



Regular Meeting Agenda

Tuesday, March 22, 2022

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March 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 AADL Board Mtg/Di- rector Search	15	16 AADL Board Mtg/Di- rector Search	17	18	19
20	21	22 AADL Board Mtg	23	24	25	26
27	28	29	30	31		

April 2022

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17 Closed Easter	18	19	20	21	22	23
24	25 AADL Board Mtg	26	27	28	29	30

May 2022

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23 AADL Board Mtg	24	25	26	27	28
29	30 Closed Holiday	31				

MEMORANDUM

To: District Library Board
 From: Eli Neiburger, Deputy Director
 Subject: Regular Meeting, Tuesday, March 22, 2022 at 6:00 p.m.
 Ann Arbor District Library, 4th Floor Meeting Room

REGULAR MEETING AGENDA

- 22-064 I. CALL TO ORDER
 Jim Leija, President
- 22-065 II. ATTENDANCE
- 22-066 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF
 LABOR NEGOTIATIONS AND REAL ESTATE
- 22-067 IV. RECONVENE TO REGULAR MEETING AT 7:00PM
- 22-068 V. ATTENDANCE
- 22-069 VI. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 22-070 VII. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of February 28, 2022 (pp. 3-19)
- CA-2 Approval of February 2022 Disbursements (pp. 20-22)
- 22-071 VIII. CITIZENS' COMMENTS
- 22-072 IX. FINANCIAL REPORTS (pp. 23-27)
 Eli Neiburger, Deputy Director
- 22-073 X. COMMITTEE REPORTS
- 22-074 A. EXECUTIVE COMMITTEE
 Jim Leija, Chair
 (10 minutes)
- 22-075 B. LIBRARY DIRECTOR SEARCH COMMITTEE
 Jim Leija, Chair
 (10 minutes)

- 22-076 C. BUDGET & FINANCE COMMITTEE
Scott Trudeau, Chair
(10 minutes)
- 22-077 XI. LIBRARY REPORT
Sherlonya Turner, Associate Director
- 22-078 XII. OLD BUSINESS
- 21-162 A. LIBRARY DIRECTOR SEARCH UPDATE
Jim Leija, Chair
(Item of discussion)
- 22-079 XIII. NEW BUSINESS
- 22-080 A. RESOLUTION AUTHORIZING PARKLAND PLAZA FACILITY UPGRADES AND CONTRACTING WITH O'NEAL CONSTRUCTION FOR CONSTRUCTION MANAGEMENT OF THE PROJECT (p. 28)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22-081 B. VOTE FOR CLOSED SESSION AT THE APRIL 25, 2022 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND LABOR NEGOTIATIONS
(Item of action)
Roll call vote
- 22-082 XIV. CITIZENS' COMMENTS
- 22-083 XV. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

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ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
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- 22-025 I. CALL TO ORDER
 Jim Leija, President
 President Leija called the meeting to order at 6:14 p.m.
- 22-026 II. ATTENDANCE
 Board Present: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek
 Board Absent: None
 Staff: Josie Parker, Eli Neiburger, Karen Wilson (recorder)
- 22-027 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF LABOR NEGOTIATIONS AND DIRECTOR'S EVALUATION
- 22-028 IV. RECONVENE TO REGULAR MEETING AT 7:00PM
 The meeting reconvened at 7:03 p.m.
- 22-029 V. ATTENDANCE
 Board Present: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek
 Board Absent: None
 Staff: Josie Parker, Eli Neiburger, Len Lecomie, Sherlonya Turner, Karen Wilson (recorder)
 Others Present: Karen Miller and Brian Hare, Bradbury Miller Associates
- 22-030 VI. APPROVAL OF AGENDA
 (Item of action)
 Secretary Moore, supported by Vice President Akmon, moved to approve the agenda.
 Trustee Solomon, supported by Secretary Moore, moved to amend the agenda removing agenda item A. Resolution Authorizing

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O'Neal Construction Inc. for Construction Management Services for Parkland Plaza Facility from New Business.

A vote was taken on the amended agenda.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

22-031 VII. CONSENT AGENDA
 (Item of action)

CA-1 Approval of Minutes of January 24, 2022

CA-2 Approval of January 2022 Disbursements

Trustee Solomon, supported by Secretary Moore, moved to approve the consent agenda.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

22-032 VIII. CITIZENS' COMMENTS

Prue Rosenthal

Hello everybody. I am here to say about four words because there are other people coming behind me. I was on the Board the shortest time of the three of us and for that time I was on the Board I loved every minute. I was on the Board for a little bit with Jim and a little bit with Jamie and I was on the Board always when Josie was in charge of the library. I first met Josie when I was chair of an organization called the Ladies Library Association. Which you'll hear more about. It's an organization that has for a long time bought art books, videos, all things art for the library for a long period of time. I came in, I was new as a chair of the committee and was probably, pretty soon after you came, you became director because it was a while ago. I sat down and we chit chatted a little bit and I asked Josie where she was from and she said she was from Laurel, Mississippi. I happened to have two

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friends of my parents when I was growing up, also lived in Washington and also came from Laurel, Mississippi. So right away I knew where she was from and we had a connection that we made over that. That started a wonderful friendship which I had for the years until I became on the Board. Josie taught me, I think she taught all of us, but I'm speaking for myself, about how not only about how a library should be run but what a library is and who a library is for and challenged us to help her, Eli and the staff. I think about what libraries can do for people. And we did all the things that you're doing now but we also were invited to look at the bigger picture as to how libraries function and who they function for and I really hadn't thought about it until she introduced me and I think many of us. I thank you profusely for that. You did, you were wonderful guide for us and I loved being on the board when you were on the board and I appreciate it so much. Thank you and I hope you all enjoy it as much as I do, did.

Josie Parker

I'm going to be out of order and I'm just going to say that Prue and I talked about Laurel, her friend's last name was Wisner and there are buildings in Laurel named Wisner. The only place in town that anybody does any kind of fine arts. As an elementary school child the first time I saw a play on a stage was at the Wisner Building.

Jan Barney Newman

Prue's four words grew a bit. She was attracted to the microphone and I'm attracted to familiar faces that I remember before you were members of a board and when you were members and president of the board and when you were running for the board. I still have a campaign poster in my garage for you if you run again. And other familiar faces here especially Jim. I've known Jim for a long time. But I'm not supposed to talk about me. So it will be harder for me to think of something to say, but not in this situation. I'm also a member of Ladies Library Association which Prue mentioned and we knew each other in that sense because as you've heard earlier if not today, but yesterday about the Ladies Library Association which is 150 years old and now considering changing its name to something else because our new treasurer is embarrassed when she goes into the office of her advisor of the stock market and say I'm here to take up, talk about Ladies Library and they all say, Ladies Library? So we're going to hold on to that and see what really happens. We've decided we're not

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ashamed of being ladies and you're not ashamed of being a librarian. I'm also here because I didn't know much about libraries. I had various businesses in town and taught at Tappan in public schools. But the library told me what my community was about. When Josie decided indeed she wanted to bring more to the library than perhaps been expected of the library director she took a course in business at Harvard. That's a kind of surprising thing to do. But she made this institution one that familiarizes the community at large with its mission and governs, creates that mission by what works with the community and it strengthens our community. It makes it unusual in non-library community libraries. Look at all of our branches and how well they function. So I'm very proud to have been illuminated to that fact through Josie and Eli and very proud of my association and your continued efforts. I also want to introduce to you the next speaker who really has something to say because he was the first elected member of the board when after the library became a district library and for 22 years he served on that board before he got to sit next to me in the library board meetings and we just realized that when we were looking at how you all are seated, we couldn't whispered to each other. I would like to introduce Ed.

