



Regular Meeting Agenda

Monday, March 20, 2023

Published by Ann Arbor District Library

March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 AADL Board Mtg	21	22	23	24	25
26	27	28	29	30	31	

April 2023

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9 Closed Easter	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 AADL Board Mtg	25	26	27	28	29

May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 AADL Board Mtg	23	24	25	26	27
28	29 Closed Holiday	30	31			

MEMORANDUM

To: District Library Board
 From: Eli Neiburger, Director
 Subject: Regular Meeting, Monday, March 20, 2023 at 7:00 p.m.
 Ann Arbor District Library, 4th Floor Meeting Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 23-035 I. CALL TO ORDER
 Scott Trudeau, President
- 23-036 II. ATTENDANCE
- 23-037 III. APPROVAL OF AGENDA (pp. 1-2)
 (Item of action)
- 23-038 IV. CONSENT AGENDA
 (Item of action)
- CA-1 Approval of Minutes of February 27, 2023 (pp. 3-11)
- CA-2 Approval of February 2023 Disbursements (pp. 12-18)
- 23-039 V. CITIZENS' COMMENTS
- 23-040 VI. FINANCIAL REPORTS (pp. 19-23)
 Eli Neiburger, Director
- 23-041 VII. COMMITTEE REPORTS
- 23-042 A. EXECUTIVE COMMITTEE
 Scott Trudeau, Chair
 (10 minutes)
- 23-043 B. BUDGET & FINANCE COMMITTEE
 Onna Solomon, Chair
 (10 minutes)
- 23-044 VIII. LIBRARY REPORT
 Eli Neiburger, Director
- 23-045 IX. NEW BUSINESS

- 23-046 A. EPIC-MRA SURVEY PRESENTATION
 John Cavanagh, EPIC-MRA
 (30 minutes)
- 23-047 X. CITIZENS' COMMENTS
- 23-048 XI. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, FEBRUARY 27, 2023

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, FEBRUARY 27, 2023

- 23-017 I. CALL TO ORDER
 Scott Trudeau, President
- President Trudeau called the meeting to order at 6:00 p.m.
- 23-018 II. ATTENDANCE
- Board Present: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek (arr. 6:02 p.m.)
 Board Absent: Jim Leija
 Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Karen Wilson (Recorder)
- 23-019 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF LABOR NEGOTIATIONS
 (Item of action)
 Roll call vote
- Vice President Kleinman, supported by Secretary Sova, moved to recess for a closed session for discussion of labor negotiations.
- A roll call vote was taken.
- AYES: Hadley, Kleinman, Solomon, Sova, Trudeau
 NAYS: None
- Motion passed 5-0.
- 23-020 IV. RECESS TO CLOSED SESSION
- 23-021 V. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- President Trudeau reconvened to the regular meeting at 7:00 p.m.
- 23-022 VI. ATTENDANCE
- Board Present: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

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Board Absent: Jim Leija
 Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Karen Wilson (Recorder)

23-023 VII. APPROVAL OF AGENDA
 (Item of action)

Secretary Sova, supported by Vice President Kleinman, moved to approve the agenda.

AYES: Hadley, Kleinman, Solomon, Sova, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

23-024 VIII. CONSENT AGENDA
 (Item of action)

CA-1 Approval of Minutes of January 23, 2023

CA-2 Approval of January 2023 Disbursements

Treasurer Solomon, supported by Secretary Sova, moved to approve the consent agenda.

AYES: Hadley, Kleinman, Solomon, Sova, Trudeau, Vander Broek

NAYS: None

Motion passed 6-0.

23-025 IX. CITIZENS' COMMENTS

Dawn Richberg

Hello, good evening Board of Trustees. My comments actually are pretty much what I already emailed you all, but I just wanted to come and say it in public and have it on the record and hear from you all. My name is Dawn Richberg and I have lived in Ann Arbor for almost thirty-five years and I have been using the library for all of those years. I know Jamie and she can tell you that I am a fan of libraries and books. I also actually served here as a clerk several years ago between teaching gigs. Thank you for allowing me to

