



# Regular Meeting Agenda

Monday, June 27, 2022

---

Published by Ann Arbor District Library

---

## June 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	<b>27 AADL Board Mtg</b>	28	29	30		

## July 2022

S	M	T	W	T	F	S
					1	2
3	<b>4 Closed Holiday</b>	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	<b>25 AADL Board Mtg</b>	26	27	28	29	30

## August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	<b>22 AADL Board Mtg</b>	23	24	25	26	27
28	29	30	31			

## MEMORANDUM

To: District Library Board  
 From: Eli Neiburger, Director  
 Subject: Regular Meeting, Monday, June 27, 2022 at 6:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 22-131 I. CALL TO ORDER  
 Jim Leija, President
- 22-132 II. ATTENDANCE
- 22-133 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND LABOR NEGOTIATIONS
- 22-134 IV. RECONVENE TO REGULAR MEETING
- 22-135 V. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 22-136 VI. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of May 23, 2022 (pp. 3-20)
- CA-2 Approval of May 2022 Disbursements (pp. 21-25)
- 22-137 VII. CITIZENS' COMMENTS
- 22-138 VIII. FINANCIAL REPORTS (pp. 26-30)  
 Eli Neiburger, Director
- 22-139 IX. COMMITTEE REPORTS
- 22-140 A. EXECUTIVE COMMITTEE  
 Jim Leija, Chair
- 22-141 X. LIBRARY REPORT  
 Eli Neiburger, Director
- 22-142 XI. OLD BUSINESS
- 22-080 A. PARKLAND PLAZA FACILITY UPGRADE UPDATE  
 Len Lemorie, Associate Director

- 22-143      XII.      NEW BUSINESS
- 22-144      A.      RESOLUTION TO AMEND THE 2021-2022 APPROVED BUDGET  
Eli Neiburger, Director  
(Item of action)
- 22-145      B.      RESOLUTION AUTHORIZING DIRECTOR'S CONTRACT  
(p. 31)  
(Item of action)
- 22-146      C.      RESOLUTION TO AUTHORIZE BID AWARDS FOR STEEL AND CONCRETE WORK AT 265 PARKLAND PLAZA (p. 32)  
Len Lemorie, Associate Director  
(Item of action)
- 22-147      D.      DISCUSSION OF THE LIBRARY REPORT  
(Item of discussion)  
30 minutes
- 22-148      E.      VOTE FOR CLOSED SESSION AT THE JULY 25, 2022 REGULAR BOARD MEETING FOR DISCUSSION OF REAL ESTATE AND LABOR NEGOTIATIONS  
(Item of action)  
Roll call vote
- 22-149      XIII.      CITIZENS' COMMENTS
- 22-150      XIV.      ADJOURNMENT

### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, MAY 23, 2022**

- 22-107 I. CALL TO ORDER  
 Jim Leija, President
- President Leija called the meeting to order at 6:03 p.m.
- 22-108 II. ATTENDANCE
- Board Present: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore (arr. 6:40 p.m.), Onna Solomon, Scott Trudeau  
 Board Absent: Jamie Vander Broek  
 Staff: Eli Neiburger, Rich Retyi, Sherlonya Zobel, Karen Wilson (recorder)  
 Others Present: William Stapleton, Hooper Hathaway
- 22-109 III. RECESS TO CLOSED SESSION FOR DISCUSSION OF REAL ESTATE AND LABOR NEGOTIATIONS
- 22-110 IV. RECONVENE TO PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2022-2023 AT 7:00PM
- President Leija reconvened to the Public Hearing on the 2022-2023 Budget at 7:05p.m.
- 22-111 V. CALL FOR PUBLIC COMMENT ON THE 2022-2023 BUDGET
- President Leija called for public comment on the budget. There was no public comment. President Leija closed the Public Hearing on the 2022-2023 Budget.
- 22-112 VI. RECONVENE TO REGULAR MEETING IMMEDIATELY FOLLOWING PUBLIC HEARING ON THE 2022-2023 BUDGET
- President Leija reconvened to the regular meeting at 7:06p.m.
- 22-113 VII. APPROVAL OF AGENDA  
 (Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

Trustee Kleinman, supported by Trustee Solomon, moved to approve the agenda.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
NAYS: None

Motion passed 6-0.

22-114 VIII. CONSENT AGENDA  
(Item of action)

CA-1 Approval of Minutes of April 19, 2022 and April 25, 2022

CA-2 Approval of April 2022 Disbursements

Vice President Akmon, supported by Trustee Solomon, moved to approve the consent agenda.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
NAYS: None

Motion passed 6-0.

22-115 IX. CITIZENS' COMMENTS

There were no citizens' comments.

22-116 X. FINANCIAL REPORTS  
Eli Neiburger, Director

Director Neiburger reviewed the April financial report listed in the Board packet. He noted that cash is at \$6,860,544. Tax receipts to date have been received at \$17,936,263 which is 100.3% of the budgeted amount. The fund balance sits at \$5,849,768. Revenue exceeds expenditures by \$1,567,545. Penal fines and Library fees have exceeded their budgeted amounts while Interest income remains flat. In May a \$1,500 pre-tax bonus was paid to staff which will be reflected in May's financial report under Salaries & Wages. Several expenditure line items are close to going over budget and budget adjustments will be coming to the Board in June.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

22-117      XI.      COMMITTEE REPORTS

22-118      A. EXECUTIVE COMMITTEE  
                  Jim Leija, Chair

President Leija reported that the committee did not meet.

22-119      B. BUDGET & FINANCE COMMITTEE  
                  Scott Trudeau, Chair

Treasurer Trudeau reported the committee met and reviewed the final draft of the 2022-2023 budget. He noted that the Materials line was adjusted to reflect actual expenditures.

22-120      XII.      LIBRARY REPORT  
                  Eli Neiburger, Director

Director Neiburger presented a comparison report of overdue material from April 2021 versus April 2022. He noted that as the length of time material was overdue extended, the number of overdue materials fell. At six weeks only 0.7% was still overdue. The Library's goal is to have material returned versus collecting fines. The report showed while we have not reached pre-Covid numbers, checkouts and active patron account numbers are rising.

Upcoming events include:

- AADL activities and events in conjunction with A2SF
- Summer Game begins June 10<sup>th</sup>!
- Visions 2022, an assistive technology fair, will be held at the Downtown Library on June 8<sup>th</sup>.
- The most recent 5<sup>th</sup> Avenue Author Book Release Reception was held yesterday.

Social media and patron comments were viewed.

22-121      XIII.      OLD BUSINESS

22-103      A. RESOLUTION TO EXTEND SPACE USE AGREEMENT WITH THE FRIENDS OF THE ANN ARBOR DISTRICT LIBRARY  
                  (Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

Secretary Moore, supported by Trustee Kleinman, moved the Board resolves that the President of the Board of Trustees of Ann Arbor District Library be authorized to sign a one year extension of the space use agreement along with the President of the Board of the Friends of the Ann Arbor District Library; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger noted that several changes had been made to the document since the last Board meeting including hours of access and providing point of sale service for special sales at the Plaza when the Library is also offering items for sale. AADL has offered to build up to forty wheeled shelving units for FAADL use. We will also provide limited advertising for FAADL. Pat McDonald has retired as the FAADL President and two Co-Presidents have been elected.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
 NAYS: None

Motion passed 6-0.

22-122       XIV.   NEW BUSINESS

22-123       A.   RESOLUTION TO APPROVE ANNUAL BUDGET FOR  
                   THE FISCAL YEAR 2022-2023  
                   (Item of action)

Treasurer Trudeau, supported by Trustee Kleinman, moved the Board resolves that the Board approves and adopts the budget for the fiscal year ending June 30, 2023, as presented; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger reviewed the budget narrative. He noted that the budget was adjusted from last month due to projections received from the County Equalization Department of a 5% increase in anticipated tax revenue. This however, triggers the Headlee Amendment lowering our millage rate maximum amount. Revenue and Expenditures lines were adjusted accordingly.



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
 NAYS: None

Motion passed 6-0.

22-124

B. RESOLUTION TO AUTHORIZE MILLAGE RATE TO BE LEVIED BY TAXING AUTHORITIES  
 (Item of action)

Trustee Solomon, supported by Secretary Moore, moved the Board resolves as follows that as to the 2022-2023 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.8228 mills; that the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency; that the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2022 except as subsequently altered or amended by appropriate certification; that a certified copy of this Resolution may be issued as though the original with the certification provided; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
 NAYS: None

Motion passed 6-0.