Edward Surovell

I need to start by saying that I forgot something. I remember lots of things Karen's telephone numbers...but I have for years kept in a dresser drawer that which I forgot this evening which are little twigs made into pencils and erasers which I meant to bring. I will bring them to you Josie later on because I suspect that you don't have any anymore. These wee souvenirs of two of our branches. It is worth saying that one of the things that is most important of all was the addition of better facilities. Sadly lacking the replacement of this one which looks beautiful today thank you. Although I agree with Jan it would have been no fun sitting in these and couldn't visit with each other. At any rate I want to say that when Mary Anne left us, and I have subsequently visited Mary Anne a number of times in Orlando, she was a dear friend and we were to pick a new director we did not go through a national search. Although there were those on the board that wanted us to do so and it created some conflict but the decision amongst the very small committee that was appointed to choose a temporary director, took us, I don't know minute's maybe, and Mary Anne's greatest gift to the library was Josie. What we knew then was that she was the person we wanted and that she had the confidence of everyone who knew her. She had my confidence the day I met her

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when she ran me down or chased me down rather on Main Street in Chelsea to give me hell about, you did. I had an office in Chelsea at the time and I had walked into the library there and offered to give them a big fat very expensive book. *Who's Who in America* which Josie later pointed out to me on the street that they had no business wasting their money on but I happened to have a copy that I didn't want and she was very sweet about it but very direct. And she's been both sweet and direct ever since. What we knew when we asked her to be acting director what that she had a confidence, what we did not know was that she was a giant. That for the 20 years she has served this library she has been like no other before her. Because I think everyone else said everything that needs to be said I can simply say that I will miss her. I'm certain that AADL will miss her and that because she's going on to an equestrian world that I wake up with every morning of my life I know that she will be happy and that we will be the better for it. Thank you for the honor of serving under you for all those years.

FAADL

Congratulations, Josie, from the Friends of the Ann Arbor Library Board and all our volunteers. Thank you, Josie, for making our library system a Five Star one that is a model for libraries all over Michigan and the United States. Thank you for hiring an amazing staff who proved their mettle during the pandemic offering support of all kinds to our community. Thank you for managing the AADL budgets so ably that you created new branches and provided new services to meet the evolving needs of the Ann Arbor area. Thank you for supporting the FAADL with your perspective, counsel and understanding. Thank you for your outstanding leadership and best of luck learning to sail.

Alan Haber

Hello Board. I am Alan Haber of the Alan and Odile story that LaRon Williams told yesterday to those of you who were there. First and I am here to apologize for the distress caused by my question about bringing Juneteenth to the center of the city. You might ask me in great distress, how could I and so to explain LaRon is an old friend. He had those of you who were there row with me across seas and lakes and climb with me up mountains and hills for the meaning of life and what it is all about. And then he told a story about going through the woods and you just have to keep asking. And when the question time came, any questions

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even political, several children asked and then there was silence and he asked again anymore. And I had to ask about what he and I had just talked about before his story started for Black History Month. How to get Juneteenth in the Ann Arbor black community celebrating and recognized in the center of our city on June 19th. Usually the parade and the party are off on the edge of Fuller Park to Wheeler Park. Now true I am an activist for the community commons across the Library Lane and Liberty Plaza. It is not my project. It was voted into the city charter ideally as a partnership with the library, also a commons. I did not mean to intrude this once contentious question into the celebration for Josie. I love Josie. I love the work you have done, she has done. I came to join in celebrating her good work. I appreciate that she once called me her avatar. I didn't anticipate LaRon was going to tell me a story, you just have to keep asking. But then I do just have to keep asking. We should all see the block as the center of the city as a partnership between the library and the community commons initiating committee and the whole process through to the creation of a beautiful and deep development in the center of Ann Arbor for the bicentennial and forever as an Ann Arbor destination where everyone of every community can find themselves welcome, safe and well represented and reflected. And second, that was first as a request not out of place I wish and hope the library board would schedule a meeting or a big time on your agenda to hear the plans of the initiating committee and the green team gardeners and the process underway. We should be partners. It would be good. Thank you.

Beth Fitzsimmons

Good evening. This is a tribute to Josie Parker. To paraphrase the children's book Millions of Cats, as the old woman said to her husband we have the most beautiful cat in the world for we have seen hundreds of cats, thousands of cats, millions and billions and trillions of cats. As the former chairman of National Commission of Libraries and Information Services includes from 2004 to 2008, I may not have seen thousands of libraries but I know that Ann Arbor has the best library systems in the country. And how do I know this? Unbeknownst to you I was regularly receiving calls from professional recruitment agencies asking about our library and specifically Josie Parker. For while Josie was adding branch libraries to our system, many large library systems around the country were dying either from poor management or poor funding. Although many of the job positions were interesting and more lucrative, Josie chose to stay in Ann Arbor. Clearly she was well

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supported by the trustees, both the former board and the current one. And for that I say thank you. So what then makes this woman so special? With that wonderful southern accent Josie is a library leader not only in Ann Arbor but in Michigan and around the country. She is often ahead of the curve in many library developments and technologies. She has unique business acumen and a solid understanding of financial matters. She has developed good partnerships with the city and with the university. But most importantly as was mentioned earlier Josie knows her community. And this is the key to her success. She knows what people want to read and their needs that the library can meet. She knows why and how libraries need to change and how to keep them relevant. Bridget Lamont, a former Illinois state librarian, said Josie Parker is amazing. She is the reason that the Ann Arbor Public Library has thrived. So to a good friend and a professional colleague, I wish you Josie a well-deserved retirement for a job well done for all of us. You have made us proud.

