



Regular Meeting Agenda

Monday, November 28, 2022

Published by Ann Arbor District Library

November 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 Closed Holiday	25	26
27	28 AADL Board Mtg	29	30			

December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20 AADL Board Mtg	21	22	23	24 Closed Holiday
25 Closed Holiday	26	27	28	29	30	31 Closed 6:00 p.m.

January 2023

S	M	T	W	T	F	S
1 Closed Holiday	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 AADL Board Mtg	24	25	26	27	28
29	30	31				

MEMORANDUM

To: District Library Board
 From: Eli Neiburger, Director
 Subject: Regular Meeting, Monday, November 28, 2022 at 6:00 p.m.
 Ann Arbor District Library, 4th Floor Meeting Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 22-210 I. CALL TO ORDER
 Jim Leija, President
- 22-211 II. ATTENDANCE
- 22-212 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF LABOR
 NEGOTIATIONS AND DISCUSSION OF REAL ESTATE
 (Item of action)
 Roll call vote
- 22-213 IV. RECESS TO CLOSED SESSION
- 22-214 V. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- 22-215 VI. ATTENDANCE
- 22-216 VII. APPROVAL OF AGENDA (pp. 1-3)
 (Item of action)
- 22-217 VIII. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of October 24, 2022 (pp. 4-15)
- CA-2 Approval of October 2022 Disbursements (pp. 16-24)
- 22-218 IX. CITIZENS' COMMENTS
- 22-219 X. FINANCIAL REPORTS (pp. 25-29)
 Eli Neiburger, Director
- 22-220 XI. COMMITTEE REPORTS
- 22-221 A. BUDGET & FINANCE COMMITTEE
 Scott Trudeau, Chair
 (10 minutes)

- 22-222 XII. LIBRARY REPORT
Eli Neiburger, Director
- 22-223 XIII. NEW BUSINESS
- 22-224 A. AUDITOR'S REPORT
Alan Panter, Yeo & Yeo, CPAs
(30 minutes)
- 22-225 B. RESOLUTION TO ACCEPT THE 2021-2022 FINANCIAL AUDIT (p. 30)
(Item of action)
- 22-226 C. RESOLUTION APPROVING CONSTRUCTION BID FOR ALUMINUM & GLAZING AT PARKLAND PLAZA (pp. 31-34)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22- 227 D. RESOLUTION APPROVING CONSTRUCTION BID FOR DOORS, FRAMES & HARDWARE AT PARKLAND PLAZA (pp. 35-37)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22-228 E. RESOLUTION APPROVING CONSTRUCTION BID FOR PLUMBING AT PARKLAND PLAZA (pp. 38-40)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22-229 F. RESOLUTION APPROVING CONSTRUCTION BID FOR RESILIENT FLOORING & CARPETING AT PARKLAND PLAZA (pp. 41-43)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22-230 G. RESOLUTION APPROVING CONSTRUCTION BID FOR WHEELCHAIR LIFT AT PARKLAND PLAZA (pp. 44-45)
Len Lemorie, Associate Director
(Item of discussion & action)
- 22-231 H. RESOLUTION OF APPRECIATION TO DHARMA AKMON (p. 46)
(Item of action)
- 22-232 I. RESOLUTION OF APPRECIATION TO S. KERENE MOORE (p. 47)
(Item of action)

- 22-233 J. VOTE TO CANCEL THE REGULAR DECEMBER 20, 2022
AADL BOARD MEETING
(Item of discussion & action)
- 22-234 XIV. CITIZENS' COMMENTS
- 22-235 XV. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

- 22-195 I. CALL TO ORDER
Dharma Akmon, Vice President
- Vice President Akmon called the meeting to order at 7:01 p.m.
- 22-196 II. ATTENDANCE
- Board Present: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek (arr. 7:03 p.m.)
Board Absent: Jim Leija
Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Karen Wilson (Recorder)
- 22-197 III. APPROVAL OF AGENDA
(Item of action)
- Secretary Moore, supported by Trustee Kleinman, moved to approve the agenda.
- AYES: Akmon, Kleinman, Moore, Solomon, Trudeau
NAYS: None
- Motion passed 5-0.
- 22-198 IV. CONSENT AGENDA
(Item of action)
- CA-1 Approval of Minutes of October 3, 2022
- CA-2 Approval of September 2022 Disbursements
- Trustee Kleinman, supported by Secretary Moore, moved to approve the consent agenda.
- AYES: Akmon, Kleinman, Moore, Solomon, Trudeau
NAYS: None
- Motion passed 5-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

22-199 V. CITIZENS' COMMENTS

There were no citizens' comments.

22-200 VI. FINANCIAL REPORTS
 Eli Neiburger, Director

Director Neiburger reviewed the September financial report. He noted that cash receipts are shown at \$17,376,901 up from the August number of \$11,049,698. Tax revenue of \$18,015,028, which is 95.82% of the budget, has been received.

Trustee Vander Broek arrived at 7:03 p.m.

Director Neiburger noted the Fund Balance decreased from \$5,960,527 to \$5,952,303. Total cash receipts through September 30th equal \$18,287,742. Year-to-date revenue exceeds expenses by \$292,982. Actual cash receipts are 95.91% of the approved budget with actual cash expended at 20.36% of the budget.

He also reported that he will be meeting the Friends of the Library in November. They have indicated that they will resume making donations to the Library in the near future. The A/P reporting issue noted last month has been resolved.

It was reported that several revenue line items already show they are above their budgeted amounts. Expenditure line items currently above their budgeted amounts should come back into line later in the fiscal year. AADL has 75,000 active cardholders. Some cards may have multiple users attached to them bringing the total number of actual users higher than 75,000.

Yeo & Yeo will present the 2021-2022 audit at the November Board meeting.

22-201 VII. LIBRARY REPORT
 Eli Neiburger, Director

Director Neiburger began the Library Report with a graph comparing September checkouts and renewals from 2018 through 2022. He noted that eBooks are not a significant number of checkouts.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

Continuing with the report he noted the following:

- The About Us Library Board section of the website has been updated with Budgets, Audits, & Other Reports that have been presented to the Board over the last 10 years. The Board webpage will also be undergoing an update.
- In talks with Scio Township additional parking may be needed at the Parkland Plaza site. Administration will also be contacting neighbors at that site for possible use of their parking lots on event weekends.
- The Raskin/Dingell event held on October 21st had over 130 attendees along with those watching live online. This event is now available on YouTube.
- In honor of Native American Heritage Month, AADL will feature an exhibit entitled: No, Not Even For a Picture from the Richard Pohrt Jr. Collection of Native American Photography at the Clements Library.
- Halloween at AADL will be celebrated on October 30th with a costume contest and on October 31st with puppet storytimes.
- In partnership with the Ann Arbor Jewish Book Festival AADL will be hosting authors Sarah Sassoon and Ruth Behar here on November 6th.
- An Archives project digitizing Ann Arbor directories going back to 1868 has been recently completed.
- November 6th will see the Living Oral History Phase 9 Launch Event via Zoom.
- 2nd grade visits are now back in-person.
- The Staff Spotlight was shown on Allison Jones, Library Technician.
- Mentions of the month and Complaints of the month were viewed.

22-202 VIII. NEW BUSINESS

22-203 A. RESOLUTION APPROVING CONSTRUCTION BID FOR ELECTRICAL WORK AT PARKLAND PLAZA
 Len Lemorie, Associate Director
 (Item of discussion & action)

Associate Director Lemorie noted that only three bids were received for electrical work at Parkland Plaza. Administration was recommending the bid from Duggan.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

Trustee Kleinman, supported by Secretary Moore, moved the Board resolves to authorize O’Neal Construction to award electrical work to Duggan in the amount of \$305,170; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Secretary Moore inquired the decision to go with Duggan. Associate Director Lemorie noted that we have worked with them in the past on several projects and they were very responsive to our needs. Associate Director Lemorie also noted that the bid was for a total of \$306,090.

Secretary Moore, supported by Trustee Kleinman, moved to amend the amount of the motion to \$306,090.

The amendment was voted on as follows:

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek
 NAYS: None

Motion passed 6-0.

The amended motion was voted on as follows:

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek
 NAYS: None

Motion passed 6-0.

22-204

B. RESOLUTION APPROVING CONSTRUCTION BID FOR HVAC INSTALLATION AT PARKLAND PLAZA

Len Lemorie, Associate Director
 (Item of discussion & action)

Associate Director Lemorie noted that only two responses were received for this bid request. Administration was recommending the bid from Robertson Morrison.

Secretary Moore, supported by Trustee Kleinman, moved the Board resolves to authorize O’Neal Construction to award HVAC installation to Robertson Morrison in the amount of \$986,700; that

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger noted that this bid came in higher than anticipated. Associated Director Lemorie noted that when all other project bids are received and totaled it is anticipated that the cost will be roughly \$100,000 over the construction budget. This is a unique project and an effort was made to solicit additional bids but there are not a lot of companies doing this type of work with geothermal heating. He noted that this site lends itself to a solar array project in the future which would help provide stored electricity in the event the electric grid was to go down as opposed to installing a backup generator system.

