



# Regular Meeting Agenda

Monday, October 24, 2022

---

Published by Ann Arbor District Library

---

### October 2022

S	M	T	W	T	F	S
						1
2	<b>3 AADL Board Mtg</b>	4	5	6	7	8
9	<b>10 Closed Staff Day</b>	11	12	13	14	15
16	17	18	19	20	21	22
23 30	<b>24 AADL Board Mtg</b> 31	25	26	27	28	29

### November 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	<b>24 Closed Holiday</b>	25	26
27	<b>28 AADL Board Mtg</b>	29	30			

### December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	<b>20 AADL Board Mtg</b>	21	22	23	<b>24 Closed Holiday</b>
<b>25 Closed Holiday</b>	26	27	28	29	30	<b>31 Closed 6:00 p.m.</b>

## MEMORANDUM

To: District Library Board  
 From: Eli Neiburger, Director  
 Subject: Regular Meeting, Monday, October 24, 2022 at 7:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104  
 Dinner will be served at 6:30 p.m. in Conference Room A

## REGULAR MEETING AGENDA

- 22-195 I. CALL TO ORDER  
 Dharma Akmon, Vice President
- 22-196 II. ATTENDANCE
- 22-197 III. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 22-198 IV. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of October 3, 2022 (pp. 3-9)
- CA-2 Approval of September 2022 Disbursements (pp. 10-16)
- 22-199 V. CITIZENS' COMMENTS
- 22-200 VI. FINANCIAL REPORTS (pp. 17-21)  
 Eli Neiburger, Director
- 22-201 VII. LIBRARY REPORT  
 Eli Neiburger, Director
- 22-202 VIII. NEW BUSINESS
- 22-203 A. RESOLUTION APPROVING CONSTRUCTION BID FOR  
 ELECTRICAL WORK AT PARKLAND PLAZA (pp. 22-25)  
 Len Lemorie, Associate Director  
 (Item of discussion & action)
- 22-204 B. RESOLUTION APPROVING CONSTRUCTION BID FOR  
 HVAC INSTALLATION AT PARKLAND PLAZA (pp. 26-  
 28)  
 Len Lemorie, Associate Director  
 (Item of discussion & action)

- 22-205 C. RESOLUTION APPROVING CONSTRUCTION BID FOR GYPSUM BOARD ASSEMBLIES AT PARKLAND PLAZA  
(pp. 29-32)  
Len Lemorie, Associate Director  
(Item of discussion & action)
- 22-206 D. RESOLUTION APPROVING CONSTRUCTION BID FOR PAINTING AT PARKLAND PLAZA  
(pp. 33-35)  
Len Lemorie, Associate Director  
(Item of discussion & action)
- 22-207 E. RESOLUTION APPROVING CONSTRUCTION BID FOR FIRE SUPPRESSION AT PARKLAND PLAZA  
(pp. 36-37)  
Len Lemorie, Associate Director  
(Item of discussion & action)
- 22-208 IX. CITIZENS' COMMENTS
- 22-209 X. ADJOURNMENT

### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 3, 2022

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, OCTOBER 3, 2022**

- 22-179 I. CALL TO ORDER  
 Jim Leija, President
- President Leija called the meeting to order at 6:17 p.m.
- 22-180 II. ATTENDANCE
- Board Present: Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek  
 Board Absent: Dharma Akmon, Molly Kleinman  
 Staff: Eli Neiburger, Len Lemorie, Rich Retyi, Sherlonya Zobel, Karen Wilson (Recorder)
- 22-181 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF REAL ESTATE  
 (Item of action)  
 Roll call vote
- Treasurer Trudeau, supported by Secretary Moore, moved to recess for a closed session for discussion of real estate.
- A roll call vote was taken.
- AYES Leija, Moore, Solomon, Trudeau, Vander Broek  
 NAYS: None
- Motion passed 5-0.
- 22-182 IV. RECESS TO CLOSED SESSION
- 22-183 V. RECONVENE TO REGULAR MEETING AT 7:30 P.M.
- President Leija reconvened to the regular meeting at 7:41 p.m.
- 22-184 VI. ATTENDANCE
- Board Present: Dharma Akmon, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek  
 Board Absent: Molly Kleinman

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 3, 2022

Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Karen Wilson (Recorder)

22-185 VII. APPROVAL OF AGENDA  
 (Item of action)

Secretary Moore, supported by Trustee Solomon, moved to approve the agenda.

AYES Akmon, Leija, Moore, Solomon, Trudeau, Vander Broek  
 NAYS: None

Motion passed 6-0.

22-186 VIII. CONSENT AGENDA  
 (Item of action)

CA-1 Approval of Minutes of July 25, 2022 and September 8, 2022

CA-2 Approval of July 2022 and August 2022 Disbursements

Secretary Moore, supported by Vice President Akmon, moved to approve the consent agenda.

AYES Akmon, Leija, Moore, Solomon, Trudeau, Vander Broek  
 NAYS: None

Motion passed 6-0.

22-187 IX. CITIZENS' COMMENTS

There were no citizens' comments.

22-188 X. FINANCIAL REPORTS  
 Eli Neiburger, Director

Director Neiburger noted that July and August financials were presented in the Board packet. He reviewed the August financials. He noted that the financial documents in the Board packet were created by the new accounting system and may show slightly different formatting in some reports.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 3, 2022

Cash receipts are shown at \$11,049,698 up from July's number of \$6,165,674. Tax revenue of \$13,078,010, which is 69.56% of the budget, has been received. The Fund Balance had a slight decrease from \$5,982,103 to \$5,960,527. Total cash receipts through August 31<sup>st</sup> equal \$13,299,369. Year-to-date revenue exceeds expenses by \$301,206.

Director Neiburger reported that the new accounting system is working fine, but staff is attempting to streamline it more.

22-189      XI.      LIBRARY REPORT  
Eli Neiburger, Director

Director Neiburger gave an overview of the new Library Report format. Categories he will be reporting on will be in Operations, Productions, Relationships and Feedback. Topics that touch on the Strategic Plan will be identified with Trends/Values/Initiatives.

He noted the following:

- Summer game statistics showed 10,114 Summer Game players exceeding our 2019 previous high of 9,491 players.
- 8 thousand VHS tapes were briefly stored at the Parkland Plaza location for the Internet Archive. AADL provided storage, logistics and pallets for the tapes before they were sent to an Internet Archive storage facility.
- The elevator at Traverwood is currently out of order. It is in need of a new pump and motor which are on backorder until the end of November. Staff is currently taking holds out to patrons who cannot access the building without the elevator.
- Dennis Goodall, Safety Assistant was featured in the Staff Spotlight.
- Events are being brought back in-house. Maryland Congressman Jamie Raskin, a newly published author joins Michigan Congresswoman Debbie Dingell, for conversation on October 21<sup>st</sup> on his new book *Unthinkable: Trauma, Truth and the Trials of American Democracy*.
- Washtenaw Reads has chosen *Such a Fun Age* by Kiley Reid as the 2023 book for discussion.
- The youth Halloween costume party is back on Sunday, October 30th. Puppet shows will be held in the Downtown Library lobby on Halloween.
- National Hispanic Heritage Month, September 15<sup>th</sup> through October 15<sup>th</sup> is being observed.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 3, 2022

- AADL storytimes are being broadcast on DPTV's Michigan Learning Chanel #56.5 in Southeast Michigan.
- Partnerships highlighted included the Turner African American Services Council and the African American Cultural and Historical Museum of Washtenaw County creation of the Intergenerational Dialogue on the Great Migration video series.
- Another partner, the Ann Arbor Area Transportation Authority reported that 2576 free rides were given for AADL and Ypsilanti District Library card holders on weekends from June 11<sup>th</sup> through August 28<sup>th</sup>.
- Mentions of the month and Complaints of the month were viewed.

22-190          XII.      NEW BUSINESS

22-191          A.      RESOLUTION APPROVING CONSTRUCTION BID FOR STRUCTURAL AND MISCELLANEOUS STEEL WORK AT PARKLAND PLAZA

Len Lemorie, Associate Director  
 (Item of discussion & action)

Associate Director Lemorie reviewed the construction bid proposals for steel work that were received and distributed in the Board packet. Bids were received from Cass Steel at \$336,515, from Ross Steel at \$490,400 and from SS & E for \$365,000. Associate Director Lemorie noted that Administration was recommending the bid from Cass Steel at \$336,515. He also noted that not all the fabrication work would be done by union workers; however, all site workers are union.

Trustee Vander Broek, supported by Vice President Akmon, moved the Board resolves to authorize O'Neal Construction to award structural and miscellaneous steel work to Cass Steel in the amount of \$336,515; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES    Akmon, Leija, Moore, Solomon, Trudeau, Vander Broek  
 NAYS:   None

Motion passed 6-0.



