



# Regular Meeting Agenda

Monday, February 27, 2023

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Published by Ann Arbor District Library

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## February 2023

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	<b>27 AADL Board Mtg</b>	28				

## March 2023

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<b>20 AADL Board Mtg</b>	21	22	23	24	25
26	27	28	29	30	31	

## April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
<b>9 Closed Easter</b>	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	<b>24 AADL Board Mtg</b>	25	26	27	28	29

## MEMORANDUM

To: District Library Board  
 From: Eli Neiburger, Director  
 Subject: Regular Meeting, Monday, February 27, 2023 at 6:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 23-017 I. CALL TO ORDER  
 Scott Trudeau, President
- 23-018 II. ATTENDANCE
- 23-019 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF LABOR  
 NEGOTIATIONS  
 (Item of action)  
 Roll call vote
- 23-020 IV. RECESS TO CLOSED SESSION
- 23-021 V. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- 23-022 VI. ATTENDANCE
- 23-023 VII. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 23-024 VIII. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of January 23, 2023 (pp. 3-8)
- CA-2 Approval of January 2023 Disbursements (pp. 9-15)
- 23-025 IX. CITIZENS' COMMENTS
- 23-026 X. FINANCIAL REPORTS (pp. 16-20)  
 Eli Neiburger, Director
- 23-027 XI. COMMITTEE REPORTS
- 23-028 A. EXECUTIVE COMMITTEE  
 Scott Trudeau, Chair

(10 minutes)

- 23-029      XII.    LIBRARY REPORT  
Eli Neiburger, Director
- 23-030      XIII.   NEW BUSINESS
- 23-031      A.    RESOLUTION TO APPROVE ACCOUNTING FIRM YEO  
& YEO EXTENSION TO COMPLETE THE LIBRARY'S  
AUDIT FOR FISCAL YEARS ENDING JUNE 30, 2023  
THROUGH JUNE 30, 2024 (p. 21)  
(Item of discussion & action)
- 23-032      B.    RESOLUTION TO RATIFY COLLECTIVE BARGAINING  
AGREEMENT WITH AADL STAFF ASSOCIATES (p. 22)  
(Item of discussion & action)
- 23-033      XIV.   CITIZENS' COMMENTS
- 23-034      XV.    ADJOURNMENT

### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE ANNUAL MEETING**  
**MONDAY, JANUARY 23, 2023**

- 23-001      I.      CALL TO ORDER  
 Scott Trudeau, Treasurer
- Treasurer Trudeau called the meeting to order at 7:01 p.m.
- 23-002      II.     ADMINISTRATION OF OATH OF MEMBERS  
 The Honorable Miriam Perry, Justice, Presiding
- Judge Perry administered the oath of office to the following new and returning trustees: Catherine Hadley, Jim Leija and Aidan Sova.
- “I, (state name), DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF MICHIGAN, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF THE OFFICE OF MEMBER OF THE DISTRICT LIBRARY BOARD OF THE ANN ARBOR DISTRICT LIBRARY, WASHTENAW COUNTY, MICHIGAN ACCORDING TO THE BEST OF MY ABILITY.”
- 23-003      III.    ATTENDANCE
- Board Present: Catherine Hadley, Molly Kleinman (arr. 7:06 p.m.), Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek  
 Board Absent: None  
 Staff: Eli Neiburger, Sherlonya Zobel, Karen Wilson (Recorder)
- 23-004      IV.    ELECT LIBRARY BOARD OFFICERS
1. PRESIDENT  
 (Item of action)  
 Roll call vote
- Trustee Leija, supported by Trustee Vander Broek, nominated Scott Trudeau for Board President. No other nominations were made.
- A roll call vote was taken.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

AYES: Hadley, Leija, Solomon, Sova, Trudeau, Vander Broek  
 NAYS: None

Motion passed 6-0.

Trustee Kleinman arrived at 7:06 p.m.

2. VICE PRESIDENT  
 (Item of action)  
 Roll call vote

Trustee Solomon, supported by Trustee Leija, nominated Molly Kleinman for Board Vice President. No other nominations were made.

A roll call vote was taken.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek  
 NAYS: None

Motion passed 7-0.

3. TREASURER  
 (Item of action)  
 Roll call vote

Trustee Leija, supported by Trustee Trudeau, nominated Onna Solomon for Board Treasurer. No other nominations were made.

A roll call vote was taken.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek  
 NAYS: None

Motion passed 7-0.

4. SECRETARY  
 (Item of action)  
 Roll call vote

Trustee Solomon, supported by Trustee Leija, nominated Aidan Sova for Board Secretary. No other nominations were made.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

A roll call vote was taken.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek

NAYS: None

Motion passed 7-0.

23-005 V. INSTALLATION OF OFFICERS

The oath installing Board officers for 2023 was administered as follows: Trustee Trudeau as President, Trustee Kleinman as Vice President, Trustee Solomon as Treasurer and Trustee Sova as Secretary.

“I, (name stated), DO SOLEMNLY SWEAR THAT I WILL ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF MY OFFICE AS TO THE BEST OF MY ABILITY.”

23-006 VI. OFFICERS RELINQUISH CONTROL TO NEW OFFICERS

President Trudeau presided over the remainder of the meeting with the new officers acknowledged.

23-007 VII. APPROVAL OF AGENDA  
 (Item of action)

Treasurer Solomon, supported by Trustee Vander Broek, moved to approve the agenda.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek

NAYS: None

Motion passed 7-0.

23-008 VIII. CONSENT AGENDA  
 (Item of action)

CA-1 Approval of Minutes of November 28, 2022

CA-2 Approval of November and December 2022 Disbursements

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

Secretary Sova, supported by Trustee Leija, moved to approve the consent agenda.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek

NAYS: None

Motion passed 7-0.

23-009 IX. CITIZENS' COMMENTS

There were no citizens' comments.

23-010 X. FINANCIAL REPORTS

Eli Neiburger, Director

Director Neiburger noted that both November and December financials were in the Board Packet. He then reviewed the December financials as they were the most recent. He noted that cash receipts decreased from \$15,225,808 to \$13,928,460 at the end of December. The Fund Balance increased from \$6,218,784 to \$6,662,243 for the month.

It was noted that under Expenditures a negative expense in Employee Benefits was due correcting a payroll booking error under the new accounting system. Year-to-date revenue exceeds expenses by \$559,463. Actual cash receipts are at 100.08% of the budget with actual cash expended at 42.87% of the budget. The Westerman Fund notes a clarification that the expenditures from this account were Board designated.