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

22-205

C. RESOLUTION APPROVING CONSTRUCTION BID FOR GYPSUM BOARD ASSEMBLIES AT PARKLAND PLAZA
 Len Lemorie, Associate Director
 (Item of discussion & action)

Associate Director Lemorie noted that Administration was recommending the bid from Great Lakes Ceiling and Carpentry.

Treasurer Trudeau, supported by Secretary Moore, moved the Board resolves to authorize O'Neal Construction to award gypsum board assemblies to Great Lakes Ceiling and Carpentry in the amount of \$328,356; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Associate Director Lemorie noted that three bids were received and GLCC was highly recommended and is a local company. They provide studded walls, drywall, etc.

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

22-206

D. RESOLUTION APPROVING CONSTRUCTION BID FOR PAINTING AT PARKLAND PLAZA

Len Lemorie, Associate Director
 (Item of discussion & action)

Associate Director Lemorie noted that Administration was recommending the bid from Tye Painting.

Trustee Kleinman, supported by Trustee Vander Broek, moved the Board resolves to authorize O'Neal Construction to award painting to Tye Painting in the amount of \$42,896; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Associate Director Lemorie recommended Tye Painting as they are our go-to painter and have done a number of projects for us. They did all branch meeting rooms, the Fourth Floor meeting room and the Secret Lab among others.

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

22-207

E. RESOLUTION APPROVING CONSTRUCTION BID FOR FIRE SUPPRESSION AT PARKLAND PLAZA

Len Lemorie, Associate Director
 (Item of discussion & action)

Associate Director Lemorie noted that Administration was recommending the bid from TriStar Fire Protection. Only one bid was received.

Treasurer Trudeau, supported by Secretary Moore, moved the Board resolves to authorize O'Neal Construction to award fire suppression to TriStar Fire Protection in the amount of \$315,000; that the expenditure be authorized from the Capital Fund; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Associate Director Lemorie noted that this was a unique job as the paper vault suppression requires gas not water.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 24, 2022

Director Neiburger noted that two different archivist specialists were consulted for this portion of the project and had meetings with the project construction manager.

AYES: Akmon, Kleinman, Moore, Solomon, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

Associate Director Lemorie noted that there would be several more resolutions for this construction project in the near future.

22-208 IX. CITIZENS' COMMENTS

There were no citizens' comments.

22-209 X. ADJOURNMENT

Vice President Akmon adjourned the meeting at 7:51 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-203**

**RESOLUTION APPROVING CONSTRUCTION BID FOR ELECTRICAL
WORK AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24th day of October, 2022 at 7:01 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Trustee Kleinman, supported by Secretary Moore:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award electrical work to Duggan in the amount of \$306,090.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-204**

**RESOLUTION APPROVING CONSTRUCTION BID FOR HVAC
INSTALLATION AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24th day of October, 2022 at 7:01 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Secretary Moore, supported by Trustee Kleinman:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award HVAC installation to Robertson Morrison in the amount of \$986,700.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-205**

**RESOLUTION APPROVING CONSTRUCTION BID FOR GYPSUM BOARD
ASSEMBLIES AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24th day of October, 2022 at 7:01 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Treasurer Trudeau supported by Secretary Moore:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award gypsum board assemblies to Great Lakes Ceiling and Carpentry in the amount of \$328,356.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-206**

**RESOLUTION APPROVING CONSTRUCTION BID FOR PAINTING AT
PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24th day of October, 2022 at 7:01 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Trustee Kleinman, supported by Trustee Vander Broek:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award painting to Tye Painting in the amount of \$42,896.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-207**

**RESOLUTION APPROVING CONSTRUCTION BID FOR FIRE SUPPRESSION
AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 24th day of October, 2022 at 7:01 p.m.

PRESENT: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Treasurer Trudeau, supported by Secretary Moore:

THE BOARD RESOLVES:

- 1.) To authorize O'Neal Construction to award fire suppression to TriStar Fire Protection in the amount of \$315,000.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

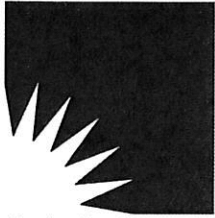
AYES: Dharma Akmon, Molly Kleinman, S. Kerene Moore, Onna Solomon, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

S. Kerene Moore, Board Secretary



Ann Arbor District Library

Check Report

By Check Number

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR						
VEN01308	AliExpress	10/28/2022	Bank Draft	0.00	114.90	DFT0000266
VEN01007	Amazon	10/28/2022	Bank Draft	0.00	119.98	DFT0000267
VEN01390	AndyMark	10/28/2022	Bank Draft	0.00	109.50	DFT0000268
VEN01396	Bloomberg Businessweek	10/28/2022	Bank Draft	0.00	745.00	DFT0000269
VEN01324	Candy Store For Me	10/28/2022	Bank Draft	0.00	425.19	DFT0000270
VEN01325	Candy Warehouse	10/28/2022	Bank Draft	0.00	130.50	DFT0000271
VEN01129	Carpenter Brothers UHaul Rental	10/28/2022	Bank Draft	0.00	822.29	DFT0000272
VEN01313	Charmella Smith	10/28/2022	Bank Draft	0.00	255.04	DFT0000273
VEN01349	Columbia Gorge Book Arts	10/28/2022	Bank Draft	0.00	2,460.00	DFT0000274
VEN01333	Compliance Signs	10/28/2022	Bank Draft	0.00	29.10	DFT0000275
VEN01360	Dero	10/28/2022	Bank Draft	0.00	1,121.18	DFT0000276
VEN01363	Displays2Go	10/28/2022	Bank Draft	0.00	41.93	DFT0000277
VEN01133	Drupalize OSIO Labs	10/28/2022	Bank Draft	0.00	35.00	DFT0000278
VEN01166	EAT, LLC	10/28/2022	Bank Draft	0.00	22.00	DFT0000279
VEN01310	Etsy	10/28/2022	Bank Draft	0.00	268.48	DFT0000280
VEN01407	Event Decor Direct	10/28/2022	Bank Draft	0.00	582.33	DFT0000281
VEN01331	Groundcover News	10/28/2022	Bank Draft	0.00	240.00	DFT0000282
VEN01374	HalloweenCostumes.Com	10/28/2022	Bank Draft	0.00	69.94	DFT0000283
VEN01347	Hollanders	10/28/2022	Bank Draft	0.00	71.25	DFT0000284
VEN01307	Home Depot	10/28/2022	Bank Draft	0.00	1,805.16	DFT0000285
VEN01135	IRCCloud	10/28/2022	Bank Draft	0.00	211.15	DFT0000286
VEN01295	JoAnn	10/28/2022	Bank Draft	0.00	139.87	DFT0000287
VEN01341	Jon Ching Art	10/28/2022	Bank Draft	0.00	82.00	DFT0000288
VEN01337	Jon Labillois	10/28/2022	Bank Draft	0.00	209.12	DFT0000289
VEN01410	Kelly Hopp Shop	10/28/2022	Bank Draft	0.00	16.00	DFT0000290
VEN01381	Loog Guitars	10/28/2022	Bank Draft	0.00	179.00	DFT0000291
VEN01412	Mainstreet Ventures	10/28/2022	Bank Draft	0.00	300.00	DFT0000292
VEN01495	MeetUp	10/28/2022	Bank Draft	0.00	98.94	DFT0000293
VEN01316	Michaels	10/28/2022	Bank Draft	0.00	108.31	DFT0000294
VEN01443	Mister Art	10/28/2022	Bank Draft	0.00	100.52	DFT0000295
VEN01380	My Fonts	10/28/2022	Bank Draft	0.00	46.64	DFT0000296
VEN01323	Oriental Trading	10/28/2022	Bank Draft	0.00	228.87	DFT0000297
VEN01110	PayPal	10/28/2022	Bank Draft	0.00	49.72	DFT0000298
VEN01496	REI	10/28/2022	Bank Draft	0.00	90.00	DFT0000299
VEN01416	RTR Kids Rugs	10/28/2022	Bank Draft	0.00	399.46	DFT0000300
VEN01365	Seed Studio	10/28/2022	Bank Draft	0.00	201.30	DFT0000301
VEN01338	Society6	10/28/2022	Bank Draft	0.00	26.25	DFT0000302
VEN01128	Star's Cafe Ann Arbor	10/28/2022	Bank Draft	0.00	158.40	DFT0000303
VEN01398	Sticker Mule	10/28/2022	Bank Draft	0.00	218.36	DFT0000304
VEN01103	Target	10/28/2022	Bank Draft	0.00	759.86	DFT0000305
VEN01409	Things Remembered	10/28/2022	Bank Draft	0.00	647.25	DFT0000306
VEN01370	This Land	10/28/2022	Bank Draft	0.00	150.00	DFT0000307
VEN01322	Tulika	10/28/2022	Bank Draft	0.00	774.80	DFT0000308
VEN01355	USA Carpets, Inc	10/28/2022	Bank Draft	0.00	2,446.10	DFT0000309
VEN01386	USPS - Shipping Online Account	10/28/2022	Bank Draft	0.00	10.70	DFT0000310
VEN01378	Vellum	10/28/2022	Bank Draft	0.00	264.99	DFT0000311
VEN01401	Venmill Industries	10/28/2022	Bank Draft	0.00	266.37	DFT0000312
VEN01379	Walmart	10/28/2022	Bank Draft	0.00	497.60	DFT0000313