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 3, 2022

- 22-192                    B. RESOLUTION APPROVING CONSTRUCTION BID FOR CONCRETE AND EARTHWORK AT PARKLAND PLAZA  
 Len Lemorie, Associate Director  
 (Item of discussion & action)

Associate Director Lemorie reviewed the construction bid proposals for concrete that were received and distributed in the Board packet. Bids were received from Amalio for \$128,600 and from J.J. Barney for \$135,850. Both are union companies and were the only two responses received to our RFP for concrete work. Associate Director Lemorie noted that Administration was recommending the bid from Amalio for \$128,600.

Secretary Moore, supported by Vice President Akmon, moved the Board resolves to authorize O’Neal Construction to award cast in place concrete and earthwork to Amalio in the amount of \$128,600; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES    Akmon, Leija, Moore, Solomon, Trudeau, Vander Broek  
 NAYS:   None

Motion passed 6-0.

Associate Director Lemorie informed the Board that a number of segments of this project will have bids that require Board approval and they will be brought forward to the Board in the near future.

- 22-193                    XIII. CITIZENS’ COMMENTS

There were no additional citizens’ comments.

- 22-194                    XIV. ADJOURNMENT

President Leija adjourned the meeting at 8:16 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on October 3, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-191**

**RESOLUTION APPROVING CONSTRUCTION BID FOR STRUCTURAL AND  
MISCELLANEOUS STEEL WORK AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 3<sup>rd</sup> day of October, 2022 at 6:17 p.m.

PRESENT: Dharma Akmon, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau,  
                  Jamie Vander Broek

ABSENT: Molly Kleinman

The following resolution was offered by Trustee Vander Broek, supported by Vice President Akmon:

THE BOARD RESOLVES:

- 1.) To authorize O’Neal Construction to award structural and miscellaneous steel work to Cass Steel in the amount of \$336,515.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau,  
                  Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 3, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-192**

**RESOLUTION APPROVING CONSTRUCTION BID FOR CONCRETE AND  
EARTHWORK AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 3<sup>rd</sup> day of October, 2022 at 6:17 p.m.

PRESENT: Dharma Akmon, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau,  
                  Jamie Vander Broek

ABSENT: Molly Kleinman

The following resolution was offered by Secretary Moore, supported by Vice President Akmon:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award cast in place concrete and earthwork to Amalio in the amount of \$128,600
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Jim Leija, S. Kerene Moore, Onna Solomon, Scott Trudeau,  
                  Jamie Vander Broek

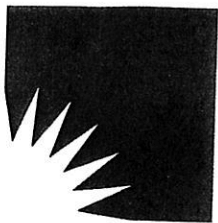
NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 3, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

S. Kerene Moore, Board Secretary



Ann Arbor District Library

# Check Report

By Check Number

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR</b>						
VENO1081	Absopure	09/27/2022	Bank Draft	0.00	199.00	DFT0000169
VENO1308	AliExpress	09/27/2022	Bank Draft	0.00	382.06	DFT0000170
VENO1112	Charlevoix Historical Society	09/27/2022	Bank Draft	0.00	71.49	DFT0000171
VENO1133	Drupalize OSIO Labs	09/27/2022	Bank Draft	0.00	35.00	DFT0000172
VENO1307	Home Depot	09/27/2022	Bank Draft	0.00	498.00	DFT0000173
VENO1135	IRCCloud	09/27/2022	Bank Draft	0.00	210.74	DFT0000174
VENO1295	JoAnn	09/27/2022	Bank Draft	0.00	34.20	DFT0000175
VENO1055	Lireka	09/27/2022	Bank Draft	0.00	851.57	DFT0000176
VENO1316	Michaels	09/27/2022	Bank Draft	0.00	204.32	DFT0000177
VENO1127	Penske	09/27/2022	Bank Draft	0.00	310.90	DFT0000178
VENO1329	Seville Classics	09/27/2022	Bank Draft	0.00	619.96	DFT0000179
VENO1103	Target	09/27/2022	Bank Draft	0.00	540.00	DFT0000180

**Bank Code CREDIT CARD- BAA Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	12	0.00	3,957.24
EFT's	0	0	0.00	0.00
	<b>12</b>	<b>12</b>	<b>0.00</b>	<b>3,957.24</b>

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- CHASE-CREDIT CARD- CHASE						
VEN01131	AWS	09/19/2022	Bank Draft	0.00	151.42	DFT0000144
VEN01132	Backblaze	09/19/2022	Bank Draft	0.00	5,703.66	DFT0000145
VEN01144	Facebook Meta	09/19/2022	Bank Draft	0.00	974.94	DFT0000146
VEN01137	Matomo Piwik	09/19/2022	Bank Draft	0.00	598.00	DFT0000147
VEN01143	OpenCage	09/19/2022	Bank Draft	0.00	50.00	DFT0000148
VEN01200	Proof Pest Control	09/19/2022	Bank Draft	0.00	309.00	DFT0000149
VEN01139	Trello	09/19/2022	Bank Draft	0.00	75.00	DFT0000150
VEN01140	Twilio	09/19/2022	Bank Draft	0.00	1,964.84	DFT0000151
VEN01142	Zoom	09/19/2022	Bank Draft	0.00	6,922.30	DFT0000152

Bank Code CREDIT CARD- CHASE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	16,749.16
EFT's	0	0	0.00	0.00
	<b>9</b>	<b>9</b>	<b>0.00</b>	<b>16,749.16</b>

## Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES</b>						
VEN01011	Baker Taylor	09/06/2022	Regular	0.00	16,393.71	66433
	**Void**	09/06/2022	Regular	0.00	0.00	66434
	**Void**	09/06/2022	Regular	0.00	0.00	66435
	**Void**	09/06/2022	Regular	0.00	0.00	66436
	**Void**	09/06/2022	Regular	0.00	0.00	66437
	**Void**	09/06/2022	Regular	0.00	0.00	66438
	**Void**	09/06/2022	Regular	0.00	0.00	66439
	**Void**	09/06/2022	Regular	0.00	0.00	66440
VEN01158	Alex Kourvo	09/06/2022	Regular	0.00	450.00	66441
VEN01012	Alliance Entertainment	09/06/2022	Regular	0.00	1,668.37	66442
VEN01206	Ann Arbor Observer	09/06/2022	Regular	0.00	1,467.40	66443
VEN01155	Bethany Neal	09/06/2022	Regular	0.00	450.00	66444
VEN01185	Brainfuse, Inc	09/06/2022	Regular	0.00	13,640.00	66445
VEN01164	Carol Coelius	09/06/2022	Regular	0.00	150.00	66446
VEN01022	Carpenter Brothers	09/06/2022	Regular	0.00	22.99	66447
VEN01227	Christopher Becker	09/06/2022	Regular	0.00	132.41	66448
VEN01334	CultureVerse	09/06/2022	Regular	0.00	1,500.00	66449
VEN01232	Dawn Henry	09/06/2022	Regular	0.00	1,500.00	66450
VEN01299	Dennison Dorsey	09/06/2022	Regular	0.00	10.80	66451
VEN01216	FAADL - Friends of the Ann Arbor District Librar	09/06/2022	Regular	0.00	5,550.55	66452
VEN01148	Graduate Ann Arbor	09/06/2022	Regular	0.00	426.90	66453
VEN01270	Ko Yu Chan	09/06/2022	Regular	0.00	150.00	66454
VEN01269	Kuen Yehliu	09/06/2022	Regular	0.00	150.00	66455
VEN01219	Lauren George	09/06/2022	Regular	0.00	5,000.00	66456
VEN01126	Ariel Ojibway	09/06/2022	Regular	0.00	400.00	66457
VEN01297	Manpower	09/06/2022	Regular	0.00	1,327.27	66458
VEN01016	Midwest Tape	09/06/2022	Regular	0.00	6,632.96	66459
VEN01093	Payton James	09/06/2022	Regular	0.00	660.00	66460
VEN01213	ScheduleSource, Inc	09/06/2022	Regular	0.00	997.50	66461
VEN01296	Sierra Brown	09/06/2022	Regular	0.00	600.00	66462
VEN01034	Stadium Hardware	09/06/2022	Regular	0.00	64.41	66463
VEN01011	Baker Taylor	09/13/2022	Regular	0.00	9,780.38	66464
	**Void**	09/13/2022	Regular	0.00	0.00	66465
	**Void**	09/13/2022	Regular	0.00	0.00	66466
	**Void**	09/13/2022	Regular	0.00	0.00	66467
	**Void**	09/13/2022	Regular	0.00	0.00	66468
	**Void**	09/13/2022	Regular	0.00	0.00	66469
	**Void**	09/13/2022	Regular	0.00	0.00	66470
	**Void**	09/13/2022	Regular	0.00	0.00	66471
VEN01037	4imprint, Inc	09/13/2022	Regular	0.00	2,722.18	66472
VEN01169	Afternoon Delight	09/13/2022	Regular	0.00	168.00	66473
VEN01304	Allye Gaietto	09/13/2022	Regular	0.00	100.00	66474
VEN01274	B&H	09/13/2022	Regular	0.00	2,191.32	66475
VEN01120	Barnes & Noble, Inc.	09/13/2022	Regular	0.00	196.07	66476
VEN01049	Betsy Beckerman	09/13/2022	Regular	0.00	330.00	66477
VEN01040	Brewer's North Campus Service Inc.	09/13/2022	Regular	0.00	873.00	66478
VEN01022	Carpenter Brothers	09/13/2022	Regular	0.00	67.98	66479
VEN01117	CDW-G	09/13/2022	Regular	0.00	11,593.86	66480
VEN01311	Claire Gottsman	09/13/2022	Regular	0.00	21.19	66481
VEN01082	Crawford Door Sales	09/13/2022	Regular	0.00	452.00	66482
VEN01326	Dashka Slater	09/13/2022	Regular	0.00	5,000.00	66483
VEN01244	DeAnn Wiley	09/13/2022	Regular	0.00	500.00	66484
VEN01303	Dispute Resolution Center	09/13/2022	Regular	0.00	200.00	66485
VEN01353	Duggan's Construction Services, LLC	09/13/2022	Regular	0.00	525.50	66486
VEN01330	Easy English News	09/13/2022	Regular	0.00	170.00	66487
VEN01385	Evelyn Hollenshead	09/13/2022	Regular	0.00	62.38	66488
VEN01369	Get Downtown Program	09/13/2022	Regular	0.00	3,100.00	66489
VEN01317	JAMF	09/13/2022	Regular	0.00	4,193.40	66490
VEN01297	Manpower	09/13/2022	Regular	0.00	640.29	66491
VEN01054	Matthew Bender & Co, Inc.	09/13/2022	Regular	0.00	575.61	66492

## Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01016	Midwest Tape	09/13/2022	Regular	0.00	4,459.76	66493
VEN01071	MindCentric	09/13/2022	Regular	0.00	1,845.00	66494
VEN01332	Momoko Fife	09/13/2022	Regular	0.00	300.00	66495
VEN01027	PlantWise	09/13/2022	Regular	0.00	3,975.00	66496
VEN01028	Preuss Pets	09/13/2022	Regular	0.00	2,341.70	66497
VEN01062	Print-Tech, Inc.	09/13/2022	Regular	0.00	922.07	66498
VEN01094	Rachel Hoekstra	09/13/2022	Regular	0.00	-125.00	66499
VEN01094	Rachel Hoekstra	09/13/2022	Regular	0.00	125.00	66499
VEN01350	Richard Andres	09/13/2022	Regular	0.00	150.00	66500
VEN01030	RNA	09/13/2022	Regular	0.00	22,001.00	66501
VEN01031	Schindler Elevator Corp	09/13/2022	Regular	0.00	627.75	66502
VEN01352	Shirley Higuchi	09/13/2022	Regular	0.00	1,067.20	66503
VEN01245	Sophia Zhou	09/13/2022	Regular	0.00	500.00	66504
VEN01235	Stefanie Haapala Burns	09/13/2022	Regular	0.00	125.00	66505
VEN01354	Township of Scio	09/13/2022	Regular	0.00	722.48	66506
VEN01059	Tsai Fong Books, Inc.	09/13/2022	Regular	0.00	7,242.62	66507
VEN01097	Unique	09/13/2022	Regular	0.00	671.25	66508
VEN01037	4imprint, Inc	09/20/2022	Regular	0.00	7,928.66	66509
VEN01079	AF Smith Electric	09/20/2022	Regular	0.00	1,985.00	66510
VEN01012	Alliance Entertainment	09/20/2022	Regular	0.00	1,402.45	66511
VEN01102	Apple, Inc	09/20/2022	Regular	0.00	2,294.00	66512
VEN01010	Applied Imaging	09/20/2022	Regular	0.00	4,491.43	66513
VEN01121	Barron's	09/20/2022	Regular	0.00	1,199.52	66514
VEN01229	Black and Brown Theatre	09/20/2022	Regular	0.00	500.00	66515
VEN01040	Brewer's North Campus Service Inc.	09/20/2022	Regular	0.00	130.00	66516
VEN01289	Bridgeport Consulting, LLC	09/20/2022	Regular	0.00	1,181.25	66517
VEN01017	Cengage Learning Inc/Gale	09/20/2022	Regular	0.00	210.67	66518
VEN01375	Destination Ann Arbor	09/20/2022	Regular	0.00	100.00	66519
VEN01130	FastSigns	09/20/2022	Regular	0.00	798.88	66520
VEN01044	Fatema Haque	09/20/2022	Regular	0.00	150.00	66521
VEN01362	Glasco Corporation	09/20/2022	Regular	0.00	940.00	66522
VEN01395	Isabel Paul	09/20/2022	Regular	0.00	100.00	66523
VEN01208	Jewish Community Media of Washtenaw	09/20/2022	Regular	0.00	278.00	66524
VEN01201	Journey Retirement Plan Services, LLC	09/20/2022	Regular	0.00	231.25	66525
VEN01199	Laura Pershin Raynor	09/20/2022	Regular	0.00	1,000.00	66526
VEN01361	Library Design Associates, Inc	09/20/2022	Regular	0.00	8,160.00	66527
VEN01297	Manpower	09/20/2022	Regular	0.00	4.84	66528
VEN01190	Martha Stuit	09/20/2022	Regular	0.00	150.00	66529
VEN01025	McIntosh Grounds Maint, Inc.	09/20/2022	Regular	0.00	5,979.17	66530
VEN01026	Metcom	09/20/2022	Regular	0.00	2,689.14	66531
VEN01237	Michelle Giorlando	09/20/2022	Regular	0.00	2,625.00	66532
VEN01016	Midwest Tape	09/20/2022	Regular	0.00	7,530.17	66533
	**Void**	09/20/2022	Regular	0.00	0.00	66534
VEN01063	O'Neal Construction, Inc.	09/20/2022	Regular	0.00	7,200.00	66535
VEN01175	Pittsfield Charter Township	09/20/2022	Regular	0.00	1,786.42	66536
VEN01062	Print-Tech, Inc.	09/20/2022	Regular	0.00	856.88	66537
VEN01344	Robin Robinson	09/20/2022	Regular	0.00	150.00	66538
VEN01211	Roos Roast	09/20/2022	Regular	0.00	625.00	66539
VEN01203	Schilke Security	09/20/2022	Regular	0.00	304.16	66540
VEN01394	Tim Retzloff	09/20/2022	Regular	0.00	100.00	66541
VEN01038	Underground Printing	09/20/2022	Regular	0.00	9,713.00	66542
VEN01405	Wilbur Plumbing	09/20/2022	Regular	0.00	2,475.00	66543
VEN01404	Yeo & Yeo	09/20/2022	Regular	0.00	16,850.00	66544
VEN01348	Zenab Bastawala	09/20/2022	Regular	0.00	4,250.00	66545
VEN01011	Baker Taylor	09/20/2022	Regular	0.00	12,423.86	66546
	**Void**	09/20/2022	Regular	0.00	0.00	66547
	**Void**	09/20/2022	Regular	0.00	0.00	66548
	**Void**	09/20/2022	Regular	0.00	0.00	66549
	**Void**	09/20/2022	Regular	0.00	0.00	66550
	**Void**	09/20/2022	Regular	0.00	0.00	66551
	**Void**	09/20/2022	Regular	0.00	0.00	66552