23-011 XI. LIBRARY REPORT

Eli Neiburger, Director

Director Neiburger began the report with statistical information regarding door counts. A record door count during Tiny Expo at the Downtown Library saw 5,299 patrons. AADL is once again a 5 Star Library for the 15<sup>th</sup> year in a row. It was noted that figures used for 2022 Star Libraries are based on FY2020 statistics. 2023 may show different results as libraries across the United States were impacted by Covid, including AADL.

Director Neiburger noted the following:



ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

- Upcoming events include Preschool Expo back in person on January 29<sup>th</sup> at Downtown.
- On February 5<sup>th</sup> Washtenaw Reads author, Kiley Reid will be at the Downtown Library.
- The first Ann Arbor Fiber Arts Expo is scheduled for February 12<sup>th</sup> with activities throughout the Downtown Library.
- *Presenting Alfred Hitchcock Presents* podcast has presented its 50<sup>th</sup> episode and is now available on the AADL website.
- The Staff Spotlight was shown on Mary Locke-Pena. She is a Bookshelver/Processor with seven years at AADL.
- Currently located in the Downtown Library lobby is mosaic artist Aaron Liepman's portrayal of the *Selma to Montgomery* march led by Dr. Martin Luther King Jr. This artwork was created using over 16,000 hand-painted LEGO bricks.
- Mentions of the Month, Complaints of the Month and Compliments of the Month were viewed.

23-012      XII.      NEW BUSINESS

23-013      A.      APPROVAL OF BOARD MEETING DATES FOR 2023  
 (Item of discussion & action)

Board members reviewed and discussed the proposed Board meeting calendar for 2023. The August meeting date is being considered for a Board retreat. Trustees' Leija and Vander Broek gave background information on some of the retreats held in the past. It was also noted that the August date could also coincide with the first day of school.

Trustee Leija, supported by Secretary Sova, moved to approve the calendar for meeting dates as presented in the Board packet.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
 Vander Broek

NAYS: None

Motion passed 7-0.

23-014      B.      BOARD BUDGET & FINANCE COMMITTEE  
APPOINTMENTS  
 (Item of discussion & action)

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 23, 2023

President Trudeau began the discussion on appointments to the Budget and Finance Committee. As Treasurer, Onna Solomon will serve as Chair. He appointed Trustee Hadley and Trustee Sova to serve on the Committee with Treasurer Solomon.

Trustee Leija, supported by Treasurer Solomon, moved to support the appointments to the Budget and Finance Committee.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,  
Vander Broek

NAYS: None

Motion passed 7-0.

23-015 XIII. CITIZENS' COMMENTS

There were no citizens' comments.

23-016 XIV. ADJOURNMENT

President Trudeau adjourned the meeting at 7:54 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual meeting held on January 23, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Aidan Sova, Board Secretary



Ann Arbor District Library

# Check Report

By Check Number

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR</b>						
VEN01007	Amazon	01/31/2023	Bank Draft	0.00	984.68	DFT0000598
VEN01598	Cottage Inn Pizza	01/31/2023	Bank Draft	0.00	885.70	DFT0000599
VEN01310	Etsy	01/31/2023	Bank Draft	0.00	60.32	DFT0000600
VEN01596	Eugene Textile Center	01/31/2023	Bank Draft	0.00	37.00	DFT0000601
VEN01605	Gelli Arts	01/31/2023	Bank Draft	0.00	298.57	DFT0000602
VEN01590	Glove Nation	01/31/2023	Bank Draft	0.00	1,908.00	DFT0000603
VEN01582	Hard Drives Direct	01/31/2023	Bank Draft	0.00	682.39	DFT0000604
VEN01135	IRCCloud	01/31/2023	Bank Draft	0.00	210.74	DFT0000605
VEN01434	JW Pepper	01/31/2023	Bank Draft	0.00	316.64	DFT0000606
VEN01316	Michaels	01/31/2023	Bank Draft	0.00	424.07	DFT0000607
VEN01616	PBS	01/31/2023	Bank Draft	0.00	67.82	DFT0000608
VEN01329	Seville Classics	01/31/2023	Bank Draft	0.00	9.99	DFT0000609
VEN01103	Target	01/31/2023	Bank Draft	0.00	180.00	DFT0000610
VEN01470	Tractor Supply Company	01/31/2023	Bank Draft	0.00	717.85	DFT0000611
VEN01129	U-Haul Rental	01/31/2023	Bank Draft	0.00	383.16	DFT0000612
VEN01379	Walmart	01/31/2023	Bank Draft	0.00	62.91	DFT0000613
VEN01606	Webstaurant Store	01/31/2023	Bank Draft	0.00	165.92	DFT0000614

**Bank Code CREDIT CARD- BAA Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	40	17	0.00	7,395.76
EFT's	0	0	0.00	0.00
	<b>40</b>	<b>17</b>	<b>0.00</b>	<b>7,395.76</b>

Check Report

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: CREDIT CARD- CHASE-CREDIT CARD- CHASE</b>						
VEN01497	Ann Vincent Productions, Inc	01/17/2023	Bank Draft	0.00	3,300.00	DFT0000494
VEN01131	AWS	01/17/2023	Bank Draft	0.00	135.96	DFT0000495
VEN01132	Backblaze	01/17/2023	Bank Draft	0.00	1,802.04	DFT0000496
VEN01133	Drupalize OSIO Labs	01/17/2023	Bank Draft	0.00	35.00	DFT0000497
VEN01515	Oh Dear	01/17/2023	Bank Draft	0.00	15.80	DFT0000498
VEN01143	OpenCage	01/17/2023	Bank Draft	0.00	50.00	DFT0000499
VEN01139	Trello	01/17/2023	Bank Draft	0.00	75.00	DFT0000500
VEN01140	Twilio	01/17/2023	Bank Draft	0.00	537.57	DFT0000501
VEN01554	Warehouse Rack & Shelf, LLC	01/17/2023	Bank Draft	0.00	4,585.02	DFT0000502
VEN01142	Zoom	01/17/2023	Bank Draft	0.00	130.00	DFT0000503

Bank Code CREDIT CARD- CHASE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	10	0.00	10,666.39
EFT's	0	0	0.00	0.00
	<b>10</b>	<b>10</b>	<b>0.00</b>	<b>10,666.39</b>