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01432	Weingartz	10/28/2022	Bank Draft	0.00	358.09	DFT0000314

Bank Code CREDIT CARD- BAA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	60	49	0.00	18,508.44
EFT's	0	0	0.00	0.00
	60	49	0.00	18,508.44

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- CHASE-CREDIT CARD- CHASE						
VEN01346	Art by Ciara	10/17/2022	Bank Draft	0.00	150.00	DFT0000215
VEN01131	AWS	10/17/2022	Bank Draft	0.00	164.17	DFT0000216
VEN01132	Backblaze	10/17/2022	Bank Draft	0.00	5,149.67	DFT0000217
VEN01413	Buy Door Hardware Now	10/17/2022	Bank Draft	0.00	917.78	DFT0000218
VEN01339	INPRNT	10/17/2022	Bank Draft	0.00	238.75	DFT0000219
VEN01316	Michaels	10/17/2022	Bank Draft	0.00	339.83	DFT0000220
VEN01366	MoodHoops	10/17/2022	Bank Draft	0.00	461.98	DFT0000221
VEN01143	OpenCage	10/17/2022	Bank Draft	0.00	50.00	DFT0000222
VEN01200	Proof Pest Control	10/17/2022	Bank Draft	0.00	328.45	DFT0000223
VEN01139	Trello	10/17/2022	Bank Draft	0.00	75.00	DFT0000224
VEN01140	Twilio	10/17/2022	Bank Draft	0.00	938.15	DFT0000225
VEN01392	Viva Las VegaStamps	10/17/2022	Bank Draft	0.00	35.45	DFT0000226
VEN01280	Washington Post	10/17/2022	Bank Draft	0.00	192.00	DFT0000227
VEN01142	Zoom	10/17/2022	Bank Draft	0.00	130.00	DFT0000228

Bank Code CREDIT CARD- CHASE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	14	0.00	9,171.23
EFT's	0	0	0.00	0.00
	15	14	0.00	9,171.23

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES						
VEN01011	Baker Taylor	10/04/2022	Regular	0.00	12,596.90	66592
	Void	10/04/2022	Regular	0.00	0.00	66593
	Void	10/04/2022	Regular	0.00	0.00	66594
	Void	10/04/2022	Regular	0.00	0.00	66595
	Void	10/04/2022	Regular	0.00	0.00	66596
	Void	10/04/2022	Regular	0.00	0.00	66597
	Void	10/04/2022	Regular	0.00	0.00	66598
	Void	10/04/2022	Regular	0.00	0.00	66599
	Void	10/04/2022	Regular	0.00	0.00	66600
	Void	10/04/2022	Regular	0.00	0.00	66601
	Void	10/04/2022	Regular	0.00	0.00	66602
	Void	10/04/2022	Regular	0.00	0.00	66603
	Void	10/04/2022	Regular	0.00	0.00	66604
	Void	10/04/2022	Regular	0.00	0.00	66605
VEN01210	Adams Outdoor	10/04/2022	Regular	0.00	150.00	66606
VEN01421	AM Services	10/04/2022	Regular	0.00	10,708.58	66607
VEN01066	Ann Arbor Cleaning Supply Company	10/04/2022	Regular	0.00	291.11	66608
VEN01102	Apple, Inc	10/04/2022	Regular	0.00	1,621.65	66609
VEN01255	Arab American National Museum	10/04/2022	Regular	0.00	1,000.00	66610
VEN01022	Carpenter Brothers	10/04/2022	Regular	0.00	140.42	66611
VEN01400	Chien-An Yuan	10/04/2022	Regular	0.00	500.00	66612
VEN01266	Conti	10/04/2022	Regular	0.00	262.50	66613
VEN01264	Duke Roofing	10/04/2022	Regular	0.00	492.00	66614
VEN01216	FAADL - Friends of the Ann Arbor District Librar	10/04/2022	Regular	0.00	5,710.21	66615
VEN01208	Jewish Community Media of Washtenaw	10/04/2022	Regular	0.00	278.00	66616
VEN01064	Johnson Controls	10/04/2022	Regular	0.00	883.18	66617
VEN01328	Lakeshore Learning	10/04/2022	Regular	0.00	400.06	66618
VEN01199	Laura Pershin Raynor	10/04/2022	Regular	0.00	200.00	66619
VEN01222	Leslie McGraw	10/04/2022	Regular	0.00	450.00	66620
VEN01298	Lucy Schramm	10/04/2022	Regular	0.00	15.88	66621
VEN01297	Manpower	10/04/2022	Regular	0.00	837.58	66622
VEN01026	Metcom	10/04/2022	Regular	0.00	4,529.24	66623
VEN01016	Midwest Tape	10/04/2022	Regular	0.00	4,142.59	66624
	Void	10/04/2022	Regular	0.00	0.00	66625
VEN01435	Pride Source Media Group	10/04/2022	Regular	0.00	500.00	66626
VEN01062	Print-Tech, Inc.	10/04/2022	Regular	0.00	6,660.90	66627
VEN01213	ScheduleSource, Inc	10/04/2022	Regular	0.00	994.50	66628
VEN01031	Schindler Elevator Corp	10/04/2022	Regular	0.00	9,441.59	66629
VEN01034	Stadium Hardware	10/04/2022	Regular	0.00	108.96	66630
VEN01068	Staples	10/04/2022	Regular	0.00	1,080.08	66631
VEN01018	Trionfo Solutions, LLC	10/04/2022	Regular	0.00	682.50	66632
VEN01018	Trionfo Solutions, LLC	10/04/2022	Regular	0.00	-682.50	66632
VEN01019	UPS	10/04/2022	Regular	0.00	53.56	66633
VEN01100	Verizon	10/04/2022	Regular	0.00	2,197.97	66634
VEN01011	Baker Taylor	10/11/2022	Regular	0.00	28,135.48	66635
	Void	10/11/2022	Regular	0.00	0.00	66636
	Void	10/11/2022	Regular	0.00	0.00	66637
	Void	10/11/2022	Regular	0.00	0.00	66638
	Void	10/11/2022	Regular	0.00	0.00	66639
	Void	10/11/2022	Regular	0.00	0.00	66640
	Void	10/11/2022	Regular	0.00	0.00	66641
	Void	10/11/2022	Regular	0.00	0.00	66642
	Void	10/11/2022	Regular	0.00	0.00	66643
	Void	10/11/2022	Regular	0.00	0.00	66644
	Void	10/11/2022	Regular	0.00	0.00	66645
	Void	10/11/2022	Regular	0.00	0.00	66646
	Void	10/11/2022	Regular	0.00	0.00	66647
	Void	10/11/2022	Regular	0.00	0.00	66648
	Void	10/11/2022	Regular	0.00	0.00	66649
	Void	10/11/2022	Regular	0.00	0.00	66650