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	**Void**	09/20/2022	Regular	0.00	0.00	66553
	**Void**	09/20/2022	Regular	0.00	0.00	66554
	**Void**	09/20/2022	Regular	0.00	0.00	66555
VEN01011	Baker Taylor	09/27/2022	Regular	0.00	6,648.97	66556
	**Void**	09/27/2022	Regular	0.00	0.00	66557
	**Void**	09/27/2022	Regular	0.00	0.00	66558
	**Void**	09/27/2022	Regular	0.00	0.00	66559
VEN01157	Airtable	09/27/2022	Regular	0.00	480.00	66561
VEN01012	Alliance Entertainment	09/27/2022	Regular	0.00	1,921.15	66562
VEN01206	Ann Arbor Observer	09/27/2022	Regular	0.00	1,467.40	66563
VEN01230	Ann Arbor Symphony Orchestra	09/27/2022	Regular	0.00	320.00	66564
VEN01274	B&H	09/27/2022	Regular	0.00	345.60	66565
VEN01163	Blick Art Materials	09/27/2022	Regular	0.00	279.84	66566
VEN01164	Carol Coelius	09/27/2022	Regular	0.00	150.00	66567
VEN01022	Carpenter Brothers	09/27/2022	Regular	0.00	8.99	66568
VEN01117	CDW-G	09/27/2022	Regular	0.00	5,666.52	66569
VEN01017	Cengage Learning Inc/Gale	09/27/2022	Regular	0.00	150.69	66570
VEN01377	CFRA	09/27/2022	Regular	0.00	430.00	66571
VEN01152	DK Agencies	09/27/2022	Regular	0.00	2,074.20	66572
VEN01408	Julie Cruz	09/27/2022	Regular	0.00	910.00	66573
VEN01268	Kapnick	09/27/2022	Regular	0.00	250.00	66574
VEN01171	Maner Costerisan	09/27/2022	Regular	0.00	11,950.00	66575
VEN01190	Martha Stuit	09/27/2022	Regular	0.00	150.00	66576
VEN01225	Matthew Ball	09/27/2022	Regular	0.00	350.00	66577
VEN01016	Midwest Tape	09/27/2022	Regular	0.00	1,843.23	66578
VEN01062	Print-Tech, Inc.	09/27/2022	Regular	0.00	433.36	66579
VEN01414	Richard Retyi	09/27/2022	Regular	0.00	272.31	66580
VEN01411	Sakura Japanese Instrumental Group	09/27/2022	Regular	0.00	500.00	66581
VEN01422	Tim Scott	09/27/2022	Regular	0.00	500.00	66582
VEN01059	Tsai Fong Books, Inc.	09/27/2022	Regular	0.00	336.84	66583
VEN01038	Underground Printing	09/27/2022	Regular	0.00	45,143.65	66584
	**Void**	09/27/2022	Regular	0.00	0.00	66585
VEN01107	UNUM	09/27/2022	Regular	0.00	4,513.85	66586
VEN01108	UNUM	09/27/2022	Regular	0.00	4,641.53	66587
VEN01204	VanArchitects, PLLC	09/27/2022	Regular	0.00	3,600.00	66588
VEN01402	Voss Lighting	09/27/2022	Regular	0.00	268.50	66589
VEN01315	Washtenaw County Treasurer	09/27/2022	Regular	0.00	12,741.23	66590
VEN01174	Westgate Enterprises	09/27/2022	Regular	0.00	46,013.85	66591
VEN01080	Oxford Property Management	09/01/2022	Bank Draft	0.00	0.95	DFT0000102
VEN01007	Amazon	09/06/2022	Bank Draft	0.00	2,413.04	DFT0000125
VEN01023	Cintas	09/06/2022	Bank Draft	0.00	60.27	DFT0000126
VEN01042	City of Ann Arbor Water Utilities	09/06/2022	Bank Draft	0.00	4,409.62	DFT0000127
VEN01018	Trionfo Solutions, LLC	09/06/2022	Bank Draft	0.00	682.50	DFT0000128
VEN01061	ULINE	09/06/2022	Bank Draft	0.00	324.01	DFT0000129
VEN01019	UPS	09/06/2022	Bank Draft	0.00	73.42	DFT0000130
VEN01008	Amazon Collections	09/13/2022	Bank Draft	0.00	3,050.83	DFT0000131
VEN01101	AT&T	09/13/2022	Bank Draft	0.00	332.17	DFT0000132
VEN01042	City of Ann Arbor Water Utilities	09/13/2022	Bank Draft	0.00	3,195.32	DFT0000133
VEN01104	DTE	09/13/2022	Bank Draft	0.00	98.95	DFT0000134
VEN01070	Office Depot	09/13/2022	Bank Draft	0.00	479.58	DFT0000135
VEN01257	Quadient (NeoFunds & Neopost)	09/13/2022	Bank Draft	0.00	1,500.00	DFT0000136
VEN01061	ULINE	09/13/2022	Bank Draft	0.00	357.19	DFT0000137
VEN01019	UPS	09/13/2022	Bank Draft	0.00	36.00	DFT0000138
VEN01100	Verizon	09/13/2022	Bank Draft	0.00	1,105.28	DFT0000139
VEN01035	Waste Management of Michigan	09/13/2022	Bank Draft	0.00	710.61	DFT0000140
VEN01023	Cintas	09/13/2022	Bank Draft	0.00	143.34	DFT0000141
VEN01023	Cintas	09/13/2022	Bank Draft	0.00	255.46	DFT0000142
VEN01023	Cintas	09/13/2022	Bank Draft	0.00	70.17	DFT0000143
VEN01007	Amazon	09/20/2022	Bank Draft	0.00	1,345.13	DFT0000153
VEN01403	City of Ann Arbor Information Technology	09/20/2022	Bank Draft	0.00	32,935.37	DFT0000154



Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01104	DTE	09/20/2022	Bank Draft	0.00	809.56	DFT0000155
VEN01104	DTE	09/20/2022	Bank Draft	0.00	4,206.15	DFT0000156
VEN01104	DTE	09/20/2022	Bank Draft	0.00	914.64	DFT0000157
VEN01104	DTE	09/20/2022	Bank Draft	0.00	60.61	DFT0000158
VEN01104	DTE	09/20/2022	Bank Draft	0.00	3,783.65	DFT0000159
VEN01104	DTE	09/20/2022	Bank Draft	0.00	3,662.09	DFT0000160
VEN01104	DTE	09/20/2022	Bank Draft	0.00	2,801.09	DFT0000161
VEN01024	Lowe's	09/20/2022	Bank Draft	0.00	158.90	DFT0000162
VEN01070	Office Depot	09/20/2022	Bank Draft	0.00	210.03	DFT0000163
VEN01019	UPS	09/20/2022	Bank Draft	0.00	51.99	DFT0000164
VEN01023	Cintas	09/20/2022	Bank Draft	0.00	507.26	DFT0000165
VEN01023	Cintas	09/20/2022	Bank Draft	0.00	71.67	DFT0000166
VEN01023	Cintas	09/20/2022	Bank Draft	0.00	453.21	DFT0000167
VEN01007	Amazon	09/27/2022	Bank Draft	0.00	1,075.08	DFT0000181
VEN01008	Amazon Collections	09/27/2022	Bank Draft	0.00	1,566.67	DFT0000182
VEN01077	BCBS	09/27/2022	Bank Draft	0.00	5,332.39	DFT0000183
VEN01077	BCBS	09/27/2022	Bank Draft	0.00	247.14	DFT0000184
VEN01078	BCN	09/27/2022	Bank Draft	0.00	91,922.48	DFT0000185
VEN01023	Cintas	09/27/2022	Bank Draft	0.00	70.17	DFT0000186
VEN01023	Cintas	09/27/2022	Bank Draft	0.00	71.67	DFT0000187
VEN01023	Cintas	09/27/2022	Bank Draft	0.00	255.46	DFT0000188
VEN01104	DTE	09/27/2022	Bank Draft	0.00	14,196.44	DFT0000189
VEN01104	DTE	09/27/2022	Bank Draft	0.00	434.36	DFT0000190
VEN01172	MetLife	09/27/2022	Bank Draft	0.00	9,916.84	DFT0000191
VEN01070	Office Depot	09/27/2022	Bank Draft	0.00	122.22	DFT0000192
VEN01080	Oxford Property Management	09/27/2022	Bank Draft	0.00	11,375.16	DFT0000193
VEN01173	TDS	09/27/2022	Bank Draft	0.00	9,048.05	DFT0000194
VEN01061	ULINE	09/27/2022	Bank Draft	0.00	152.03	DFT0000195
VEN01019	UPS	09/27/2022	Bank Draft	0.00	35.31	DFT0000196

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	698	130	0.00	413,039.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	30	0.00	-125.00
Bank Drafts	127	51	0.00	217,091.53
EFT's	0	0	0.00	0.00
	<b>825</b>	<b>211</b>	<b>0.00</b>	<b>630,006.25</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	698	130	0.00	413,039.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	30	0.00	-125.00
Bank Drafts	148	72	0.00	237,797.93
EFT's	0	0	0.00	0.00
	<b>846</b>	<b>232</b>	<b>0.00</b>	<b>650,712.65</b>