## Check Report

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES</b>						
VEN01445	Joseph McHardy	01/17/2023	Regular	0.00	-250.00	67002
VEN01012	Alliance Entertainment	01/03/2023	Regular	0.00	442.66	67207
VEN01011	Baker Taylor	01/03/2023	Regular	0.00	6,201.24	67208
	**Void**	01/03/2023	Regular	0.00	0.00	67209
	**Void**	01/03/2023	Regular	0.00	0.00	67210
	**Void**	01/03/2023	Regular	0.00	0.00	67211
VEN01013	Blackstone Publishing	01/03/2023	Regular	0.00	757.54	67212
VEN01016	Midwest Tape	01/03/2023	Regular	0.00	7,204.16	67213
	**Void**	01/03/2023	Regular	0.00	0.00	67214
	**Void**	01/03/2023	Regular	0.00	0.00	67215
VEN01267	Alex Pierzchala	01/03/2023	Regular	0.00	260.60	67216
VEN01206	Ann Arbor Observer	01/03/2023	Regular	0.00	3,057.20	67217
VEN01102	Apple, Inc	01/03/2023	Regular	0.00	5,672.00	67218
VEN01274	B&H	01/03/2023	Regular	0.00	1,013.00	67219
VEN01163	Blick Art Materials	01/03/2023	Regular	0.00	1,281.51	67220
	**Void**	01/03/2023	Regular	0.00	0.00	67221
VEN01216	FAADL - Friends of the Ann Arbor District Library	01/03/2023	Regular	0.00	5,918.38	67222
VEN01399	Graph-X	01/03/2023	Regular	0.00	415.00	67223
VEN01195	Hugh Gallagher	01/03/2023	Regular	0.00	100.00	67224
VEN01574	Lia Giannotti Photography	01/03/2023	Regular	0.00	450.00	67225
VEN01147	Martin Bandyke	01/03/2023	Regular	0.00	400.00	67226
VEN01617	My Class Mag, LLC	01/03/2023	Regular	0.00	100.00	67227
VEN01093	Payton James	01/03/2023	Regular	0.00	660.00	67228
VEN01625	Pittsfield Charter Township Taxes	01/03/2023	Regular	0.00	344.42	67229
VEN01614	Pretty In Ink Press	01/03/2023	Regular	0.00	500.00	67230
VEN01062	Print-Tech, Inc.	01/03/2023	Regular	0.00	5,946.78	67231
VEN01031	Schindler Elevator Corp	01/03/2023	Regular	0.00	7,497.00	67232
VEN01068	Staples	01/03/2023	Regular	0.00	175.16	67233
VEN01319	Varsity Ford	01/03/2023	Regular	0.00	262.71	67234
VEN01547	Xochi Julian Sanchez	01/03/2023	Regular	0.00	150.00	67235
VEN01079	AF Smith Electric	01/17/2023	Regular	0.00	1,278.59	67236
VEN01367	Amanda Schott	01/17/2023	Regular	0.00	38.16	67237
VEN01250	Amber Adams-Fall	01/17/2023	Regular	0.00	125.00	67238
VEN01584	Andrews University - James White Library	01/17/2023	Regular	0.00	44.00	67239
VEN01603	Ann Arbor Film Festival	01/17/2023	Regular	0.00	1,000.00	67240
VEN01525	Ann Arbor Public Schools	01/17/2023	Regular	0.00	2,864.88	67241
VEN01230	Ann Arbor Symphony Orchestra	01/17/2023	Regular	0.00	320.00	67242
VEN01010	Applied Imaging	01/17/2023	Regular	0.00	5,447.78	67243
VEN01274	B&H	01/17/2023	Regular	0.00	179.94	67244
VEN01049	Betsy Beckerman	01/17/2023	Regular	0.00	720.00	67245
VEN01013	Blackstone Publishing	01/17/2023	Regular	0.00	76.00	67246
VEN01163	Blick Art Materials	01/17/2023	Regular	0.00	189.75	67247
VEN01040	Brewer's North Campus Service Inc.	01/17/2023	Regular	0.00	941.01	67248
VEN01504	Cadillac Wexford Public Library	01/17/2023	Regular	0.00	24.99	67249
VEN01438	Calvin University - Hekman Library	01/17/2023	Regular	0.00	50.00	67250
VEN01457	Capital Area District Libraries	01/17/2023	Regular	0.00	30.98	67251
VEN01585	Cass District Library	01/17/2023	Regular	0.00	13.99	67252
VEN01017	Cengage Learning Inc/Gale	01/17/2023	Regular	0.00	150.69	67253
VEN01506	Central Michigan University	01/17/2023	Regular	0.00	77.78	67254
VEN01191	Davida Napoleon	01/17/2023	Regular	0.00	100.00	67255
VEN01485	Delton District Library	01/17/2023	Regular	0.00	19.00	67256
VEN01275	Demco, Inc	01/17/2023	Regular	0.00	3,402.05	67257
VEN01264	Duke Roofing Company	01/17/2023	Regular	0.00	307.25	67258
VEN01586	East Lansing Public Library	01/17/2023	Regular	0.00	6.49	67259
VEN01626	Elisa Weber-Saintin	01/17/2023	Regular	0.00	24.99	67260
VEN01463	Emily Siwek	01/17/2023	Regular	0.00	73.00	67261
VEN01130	FastSigns	01/17/2023	Regular	0.00	419.50	67262
VEN01588	Flat Rock Public Library	01/17/2023	Regular	0.00	15.00	67263
VEN01073	Grainger	01/17/2023	Regular	0.00	660.26	67264
VEN01631	Ian Nagy	01/17/2023	Regular	0.00	1,000.00	67265

