efficiencies of the organization, reviewing the financial reporting and budget, advocating for the library, adopting policies and hiring and evaluating the director.

The director is responsible for the day to day operations of the library including hiring staff.

He noted that the Board's function is also outlined in the Board Bylaws and he is confident that the Board understands its role and the role of the director.

20-018 B. APPROVAL OF BOARD MEETING DATES FOR 2020
 (Item of discussion & action)

Secretary Leija, supported by Trustee Vander Broek, moved to approve the 2020 Board meeting calendar as presented.

The Board discussed the calendar. Trustee Green inquired about the August meeting being scheduled since it is usually cancelled.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Administration noted that if the meeting was not originally scheduled, finding a location at a later date could be problematic. Secretary Leija noted that the Board could consider other days of the week to meet besides Monday. Vice President Moore noted that she already has commitments on several other evenings during the week. No additional changes were made to the proposed meeting calendar.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
NAYS: None

Motion passed 6-0.

20-019

C. APPROVAL OF BOARD BUDGET & FINANCE
COMMITTEE APPOINTMENTS
(Item of discussion & action)

President Song appointed Treasurer Akmon, Trustee Green and Trustee Vander Broek to the Board Budget and Finance Committee.

Vice President Moore, supported by Secretary Leija, moved to approve the Budget and Finance Committee appointments.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
NAYS: None

Motion passed 6-0.

20-020

D. RESOLUTION ADOPTING 2020 STRATEGIC PLAN
(Item of discussion)

Secretary Leija, supported by Vice President Moore, moved to table adopting the 2020 Strategic Plan to the next Board meeting.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek
NAYS: None

Motion passed 6-0.

20-021

D. RESOLUTION AUTHORIZING HVAC REPLACEMENT
FOR THE DOWNTOWN LIBRARY BUILDING
(Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Secretary Leija, supported by President Song, moved to award Goyette Mechanical with HVAC repairs/replacement in the Downtown Library building in the amount of \$99,026.00; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Facilities Manager Lemorie informed the Board the air handler for the Multipurpose Room will be replaced. The Secret Lab will have a mini-split installed to control the humidity in that room along with the temperature.

Trustee Green inquired on the energy efficiency of the equipment. Facilities Manager Lemorie responded that efficiencies will be in place due to new equipment and controls.

Trustee Green inquired if there were additional options not brought to the Board for consideration due to costs. Facilities Manager Lemorie responded that the most efficient option would be geothermal wells which the Library does not have space for.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek

NAYS: None

Motion passed 6-0.

20-022

E. VOTE FOR CLOSED SESSION AT THE FEBRUARY 2020 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE & OPINION OF COUNSEL

(Item of action)

Roll call vote

Secretary Leija, supported by Vice President Moore, moved for a closed session for discussion of real estate and opinion of counsel at the February 2020 regular Board meeting.

A roll call vote was taken.

AYES: Akmon, Green, Leija, Moore, Song, Vander Broek

NAYS: None

Motion passed 6-0.

20-023

XV. CITIZENS' COMMENTS

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE ANNUAL MEETING
TUESDAY, JANUARY 21, 2020

Dave

Hi, happy new year. I missed part of the earlier discussion but I caught on when discussing the strategic plan page 5 which had the one paragraph with a lot of focus. My eyes drifted down to the paragraph below it that starts with prioritizing patron privacy and that led me to recollect that there's individuals that have a harder time providing comments than others and to my knowledge the comments on the website says, if you remain anonymous you won't get a response. And comments here as well have to be done in person. So there are many demographics, many individuals who might be discouraged from commenting just because that if you don't get a response they ask oh, is anybody going to read it. But also for other reasons they may not be able to comment safely. And so, just wanted to mention that. Look, it was not the point of the paragraph but that's what triggered it.

20-024 XVI. ADJOURNMENT

President Song adjourned the meeting at 8:57 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual meeting held on January 21, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jim Leija, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 20-021**

**RESOLUTION AUTHORIZING HVAC REPLACEMENT FOR THE
DOWNTOWN LIBRARY BUILDING**

Minutes of the annual meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 21st day of January, 2020 at 7:00 p.m.

PRESENT: Dharma Akmon, Victoria Green, Jim Leija, S. Kerene Moore, Linh Song,
 Jamie Vander Broek

ABSENT: Colleen Sherman

The following resolution was offered by Secretary Leija, supported by President Song:

THE BOARD RESOLVES:

- 1.) To award Goyette Mechanical with HVAC repairs/replacement in the Downtown Library building in the amount of \$99,026.00.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Victoria Green, Jim Leija, S. Kerene Moore, Linh Song, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the Annual Board meeting held on January 21, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jim Leija, Board Secretary

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 User Date: 2/6/2020

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

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 User ID: richmond

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	1/1/2020
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
062442	AFSMITH	A. F. SMITH ELECTRIC, INC.	1/2/2020	CHECK	PMCHK00002384	\$1,852.24
062443	AFTDEL	AFTERNOON DELIGHT	1/2/2020	CHECK	PMCHK00002384	\$681.50
062444	ALEPIE	ALEX PIERZCHALA	1/2/2020	CHECK	PMCHK00002384	\$37.85
062445	ALRMET	ALRO METALS	1/2/2020	CHECK	PMCHK00002384	\$275.00
062446	AMYSUM	AMY LYNN SUMERTON	1/2/2020	CHECK	PMCHK00002384	\$315.00
062447	APPLE	APPLE, INC.	1/2/2020	CHECK	PMCHK00002384	\$437.00
062448	BAKTAY	BAKER & TAYLOR	1/2/2020	CHECK	PMCHK00002384	\$36,084.39
062449	BATPLU	BATTERIES PLUS BULBS	1/2/2020	CHECK	PMCHK00002384	\$72.85
062450	BETBEC	BETSY JANE BECKERMAN	1/2/2020	CHECK	PMCHK00002384	\$900.00
062451	BLAAUD	BLACKSTONE PUBLISHING	1/2/2020	CHECK	PMCHK00002384	\$2,694.16
062452	BRIAUD	BRILLIANCE PUBLISHING, INC.	1/2/2020	CHECK	PMCHK00002384	\$517.83
062453	CDW-G	CDW GOVERNMENT	1/2/2020	CHECK	PMCHK00002384	\$285.76
062454	COOROS	COOK ROSS, INC	1/2/2020	CHECK	PMCHK00002384	\$6,040.33
062455	DICBLI	BLICK ART MATERIALS	1/2/2020	CHECK	PMCHK00002384	\$1,231.32
062456	FASTSI	FASTSIGNS	1/2/2020	CHECK	PMCHK00002384	\$1,118.57
062457	FERENT	FERGUSON ENTERPRISES	1/2/2020	CHECK	PMCHK00002384	\$441.18
062458	GRAINGER	GRAINGER	1/2/2020	CHECK	PMCHK00002384	\$95.85
062459	HUTPLU	HUTZEL	1/2/2020	CHECK	PMCHK00002384	\$444.50
062460	JAMLUD	JAMIE LUDOVISE	1/2/2020	CHECK	PMCHK00002384	\$810.00
062461	JENMCK	JENNIFER ANN MCKEE	1/2/2020	CHECK	PMCHK00002384	\$200.00
062462	KATULE	KATHRYN E. ULEMAN	1/2/2020	CHECK	PMCHK00002384	\$193.75
062463	MAISHO	MAIL SHOPPE, INC.	1/2/2020	CHECK	PMCHK00002384	\$2,889.29
062464	MANCOS	MANER COSTERISAN	1/2/2020	CHECK	PMCHK00002384	\$6,700.00
062465	MARHUS	MARISA HUSTON	1/2/2020	CHECK	PMCHK00002384	\$108.46
062466	MICPOW	MICHIGAN POWER RODDING	1/2/2020	CHECK	PMCHK00002384	\$807.00
062467	MIDTAP	MIDWEST TAPE	1/2/2020	CHECK	PMCHK00002384	\$12,128.83
062468	MYCLA	MY CLASS MAG, LLC	1/2/2020	CHECK	PMCHK00002384	\$400.00
062469	OCLINS	OCLC, INC.	1/2/2020	CHECK	PMCHK00002384	\$4,301.47
062470	PATFSMI	PATRICIA FITZPATRICK SMITH	1/2/2020	CHECK	PMCHK00002384	\$200.00
062471	PREPET	PREUSS PETS	1/2/2020	CHECK	PMCHK00002384	\$920.72
062472	PRITEC	PRINT TECH INC.	1/2/2020	CHECK	PMCHK00002384	\$384.39
062473	RECBOO	RECORDED BOOKS, INC.	1/2/2020	CHECK	PMCHK00002384	\$1,123.63
062474	SAIHUS	SAIRAH HUSAIN	1/2/2020	CHECK	PMCHK00002384	\$353.99
062475	SHEWIL	SHERWIN- WILLIAMS	1/2/2020	CHECK	PMCHK00002384	\$99.18
062476	STAPLES	STAPLES ADVANTAGE	1/2/2020	CHECK	PMCHK00002384	\$118.84
062477	WMEENT	WME ENTERTAINMENT, LLC	1/2/2020	CHECK	PMCHK00002384	\$2,600.00
062478	LAKLEA	LAKESHORE LEARNING MATERIALS	1/2/2020	CHECK	PMCHK00002384	\$218.43
062479	UMSCHINFO	UMSI	1/2/2020	CHECK	PMCHK00002384	\$75.00
062480	VIRWOO	VIRGIN WOOD TYPE	1/2/2020	CHECK	PMCHK00002384	\$2,833.25
062481	VELOSIO	VELOSIO	1/2/2020	CHECK	PMCHK00002385	\$3,860.00
062482	3PLAYMED	3PLAY MEDIA	1/9/2020	CHECK	PMCHK00002390	\$230.51
062483	A.M. SERV	A.M. SERVICES, INC	1/9/2020	CHECK	PMCHK00002390	\$9,400.00
062484	ANDYUN	ANDREA SOOYOUNG YUN	1/9/2020	CHECK	PMCHK00002390	\$100.00
062485	ANNARB	ANN ARBOR OBSERVER	1/9/2020	CHECK	PMCHK00002390	\$3,316.40
062486	APPIMA	APPLIED IMAGING	1/9/2020	CHECK	PMCHK00002390	\$2,900.00
062487	APPLE	APPLE, INC.	1/9/2020	CHECK	PMCHK00002390	\$8,054.00
062488	BAKTAY	BAKER & TAYLOR	1/9/2020	CHECK	PMCHK00002390	\$7,813.76
062489	BETBEC	BETSY JANE BECKERMAN	1/9/2020	CHECK	PMCHK00002390	\$540.00
062490	BREWER	BREWER'S	1/9/2020	CHECK	PMCHK00002390	\$637.24
062491	BRICON	BRIDGEPORT CONSULTING	1/9/2020	CHECK	PMCHK00002390	\$3,718.75
062492	BRIWAL	BRIAN WALLINE	1/9/2020	CHECK	PMCHK00002390	\$950.00
062493	CDW-G	CDW GOVERNMENT	1/9/2020	CHECK	PMCHK00002390	\$649.18
062494	DICBLI	BLICK ART MATERIALS	1/9/2020	CHECK	PMCHK00002390	\$33.40
062495	DYKGOS	DYKEMA GOSSETT PLLC	1/9/2020	CHECK	PMCHK00002390	\$522.75
062496	FASTSI	FASTSIGNS	1/9/2020	CHECK	PMCHK00002390	\$1,720.00
062497	FORFRA	FORMAT FRAMING	1/9/2020	CHECK	PMCHK00002390	\$3,509.16