Larry Neal

Hi, Josie this is Larry Neal, your little brother colleague over here at Clinton-Macomb Public Library. I say little brother because it feels as though I've been looking up to you and trying to follow in your footsteps for the last 20 years. You earned your library degree from Michigan and became the director of a library system you love, then I did. You became the President of the Michigan Library Association and after the dust settled from a badly needed overhaul, then I did. You built awesome library branches which provided inspiration for my new branches. Finally in a moment of questionable sanity in 2017 I at last caught up to you when we both became adjunct associate clinical professors at the University of Michigan School of Information. Well I have to admit that I tried taking your course on personnel management but did not pass. However as it happens so often over the years I was inspired by your practical common sense and brilliant approach to running a world-class library system. Just a small snippet of your wisdom caused me to re-think and completely restructure my library system in 2020. And even now I still find myself asking what would Josie do when much of the library world is going in one direction such as closing for the recent snowmageddon and I'm pondering the opposite. Yes I did check the AADL website just to confirm that my thoughts about remaining open. Congratulations on starting a new chapter in your life tomorrow. Thank you is hardly enough to express my gratitude for your 20 years of inspiration, leadership, vision and the sharing of your talents with

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the betterment of your community, the library community and the library profession. I'm a better director because of you and wish you all the best in the future.

President Leija acknowledged and thanked former AADL Board members Prue Rosenthal, Jan Barney Newman and Ed Surovell for attending this evening.

22-033 IX. FINANCIAL REPORTS
 Eli Neiburger, Deputy Director

Deputy Director Neiburger reported tax revenue is at 99.8% of the budgeted amount. The fund balance sits at \$5.2 million as of January 31st. Total cash receipts through January equaled \$18,181,574 with total cash expended of \$10,156,248.

Year-to-date revenues exceeded expenses by \$954,760. Current revenues are 58.10% of the approved budget and current expenses are at 52.88% of the budget after seven months of the fiscal year. Actual cash receipts are at 99.38% of the budget and actual cash expended is at 55.52% of the budget.

Grants and memorials show little change. Several expenditure line items on the Statement of Revenues and Expenditures remain below the seven month projected expense due to Covid. The projected loss of interest income is not an actual loss, but one anticipated if the bonds were sold.

22-034 X. LIBRARY REPORT
 Sherlonya Turner, Associate Director

Associate Director Turner updated the Board on Covid guidelines within the Library based on current CDC guidance. With reported low Covid community levels masks are welcomed; medium Covid community levels masks are recommended; high Covid community levels masks are required. Ventilation in libraries is being monitored. Masking is still required of staff along with screening, testing and reporting.

Associate Director Turner continued with the following:

- In-house public events are returning in March and this spring. One weekly preschool storytime will begin in March. Letterpress and sewing labs will also return in the spring. Record Store Day may be possible and planning for Summerfest has begun.

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- Self-booking use of rooms will be returning in March with the hope of being back to pre-pandemic usage levels in April.
- A Naloxone vending machine has been installed in the Downtown Library lobby and should be stocked soon. This equipment was provided at no cost by the Home of New Vision. Supplies will be provided and stocked by ROOT (Recovery Opioid Overdose Team).
- Fool Moon and Festifools are proceeding this year with workshops and activities being held at the Parkland Plaza location. AADL is now a co-producer of Festifools.
- Ann Arbor District Library clothing merchandise is available to purchase via the Friends Shop through March 7th.
- Second grade visit kits are being delivered to schools within the Ann Arbor Public Schools system.
- Social media and desk comments were viewed.

22-035 XI. OLD BUSINESS

21-162 A. DISCUSSION OF LIBRARY DIRECTOR SEARCH
 Jim Leija, Chair
 (Item of discussion)

Karen Miller and Brian Hare joined the meeting via Zoom at 7:50 p.m.

President Leija noted that the Library Director Search Committee reviewed candidate information provided by Bradbury Miller Associates. The Committee has completed preliminary interviews with eight highly qualified candidates and has provided to the Board their recommendations this evening for consideration.

Ms. Miller inquired of the Board what they were looking for in the next library director.

Responses from individual Board members included:

- Continuation of the current vision of AADL
- Being relationship centered
- Ability to trust staff “great leaders build great teams”
- Continue culture of innovation and meet community needs
- Continue to say yes and to work well with existing team
- Inclination towards yes; meeting community needs
- Continual balance of creativity – conservatism of financials

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- Continuation of the flow of creation
- Address needs of the non-vocal local community

President Leija noted that the candidate listing has been presented to the Board in A-H format for discussion purposes. He noted that of the four being recommended for consideration, two were at the director level and two were at high administrative level. The Committee was recommending candidates A, B, C and D. He noted the listing was not in any order of preference.

President Leija gave a breakdown of the strengths of the four candidates being presented to the Board as finalists. The remaining four candidates were also briefly reviewed and discussed by the Board.

Trustee Kleinman, supported by Secretary Moore, moved that candidates A through D be brought forward for final interviews.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

Bradbury Miller will contact the eight candidates and notify them of the Board's decision. Draft interview questions will be provided to the Board by March 2nd. The final four candidates will be notified by Bradbury Miller of the scheduled March 14th candidate presentation; of meeting with various AADL staff on March 15th; of their interview status with the Board on March 16th.

The Board discussed two topics to be considered for the candidates to present on. The first topic was to have each candidate chose an aspect of the Strategic Plan and present how they would proceed with implementing it. The second topic would be to show what year one would look like under their management.

After discussion Trustee Kleinman suggested candidates give an annual report of the system five years hence to show where the library would be at that time.

It was the consensus of the Board to have each candidate present on the suggested topic of an annual report five years in the future.

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22-036 XII. NEW BUSINESS

22-037 A. RESOLUTION OF APPRECIATION TO DIRECTOR JOSIE PARKER ON HER RETIREMENT
 (Item of action)

Trustee Kleinman, supported by Secretary Moore, moved WHEREAS, Josie Parker has announced her plans to retire from her tenure as director of the Ann Arbor District Library (“AADL”);

WHEREAS, her generous and innovative leadership has contributed to decades of extraordinary programs, collections, customer service, and community engagement, and that AADL has thrived under her leadership;

WHEREAS, under Josie’s leadership, AADL has been consecutively named a Library Journal five-star Library for the past 13 years—a designation based on library usage stats like circulation, door count, and event attendance;

WHEREAS, in fiscal year 2020, AADL’s libraries welcomed more than 1.2 million people through the doors, with library events drawing nearly 120,000 attendees;

WHEREAS, Josie was responsible for overseeing the evolution of AADL into what it is today;

WHEREAS, this evolution includes the addition of AADL’s Unusual Tools collection, which offers telescopes, musical instruments, science tools, giant games, and other items for use by the public;

WHEREAS, Josie oversaw the establishment of AADL’s own publicly-owned publishing imprint Fifth Avenue Press;

WHEREAS, Josie oversaw the expansion of the AADL’s summer reading program to create the wildly popular Summer Game;

WHEREAS, Josie oversaw the transition of the Washtenaw Library for the Blind and Print Disabled from the county to the Ann Arbor District Library in 2008;

WHEREAS, in collaboration with the Ann Arbor News, Josie oversaw the storage and digitization of its vast collection of photos and articles in the AADL Archives;