## Check Report

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01456	Kendall College of Art and Design	01/17/2023	Regular	0.00	50.00	67266
VEN01599	Kent District Library	01/17/2023	Regular	0.00	20.99	67267
VEN01622	Kirkus Reviews	01/17/2023	Regular	0.00	199.00	67268
VEN01298	Lucy Schramm	01/17/2023	Regular	0.00	21.64	67269
VEN01628	Mackenzie Fosdick	01/17/2023	Regular	0.00	83.02	67270
VEN01648	Main Street Area Associations	01/17/2023	Regular	0.00	170.00	67271
VEN01054	Matthew Bender & Co, Inc.	01/17/2023	Regular	0.00	201.10	67272
VEN01025	McIntosh Grounds Maint, Inc.	01/17/2023	Regular	0.00	6,381.63	67273
VEN01016	Midwest Tape	01/17/2023	Regular	0.00	141.94	67274
VEN01071	MindCentric	01/17/2023	Regular	0.00	3,726.00	67275
VEN01047	Monica Higman	01/17/2023	Regular	0.00	150.00	67276
VEN01187	OCLC Inc	01/17/2023	Regular	0.00	9,117.10	67277
VEN01063	O'Neal Construction, Inc.	01/17/2023	Regular	0.00	2,187.46	67278
VEN01548	OverDrive, Inc	01/17/2023	Regular	0.00	16.97	67279
VEN01028	Preuss Pets	01/17/2023	Regular	0.00	932.69	67280
VEN01062	Print-Tech, Inc.	01/17/2023	Regular	0.00	856.88	67281
VEN01094	Rachel Hoekstra	01/17/2023	Regular	0.00	125.00	67282
VEN01594	Rahmberg Stover & Associates, LLC	01/17/2023	Regular	0.00	590.00	67283
VEN01170	Recycle Ann Arbor	01/17/2023	Regular	0.00	500.00	67284
VEN01030	RNA	01/17/2023	Regular	0.00	22,001.00	67285
VEN01213	ScheduleSource, Inc	01/17/2023	Regular	0.00	970.00	67286
VEN01203	Schilke Security	01/17/2023	Regular	0.00	1,017.50	67287
VEN01618	School Outfitters	01/17/2023	Regular	0.00	3,965.29	67288
VEN01032	Shambaugh & Son, L.P.	01/17/2023	Regular	0.00	6,274.02	67289
VEN01296	Sierra Brown	01/17/2023	Regular	0.00	300.00	67290
VEN01460	St Clair County Library	01/17/2023	Regular	0.00	37.45	67291
VEN01034	Stadium Hardware	01/17/2023	Regular	0.00	137.63	67292
VEN01068	Staples	01/17/2023	Regular	0.00	1,059.18	67293
VEN01273	Tyler Technologies, Inc	01/17/2023	Regular	0.00	24,378.00	67294
VEN01097	Unique	01/17/2023	Regular	0.00	545.95	67295
VEN01204	VanArchitects, PLLC	01/17/2023	Regular	0.00	5,829.00	67296
VEN01555	Vanessa Montano	01/17/2023	Regular	0.00	1,000.00	67297
VEN01315	Washtenaw County Treasurer	01/17/2023	Regular	0.00	1,203.97	67298
VEN01499	Yaoyi Wang	01/17/2023	Regular	0.00	150.00	67299
VEN01158	Alex Kourvo	01/24/2023	Regular	0.00	450.00	67300
VEN01258	Alfield Reeves	01/24/2023	Regular	0.00	32.61	67301
VEN01012	Alliance Entertainment	01/24/2023	Regular	0.00	1,603.45	67302
VEN01525	Ann Arbor Public Schools	01/24/2023	Regular	0.00	505.94	67303
VEN01102	Apple, Inc	01/24/2023	Regular	0.00	1,418.00	67304
VEN01010	Applied Imaging	01/24/2023	Regular	0.00	530.40	67305
VEN01274	B&H	01/24/2023	Regular	0.00	1,577.76	67306
VEN01155	Bethany Neal	01/24/2023	Regular	0.00	450.00	67307
VEN01639	Biz Drouillard	01/24/2023	Regular	0.00	500.00	67308
VEN01017	Cengage Learning Inc/Gale	01/24/2023	Regular	0.00	155.94	67309
VEN01227	Christopher Becker	01/24/2023	Regular	0.00	16.88	67310
VEN01266	Conti	01/24/2023	Regular	0.00	1,440.00	67311
VEN01266	Conti	01/24/2023	Regular	0.00	-1,440.00	67311
VEN01082	Crawford Door Sales	01/24/2023	Regular	0.00	460.00	67312
VEN01629	Creative Windows	01/24/2023	Regular	0.00	5,850.00	67313
VEN01223	Dave McMillan	01/24/2023	Regular	0.00	160.00	67314
VEN01463	Emily Siwek	01/24/2023	Regular	0.00	169.00	67315
VEN01044	Fatema Haque	01/24/2023	Regular	0.00	150.00	67316
VEN01116	Fraza	01/24/2023	Regular	0.00	825.00	67317
VEN01399	Graph-X	01/24/2023	Regular	0.00	1,975.00	67318
VEN01575	Joshua Lipnik	01/24/2023	Regular	0.00	400.00	67319
VEN01234	Keegan Rodgers	01/24/2023	Regular	0.00	200.00	67320
VEN01171	Maner Costerisan	01/24/2023	Regular	0.00	11,950.00	67321
VEN01016	Midwest Tape	01/24/2023	Regular	0.00	356.14	67322
VEN01332	Momoko Fife	01/24/2023	Regular	0.00	150.00	67323
VEN01063	O'Neal Construction, Inc.	01/24/2023	Regular	0.00	11,048.22	67324
VEN01610	Open Spot Theatre	01/24/2023	Regular	0.00	3,540.00	67325