System: 2/6/2020 11:06:59 AM
 User Date: 2/6/2020

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 2
 User ID: richmondc

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
062498	FRIOF	FRIENDS OF THE AADL	1/9/2020	CHECK	PMCHK00002390	\$5,590.04
062499	GRADUATE	GRADUATE ANN ARBOR	1/9/2020	CHECK	PMCHK00002390	\$563.85
062500	HANBUR	HANNAH BURR	1/9/2020	CHECK	PMCHK00002390	\$130.00
062501	MARBAN	MARTIN BANDYKE	1/9/2020	CHECK	PMCHK00002390	\$400.00
062502	MIDTAP	MIDWEST TAPE	1/9/2020	CHECK	PMCHK00002390	\$7,503.71
062503	PRITEC	PRINT TECH INC.	1/9/2020	CHECK	PMCHK00002390	\$3,054.58
062504	RECBOO	RECORDED BOOKS, INC.	1/9/2020	CHECK	PMCHK00002390	\$1,161.60
062505	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	1/9/2020	CHECK	PMCHK00002390	\$23,686.66
062506	SARKEL	SARA MELTON KELLER	1/9/2020	CHECK	PMCHK00002390	\$330.00
062507	SCHSEC	SCHILKE SECURITY	1/9/2020	CHECK	PMCHK00002390	\$660.00
062508	SCHSOU	SCHEDULE SOURCE, INC	1/9/2020	CHECK	PMCHK00002390	\$1,055.00
062509	STAHAR	STADIUM HARDWARE	1/9/2020	CHECK	PMCHK00002390	\$207.86
062510	STAPLES	STAPLES	1/9/2020	CHECK	PMCHK00002390	\$259.82
062511	WASHNE	WASHTENAW NEWS	1/9/2020	CHECK	PMCHK00002390	\$8,226.50
062512	WASHTR	WASHTENAW COUNTY TREASURER	1/9/2020	CHECK	PMCHK00002390	\$1,867.70
062513	WILSTU	WILDSHIP STUDIO LLC	1/9/2020	CHECK	PMCHK00002390	\$260.00
062514	AACLESUP	A2 CLEANING SUPPLY COMPANY	1/16/2020	CHECK	PMCHK00002392	\$490.65
062515	AMASCH	AMANDA SCHOTT	1/16/2020	CHECK	PMCHK00002392	\$17.23
062516	AMBFAL	AMBER ADAMS-FALL	1/16/2020	CHECK	PMCHK00002392	\$100.00
062517	ARIJAV	ARIFA JAVED	1/16/2020	CHECK	PMCHK00002392	\$500.00
062518	ASHHUG	ASHLEY HUGHES	1/16/2020	CHECK	PMCHK00002392	\$50.00
062519	B&BHEART	B&B HEARTWOODS	1/16/2020	CHECK	PMCHK00002392	\$675.00
062520	B&H	B&H PHOTO-VIDEO	1/16/2020	CHECK	PMCHK00002392	\$41.28
062521	BAKTAY	BAKER & TAYLOR	1/16/2020	CHECK	PMCHK00002392	\$8,000.03
062522	BARNOB1	BARNES & NOBLE INC.	1/16/2020	CHECK	PMCHK00002392	\$365.32
062523	BATPLJ	BATTERIES PLUS BULBS	1/16/2020	CHECK	PMCHK00002392	\$49.98
062524	BLAAUD	BLACKSTONE PUBLISHING	1/16/2020	CHECK	PMCHK00002392	\$223.98
062525	BUSVAL	BUSCH'S, INC.	1/16/2020	CHECK	PMCHK00002392	\$218.57
062526	CARBRO	CARPENTER BROS.	1/16/2020	CHECK	PMCHK00002392	\$125.00
062527	CDW-G	CDW GOVERNMENT	1/16/2020	CHECK	PMCHK00002392	\$263.92
062528	CHREVA	CHRISTIANE EVASKIS-GARRETT	1/16/2020	CHECK	PMCHK00002392	\$50.00
062529	CONTI	CONTI	1/16/2020	CHECK	PMCHK00002392	\$3,744.16
062530	CORMOV	CORRIGAN MOVING SYSTEMS	1/16/2020	CHECK	PMCHK00002392	\$300.00
062531	CRADOO	CRAWFORD DOOR SALES	1/16/2020	CHECK	PMCHK00002392	\$415.00
062532	DAWHEN	DAWN L. HENRY	1/16/2020	CHECK	PMCHK00002392	\$450.00
062533	DELMOR	DELORES MORTIMER	1/16/2020	CHECK	PMCHK00002392	\$55.98
062534	DISPLA	DISPLAYS2GO	1/16/2020	CHECK	PMCHK00002392	\$116.64
062535	GARISTE	GARI STEIN	1/16/2020	CHECK	PMCHK00002392	\$100.00
062536	GSI	GSI	1/16/2020	CHECK	PMCHK00002392	\$4,980.00
062537	KATGOO	KATHRYN GOODSON	1/16/2020	CHECK	PMCHK00002392	\$100.00
062538	KEEROD	KEEGAN RODGERS	1/16/2020	CHECK	PMCHK00002392	\$400.00
062539	KIRKUS	KIRKUS MEDIA LLC	1/16/2020	CHECK	PMCHK00002392	\$398.00
062540	LOWE'S	LOWES BUSINESS ACCOUNT	1/16/2020	CHECK	PMCHK00002392	\$994.29
062541	LUCSCH	LUCY SCHRAMM	1/16/2020	CHECK	PMCHK00002392	\$29.81
062542	MANPOW	MANPOWER	1/16/2020	CHECK	PMCHK00002392	\$537.60
062543	MARKOU	MARGARET ALEX KOURVO	1/16/2020	CHECK	PMCHK00002392	\$650.00
062544	MERHAS	MERRIE HASKELL, LLC	1/16/2020	CHECK	PMCHK00002392	\$200.00
062545	MICBAK	MICHAEL BAKER	1/16/2020	CHECK	PMCHK00002392	\$50.00
062546	MOMFIF	MOMOKO FIFE	1/16/2020	CHECK	PMCHK00002392	\$100.00
062547	ONEACON	O'NEAL CONSTRUCTION	1/16/2020	CHECK	PMCHK00002392	\$4,836.88
062548	PATFSMI	PATRICIA FITZPATRICK SMITH	1/16/2020	CHECK	PMCHK00002392	\$100.00
062549	PITCHA	PITTSFIELD CHARTER TOWNSHIP	1/16/2020	CHECK	PMCHK00002392	\$145.12
062550	PREPET	PREUSS PETS	1/16/2020	CHECK	PMCHK00002392	\$940.26
062551	RECBOO	RECORDED BOOKS, INC.	1/16/2020	CHECK	PMCHK00002392	\$576.52
062552	ROBROB	ROBIN ROBINSON	1/16/2020	CHECK	PMCHK00002392	\$100.00
062553	ROYLIM	ROYAL LIMOUSINE	1/16/2020	CHECK	PMCHK00002392	\$106.56
062554	SANSLO	SANDOR SLOMOVITS	1/16/2020	CHECK	PMCHK00002392	\$100.00
062555	SARVON	SARAH VON OEYEN	1/16/2020	CHECK	PMCHK00002392	\$50.00
062556	SHASON	SHAMBAUGH	1/16/2020	CHECK	PMCHK00002392	\$25,305.00
062557	SHEWIL	SHERWIN- WILLIAMS	1/16/2020	CHECK	PMCHK00002392	\$388.45
062558	STEJAS	STEPHANIE JUNE JASS	1/16/2020	CHECK	PMCHK00002392	\$50.00
062559	SWESOU	SWEETWATER SOUND INC.	1/16/2020	CHECK	PMCHK00002392	\$12,900.46
062560	THOGAL	GALE	1/16/2020	CHECK	PMCHK00002392	\$873.12