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WHEREAS, in 2013, AADL also partnered with the African American Cultural & Historical Museum of Washtenaw County (AACHM) to launch the Living Oral History Project—an ongoing collection of interviews, photos, and articles that serve as a road map illustrating what African Americans in the Ann Arbor area witnessed, experienced, and built in the community;

WHEREAS, Josie also oversaw the construction of three new branch libraries, and the remodeling and reimagination of a fourth branch at the Westgate Shopping Center;

WHEREAS, both Malletts Creek and Traverwood Branch each earned awards from the American Institute of Architects (AIA) for design;

WHEREAS, Josie was named an honorary affiliate member of AIA Michigan in 2010, a rare honor for a non-architect or designer, for her stewardship of AADL and its new libraries;
 NOW, THEREFORE;

THE BOARD RESOLVES:

- 1) To officially thank Josie Parker for 20 years of outstanding service as Library Director of the Ann Arbor District Library.
- 2) That it has been with great honor and privilege for members of the Board of Directors to serve during her tenure; and that her warmth, compassion, and steadfast leadership will be missed.
- 3) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

Director Parker was presented with flowers and a framed copy of the Resolution of Appreciation.

Director Parker expressed her appreciation of all the library board members willing to take on the role of an elected official.

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Board members expressed their appreciation of Director Parker.

- 22-038 B. VOTE FOR CLOSED SESSION AT THE END OF TONIGHT'S BOARD MEETING FOR DISCUSSION OF REAL ESTATE
 (Item of action)
 Roll call vote

Secretary Moore, supported by Treasurer Trudeau, moved to hold a closed session at the end of tonight's Board meeting for discussion of real estate.

A roll call vote was taken.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

- 22-039 C. VOTE FOR CLOSED SESSION AT THE MARCH 22, 2022 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND LABOR NEGOTIATIONS
 (Item of action)
 Roll call vote

Secretary Moore, supported by Treasurer Trudeau, moved to hold a closed session at the March 22, 2022 Board meeting for discussion of real estate and labor negotiations.

A roll call vote was taken.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

- 22-040 XIII. CITIZENS' COMMENTS

There were no additional citizens' comments.

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22-041 XIV. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE

The Board recessed to closed session at 8:59 p.m.

22-042 XV. ADJOURNMENT

President Leija adjourned the meeting at 9:25 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on February 28, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-037**

**RESOLUTION OF APPRECIATION TO DIRECTOR JOSIE PARKER UPON
HER RETIREMENT**

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of February, 2022 at 6:14 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Kleinman, and supported by Secretary Moore:

WHEREAS, Josie Parker has announced her plans to retire from her tenure as director of the Ann Arbor District Library (“AADL”);

WHEREAS, her generous and innovative leadership has contributed to decades of extraordinary programs, collections, customer service, and community engagement, and that AADL has thrived under her leadership;

WHEREAS, under Josie’s leadership, AADL has been consecutively named a Library Journal five-star Library for the past 13 years—a designation based on library usage stats like circulation, door count, and event attendance;

WHEREAS, in fiscal year 2020, AADL’s libraries welcomed more than 1.2 million people through the doors, with library events drawing nearly 120,000 attendees;

WHEREAS, Josie was responsible for overseeing the evolution of AADL into what it is today;

WHEREAS, this evolution includes the addition of AADL’s Unusual Tools collection, which offers telescopes, musical instruments, science tools, giant games, and other items for use by the public;

WHEREAS, Josie oversaw the establishment of AADL’s own publicly-owned publishing imprint Fifth Avenue Press;

WHEREAS, Josie oversaw the expansion of the AADL's summer reading program to create the wildly popular Summer Game;

WHEREAS, Josie oversaw the transition of the Washtenaw Library for the Blind and Print Disabled from the county to the Ann Arbor District Library in 2008;

WHEREAS, in collaboration with the Ann Arbor News, Josie oversaw the storage and digitization of its vast collection of photos and articles in the AADL Archives;

WHEREAS, in 2013, AADL also partnered with the African American Cultural & Historical Museum of Washtenaw County (AACHM) to launch the Living Oral History Project—an ongoing collection of interviews, photos, and articles that serve as a road map illustrating what African Americans in the Ann Arbor area witnessed, experienced, and built in the community;

WHEREAS, Josie also oversaw the construction of three new branch libraries, and the remodeling and reimagination of a fourth branch at the Westgate Shopping Center;

WHEREAS, both Malletts Creek and Traverwood Branch each earned awards from the American Institute of Architects (AIA) for design;

WHEREAS, Josie was named an honorary affiliate member of AIA Michigan in 2010, a rare honor for a non-architect or designer, for her stewardship of AADL and its new libraries; NOW, THEREFORE;

THE BOARD RESOLVES:

- 1) To officially thank Josie Parker for 20 years of outstanding service as Library Director of the Ann Arbor District Library.
- 2) That it has been with great honor and privilege for members of the Board of Directors to serve during her tenure; and that her warmth, compassion, and steadfast leadership will be missed.
- 3) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on February 28, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