22-125

C. RESOLUTION TO ADOPT THE 2022-2023 BUDGET AS A LINE ITEM BUDGET AND COMPLIANCE OF DISBURSEMENTS  
 (Item of action)

Trustee Kleinman, supported by Secretary Moore, moved the Board resolves that the Board Appropriations by the Board, as the Legislative Body of the Library, the Board hereby appropriates for

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

fiscal year 2022-2023 the total amount of \$19,192,500 for the expenditure categories set forth in the budget; Disbursements for Payroll and Related Payroll Taxes and Withholdings, as provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Associate Directors of the Library or Senior Human Resources Specialist of the Library (each as “Authorized Officer”) are hereby authorized to provide for the disbursement of Library funds for payroll (including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget; Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges, as provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget; Disbursements for Appropriated Amounts, as provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget; Presentation of Disbursements to the Library Board, all disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting; Limitation of Disbursements to \$33,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$33,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board; Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more; Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
 NAYS: None

Motion passed 6-0.

22-126

D. RESOLUTION TO AUTHORIZE DIRECTOR NEIBURGER AS DESIGNATED OFFICER ON TCM BANK, N.A. BUSINESS CREDIT CARD  
 (Item of discussion & action)

Trustee Kleinman, supported by Secretary Moore, moved the Board resolves that the Ann Arbor District Library apply for and obtain a business credit card account; that each account obtained be issued one card embossed with the name of the designated Business Officer or employee that sales drafts, and other instruments of charges, be signed by the designated Officer or employee shall be valid and binding upon the Ann Arbor District Library; that any of the following officers of this organization are empowered to authorize TCM Bank, N.A. to make any type of changes to this business account; that Director Eli Neiburger be designated as the sole authorized officer on this account; that Board President Jim Leija be authorized to sign TCM Bank, N.A. documents acknowledging this resolution; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau  
 NAYS: None

Motion passed 6-0.

22-127

E. RESOLUTION TO ADOPT REVISIONS TO POLICY 3.1 CIRCULATION  
 (Item of discussion & action)

Secretary Moore, supported by Vice President Akmon, moved the Board resolves that Circulation Policy 3.1 is revised as proposed; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger noted that only one section of the policy was changed. Two sentences were removed in section 3.1P Fines. Also

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

under the Materials Fine listing “Tools” and “All other Materials” were removed. Under “Tools-Reserved” the wording “Up to” was added under the Daily Fine.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau

NAYS: None

Motion passed 6-0.

President Leija noted that contract negotiations with Director Neiburger are ongoing and he anticipates a finalized contract for Board approval at the June Board meeting.

22-128

F. VOTE FOR CLOSED SESSION AT THE JUNE 27, 2022  
REGULAR BOARD MEETING FOR DISCUSSION OF  
REAL ESTATE AND LABOR NEGOTIATIONS

(Item of action)

Roll call vote

Vice President Akmon, supported by Trustee Solomon, moved to hold a closed session on June 27, 2022 for discussion of real estate and labor negotiations.

A roll call vote was taken.

AYES: Akmon, Kleinman, Leija, Moore, Solomon, Trudeau

NAYS: None

Motion passed 6-0.

22-129

XV. CITIZENS’ COMMENTS

There were no citizens’ comments.

22-130

XVI. ADJOURNMENT

President Leija adjourned the meeting at 8:08 p.m.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, MAY 23, 2022

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-103**

**RESOLUTION TO EXTEND SPACE USE AGREEMENT WITH THE FRIENDS OF  
THE ANN ARBOR DISTRICT LIBRARY (FAADL)**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Secretary Moore, and supported by Trustee Kleinman:

**THE BOARD RESOLVES:**

- 1.) That the President of the Board of Trustees of Ann Arbor District Library be authorized to sign a one year extension of the space use agreement along with the President of the Board of the Friends of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-123**

**RESOLUTION APPROVING ANNUAL BUDGET FOR THE FISCAL YEAR 2022-2023  
OF THE ANN ARBOR DISTRICT LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Treasurer Trudeau, and supported by Trustee Kleinman:

Pursuant to Act 2, Michigan Public Acts of 1968, as amended, before adoption of a budget, a public hearing shall be held as required by Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended (“Act 43”), and Act No. 267 of the Public Acts of Michigan 1976, as amended. Pursuant to Act 43, notice of a public hearing on the proposed budget of the District Library must be given by publication in a newspaper of general circulation in the Library District at least 6 days prior to the date of such hearing.

The Board, after due and proper notice, conducted a public hearing on Monday, May 23, 2022, on the approval of the proposed budget.

**THE BOARD RESOLVES AS FOLLOWS:**

- 1.) The Board approves and adopts the budget for the fiscal year ending June 30, 2023, as presented.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-124**

**RESOLUTION AUTHORIZING MILLAGE RATE TO BE LEVIED BY TAXING  
AUTHORITIES**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Trustee Solomon, and supported by Secretary Moore:

The said Board of Trustees of the Ann Arbor District Library (the "Library") has given due reflection to the budget and operational requirements of the Library as to the 2022-2023 fiscal year.

The said Board of Trustees is desirous of providing for the appropriate certification of operational millage relative to the Library.

**THE BOARD RESOLVES AS FOLLOWS:**

- 1.) That as to the 2022-2023 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.8228 mills.
- 2.) That the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency.
- 3.) That the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2022 except as subsequently altered or amended by appropriate certification.
- 4.) That a certified copy of this Resolution may be issued as though the original with the certification provided.
- 5.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.



A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-125**

**RESOLUTION TO ADOPT THE 2022-2023 BUDGET AS A LINE ITEM BUDGET AND  
COMPLIANCE OF DISBURSEMENTS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Trustee Kleinman, and supported by Secretary Moore:

WHEREAS, on an annual basis the Board adopts an Operating Budget for the Library and;

WHEREAS, the Michigan Department of Treasury's Uniform Accounting Procedures Manual includes the following requirements for approval of disbursements:

All disbursements must be approved by the legislative body prior to disbursement unless addressed otherwise in the charter. The legislative body may establish a formal policy to authorize payments prior to approval to avoid finance or late charges and to pay appropriated amounts and payroll (including related payroll taxes and withholdings). This policy must be very limited and a list of payments made prior to approval must be presented to the legislative body for approval.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1.) Appropriations by the Board. As the Legislative Body of the Library, the Board hereby appropriates for fiscal year 2022-2023 the total amount of \$19,192,500 for the expenditure categories set forth in the budget.
- 2.) Disbursements for Payroll and Related Payroll Taxes and Withholdings. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Associate Directors of the Library or Senior Human Resources Specialist of the Library (each as "Authorized Officer") are hereby authorized to provide for the disbursement of Library funds for payroll (including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 3.) Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library

funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.

- 4.) Disbursements for Appropriated Amounts. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 5.) Presentation of Disbursements to the Library Board. All disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting.
- 6.) Limitation of Disbursements to \$33,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$33,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board.
- 7.) Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more.
- 8.) Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-126**

**RESOLUTION TO AUTHORIZE DIRECTOR NEIBURGER AS DESIGNATED  
OFFICER ON TCM BANK, N.A. BUSINESS CREDIT CARD**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Trustee Kleinman, and supported by Secretary Moore:

**THE BOARD RESOLVES:**

- 1.) That the Ann Arbor District Library apply for and obtain a business credit card account;
- 2.) That each account obtained be issued one card embossed with the name of the designated Business Officer or employee that sales drafts, and other instruments of charges, be signed by the designated Officer or employee shall be valid and binding upon the Ann Arbor District Library;
- 3.) That any of the following officers of this organization are empowered to authorize TCM Bank, N.A. to make any type of changes to this business account;
- 4.) That Director Eli Neiburger be designated as the sole authorized officer on this account;
- 5.) That Board President Jim Leija be authorized to sign TCM Bank, N.A. documents acknowledging this resolution;
- 6.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-127**

**RESOLUTION TO ADOPT REVISIONS TO CIRCULATION POLICY 3.1**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 23<sup>rd</sup> day of May, 2022 at 6:03 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon,  
Scott Trudeau

ABSENT: Jamie Vander Broek

The following resolution was offered by Secretary Moore, and supported by Vice President Akmon:

THE BOARD RESOLVES:

- 1.) That Circulation Policy 3.1 is revised as proposed.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, Jim Leija, S. Kerene Moore, Onna Solomon, Scott  
Trudeau

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 23, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

Item: 6/21/2022 12:10:50 PM  
 Print Date: 6/21/2022

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 1  
 User ID: valadea

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	5/1/2022
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Date