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 User Date: 2/6/2020

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
062561	MIDTAP	MIDWEST TAPE	1/16/2020	CHECK	PMCHK00002392	\$6,544.51
062562	WILPLU	WILBUR PLUMBING	1/16/2020	CHECK	PMCHK00002392	\$1,400.00
062563	AASCH	ANN ARBOR PUBLIC SCHOOLS	1/30/2020	CHECK	PMCHK00002394	\$2,539.79
062564	AFSMITH	A.F. SMITH ELECTRIC, INC.	1/30/2020	CHECK	PMCHK00002394	\$8,120.19
062565	ALEPIE	ALEX PIERZCHALA	1/30/2020	CHECK	PMCHK00002394	\$21.49
062566	ALLENT	ALLIANCE ENTERTAINMENT	1/30/2020	CHECK	PMCHK00002394	\$829.82
062567	ALLJON	ALLISON JONES	1/30/2020	CHECK	PMCHK00002394	\$41.64
062568	AMABOOK	SYNCB/AMAZON	1/30/2020	CHECK	PMCHK00002394	\$3,531.05
062569	AMAHOL	AMANDA HOLM	1/30/2020	CHECK	PMCHK00002394	\$50.00
062570	AMASCH	AMANDA SCHOTT	1/30/2020	CHECK	PMCHK00002394	\$435.50
062571	AMBFAL	AMBER ADAMS-FALL	1/30/2020	CHECK	PMCHK00002394	\$100.00
062572	AMYAUS	AMY AUSCHERMAN	1/30/2020	CHECK	PMCHK00002394	\$100.00
062573	AMYSUM	AMY LYNN SUMERTON	1/30/2020	CHECK	PMCHK00002394	\$765.00
062574	ANDHIL	ANDREW HILL	1/30/2020	CHECK	PMCHK00002394	\$180.00
062575	ANDYUN	ANDREA SOOYOUNG YUN	1/30/2020	CHECK	PMCHK00002394	\$100.00
062576	ANUSAT	ANUSREE SATTALURI	1/30/2020	CHECK	PMCHK00002394	\$232.50
062577	APPLE	APPLE, INC.	1/30/2020	CHECK	PMCHK00002394	\$3,922.00
062578	ARMCLE	ARMEN CLEANERS	1/30/2020	CHECK	PMCHK00002394	\$45.45
062579	AURLEE	AURORA LEE	1/30/2020	CHECK	PMCHK00002394	\$64.72
062580	B&H	B&H PHOTO-VIDEO	1/30/2020	CHECK	PMCHK00002394	\$502.20
062581	BAKTAY	BAKER & TAYLOR	1/30/2020	CHECK	PMCHK00002394	\$36,233.25
062582	BLAAUD	BLACKSTONE PUBLISHING	1/30/2020	CHECK	PMCHK00002394	\$527.98
062583	BOOPAG	BOOKPAGE	1/30/2020	CHECK	PMCHK00002394	\$1,980.00
062584	CARBRO	CARPENTER BROS.	1/30/2020	CHECK	PMCHK00002394	\$3.57
062585	CARCOE	CAROL COELIUS	1/30/2020	CHECK	PMCHK00002394	\$300.00
062586	CORMOV	CORRIGAN MOVING SYSTEMS	1/30/2020	CHECK	PMCHK00002394	\$4,385.00
062587	CRADOO	CRAWFORD DOOR SALES	1/30/2020	CHECK	PMCHK00002394	\$293.50
062588	CREWIN	CREATIVE WINDOWS	1/30/2020	CHECK	PMCHK00002394	\$3,230.00
062589	DANROM	DANIEL M. ROMANCHIK	1/30/2020	CHECK	PMCHK00002394	\$100.00
062590	DAVNAP	DAVIDA S NAPOLEON	1/30/2020	CHECK	PMCHK00002394	\$200.00
062591	DAYWAL	DAYNA WALTON	1/30/2020	CHECK	PMCHK00002394	\$520.00
062592	DENOWE	DENISE EUREY-OWENS	1/30/2020	CHECK	PMCHK00002394	\$100.00
062593	DICBLI	BLICK ART MATERIALS	1/30/2020	CHECK	PMCHK00002394	\$69.00
062595	ERGDES	ERGO DESKTOP	1/30/2020	CHECK	PMCHK00002394	\$440.30
062596	EUNCHE	EUNJAE CHEON	1/30/2020	CHECK	PMCHK00002394	\$100.00
062597	FERENT	FERGUSON ENTERPRISES	1/30/2020	CHECK	PMCHK00002394	\$90.74
062598	GRADUATE	GRADUATE ANN ARBOR	1/30/2020	CHECK	PMCHK00002394	\$207.45
062599	GRAINGER	GRAINGER	1/30/2020	CHECK	PMCHK00002394	\$231.75
062600	GRAPHX	GRAPH-X	1/30/2020	CHECK	PMCHK00002394	\$2,390.00
062601	HARBOR	HARBOR HOUSE PUBLISHERS	1/30/2020	CHECK	PMCHK00002394	\$345.00
062602	HEBABD	HEBATALLAH MOHMOUD ABDELAAL	1/30/2020	CHECK	PMCHK00002394	\$100.00
062603	HEMIL	HEIDI MILLER	1/30/2020	CHECK	PMCHK00002394	\$65.00
062604	HOOHAT	HOOPER HATHAWAY, P.C.	1/30/2020	CHECK	PMCHK00002394	\$2,772.00
062605	JENMCK	JENNIFER ANN MCKEE	1/30/2020	CHECK	PMCHK00002394	\$100.00
062606	JOHCON	JOHNSON CONTROLS SECURITY SOL	1/30/2020	CHECK	PMCHK00002394	\$4,462.48
062607	JOHSCH	JOHN W SCHULTZ	1/30/2020	CHECK	PMCHK00002394	\$50.00
062608	KATSOO	KATE SOOD	1/30/2020	CHECK	PMCHK00002394	\$150.00
062609	KATSTE	KATHRYN STEIH	1/30/2020	CHECK	PMCHK00002394	\$600.00
062610	LEXMAT	MATTHEW BENDER & CO., INC.	1/30/2020	CHECK	PMCHK00002394	\$139.43
062611	LUCSCH	LUCY SCHRAMM	1/30/2020	CHECK	PMCHK00002394	\$38.95
062612	MANCOS	MANER COSTERISAN	1/30/2020	CHECK	PMCHK00002394	\$3,700.00
062613	MANPOW	MANPOWER	1/30/2020	CHECK	PMCHK00002394	\$358.40
062614	MARBAN	MARTIN BANDYKE	1/30/2020	CHECK	PMCHK00002394	\$500.00
062615	MARCHE	MARIAH CHEREM	1/30/2020	CHECK	PMCHK00002394	\$109.00
062616	MARDIG	MARIA CONSUELO DIGON ARROBA	1/30/2020	CHECK	PMCHK00002394	\$100.00
062617	MARSTU	MARTHA RUTH STUIT	1/30/2020	CHECK	PMCHK00002394	\$300.00
062618	MCNMCK	MCNAUGHTON-MCKAY	1/30/2020	CHECK	PMCHK00002394	\$424.90
062619	METCOM	METCOM	1/30/2020	CHECK	PMCHK00002394	\$3,887.79
062620	MICDAI	THE MICHIGAN DAILY	1/30/2020	CHECK	PMCHK00002394	\$550.00
062621	MICKRE	MICHELLE KRELL KYDD	1/30/2020	CHECK	PMCHK00002394	\$600.00
062622	MICPOW	MICHIGAN POWER RODDING	1/30/2020	CHECK	PMCHK00002394	\$213.00
062623	MIDTAP	MIDWEST TAPE	1/30/2020	CHECK	PMCHK00002394	\$6,505.42
062624	MLIVE	MLIVE MEDIA GROUP	1/30/2020	CHECK	PMCHK00002394	\$844.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