### Fund Summary

Fund	Name	Period	Amount
101	General Fund	9/2022	650,712.65
			<b>650,712.65</b>

## Ann Arbor District Library

### Financial Summary for the Three Months Ended September 30, 2022

#### Cash

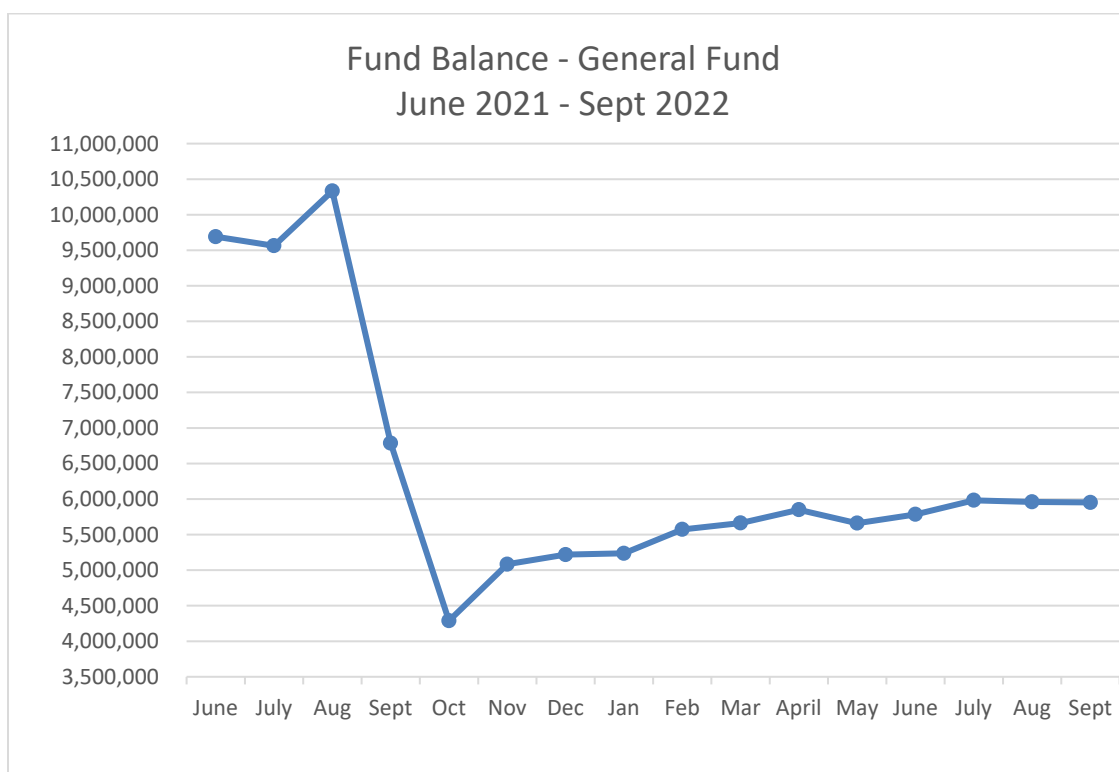
Cash, not including investments, increased \$6,327,203 from \$11,049,698 on August 31, 2022 to \$17,376,901 as of September 30, 2022.

#### Tax Receipts

The Library received \$18,015,028 in tax revenues through September 30, 2022 which is 95.82% of the annual budgeted tax receipts of \$18,800,000.

#### Fund Balance Activity

The Library's general fund balance decreased from \$5,960,527 as of August 31, 2022 to \$5,952,303 as of September 30, 2022.



## Ann Arbor District Library

### Financial Summary for the Three Months Ended September 30, 2022

#### Revenue:

Year-to-date revenues equal \$4,689,915 of which \$64,500 is due from other governmental units for penal fines and state aid. \$13,315,028 of taxes received have been deferred until they are earned. Total revenues include unrealized losses on investments of \$120,762. Total cash receipts through September 30, 2022 equal \$18,287,742.

#### Expenditures

Year-to-date expenditures total \$4,396,933 of which \$562,368 has not been paid. As of September 30, 2022, \$511,180 has been prepaid for expenses not yet incurred. Total cash expended through September 30, 2022 equals \$3,906,977.

#### Revenue Over/(Under) E,xpenditures

Year-to-date revenues exceed expenses by \$292,982. Current revenues are 24.44% of the approved budget and current expenses are 22.91% of the approved budget after three months or 25% of the year. Actual cash receipts are 95.29% of budget and actual cash expended is 20.36% of budget.

#### Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$10,681. None of these funds have been used to date.

Balances for all other restricted funds are as follows:

Holtrey	\$ 337,373	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,924	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 4,121	
Price	\$ 33,737	
Schafer	\$ 10,589	
Westerman	\$ 31,423	
WLBPD	\$ 51,948	

## ANN ARBOR DISTRICT LIBRARY

**Balance Sheet**  
 Governmental Funds  
 September 30, 2022

	General Fund	Capital Fund	Restricted Grants	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 14,670,175	\$ 2,210,609	\$ 496,117	\$ 17,376,901
Investments	4,583,844	-	-	4,583,844
Due from other governmental units	64,500	-	-	64,500
Prepaid items	511,180	-	-	511,180
<b>Total assets</b>	<b>\$ 19,829,699</b>	<b>\$ 2,210,609</b>	<b>\$ 496,117</b>	<b>\$ 22,536,425</b>
<b>Liabilities</b>				
Accounts payable	125,110	-	-	125,110
Accrued expenses	437,258	-	-	437,258
<b>Total liabilities</b>	<b>\$ 562,368</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,368</b>
<b>Deferred outflows</b>				
Unavailable property tax revenue	13,315,028	-	-	13,315,028
<b>Total deferred outflows</b>	<b>\$ 13,315,028</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,315,028</b>
<b>Fund balances</b>				
Nonspendable:				
Prepaid items	\$ 511,180	\$ -	\$ -	\$ 511,180
Permanent corpus	-	-	325,000	325,000
Restricted for special purpose	-	-	171,117	171,117
Committed for capital projects	-	2,210,609	-	2,210,609
Unassigned	5,441,123	-	-	5,441,123
<b>Total fund balances</b>	<b>\$ 5,952,303</b>	<b>\$ 2,210,609</b>	<b>\$ 496,117</b>	<b>\$ 8,659,029</b>
<b>Total liabilities and fund balances</b>	<b>\$ 19,829,699</b>	<b>\$ 2,210,609</b>	<b>\$ 496,117</b>	<b>\$ 22,536,425</b>

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes  
Actual vs Budget  
For the Three Months Ended September 30, 2022

	September Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
<b>REVENUES:</b>					
Property taxes, net	\$ 1,566,666	\$ 4,700,000	\$ 18,800,000	\$ 14,100,000	25.00%
State aid	7,500	22,500	90,000	67,500	25.00%
State penal fines	14,000	42,000	125,000	83,000	33.60%
MPSERS Pass-through	-	-	75,000	75,000	0.00%
Investment Gains (Losses)	(75,062)	(107,331)	25,000	132,331	-429.32%
Copier revenue	475	1,412	10,000	8,588	14.12%
Grants and memorials	232	5,549	5,000	(549)	110.98%
Library fines, fees and other	3,176	15,815	20,000	4,185	79.08%
Non-resident fees	1,913	4,125	10,000	5,875	41.25%
Rental revenue	-	5,845	32,500	26,655	17.98%
<b>TOTAL REVENUES:</b>	<b>\$ 1,518,900</b>	<b>\$ 4,689,915</b>	<b>\$ 19,192,500</b>	<b>\$ 14,502,585</b>	<b>24.44%</b>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
<b>Personnel:</b>					
Salaries and wages	\$ 673,009	\$ 2,099,307	\$ 9,015,000	6,915,693	23.29%
Employee benefits	274,212	631,323	2,217,200	1,585,877	28.47%
MPSERS Pass-through	-	-	75,000	75,000	0.00%
Employment taxes	51,055	159,662	685,500	525,838	23.29%
<b>Purchased services:</b>					
Custodial services	22,001	66,003	290,000	223,997	22.76%
Accounting/Audit	11,950	46,725	170,000	123,275	27.49%
Legal	4,937	14,373	75,000	60,627	19.16%
Purchased services	24,668	103,578	218,500	114,922	47.40%
<b>Utilities</b>	34,607	114,811	523,000	408,189	21.95%
<b>Property Insurance</b>	11,394	34,184	150,000	115,816	22.79%
<b>Communications</b>	15,459	45,116	250,000	204,884	18.05%
<b>Materials</b>	154,541	450,303	1,603,150	1,152,847	28.09%
<b>Software Licenses/Maint</b>	10,423	46,655	150,000	103,345	31.10%
<b>Building Rental</b>	57,389	172,167	705,000	532,833	24.42%
<b>Seminars, conferences and travel</b>	250	954	29,100	28,146	3.28%
<b>Copier Expense</b>	4,491	13,707	50,000	36,293	27.41%
<b>Library Programming</b>	100,140	206,500	717,000	510,500	28.80%
<b>Grant and Memorial Expenditures</b>	-	-	-	-	
<b>Operating Supplies</b>	32,618	47,349	296,000	248,651	16.00%
<b>Repairs &amp; Maintenance</b>	17,170	43,801	570,500	526,699	7.68%
<b>Postage</b>	197	5,072	25,000	19,928	20.29%
<b>Other Operating Expenditures</b>	2,895	5,446	27,550	22,104	19.77%
<b>Capital Outlay</b>	23,718	89,897	1,350,000	1,260,103	6.66%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,527,124</b>	<b>\$ 4,396,933</b>	<b>\$ 19,192,500</b>	<b>\$ 14,795,567</b>	<b>22.91%</b>
<b>Revenue over (under) expenditures</b>	<b>\$ (8,224)</b>	<b>\$ 292,982</b>	<b>\$ -</b>	<b>\$ 292,982</b>	
<b>Fund balance, beginning of year</b>		\$ 5,659,321	\$ 5,659,321	\$ -	
<b>Fund balance, end of year</b>		<b>\$ 5,952,303</b>	<b>\$ 5,659,321</b>	<b>\$ 292,982</b>	