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
65759	4IMPRINT	4IMPRINT, INC	5/3/2022	CHECK	PMCHK00002689	\$330.86
65760	A1CONCRETE	A-1 CONCRETE LEVELING	5/3/2022	CHECK	PMCHK00002689	\$5,590.00
65761	AACLESUP	A2 CLEANING SUPPLY COMPANY	5/3/2022	CHECK	PMCHK00002689	\$58.00
65762	AFTDEL	AFTERNOON DELIGHT	5/3/2022	CHECK	PMCHK00002689	\$149.50
65763	ALEPIE	ALEX PIERZCHALA	5/3/2022	CHECK	PMCHK00002689	\$92.36
65764	ALFREE	ALFIELD REEVES PHOTOGRAPHY	5/3/2022	CHECK	PMCHK00002689	\$500.00
65765	ALLENT	ALLIANCE ENTERTAINMENT	5/3/2022	CHECK	PMCHK00002689	\$5,311.76
65766	ALLSTAALA	ALLSTAR ALARM, LLC	5/3/2022	CHECK	PMCHK00002689	\$1,872.00
65767	ANDMAR	ANDYMARK	5/3/2022	CHECK	PMCHK00002689	\$23,000.00
65768	ANNARB	ANN ARBOR OBSERVER	5/3/2022	CHECK	PMCHK00002689	\$3,280.40
65769	APPIMA	APPLIED IMAGING	5/3/2022	CHECK	PMCHK00002689	\$979.55
65770	APPLE	APPLE, INC.	5/3/2022	CHECK	PMCHK00002689	\$7,706.00
65771	B&H	B&H PHOTO-VIDEO	5/3/2022	CHECK	PMCHK00002689	\$13,663.14
65772	BAKTAY	BAKER & TAYLOR	5/3/2022	CHECK	PMCHK00002689	\$29,797.68
65773	BARNOB1	BARNES & NOBLE INC.	5/3/2022	CHECK	PMCHK00002689	\$303.73
65774	BETNEA	BETHANY NEAL	5/3/2022	CHECK	PMCHK00002689	\$450.00
65775	BLAUD	BLACKSTONE PUBLISHING	5/3/2022	CHECK	PMCHK00002689	\$418.00
65776	CALCOL	CALVIN UNIV. HECKMAN LIBRARY	5/3/2022	CHECK	PMCHK00002689	\$50.00
65777	CARBRO	CARPENTER BROS.	5/3/2022	CHECK	PMCHK00002689	\$64.84
65778	CDW-G	CDW GOVERNMENT	5/3/2022	CHECK	PMCHK00002689	\$1,727.72
65779	COUCON	COURTNEY JANE CONOVER	5/3/2022	CHECK	PMCHK00002689	\$150.00
65780	DYKGOS	DYKEMA GOSSETT PLLC	5/3/2022	CHECK	PMCHK00002689	\$1,378.29
65781	EMIHOW	EMILY HOWARD	5/3/2022	CHECK	PMCHK00002689	\$15.96
65782	ERISHO	ERIC SHONKWILER	5/3/2022	CHECK	PMCHK00002689	\$450.00
65783	ERIWAK	ERIN WAKELAND	5/3/2022	CHECK	PMCHK00002689	\$198.00
65784	FATHAQ	FATEMA HAQUE	5/3/2022	CHECK	PMCHK00002689	\$150.00
65785	FORFRA	FORMAT FRAMING	5/3/2022	CHECK	PMCHK00002689	\$3,876.16
65786	FRIOF	FRIENDS OF THE AADL	5/3/2022	CHECK	PMCHK00002689	\$4,781.24
65787	GOPHER	GOPHER	5/3/2022	CHECK	PMCHK00002689	\$446.66
65788	GRADUATE	GRADUATE ANN ARBOR	5/3/2022	CHECK	PMCHK00002689	\$426.90
65789	GRAINGER	GRAINGER	5/3/2022	CHECK	PMCHK00002689	\$922.30
65790	HOOHAT	HOOPER HATHAWAY, P.C.	5/3/2022	CHECK	PMCHK00002689	\$2,419.00
65791	JACGOR	JACOB GORSKI	5/3/2022	CHECK	PMCHK00002689	\$289.00
65792	JEWISHNE	JCMWC, LLC	5/3/2022	CHECK	PMCHK00002689	\$278.00
65793	KARNAG	KARIM NAGI MOHAMMED	5/3/2022	CHECK	PMCHK00002689	\$1,150.00
65794	KEILES	KEITH LESMEISTER	5/3/2022	CHECK	PMCHK00002689	\$200.00
65795	KENSHOTEL	THE KENSINGTON HOTEL	5/3/2022	CHECK	PMCHK00002689	\$250.00
65796	LAKLEA	LAKESHORE LEARNING MATERIALS	5/3/2022	CHECK	PMCHK00002689	\$228.85
65797	LANLIZ	LANGUAGE LIZARD, LLC	5/3/2022	CHECK	PMCHK00002689	\$167.90
65798	LAURAY	LAURA PERSHIN RAYNOR	5/3/2022	CHECK	PMCHK00002689	\$200.00
65799	MANCOS	MANER COSTERISAN	5/3/2022	CHECK	PMCHK00002689	\$11,950.00
65800	MARKOU	MARGARET ALEX KOURVO	5/3/2022	CHECK	PMCHK00002689	\$450.00
65801	MICLIBA	MICHIGAN LIBRARY ASSOCIATION	5/3/2022	CHECK	PMCHK00002689	\$5,464.69
65802	MICPOW	MICHIGAN POWER RODDING	5/3/2022	CHECK	PMCHK00002689	\$881.00
65803	MICTAI	MITAI	5/3/2022	CHECK	PMCHK00002689	\$1,400.00
65804	MIDTAP	MIDWEST TAPE	5/3/2022	CHECK	PMCHK00002689	\$4,587.77
65805	NAOJOH	NAOMI JOHNSON	5/3/2022	CHECK	PMCHK00002689	\$150.00
65806	OPESPO	OPENSPO THEATRE	5/3/2022	CHECK	PMCHK00002689	\$1,939.80
65807	OXFUNI	OXFORD UNIVERSITY PRESS USA	5/3/2022	CHECK	PMCHK00002689	\$40.02
65808	PAYCOO	PAYTON COOK	5/3/2022	CHECK	PMCHK00002689	\$620.00
65809	PRITEC	PRINT TECH INC.	5/3/2022	CHECK	PMCHK00002689	\$7,469.64
65810	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	5/3/2022	CHECK	PMCHK00002689	\$123.00
65811	ROYOAK	ROYAL OAK PUBLIC LIBRARY	5/3/2022	CHECK	PMCHK00002689	\$22.99
65812	SAGVAL	SAGINAW VALLEY STATE UNIVERSIT	5/3/2022	CHECK	PMCHK00002689	\$10.79
65813	SCHSOU	SCHEDULE SOURCE, INC	5/3/2022	CHECK	PMCHK00002689	\$952.50
65814	SCIOTOW	SCIO TOWNSHIP UTILITY DEPT	5/3/2022	CHECK	PMCHK00002689	\$150.12
65815	SENBOO	SENTRUM BOOKSTORE	5/3/2022	CHECK	PMCHK00002689	\$1,350.80