062625	ONEACON	O'NEAL CONSTRUCTION	1/30/2020	CHECK	PMCHK00002394	\$40,483.28
062626	PATFSMI	PATRICIA FITZPATRICK SMITH	1/30/2020	CHECK	PMCHK00002394	\$200.00
062627	PAUBOW	PAUL BOWLING	1/30/2020	CHECK	PMCHK00002394	\$300.00
062628	PAULOE	PAULINE LOEWENHARDT	1/30/2020	CHECK	PMCHK00002394	\$330.00
062629	PAYCOO	PAYTON COOK	1/30/2020	CHECK	PMCHK00002394	\$780.00
062630	PLAWIS	PLANTWISE	1/30/2020	CHECK	PMCHK00002394	\$500.00
062631	PRITEC	PRINT TECH INC.	1/30/2020	CHECK	PMCHK00002394	\$917.64
062632	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	1/30/2020	CHECK	PMCHK00002394	\$114.20
062633	REGBOO	REGENT BOOK CO., INC.	1/30/2020	CHECK	PMCHK00002394	\$94.10
062634	SAJVAD	SAJEEV VADAKOOTTU	1/30/2020	CHECK	PMCHK00002394	\$1,075.00
062635	SANBAK	SANDRA BAKER	1/30/2020	CHECK	PMCHK00002394	\$50.00
062636	SANBOO	SANABILL BOOKS	1/30/2020	CHECK	PMCHK00002394	\$138.73
062637	SAWBOO	SAWA BOOKS	1/30/2020	CHECK	PMCHK00002394	\$971.57
062638	SCHELE	SCHINDLER ELEVATOR CORPORATION	1/30/2020	CHECK	PMCHK00002394	\$2,333.79
062639	SHASON	SHAMBAUGH	1/30/2020	CHECK	PMCHK00002394	\$1,797.26
062640	SHEWIL	SHERWIN- WILLIAMS	1/30/2020	CHECK	PMCHK00002394	\$68.16
062641	SIEBRO	SIERRA BROWN	1/30/2020	CHECK	PMCHK00002394	\$600.00
062642	STAPLES	STAPLES	1/30/2020	CHECK	PMCHK00002394	\$1,418.66
062643	SWESOU	SWEETWATER SOUND INC.	1/30/2020	CHECK	PMCHK00002394	\$2,624.36
062644	TEACOM	THE TEACHING COMPANY SALES	1/30/2020	CHECK	PMCHK00002394	\$1,588.80
062645	THOGAL	GALE	1/30/2020	CHECK	PMCHK00002394	\$471.97
062646	TONDER	TONY DERUITER	1/30/2020	CHECK	PMCHK00002394	\$249.65
062647	UNUMPRO	UNUM LIFE INSURANCE	1/30/2020	CHECK	PMCHK00002394	\$4,191.84
062648	UNUMPRO1	UNUM LIFE INSURANCE	1/30/2020	CHECK	PMCHK00002394	\$3,659.65
062649	USBORNE	USBORNE	1/30/2020	CHECK	PMCHK00002394	\$75.93
062650	VELOSIO	VELOSIO	1/30/2020	CHECK	PMCHK00002394	\$360.00
062651	WESENT	WESTGATE ENTERPRISES, LLC	1/30/2020	CHECK	PMCHK00002394	\$49,665.38
062652	ZEYOZC	ZEYNEP OZCAN	1/30/2020	CHECK	PMCHK00002394	\$100.00
062653	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	1/30/2020	CHECK	PMCHK00002394	\$1,176.54
EFT00791	CINTAS	CINTAS CORPORATION	1/2/2020	CHECK	PMCHK00002386	\$996.20
EFT00792	METLIFE	METLIFE - GROUP BENEFITS	1/2/2020	CHECK	PMCHK00002386	\$9,023.60
EFT00793	OFFDEP	OFFICE DEPOT, INC.	1/2/2020	CHECK	PMCHK00002386	\$1,295.85
EFT00794	OXFPRO	2725-2805 ASSOCIATES, LLC	1/2/2020	CHECK	PMCHK00002386	\$10,878.61
EFT00795	TRISOL	TRIONFO SOLUTIONS	1/2/2020	CHECK	PMCHK00002386	\$775.00
EFT00796	ULINE	ULINE, INC.	1/2/2020	CHECK	PMCHK00002386	\$217.18
EFT00797	VERWIRC	VERIZON WIRELESS	1/2/2020	CHECK	PMCHK00002386	\$2,302.60
EFT00798	AIRTABLE	AIRTABLE	1/2/2020	CHECK	PMCHK00002387	\$96.00
EFT00799	ARMOILO	ARMOILO	1/2/2020	CHECK	PMCHK00002387	\$8,201.16
EFT00800	BACBLA	BACKBLAZE	1/2/2020	CHECK	PMCHK00002387	\$1,798.93
EFT00801	FACEBOOK	FACEBOOK ADS	1/2/2020	CHECK	PMCHK00002387	\$2,027.77
EFT00802	IRCLOUD	IRCLOUD	1/2/2020	CHECK	PMCHK00002387	\$123.60
EFT00803	PUBSTO	PUBLIC STORAGE	1/2/2020	CHECK	PMCHK00002387	\$524.00
EFT00804	TRELLO	TRELLO.COM	1/2/2020	CHECK	PMCHK00002387	\$100.00
EFT00805	TWILIO	TWILIO	1/2/2020	CHECK	PMCHK00002387	\$30.10
EFT00834	AMACORP	AMAZON	1/3/2020	CHECK	PMCHK00002389	\$5,846.07
EFT00835	CINTAS	CINTAS CORPORATION	1/9/2020	CHECK	PMCHK00002391	\$498.10
EFT00836	COMCAS	COMCAST	1/9/2020	CHECK	PMCHK00002391	\$41.45
EFT00837	NEOPOS	MAILFINANCE	1/9/2020	CHECK	PMCHK00002391	\$711.36
EFT00838	NEOPOST	NEOFUNDS	1/9/2020	CHECK	PMCHK00002391	\$1,500.00
EFT00839	ULINE	ULINE, INC.	1/9/2020	CHECK	PMCHK00002391	\$550.19
EFT00840	UNIPAR	UNITED PARCEL SERVICE	1/9/2020	CHECK	PMCHK00002391	\$118.00
EFT00841	ATTMOB	AT&T MOBILITY	1/16/2020	CHECK	PMCHK00002393	\$732.32
EFT00842	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	1/16/2020	CHECK	PMCHK00002393	\$82,081.64
EFT00843	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	1/16/2020	CHECK	PMCHK00002393	\$3,764.64
EFT00844	CINTAS	CINTAS CORPORATION	1/16/2020	CHECK	PMCHK00002393	\$498.10
EFT00845	CITWASTE	CITY OF ANN ARBOR TREASURER	1/16/2020	CHECK	PMCHK00002393	\$2,529.00
EFT00846	CITWATER	CITY OF AA WATER UTILITIES	1/16/2020	CHECK	PMCHK00002393	\$1,920.91
EFT00847	DTEENE	DTE ENERGY	1/16/2020	CHECK	PMCHK00002393	\$4,139.84
EFT00848	OFFDEP	OFFICE DEPOT, INC.	1/16/2020	CHECK	PMCHK00002393	\$240.25
EFT00849	UNIPAR	UNITED PARCEL SERVICE	1/16/2020	CHECK	PMCHK00002393	\$69.41
EFT00850	VERWIRC	VERIZON WIRELESS	1/16/2020	CHECK	PMCHK00002393	\$936.37
EFT00851	WASMAN	WASTE MANAGEMENT OF MICHIGAN	1/16/2020	CHECK	PMCHK00002393	\$303.48
EFT00852	CINTAS	CINTAS CORPORATION	1/31/2020	CHECK	PMCHK00002395	\$973.61