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds

For the Period Ended September 30, 2022

	General Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
<b>REVENUES:</b>				
Property taxes, net	\$ 4,700,000	\$ -	\$ -	\$ 4,700,000
State aid	22,500	-	-	22,500
State penal fines	42,000	-	-	42,000
MPSERS pass-through	-	-	-	-
Interest income	(107,331)	-	226	(107,105)
Copier revenue	1,412	-	-	1,412
Grants and memorials	5,549	-	250	5,799
Library fines, fees and other	15,815	-	-	15,815
Non-resident fees	4,125	-	-	4,125
Rental revenue	5,845	-	-	5,845
<b>TOTAL REVENUES:</b>	<b>\$ 4,689,915</b>	<b>\$ -</b>	<b>\$ 476</b>	<b>\$ 4,690,391</b>
<b>EXPENDITURES:</b>				
<b>Current:</b>				
<b>Personnel:</b>				
Salaries and wages	\$ 2,099,307	\$ -	\$ -	\$ 2,099,307
Employee benefits	631,323	-	-	631,323
MPSERS pass-through	-	-	-	-
Employment taxes	159,662	-	-	159,662
<b>Purchased services:</b>				
Custodial services	66,003	-	-	66,003
Accounting/Audit	46,725	-	-	46,725
Legal	14,373	-	-	14,373
Professional services	103,578	-	-	103,578
<b>Utilities</b>	<b>114,811</b>	<b>-</b>	<b>-</b>	<b>114,811</b>
<b>Property insurance</b>	<b>34,184</b>	<b>-</b>	<b>-</b>	<b>34,184</b>
<b>Communications</b>	<b>45,116</b>	<b>-</b>	<b>-</b>	<b>45,116</b>
<b>Materials</b>	<b>450,303</b>	<b>-</b>	<b>-</b>	<b>450,303</b>
<b>Software Licenses/Maint</b>	<b>46,655</b>	<b>-</b>	<b>-</b>	<b>46,655</b>
<b>Building Rental</b>	<b>172,167</b>	<b>-</b>	<b>-</b>	<b>172,167</b>
<b>Seminars, conferences and travel</b>	<b>954</b>	<b>-</b>	<b>-</b>	<b>954</b>
<b>Copier Expense</b>	<b>13,707</b>	<b>-</b>	<b>-</b>	<b>13,707</b>
<b>Library Programming</b>	<b>206,500</b>	<b>-</b>	<b>1,000</b>	<b>207,500</b>
<b>Grant and Memorial Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Supplies</b>	<b>47,349</b>	<b>-</b>	<b>-</b>	<b>47,349</b>
<b>Repairs and Maintenance</b>	<b>43,801</b>	<b>-</b>	<b>-</b>	<b>43,801</b>
<b>Postage</b>	<b>5,072</b>	<b>-</b>	<b>-</b>	<b>5,072</b>
<b>Other Operating Expenditures</b>	<b>5,446</b>	<b>-</b>	<b>-</b>	<b>5,446</b>
<b>Capital Outlay/Maintenance Expense</b>	<b>89,897</b>	<b>10,800</b>	<b>-</b>	<b>100,697</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$ 4,396,933</b>	<b>\$ 10,800</b>	<b>\$ 1,000</b>	<b>\$ 4,408,733</b>
Revenue over (under) expenditures	\$ 292,982	\$ (10,800)	\$ (524)	\$ 281,658
Fund balance, beginning of year	\$ 5,659,321	\$ 2,221,409	\$ 496,641	\$ 8,377,371
Fund balance, end of year	<b>\$ 5,952,303</b>	<b>\$ 2,210,609</b>	<b>\$ 496,117</b>	<b>\$ 8,659,029</b>

16A

Electrical

<b>Project Name:</b> AADL Plaza	Subcontracto		Duggan	
<b>Location:</b> Ann Arbor, MI	Phone #		734-320-6101	
<b>Job Number:</b> 1563	Contact		Shawn Duggan	
<b>Date:</b> 9/28/22	BID \$		<b>\$305,170</b>	<b>NOTES</b>
<b>Specific Scope</b>				
Bid Bond	Yes			
Union	Yes			
Sales Tax	Yes			
Responsibilities of Each Subcontractor	Yes			
Comply with MIOSHA & O'Neal safety program	Yes			
Weekly safety paperwork	Yes			
Layout	Yes			
Bid Category 16A Electrical	Yes			In wall, above ceiling and concealed to be MC cable included in base bid
Cut/cap/make safe for demolition by others	ADD	\$920		For front office demolition
Fire Alarm	Yes			All Star Alarm Design Build
Temporary power & lighting for construction	Yes			Provide temp after completion of mezzanine & AADL's December program event
Raceways for low voltage	Yes			
Data wiring breakout	Yes			See Voluntary Alternates below
Canopy & Exterior Lighting	Yes			Included in base bid
Electrical testing	No			
<b>ITEM TOTAL</b>			<b>\$306,090</b>	
<b>Schedule</b>				
Procurement & Fabrication		6-8 weeks		Secondary new Transformer in stock
Lighting		4-12 weeks		
Installation		~4.5 months		(2) workers
<b>Voluntary Alternates</b>				
Performance Bond	-			Not provided
Canopy	-			Included in base bid
Data/Network Wiring	ADD	\$29,050		CAT6 network wiring/ (4) lines per cubicle & office locations
MC Cable in concealed spaces	-			Included in base bid
Short Circuit/Device Coordination & Arch Flash	No			
4" tall concrete pad Transformer B	No			
Included fire rate plywood in new Electrical Room (Included in 9A)	No			Include in Category 9A
SqD Power Equipment	ADD	\$2,335		
<b>EMR</b>				
EMR Rate		1		



16A

Electrical

<b>Project Name:</b> AADL Plaza	Subcontractor		Hopp	
<b>Location:</b> Ann Arbor, MI	Phone #		734-475-6480	
<b>Job Number:</b> 1563	Contact		Dan Randall	
<b>Date:</b> 9/28/22	BID \$		<b>\$309,750</b>	
<b>NOTES</b>				
<b>Specific Scope</b>				
Bid Bond		Yes		
Union		Yes		
Sales Tax		Yes		
Responsibilities of Each Subcontractor		Yes		
Comply with MIOSHA & O'Neal safety program		Yes		
Weekly safety paperwork		Yes		
Layout		Yes		
Bid Category 16A Electrical		Yes		Included all EMT (conduit used throughout) per E02
Cut/cap/make safe for demolition by others		Yes		Included front office demolition
Fire Alarm		Yes		All Star Alarm proposal include
Temporary power & lighting for construction		Yes		Provide temp after completion of mezzanine & AADL's December program event
Raceways for low voltage		Yes		
Data wiring breakout		Yes		See Voluntary Alternates below
Canopy & Exterior Lighting		Yes		Included in base bid (see Voluntary Alternates below)
Electrical testing		Yes		Provided by UIS including panels, arch flash, short circuit (see Voluntary Alternates below)
<b>ITEM TOTAL</b>			<b>\$309,750</b>	
<b>Schedule</b>				
Procurement & Fabrication			9 weeks	Power equipment (Siemens manufacture matches existing)
Lighting			6-8 weeks	
Installation			~4.5-5 months	
<b>Voluntary Alternates</b>				
Performance Bond	ADD		\$3,100	
Canopy	DEDUCT		\$800	
Data/Network Wiring	ADD		\$25,465	Lake Erie Tech Proposal CAT6 (4) ports (2) data & (2) Phone in (10) Offices
MC Cable in concealed spaces	DEDUCT		\$2,250	Included in base bid per E02 All EMT (conduit used throughout)
Short Circuit/Device Coordination & Arch Flash	DEDUCT		\$3,414	See UIS Proposal Included in Base Bid
4" tall concrete pad Transformer B	DEDUCT		\$1,200	Included in base bid
Included fire rate plywood in new Electrical Room (Included in 9A)	No			Include in Category 9A
SqD Power Equipment	-			Includes Siemens (matching existing)
<b>EMR</b>				
EMR Rate			0.97	

16A

Electrical

<b>Project Name:</b> AADL Plaza	Subcontractor		Wiltse	
<b>Location:</b> Ann Arbor, MI	Phone #		734-878-5947	
<b>Job Number:</b> 1563	Contact		Jason Carlisle	
<b>Date:</b> 9/29/22	BID \$		<b>\$312,000</b>	<b>NOTES</b>

**Specific Scope**

Bid Bond	Yes		
Union	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 16A Electrical	Yes		Included all EMT (conduit used throughout) per E02
Cut/cap/make safe for demolition by others	Yes		Included front office demolition
Fire Alarm	Yes		
Temporary power & lighting for construction	Yes		Provide temp after completion of mezzanine & AADL's December program event
Raceways for low voltage	Yes		
Data wiring breakout	Yes		See Voluntary Alternates below
Canopy & Exterior Lighting	Yes		Included in base bid (see Voluntary Alternates below)
Electrical testing	No		

**ITEM TOTAL****\$312,000****Schedule**

Procurement & Fabrication		6-8 weeks	Power equipment (Siemens manufacture matches existing)
Lighting		6-8 weeks	
Installation		~3 months	(3) workers