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comment and thank you Onna Solmon for responding, acknowledging receipt of the email and saying that you would consider the question so I appreciate that. O.K. As I noted in my email to you I recently submitted a suggestion that the Library add administration/staff information to the AADL website. And in response to my suggestion Director Eli Neiburger wrote that the quote “the staff is not the story at AADL”. Now I would like to hear a little bit more about that rationale about not posting that information, but I still think that it would be a good thing to do in terms of service of the patrons and the community at large. Most libraries post that information and I don’t think doing so would make the staff the story over the quality of the services that are provided to the patrons and the community. As a patron I believe that all of the people who serve the Library including the admin team and the staff are an important part of the story. And you guys probably know better than I do that some libraries post just a name and a title. Others like the Yspi District Library not only post the name and the title but they also post people’s pictures, the work email and the work phone number. When I made my suggestion I was just, I could see how maybe posting all that information might not be, well I could see pros and cons. Let me put it that way. But at least a name and a title I think is just a basic thing that the Board, and the Director, whoever makes these decisions should consider. I’ve been able to find any libraries around our region that don’t post something to that effect. I know that having lived here thirty-five years, I know that Ann Arbor likes to see itself as different and unique. I don’t think different in this case is better and I’d love for the Library to consider this request. Thank you.

23-026 X. FINANCIAL REPORTS
 Eli Neiburger, Director

Director Neiburger reported that cash was down from \$13,928,460 from December to \$12,901,385 at the end of January. Tax receipts are at 101.41% of the budgeted amount. The Fund Balance has risen from \$6,662,243 at the end of December to \$6,727,886 at the end of January. Year-to-date revenue exceeds expenses by \$1,068,565. Actual cash receipts are at 101.11% of the budgeted amount with actual cash expended at 48.72% of the budget.

The Friends of the AADL have reported they will be providing the Library with a donation this fiscal year. Director Neiburger reviewed the Statement of Revenues/Expenditures and noted line item adjustments will need to be made prior to the end of the year.

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A number of revenue lines have exceeded their budgeted amount and several expense lines are or will be slightly over their budgeted amounts and will need adjustment.

Director Neiburger also noted that staff is looking into the possible purchase of an electric delivery truck. This would not replace the current delivery truck which would be used as a back-up vehicle.

23-027 XI. COMMITTEE REPORTS

23-028 A. EXECUTIVE COMMITTEE
 Scott Trudeau, Chair

President Trudeau reported the Executive Committee consisting of himself, and Trustees' Kleinman and Solomon met and discussed staff masking procedures in buildings. In response to Ms. Richberg's email comment, names and phone numbers for the Director and Associate Directors' have been posted on the Contact Us webpage. EPIC-MRA survey results will be presented at an upcoming Board meeting.

Trustee Vander Broek inquired about the status of masking for staff in the Library. Director Neiburger noted the Library was attempting to follow the original masking guidance provided by the State and is monitoring Covid level statistics. Staff will not be told they cannot wear a mask when the masking guidelines are relaxed.

23-029 XII. LIBRARY REPORT
 Eli Neiburger, Director

Director Neiburger began the Library Report by reviewing door count statistics from the recent ice storm. He thanked staff who stayed late on Thursday in order to accommodate those patrons who lost power and were using the library to shelter.

Director Neiburger continued his report with the following:

- The first-ever Ann Arbor Fiber Arts Expo held on Super Bowl Sunday saw a door count of 2,817.
- Upcoming events include: Game Designer Expo on March 18th; FAADL Big Bag Sale on April 15th; Record Store Day on April 22nd; AACME (making expo) on May 6th; Gardening & DIY Festival on May 21st; VISIONS on June

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7th; A2CAF (comic arts festival) on June 10th & 11th.

- AADL is participating in Make Music Day on June 21st. In 2022, 104 cities around the United States participated in organized free concerts. AADL will be advertising and promoting music events including the Summer Festival and UM campus activities.
- The staff spotlight found Abby Schell, HR Staffing Coordinator. Abby has worked at AADL for twelve years.
- Fifth Avenue Press recently worked with local author Frank Uhle on his illustrated history entitled *Cinema Ann Arbor*. This book was produced by the Fifth Avenue Press team and is being printed by the University of Michigan Press.
- The Selma to Montgomery LEGO mosaic was recently removed from AADL and displayed at the Brick Bash at Skyline High School. AADL is in talks with the artist, Aaron Liepman, in an effort to create a semi-permanent display for it at the Downtown Library.
- Mentions of the Month, Complaints of the Month and Compliments of the Month were viewed.
- The FY2022 AADL Annual Report was viewed and can be found on the website at aadl.org/annualreport22.