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Void	10/11/2022	Regular	0.00	0.00	66651
	Void	10/11/2022	Regular	0.00	0.00	66652
	Void	10/11/2022	Regular	0.00	0.00	66653
VEN01169	Afternoon Delight	10/11/2022	Regular	0.00	1,140.00	66654
VEN01012	Alliance Entertainment	10/11/2022	Regular	0.00	612.21	66655
VEN01013	Blackstone Publishing	10/11/2022	Regular	0.00	2,945.71	66656
VEN01438	Calvin University - Hekman Library	10/11/2022	Regular	0.00	50.00	66657
VEN01464	Charles Taylor	10/11/2022	Regular	0.00	13.98	66658
VEN01065	Computer Alley	10/11/2022	Regular	0.00	361.91	66659
VEN01436	Defiance College Pilgrim Library	10/11/2022	Regular	0.00	125.00	66660
VEN01006	Dykema Gossett	10/11/2022	Regular	0.00	4,936.82	66661
VEN01130	FastSigns	10/11/2022	Regular	0.00	6,632.50	66662
VEN01148	Graduate Ann Arbor	10/11/2022	Regular	0.00	396.90	66663
VEN01328	Lakeshore Learning	10/11/2022	Regular	0.00	263.27	66664
VEN01419	Lavinia Hanachiuc	10/11/2022	Regular	0.00	500.00	66665
VEN01113	Mariya Fogarasi	10/11/2022	Regular	0.00	100.00	66666
VEN01433	Michigan Disability Rights Coalition	10/11/2022	Regular	0.00	500.00	66667
VEN01016	Midwest Tape	10/11/2022	Regular	0.00	2,486.05	66668
	Void	10/11/2022	Regular	0.00	0.00	66669
VEN01439	Orion Township Public Library	10/11/2022	Regular	0.00	21.95	66670
VEN01027	PlantWise	10/11/2022	Regular	0.00	3,975.00	66671
VEN01062	Print-Tech, Inc.	10/11/2022	Regular	0.00	199.24	66672
VEN01320	Quanta, Inc	10/11/2022	Regular	0.00	305.37	66673
VEN01217	Recon Management Systems, Inc	10/11/2022	Regular	0.00	72.40	66674
VEN01030	RNA	10/11/2022	Regular	0.00	22,001.00	66675
VEN01440	Rochester Hills Public Library	10/11/2022	Regular	0.00	-25.95	66676
VEN01440	Rochester Hills Public Library	10/11/2022	Regular	0.00	25.95	66676
VEN01411	Sakura Japanese Instrumental Group	10/11/2022	Regular	0.00	500.00	66677
VEN01449	Stamp Maker	10/11/2022	Regular	0.00	397.00	66678
VEN01097	Unique	10/11/2022	Regular	0.00	331.15	66679
VEN01437	William P Faust Public Library of Westland	10/11/2022	Regular	0.00	16.98	66680
VEN01011	Baker Taylor	10/18/2022	Regular	0.00	31,729.67	66681
	Void	10/18/2022	Regular	0.00	0.00	66682
	Void	10/18/2022	Regular	0.00	0.00	66683
	Void	10/18/2022	Regular	0.00	0.00	66684
	Void	10/18/2022	Regular	0.00	0.00	66685
	Void	10/18/2022	Regular	0.00	0.00	66686
	Void	10/18/2022	Regular	0.00	0.00	66687
	Void	10/18/2022	Regular	0.00	0.00	66688
	Void	10/18/2022	Regular	0.00	0.00	66689
	Void	10/18/2022	Regular	0.00	0.00	66690
	Void	10/18/2022	Regular	0.00	0.00	66691
	Void	10/18/2022	Regular	0.00	0.00	66692
	Void	10/18/2022	Regular	0.00	0.00	66693
	Void	10/18/2022	Regular	0.00	0.00	66694
	Void	10/18/2022	Regular	0.00	0.00	66695
	Void	10/18/2022	Regular	0.00	0.00	66696
	Void	10/18/2022	Regular	0.00	0.00	66697
VEN01037	4imprint, Inc	10/18/2022	Regular	0.00	1,562.39	66698
VEN01158	Alex Kourvo	10/18/2022	Regular	0.00	900.00	66699
VEN01012	Alliance Entertainment	10/18/2022	Regular	0.00	1,468.54	66700
VEN01039	Allstar Alarm, LLC	10/18/2022	Regular	0.00	2,380.00	66701
VEN01455	Amy Valade	10/18/2022	Regular	0.00	102.73	66702
VEN01102	Apple, Inc	10/18/2022	Regular	0.00	3,281.00	66703
VEN01010	Applied Imaging	10/18/2022	Regular	0.00	4,491.43	66704
VEN01120	Barnes & Noble, Inc.	10/18/2022	Regular	0.00	139.36	66705
VEN01155	Bethany Neal	10/18/2022	Regular	0.00	900.00	66706
VEN01049	Betsy Beckerman	10/18/2022	Regular	0.00	640.00	66707
VEN01013	Blackstone Publishing	10/18/2022	Regular	0.00	228.00	66708
VEN01040	Brewer's North Campus Service Inc.	10/18/2022	Regular	0.00	1,231.89	66709
VEN01289	Bridgeport Consulting, LLC	10/18/2022	Regular	0.00	1,912.50	66710

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01472	Budget Towing	10/18/2022	Regular	0.00	282.00	66711
VEN01021	Busch's	10/18/2022	Regular	0.00	240.52	66712
VEN01022	Carpenter Brothers	10/18/2022	Regular	0.00	4.99	66713
VEN01017	Cengage Learning Inc/Gale	10/18/2022	Regular	0.00	337.37	66714
VEN01266	Conti	10/18/2022	Regular	0.00	325.00	66715
VEN01082	Crawford Door Sales	10/18/2022	Regular	0.00	465.00	66716
VEN01223	Dave McMillan	10/18/2022	Regular	0.00	80.00	66717
VEN01130	FastSigns	10/18/2022	Regular	0.00	1,000.00	66718
VEN01391	Harbor House Publishers	10/18/2022	Regular	0.00	345.00	66719
VEN01105	Hooper Hathaway, P.C.	10/18/2022	Regular	0.00	820.00	66720
VEN01271	Jennifer Tang	10/18/2022	Regular	0.00	200.00	66721
VEN01064	Johnson Controls	10/18/2022	Regular	0.00	1,005.90	66722
VEN01328	Lakeshore Learning	10/18/2022	Regular	0.00	447.35	66723
VEN01256	La'Ron Williams	10/18/2022	Regular	0.00	600.00	66724
VEN01297	Manpower	10/18/2022	Regular	0.00	227.76	66725
VEN01147	Martin Bandyke	10/18/2022	Regular	0.00	800.00	66726
VEN01025	McIntosh Grounds Maint, Inc.	10/18/2022	Regular	0.00	5,979.17	66727
VEN01016	Midwest Tape	10/18/2022	Regular	0.00	210.30	66728
VEN01071	MindCentric	10/18/2022	Regular	0.00	1,849.00	66729
VEN01332	Momoko Fife	10/18/2022	Regular	0.00	150.00	66730
VEN01187	OCLC Inc	10/18/2022	Regular	0.00	9,261.70	66731
VEN01093	Payton James	10/18/2022	Regular	0.00	1,100.00	66732
VEN01028	Preuss Pets	10/18/2022	Regular	0.00	1,648.73	66733
VEN01397	Printlink	10/18/2022	Regular	0.00	226.01	66734
VEN01181	ProQuest, LLC	10/18/2022	Regular	0.00	6,425.83	66735
VEN01320	Quanta, Inc	10/18/2022	Regular	0.00	410.92	66736
VEN01094	Rachel Hoekstra	10/18/2022	Regular	0.00	125.00	66737
VEN01465	Riya Aggarwal	10/18/2022	Regular	0.00	750.00	66738
VEN01030	RNA	10/18/2022	Regular	0.00	1,750.00	66739
VEN01031	Schindler Elevator Corp	10/18/2022	Regular	0.00	873.61	66740
VEN01032	Shambaugh & Son, L.P.	10/18/2022	Regular	0.00	480.00	66741
VEN01415	Speedshelf Systems, Inc	10/18/2022	Regular	0.00	8,458.10	66742
VEN01354	Township of Scio	10/18/2022	Regular	0.00	50.00	66743
VEN01204	VanArchitects, PLLC	10/18/2022	Regular	0.00	2,910.00	66744
VEN01011	Baker Taylor	10/25/2022	Regular	0.00	19,516.31	66745
	Void	10/25/2022	Regular	0.00	0.00	66746
	Void	10/25/2022	Regular	0.00	0.00	66747
	Void	10/25/2022	Regular	0.00	0.00	66748
	Void	10/25/2022	Regular	0.00	0.00	66749
	Void	10/25/2022	Regular	0.00	0.00	66750
	Void	10/25/2022	Regular	0.00	0.00	66751
	Void	10/25/2022	Regular	0.00	0.00	66752
	Void	10/25/2022	Regular	0.00	0.00	66753
	Void	10/25/2022	Regular	0.00	0.00	66754
	Void	10/25/2022	Regular	0.00	0.00	66755
	Void	10/25/2022	Regular	0.00	0.00	66756
	Void	10/25/2022	Regular	0.00	0.00	66757
	Void	10/25/2022	Regular	0.00	0.00	66758
	Void	10/25/2022	Regular	0.00	0.00	66759
VEN01037	4imprint, Inc	10/25/2022	Regular	0.00	481.11	66760
VEN01372	7 Cylinders Studio	10/25/2022	Regular	0.00	4,500.00	66761
VEN01158	Alex Kourvo	10/25/2022	Regular	0.00	-450.00	66762
VEN01158	Alex Kourvo	10/25/2022	Regular	0.00	450.00	66762
VEN01473	Allied Eagle	10/25/2022	Regular	0.00	1,320.64	66763
VEN01421	AM Services	10/25/2022	Regular	0.00	8,116.47	66764
VEN01250	Amber Adams-Fall	10/25/2022	Regular	0.00	125.00	66765
VEN01454	Amy Hepp	10/25/2022	Regular	0.00	110.00	66766
VEN01102	Apple, Inc	10/25/2022	Regular	0.00	216.00	66767
VEN01120	Barnes & Noble, Inc.	10/25/2022	Regular	0.00	189.57	66768
VEN01155	Bethany Neal	10/25/2022	Regular	0.00	450.00	66769
VEN01164	Carol Coelius	10/25/2022	Regular	0.00	150.00	66770