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
EFT00853	CITALARM	CITY OF ANN ARBOR	1/31/2020	CHECK	PMCHK00002395	\$250.00
EFT00854	DTEENE	DTE ENERGY	1/31/2020	CHECK	PMCHK00002395	\$26,114.39
EFT00855	METLIFE	METLIFE - GROUP BENEFITS	1/31/2020	CHECK	PMCHK00002395	\$8,883.32
EFT00856	OFFDEP	OFFICE DEPOT, INC.	1/31/2020	CHECK	PMCHK00002395	\$753.29
EFT00857	TDSMET	TDS	1/31/2020	CHECK	PMCHK00002395	\$8,868.85
EFT00858	ULINE	ULINE, INC.	1/31/2020	CHECK	PMCHK00002395	\$332.82
EFT00859	VERWIRC	VERIZON WIRELESS	1/31/2020	CHECK	PMCHK00002395	\$2,323.67
EFT00860	AIRTABLE	AIRTABLE	1/15/2020	CHECK	PMCHK00002396	\$96.00
EFT00861	BACKBLA	BACKBLAZE	1/15/2020	CHECK	PMCHK00002396	\$1,756.16
EFT00862	FACEBOOK	FACEBOOK ADS	1/15/2020	CHECK	PMCHK00002396	\$944.08
EFT00863	GOOGLE	GOOGLE	1/15/2020	CHECK	PMCHK00002396	\$189.60
EFT00864	IRCCLOUD	IRCCLOUD	1/15/2020	CHECK	PMCHK00002396	\$123.60
EFT00865	PUBSTO	PUBLIC STORAGE	1/15/2020	CHECK	PMCHK00002396	\$524.00
EFT00866	TRELLO	TRELLO.COM	1/15/2020	CHECK	PMCHK00002396	\$100.00
EFT00867	TWILIO	TWILIO	1/15/2020	CHECK	PMCHK00002396	\$20.04
EFT00868	TWITTER	TWITTER	1/15/2020	CHECK	PMCHK00002396	\$250.00
EFT00869	ALAAIR	ALASKA AIRLINES	1/22/2020	CHECK	PMCHK00002397	\$466.60
EFT00870	AWS	AMAZON WEB SERVICES	1/22/2020	CHECK	PMCHK00002397	\$169.16
EFT00871	BANOFAACC	BANK OF ANN ARBOR	1/22/2020	CHECK	PMCHK00002397	\$30.94
EFT00872	BELLEIRE	BELLE TIRE	1/22/2020	CHECK	PMCHK00002397	\$1,064.93
EFT00873	BGREEN	BGREEN TODAY	1/22/2020	CHECK	PMCHK00002397	\$169.00
EFT00874	BOERSMA	BOERSMA TRAVEL	1/22/2020	CHECK	PMCHK00002397	\$41.00
EFT00875	C2G	CABLES TO GO	1/22/2020	CHECK	PMCHK00002397	\$265.97
EFT00876	CABTIE	CABLE TIES AND MORE	1/22/2020	CHECK	PMCHK00002397	\$785.04
EFT00877	DRUPALIZE	DRUPALIZE ME OSIO LABS	1/22/2020	CHECK	PMCHK00002397	\$35.00
EFT00878	EBAY	EBAY	1/22/2020	CHECK	PMCHK00002397	\$21.97
EFT00879	ELM USA	ELM USA	1/22/2020	CHECK	PMCHK00002397	\$24.55
EFT00880	ETSY	ETSY	1/22/2020	CHECK	PMCHK00002397	\$395.39
EFT00881	HOLLANDERS	HOLLANDERS	1/22/2020	CHECK	PMCHK00002397	\$111.14
EFT00882	IMAPLA	IMAGINATION PLAYGROUND	1/22/2020	CHECK	PMCHK00002397	\$50.69
EFT00883	JERUGAR	JERUSALEM GARDEN	1/22/2020	CHECK	PMCHK00002397	\$156.20
EFT00884	JOANNPLUS	JO-ANN STORES, LLC	1/22/2020	CHECK	PMCHK00002397	\$86.16
EFT00885	JOANNS	JOANN'S.COM	1/22/2020	CHECK	PMCHK00002397	\$29.59
EFT00886	LITCAE	LITTLE CAESARS	1/22/2020	CHECK	PMCHK00002397	\$482.80
EFT00887	LOREDU	LORMAN EDUCATION SERVICES	1/22/2020	CHECK	PMCHK00002397	\$392.20
EFT00888	LUCSCE	LUCKY SCENT INC	1/22/2020	CHECK	PMCHK00002397	\$166.00
EFT00889	NEWEGG.COM	NEWEGG.COM	1/22/2020	CHECK	PMCHK00002397	\$1,496.78
EFT00890	NORFAC	THE NORTH FACE	1/22/2020	CHECK	PMCHK00002397	\$98.64
EFT00891	OEVEO	OEVEO	1/22/2020	CHECK	PMCHK00002397	\$45.45
EFT00892	ORITRA	ORIENTAL TRADING.COM	1/22/2020	CHECK	PMCHK00002397	\$249.39
EFT00893	PAPSOU	PAPER SOURCE	1/22/2020	CHECK	PMCHK00002397	\$29.41
EFT00894	PBS	PBS	1/22/2020	CHECK	PMCHK00002397	\$173.76
EFT00895	REI	REI	1/22/2020	CHECK	PMCHK00002397	\$82.93
EFT00896	SPAFUN	SPARKFUN.COM	1/22/2020	CHECK	PMCHK00002397	\$101.80
EFT00897	TABLEG	TABLE LEG WORLD	1/22/2020	CHECK	PMCHK00002397	\$957.10
EFT00898	TARGET	TARGET	1/22/2020	CHECK	PMCHK00002397	\$780.00
EFT00899	TIMBUK	TIMBUK2	1/22/2020	CHECK	PMCHK00002397	\$95.00
EFT00900	U-HAUL	U-HAUL-CARPENTER BROS	1/22/2020	CHECK	PMCHK00002397	\$159.05
EFT00901	UBIQUITI	UBIQUITI INC	1/22/2020	CHECK	PMCHK00002397	\$1,036.72

Total Checks: 294

Total Amount of Checks: \$696,974.64
=====

Ann Arbor District Library Financial Summary for the Seven Months Ended January 2020

Cash

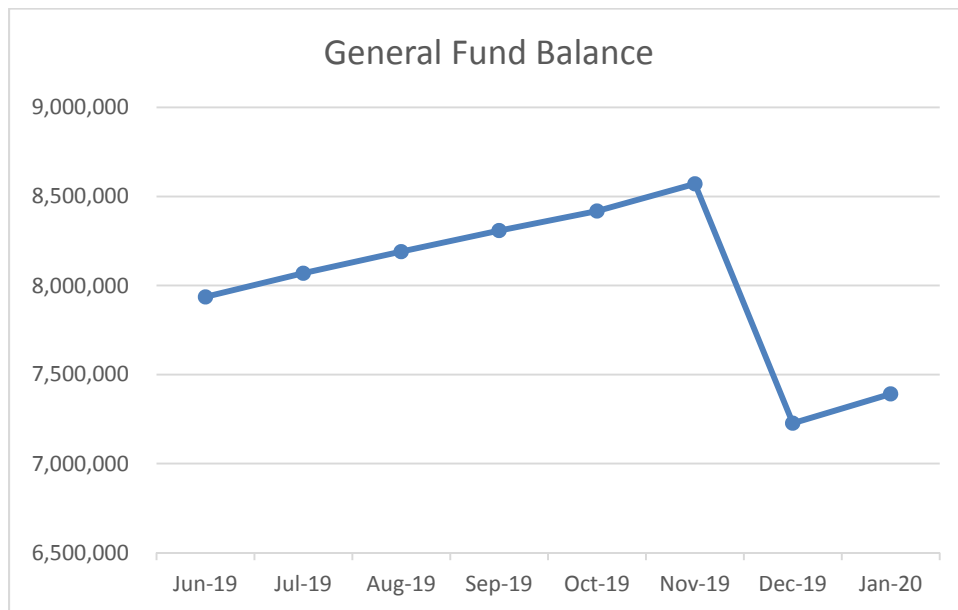
Cash, including investments, decreased \$1,569,980 from \$18,109,366 on December 31, 2019 to \$16,539,386 as of January 31, 2020.

Tax Receipts

As of January 31, 2020, the Library has received \$16,472,235 which is 97.5% of the annual budgeted tax receipts of \$16,902,626.

Fund Balance Activity

The Library general fund balance increased from \$7,226,964 as of December 31, 2019 to \$7,391,525. The sharp drop in the depiction below in the month of December was due to a transfer of \$1,500,000 to the Capital Fund.



Ann Arbor District Library

Financial Summary for the Seven Months Ended January 2020

Revenue:

Year-to-date revenues equal \$10,325,971 of which \$183,750 is due from other governmental units for penal fines and state aid. Tax receipts of \$6,595,301 have been deferred and will be recognized over the remainder of the fiscal year. Total cash receipts through January 31, 2020 equal \$17,378,280.