23-030 XIII. NEW BUSINESS

- 23-031 A. RESOLUTION TO APPROVE ACCOUNTING FIRM YEO & YEO EXTENSION TO COMPLETE THE LIBRARY'S AUDIT FOR FISCAL YEARS ENDING JUNE 30, 2023 THROUGH JUNE 30, 2024
 (Item of discussion & action)

Vice President Kleinman, supported by Secretary Sova, moved the Board resolves to approve the extension of the auditing contract for the Accounting Firm of Yeo & Yeo, Ann Arbor, Michigan, to complete the Library's audit for fiscal years ending June 30, 2023 through June 30, 2024 at the following rates: a. FY2023 Audit \$20,000, Form 990 \$1,500; b. FY2024 Audit \$21,000, Form 990 \$1,600; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Treasurer Solomon noted that the Board had decided to remain with Yeo & Yeo for stability in working with a new accounting system and a new Executive Director.

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AYES: Hadley, Kleinman, Solomon, Sova, Trudeau, Vander
 Broek

NAYS: None

Motion passed 6-0.

23-032

B. RESOLUTION TO RATIFY COLLECTIVE BARGAINING
 AGREEMENT WITH AADL STAFF ASSOCIATES
 (Item of discussion & action)

Secretary Sova, supported by Vice President Kleinman, moved the Board resolves as follows: to approve and ratify the Collective Bargaining Agreement effective February 27, 2023 through June 30, 2023 between the AADL Staff Associates and the Ann Arbor District Library; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger noted that this is an accretion negotiation to bring in new members to the unit. All Library staff with the exception of Management, Human Resource staff and Karen Wilson now belongs to one of the two units. Sick time is now being provided to part-time employees and there is a new pay scale for part-time employees also. Both union contracts end on June 30, 2023 and negotiations will be underway soon.

President Trudeau expressed his pleasure that the majority of the staff was now covered under a bargaining agreement and that they have a collective voice.

AYES: Hadley, Kleinman, Solomon, Sova, Trudeau, Vander
 Broek

NAYS: None

Motion passed 6-0.

23-033

XIV. CITIZENS' COMMENTS

Dawn Richberg

I was just looking at the Fifth Avenue Press, this new proposal with Frank Uhle, I think his name was. I just thought like he's an employee in the tech department at the University of Michigan. So, I don't know, it just seems like, my understanding, and maybe I don't understand all the ins and outs of Fifth Ave Press, but it's

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like for like local community authors. But that feels more to me like sort of a U of M/AADL collaboration solely and not like that writer, he's not like a community writer, right? He's like a U of M employee. So maybe that's what the vision is for that. But when I heard that I was like, that doesn't sound right or something. I don't know, I don't know, but that's my comment.

Director Neiburger responded that the scope of the press is Washtenaw county authors or topics about Ann Arbor. Mr. Uhle's book falls within this category.

Heidi Pratt

So hello everyone. My name is Heidi. I have been the Co-President of the Staff Associates Unit since October of 2018. Thank you all for your support. This is really tremendous to see our little units that were, I mean between librarians and staff we were forty people I think in a bargaining contract and now like you say pretty much the entire library. It's been a great sixteen months working on this. So we're really happy to be here and looking forward to next steps as well. Thanks.

23-034 XV. ADJOURNMENT

President Trudeau adjourned the meeting at 7:50 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on February 27, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-031**

**RESOLUTION TO APPROVE ACCOUNTING FIRM YEO & YEO EXTENSION
TO COMPLETE THE LIBRARY'S AUDIT FOR FISCAL YEARS ENDING
JUNE 30, 2023 THROUGH JUNE 30, 2024**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27th day of February, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Vice President Kleinman, and supported by Secretary Sova:

THE BOARD RESOLVES:

- 1) To approve the extension of the auditing contract for the Accounting Firm of Yeo & Yeo, Ann Arbor, Michigan, to complete the Library's audit for fiscal years ending June 30, 2023 through June 30, 2024 at the following rates:
 - a.) FY2023 Audit \$20,000; Form 990 \$1,500
 - b.) FY2024 Audit \$21,000; Form 990 \$1,600
- 2) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on February 27, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-032**

**RESOLUTION TO APPROVE AND RATIFY AGREEMENT WITH THE
AADL STAFF ASSOCIATES AND THE ANN ARBOR DISTRICT LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27th day of February, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