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01022	Carpenter Brothers	10/25/2022	Regular	0.00	48.97	66771
VEN01482	Charles Latimer	10/25/2022	Regular	0.00	100.00	66772
VEN01266	Conti	10/25/2022	Regular	0.00	837.00	66773
VEN01082	Crawford Door Sales	10/25/2022	Regular	0.00	260.00	66774
VEN01281	Dale Carlson	10/25/2022	Regular	0.00	200.00	66775
VEN01223	Dave McMillan	10/25/2022	Regular	0.00	80.00	66776
VEN01191	Davida Napoleon	10/25/2022	Regular	0.00	100.00	66777
VEN01427	Debbie Taylor	10/25/2022	Regular	0.00	10.00	66778
VEN01275	Demco, Inc	10/25/2022	Regular	0.00	4,474.91	66779
VEN01006	Dykema Gossett	10/25/2022	Regular	0.00	1,383.80	66780
VEN01044	Fatema Haque	10/25/2022	Regular	0.00	150.00	66781
VEN01478	Format Framing	10/25/2022	Regular	0.00	7,846.21	66782
VEN01196	Frank Uhle	10/25/2022	Regular	0.00	100.00	66783
VEN01073	Grainger	10/25/2022	Regular	0.00	1,858.92	66784
VEN01399	Graph-X	10/25/2022	Regular	0.00	415.00	66785
VEN01451	Habiba Adams	10/25/2022	Regular	0.00	200.00	66786
VEN01428	Hannah Burr	10/25/2022	Regular	0.00	228.00	66787
VEN01195	Hugh Gallagher	10/25/2022	Regular	0.00	400.00	66788
VEN01491	Hutzel	10/25/2022	Regular	0.00	295.31	66789
VEN01431	James Barbatano	10/25/2022	Regular	0.00	50.00	66790
VEN01351	Jeff Morrison	10/25/2022	Regular	0.00	300.00	66791
VEN01194	Jenn McKee	10/25/2022	Regular	0.00	100.00	66792
VEN01442	Jeremy Wheeler	10/25/2022	Regular	0.00	2,500.00	66793
VEN01426	Judy Wenzel	10/25/2022	Regular	0.00	40.00	66794
VEN01430	Kristin Northrop	10/25/2022	Regular	0.00	75.00	66795
VEN01199	Laura Pershin Raynor	10/25/2022	Regular	0.00	200.00	66796
VEN01171	Maner Costerisan	10/25/2022	Regular	0.00	11,950.00	66797
VEN01297	Manpower	10/25/2022	Regular	0.00	227.76	66798
VEN01318	Marley Boone	10/25/2022	Regular	0.00	100.00	66799
VEN01190	Martha Stuit	10/25/2022	Regular	0.00	300.00	66800
VEN01016	Midwest Tape	10/25/2022	Regular	0.00	3,055.32	66801
	Void	10/25/2022	Regular	0.00	0.00	66802
VEN01231	Nicole Ray Sloe Gin Fizz	10/25/2022	Regular	0.00	240.00	66803
VEN01429	Pauline Loewenhardt	10/25/2022	Regular	0.00	75.00	66804
VEN01175	Pittsfield Charter Township	10/25/2022	Regular	0.00	1,605.30	66805
VEN01062	Print-Tech, Inc.	10/25/2022	Regular	0.00	215.92	66806
VEN01441	Rebecca Wittekindt	10/25/2022	Regular	0.00	165.00	66807
VEN01344	Robin Robinson	10/25/2022	Regular	0.00	150.00	66808
VEN01314	Scio Township Utility Dept	10/25/2022	Regular	0.00	136.99	66809
VEN01058	Sentrum Bookstore	10/25/2022	Regular	0.00	606.40	66810
VEN01032	Shambaugh & Son, L.P.	10/25/2022	Regular	0.00	28,390.50	66811
VEN01483	Shanelle Boluyt	10/25/2022	Regular	0.00	160.00	66812
VEN01045	Sheela Lal	10/25/2022	Regular	0.00	150.00	66813
VEN01296	Sierra Brown	10/25/2022	Regular	0.00	150.00	66814
VEN01461	Sterling Heights Public Library	10/25/2022	Regular	0.00	29.98	66815
VEN01186	New York Times	10/25/2022	Regular	0.00	3,312.40	66816
VEN01059	Tsai Fong Books, Inc.	10/25/2022	Regular	0.00	93.76	66817
VEN01480	Underwood Nursery, LLC	10/25/2022	Regular	0.00	199.00	66818
VEN01107	UNUM	10/25/2022	Regular	0.00	4,556.39	66819
VEN01108	UNUM	10/25/2022	Regular	0.00	4,698.86	66820
VEN01319	Varsity Ford	10/25/2022	Regular	0.00	1,522.09	66821
VEN01315	Washtenaw County Treasurer	10/25/2022	Regular	0.00	12,386.71	66822
VEN01174	Westgate Enterprises	10/25/2022	Regular	0.00	46,013.85	66823
VEN01291	Writers Community Anthology, LLP	10/25/2022	Regular	0.00	98.00	66824
VEN01007	Amazon	10/04/2022	Bank Draft	0.00	1,348.05	DFT0000197
VEN01008	Amazon Collections	10/04/2022	Bank Draft	0.00	537.60	DFT0000198
VEN01023	Cintas	10/04/2022	Bank Draft	0.00	70.17	DFT0000199
VEN01023	Cintas	10/04/2022	Bank Draft	0.00	71.67	DFT0000200
VEN01023	Cintas	10/04/2022	Bank Draft	0.00	255.46	DFT0000201
VEN01018	Trionfo Solutions, LLC	10/04/2022	Bank Draft	0.00	682.50	DFT0000202
VEN01061	ULINE	10/04/2022	Bank Draft	0.00	2,286.57	DFT0000203

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01007	Amazon	10/11/2022	Bank Draft	0.00	3,720.53	DFT0000204
VEN01023	Cintas	10/11/2022	Bank Draft	0.00	70.17	DFT0000205
VEN01023	Cintas	10/11/2022	Bank Draft	0.00	255.46	DFT0000206
VEN01042	City of Ann Arbor Water Utilities	10/11/2022	Bank Draft	0.00	1,197.35	DFT0000207
VEN01104	DTE	10/11/2022	Bank Draft	0.00	815.52	DFT0000208
VEN01024	Lowe's	10/11/2022	Bank Draft	0.00	115.38	DFT0000209
VEN01019	UPS	10/11/2022	Bank Draft	0.00	36.00	DFT0000210
VEN01035	Waste Management of Michigan	10/11/2022	Bank Draft	0.00	522.96	DFT0000211
VEN01023	Cintas	10/18/2022	Bank Draft	0.00	255.46	DFT0000212
VEN01023	Cintas	10/18/2022	Bank Draft	0.00	143.34	DFT0000213
VEN01023	Cintas	10/18/2022	Bank Draft	0.00	453.21	DFT0000214
VEN01101	AT&T	10/18/2022	Bank Draft	0.00	332.06	DFT0000229
VEN01077	BCBS	10/18/2022	Bank Draft	0.00	3,808.85	DFT0000230
VEN01077	BCBS	10/18/2022	Bank Draft	0.00	231.37	DFT0000231
VEN01078	BCN	10/18/2022	Bank Draft	0.00	100,903.78	DFT0000232
VEN01041	City of Ann Arbor Waste Services	10/18/2022	Bank Draft	0.00	2,442.00	DFT0000233
VEN01104	DTE	10/18/2022	Bank Draft	0.00	841.99	DFT0000234
VEN01104	DTE	10/18/2022	Bank Draft	0.00	5,079.17	DFT0000235
VEN01070	Office Depot	10/18/2022	Bank Draft	0.00	687.32	DFT0000236
VEN01061	ULINE	10/18/2022	Bank Draft	0.00	206.74	DFT0000237
VEN01019	UPS	10/18/2022	Bank Draft	0.00	71.20	DFT0000238
VEN01007	Amazon	10/25/2022	Bank Draft	0.00	1,175.15	DFT0000239
VEN01008	Amazon Collections	10/25/2022	Bank Draft	0.00	1,406.68	DFT0000240
VEN01023	Cintas	10/25/2022	Bank Draft	0.00	70.17	DFT0000241
VEN01023	Cintas	10/25/2022	Bank Draft	0.00	255.46	DFT0000242
VEN01023	Cintas	10/25/2022	Bank Draft	0.00	71.67	DFT0000243
VEN01104	DTE	10/25/2022	Bank Draft	0.00	707.65	DFT0000244
VEN01104	DTE	10/25/2022	Bank Draft	0.00	44.34	DFT0000245
VEN01104	DTE	10/25/2022	Bank Draft	0.00	3,310.71	DFT0000246
VEN01104	DTE	10/25/2022	Bank Draft	0.00	12,089.97	DFT0000247
VEN01104	DTE	10/25/2022	Bank Draft	0.00	2,489.31	DFT0000248
VEN01104	DTE	10/25/2022	Bank Draft	0.00	62.46	DFT0000249
VEN01104	DTE	10/25/2022	Bank Draft	0.00	2,881.67	DFT0000250
VEN01104	DTE	10/25/2022	Bank Draft	0.00	267.79	DFT0000251
VEN01172	MetLife	10/25/2022	Bank Draft	0.00	10,314.58	DFT0000252
VEN01070	Office Depot	10/25/2022	Bank Draft	0.00	1,028.85	DFT0000253
VEN01080	Oxford Property Management	10/25/2022	Bank Draft	0.00	11,374.21	DFT0000254
VEN01080	Oxford Property Management	10/25/2022	Bank Draft	0.00	0.95	DFT0000255
VEN01257	Quadient (NeoFunds & Neopost)	10/25/2022	Bank Draft	0.00	711.36	DFT0000256
VEN01257	Quadient (NeoFunds & Neopost)	10/25/2022	Bank Draft	0.00	1,500.00	DFT0000257
VEN01019	UPS	10/25/2022	Bank Draft	0.00	36.00	DFT0000258
VEN01100	Verizon	10/25/2022	Bank Draft	0.00	1,105.30	DFT0000259

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1,226	169	0.00	423,250.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	67	0.00	-1,158.45
Bank Drafts	145	49	0.00	178,346.16
EFT's	0	0	0.00	0.00
	1371	285	0.00	600,437.76