**Voluntary Alternates**

Performance Bond	ADD	\$6,000	
Canopy	DEDUCT	\$1,000	
Data/Network Wiring	ADD	\$16,900	Self-performing willing to subcontract if awarded complete scope
MC Cable in concealed spaces	DEDUCT	\$19,000	Included in base bid per E02 All EMT (conduit used throughout)
Short Circuit/Device Coordination & Arch Flash	No		Arch Flash for new panels only by manufacturer
4" tall concrete pad Transformer B	No		
Included fire rate plywood in new Electrical Room (Included in 9A)	Yes		
SqD Power Equipment	-		Includes Siemens (matching existing)

**EMR**

EMR Rate		0.82	
----------	--	------	--

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-203**

**RESOLUTION APPROVING CONSTRUCTION BID FOR ELECTRICAL  
WORK AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24<sup>th</sup> day of October, 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award electrical work to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

---

S. Kerene Moore, Board Secretary

15B

Mechanical HVAC

<b>Project Name:</b> AADL Plaza	Subcontractor		John Darr	
<b>Location:</b> Ann Arbor, MI	Phone #		734-424-9934	
<b>Job Number:</b> 1563	Contact		Matt Darr	
<b>Date:</b> 10/5/22	BID \$		<b>\$898,000</b>	<b>NOTES</b>
<b>Specific Scope</b>				
Bid Bond	Yes			
Union	Yes			
Shop Drawings	Yes			
Sales Tax	Yes			
Responsibilities of Each Subcontractor	Yes			
Comply with MIOSHA & O'Neal safety program	Yes			
Weekly safety paperwork	Yes			
Layout	Yes			No surveyor
Bid Category 15B HVAC	Yes			Condensate piping by plumber per spec
Cut/cap/make safe for demolition by others	Yes			Incl. exhaust fan, PTAC, and cooler, excluded note 4 MD1.1
All work shown on M2.1, M2.2, M3.1, M3.2, M5.1 and MS1.0 unless otherwise noted	Yes			No concrete pads or inertia bases structural engineer included
All work shown on M4.1 except electric water heater	Yes			
References provided	No			To provide
Well drilling included	Yes			Allowance of \$135,000 included at time of bid See Post Bid Review Item below
Ductwork	Yes			Rectangular and oval ductwork on 12" supply up
M2.2	Yes			Incl. galvanize strut and threaded rod
Controls and manufacturer included (existing Honeywell, Niagara)	Yes			MEC subcontractor to verify
<b>Post Bid Review Items</b>				
Inertia bases with pumps	No			Not included
Thermal connectivity testing	Yes			Included in base bid immediately perform upon award
A Certified vender for water furnace	No			
Well drilling included	Yes			Crimbly quote dated 10/6/22 for well drilling including mud vac \$259,784
<b>ITEM TOTAL</b>			<b>\$1,014,000</b>	
<b>Schedule</b>				
Shop Drawings	3 weeks			
Procurement & Fabrication	~20-24 weeks ~35-40 weeks			Heat pumps & Versatec DOAS Liebert
Installation				Well drilling winter (2) months, rough (2) months, (1) month finish
<b>Voluntary Alternates</b>				
Performance Bond				
Altn. Heat Pumps				
Sch 80 PVC Heat Loop Piping				
<b>SUBCONTRACT TOTAL</b>			<b>\$1,014,000</b>	
<b>EMR</b>				
EMR Rate			0.68	

# 15B

Mechanical HVAC

<b>Project Name:</b> AADL Plaza	<b>Subcontractor</b>	Robertson Morrison	
<b>Location:</b> Ann Arbor, MI	<b>Phone #</b>	734-662-3141	
<b>Job Number:</b> 1563	<b>Contact</b>	Brent Johnson	
<b>Date:</b> 10/5/22	<b>BID \$</b>	<b>\$1,016,700</b>	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 15B HVAC	Yes		Condensate piping by plumber per spec
Cut/cap/make safe for demolition by others	Yes		Incl. exhaust fan, PTAC, and cooler
All work shown on M2.1, M2.2, M3.1, M3.2, M5.1 and MS1.0 unless otherwise noted	Yes		DOAS-1 knockdown curb included
All work shown on M4.1 except electric water heater	Yes		
References provided	Yes		
Well drilling included	Yes		Include mud vac assume spoils to remain onsite to confirm
Ductwork	Yes		Offices rectangular, in open offices oval
M2.2	Yes		(5) pieces of equip suspended refer S1-102 incl galvanize strut (concerns with need of service platforms savings for install)
Controls and manufacturer included (existing Honeywell, Niagara)	Yes		Tridium
<b>Post Bid Review Items</b>			
Inertia bases with pumps	No		Not included
Thermal connectivity testing	Yes		Included in base bid immediately perform upon award
A Certified vender for water furnace	Yes		
Well drilling included	Yes		
<b>ITEM TOTAL</b>		<b>\$1,016,700</b>	
<b>Schedule</b>			
Shop Drawings	2 weeks		Temperature controls (2) months
Procurement & Fabrication	~36 weeks		Per spec (Versatec DOAS, Liebert)
Installation			Well drilling tentatively December (2) months work off scissor lifts, ductwork piping (1.5) month, (1) month finish
<b>Voluntary Alternates</b>			
Performance Bond	ADD	\$16,000	
Altn. Heat Pumps	DEDUCT	\$30,000	Aaon Heat pumps, Stulz, CRAC package meets performance criteria ~(21-23) weeks
Sch 80 PVC Heat Loop Piping	DEDUCT	\$29,000	Concerns in plunem, however not applicable includes supports & expansion (Copper per plan)
<b>SUBCONTRACT TOTAL</b>		<b>\$986,700</b>	Include Altn. Heat Pumps DEDUCT
<b>EMR</b>			
EMR Rate	0.73		

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-204**

**RESOLUTION APPROVING CONSTRUCTION BID FOR HVAC  
INSTALLATION AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24<sup>th</sup> day of October, 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1.) To authorize O’Neal Construction to award HVAC installation to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
S. Kerene Moore, Board Secretary

9A

## Gypsum Board Assemblies

<b>Project Name:</b> AADL Plaza	Subcontract	AACP	
<b>Location:</b> Ann Arbor, MI	Phone #	734-434-1600	
<b>Job Number:</b> 1563	Contact	Terry Loll	
<b>Date:</b> 10/11/22	BID \$	\$242,720	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		For openings only canopy included in ADD Alternate No. 2
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9A Gypsum Board Assemblies	Yes		
Batt insulation	Yes		
Rigid insulation	Yes		
Vapor barriers including "Zero Perm" - sheet A1.1 & A1.2	Yes		Includes 10mil poly (visqueen) grit to grit with furring mechanical fastening not including penetrations made by others
Z-furring channels	Yes		
Restroom roof assembly - sheet A1.2	Yes		
New ceiling in existing office - per RFIs	Yes		
Cold formed headers & posts at new windows - structural	Yes		
Hardi-panels including OSB - sheets A3.1 & A5.2	No		ADD 68,900 per quote received 10/5/22
Install Doors, Frames, and Hardware	Yes		
Install building accessories	Yes		
Install hollow metal window frames	Yes		
All blocking/backing including at window frames	Yes		
Exterior sheathing & ice/water shield - sheet A5.1	Yes		Included in Alternate No. 2 - ice and water by others
Corner guards	No		Reference in Key Finish Schedule on A6.2 locations & quantities TBD suggest min. 2x2
Fire rated 3/4" plywood backing in IT room - sheet E21	Yes		
<b>Post Bid Review Items</b>			
ITI Mylar Zero-Perm Vapor Barrier	ADD	\$8,400	
<b>ITEM TOTAL</b>		<b>\$251,120</b>	
<b>Alternates</b>			
Alternates No. 1 Add R-11 batt insulation per architectural	ADD	\$5,500	
Alternates No. 2 New entry canopy	ADD	\$7,500	
ITI Mylar Zero-Perm Vapor Barrier	ADD	\$8,400	
<b>Voluntary Alternates</b>			
Performance Bond	ADD	\$1,700	
Willing to furnish labor & material in existing office ceilings for ADD costs	Yes		
<b>EMR</b>			
EMR Rate		0.91	