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Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	2/1/2022
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
065419	ALLENT	ALLIANCE ENTERTAINMENT	2/1/2022	CHECK	PMCHK00002651	\$2,192.66
065420	ALLSTAALA	ALLSTAR ALARM, LLC	2/1/2022	CHECK	PMCHK00002651	\$2,377.50
065421	AMYSUM	AMY LYNN SUMERTON	2/1/2022	CHECK	PMCHK00002651	\$1,050.00
065422	APPLE	APPLE, INC.	2/1/2022	CHECK	PMCHK00002651	\$1,488.00
065423	BAKTAY	BAKER & TAYLOR	2/1/2022	CHECK	PMCHK00002651	\$18,468.85
065424	CROWLEY	THE CROWLEY COMPANY	2/1/2022	CHECK	PMCHK00002651	\$25,598.52
065425	KIRKUS	KIRKUS MEDIA LLC	2/1/2022	CHECK	PMCHK00002651	\$199.00
065426	MIDGOT	MIDWESTERN GOTHIC	2/1/2022	CHECK	PMCHK00002651	\$2,500.00
065427	MIDTAP	MIDWEST TAPE	2/1/2022	CHECK	PMCHK00002651	\$9,388.09
065428	OCLINS	OCLC, INC.	2/1/2022	CHECK	PMCHK00002651	\$8,705.57
065429	PAYCOO	PAYTON COOK	2/1/2022	CHECK	PMCHK00002651	\$800.00
065430	PRITEC	PRINT TECH INC.	2/1/2022	CHECK	PMCHK00002651	\$514.38
065431	RENUPH	RENDEL'S UPHOLSTERING & INTERI	2/1/2022	CHECK	PMCHK00002651	\$6,800.00
065432	SCHSOU	SCHEDULE SOURCE, INC	2/1/2022	CHECK	PMCHK00002651	\$2,030.00
065433	SHASON	SHAMBAUGH	2/1/2022	CHECK	PMCHK00002651	\$4,550.36
065434	SHEWIL	SHERWIN- WILLIAMS	2/1/2022	CHECK	PMCHK00002651	\$213.27
065435	THOGAL	CENGAGE LEARNING INC/GALE	2/1/2022	CHECK	PMCHK00002651	\$326.87
065436	TYLTEC	TYLER TECHNOLOGIES	2/1/2022	CHECK	PMCHK00002651	\$24,378.00
065437	VANARCH	VANARCHITECTS, PLLC	2/1/2022	CHECK	PMCHK00002651	\$3,840.00
065438	OXFPRO	2725-2805 ASSOCIATES, LLC	2/1/2022	CHECK	PMCHK00002651	\$184.02
065439	A2SEED	GREEN THINGS FARM COLLECTIVE	2/8/2022	CHECK	PMCHK00002655	\$1,104.50
065440	AACLESUP	A2 CLEANING SUPPLY COMPANY	2/8/2022	CHECK	PMCHK00002655	\$479.77
065441	ALIHEN	ALICE HENDERSON	2/8/2022	CHECK	PMCHK00002655	\$250.00
065442	ALLENT	ALLIANCE ENTERTAINMENT	2/8/2022	CHECK	PMCHK00002655	\$2,220.82
065443	ALLSUP	ALLIED-EAGLE SUPPLY CO	2/8/2022	CHECK	PMCHK00002655	\$922.77
065444	ANNARB	ANN ARBOR OBSERVER	2/8/2022	CHECK	PMCHK00002655	\$3,817.20
065445	APPIMA	APPLIED IMAGING	2/8/2022	CHECK	PMCHK00002655	\$2,101.20
065446	APPLE	APPLE, INC.	2/8/2022	CHECK	PMCHK00002655	\$2,072.00
065447	AUTUNB	AUTHORS UNBOUND	2/8/2022	CHECK	PMCHK00002655	\$3,250.00
065448	BAKTAY	BAKER & TAYLOR	2/8/2022	CHECK	PMCHK00002655	\$11,557.04
065449	BATPLU	BATTERIES PLUS BULBS	2/8/2022	CHECK	PMCHK00002655	\$135.94
065450	BETMAN	BETH MANUEL	2/8/2022	CHECK	PMCHK00002655	\$20.00
065451	BLAUD	BLACKSTONE PUBLISHING	2/8/2022	CHECK	PMCHK00002655	\$380.00
065452	CARBRO	CARPENTER BROS.	2/8/2022	CHECK	PMCHK00002655	\$44.13
065453	CDW-G	CDW GOVERNMENT	2/8/2022	CHECK	PMCHK00002655	\$500.00
065454	CONTI	CONTI	2/8/2022	CHECK	PMCHK00002655	\$2,815.12
065455	DEMCO	DEMCO	2/8/2022	CHECK	PMCHK00002655	\$1,024.39
065456	DOODRA	DOORS & DRAWERS	2/8/2022	CHECK	PMCHK00002655	\$3,022.00
065457	DYKGOS	DYKEMA GOSSETT PLLC	2/8/2022	CHECK	PMCHK00002655	\$3,132.25
065458	EVEHOL	EVELYN HOLLENSHEAD	2/8/2022	CHECK	PMCHK00002655	\$49.99
065459	FORFRA	FORMAT FRAMING	2/8/2022	CHECK	PMCHK00002655	\$7,518.04
065460	FRIOF	FRIENDS OF THE AADL	2/8/2022	CHECK	PMCHK00002655	\$4,080.01
065461	GRAINGER	GRAINGER	2/8/2022	CHECK	PMCHK00002655	\$334.46
065462	HUGGAL	HUBERT GALLAGHER	2/8/2022	CHECK	PMCHK00002655	\$200.00
065463	JESTRO	JESSICA TROTTER	2/8/2022	CHECK	PMCHK00002655	\$150.00
065464	JEWISHNE	JCMWC, LLC	2/8/2022	CHECK	PMCHK00002655	\$278.00
065465	KATLET	KATHLEEN LETTS	2/8/2022	CHECK	PMCHK00002655	\$100.00
065466	LORSTR	LORI STRATTON	2/8/2022	CHECK	PMCHK00002655	\$100.00
065467	MICIMA	MICHIGAN IMAGING	2/8/2022	CHECK	PMCHK00002655	\$850.00
065468	MIDTAP	MIDWEST TAPE	2/8/2022	CHECK	PMCHK00002655	\$3,424.50
065469	NATBUS	NATIONAL BUSINESS FURNITURE	2/8/2022	CHECK	PMCHK00002655	\$1,270.00
065470	ONEACON	O'NEAL CONSTRUCTION	2/8/2022	CHECK	PMCHK00002655	\$18,880.40
065471	PITTSFIELD	PITTSFIELD CHARTER TOWNSHIP	2/8/2022	CHECK	PMCHK00002655	\$73.30
065472	PRITEC	PRINT TECH INC.	2/8/2022	CHECK	PMCHK00002655	\$1,241.96
065473	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	2/8/2022	CHECK	PMCHK00002655	\$22,001.00
065474	STA HAR	STADIUM HARDWARE	2/8/2022	CHECK	PMCHK00002655	\$254.99