Expenditures

Year-to-date expenditures totaled \$9,338,327 from the general fund and \$239,191 from the capital fund as of January 31, 2020 of which \$56,050 has not been paid. As of January 31, 2020, \$411,019 has been prepaid for expenses not yet incurred. Total cash expended through January 31, 2020 equals \$10,428,589.

Revenue Over/(Under) Expenditures:

Year-to-date revenue over expenditures is \$987,644. After seven months or 58.33% of activity, current revenue is 58.43% of the approved budget and current expenses are 52.84% of the approved budget.

Actual cash receipts are at 98.34% of budget and actual cash expended is 59.01% of budget.

Grants & Memorials:

Friends of the AADL began the year with a balance of \$65,970. During the first six months of the fiscal year the Friends contributed \$50,000 of which the library spent \$51,162 leaving a balance of \$64,808

The archives grant began the year with a balance of \$47,942. Archives received donations totaling \$1,075 and had expenditures totaling \$3,665 leaving a balance of \$45,352.

The Library received a gift of \$50,000 in January for a new digital screen. There have not been any expenses for this project year-to-date.

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures
 General Fund
 For the Seven Months Ending 1/31/2020

	January ACTUAL	YTD ACTUAL	FY 2020 BUDGET	BUDGET REMAINING	YTD %
REVENUES:					
Property taxes, net	\$1,408,552	\$ 9,859,865	\$16,902,626	\$ 7,042,761	58.33%
State aid	7,500	52,500	90,000	37,500	58.33%
State penal fines	18,750	131,250	225,000	93,750	58.33%
Interest income	18,973	91,236	20,000	(71,236)	456.18%
Copier revenue	2,799	20,656	35,000	14,344	59.02%
Grants and memorials	247	53,261	100,000	46,739	53.26%
Library fines, fees and other	5,610	86,992	250,000	163,008	34.80%
Non-resident fees	2,100	12,675	18,500	5,825	68.51%
Rental revenue	2,923	17,536	31,110	13,574	56.37%
TOTAL REVENUES	\$1,467,454	\$10,325,971	\$17,672,236	\$ 7,346,264	58.43%
EXPENDITURES:					
Personnel:					
Salaries and wages	\$ 536,193	\$ 4,501,972	\$ 8,502,255	\$ 4,000,283	52.95%
Employee benefits	181,262	1,036,886	1,832,836	795,950	56.57%
Employment taxes	40,482	336,639	638,000	301,361	52.76%
Purchased services:					
Custodial services	23,687	165,807	287,000	121,193	57.77%
Accounting and auditing	3,500	80,456	25,000	(55,456)	321.82%
Legal	3,295	6,608	50,000	43,392	13.22%
Professional services	8,863	111,271	261,000	149,729	42.63%
Utilities	35,227	233,655	462,000	228,345	50.57%
Property insurance	9,338	65,368	105,000	39,632	62.25%
Communications	17,830	141,105	200,000	58,895	70.55%
Materials	167,198	1,009,757	1,876,000	866,243	53.83%
Software licenses / materials	5,854	83,419	150,000	66,581	55.61%
Building rental	96,171	390,040	680,000	289,960	57.36%
Seminars, conferences and travel	919	15,819	28,700	12,881	55.12%
Copier expense	2,900	28,546	35,000	6,454	81.56%
Library programming	31,953	343,074	790,000	446,926	43.43%
Grant and memorial expenses	780	51,162	100,000	48,838	51.16%
Operating supplies	15,011	146,347	314,595	168,248	46.52%
Repairs and maintenance	99,732	319,775	570,500	250,725	56.05%
Postage	2,399	8,771	30,000	21,229	29.24%
Other operating expenses	1,300	12,435	34,350	21,931	36.15%
Capital outlay	18,983	249,415	700,000	450,583	35.63%
TOTAL EXPENDITURES	\$1,302,877	\$ 9,338,327	\$17,672,236	\$ 8,333,924	52.84%
REVENUE OVER (UNDER) EXPENDITURES	\$ 164,577	\$ 987,644		\$ (987,661)	

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures
Governmental Funds
For the Seven Months Ending 1/31/2020

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
REVENUES:				
Property taxes, net	\$9,859,865	-	-	\$9,859,865
State aid	52,500	-	-	52,500
State penal fines	131,250	-	-	131,250
Interest income	91,236	-	715	91,951
Copier revenue	20,656	-	-	20,656
Grants and memorials	53,261	-	83,825	137,086
Library fines, fees and other	86,992	-	-	86,992
Non-resident fees	12,675	-	-	12,675
Rental revenue	17,536	-	-	17,536
TOTAL REVENUES	\$10,325,971	-	\$84,540	\$10,410,512
EXPENDITURES:				
Personnel:				
Salaries and wages	\$4,501,972	-	-	\$4,501,972
Employee benefits	1,036,886	-	-	1,036,886
Employment taxes	336,639	-	-	336,639
Purchased services:				
Custodial services	165,807	-	-	165,807
Accounting and auditing	80,456	-	-	80,456
Legal	6,608	-	-	6,608
Professional services	111,271	-	-	111,271
Utilities	233,655	-	-	233,655
Property insurance	65,368	-	-	65,368
Communications	141,105	-	-	141,105
Materials	1,009,757	-	17,524	1,027,281
Software licenses / materials	83,419	-	-	83,419
Building rental	390,040	-	-	390,040
Seminars, conferences and travel	15,819	-	-	15,819
Copier expense	28,546	-	-	28,546
Library programming	343,074	-	1,208	344,281
Grant and memorial expenses	51,162	-	-	51,162
Operating supplies	146,347	-	-	146,347
Repairs and maintenance	319,775	-	-	319,775
Postage	8,771	-	-	8,771
Other operating expenses	12,435	-	-	12,435
Capital outlay	249,415	239,191	3,664	492,270
TOTAL EXPENDITURES	\$9,338,327	\$239,191	\$22,396	\$9,599,913
REVENUE OVER (UNDER) EXPENDITURES	\$987,644	(\$239,191)	\$62,144	\$810,597
Interfund Transfer	(1,500,000)	1,500,000	-	-
Fund balance, beginning of year	\$7,903,881	\$1,219,464	\$546,791	\$9,670,136
Fund balance, end of year	<u>\$7,391,525</u>	<u>\$2,480,273</u>	<u>\$608,935</u>	<u>\$10,480,733</u>

ANN ARBOR DISTRICT LIBRARY

Balance Sheet
 Governmental Funds
 For the Seven Months Ending 1/31/2020

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
Assets				
Cash and cash equivalents	\$8,612,071	\$2,480,272	\$614,395	\$11,706,738
Investments	4,832,648	-	-	4,832,648
Due from other governmental units	183,750	-	-	183,750
Other accounts receivable	6,310	-	850	7,160
Prepaid items	411,019	-	-	411,019
Total Assets	<u>\$14,045,799</u>	<u>\$2,480,272</u>	<u>\$615,245</u>	<u>\$17,141,316</u>
Liabilities				
Accounts payable	\$56,050	-	\$6,310	\$62,360
Accrued payroll and benefits	-	-	-	-
Total Liabilities	<u>56,050</u>	<u>-</u>	<u>6,310</u>	<u>62,360</u>
Deferred Outflows				
Unavailable property tax revenue	6,595,301	-	-	6,595,301
Deferred rental revenue	2,923	-	-	2,923
Total deferred outflows	<u>6,598,223</u>	<u>-</u>	<u>-</u>	<u>6,598,223</u>
Fund Balances				
Nonspendable:				
Prepaid items	411,019	-	-	411,019
Permanent corpus	-	-	325,000	325,000
Restricted by donor	-	-	283,935	283,935
Committed for capital projects	-	2,480,272	-	2,480,272
Unassigned	6,980,506	-	-	6,980,506
Total fund balance - general fund	<u>7,391,525</u>	<u>2,480,272</u>	<u>608,935</u>	<u>10,480,733</u>
Total liabilities and fund balances	<u>\$14,045,799</u>	<u>\$2,480,272</u>	<u>\$615,245</u>	<u>\$17,141,316</u>

Director's Report February 2020

Upcoming Events, and Issues of Interest

1. **Traverwood Branch closed on December 16th for 10 weeks.** The work is on schedule; however, we will open without all of the glasswork completed. The work in Traverwood will include new carpeting, refinishing the wood floors, technology upgrades, the addition of one bookable meeting room, and changes to the large set of doors leading to the program room. We will also be introducing the Category system for the materials collection during this closure.
2. The AADL was happy to host the only satellite Iowa caucus in the State of Michigan on February 3rd.
3. February brings many programs and events recognizing Black History Month. We were pleased to welcome local children's author **Debbie Taylor** earlier this month, and this week please join us for a great evening with the **Motown Legends Gospel Choir** on Tuesday, February 18th Downtown. We will round out the month with a lecture from our local partner, **African American Cultural and Historical Museum of Washtenaw County** on February 23rd at Westgate, and author/journalist **Rochelle Riley: The Burden: African Americans and the Enduring Impact of Slavery** on February 27th Downtown.
4. **One-Shot Stanger Photographic Exhibit** February 3–March 13, 2020 Downtown 2nd Floor exhibit space. The AADL became home to thousands of photographic negatives of the work of the fine Ann Arbor News photographer Eck Stanger when the news archives were transferred to the AADL. We have digitized a fraction of his negatives, and the exhibit features some of our favorites. He captured the life of everyday Ann Arborites with skill and a keen eye.
5. **Jose Antonio Vargas** capped another successful **Washtenaw Reads**, appearing at Washtenaw Community College on January 30th. More than 500 people attended the event and the book, **Dear America: Notes of an Undocumented Citizen** is one of the most requested books at the AADL of 2020.