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1,226	169	0.00	423,250.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	67	0.00	-1,158.45
Bank Drafts	220	112	0.00	206,025.83
EFT's	0	0	0.00	0.00
	1446	348	0.00	628,117.43

Fund Summary

Fund	Name	Period	Amount
101	General Fund	10/2022	628,117.43
			628,117.43

Ann Arbor District Library

Financial Summary for the Four Months Ended October 31, 2022

Cash

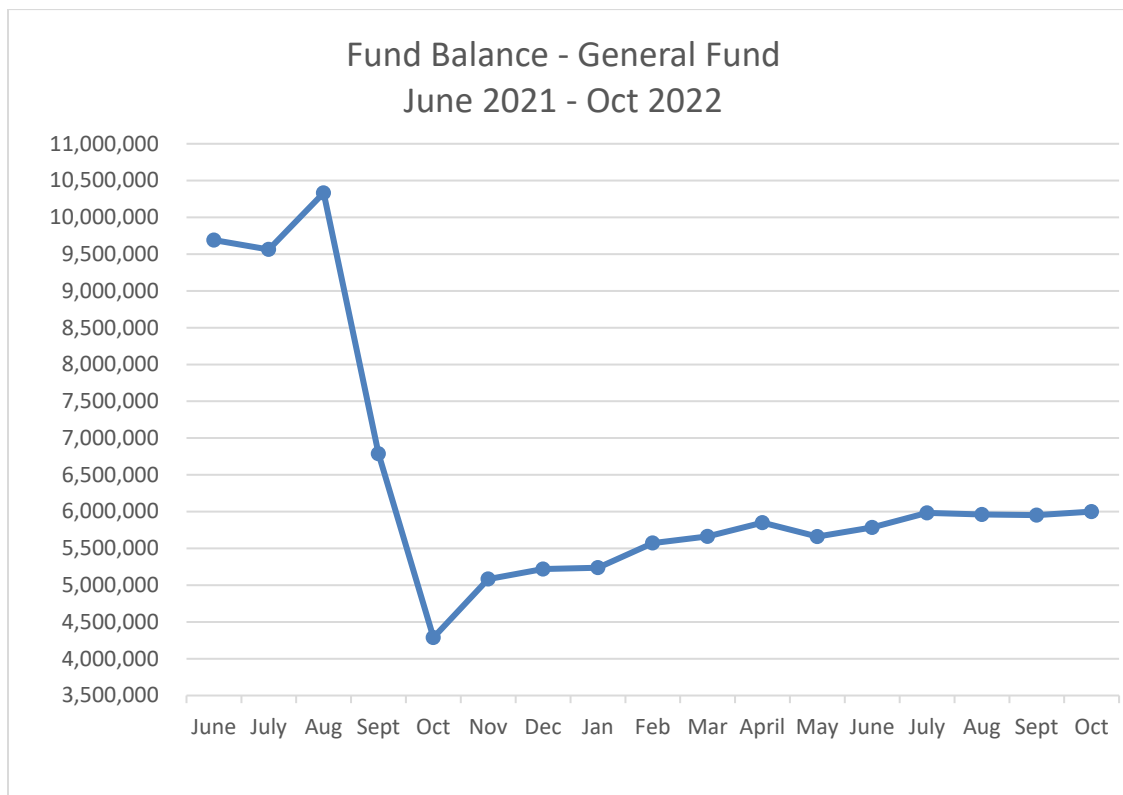
Cash, not including investments, decreased \$991,479 from \$17,376,901 on September 30, 2022 to \$16,385,422 as of October 31, 2022.

Tax Receipts

The Library received \$18,630,860 in tax revenues through October 31, 2022 which is 99.1% of the annual budgeted tax receipts of \$18,800,000.

Fund Balance Activity

The Library's general fund balance increased from \$5,952,303 as of September 30, 2022 to \$5,999,903 as of October 31 2022.



Ann Arbor District Library

Financial Summary for the Four Months Ended October 31, 2022

Revenue:

Year-to-date revenues equal \$6,266,841 of which \$86,000 is due from other governmental units for penal fines and state aid. \$12,364,194 of taxes received have been deferred until they are earned. Total revenues include unrealized losses on investments of \$136,945. Total cash receipts through October 31, 2022 equal \$19,140,067.

Expenditures

Year-to-date expenditures total \$5,985,809 of which \$643,631 has not been paid. As of October 31, 2022, \$611,376 has been prepaid for expenses not yet incurred. Total cash expended through October 31, 2022 equals \$5,514,786.

- The Statement of Revenues, Expenditures and Changes shows negative expense of \$71,280 in the month of October. Expenses incorrectly recorded as Purchased Services have been reclassified to Repairs & Maintenance.

Revenue Over/(Under) E,xpenditures

Year-to-date revenues exceed expenses by \$340,582. Current revenues are 32.96% of the approved budget and current expenses are 31.19% of the approved budget after four months or 33.33% of the year. Actual cash receipts are 99.73% of budget and actual cash expended is 28.73% of budget.

Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$10,681. None of these funds have been used to date.

Balances for all other restricted funds are as follows:

Holtrey	\$ 337,463	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,926	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 4,121	
Price	\$ 33,739	
Schafer	\$ 10,591	
Westerman	\$ 31,425	
WLBPD	\$ 51,952	

ANN ARBOR DISTRICT LIBRARY

Balance Sheet
 Governmental Funds
 October 31, 2022

	General Fund	Capital Fund	Restricted Grants	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 13,736,887	\$ 2,152,409	\$ 496,216	\$ 16,385,512
Investments	4,573,465	-	-	4,573,465
Due from other governmental units	86,000	-	-	86,000
Prepaid items	611,376	-	-	611,376
Total assets	<u>\$ 19,007,728</u>	<u>\$ 2,152,409</u>	<u>\$ 496,216</u>	<u>\$ 21,656,353</u>
Liabilities				
Accounts payable	315,544	-	-	315,544
Accrued expenses	328,087	-	-	328,087
Total liabilities	<u>\$ 643,631</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 643,631</u>
Deferred outflows				
Unavailable property tax revenue	12,364,194	-	-	12,364,194
Total deferred outflows	<u>\$ 12,364,194</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,364,194</u>
Fund balances				
Nonspendable:				
Prepaid items	\$ 611,376	\$ -	\$ -	\$ 611,376
Permanent corpus	-	-	325,000	325,000
Restricted for special purpose	-	-	171,216	171,216
Committed for capital projects	-	2,152,409	-	2,152,409
Unassigned	5,388,527	-	-	5,388,527
Total fund balances	<u>\$ 5,999,903</u>	<u>\$ 2,152,409</u>	<u>\$ 496,216</u>	<u>\$ 8,648,528</u>
Total liabilities and fund balances	<u>\$ 19,007,728</u>	<u>\$ 2,152,409</u>	<u>\$ 496,216</u>	<u>\$ 21,656,353</u>

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes
Actual vs Budget
For the Four Months Ended October 31, 2022

	October Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
REVENUES:					
Property taxes, net	\$ 1,566,841	\$ 6,266,841	\$ 18,800,000	\$ 12,533,159	33.33%
State aid	7,500	30,000	90,000	60,000	33.33%
State penal fines	14,000	56,000	125,000	69,000	44.80%
State Local Stabilization Funding	42,671	42,671	-	(42,671)	
MPSERS Pass-through	-	-	75,000	75,000	0.00%
Investment Gains (Losses)	(4,511)	(111,842)	25,000	136,842	-447.37%
Copier revenue	275	1,687	10,000	8,313	16.87%
Grants and memorials	308	5,857	5,000	(857)	117.14%
Library fines, fees and other	5,269	21,084	20,000	(1,084)	105.42%
Non-resident fees	1,200	5,325	10,000	4,675	53.25%
Rental revenue	2,923	8,768	32,500	23,732	26.98%
TOTAL REVENUES:	\$ 1,636,476	\$ 6,326,391	\$ 19,192,500	\$ 12,866,109	32.96%
EXPENDITURES:					
Current:					
Personnel:					
Salaries and wages	\$ 646,519	\$ 2,745,826	\$ 9,015,000	6,269,174	30.46%
Employee benefits	357,562	988,885	2,217,200	1,228,315	44.60%
MPSERS Pass-through	-	-	75,000	75,000	0.00%
Employment taxes	48,392	208,054	685,500	477,446	30.35%
Purchased services:					
Custodial services	22,001	88,004	290,000	201,996	30.35%
Accounting/Audit	11,950	58,675	170,000	111,325	34.51%
Legal	2,204	16,577	75,000	58,423	22.10%
Purchased services	(71,280)	32,298	218,500	186,202	14.78%
Utilities	41,483	156,294	523,000	366,706	29.88%
Property Insurance	11,395	45,579	150,000	104,421	30.39%
Communications	6,367	51,483	250,000	198,517	20.59%
Materials	163,918	614,221	1,603,150	988,929	38.31%
Software Licenses/Maint	9,310	55,965	150,000	94,035	37.31%
Building Rental	57,389	229,556	705,000	475,444	32.56%
Seminars, conferences and travel	6,593	7,547	29,100	21,553	25.93%
Copier Expense	4,492	18,199	50,000	31,801	36.40%
Library Programming	54,193	260,693	717,000	456,307	36.36%
Grant and Memorial Expenditures	-	-	-	-	
Operating Supplies	9,045	56,394	296,000	239,606	19.05%
Repairs & Maintenance	175,308	219,109	570,500	351,391	38.41%
Postage	2,535	7,607	25,000	17,393	30.43%
Other Operating Expenditures	4,228	9,674	27,550	17,876	35.11%
Capital Outlay	25,272	115,169	1,350,000	1,234,831	8.53%
TOTAL EXPENDITURES:	\$ 1,588,876	\$ 5,985,809	\$ 19,192,500	\$ 13,206,691	31.19%
Revenue over (under) expenditures	\$ 47,600	\$ 340,582	\$ -	\$ 340,582	
Fund balance, beginning of year		\$ 5,659,321	\$ 5,659,321	\$ -	
Fund balance, end of year		\$ 5,999,903	\$ 5,659,321	\$ 340,582	