Item: 6/21/2022 12:10:50 PM  
 Print Date: 6/21/2022

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 2  
 User ID: valadea

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
65816	SHELAL	SHEELA LAL	5/3/2022	CHECK	PMCHK00002689	\$150.00
65817	SONVANN	SONYA VANN DELOACH	5/3/2022	CHECK	PMCHK00002689	\$150.00
65818	STAPLES	STAPLES	5/3/2022	CHECK	PMCHK00002689	\$36.49
65819	THOGAL	CENGAGE LEARNING INC/GALE	5/3/2022	CHECK	PMCHK00002689	\$302.13
65820	TYLTEC	TYLER TECHNOLOGIES	5/3/2022	CHECK	PMCHK00002689	\$195.00
65821	UNDNUR	UNDERWOOD NURSERY LLC	5/3/2022	CHECK	PMCHK00002689	\$199.00
65822	VAUMID	VAULT OF MIDNIGHT	5/3/2022	CHECK	PMCHK00002689	\$1,161.53
65823	VIEPLU	VIEWPLUS TECHNOLOGIES	5/3/2022	CHECK	PMCHK00002689	\$8,085.00
65824	BETIMP	BETTER IMPACT USA, INC	5/3/2022	CHECK	PMCHK00002689	\$540.00
65825	JOHCON	JOHNSON CONTROLS SECURITY SOL	5/3/2022	CHECK	PMCHK00002689	\$744.89
FT02274	ATMOB	AT&T MOBILITY	5/5/2022	CHECK	PMCHK00002690	\$331.87
FT02275	CINTAS	CINTAS CORPORATION	5/5/2022	CHECK	PMCHK00002690	\$415.90
FT02276	DTEENE	DTE ENERGY	5/5/2022	CHECK	PMCHK00002690	\$1,277.82
FT02277	OFFDEP	OFFICE DEPOT, INC.	5/5/2022	CHECK	PMCHK00002690	\$1,900.11
FT02278	QUADIENT	QUADIENT	5/5/2022	CHECK	PMCHK00002690	\$2,000.00
FT02279	TRISOL	TRIONFO SOLUTIONS	5/5/2022	CHECK	PMCHK00002690	\$637.00
FT02280	ULINE	ULINE, INC.	5/5/2022	CHECK	PMCHK00002690	\$892.88
FT02281	UNIPAR	UNITED PARCEL SERVICE	5/5/2022	CHECK	PMCHK00002690	\$90.19
FT02282	VERWIRC	VERIZON WIRELESS	5/5/2022	CHECK	PMCHK00002690	\$2,424.15
FT02283	AMABOOK	SYNCB/AMAZON	5/5/2022	CHECK	PMCHK00002690	\$1,564.97
FT02284	METLIFE	METLIFE - GROUP BENEFITS	5/5/2022	CHECK	PMCHK00002690	\$9,519.10
FT02285	OXFPRO	2725-2805 ASSOCIATES, LLC	5/5/2022	CHECK	PMCHK00002690	\$11,374.21
FT02286	CINTAS	CINTAS CORPORATION	5/5/2022	CHECK	PMCHK00002691	\$425.45
FT02287	DTEENE	DTE ENERGY	5/5/2022	CHECK	PMCHK00002691	\$11,329.89
FT02288	OXFPRO	2725-2805 ASSOCIATES, LLC	5/5/2022	CHECK	PMCHK00002691	\$0.95
FT02289	CINTAS	CINTAS CORPORATION	5/5/2022	CHECK	PMCHK00002692	\$123.62
65826	4IMPRINT	4IMPRINT, INC	5/10/2022	CHECK	PMCHK00002693	\$551.11
65827	AACLESUP	A2 CLEANING SUPPLY COMPANY	5/10/2022	CHECK	PMCHK00002693	\$79.23
65828	ALBDIS	ALBION DISTRICT LIBRARY	5/10/2022	CHECK	PMCHK00002693	\$13.95
65829	APPLE	APPLE, INC.	5/10/2022	CHECK	PMCHK00002693	\$126.00
65830	ARIOJI	LENORE ARIEL OJIBWAY-GIFFORD	5/10/2022	CHECK	PMCHK00002693	\$200.00
65831	B&H	B&H PHOTO-VIDEO	5/10/2022	CHECK	PMCHK00002693	\$2,142.31
65832	BAKTAY	BAKER & TAYLOR	5/10/2022	CHECK	PMCHK00002693	\$13,416.22
65833	BENGUT	BENJAMIN GUTERSON	5/10/2022	CHECK	PMCHK00002693	\$100.00
65834	BLAAUD	BLACKSTONE PUBLISHING	5/10/2022	CHECK	PMCHK00002693	\$583.97
65835	BREWER	BREWER'S	5/10/2022	CHECK	PMCHK00002693	\$911.91
65836	CARBRO	CARPENTER BROS.	5/10/2022	CHECK	PMCHK00002693	\$32.97
65837	CLIMAC	CLINTON MACOMB PUBLIC LIBRARY	5/10/2022	CHECK	PMCHK00002693	\$29.00
65838	DAYHAR	DAYTON HARE	5/10/2022	CHECK	PMCHK00002693	\$100.00
65840	GSI	GSI	5/10/2022	CHECK	PMCHK00002693	\$7,454.00
65841	HUGGAL	HUBERT GALLAGHER	5/10/2022	CHECK	PMCHK00002693	\$100.00
65842	JENMCK	JENNIFER ANN MCKEE	5/10/2022	CHECK	PMCHK00002693	\$400.00
65843	LORSTR	LORI STRATTON	5/10/2022	CHECK	PMCHK00002693	\$200.00
65844	MARSTU	MARTHA RUTH STUIT	5/10/2022	CHECK	PMCHK00002693	\$600.00
65845	METCOM	METCOM	5/10/2022	CHECK	PMCHK00002693	\$4,524.79
65846	MIDTAP	MIDWEST TAPE	5/10/2022	CHECK	PMCHK00002693	\$3,434.59
65847	OAKCOM	OAKLAND COMMUNITY COLLEGE	5/10/2022	CHECK	PMCHK00002693	\$9.95
65848	OCLINS	OCLC, INC.	5/10/2022	CHECK	PMCHK00002693	\$4,306.66
65849	ONEACON	O'NEAL CONSTRUCTION	5/10/2022	CHECK	PMCHK00002693	\$1,434.70
65850	OUTMED	OUTFRONT MEDIA	5/10/2022	CHECK	PMCHK00002693	\$13,100.00
65851	PATFSMI	PATRICIA FITZPATRICK SMITH	5/10/2022	CHECK	PMCHK00002693	\$400.00
65852	PREPET	PREUSS PETS	5/10/2022	CHECK	PMCHK00002693	\$882.70
65853	PRITEC	PRINT TECH INC.	5/10/2022	CHECK	PMCHK00002693	\$814.51
65854	RECMAN	RECON MANAGEMENT SYSTEMS, INC.	5/10/2022	CHECK	PMCHK00002693	\$82.00
65855	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	5/10/2022	CHECK	PMCHK00002693	\$22,001.00
65856	STAHAR	STADIUM HARDWARE	5/10/2022	CHECK	PMCHK00002693	\$204.52
65857	STAPLES	STAPLES	5/10/2022	CHECK	PMCHK00002693	\$2,852.07
65858	TYLTEC	TYLER TECHNOLOGIES	5/10/2022	CHECK	PMCHK00002693	\$520.00
65859	UNIQMA	UNIQUE	5/10/2022	CHECK	PMCHK00002693	\$9,594.40
65860	VALLINP	VALUE LINE PUBLISHING LLC.	5/10/2022	CHECK	PMCHK00002693	\$2,345.00
FT02290	3BSCI	3B SCIENTIFIC	5/10/2022	CHECK	PMCHK00002694	\$208.77
FT02291	64OZGAMES	64 OZ GAMES	5/10/2022	CHECK	PMCHK00002694	\$455.00
FT02292	AIRPLA	AIR PLANT HUB	5/10/2022	CHECK	PMCHK00002694	\$28.49
FT02293	AWS	AMAZON WEB SERVICES	5/10/2022	CHECK	PMCHK00002694	\$99.52