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Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
065475	WASHTR	WASHTENAW COUNTY TREASURER	2/8/2022	CHECK	PMCHK00002655	\$1,073.62
065476	WEICAO	WEI CAO	2/8/2022	CHECK	PMCHK00002655	\$150.00
065477	YOUMEM	YourMembership.com Inc.	2/8/2022	CHECK	PMCHK00002655	\$747.00
065478	ALLENT	ALLIANCE ENTERTAINMENT	2/22/2022	CHECK	PMCHK00002658	\$600.67
065479	ALLSTAALA	ALLSTAR ALARM, LLC	2/22/2022	CHECK	PMCHK00002658	\$2,461.83
065480	APPIMA	APPLIED IMAGING	2/22/2022	CHECK	PMCHK00002658	\$4,244.59
065481	BAKTAY	BAKER & TAYLOR	2/22/2022	CHECK	PMCHK00002658	\$34,191.67
065482	BLAAUD	BLACKSTONE PUBLISHING	2/22/2022	CHECK	PMCHK00002658	\$76.00
065483	BOOPAG	BOOKPAGE	2/22/2022	CHECK	PMCHK00002658	\$3,600.00
065484	CARBRO	CARPENTER BROS.	2/22/2022	CHECK	PMCHK00002658	\$86.45
065485	COMALLW	COMPUTER ALLEY	2/22/2022	CHECK	PMCHK00002658	\$70.37
065486	FASTSI	FASTSIGNS	2/22/2022	CHECK	PMCHK00002658	\$69.50
065487	HOOHAT	HOOPER HATHAWAY, P.C.	2/22/2022	CHECK	PMCHK00002658	\$1,435.00
065488	LAVHAN	LAVINIA HANACHIUC	2/22/2022	CHECK	PMCHK00002658	\$3,900.00
065489	LINZRU	LINDSAY ZRULL	2/22/2022	CHECK	PMCHK00002658	\$150.00
065490	LORBON	LOREN BONDURANT	2/22/2022	CHECK	PMCHK00002658	\$219.00
065491	MANCOS	MANER COSTERISAN	2/22/2022	CHECK	PMCHK00002658	\$12,272.50
065492	MARBAN	MARTIN BANDYKE	2/22/2022	CHECK	PMCHK00002658	\$400.00
065493	MCIGRO	MCINTOSH GROUNDS MAINT, INC	2/22/2022	CHECK	PMCHK00002658	\$6,498.67
065494	METCOM	METCOM	2/22/2022	CHECK	PMCHK00002658	\$4,340.99
065495	MIDISRIG	MI DISABILITY RIGHTS COALITION	2/22/2022	CHECK	PMCHK00002658	\$800.00
065496	MIDTAP	MIDWEST TAPE	2/22/2022	CHECK	PMCHK00002658	\$8,488.83
065497	MINCEN	MINDCENTRIC	2/22/2022	CHECK	PMCHK00002658	\$1,777.00
065498	PITCHA	PITTSFIELD CHARTER TOWNSHIP	2/22/2022	CHECK	PMCHK00002658	\$99.74
065499	PREPET	PREUSS PETS	2/22/2022	CHECK	PMCHK00002658	\$941.61
065500	SCHSEC	SCHILKE SECURITY	2/22/2022	CHECK	PMCHK00002658	\$313.33
065501	UNUMPRO	UNUM LIFE INSURANCE	2/22/2022	CHECK	PMCHK00002658	\$4,416.45
065502	UNUMPRO1	UNUM LIFE INSURANCE	2/22/2022	CHECK	PMCHK00002658	\$4,076.88
065503	WESENT	WESTGATE ENTERPRISES, LLC	2/22/2022	CHECK	PMCHK00002658	\$1,754.75
065504	SCIOTOW	SCIO TOWNSHIP UTILITY DEPT	2/22/2022	CHECK	PMCHK00002658	\$150.12
EFT02106	ULINE	ULINE, INC.	2/1/2022	CHECK	PMCHK00002652	\$762.10
EFT02107	VERWIRC	VERIZON WIRELESS	2/1/2022	CHECK	PMCHK00002652	\$2,387.95
EFT02108	AMABOOK	SYNCB/AMAZON	2/1/2022	CHECK	PMCHK00002652	\$1,176.44
EFT02109	AMACORP	AMAZON	2/1/2022	CHECK	PMCHK00002652	\$10,294.10
EFT02110	OFFDEP	OFFICE DEPOT, INC.	2/1/2022	CHECK	PMCHK00002652	\$716.25
EFT02111	CINTAS	CINTAS CORPORATION	2/1/2022	CHECK	PMCHK00002653	\$60.27
EFT02112	CINTAS	CINTAS CORPORATION	2/1/2022	CHECK	PMCHK00002653	\$61.81
EFT02113	CINTAS	CINTAS CORPORATION	2/1/2022	CHECK	PMCHK00002653	\$231.41
EFT02114	DTEENE	DTE ENERGY	2/1/2022	CHECK	PMCHK00002653	\$10,922.30
EFT02115	DTEENE	DTE ENERGY	2/1/2022	CHECK	PMCHK00002653	\$1,630.11
EFT02116	CITWATER	CITY OF ANN ARBOR TREASURER	2/1/2022	CHECK	PMCHK00002654	\$1,090.02
EFT02117	OFFDEP	OFFICE DEPOT, INC.	2/8/2022	CHECK	PMCHK00002656	\$154.07
EFT02118	UNIPAR	UNITED PARCEL SERVICE	2/8/2022	CHECK	PMCHK00002656	\$107.32
EFT02119	WASMAN	WASTE MANAGEMENT OF MICHIGAN	2/8/2022	CHECK	PMCHK00002656	\$329.20
EFT02120	CINTAS	CINTAS CORPORATION	2/8/2022	CHECK	PMCHK00002656	\$365.18
EFT02121	CINTAS	CINTAS CORPORATION	2/8/2022	CHECK	PMCHK00002657	\$231.41
EFT02122	AWS	AMAZON WEB SERVICES	2/22/2022	CHECK	PMCHK00002659	\$91.01
EFT02123	BACBLA	BACKBLAZE	2/22/2022	CHECK	PMCHK00002659	\$4,659.13
EFT02124	DRUPALIZE	DRUPALIZE ME OSIO LABS	2/22/2022	CHECK	PMCHK00002659	\$35.00
EFT02125	IRCCLOUD	IRCCLOUD	2/22/2022	CHECK	PMCHK00002659	\$211.15
EFT02126	OPENCAGE	OPENCAGE	2/22/2022	CHECK	PMCHK00002659	\$51.50
EFT02127	PUBSTO	PUBLIC STORAGE	2/22/2022	CHECK	PMCHK00002659	\$669.00
EFT02128	TRELLO	TRELLO.COM	2/22/2022	CHECK	PMCHK00002659	\$75.00
EFT02129	TWILIO	TWILIO	2/22/2022	CHECK	PMCHK00002659	\$300.26
EFT02130	ZOOM	ZOOM VIDEO	2/22/2022	CHECK	PMCHK00002659	\$130.00
EFT02131	ATMOB	AT&T MOBILITY	2/23/2022	CHECK	PMCHK00002660	\$431.09
EFT02132	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	2/23/2022	CHECK	PMCHK00002660	\$2,985.48
EFT02133	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	2/23/2022	CHECK	PMCHK00002660	\$280.53
EFT02134	CITALARM	CITY OF ANN ARBOR	2/23/2022	CHECK	PMCHK00002660	\$250.00
EFT02135	CITWASTE	CITY OF ANN ARBOR TREASURER	2/23/2022	CHECK	PMCHK00002660	\$25.00
EFT02136	CITWATER	CITY OF ANN ARBOR TREASURER	2/23/2022	CHECK	PMCHK00002660	\$1,368.30
EFT02137	DTEENE	DTE ENERGY	2/23/2022	CHECK	PMCHK00002660	\$11,953.93
EFT02138	LOWE'S	LOWES BUSINESS ACCOUNT	2/23/2022	CHECK	PMCHK00002660	\$208.81