AADL Projects and Initiatives Underway

1. The renovation of the Downtown Fourth Floor meeting room is underway with a **revised completion date of mid-March 2020.**
2. The RFP for a coffee bar vendor service for the Downtown Library was issued on January 13, 2020, with a deadline for response by February 14, 2020.

Director's Report February 2020

Summary of Patron, Staff, Board Comments, Complaints, Suggestions and Their Disposition

EMAIL TO AADL: I have attended the Drag Bingo event twice and wanted to show my support for the event. It was a full house both times and the performer included a positive message. The crowd was laughing, entertained and thoroughly engaged! I'm sorry that more people aren't actively commenting to show their support. The few negative comments left don't paint an accurate picture of how your patrons view your programming. But...the full attendance does!

Library Response: *Thank you so much for taking the time to comment, and for attending the event. We were impressed, too, to have standing room only on a snowstorm day!*

We hope you can make it in April when Jadein Black returns for more Drag Bingo.



Ann Arbor District Library

Strategic Plan

Published February 2020

Prepared by Bridgeport Consulting, LLC



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Letter from the Director

This strategic plan is notably different from previous plans the Ann Arbor District Library (AADL) has crafted over the years. In this document, you will not see a long list of ambitious initiatives that specify just exactly how we plan to serve the community over the next three to five years. You will not see a matrix of goals alongside the ways in which we intend to measure our progress. You will not be reassured that staff are developing an operational guide to track the implementation of the Board-approved document.

Make no mistake: that's how we've done strategic planning for years, and we're *really* good at it. In fact, that's the point. Strategic planning has evolved from a formal process the organization undertakes every few years to be simply who we are, and how we work. Over the course of the past twenty-plus years, AADL has matured into a *strategic thinking and doing* organization. The decisions our library professionals make on a day-to-day basis – whether interacting with patrons at a public desk, planning an event with one of our many community partners, or developing the preventive maintenance schedule for our five facilities – are grounded in a shared ethic.

That ethic is captured most succinctly in the organization's core values. When we embarked upon this most recent strategic planning process, we realized that while the concepts embodied in our current values remained mostly intact in practice, the language we have come to use has drifted from the original statements. Our values were due for revision, so that's where we focused a fair bit of our time and energy this time around.

I am proud of the result. I believe our newly articulated values are meaningful, and resilient enough to guide us into the future: through turnover in the organization; through social, technological, and political changes we cannot possibly foresee; whether the economy thrives or stumbles. We have also, of course, considered where we've been and where we're going, and you'll see the results of that work in this document as well. No matter what lies ahead, by living our values, I am confident AADL will remain a relevant – and treasured – resource to our community long into the future.



Josie Parker, Library Director



Where we are – and how we got here

The Ann Arbor District Library we know today can trace roots back to the early 1820s. From early groups including the Ann Arbor Library Association and The Working Men's Library Association, through the establishment of the Ladies' Library Association in 1866, the community's interest in public access to reading resources has long been evident.

Fast forward nearly two centuries, and this interest remains robust – so much so that AADL's commitment to public ownership continues to be named in the current mission statement. Over that time, however, our collective imagination regarding what a library is and does has naturally expanded.

Today, we embrace the library's role not only in providing public ownership and access to a wide range of materials, but also in offering an equally broad variety of programs designed to extend opportunities for learning, social connections, and fun to all who participate. The library's accessibility as a non-partisan, free-of-charge, community gathering space has also risen in importance. Several key trends have influenced this evolution of the library, and also inform the possible futures for which AADL is preparing.

The digital revolution

The advent of the "information age" in the mid-to-late 20th century, in which digital electronics established dominance over mechanical technologies, resulted in a dramatic shift in the way people access information. With vast amounts of data readily available from an ever-increasing proliferation of sources – not all of which are reputable – the library is positioned to serve as a credible, trusted navigator. AADL both provides unbiased access to information and stands at the ready to guide patrons in making sense of what they discover. The need for us to remain current with new technologies as they emerge, no matter how rapidly, will persist.

Demographic shifts

Between now and the year 2050, the United States population is expected to increase by about 100 million people, largely driven by immigration from developing countries. During that time, minorities will likely come to represent more than 50% of the population. The proportion of the population aged 65+ will likely increase to approximately 20% (from a current 13%). Meanwhile, the nation's young working population will also grow, largely due to the combined influence of higher birth rates among recent immigrants, and the



“baby boomlet” that is anticipated to occur as the offspring of the Baby Boomer generation bear children of their own.¹

When it comes to Michigan, the shift in diversity will likely play out in a similar pattern but to a lesser degree. The likelihood that two randomly-selected individuals from Michigan will be of different racial/ethnic backgrounds is projected to be 60% by the year 2060, while nationwide this “diversity index” will be closer to 70%. Statewide population growth, however, is anticipated to lag behind other states, with Michigan dropping out of the top ten most populous states within the decade.²

AADL celebrates diversity as an important lens through which to inform decisions about how best to serve our patrons. Through many years of experimentation, AADL has built a strong portfolio of programs, events, and services that are designed to reach the broadest possible audience. We know this work is never done. As our community continues to evolve, so will AADL – crafting offerings and creating ways to connect with new people while we continue to serve our existing patron population.

With the emphasis on intellectual freedom and individual choice, this plan underscores the intention that *everyone* should be able to find and follow their particular interests at the library. At the same time, AADL provides opportunities for individuals, in the course of pursuing their interests, to discover and/or create a sense of community among other patrons and participants. Public libraries allow people from all backgrounds and identities (defined as expansively as possible) to mix and interact. Given the troubling trends of income inequality and social isolation described in the following sections, AADL embraces our role not only as a service provider, but also as a platform for human connection.

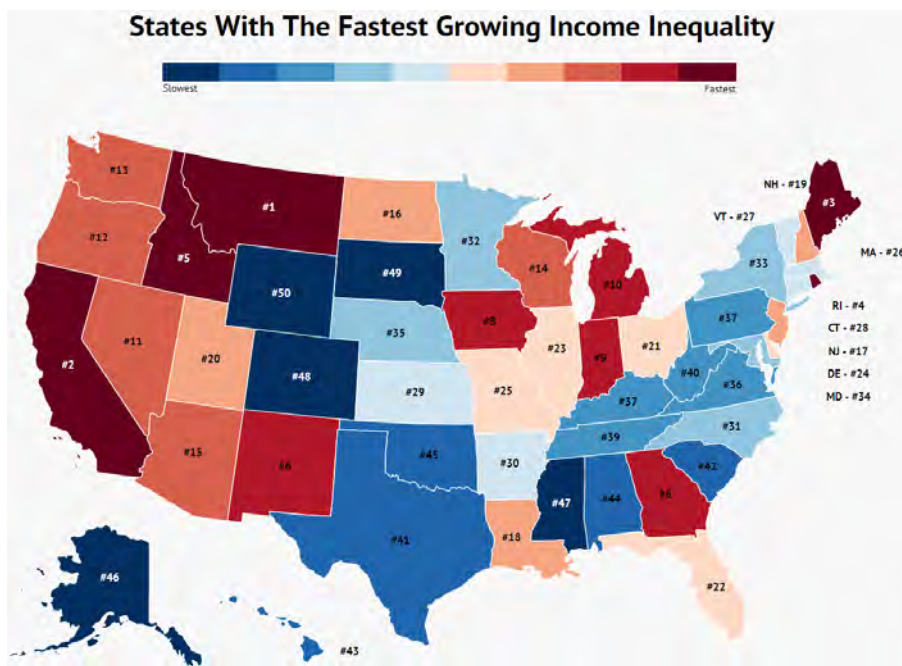
Income inequality

In 2016, the Michigan League for Public Policy published a report stating that Michigan’s income inequality is the 11th worst in the nation, with the state’s top 1% of income earners