ABSENT: Jim Leija

The following resolution was offered by Secretary Sova, and supported by Vice President Kleinman:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To approve and ratify the Collective Bargaining Agreement effective February 27, 2023 through June 30, 2023 between the AADL Staff Associates and the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on February 27, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary



Ann Arbor District Library

Check Report

By Check Number

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR						
VEN01669	Betsy O'Neill Fine Art	02/28/2023	Bank Draft	0.00	718.00	DFT0000697
VEN01619	Bullfrog Films	02/28/2023	Bank Draft	0.00	409.00	DFT0000698
VEN01695	Burns Park Players	02/28/2023	Bank Draft	0.00	250.00	DFT0000699
VEN01666	Ebay	02/28/2023	Bank Draft	0.00	134.95	DFT0000700
VEN01310	Etsy	02/28/2023	Bank Draft	0.00	402.30	DFT0000701
VEN01596	Eugene Textile Center	02/28/2023	Bank Draft	0.00	67.00	DFT0000702
VEN01347	Hollanders	02/28/2023	Bank Draft	0.00	129.71	DFT0000703
VEN01135	IRCCloud	02/28/2023	Bank Draft	0.00	210.74	DFT0000704
VEN01295	JoAnn	02/28/2023	Bank Draft	0.00	567.04	DFT0000705
VEN01490	Laundry Care	02/28/2023	Bank Draft	0.00	174.00	DFT0000706
VEN01563	Library Journal	02/28/2023	Bank Draft	0.00	190.79	DFT0000707
VEN01646	Maclocks	02/28/2023	Bank Draft	0.00	405.85	DFT0000708
VEN01665	Make Music Alliance	02/28/2023	Bank Draft	0.00	325.00	DFT0000709
VEN01316	Michaels	02/28/2023	Bank Draft	0.00	327.88	DFT0000710
VEN01647	Michigan Chamber Services, Inc	02/28/2023	Bank Draft	0.00	256.00	DFT0000711
VEN01687	NAPA Auto Parts	02/28/2023	Bank Draft	0.00	57.18	DFT0000712
VEN01623	Oliver Mayman	02/28/2023	Bank Draft	0.00	35.49	DFT0000713
VEN01620	Publishers Weekly	02/28/2023	Bank Draft	0.00	199.00	DFT0000714
VEN01542	Q&A Reporting, Inc	02/28/2023	Bank Draft	0.00	728.75	DFT0000715
VEN01643	Safari Ltd	02/28/2023	Bank Draft	0.00	128.00	DFT0000716
VEN01564	School Library Journal	02/28/2023	Bank Draft	0.00	169.59	DFT0000717
VEN01641	Spun	02/28/2023	Bank Draft	0.00	1,638.00	DFT0000718
VEN01128	Star's Cafe Ann Arbor	02/28/2023	Bank Draft	0.00	186.00	DFT0000719
VEN01398	Sticker Mule	02/28/2023	Bank Draft	0.00	163.00	DFT0000720
VEN01632	Ubiquiti	02/28/2023	Bank Draft	0.00	969.61	DFT0000721
VEN01432	Weingartz	02/28/2023	Bank Draft	0.00	994.04	DFT0000722

Bank Code CREDIT CARD- BAA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	33	26	0.00	9,836.92
EFT's	0	0	0.00	0.00
	33	26	0.00	9,836.92

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- CHASE-CREDIT CARD- CHASE						
VEN01640	Armodilo	02/21/2023	Bank Draft	0.00	647.35	DFT0000654
VEN01131	AWS	02/21/2023	Bank Draft	0.00	135.32	DFT0000655
VEN01132	Backblaze	02/21/2023	Bank Draft	0.00	1,895.64	DFT0000656
VEN01133	Drupalize OSIO Labs	02/21/2023	Bank Draft	0.00	35.00	DFT0000657
VEN01515	Oh Dear	02/21/2023	Bank Draft	0.00	16.08	DFT0000658
VEN01143	OpenCage	02/21/2023	Bank Draft	0.00	50.00	DFT0000659
VEN01654	TablePlus	02/21/2023	Bank Draft	0.00	41.34	DFT0000660
VEN01139	Trello	02/21/2023	Bank Draft	0.00	75.00	DFT0000661
VEN01140	Twilio	02/21/2023	Bank Draft	0.00	670.05	DFT0000662
VEN01565	Uppercase Publishing	02/21/2023	Bank Draft	0.00	99.00	DFT0000663
VEN01554	Warehouse Rack & Shelf, LLC	02/21/2023	Bank Draft	0.00	4,492.16	DFT0000664
VEN01280	Washington Post	02/21/2023	Bank Draft	0.00	1,248.00	DFT0000665
VEN01142	Zoom	02/21/2023	Bank Draft	0.00	130.00	DFT0000666