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Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
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* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
EFT02139	OFFDEP	OFFICE DEPOT, INC.	2/23/2022	CHECK	PMCHK00002660	\$371.27
EFT02140	TDSMET	TDS	2/23/2022	CHECK	PMCHK00002660	\$9,204.67
EFT02141	TRISOL	TRIONFO SOLUTIONS	2/23/2022	CHECK	PMCHK00002660	\$637.00
EFT02142	ULINE	ULINE, INC.	2/23/2022	CHECK	PMCHK00002660	\$134.79
EFT02143	UNIPAR	UNITED PARCEL SERVICE	2/23/2022	CHECK	PMCHK00002660	\$96.62
EFT02144	VERWIRC	VERIZON WIRELESS	2/23/2022	CHECK	PMCHK00002660	\$1,116.26
EFT02145	AMACORP	AMAZON	2/23/2022	CHECK	PMCHK00002660	\$598.13
EFT02146	AMABOOK	SYNCE/AMAZON	2/23/2022	CHECK	PMCHK00002660	\$3,703.51
EFT02147	CINTAS	CINTAS CORPORATION	2/23/2022	CHECK	PMCHK00002660	\$185.43
EFT02148	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	2/23/2022	CHECK	PMCHK00002661	\$92,531.86
EFT02149	CINTAS	CINTAS CORPORATION	2/23/2022	CHECK	PMCHK00002661	\$120.54
EFT02150	CINTAS	CINTAS CORPORATION	2/23/2022	CHECK	PMCHK00002662	\$462.82
Total Checks: 131						Total Amount of Checks: \$478,075.47

Ann Arbor District Library Financial Summary for the Eight Months Ended February 28, 2022

Cash

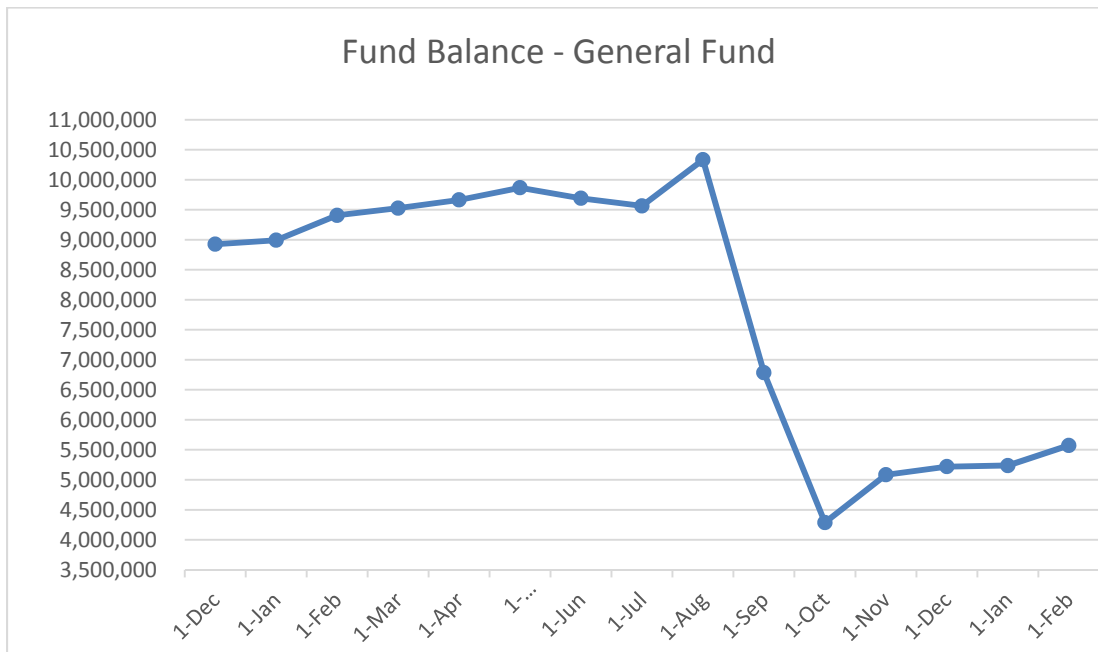
Cash, not including investments, decreased \$1,115,924 from \$10,461,090 on January 31, 2022 to \$9,345,166 as of February 28, 2022.

Tax Receipts

As of February 28th, the Library had received \$17,863,818 which is 99.9% of the annual budgeted tax receipts of \$17,884,000.

Fund Balance Activity

The Library general fund balance increased from \$5,236,982 as of January 31, 2022 to \$5,572,877 as of February 28, 2022.



Ann Arbor District Library Financial Summary for the Eight Months Ended February 28, 2022

Revenue:

Year-to-date revenues equal \$12,152,565 of which \$181,002 is due from other governmental units for penal fines and state aid. \$5,967,819 of property taxes received have been deferred and will be recognized as revenue as it is earned. Total cash receipts through February 28, 2022 equal \$18,226,535.

Expenditures

Year-to-date expenditures total \$10,861,910 of which \$452,909 has not been paid. As of February 28, 2022, \$545,727 has been prepaid for expenses not yet incurred. Total cash expended through February 28, 2022 equals \$11,299,891.

Revenue Over/(Under) Expenditures:

Year-to-date revenues exceed expenses by \$1,290,655. Current revenues are 66.43% of the approved budget and current expenses are 59.37% of the approved budget after eight months or 66.67% of the fiscal year. Actual cash receipts are 99.63% of budget and actual cash expended is 61.77% of budget.

Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$25,689. The balance as of January 31, 2022 is \$10,681.

Balances for all other restricted funds are as follows:

Holtrey	\$ 337,123	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,663	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 5,119	
Price	\$ 33,724	
Schafer	\$ 10,586	
Westerman	\$ 31,410	
WLBPD	\$ 51,927	

ANN ARBOR DISTRICT LIBRARY

Balance Sheet
 Governmental Funds
 For the Eight Months Ending 2/28/2022

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
Assets				
Cash and cash equivalents	\$6,442,479	\$2,362,213	\$540,474	\$9,345,166
Investments	4,824,396	-	-	4,824,396
Due from other governmental units	181,002	-	-	181,002
Other accounts receivable	-	-	-	-
Prepaid items	545,727	-	-	545,727
Total Assets	<u>\$11,993,605</u>	<u>\$2,362,213</u>	<u>\$540,474</u>	<u>\$14,896,292</u>
Liabilities				
Accounts payable	\$239,611	-	-	\$239,611
Accrued payroll and benefits	213,298	-	-	213,298
Total Liabilities	<u>452,909</u>	<u>-</u>	<u>-</u>	<u>452,909</u>
Deferred Outflows				
Unavailable property tax revenue	5,967,819	-	-	5,967,819
Deferred rental revenue	-	-	-	-
Total deferred outflows	<u>5,967,819</u>	<u>-</u>	<u>-</u>	<u>5,967,819</u>
Fund Balances				
Nonspendable:				
Prepaid items	545,727	-	-	545,727
Permanent corpus	-	-	325,000	325,000
Restricted by donor	-	-	215,474	215,474
Committed for capital projects	-	2,362,213	-	2,362,213
Unassigned	5,027,150	-	-	5,027,150
Total fund balance - general fund	<u>5,572,877</u>	<u>2,362,213</u>	<u>540,474</u>	<u>8,475,564</u>
Total liabilities and fund balances	<u>\$11,993,605</u>	<u>\$2,362,213</u>	<u>\$540,474</u>	<u>\$14,896,292</u>