¹ From “The Changing Demographics of America,” Smithsonian Magazine online, <https://www.smithsonianmag.com/travel/the-changing-demographics-of-america-538284/>

² From “Michigan’s Racial/Ethnic Diversity Grows, but Not as Much as US,” Detroit Free Press online, www.freep.com/story/news/local/michigan/2014/10/24/michigan-diversity-index-racial-demographics/17671861/

making twenty-two times as much as the remaining 99%.³ Two years later, Michigan was identified as the state with the 10th fastest *growing* income inequality in the country, suggesting that this trend has the potential to worsen rather than improve.⁴



Locally, this reality is equally – if not more – pronounced. The Washtenaw County Office of Community and Economic Development (OCED) created an “Opportunity Index” in 2015 to illustrate the distribution of key assets such as health, education, job access, economic vitality, and neighborhood safety and stability among populations in the county. (See <http://www.opportunitywashtenaw.org/opportunity-index.html> for more information.) Perhaps unsurprisingly, areas of highest opportunity are concentrated in Ann Arbor,⁵

³ From “Michigan Income Inequality 11th Worst In Nation,” Michigan League for Public Policy online, <https://mlpp.org/michigan-income-inequality-11th-worst-in-nation-wealthiest-1-make-22-times-more-than-rest-of-workers/>

⁴ From “US states with the highest levels of income inequality,” CNBC online, <https://www.cnbc.com/2018/03/12/us-states-with-the-highest-levels-of-income-inequality.html>

⁵ From “Here's what 'high' and 'low' opportunity looks like in Washtenaw County,” MLive, https://www.mlive.com/news/ann-arbor/2018/09/heres_what_high_and_low_opport.html



which aligns with Richard Florida’s 2015 finding that Ann Arbor is the 8th most economically segregated metropolitan area in the nation.⁶

While we acknowledge the significant benefits of being located in a resource-rich community, AADL also embraces our role in serving *everyone*. The library’s role in ensuring access for those who are economically disadvantaged is perhaps more urgent than ever.

Social isolation

In addition to the increasing economic segregation described above, people have become more socially isolated in recent years, a phenomenon that is described as an “epidemic of loneliness.”⁷ In a recent survey conducted by health care insurer Cigna, nearly half of all respondents indicate that they often feel alone or left out; nearly 13% report that *zero* people know them well.⁸

Factors that contribute to this alarming trend include the increasing number of adults who live alone (nearly one out of three) combined with shrinking social networks and fewer meaningful connections with others.⁹ This is a sad irony given the rise of social media that provides the illusion of connectedness, while actually increasing loneliness, anxiety, and depression, especially in frequent users.¹⁰

Libraries have long claimed their role as a “third place;” neither home nor work, but a safe, accessible location for people to meet, gather, and simply be in the company of others – whether participating in a program together or just happening to occupy the same space. This “third place” is especially crucial in times of trouble with library branches serving as important nodes in the local emergency preparedness network, offering shelter and basic services in severe weather. This role may increase in importance in coming years, given the emerging and impending impacts of climate change.

⁶ From “America’s Most Economically Segregated Cities,” CityLab online, <https://www.citylab.com/life/2015/02/americas-most-economically-segregated-cities/385709/>

⁷ From “The Loneliness Epidemic” by the Health Resources and Services Administration online, <https://www.hrsa.gov/enews/past-issues/2019/january-17/loneliness-epidemic>

⁸ From “An epidemic of loneliness” in the Week online, <https://theweek.com/articles/815518/epidemic-loneliness>

⁹ Ibid.

¹⁰ From “Does Social Media Cause Depression?” from the Child Mind Institute online, <https://childmind.org/article/is-social-media-use-causing-depression/>



Sustainability

Speaking of climate change, the Ann Arbor District Library has been attending to issues of environmental sustainability for a number of years. In the early 2000s, AADL's physical footprint expanded with the opening of new branch facilities, all of which employed sustainable building practices. For example, the Malletts Creek Branch incorporated a combination of solar heating, natural daylighting, stormwater capture and reuse, and native plantings. The American Institute of Architects Michigan (AIA Michigan) recognized AADL for this approach with an Award for Sustainable Design in 2005. Similar practices were employed at the Pittsfield and Traverwood Branches in subsequent years.

The library also serves as an important convening space for community-based initiatives such as the Sustainable Ann Arbor Forum. Convened by the City of Ann Arbor, the Forum includes a speaker series, often complemented by other events and activities, that allows community participants to learn about and discuss topics of sustainability. In addition to the inherently "green" role that all libraries play in providing for ongoing reuse of materials via a shared collection, AADL remains committed to environmentally sound practices in our own operations, and to providing engaged partnership with other organizations that are leading work in this domain.



What defines us

AADL's current vision and mission statements remain unchanged from previous strategic planning efforts. The below set of values statements are newly articulated, though they remain conceptually aligned with the previous iteration.

Vision

The Ann Arbor District Library provides collections, programs, and leadership to promote the development of literate and informed citizens through open and equal access to cultural, intellectual, recreational, and information resources.

Mission

The existence of the Ann Arbor District assures public ownership of print collections, digital resources, and gathering spaces for the citizens of the library district. We are committed to sustaining the value of public library services for the greater Ann Arbor community through the use of traditional and innovative technologies.

Values

- | | |
|--------------------|--|
| <i>Welcoming</i> | Everything we do is designed to create an exceptionally welcoming patron experience. |
| <i>Equitable</i> | We work to dismantle barriers to opportunity, so everyone can take full advantage of what AADL has to offer. |
| <i>Open</i> | We are fierce protectors of intellectual freedom and individual choice. |
| <i>Responsible</i> | We are careful stewards of resources, recognizing our central directive to advance the public good. |
| <i>Adaptive</i> | We honor our history while remaining nimble, creative, and flexible to respond to our patrons' interests. |



Where we are headed next

AADL plans to remain attuned both to the broader societal trends that will inevitably influence our work, and to the more immediate realities, needs, and interests of our local community. Rather than attempting to forecast with the library's exact portfolio of programs or services in three or five years, AADL is confident in naming the following broadly-stated commitments that will define our future.

Strong downtown presence

A thriving, vibrant downtown is core to Ann Arbor's quality of life. A healthy mix of dense commercial and residential development, combined with valued public institutions and amenities and supported by a multimodal transportation system, is the hallmark of resilient communities. AADL will continue to contribute to this mix by maintaining a proud flagship presence in the downtown district. We have not yet determined how that presence is best actualized: whether by renovating an existing facility or building new, remaining in place or pursuing a new location. AADL is in the early data-gathering and planning stages and will proceed thoughtfully as we learn more.

Independence

AADL intends to retain control over our own destiny. The library benefits from a passionate and committed set of elected Trustees; a seasoned administrative leadership team, combined with a deep bench of talent on staff; the hard-earned confidence of the public; a perpetual millage that provides assurance of long-term sustainability; a dedicated corps of volunteers, donors, and supporters; and countless other assets. We believe we serve these interests most faithfully when we remain above the fray of any current or future political fractures. We are mindful of our mandate to steward public funds responsibly, and everything we undertake will align with this value, including the way we operate, maintain, and upgrade our facilities.

Living our values

Our values provide the filter by which we make decisions on both a day-to-day and long-term basis. The unconventionally high "altitude" of this plan is intentional; AADL is committed to flexible adaptation as the needs of our community evolve over time. Our values will serve as the compass by which we navigate that adaptation.

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 20-020**

RESOLUTION TO ADOPT PROPOSED AADL STRATEGIC PLAN 2020

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of February, 2020 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To adopt the proposed Ann Arbor District Library Strategic Plan 2020.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Jim Leija, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 20-40**

**RESOLUTION TO APPROVE ACCOUNTING FIRM YEO & YEO TO
COMPLETE THE LIBRARY'S AUDIT FOR FISCAL YEARS ENDING JUNE 30,
2020 THROUGH JUNE 30, 2022**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 17th day of February, 2020 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

THE BOARD RESOLVES:

- 1) To approve the Accounting Firm of Yeo & Yeo, Ann Arbor, Michigan, to complete the Library's audit for fiscal years ending June 30, 2020 through June 30, 2022 at the following rates:

FY2020 Audit \$15,000; Form 990 \$1,250

FY2021 Audit \$15,800; Form 990 \$1,250

FY2022 Audit \$16,600; Form 990 \$1,250

- 2) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Jim Leija, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Dharma Akmon
Victoria Green
Jim Leija
S. Kerene Moore
Colleen Sherman
Linh Song
Jamie Vander Broek

2020 OFFICERS

President Linh Song
Vice President S. Kerene Moore
Treasurer Dharma Akmon
Secretary Jim Leija

ADMINISTRATION

Josie Parker Director
Eli Neiburger Deputy Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
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Ann Arbor, MI 48104-2293
734.327.8311