Item: 6/21/2022 12:10:50 PM  
 Print Date: 6/21/2022

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 3  
 User ID: valadea

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
FT02294	BACBLA	BACKBLAZE	5/10/2022	CHECK	PMCHK00002694	\$4,502.90
FT02295	BANOFAACC	BANK OF ANN ARBOR	5/10/2022	CHECK	PMCHK00002694	\$223.44
FT02296	BOXDEP	THEBOXDEPOT.COM	5/10/2022	CHECK	PMCHK00002694	\$101.59
FT02297	CETADS	CET ADS	5/10/2022	CHECK	PMCHK00002694	\$95.00
FT02298	CITRENTAL	CITY OF ANN ARBOR	5/10/2022	CHECK	PMCHK00002694	\$35.00
FT02299	DANGRO	DANCERS' GROUP	5/10/2022	CHECK	PMCHK00002694	\$136.67
FT02300	DEEFOC	DEEP FOCUS PRODUCTIONS	5/10/2022	CHECK	PMCHK00002694	\$500.00
FT02301	DRUPALIZE	DRUPALIZE ME OSIO LABS	5/10/2022	CHECK	PMCHK00002694	\$35.00
FT02302	FACEBOOK	FACEBOOK ADS	5/10/2022	CHECK	PMCHK00002694	\$298.69
FT02303	FRAZA	FRAZA	5/10/2022	CHECK	PMCHK00002694	\$400.00
FT02304	FREPAP	FRENCH PAPER CO	5/10/2022	CHECK	PMCHK00002694	\$372.78
FT02305	GITHUB	GITHUB	5/10/2022	CHECK	PMCHK00002694	\$576.00
FT02306	GLONAT	GLOVE NATION	5/10/2022	CHECK	PMCHK00002694	\$2,325.00
FT02307	GRPRIDE	GRAND RAPIDS PRIDE CENTER	5/10/2022	CHECK	PMCHK00002694	\$65.00
FT02308	GUICEN	GUITAR CENTER	5/10/2022	CHECK	PMCHK00002694	\$143.08
FT02309	IRCCLOUD	IRCCLOUD	5/10/2022	CHECK	PMCHK00002694	\$210.74
FT02310	MEETUP	MEETUP.COM	5/10/2022	CHECK	PMCHK00002694	\$98.94
FT02311	MICART	MICHAEL'S	5/10/2022	CHECK	PMCHK00002694	\$74.75
FT02312	MITGIR	MITTEN GIRL	5/10/2022	CHECK	PMCHK00002694	\$55.00
FT02313	OPENCAGE	OPENCAGE	5/10/2022	CHECK	PMCHK00002694	\$102.80
FT02314	PAYPAL	PAYPAL, INC.	5/10/2022	CHECK	PMCHK00002694	\$605.50
FT02315	PETERET	PETER ERTEL	5/10/2022	CHECK	PMCHK00002694	\$119.00
FT02316	PUBSTO	PUBLIC STORAGE	5/10/2022	CHECK	PMCHK00002694	\$680.80
FT02317	QACAP	QA CAPTIONS	5/10/2022	CHECK	PMCHK00002694	\$2,497.50
FT02318	QRCODE	QR CODE GENERATOR	5/10/2022	CHECK	PMCHK00002694	\$197.25
FT02319	ROATRA	ROAD & TRACK SHOP	5/10/2022	CHECK	PMCHK00002694	\$30.00
FT02320	STACAF	STAR'S CAFE	5/10/2022	CHECK	PMCHK00002694	\$490.80
FT02321	STIMUL	STICKER MULE.COM	5/10/2022	CHECK	PMCHK00002694	\$961.00
FT02322	TAKACH	TAKACH PRESS	5/10/2022	CHECK	PMCHK00002694	\$462.00
FT02323	TARGET	TARGET	5/10/2022	CHECK	PMCHK00002694	\$270.00
FT02324	TRELLO	TRELLO.COM	5/10/2022	CHECK	PMCHK00002694	\$75.00
FT02325	TWILIO	TWILIO	5/10/2022	CHECK	PMCHK00002694	\$300.08
FT02326	TWITTER	TWITTER	5/10/2022	CHECK	PMCHK00002694	\$371.94
FT02327	UBIQUITI	UBIQUITI INC	5/10/2022	CHECK	PMCHK00002694	\$240.00
FT02328	WOMMAK	WOMAN MAKE MOVIES, INC.	5/10/2022	CHECK	PMCHK00002694	\$198.00
FT02329	ZOOM	ZOOM VIDEO	5/10/2022	CHECK	PMCHK00002694	\$130.00
FT02330	ATMOB	AT&T MOBILITY	5/10/2022	CHECK	PMCHK00002695	\$331.87
FT02331	CINTAS	CINTAS CORPORATION	5/10/2022	CHECK	PMCHK00002695	\$207.95
FT02332	DTEENE	DTE ENERGY	5/10/2022	CHECK	PMCHK00002695	\$2,918.09
FT02333	OFFDEP	OFFICE DEPOT, INC.	5/10/2022	CHECK	PMCHK00002695	\$190.14
FT02334	ULINE	ULINE, INC.	5/10/2022	CHECK	PMCHK00002695	\$481.20
FT02335	UNIPAR	UNITED PARCEL SERVICE	5/10/2022	CHECK	PMCHK00002695	\$36.00
FT02336	AMABOOK	SYNCB/AMAZON	5/10/2022	CHECK	PMCHK00002695	\$2,224.82
FT02337	AMACORP	AMAZON	5/10/2022	CHECK	PMCHK00002695	\$9,729.82
FT02338	CITWATER	CITY OF ANN ARBOR TREASURER	5/10/2022	CHECK	PMCHK00002695	\$2,196.12
FT02339	CINTAS	CINTAS CORPORATION	5/10/2022	CHECK	PMCHK00002696	\$60.27
FT02340	CINTAS	CINTAS CORPORATION	5/10/2022	CHECK	PMCHK00002696	\$61.81
65864	ALLENT	ALLIANCE ENTERTAINMENT	5/17/2022	CHECK	PMCHK00002697	\$2,184.67
65865	ALLSUP	ALLIED-EAGLE SUPPLY CO	5/17/2022	CHECK	PMCHK00002697	\$611.00
65866	APPIMA	APPLIED IMAGING	5/17/2022	CHECK	PMCHK00002697	\$525.30
65867	APPLE	APPLE, INC.	5/17/2022	CHECK	PMCHK00002697	\$1,488.00
65868	B&H	B&H PHOTO-VIDEO	5/17/2022	CHECK	PMCHK00002697	\$288.00
65869	BAKTAY	BAKER & TAYLOR	5/17/2022	CHECK	PMCHK00002697	\$21,839.43
65870	BETNEA	BETHANY NEAL	5/17/2022	CHECK	PMCHK00002697	\$450.00
65871	BLAAUD	BLACKSTONE PUBLISHING	5/17/2022	CHECK	PMCHK00002697	\$3,124.35
65872	CARBRO	CARPENTER BROS.	5/17/2022	CHECK	PMCHK00002697	\$76.45
65873	FASTSI	FASTSIGNS	5/17/2022	CHECK	PMCHK00002697	\$6,450.00
65874	GARISTE	GARI STEIN	5/17/2022	CHECK	PMCHK00002697	\$100.00
65875	GRAINGER	GRAINGER	5/17/2022	CHECK	PMCHK00002697	\$903.31
65876	HOOHAT	HOOPER HATHAWAY, P.C.	5/17/2022	CHECK	PMCHK00002697	\$3,034.00
65877	KATGOO	KATHRYN GOODSON	5/17/2022	CHECK	PMCHK00002697	\$100.00
65878	KATMON	KATIE MONKIEWICZ	5/17/2022	CHECK	PMCHK00002697	\$15.00
65879	MARKOU	MARGARET ALEX KOURVO	5/17/2022	CHECK	PMCHK00002697	\$450.00
65880	MARSTU	MARTHA RUTH STUIT	5/17/2022	CHECK	PMCHK00002697	\$150.00