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ended October 31, 2022

	General Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
REVENUES:				
Property taxes, net	\$ 6,266,841	\$ -	\$ -	\$ 6,266,841
State aid	30,000	-	-	30,000
State penal fines	56,000	-	-	56,000
State Local Stabilizatin Funding	42,671			
MPSERS pass-through	-			
Interest income	(111,842)	-	325	(111,517)
Copier revenue	1,687	-	-	1,687
Grants and memorials	5,857	-	250	6,107
Library fines, fees and other	21,084	-	-	21,084
Non-resident fees	5,325	-	-	5,325
Rental revenue	8,768	-	-	8,768
TOTAL REVENUES:	\$ 6,326,391	\$ -	\$ 575	\$ 6,284,295
EXPENDITURES:				
Current:				
Personnel:				
Salaries and wages	\$ 2,745,826	\$ -	\$ -	\$ 2,745,826
Employee benefits	988,885	-	-	988,885
MPSERS pass-through	-			
Employment taxes	208,054	-	-	208,054
Purchased services:				
Custodial services	88,004	-	-	88,004
Accounting/Audit	58,675	-	-	58,675
Legal	16,577	-	-	16,577
Professional services	32,298	-	-	32,298
Utilities	156,294	-	-	156,294
Property insurance	45,579	-	-	45,579
Communications	51,483	-	-	51,483
Materials	614,221	-	-	614,221
Software Licenses/Maint	55,965	-	-	55,965
Building Rental	229,556	-	-	229,556
Seminars, conferences and travel	7,547	-	-	7,547
Copier Expense	18,199	-	-	18,199
Library Programming	260,693	-	1,000	261,693
Grant and Memorial Expenditures	-	-	-	-
Operating Supplies	56,394	-	-	56,394
Repairs and Maintenance	219,109	-	-	219,109
Postage	7,607	-	-	7,607
Other Operating Expenditures	9,674	-	-	9,674
Capital Outlay/Maintenance Expense	115,169	69,000	-	184,169
TOTAL EXPENDITURES:	\$ 5,985,809	\$ 69,000	\$ 1,000	\$ 6,055,809
Revenue over (under) expenditures	\$ 340,582	\$ (69,000)	\$ (425)	\$ 228,486
Fund balance, beginning of year	\$ 5,659,321	\$ 2,221,409	\$ 496,641	\$ 8,377,371
Fund balance, end of year	\$ 5,999,903	\$ 2,152,409	\$ 496,216	\$ 8,605,857

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-225**

RESOLUTION TO ACCEPT THE 2021-2022 FINANCIAL AUDIT

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To accept the 2021-2022 financial audit prepared by Yeo & Yeo, CPAs.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

8A

Aluminum & Glazing

Project Name: AADL Plaza	Subcontractor	Glasco	
Location: Ann Arbor, MI	Phone #	313-838-1040	
Job Number: 1563	Contact	Steve Honenshil	
Date: 11/16/22	BID \$	\$48,504	
NOTES			
Specific Scope			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 8A Aluminum & Glazing	Yes		
Demolition of existing metal siding for new window install	No		Willing coordination with other trades
Cold formed headers and posts by others	Yes		By bid scope 9A gypsum board Assemblies
			Includes break metal sill flashing per note 2
			Includes interior and exterior perimeter seals
			Includes standard hardware for alum/glass doors
			Includes break per detail 2 sheet A5.1
Post Bid Review Items			
			Hardware/lock TBD per schedule on A6.1
			No anticipated price increase if released by December
ITEM TOTAL		\$48,504	
Schedule			
Shop Drawings		~(3) week	
Procurement & Fabrication		~(4) weeks	Aluminum stock
Installation		~(2) weeks	
Voluntary Alternates			
Performance Bond	ADD	\$485	
Standard Clear Glass in lieu of Tinted at Exterior			
Electrify active leaf at pair			
Electrify single door leaf			
EMR			
EMR Rate		0.7	

8A

Aluminum & Glazing

Project Name: AADL Plaza	Subcontractor	Crystal Glass	
Location: Ann Arbor, MI	Phone #	248-685-9220	
Job Number: 1563	Contact	Joel Irwin	
Date: 11/18/22	BID \$	\$49,100	NOTES
Specific Scope			
Bid Bond	Yes		
Union	No		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		OCI to assist with coordination of other trades as needed
Bid Category 8A Aluminum & Glazing	Yes		
Demolition of existing metal siding for new window install	No		Willing coordination with other trades
Cold formed headers and posts by others	Yes		By bid scope 9A Gypsum Board Assemblies
			Includes break metal sill flashing per note 2
			Includes interior and exterior perimeter seals
			Includes standard hardware for alum/glass doors
			Includes break per detail 2 sheet A5.1
Post Bid Review Items			
			Hardware standard with interchangeable cylinder for master keying
	ADD	\$800	Includes material and labor increases
ITEM TOTAL		\$49,900	
Schedule			
Shop Drawings		~(2-3) weeks	
Procurement & Fabrication		~(9-10) weeks	
Installation		~(1-2) weeks	No foreseen manpower
Voluntary Alternates			
Performance Bond	ADD	\$350	
Standard Clear Glass in lieu of Tinted at Exterior	DEDUCT	\$750	
Electrify active leaf at pair	ADD	\$2,500	Door 101 exterior
Electrify single door leaf	ADD	\$800	Door 102 interior
EMR			
EMR Rate		1.1	

8A

Aluminum & Glazing

Project Name: AADL Plaza	Subcontractor	Calvin & Company	
Location: Ann Arbor, MI	Phone #	734-761-1224	
Job Number: 1563	Contact	Brett Peck	
Date: 11/18/22	BID \$	\$73,000	NOTES
Specific Scope			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 8A Aluminum & Glazing	Yes		
Demolition of existing metal siding for new window install	No		Willing to coordinate with other trades
Cold formed headers and posts by others	Yes		By bid scope 9A Gypsum Board Assemblies
			Includes break metal sill flashing per note 2
			Includes interior and exterior perimeter seals
			Includes standard hardware for alum/glass doors
			Includes break per detail 2 sheet A5.1
Post Bid Review Items			
			No door hardware included likely to include needs for egress
ITEM TOTAL		\$73,000	
Schedule			
Shop Drawings		~(2-4) weeks	
Procurement & Fabrication		~(10-12) weeks	
Installation		~(2-3) weeks	No foreseen manpower
Voluntary Alternates			
Performance Bond	ADD		
Standard Clear Glass in lieu of Tinted at Exterior	ADD		
Electrify active leaf at pair	ADD		
Electrify single door leaf	ADD		
EMR			
EMR Rate		0.9	

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-226**

**RESOLUTION APPROVING CONSTRUCTION BID FOR ALUMINUM &
GLAZING WORK AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award aluminum and glazing work to _____ in the amount of _____.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

8B

Doors/Frames/Hardware

Project Name: AADL Plaza	Subcontractor	Laforce	
Location: Ann Arbor, MI	Phone #	248-588-5601	
Job Number: 1563	Contact	Jordon Kurtz	
Date: 11/18/22	BID \$	\$44,429	NOTES
Specific Scope			
Bid Bond	Yes		
Union	N/A		Supply only
Shop Drawings	Yes		
Sales Tax	Yes		Include base bid only amounts to \$2,515
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	N/A		
Layout	N/A		Field measure excluded, but willing to perform upon request
Bid Category 8B Doors/Frames/Hardware			Includes all solid core doors (S.C) per RFI #6, plain sliced white birch faced veneer (pre-finished) (28) wood (4) HM, All (3) hinge set, Kick plates as noted in Remarks, Stops included for every opening; Does not any electronics and auto operators
Post Bid Review Items			
			Cost increases anticipated additional information forthcoming
			Includes AL Services hardware,
ITEM TOTAL		\$44,429	
Schedule			
Shop Drawings			
Procurement & Fabrication		~(20-24) weeks ~(13-14) weeks	Solid core doors, KD steel and HM frames
Voluntary Alternates			
Performance Bond	ADD	\$445	
Provide (13) hollow borrowed lites in lieu aluminum storefront by others (interior only)	ADD	\$6,473	~(13-14) weeks
EMR			
EMR Rate		1.09	