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures
General Fund
For the Eight Months Ending 2/28/2022

	February ACTUAL	YTD ACTUAL	FY 2022 BUDGET	BUDGET REMAINING	YTD %
REVENUES:					
Property taxes, net	\$1,516,073	\$11,925,000	\$17,884,000	\$5,959,000	66.68%
State penal fines	16,750	135,100	125,000	(10,100)	108.08%
State aid	7,500	60,000	90,000	30,000	66.67%
Interest income	(30,344)	(107,373)	25,000	132,373	(429.49%)
Copier revenue	410	2,062	10,000	7,938	20.62%
Grants and memorials	1,646	4,651	2,500	(2,151)	186.06%
Library fines, fees and other	10,588	29,100	18,000	(11,100)	161.67%
Non-resident fees	563	8,775	7,500	(1,275)	117.00%
Rental revenue		20,347	32,500	12,153	62.61%
MPSERS pass-through		74,903	100,000	25,097	74.90%
TOTAL REVENUES	\$1,523,186	\$12,152,565	\$18,294,500	\$6,141,935	66.43%
EXPENDITURES:					
Personnel:					
Salaries and wages	\$581,020	\$5,362,838	\$8,997,200	\$3,634,362	59.61%
Employee benefits	187,555	1,360,073	2,086,500	726,427	65.18%
Employment taxes	20,449	374,334	668,000	293,666	56.04%
MPSERS pass-through		74,903	100,000	25,097	74.90%
Purchased services:					
Custodial services	44,002	198,009	265,000	66,991	74.72%
Accounting and auditing	11,950	110,200	165,000	54,800	66.79%
Legal	3,585	35,921	50,000	14,079	71.84%
Professional services	11,719	86,843	267,500	180,657	32.46%
Utilities	45,627	275,865	472,000	196,135	58.45%
Property insurance	11,052	88,158	125,000	36,842	70.53%
Communications	20,125	147,686	250,000	102,314	59.07%
Materials	119,360	1,049,203	1,876,000	826,797	55.93%
Software licenses / materials	8,994	127,566	150,000	22,434	85.04%
Building rental	1,755	405,949	713,000	307,051	56.94%
Seminars, conferences and travel	20	14,669	29,300	14,631	50.06%
Copier expense	4,245	32,045	60,000	27,955	53.41%
Library programming	22,910	218,824	614,311	395,487	35.62%
Grant and memorial expenses		15,008	25,689	10,681	58.42%
Operating supplies	15,832	131,758	326,250	194,492	40.39%
Repairs and maintenance	35,674	388,740	540,500	151,760	71.92%
Postage	(318)	12,795	25,000	12,205	51.18%
Other operating expenses	1,203	10,733	38,250	27,517	28.06%
Capital outlay	40,533	339,791	450,000	110,209	75.51%
TOTAL EXPENDITURES	\$1,187,290	\$10,861,910	\$18,294,500	\$7,432,590	59.37%
REVENUE OVER (UNDER) EXPENDITURES	\$335,895	\$1,290,655		(\$1,290,655)	0.00%
Interfund Transfer		(5,804,299)		5,804,299	0.00%
Fund balance, beginning of year		\$10,086,521		(\$10,086,521)	0.00%
Fund balance, end of year	\$335,895	\$5,572,877		(\$5,572,877)	0.00%

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures
Governmental Funds
For the Eight Months Ending 2/28/2022

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
REVENUES:				
Property taxes, net	\$11,925,000	-	-	\$11,925,000
State penal fines	135,100	-	-	135,100
State aid	60,000	-	-	60,000
Interest income	(107,373)	-	144	(107,229)
Copier revenue	2,062	-	-	2,062
Grants and memorials	4,651	-	778	5,430
Library fines, fees and other	29,100	-	-	29,100
Non-resident fees	8,775	-	-	8,775
Rental revenue	20,347	-	-	20,347
MPSERS pass-through	74,903	-	-	74,903
TOTAL REVENUES	\$12,152,565	-	\$922	\$12,153,487
EXPENDITURES:				
Personnel:				
Salaries and wages	\$5,362,838	-	-	\$5,362,838
Employee benefits	1,360,073	-	-	1,360,073
Employment taxes	374,334	-	-	374,334
MPSERS pass-through	74,903	-	-	74,903
Purchased services:				
Custodial services	198,009	-	-	198,009
Accounting and auditing	110,200	-	-	110,200
Legal	35,921	-	-	35,921
Professional services	86,843	-	-	86,843
Utilities	275,865	-	-	275,865
Property insurance	88,158	-	-	88,158
Communications	147,686	-	-	147,686
Materials	1,049,203	-	-	1,049,203
Software licenses / materials	127,566	-	-	127,566
Building rental	405,949	-	-	405,949
Seminars, conferences and travel	14,669	-	-	14,669
Copier expense	32,045	-	-	32,045
Library programming	218,824	-	-	218,824
Grant and memorial expenses	15,008	-	-	15,008
Operating supplies	131,758	-	-	131,758
Repairs and maintenance	388,740	-	-	388,740
Postage	12,795	-	-	12,795
Other operating expenses	10,733	-	-	10,733
Capital outlay	339,791	4,407,071	-	4,746,861
TOTAL EXPENDITURES	\$10,861,910	\$4,407,071	-	\$15,268,981
REVENUE OVER (UNDER) EXPENDITURES	\$1,290,655	(\$4,407,071)	\$922	(\$3,115,494)
Interfund Transfer	(5,804,299)	5,804,299	-	-
Fund balance, beginning of year	\$10,086,521	\$964,984	\$539,552	\$11,591,058
Fund balance, end of year	<u>\$5,572,877</u>	<u>\$2,362,213</u>	<u>\$540,474</u>	<u>\$8,475,564</u>

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-080**

**RESOLUTION AUTHORIZING PARKLAND PLAZA FACILITY UPGRADES
AND CONTRACTING WITH O'NEAL CONSTRUCTION FOR
CONSTRUCTION MANAGEMENT OF THE PROJECT**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd of March, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES:

- 1.) To authorize construction of upgrades and new workspaces at the Parkland Plaza facility with a budget of \$_____ to be paid from the Capital Fund.
- 2.) To authorize Associate Director Len Lemorie to enter into a contract with O'Neal Construction, Inc. to manage the construction work.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Dharma Akmon
Molly Kleinman
Jim Leija
S. Kerene Moore
Onna Solomon
Scott Trudeau
Jamie Vander Broek

2022 OFFICERS

President Jim Leija
Vice President Dharma Akmon
Treasurer Scott Trudeau
Secretary S. Kerene Moore

ADMINISTRATION

Vacant.....Director
Eli Neiburger Deputy Director
Len Lemorie Associate Director
Sherlonya Turner Associate Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
734.327.8311