Item: 6/21/2022 12:10:50 PM  
 Print Date: 6/21/2022

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 4  
 User ID: valadea

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
65881	MIDTAP	MIDWEST TAPE	5/17/2022	CHECK	PMCHK00002697	\$2,816.42
65882	MINCEN	MINDCENTRIC	5/17/2022	CHECK	PMCHK00002697	\$1,803.00
65883	PRETEC	PRESERVATION TECHNOLOGIES	5/17/2022	CHECK	PMCHK00002697	\$7,520.00
65884	PRITEC	PRINT TECH INC.	5/17/2022	CHECK	PMCHK00002697	\$3,791.01
65885	RAEHOE	RACHEL HOEKSTRA	5/17/2022	CHECK	PMCHK00002697	\$100.00
65886	VANFIRE	VANGUARD FIRE&SECURITY SYSTEMS	5/17/2022	CHECK	PMCHK00002697	\$38,280.00
65887	VERVAS	VERONIKA VASSILEVA	5/17/2022	CHECK	PMCHK00002697	\$100.00
65888	VOSLIG	VOSS LIGHTING	5/17/2022	CHECK	PMCHK00002697	\$1,482.00
65889	CUMULUS	CUMULUS MEDIA - ANN ARBOR	5/17/2022	CHECK	PMCHK00002697	\$1,050.00
FT02341	AMACORP	AMAZON	5/17/2022	CHECK	PMCHK00002698	\$2,054.93
FT02342	CINTAS	CINTAS CORPORATION	5/17/2022	CHECK	PMCHK00002698	\$60.27
FT02343	DTEENE	DTE ENERGY	5/17/2022	CHECK	PMCHK00002698	\$993.58
FT02344	LOWE'S	LOWES BUSINESS ACCOUNT	5/17/2022	CHECK	PMCHK00002698	\$444.49
FT02345	ULINE	ULINE, INC.	5/17/2022	CHECK	PMCHK00002698	\$3,498.46
FT02346	UNIPAR	UNITED PARCEL SERVICE	5/17/2022	CHECK	PMCHK00002698	\$36.00
FT02347	VERWIRC	VERIZON WIRELESS	5/17/2022	CHECK	PMCHK00002698	\$1,116.51
FT02348	WASMAN	WASTE MANAGEMENT OF MICHIGAN	5/17/2022	CHECK	PMCHK00002698	\$374.30
FT02349	CINTAS	CINTAS CORPORATION	5/17/2022	CHECK	PMCHK00002699	\$61.81
FT02350	CINTAS	CINTAS CORPORATION	5/17/2022	CHECK	PMCHK00002699	\$207.95
FT02351	WASMAN	WASTE MANAGEMENT OF MICHIGAN	5/17/2022	CHECK	PMCHK00002699	\$329.20
65890	AAFEST	ANN ARBOR SUMMER FESTIVAL	5/24/2022	CHECK	PMCHK00002700	\$33,000.00
65891	AAFILM	ANN ARBOR FILM FESTIVAL	5/24/2022	CHECK	PMCHK00002700	\$1,000.00
65892	ALEPIE	ALEX PIERZCHALA	5/24/2022	CHECK	PMCHK00002700	\$13.78
65893	AMESOCEMP	AMERICAN SOCIETY OF EMPLOYERS	5/24/2022	CHECK	PMCHK00002700	\$350.00
65894	B&H	B&H PHOTO-VIDEO	5/24/2022	CHECK	PMCHK00002700	\$1,995.00
65895	BAKTAY	BAKER & TAYLOR	5/24/2022	CHECK	PMCHK00002700	\$7,255.51
65896	DAVMCM	DAVID MCMILLAN	5/24/2022	CHECK	PMCHK00002700	\$80.00
65897	DEAWIL	DEELASHEE ARTISTRY	5/24/2022	CHECK	PMCHK00002700	\$500.00
65898	DOUCOO	DOUG COOMBE	5/24/2022	CHECK	PMCHK00002700	\$107.50
65899	EMIHOW	EMILY HOWARD	5/24/2022	CHECK	PMCHK00002700	\$149.00
65900	ERICHA	ERICA CHAPMAN	5/24/2022	CHECK	PMCHK00002700	\$200.00
65901	FASTSI	FASTSIGNS	5/24/2022	CHECK	PMCHK00002700	\$168.70
65902	FATHAQ	FATEMA HAQUE	5/24/2022	CHECK	PMCHK00002700	\$150.00
65903	GLASCO	GLASCO CORPORATION	5/24/2022	CHECK	PMCHK00002700	\$122.00
65904	HELGOT	HELEN GOTLIB	5/24/2022	CHECK	PMCHK00002700	\$210.00
65905	JOHCON	JOHNSON CONTROLS SECURITY SOL	5/24/2022	CHECK	PMCHK00002700	\$883.18
65906	JOSBAR	JOSHUA BARNHART	5/24/2022	CHECK	PMCHK00002700	\$700.00
65907	KAMWAS	KAMARIA WASHINGTON	5/24/2022	CHECK	PMCHK00002700	\$150.00
65908	KAYPLU	KAYLEEN PLUMB	5/24/2022	CHECK	PMCHK00002700	\$763.00
65909	KRILEN	KRISTIN LENZ	5/24/2022	CHECK	PMCHK00002700	\$200.00
65910	KSCPP	KSCPP	5/24/2022	CHECK	PMCHK00002700	\$1,600.00
65911	LAURAY	Laura Pershin Raynor	5/24/2022	CHECK	PMCHK00002700	\$200.00
65912	LORSTR	LORI STRATTON	5/24/2022	CHECK	PMCHK00002700	\$100.00
65913	MANCOS	MANER COSTERISAN	5/24/2022	CHECK	PMCHK00002700	\$11,950.00
65914	MARBAN	MARTIN BANDYKE	5/24/2022	CHECK	PMCHK00002700	\$400.00
65915	MICMUNI	MML WORKERS' COMP FUND	5/24/2022	CHECK	PMCHK00002700	\$16,177.00
65916	MIDTAP	MIDWEST TAPE	5/24/2022	CHECK	PMCHK00002700	\$3,725.02
65917	MLIVE	MLIVE MEDIA GROUP	5/24/2022	CHECK	PMCHK00002700	\$164.48
65918	MUSGO	MUSIC GO ROUND	5/24/2022	CHECK	PMCHK00002700	\$345.00
65919	NEWSBAN	NEWSBANK	5/24/2022	CHECK	PMCHK00002700	\$2,967.00
65920	ONEACON	O'NEAL CONSTRUCTION	5/24/2022	CHECK	PMCHK00002700	\$4,538.07
65921	PAYCOO	PAYTON COOK	5/24/2022	CHECK	PMCHK00002700	\$620.00
65922	PLAWIS	PLANTWISE	5/24/2022	CHECK	PMCHK00002700	\$9,575.00
65923	POLROS	POLLY ROSENWAIKE	5/24/2022	CHECK	PMCHK00002700	\$200.00
65924	PRITEC	PRINT TECH INC.	5/24/2022	CHECK	PMCHK00002700	\$138.69
65925	SAJVAD	SAJEEV VADAKOOTTU	5/24/2022	CHECK	PMCHK00002700	\$1,820.00
65926	SCHSEC	SCHILKE SECURITY	5/24/2022	CHECK	PMCHK00002700	\$755.00
65927	SHABOL	SHANELLE BOLUYT	5/24/2022	CHECK	PMCHK00002700	\$200.00
65928	SHELAL	SHEELA LAL	5/24/2022	CHECK	PMCHK00002700	\$150.00
65929	SIEBRO	SIERRA BROWN	5/24/2022	CHECK	PMCHK00002700	\$300.00
65930	SOULIB	SOUTHGATE VETERANS LIBRARY	5/24/2022	CHECK	PMCHK00002700	\$12.95
65931	SOUPUB	SOUTHFIELD PUBLIC LIBRARY	5/24/2022	CHECK	PMCHK00002700	\$100.00
65932	STAPLES	STAPLES	5/24/2022	CHECK	PMCHK00002700	\$139.32
65933	TONCLE	T'ONNA CLEMONS ART	5/24/2022	CHECK	PMCHK00002700	\$500.00

Item: 6/21/2022 12:10:50 PM  
 Print Date: 6/21/2022

Ann Arbor District Library  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Page: 5  
 User ID: valadea