## Check Report

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01548	OverDrive, Inc	01/24/2023	Regular	0.00	177.44	67326
VEN01441	Rebecca Wittekindt	01/24/2023	Regular	0.00	150.00	67327
VEN01170	Recycle Ann Arbor	01/24/2023	Regular	0.00	757.00	67328
VEN01031	Schindler Elevator Corp	01/24/2023	Regular	0.00	7,497.00	67329
VEN01032	Shambaugh & Son, L.P.	01/24/2023	Regular	0.00	28,600.05	67330
VEN01033	Sherwin-Williams	01/24/2023	Regular	0.00	280.69	67331
VEN01540	Unbound Events, Inc	01/24/2023	Regular	0.00	6,500.00	67332
VEN01107	UNUM	01/24/2023	Regular	0.00	4,546.13	67333
VEN01108	UNUM	01/24/2023	Regular	0.00	4,585.55	67334
VEN01204	VanArchitects, PLLC	01/24/2023	Regular	0.00	1,520.00	67335
VEN01376	Whitlam Group	01/24/2023	Regular	0.00	547.71	67336
VEN01012	Alliance Entertainment	01/31/2023	Regular	0.00	409.73	67337
VEN01016	Midwest Tape	01/31/2023	Regular	0.00	7,284.25	67338
	**Void**	01/31/2023	Regular	0.00	0.00	67339
	**Void**	01/31/2023	Regular	0.00	0.00	67340
VEN01250	Amber Adams-Fall	01/31/2023	Regular	0.00	125.00	67341
VEN01120	Barnes & Noble, Inc.	01/31/2023	Regular	0.00	232.71	67342
VEN01607	Beth Battley	01/31/2023	Regular	0.00	400.00	67343
VEN01073	Grainger	01/31/2023	Regular	0.00	219.60	67344
VEN01683	Greater Ann Arbor SHRM	01/31/2023	Regular	0.00	70.00	67345
VEN01194	Jenn McKee	01/31/2023	Regular	0.00	200.00	67346
VEN01318	Marley Boone	01/31/2023	Regular	0.00	100.00	67347
VEN01190	Martha Stuit	01/31/2023	Regular	0.00	150.00	67348
VEN01147	Martin Bandyke	01/31/2023	Regular	0.00	500.00	67349
VEN01026	Metcom, Inc	01/31/2023	Regular	0.00	5,576.75	67350
VEN01655	Molly Bickley	01/31/2023	Regular	0.00	75.20	67351
VEN01668	Patricia Sutton	01/31/2023	Regular	0.00	13.77	67352
VEN01668	Patricia Sutton	01/31/2023	Regular	0.00	-13.77	67352
VEN01193	Patti F. Smith	01/31/2023	Regular	0.00	200.00	67353
VEN01062	Print-Tech, Inc.	01/31/2023	Regular	0.00	5,647.58	67354
VEN01671	Produce Station	01/31/2023	Regular	0.00	983.70	67355
VEN01411	Sakura Japanese Instrumental Group	01/31/2023	Regular	0.00	500.00	67356
VEN01314	Scio Township Utility Dept	01/31/2023	Regular	0.00	169.79	67357
VEN01032	Shambaugh & Son, L.P.	01/31/2023	Regular	0.00	365.00	67358
VEN01449	Stamp Maker	01/31/2023	Regular	0.00	75.00	67359
VEN01591	Tiffin Scenic Studios, Inc	01/31/2023	Regular	0.00	1,900.00	67360
VEN01007	Amazon	01/03/2023	Bank Draft	0.00	1,070.42	DFT0000486
VEN01023	Cintas	01/03/2023	Bank Draft	0.00	70.17	DFT0000487
VEN01042	City of Ann Arbor Water Utilities	01/03/2023	Bank Draft	0.00	1,437.76	DFT0000488
VEN01172	MetLife	01/03/2023	Bank Draft	0.00	10,110.48	DFT0000489
VEN01070	Office Depot	01/03/2023	Bank Draft	0.00	38.83	DFT0000490
VEN01061	ULINE	01/03/2023	Bank Draft	0.00	143.82	DFT0000491
VEN01019	UPS	01/03/2023	Bank Draft	0.00	30.00	DFT0000492
VEN01100	Verizon	01/03/2023	Bank Draft	0.00	2,100.12	DFT0000493
VEN01008	Amazon Collections	01/17/2023	Bank Draft	0.00	1,800.88	DFT0000504
VEN01007	Amazon	01/17/2023	Bank Draft	0.00	2,285.08	DFT0000505
VEN01101	AT&T	01/17/2023	Bank Draft	0.00	332.24	DFT0000506
VEN01077	BCBS	01/17/2023	Bank Draft	0.00	5,332.39	DFT0000507
VEN01077	BCBS	01/17/2023	Bank Draft	0.00	247.14	DFT0000508
VEN01078	BCN	01/17/2023	Bank Draft	0.00	95,992.39	DFT0000509
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	229.93	DFT0000510
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	229.93	DFT0000511
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	229.93	DFT0000512
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	71.67	DFT0000513
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	71.67	DFT0000514
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	71.67	DFT0000515
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	70.17	DFT0000516
VEN01023	Cintas	01/17/2023	Bank Draft	0.00	70.17	DFT0000517
VEN01104	DTE	01/17/2023	Bank Draft	0.00	1,132.91	DFT0000518
VEN01104	DTE	01/17/2023	Bank Draft	0.00	5,620.57	DFT0000519
VEN01024	Lowe's	01/17/2023	Bank Draft	0.00	1,202.10	DFT0000520