8B

Doors/Frames/Hardware

Project Name: AADL Plaza	Subcontractor	Nationwide	
Location: Ann Arbor, MI	Phone #	734-434-6300	
Job Number: 1563	Contact	Chris Presta	
Date: 11/15/22	BID \$	\$54,175.08	NOTES
Specific Scope			
Bid Bond	No		
Union	N/A		Supply only
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	N/A		
Layout	N/A		Field Measure
Bid Category 8B Doors/Frames/Hardware	Yes		Includes all solid core doors (S.C) per RFI #6, Unfinished, All (3) hinge set, Wall stops included not floor, No kick plates; No electronics included, auto operators by others
Post Bid Review Items			
			No price increase anticipated if released by December 2022
			AL Series per Door Hardware Specification discontinued includes ALX privacy sets are ND-series grade 1 for bathrooms
ITEM TOTAL		\$54,175	
Schedule			
Shop Drawings		~2 weeks	
Procurement & Fabrication		~(16-18) weeks	Birch door upon approval, Frames stock
Voluntary Alternates			
Performance Bond			
Provide (13) hollow borrowed lites in lieu aluminum storefront by others (interior only)			
EMR			
EMR Rate			

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-227**

**RESOLUTION APPROVING CONSTRUCTION BID FOR DOORS, FRAMES &
HARDWARE AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award doors, frames and hardware to _____ in the amount of _____.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

15A

Plumbing

Project Name: AADL Plaza	Subcontractor	Wilbur	
Location: Ann Arbor, MI	Phone #	734-483-6820	
Job Number: 1563	Contact	Brad Howe	
Date: 11/3/22	BID \$	\$79,600	NOTES
Specific Scope			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 15A Plumbing	Yes		Includes condensate
Gas piping	Yes		
Re-route gas line as noted on sheet A1.1	Yes		Willing to provided
All work shown on sheets M1.1 and M1.2 UNO	Yes		Confirm final connects included
Electric water heater	No		Incl. connection to existing WH and new recirc. pump per notes M1.1
Post Bid Review Items			
			Includes allowance for 55 translucent tank collection and FS-1 M1.1
			Include camera of existing systems
ITEM TOTAL		\$79,600	
Schedule			
Procurement & Fabrication		~(4-6) weeks	Fixtures
Installation		~(1.5) months	(2) workers
Voluntary Alternates			
EMR			
EMR Rate		0.7	



15A

Plumbing

Project Name: AADL Plaza	Subcontractor	John Darr	
Location: Ann Arbor, MI	Phone #	734-424-9934	
Job Number: 1563	Contact	Matt Darr	
Date: 10/26/22	BID \$	\$124,000	NOTES

Specific Scope			
Bid Bond	Yes		
Union	Yes		
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 15A Plumbing	Yes		Includes condensate
Gas piping	Yes		
Re-route gas line as noted on sheet A1.1	Yes		
All work shown on sheets M1.1 and M1.2 UNO	Yes		Confirm dishwasher connection included
Electric water heater	No		Incl. connects to existing WH not including new recirc. pump

Post Bid Review Items			
			Includes allowance for 55 translucent tank collection and FS-1 M1.1
			To verify if camera of existing systems included

ITEM TOTAL		\$124,000	

Schedule			
Procurement & Fabrication		~(4-6) weeks	Fixtures
Installation		(2) months	

Voluntary Alternates			

EMR			
EMR Rate		0.68	

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-228**

**RESOLUTION APPROVING CONSTRUCTION BID FOR PLUMBING WORK
AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award plumbing work to _____ in the amount of _____.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

9B

Resilient Flooring & Carpet

Project Name: AADL Plaza	Subcontractor	Shock Brothers	
Location: Ann Arbor, MI	Phone #	586-585-7470	
Job Number: 1563	Contact	Daniel Shock	
Date: 11/18/22	BID \$	\$46,900	NOTES
Specific Scope			
Bid Bond	No		
Union	Yes		
Shop Drawings	No		Not standard for only carpet tile and VCT
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9B Resilient Flooring & Carpet	Yes		Minor floor prep does not include any skim coating
			Relative humidity traditionally not included with carpet tile and VCT applications
			Includes Tarkett VCTII and 4" vinyl cove base in lieu of Armstrong VCT1; Armstrong out of business;
Post Bid Review Items			
To replace carpet in Lunch, Hall and front office area including base using carpet per finish schedule	ADD	\$4,800	
ITEM TOTAL		\$51,700	
Schedule			
Shop Drawings			
Procurement & Fabrication			Shaw in stock or if back ordered ~(5-6) weeks, ~(2-3) weeks for VCT and base
Installation		~(2-3) week	No foreseen manpower issues
Voluntary Alternates			
Performance Bond	ADD		
Nylon carpet in lieu of Polyester			
EMR			
EMR Rate		0.88	

9B

Resilient Flooring & Carpet

Project Name: AADL Plaza	Subcontractor	Conventional	
Location: Ann Arbor, MI	Phone #	586-739-6090	
Job Number: 1563	Contact	Jeff Cardinali	
Date: 11/16/22	BID \$	\$49,975	NOTES

Specific Scope

Bid Bond	Yes		
Union	Yes		Local 1045
Shop Drawings	Yes		
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 9B Resilient Flooring & Carpet	Yes		Minor/minimal surface preparation
			Includes relative humidity probes prior to installation
			Includes Tarkett in lieu of Armstrong VCT1; Armstrong out of business;
			Carpet ready, no moving furniture equipment, normal working hours
			Demolition by other including existing flooring and adhesives

Post Bid Review Items

To replace carpet in Lunch, Hall and front office area including base using carpet per finish schedule	ADD	\$4,590	

ITEM TOTAL**\$54,565**

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Schedule

Shop Drawings			
Procurement & Fabrication			Shaw in stock ~(1) week if produced ~(4-6) weeks; ~(1-2) weeks for VCT and base
Installation		~(1) week	No foreseen manpower issues

Voluntary Alternates

Performance Bond	ADD		
Nylon carpet in lieu of Polyester	ADD	\$7,150	Concerns with wear, current product traffic rating moderate, Shaw representative recommends product change due to commercial environment

EMR

EMR Rate		0.8	Current rating (0.87 rating on bid form)
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**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-229**

**RESOLUTION APPROVING CONSTRUCTION BID FOR RESILIENT
FLOORING & CARPETING AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award resilient flooring and carpeting to _____ in the amount of _____.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

14A

Wheelchair Lift

Project Name: AADL Plaza	Subcontractor	A4 Access	
Location: Ann Arbor, MI	Phone #	248-829-8291	
Job Number: 1563	Contact	Jeremia Filippis	
Date: 11/1/22	BID \$	\$49,162.50	NOTES
Specific Scope			
Bid Bond	Yes		
Union	No		Never had any issues working along side Union trades
Shop Drawings	Yes		Includes no engineering for attachment. Loads provided for structural engineer to design.
Sales Tax	Yes		
Responsibilities of Each Subcontractor	Yes		
Comply with MIOSHA & O'Neal safety program	Yes		
Weekly safety paperwork	Yes		
Layout	Yes		
Bid Category 14A Wheelchair Lift	Yes		
Garaventa GVL-144 42x60 "Genesis" Lift	Yes		
Permits	Yes		
Post Bid Review Items			
			Concerns with ease of access and movability with entry on the wide side of platform
			Attachment required to main structure (engineering by others)
ITEM TOTAL		\$49,163	
Schedule			
Shop Drawings		~(1) week	
Procurement & Fabrication		~(8-10) week	
Installation		~(2) weeks	
Voluntary Alternates			
Performance Bond	ADD		
EMR			
EMR Rate		1.03	

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-230**

**RESOLUTION APPROVING CONSTRUCTION BID FOR A WHEELCHAIR
LIFT AT PARKLAND PLAZA**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To authorize O’Neal Construction to award wheelchair lift installation to _____ in the amount of _____.
- 2.) That the expenditure be authorized from the Capital Fund.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-231**

RESOLUTION OF APPRECIATION TO DHARMA AKMON

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That the Ann Arbor District Library Board would like to officially thank Dharma Akmon for her four years of outstanding service as an Ann Arbor District Library Board Trustee and her service as Vice President and Treasurer of the Board.
- 2.) That the Ann Arbor District Library Board would like to recognize Dharma Akmon for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 22-232**

RESOLUTION OF APPRECIATION TO S. KERENE MOORE

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 28th day of November, 2022 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That the Ann Arbor District Library Board would like to officially thank S. Kerene Moore for her four years of outstanding service as an Ann Arbor District Library Board Trustee and her service as Vice President and Secretary of the Board.
- 2.) That the Ann Arbor District Library Board would like to recognize S. Kerene Moore for her dedication, leadership, and commitment to the Library, community and staff.
- 3.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

S. Kerene Moore, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Molly Kleinman
Jim Leija
S. Kerene Moore
Onna Solomon
Scott Trudeau
Jamie Vander Broek

2022 OFFICERS

President	Jim Leija
Vice President	Vacant
Treasurer	Scott Trudeau
Secretary	S. Kerene Moore

ADMINISTRATION

Eli Neiburger	Director
Len Lemorie	Associate Director
Sherlonya Zobel	Associate Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
734.327.8311