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
65934	TYLTEC	TYLER TECHNOLOGIES	5/24/2022	CHECK	PMCHK00002700	\$6,630.00
65935	UNUMPRO	UNUM LIFE INSURANCE	5/24/2022	CHECK	PMCHK00002700	\$4,336.83
65936	UNUMPRO1	UNUM LIFE INSURANCE	5/24/2022	CHECK	PMCHK00002700	\$4,089.85
65937	VOSLIG	VOSS LIGHTING	5/24/2022	CHECK	PMCHK00002700	\$1,844.40
65938	WESENT	WESTGATE ENTERPRISES, LLC	5/24/2022	CHECK	PMCHK00002700	\$46,013.85
65939	WONFOO	WONDERFOOL PRODUCTIONS	5/24/2022	CHECK	PMCHK00002700	\$29,203.00
65940	ZEYOZC	ZEYNEP ÖZCAN	5/24/2022	CHECK	PMCHK00002700	\$100.00
65941	ZILJOS	ZILKA JOSEPH	5/24/2022	CHECK	PMCHK00002700	\$540.00
65942	WEINGARTZ	WEINGARTZ	5/24/2022	CHECK	PMCHK00002700	\$23,999.00
FT02352	4ALPRO	4ALL PROMOS	5/24/2022	CHECK	PMCHK00002701	\$402.17
FT02353	ANYPRO	ANYPROMO.COM	5/24/2022	CHECK	PMCHK00002701	\$433.65
FT02354	AQUILA	AQUILA	5/24/2022	CHECK	PMCHK00002701	\$96.50
FT02355	ARMODILO	ARMODILO	5/24/2022	CHECK	PMCHK00002701	\$601.82
FT02356	AWS	AMAZON WEB SERVICES	5/24/2022	CHECK	PMCHK00002701	\$94.83
FT02357	BACBLA	BACKBLAZE	5/24/2022	CHECK	PMCHK00002701	\$5,129.66
FT02358	DRUPALIZE	DRUPALIZE ME OSIO LABS	5/24/2022	CHECK	PMCHK00002701	\$35.00
FT02359	ENVELOPES.COM	ENVELOPES.COM	5/24/2022	CHECK	PMCHK00002701	\$3,106.90
FT02360	ETSY	ETSY	5/24/2022	CHECK	PMCHK00002701	\$85.10
FT02361	FACEBOOK	FACEBOOK ADS	5/24/2022	CHECK	PMCHK00002701	\$300.00
FT02362	FEDEX	FEDEX	5/24/2022	CHECK	PMCHK00002701	\$106.40
FT02363	FOLMAN	FOLKMANIS INC	5/24/2022	CHECK	PMCHK00002701	\$57.43
FT02364	IRCCLLOUD	IRCCLLOUD	5/24/2022	CHECK	PMCHK00002701	\$210.74
FT02365	JOANNS	JOANN'S.COM	5/24/2022	CHECK	PMCHK00002701	\$71.27
FT02366	LEGO	LEGO	5/24/2022	CHECK	PMCHK00002701	\$1,984.63
FT02367	MONMAN	MONSERRATE MANUSCRIPTS,LLC	5/24/2022	CHECK	PMCHK00002701	\$2,704.02
FT02368	MONOPRICE	MONOPRICE.COM	5/24/2022	CHECK	PMCHK00002701	\$46.98
FT02369	NETGATE	NETGATE	5/24/2022	CHECK	PMCHK00002701	\$5,109.90
FT02370	NEWDAY	NEW DAY FILMS	5/24/2022	CHECK	PMCHK00002701	\$247.20
FT02371	OPENCAGE	OPENCAGE	5/24/2022	CHECK	PMCHK00002701	\$51.40
FT02372	PAYPAL	PAYPAL, INC.	5/24/2022	CHECK	PMCHK00002701	\$3,418.51
FT02373	PENTRU	PENSKE TRUCK	5/24/2022	CHECK	PMCHK00002701	\$1,015.45
FT02374	PUBSTO	PUBLIC STORAGE	5/24/2022	CHECK	PMCHK00002701	\$680.80
FT02375	ROATRA	ROAD & TRACK SHOP	5/24/2022	CHECK	PMCHK00002701	\$19.06
FT02376	ROO4US	ROOFING 4 US	5/24/2022	CHECK	PMCHK00002701	\$78.10
FT02377	SPESCI	SPER SCIENTIFIC DIRECT	5/24/2022	CHECK	PMCHK00002701	\$2,568.68
FT02378	STACAF	STAR'S CAFE	5/24/2022	CHECK	PMCHK00002701	\$180.00
FT02379	STALIG	STAGELIGHTINGSTORE.COM	5/24/2022	CHECK	PMCHK00002701	\$36.64
FT02380	STIMUL	STICKER MULE.COM	5/24/2022	CHECK	PMCHK00002701	\$427.00
FT02381	TRELLO	TRELLO.COM	5/24/2022	CHECK	PMCHK00002701	\$75.00
FT02382	TSW	TRAFFIC SAFETY WAREHOUSE	5/24/2022	CHECK	PMCHK00002701	\$1,060.90
FT02383	TWILIO	TWILIO	5/24/2022	CHECK	PMCHK00002701	\$302.86
FT02384	U-HAUL	U-HAUL-CARPENTER BROS	5/24/2022	CHECK	PMCHK00002701	\$310.13
FT02385	VARI	VARI	5/24/2022	CHECK	PMCHK00002701	\$498.75
FT02386	VENMILL	VENMILL INDUSTRIES	5/24/2022	CHECK	PMCHK00002701	\$350.57
FT02387	YOUTUB	GOOGLE-YOUTUBE	5/24/2022	CHECK	PMCHK00002701	\$99.99
FT02388	ZOOM	ZOOM VIDEO	5/24/2022	CHECK	PMCHK00002701	\$130.00
FT02389	CINTAS	CINTAS CORPORATION	5/31/2022	CHECK	PMCHK00002702	\$120.54
FT02390	DTEENE	DTE ENERGY	5/31/2022	CHECK	PMCHK00002702	\$11,537.14
FT02391	QUADIEN	QUADIEN	5/31/2022	CHECK	PMCHK00002702	\$2,139.73
FT02392	TDSMET	TDS	5/31/2022	CHECK	PMCHK00002702	\$9,047.92
FT02393	UNIPAR	UNITED PARCEL SERVICE	5/31/2022	CHECK	PMCHK00002702	\$101.21
FT02394	AMABOOK	SYNCB/AMAZON	5/31/2022	CHECK	PMCHK00002702	\$6,990.98
FT02395	CINTAS	CINTAS CORPORATION	5/31/2022	CHECK	PMCHK00002703	\$61.81
FT02396	DTEENE	DTE ENERGY	5/31/2022	CHECK	PMCHK00002703	\$5,726.47

Total Checks: 303

Total Amount of Checks: \$734,713.16

=====

## Ann Arbor District Library Financial Summary for the Eleven Months Ended May 31, 2022

### Cash

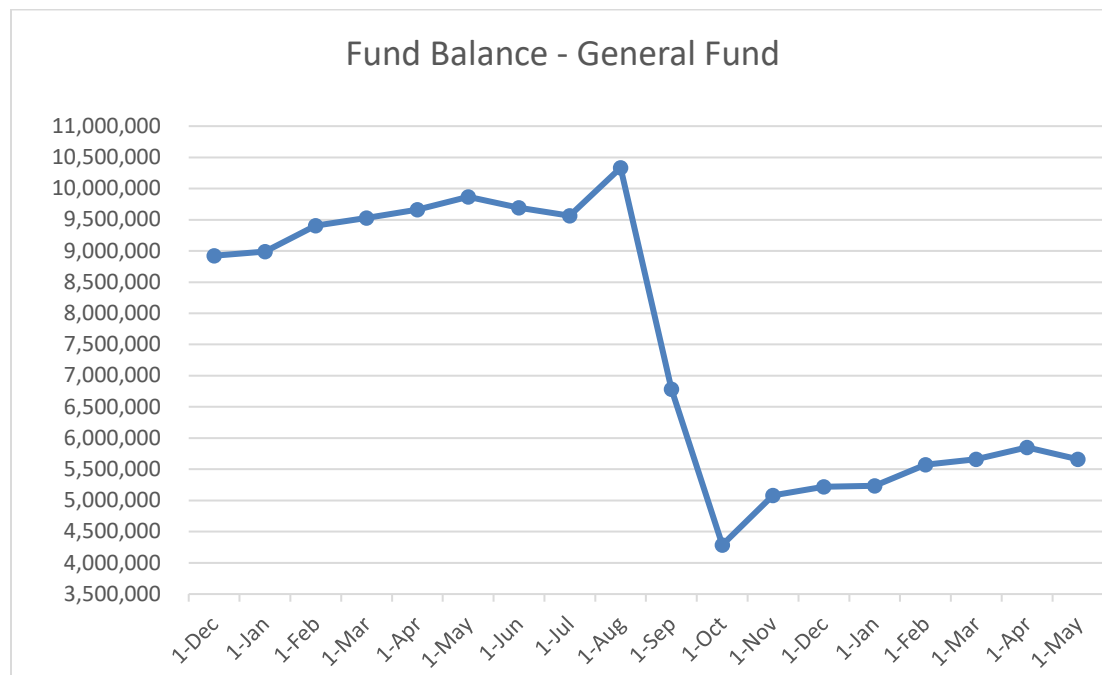
Cash, not including investments, decreased \$1,806,626 from \$6,860,544 on April 30, 2022 to \$5,053,918 as of May 31, 2022.

### Tax Receipts

As of May 31<sup>st</sup>, the Library had received \$17,936,944 which is 100.3% of the annual budgeted tax receipts of \$17,884,000.

### Fund Balance Activity

The Library's general fund balance decreased from \$5,849,768 as of April 30, 2022 to \$5,660,359 as of May 31, 2022.



## Ann Arbor District Library

### Financial Summary for the Eleven Months Ended May 31, 2022

#### Revenue:

Year-to-date revenues equal \$16,603,916 of which \$245,643 is due from other governmental units for penal fines and state aid. \$1,579,917 of property taxes received have been deferred and will be recognized as revenue as it is earned. Total cash receipts through May 31, 2022 equal \$18,325,363.

#### Expenditures

Year-to-date expenditures total \$15,225,780 of which \$483,733 has not been paid. As of May 31, 2022, \$479,666 has been prepaid for expenses not yet incurred. Total cash expended through May 31, 2022 equals \$15,566,876.

#### Revenue Over/(Under) Expenditures:

Year-to-date revenues exceed expenses by \$1,378,136. Current revenues are 90.76% of the approved budget and current expenses are 83.23% of the approved budget after eleven months or 91.67% of the fiscal year. Actual cash receipts are 100.01% of budget and actual cash expended is 85.09% of budget.

#### Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$25,689. The balance as of May 31, 2022 is \$10,681.