Bank Code CREDIT CARD- CHASE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	9,534.94
EFT's	0	0	0.00	0.00
	13	13	0.00	9,534.94

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES						
VEN01045	Sheela Lal	02/28/2023	Regular	0.00	-150.00	67134
VEN01079	AF Smith Electric	02/08/2023	Regular	0.00	588.48	67361
VEN01686	AFC Ann Arbor, Inc	02/08/2023	Regular	0.00	10,000.00	67362
VEN01012	Alliance Entertainment	02/08/2023	Regular	0.00	210.12	67363
VEN01066	Ann Arbor Cleaning Supply Company	02/08/2023	Regular	0.00	120.06	67364
VEN01206	Ann Arbor Observer	02/08/2023	Regular	0.00	2,224.80	67365
VEN01525	Ann Arbor Public Schools	02/08/2023	Regular	-0.00	137.11	67366
VEN01102	Apple, Inc	02/08/2023	Regular	0.00	5,784.00	67367
VEN01274	B&H	02/08/2023	Regular	0.00	355.50	67368
VEN01163	Blick Art Materials	02/08/2023	Regular	0.00	174.63	67369
VEN01040	Brewer's North Campus Service Inc.	02/08/2023	Regular	0.00	799.25	67370
VEN01022	Carpenter Brothers	02/08/2023	Regular	0.00	22.98	67371
VEN01117	CDW-G	02/08/2023	Regular	0.00	833.84	67372
VEN01681	Color Carousel Face Painting	02/08/2023	Regular	0.00	20.00	67373
VEN01627	Demario Dotson	02/08/2023	Regular	0.00	500.00	67374
VEN01006	Dykema Gossett	02/08/2023	Regular	0.00	10,805.64	67375
VEN01216	FAADL - Friends of the Ann Arbor District Librar	02/08/2023	Regular	0.00	6,264.25	67376
VEN01073	Grainger	02/08/2023	Regular	0.00	608.14	67377
VEN01696	Green Things Farm Collective	02/08/2023	Regular	0.00	2,697.50	67378
VEN01195	Hugh Gallagher	02/08/2023	Regular	0.00	100.00	67379
VEN01660	Huron Valley Fire Protection	02/08/2023	Regular	0.00	1,341.30	67380
VEN01570	James Mann	02/08/2023	Regular	0.00	200.00	67381
VEN01442	Jeremy Wheeler	02/08/2023	Regular	0.00	2,500.00	67382
VEN01208	Jewish Community Media of Washtenaw	02/08/2023	Regular	0.00	556.00	67383
VEN01199	Laura Pershin Raynor	02/08/2023	Regular	0.00	200.00	67384
VEN01636	Len Lemorie	02/08/2023	Regular	0.00	76.20	67385
VEN01318	Marley Boone	02/08/2023	Regular	0.00	100.00	67386
VEN01190	Martha Stuit	02/08/2023	Regular	0.00	150.00	67387
VEN01694	Merit Network, Inc	02/08/2023	Regular	0.00	20,340.00	67388
VEN01016	Midwest Tape	02/08/2023	Regular	0.00	9,351.78	67389
	Void	02/08/2023	Regular	0.00	0.00	67390
VEN01675	Natalia Holtzman	02/08/2023	Regular	0.00	100.00	67391
VEN01602	Natalie Schultz-Purves	02/08/2023	Regular	0.00	150.00	67392
VEN01688	National Audubon Society	02/08/2023	Regular	0.00	50.00	67393
VEN01187	OCLC Inc	02/08/2023	Regular	0.00	5,257.08	67394
VEN01668	Patricia Sutton	02/08/2023	Regular	0.00	13.77	67395
VEN01650	Pint Size Polkas	02/08/2023	Regular	0.00	150.00	67396
VEN01594	Rahmberg Stover & Associates, LLC	02/08/2023	Regular	0.00	6,000.00	67397
VEN01213	ScheduleSource, Inc	02/08/2023	Regular	0.00	960.50	67398
VEN01033	Sherwin-Williams	02/08/2023	Regular	0.00	46.58	67399
VEN01653	Showtime Networks, Inc	02/08/2023	Regular	0.00	350.00	67400
VEN01034	Stadium Hardware	02/08/2023	Regular	0.00	17.67	67401
VEN01692	University Record	02/08/2023	Regular	0.00	70.00	67402
VEN01290	Zilka Joseph	02/08/2023	Regular	0.00	210.00	67403
VEN01012	Alliance Entertainment	02/14/2023	Regular	0.00	1,241.22	67404
VEN01477	Ann Arbor Civic Theatre	02/14/2023	Regular	0.00	100.00	67405
VEN01612	Barbara Schutzgruber	02/14/2023	Regular	0.00	300.00	67406
VEN01607	Beth Battley	02/14/2023	Regular	0.00	200.00	67407
VEN01049	Betsy Beckerman	02/14/2023	Regular	0.00	680.00	67408
VEN01021	Busch's	02/14/2023	Regular	0.00	30.90	67409
VEN01608	Carol Ullmann	02/14/2023	Regular	0.00	100.00	67410
VEN01117	CDW-G	02/14/2023	Regular	0.00	185.09	67411
VEN01017	Cengage Learning Inc/Gale	02/14/2023	Regular	0.00	183.68	67412
VEN01693	Culinary Historians of Ann Arbor	02/14/2023	Regular	0.00	20.00	67413
VEN01275	Demco, Inc	02/14/2023	Regular	0.00	89.14	67414
VEN01714	Doors & Drawers	02/14/2023	Regular	0.00	515.00	67415
VEN01651	Drew Hill	02/14/2023	Regular	0.00	180.00	67416
VEN01353	Duggan's Construction Services, LLC	02/14/2023	Regular	0.00	16,618.50	67417
VEN01706	Elizabeth Walline	02/14/2023	Regular	0.00	72.85	67418
VEN01194	Jenn McKee	02/14/2023	Regular	0.00	200.00	67419