Check Report

Date Range: 01/01/2023 - 01/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01070	Office Depot	01/17/2023	Bank Draft	0.00	399.72	DFT0000521
VEN01018	Trionfo Solutions, LLC	01/17/2023	Bank Draft	0.00	728.00	DFT0000522
VEN01019	UPS	01/17/2023	Bank Draft	0.00	95.03	DFT0000523
VEN01100	Verizon	01/17/2023	Bank Draft	0.00	1,105.28	DFT0000524
VEN01035	Waste Management of Michigan	01/17/2023	Bank Draft	0.00	808.69	DFT0000525
VEN01011	Baker Taylor	01/16/2023	Bank Draft	0.00	48,738.78	DFT0000526
VEN01445	Joseph McHardy	01/17/2023	Bank Draft	0.00	250.00	DFT0000527
VEN01233	Amy Lynn Sumerton	01/01/2023	Bank Draft	0.00	-1,850.00	DFT0000529
VEN01011	Baker Taylor	01/22/2023	Bank Draft	0.00	11,113.62	DFT0000547
VEN01007	Amazon	01/24/2023	Bank Draft	0.00	1,898.88	DFT0000548
VEN01023	Cintas	01/24/2023	Bank Draft	0.00	70.17	DFT0000549
VEN01023	Cintas	01/24/2023	Bank Draft	0.00	207.95	DFT0000550
VEN01023	Cintas	01/24/2023	Bank Draft	0.00	71.67	DFT0000551
VEN01041	City of Ann Arbor Waste Services	01/24/2023	Bank Draft	0.00	2,442.00	DFT0000552
VEN01104	DTE	01/24/2023	Bank Draft	0.00	44.37	DFT0000553
VEN01104	DTE	01/24/2023	Bank Draft	0.00	3,438.35	DFT0000554
VEN01104	DTE	01/24/2023	Bank Draft	0.00	260.02	DFT0000555
VEN01104	DTE	01/24/2023	Bank Draft	0.00	2,334.51	DFT0000556
VEN01104	DTE	01/24/2023	Bank Draft	0.00	11,308.53	DFT0000557
VEN01104	DTE	01/24/2023	Bank Draft	0.00	4,824.64	DFT0000558
VEN01104	DTE	01/24/2023	Bank Draft	0.00	7,128.82	DFT0000559
VEN01070	Office Depot	01/24/2023	Bank Draft	0.00	756.48	DFT0000560
VEN01257	Quadient (NeoFunds & Neopost)	01/24/2023	Bank Draft	0.00	1,500.00	DFT0000561
VEN01257	Quadient (NeoFunds & Neopost)	01/24/2023	Bank Draft	0.00	711.36	DFT0000562
VEN01173	TDS	01/24/2023	Bank Draft	0.00	6,143.21	DFT0000563
VEN01019	UPS	01/24/2023	Bank Draft	0.00	86.76	DFT0000564
VEN01007	Amazon	01/31/2023	Bank Draft	0.00	1,378.49	DFT0000584
VEN01008	Amazon Collections	01/31/2023	Bank Draft	0.00	932.18	DFT0000585
VEN01011	Baker Taylor	01/31/2023	Bank Draft	0.00	11,513.56	DFT0000586
VEN01023	Cintas	01/31/2023	Bank Draft	0.00	207.95	DFT0000587
VEN01023	Cintas	01/31/2023	Bank Draft	0.00	69.93	DFT0000588
VEN01023	Cintas	01/31/2023	Bank Draft	0.00	449.73	DFT0000589
VEN01172	MetLife	01/31/2023	Bank Draft	0.00	10,355.98	DFT0000590
VEN01070	Office Depot	01/31/2023	Bank Draft	0.00	443.27	DFT0000591
VEN01080	Oxford Property Management	01/31/2023	Bank Draft	0.00	11,586.45	DFT0000592
VEN01080	Oxford Property Management	01/31/2023	Bank Draft	0.00	0.95	DFT0000593
VEN01061	ULINE	01/31/2023	Bank Draft	0.00	1,823.15	DFT0000594
VEN01019	UPS	01/31/2023	Bank Draft	0.00	30.00	DFT0000595
VEN01100	Verizon	01/31/2023	Bank Draft	0.00	2,465.76	DFT0000596
VEN01174	Westgate Enterprises	01/31/2023	Bank Draft	0.00	46,498.34	DFT0000597
VEN01174	Westgate Enterprises	01/31/2023	Bank Draft	0.00	-46,498.34	DFT0000597

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	324	146	0.00	289,024.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-1,703.77
Bank Drafts	1124	66	0.00	275,866.68
EFT's	0	0	0.00	0.00
<b>Total</b>	<b>1448</b>	<b>223</b>	<b>0.00</b>	<b>563,187.75</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	324	146	0.00	289,024.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-1,703.77
Bank Drafts	1174	93	0.00	293,928.83
EFT's	0	0	0.00	0.00
	<b>1498</b>	<b>250</b>	<b>0.00</b>	<b>581,249.90</b>

### Fund Summary

Fund	Name	Period	Amount
101	General Fund	1/2023	581,249.90
			<b>581,249.90</b>

# Ann Arbor District Library

## Financial Summary for the Seven Months Ended January 31, 2023

### Cash

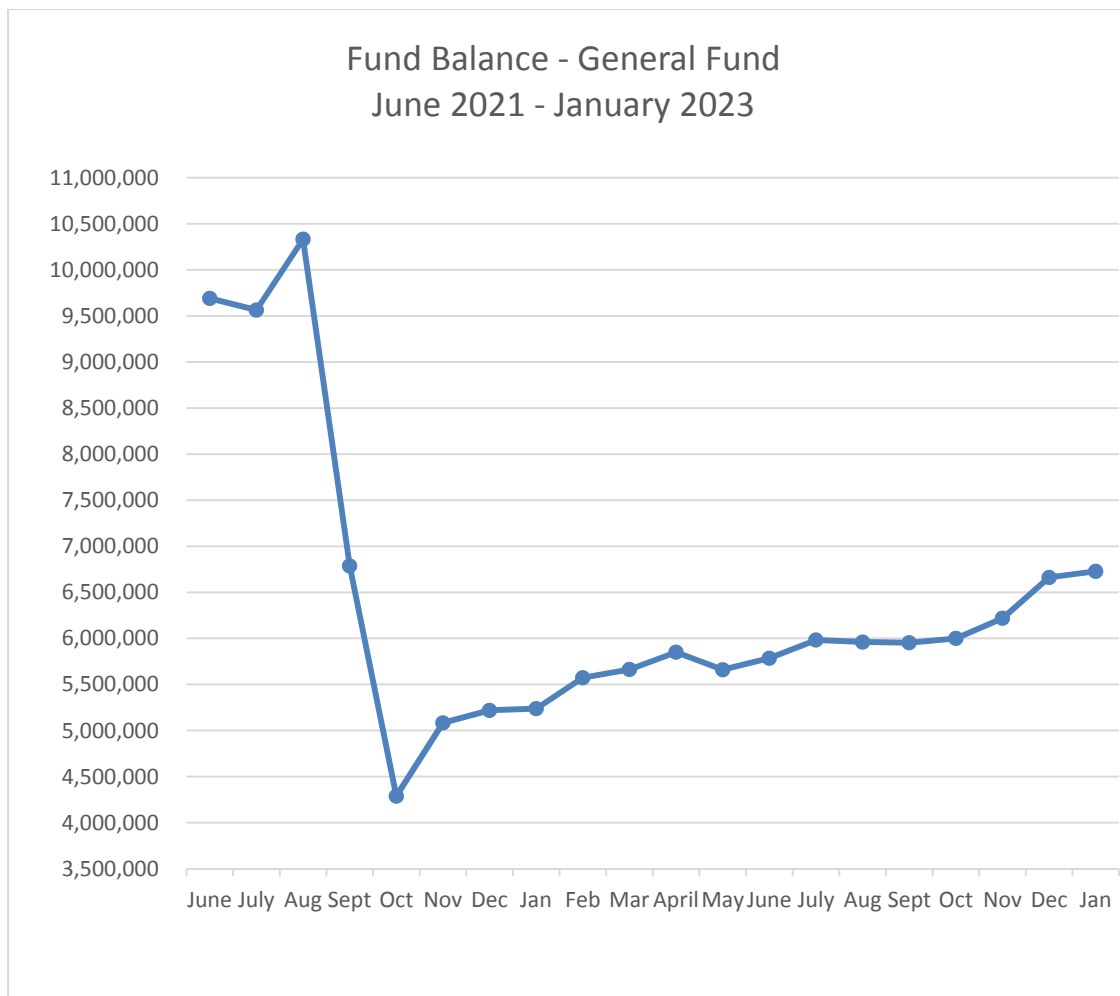
Cash, not including investments, decreased \$1,027,075 from \$13,928,460 on December 31, 2022 to \$12,901,385 as of January 31, 2023.