Balances for all other restricted funds are as follows:

Holtrey	\$ 337,165	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,665	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 5,119	
Price	\$ 33,726	
Schafer	\$ 10,587	
Westerman	\$ 31,413	
WLBPD	\$ 51,931	

## ANN ARBOR DISTRICT LIBRARY

Balance Sheet  
 Governmental Funds  
 For the Eleven Months Ending 5/31/2022

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
<b>Assets</b>				
Cash and cash equivalents	\$2,270,448	\$2,242,942	\$540,528	\$5,053,918
Investments	4,728,252	-	-	4,728,252
Due from other governmental units	245,643	-	-	245,643
Other accounts receivable	-	-	-	-
Prepaid items	479,666	-	-	479,666
<b>Total Assets</b>	<u>\$7,724,009</u>	<u>\$2,242,942</u>	<u>\$540,528</u>	<u>\$10,507,479</u>
<b>Liabilities</b>				
Accounts payable	\$169,931	-	-	\$169,931
Accrued payroll and benefits	313,802	-	-	313,802
<b>Total Liabilities</b>	<u>483,733</u>	<u>-</u>	<u>-</u>	<u>483,733</u>
<b>Deferred Outflows</b>				
Unavailable property tax revenue	1,579,917	-	-	1,579,917
Deferred rental revenue	-	-	-	-
<b>Total deferred outflows</b>	<u>1,579,917</u>	<u>-</u>	<u>-</u>	<u>1,579,917</u>
<b>Fund Balances</b>				
<b>Nonspendable:</b>				
Prepaid items	479,666	-	-	479,666
Permanent corpus	-	-	325,000	325,000
Restricted by donor	-	-	215,528	215,528
Committed for capital projects	-	2,242,942	-	2,242,942
Unassigned	5,180,693	-	-	5,180,693
<b>Total fund balance - general fund</b>	<u>5,660,359</u>	<u>2,242,942</u>	<u>540,528</u>	<u>8,443,829</u>
<b>Total liabilities and fund balances</b>	<u>\$7,724,009</u>	<u>\$2,242,942</u>	<u>\$540,528</u>	<u>\$10,507,479</u>

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures  
General Fund  
For the Eleven Months Ending 5/31/2022

	May ACTUAL	YTD ACTUAL	FY 2022 BUDGET	BUDGET REMAINING	YTD %
REVENUES:					
Property taxes, net	\$1,487,000	\$16,357,027	\$17,884,000	\$1,526,973	91.46%
State penal fines	16,750	185,370	125,000	(60,370)	148.30%
State aid	7,500	82,500	90,000	7,500	91.67%
Interest income	40,801	(201,532)	25,000	226,532	(806.13%)
Copier revenue	432	3,181	10,000	6,819	31.81%
Grants and memorials	147	5,162	2,500	(2,662)	206.48%
Library fines, fees and other	6,792	52,177	18,000	(34,177)	289.87%
Non-resident fees	3,225	16,013	7,500	(8,513)	213.50%
Rental revenue	2,923	29,115	32,500	3,385	89.58%
MPSERS pass-through		74,903	100,000	25,097	74.90%
<b>TOTAL REVENUES</b>	<b>\$1,565,570</b>	<b>\$16,603,916</b>	<b>\$18,294,500</b>	<b>\$1,690,584</b>	<b>90.76%</b>
EXPENDITURES:					
Personnel:					
Salaries and wages	\$944,123	\$7,625,006	\$8,997,200	\$1,372,194	84.75%
Employee benefits	92,594	1,776,805	2,086,500	309,695	85.16%
Employment taxes	72,047	546,551	668,000	121,449	81.82%
MPSERS pass-through		74,903	100,000	25,097	74.90%
Purchased services:					
Custodial services	22,001	264,012	265,000	988	99.63%
Accounting and auditing	11,950	146,050	165,000	18,950	88.52%
Legal	3,034	46,842	50,000	3,158	93.68%
Professional services	18,866	143,555	267,500	123,945	53.67%
Utilities	19,324	369,535	472,000	102,465	78.29%
Property insurance	11,395	108,268	125,000	16,732	86.61%
Communications	17,358	201,139	250,000	48,861	80.46%
Materials	172,655	1,482,051	1,876,000	393,949	79.00%
Software licenses / materials	7,857	156,279	150,000	(6,279)	104.19%
Building rental	46,014	624,631	713,000	88,369	87.61%
Seminars, conferences and travel	365	18,683	29,300	10,617	63.76%
Copier expense	4,745	44,987	60,000	15,013	74.98%
Library programming	126,632	414,824	614,311	199,487	67.53%
Grant and memorial expenses		15,008	25,689	10,681	58.42%
Operating supplies	18,252	179,126	326,250	147,124	54.90%
Repairs and maintenance	39,372	491,725	540,500	48,775	90.98%
Postage	2,383	19,850	25,000	5,150	79.40%
Other operating expenses	1,139	16,627	38,250	21,623	43.47%
Capital outlay	60,517	459,322	450,000	(9,322)	102.07%
<b>TOTAL EXPENDITURES</b>	<b>\$1,692,621</b>	<b>\$15,225,780</b>	<b>\$18,294,500</b>	<b>\$3,068,720</b>	<b>83.23%</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(\$127,051)</b>	<b>\$1,378,136</b>		<b>(\$1,378,136)</b>	<b>0.00%</b>
Interfund Transfer		(5,804,299)		5,804,299	0.00%
Fund balance, beginning of year		\$10,086,521		(\$10,086,521)	0.00%
<b>Fund balance, end of year</b>	<b>(\$127,051)</b>	<b>\$5,660,359</b>		<b>(\$5,660,359)</b>	<b>0.00%</b>

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues and Expenditures  
Governmental Funds  
For the Eleven Months Ending 5/31/2022

	GENERAL FUND	CAPITAL FUND	RESTRICTED GRANTS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES:</b>				
Property taxes, net	\$16,357,027	-	-	\$16,357,027
State penal fines	185,370	-	-	185,370
State aid	82,500	-	-	82,500
Interest income	(201,532)	-	198	(201,334)
Copier revenue	3,181	-	-	3,181
Grants and memorials	5,162	-	778	5,940
Library fines, fees and other	52,177	-	-	52,177
Non-resident fees	16,013	-	-	16,013
Rental revenue	29,115	-	-	29,115
MPSERS pass-through	74,903	-	-	74,903
<b>TOTAL REVENUES</b>	<b>\$16,603,916</b>	<b>-</b>	<b>\$976</b>	<b>\$16,604,892</b>
<b>EXPENDITURES:</b>				
<b>Personnel:</b>				
Salaries and wages	\$7,625,006	-	-	\$7,625,006
Employee benefits	1,776,805	-	-	1,776,805
Employment taxes	546,551	-	-	546,551
MPSERS pass-through	74,903	-	-	74,903
<b>Purchased services:</b>				
Custodial services	264,012	-	-	264,012
Accounting and auditing	146,050	-	-	146,050
Legal	46,842	-	-	46,842
Professional services	143,555	-	-	143,555
Utilities	369,535	-	-	369,535
Property insurance	108,268	-	-	108,268
Communications	201,139	-	-	201,139
Materials	1,482,051	-	-	1,482,051
Software licenses / materials	156,279	-	-	156,279
Building rental	624,631	-	-	624,631
Seminars, conferences and travel	18,683	-	-	18,683
Copier expense	44,987	-	-	44,987
Library programming	414,824	-	-	414,824
Grant and memorial expenses	15,008	-	-	15,008
Operating supplies	179,126	-	-	179,126
Repairs and maintenance	491,725	-	-	491,725
Postage	19,850	-	-	19,850
Other operating expenses	16,627	-	-	16,627
Capital outlay	459,322	4,526,341	-	4,985,664
<b>TOTAL EXPENDITURES</b>	<b>\$15,225,780</b>	<b>\$4,526,341</b>	<b>-</b>	<b>\$19,752,121</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$1,378,136</b>	<b>(\$4,526,341)</b>	<b>\$976</b>	<b>(\$3,147,229)</b>
Interfund Transfer	(5,804,299)	5,804,299	-	-
Fund balance, beginning of year	\$10,086,521	\$964,984	\$539,552	\$11,591,058
Fund balance, end of year	<u>\$5,660,359</u>	<u>\$2,242,942</u>	<u>\$540,528</u>	<u>\$8,443,829</u>



**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-145**

**RESOLUTION AUTHORIZING DIRECTOR’S CONTRACT**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27<sup>th</sup> day of June, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

**THE BOARD RESOLVES AS FOLLOWS:**

- 1.) That the Board of Trustees approve the employment contract for Eli Neiburger, Library Director and delegates the authority to negotiate, finalize and execute Mr. Neiburger’s contract to Jim Leija, AADL Board President.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-146**

**RESOLUTION TO AUTHORIZE BID AWARDS FOR STEEL AND CONCRETE  
WORK AT 265 PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27<sup>th</sup> day of June, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award structural and miscellaneous steel work to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) To authorize O’Neal Construction to award concrete foundations and flatwork to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
S. Kerene Moore, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Dharma Akmon  
Molly Kleinman  
Jim Leija  
S. Kerene Moore  
Onna Solomon  
Scott Trudeau  
Jamie Vander Broek

2022 OFFICERS

President ..... Jim Leija  
Vice President ..... Dharma Akmon  
Treasurer ..... Scott Trudeau  
Secretary ..... S. Kerene Moore

ADMINISTRATION

Eli Neiburger ..... Director  
Len Lemorie ..... Associate Director  
Sherlonya Zobel ..... Associate Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
734.327.8311