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01609	Jillian Moreno	02/14/2023	Regular	0.00	350.00	67420
VEN01574	Lia Giannotti Photography	02/14/2023	Regular	0.00	675.00	67421
VEN01709	Lirong Zheng	02/14/2023	Regular	0.00	170.70	67422
VEN01190	Martha Stuit	02/14/2023	Regular	0.00	300.00	67423
VEN01025	McIntosh Grounds Maint, Inc.	02/14/2023	Regular	0.00	6,647.42	67424
VEN01106	MLA	02/14/2023	Regular	0.00	335.00	67425
VEN01016	Midwest Tape	02/14/2023	Regular	0.00	5,729.19	67426
	Void	02/14/2023	Regular	-0.00	0.00	67427
VEN01071	MindCentric	02/14/2023	Regular	0.00	1,873.00	67428
VEN01047	Monica Higman	02/14/2023	Regular	0.00	150.00	67429
VEN01063	O'Neal Construction, Inc.	02/14/2023	Regular	0.00	2,897.00	67430
VEN01063	O'Neal Construction, Inc.	02/28/2023	Regular	0.00	-2,897.00	67430
VEN01028	Preuss Pets	02/14/2023	Regular	0.00	1,023.62	67431
VEN01062	Print-Tech, Inc.	02/14/2023	Regular	0.00	1,020.12	67432
VEN01094	Rachel Hoekstra	02/14/2023	Regular	0.00	125.00	67433
VEN01030	RNA	02/14/2023	Regular	0.00	22,001.00	67434
VEN01203	Schilke Security	02/14/2023	Regular	0.00	135.00	67435
VEN01031	Schindler Elevator Corp	02/14/2023	Regular	0.00	580.92	67436
VEN01032	Shambaugh & Son, L.P.	02/14/2023	Regular	0.00	1,330.00	67437
VEN01097	Unique	02/14/2023	Regular	0.00	572.80	67438
VEN01204	VanArchitects, PLLC	02/14/2023	Regular	0.00	1,340.00	67439
VEN01319	Varsity Ford	02/14/2023	Regular	0.00	740.75	67440
VEN01705	Washtenaw County Legal News	02/14/2023	Regular	0.00	80.00	67441
VEN01404	Yeo & Yeo	02/14/2023	Regular	0.00	1,250.00	67442
VEN01158	Alex Kourvo	02/21/2023	Regular	0.00	450.00	67443
VEN01528	Anna Rauwerda	02/21/2023	Regular	0.00	200.00	67444
VEN01723	Benz Optics	02/21/2023	Regular	0.00	1,690.05	67445
VEN01607	Beth Battey	02/21/2023	Regular	0.00	400.00	67446
VEN01155	Bethany Neal	02/21/2023	Regular	0.00	450.00	67447
VEN01022	Carpenter Brothers	02/21/2023	Regular	0.00	112.18	67448
VEN01017	Cengage Learning Inc/Gale	02/21/2023	Regular	0.00	149.94	67449
VEN01191	Dauida Napoleon	02/21/2023	Regular	0.00	200.00	67450
VEN01363	Displays2Go	02/21/2023	Regular	0.00	510.41	67451
VEN01044	Fatema Haque	02/21/2023	Regular	0.00	150.00	67452
VEN01478	Format Framing	02/21/2023	Regular	0.00	828.10	67453
VEN01444	Garrett Schumann	02/21/2023	Regular	0.00	100.00	67454