### Tax Receipts

The Library received \$19,064,183 in tax revenues through January 31, 2023 which is 101.41% of the annual budgeted tax receipts of \$18,800,000.

### Fund Balance Activity

The Library's general fund balance increased from \$6,662,243 as of December 30, 2022 to \$6,727,886 as of January 31, 2023.



#

## Ann Arbor District Library Financial Summary for the Seven Months Ended January 31, 2023

Revenue:

Year-to-date revenues equal \$11,143,180 of which \$150,500 is due from other governmental units for penal fines and state aid. \$8,185,583 of taxes received have been deferred until they are earned. Total cash receipts through January 31, 2023 equal \$19,404,800.

Expenditures

Year-to-date expenditures total \$10,074,615 of which \$585,290 has not been paid. As of January 31, 2023, \$300,286 has been prepaid for expenses not yet incurred. Total cash expended through January 31, 2023 equals \$9,350,843.

Revenue Over/(Under) E,xpenditures

Year-to-date revenues exceed expenses by \$1,068,565. Current revenues are 58.06% of the approved budget and current expenses are 52.49% of the approved budget after seven months or 58.33% of the year. Actual cash receipts are 101.11% of budget and actual cash expended is 48.72% of budget.

Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$10,681. None of these funds have been used to date. Balances for all other restricted funds are as follows:

Holtrey	\$ 338,059	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,963	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 9,132	
Price	\$ 33,786	
Schafer	\$ 10,605	
Westerman	\$ 33,069	The Board designated \$30,000 for children’s programming
WLBPD	\$ 52,023	

## ANN ARBOR DISTRICT LIBRARY

**Balance Sheet**  
 Governmental Funds  
 January 31, 2023

	General Fund	Capital Fund	Restricted Grants	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 10,345,270	\$ 2,051,729	\$ 504,386	\$ 12,901,385
Investments	4,702,703	-	-	4,702,703
Due from other governmental units	150,500	-	-	150,500
Prepaid items	300,286	-	-	300,286
<b>Total assets</b>	<b>\$ 15,498,759</b>	<b>\$ 2,051,729</b>	<b>\$ 504,386</b>	<b>\$ 18,054,874</b>
<b>Liabilities</b>				
Accounts payable	325,070	-	-	325,070
Accrued expenses	260,220	-	-	260,220
<b>Total liabilities</b>	<b>\$ 585,290</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 585,290</b>
<b>Deferred outflows</b>				
Unavailable property tax revenue	8,185,583	-	-	8,185,583
<b>Total deferred outflows</b>	<b>\$ 8,185,583</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,185,583</b>
<b>Fund balances</b>				
Nonspendable:				
Prepaid items	\$ 300,286	\$ -	\$ -	\$ 300,286
Permanent corpus	-	-	325,000	325,000
Restricted for special purpose	-	-	179,386	179,386
Committed for capital projects	-	2,051,729	-	2,051,729
Unassigned	6,427,600	-	-	6,427,600
<b>Total fund balances</b>	<b>\$ 6,727,886</b>	<b>\$ 2,051,729</b>	<b>\$ 504,386</b>	<b>\$ 9,284,001</b>
<b>Total liabilities and fund balances</b>	<b>\$ 15,498,759</b>	<b>\$ 2,051,729</b>	<b>\$ 504,386</b>	<b>\$ 18,054,874</b>

## ANN ARBOR DISTRICT LIBRARY

**Statement of Revenues, Expenditures and Changes  
Actual vs Budget  
For the Seven Months Ended January 31, 2023**

	January Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
<b>REVENUES:</b>					
Property taxes, net	\$ 1,478,082	\$ 10,747,344	\$ 18,800,000	\$ 8,052,656	57.17%
State aid	7,500	52,500	90,000	37,500	58.33%
State penal fines	14,000	98,000	125,000	27,000	78.40%
State Local Stabilization Funding	-	42,671	-	(42,671)	
MPSERS Pass-through	-	80,152	75,000	(5,152)	106.87%
Other State Revenue	-	4,235	-	(4,235)	
Investment Gains (Losses)	56,356	49,894	25,000	(24,894)	199.58%
Copier revenue	595	3,432	10,000	6,568	34.32%
Grants and memorials	292	9,572	5,000	(4,572)	191.44%
Library fines, fees and other	4,444	28,041	20,000	(8,041)	140.21%
Non-resident fees	938	9,803	10,000	197	98.03%
Rental revenue	-	17,536	32,500	14,964	53.96%
<b>TOTAL REVENUES:</b>	<b>\$ 1,562,207</b>	<b>\$ 11,143,180</b>	<b>\$ 19,192,500</b>	<b>\$ 8,049,320</b>	<b>58.06%</b>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
<b>Personnel:</b>					
Salaries and wages	\$ 687,387	\$ 4,833,885	\$ 9,015,000	4,181,115	53.62%
Employee benefits	225,980	1,443,469	2,217,200	773,731	65.10%
MPSERS Pass-through	-	80,152	75,000	(5,152)	106.87%
Employment taxes	52,448	365,516	685,500	319,984	53.32%
<b>Purchased services:</b>					
Custodial services	22,001	154,007	290,000	135,993	53.11%
Accounting/Audit	11,950	98,703	170,000	71,297	58.06%
Legal	10,806	33,861	75,000	41,139	45.15%
Purchased services	26,400	86,192	218,500	132,308	39.45%
<b>Utilities</b>	56,805	279,765	523,000	243,235	53.49%
<b>Property Insurance</b>	11,395	79,764	150,000	70,236	53.18%
<b>Communications</b>	15,535	101,129	250,000	148,871	40.45%
<b>Materials</b>	105,996	927,258	1,603,150	675,892	57.84%
<b>Software Licenses/Maint</b>	10,306	83,140	150,000	66,860	55.43%
<b>Building Rental</b>	54,791	405,322	705,000	299,678	57.49%
<b>Seminars, conferences and travel</b>	825	10,691	29,100	18,409	36.74%
<b>Copier Expense</b>	5,979	33,881	50,000	16,119	67.76%
<b>Library Programming</b>	62,630	404,196	717,000	312,804	56.37%
<b>Grant and Memorial Expenditures</b>	-	-	-	-	
<b>Operating Supplies</b>	29,102	112,341	296,000	183,659	37.95%
<b>Repairs &amp; Maintenance</b>	80,583	359,055	570,500	211,445	62.94%
<b>Postage</b>	2,423	11,796	25,000	13,204	47.18%
<b>Other Operating Expenditures</b>	12,970	27,148	27,550	402	98.54%
<b>Capital Outlay</b>	10,252	143,344	1,350,000	1,206,656	10.62%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,496,564</b>	<b>\$ 10,074,615</b>	<b>\$ 19,192,500</b>	<b>\$ 9,117,885</b>	<b>52.49%</b>
<b>Revenue over (under) expenditures</b>	<b>\$ 65,643</b>	<b>\$ 1,068,565</b>	<b>\$ -</b>	<b>\$ 1,068,565</b>	
<b>Fund balance, beginning of year</b>		\$ 5,659,321	\$ 5,659,321	\$ -	
<b>Fund balance, end of year</b>		<b>\$ 6,727,886</b>	<b>\$ 5,659,321</b>	<b>\$ 1,068,565</b>	