9A

## Gypsum Board Assemblies

<b>Project Name:</b> AADL Plaza	Subcontractor	GLCC	
<b>Location:</b> Ann Arbor, MI	Phone #	734-327-5035	
<b>Job Number:</b> 1563	Contact	Dan McCarthy	
<b>Date:</b> 10/10/22	BID \$	<b>\$325,800</b>	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		For openings only canopy included in ADD Alternate No. 2
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9A Gypsum Board Assemblies	Yes		
Batt insulation	Yes		Exterior perimeter walls, paper vault, demising
Rigid insulation	Yes		Exterior perimeter wall in paper vault Sheet A1.1
Vapor barriers including "Zero Perm" - sheet A1.1 & A1.2			6 mils secured with straps and spray adhesive to be completed prior to any other trade
Z-furring channels	Yes		
Restroom roof assembly - sheet A1.2	Yes		
New ceiling in existing office - per RFIs	Yes		Fire-rated material included throughout
Cold formed headers & posts at new windows - structural	Yes		
Hardi-panels including OSB - sheets A3.1 & A5.2	Yes		Offer potential cost-savings approx. \$80-90k in budget if material change desirable
Install Doors, Frames, and Hardware	Yes		
Install building accessories	Yes		
Install hollow metal window frames	Yes		
All blocking/backing including at window frames	Yes		
Exterior sheathing & ice/water shield - sheet A5.1	Yes		Included in Alternate No. 2
Corner guards	Yes		Outside corners of the Hardie to drywall at the lower corridor and at the recessed openings on the second floor.
Fire rated 3/4" plywood backing in IT room - sheet E21	Yes		
<b>Post Bid Review Items</b>			
ITI Mylar Zero-Perm Vapor Barrier	ADD	\$2,556	
<b>ITEM TOTAL</b>		<b>\$328,356</b>	
<b>Alternates</b>			
Alternates No. 1 Add R-11 batt insulation per architectural	ADD	\$3,544	
Alternates No. 2 New entry canopy	ADD	\$13,157	
ITI Mylar Zero-Perm Vapor Barrier	ADD	\$2,556	
<b>Voluntary Alternates</b>			
Performance Bond	ADD	\$6,157	
Willing to furnish labor & material in existing office ceilings for ADD costs	Yes		
<b>EMR</b>			
EMR Rate		0.98	



9A

## Gypsum Board Assemblies

<b>Project Name:</b> AADL Plaza	<b>Subcontractor</b>	Precision	
<b>Location:</b> Ann Arbor, MI	<b>Phone #</b>	517-682-1265	
<b>Job Number:</b> 1563	<b>Contact</b>	Rob Henning	
<b>Date:</b> 10/12/22	<b>BID \$</b>	<b>\$427,200</b>	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		For openings and DEDUCT \$2,000 for canopy included in base
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9A Gypsum Board Assemblies	Yes		
Batt insulation	Yes		
Rigid insulation	Yes		
Vapor barriers including "Zero Perm" - sheet A1.1 & A1.2	Yes		
Z-furring channels	Yes		
Restroom roof assembly - sheet A1.2	Yes		
New ceiling in existing office - per RFIs	Yes		
Cold formed headers & posts at new windows - structural	Yes		
Hardi-panels including OSB - sheets A3.1 & A5.2	Yes		
Install Doors, Frames, and Hardware	Yes		
Install building accessories	Yes		
Install hollow metal window frames	Yes		
All blocking/backing including at window frames	Yes		
Exterior sheathing & ice/water shield - sheet A5.1	Yes		Included in Alternate No. 2
Corner guards	Yes		(24) Locations included in base bid
Fire rated 3/4" plywood backing in IT room - sheet E21	Yes		
<b>Post Bid Review Items</b>			
ITI Mylar Zero-Perm Vapor Barrier	-		Confirmed cost included in base bid
<b>ITEM TOTAL</b>		<b>\$427,200</b>	
<b>Alternates</b>			
Alternates No. 1 Add R-11 batt insulation per architectural	ADD	\$10,800	
Alternates No. 2 New entry canopy	ADD	\$14,100	ADD \$2,000 for engineering shop drawings
ITI Mylar Zero-Perm Vapor Barrier	-		Confirmed cost included in base bid
<b>Voluntary Alternates</b>			
Performance Bond	ADD	\$14,000	
Willing to furnish labor & material in existing office ceilings for ADD costs	ADD	\$6,000	
<b>EMR</b>			
EMR Rate		0.78	

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-205**

**RESOLUTION APPROVING CONSTRUCTION BID FOR GYPSUM BOARD  
ASSEMBLIES AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24<sup>th</sup> day of October, 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1.) To authorize O’Neal Construction to award gypsum board assemblies to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

---

S. Kerene Moore, Board Secretary

9C

Painting

<b>Project Name:</b> AADL Plaza	<b>Subcontractor</b>	Accurate Painting	
<b>Location:</b> Ann Arbor, MI	<b>Phone #</b>	(586) 777-9898	
<b>Job Number:</b> 1563	<b>Contact</b>	Joel Migliore	
<b>Date:</b> 10/19/22	<b>BID \$</b>	<b>\$43,680</b>	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	No		
Union	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9C Painting	Yes		Included primed followed by (2) coats
Exterior soffit paint	Yes		See alternate for costs
Painting of Hardi-panels as shown on sheet A3.1	Yes		Single application not including protection of aluminum
<b>Post Bid Review Items</b>			
No stair or rail painting included to be brushed stainless per A4.5			
New wood doors clear polyurethane	Yes		Frames factory primed include (2) coats pre-cat. epoxy
<b>ITEM TOTAL</b>		<b>\$43,680</b>	
<b>Schedule</b>			
Procurement & Fabrication			Specialty coatings can be additional leads not applicable nor anticipated concerns
Installation		~4-6 weeks	Winter early 2023 start
<b>Alternates</b>			
Alternates No. 2 New entry canopy	ADD	\$300	
<b>Voluntary Alternates</b>			
Performance Bond	ADD		
<b>EMR</b>			
EMR Rate		0.68	

# 9C

## Painting

<b>Project Name:</b> AADL Plaza	<b>Subcontractor</b>	Tye Painting	
<b>Location:</b> Ann Arbor, MI	<b>Phone #</b>	(734) 498-7577	
<b>Job Number:</b> 1563	<b>Contact</b>	Dan Tye	
<b>Date:</b> 10/19/22	<b>BID \$</b>	<b>\$42,896</b>	

**NOTES**

**Specific Scope**

Bid Bond	Yes		
Union	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9C Painting	Yes		Included primed followed by (2) coats
Exterior soffit paint	Yes		See alternate for costs
Painting of Hardi-panels as shown on sheet A3.1	Yes		Single application not including protection of aluminum

**Post Bid Review Items**

No stair or rail painting included to be brushed stainless per A4.5			
New wood doors clear polyurethane	Yes		

**ITEM TOTAL** **\$42,896**

--	--	--	--

**Schedule**

Procurement & Fabrication			Specialty coatings can be additional leads not applicable no anticipated concerns
Installation		~1 month	Winter early 2023 start

**Alternates**

Alternates No. 2 New entry canopy	ADD	\$350	
-----------------------------------	-----	-------	--

**Voluntary Alternates**

Performance Bond	ADD	\$1,306	
------------------	-----	---------	--

**EMR**

EMR Rate		0.89	
----------	--	------	--

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-206**

**RESOLUTION APPROVING CONSTRUCTION BID FOR PAINTING AT  
PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24<sup>th</sup> day of October, 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1.) To authorize O’Neal Construction to award painting to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

---

S. Kerene Moore, Board Secretary

# 13A

**Fire Suppression**

<b>Project Name:</b> AADL Plaza	<b>Subcontractor</b>	TSFP Holdings	
<b>Location:</b> Ann Arbor, MI	<b>Phone #</b>	734-454-1350	
<b>Job Number:</b> 1563	<b>Contact</b>	Bruce Hermanson	
<b>Date:</b> 10/19/22	<b>BID \$</b>	<b>\$315,000</b>	<b>NOTES</b>
<b>Specific Scope</b>			
Bid Bond	No		
Union	No		Never had any issues working along side Union trade
Shop Drawings	Yes		Includes engineering & permit
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 13A Fire Suppression	Yes		Includes complete installation
All work on sheets MF1.1 through MF1.2 UNO	Yes		Includes fire suppression beneath mezzanine, Healy Fire Protection sub includes union electrical
<b>Post Bid Review Items</b>			
Includes single fan pressure test	Yes		
Include rerouting wet pipe system from above Paper Vault with pre-action system (dry in conjunction with Novac)	Yes		
New system tie-in with existing panel by others & interlock shutdowns with HVAC			
Need source power at system panel and air compressor			
<b>ITEM TOTAL</b>		<b>\$315,000</b>	
<b>Schedule</b>			
Shop Drawings		~4 weeks	
Procurement & Fabrication		~4-6 weeks	Materials mostly out of own stock Novac
Installation		~4-6 weeks	
<b>Voluntary Alternates</b>			
Performance Bond			
<b>EMR</b>			
EMR Rate		0.98	

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 22-207**

**RESOLUTION APPROVING CONSTRUCTION BID FOR FIRE SUPPRESSION  
AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24<sup>th</sup> day of October, 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1.) To authorize O’Neal Construction to award fire suppression to \_\_\_\_\_ in the amount of \_\_\_\_\_.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

---

S. Kerene Moore, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Dharma Akmon  
Molly Kleinman  
Jim Leija  
S. Kerene Moore  
Onna Solomon  
Scott Trudeau  
Jamie Vander Broek

2022 OFFICERS

President .....	Jim Leija
Vice President .....	Dharma Akmon
Treasurer .....	Scott Trudeau
Secretary .....	S. Kerene Moore

ADMINISTRATION

Eli Neiburger .....	Director
Len Lemorie .....	Associate Director
Sherlonya Zobel .....	Associate Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
734.327.8311