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Period Ended January 31, 2023

	General Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
<b>REVENUES:</b>				
Property taxes, net	\$ 10,747,344	\$ -	\$ -	\$ 10,747,344
State aid	52,500	-	-	52,500
State penal fines	98,000	-	-	98,000
State Local Stabilization Funding	42,671			
MPSERS pass-through	80,152			
Other State revenue	4,235			
Interest income	49,894	-	1,845	51,739
Copier revenue	3,432	-	-	3,432
Grants and memorials	9,572	-	11,900	21,472
Library fines, fees and other	28,041	-	-	28,041
Non-resident fees	9,803	-	-	9,803
Rental revenue	17,536	-	-	17,536
<b>TOTAL REVENUES:</b>	<b>\$ 11,143,180</b>	<b>\$ -</b>	<b>\$ 13,745</b>	<b>\$ 11,029,867</b>
<b>EXPENDITURES:</b>				
<b>Current:</b>				
<b>Personnel:</b>				
Salaries and wages	\$ 4,833,885	\$ -	\$ -	\$ 4,833,885
Employee benefits	1,443,469	-	-	1,443,469
MPSERS pass-through	80,152			
Employment taxes	365,516	-	-	365,516
<b>Purchased services:</b>				
Custodial services	154,007	-	-	154,007
Accounting/Audit	98,703	-	-	98,703
Legal	33,861	-	-	33,861
Professional services	86,192	-	-	86,192
<b>Utilities</b>	279,765	-	-	279,765
<b>Property insurance</b>	79,764	-	-	79,764
<b>Communications</b>	101,129	-	-	101,129
<b>Materials</b>	927,258	-	-	927,258
<b>Software Licenses/Maint</b>	83,140	-	-	83,140
<b>Building Rental</b>	405,322	-	-	405,322
<b>Seminars, conferences and travel</b>	10,691	-	-	10,691
<b>Copier Expense</b>	33,881	-	-	33,881
<b>Library Programming</b>	404,196	-	6,000	410,196
<b>Grant and Memorial Expenditures</b>	-	-	-	-
<b>Operating Supplies</b>	112,341	-	-	112,341
<b>Repairs and Maintenance</b>	359,055	-	-	359,055
<b>Postage</b>	11,796	-	-	11,796
<b>Other Operating Expenditures</b>	27,148	-	-	27,148
<b>Capital Outlay/Maintenance Expense</b>	143,344	169,680	-	313,024
<b>TOTAL EXPENDITURES:</b>	<b>\$ 10,074,615</b>	<b>\$ 169,680</b>	<b>\$ 6,000</b>	<b>\$ 10,170,143</b>
Revenue over (under) expenditures	<b>\$ 1,068,565</b>	<b>\$ (169,680)</b>	<b>\$ 7,745</b>	<b>\$ 859,724</b>
Fund balance, beginning of year	\$ 5,659,321	\$ 2,221,409	\$ 496,641	\$ 8,377,371
Fund balance, end of year	<b>\$ 6,727,886</b>	<b>\$ 2,051,729</b>	<b>\$ 504,386</b>	<b>\$ 9,237,095</b>

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 23-031**

**RESOLUTION TO APPROVE ACCOUNTING FIRM YEO & YEO EXTENSION  
TO COMPLETE THE LIBRARY'S AUDIT FOR FISCAL YEARS ENDING  
JUNE 30, 2023 THROUGH JUNE 30, 2024**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27<sup>th</sup> day of February, 2023 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_:

THE BOARD RESOLVES:

- 1) To approve the extension of the auditing contract for the Accounting Firm of Yeo & Yeo, Ann Arbor, Michigan, to complete the Library's audit for fiscal years ending June 30, 2023 through June 30, 2024 at the following rates:
  - a.) FY2023 Audit \$20,000; Form 990 \$1,500
  - b.) FY2024 Audit \$21,000; Form 990 \$1,600
- 2) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

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Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 23-032**

**RESOLUTION TO APPROVE AND RATIFY AGREEMENT WITH THE  
AADL STAFF ASSOCIATES AND THE ANN ARBOR DISTRICT LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27<sup>th</sup> day of February, 2023 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To approve and ratify the Collective Bargaining Agreement effective February 27, 2023 through June 30, 2023 between the AADL Staff Associates and the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Aidan Sova, Board Secretary



ANN ARBOR DISTRICT LIBRARY BOARD

Catherine Hadley  
Molly Kleinman  
Jim Leija  
Onna Solomon  
Aidan Sova  
Scott Trudeau  
Jamie Vander Broek

2023 OFFICERS

President	.....	Scott Trudeau
Vice President	.....	Molly Kleinman
Treasurer	.....	Onna Solomon
Secretary	.....	Aidan Sova

ADMINISTRATION

Eli Neiburger	.....	Director
Len Lemorie	.....	Associate Director
Sherlonya Zobel	.....	Associate Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
734.327.8311