VEN01491	Hutzel	02/21/2023	Regular	0.00	2,304.03	67455
VEN01194	Jenn McKee	02/21/2023	Regular	0.00	212.00	67456
VEN01064	Johnson Controls	02/21/2023	Regular	0.00	949.42	67457
VEN01171	Maner Costerisan	02/21/2023	Regular	0.00	11,950.00	67458
VEN01147	Martin Bandyke	02/21/2023	Regular	0.00	500.00	67459
VEN01026	Metcom, Inc	02/21/2023	Regular	0.00	5,577.46	67460
VEN01569	Michael Nagle	02/21/2023	Regular	0.00	300.00	67461
VEN01149	Michigan Power Rodding, Inc	02/21/2023	Regular	0.00	221.00	67462
VEN01016	Midwest Tape	02/21/2023	Regular	0.00	2,369.41	67463
VEN01702	Paul Bowling	02/21/2023	Regular	0.00	300.00	67464
VEN01062	Print-Tech, Inc.	02/21/2023	Regular	0.00	2,498.62	67465
VEN01542	Q&A Reporting, Inc	02/21/2023	Regular	0.00	202.50	67466
VEN01032	Shambaugh & Son, L.P.	02/21/2023	Regular	0.00	2,175.87	67467
VEN01033	Sherwin-Williams	02/21/2023	Regular	0.00	107.25	67468
VEN01296	Sierra Brown	02/21/2023	Regular	0.00	450.00	67469
VEN01713	Trevor Stone	02/21/2023	Regular	0.00	3,750.00	67470
VEN01107	UNUM Flex Life	02/21/2023	Regular	0.00	4,509.33	67471
VEN01108	UNUM LTD STD	02/21/2023	Regular	0.00	4,585.55	67472
VEN01577	Aaron Ahuvia	02/28/2023	Regular	0.00	250.00	67473
VEN01677	Alice Henderson	02/28/2023	Regular	0.00	250.00	67474
VEN01250	Amber Adams-Fall	02/28/2023	Regular	0.00	125.00	67475
VEN01481	Andrew Olsen	02/28/2023	Regular	0.00	100.00	67476
VEN01102	Apple, Inc	02/28/2023	Regular	0.00	445.00	67477
VEN01010	Applied Imaging	02/28/2023	Regular	0.00	4,979.08	67478
VEN01739	Author Laura Wolfe, LLC	02/28/2023	Regular	0.00	60.00	67479

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01274	B&H	02/28/2023	Regular	0.00	203.04	67480
VEN01013	Blackstone Publishing	02/28/2023	Regular	0.00	2,404.83	67481
VEN01568	Bruce Harkness	02/28/2023	Regular	0.00	200.00	67482
VEN01608	Carol Ullmann	02/28/2023	Regular	0.00	50.00	67483
VEN01117	CDW-G	02/28/2023	Regular	0.00	1,160.00	67484
VEN01704	David Minnix	02/28/2023	Regular	0.00	150.00	67485
VEN01275	Demco, Inc	02/28/2023	Regular	0.00	2,658.17	67486
VEN01689	Digi-Key	02/28/2023	Regular	0.00	491.29	67487
VEN01006	Dykema Gossett	02/28/2023	Regular	0.00	729.30	67488
VEN01130	FastSigns	02/28/2023	Regular	0.00	138.64	67489
VEN01425	Johnny Thompson	02/28/2023	Regular	0.00	40.00	67490
VEN01408	Julie Cruz	02/28/2023	Regular	0.00	1,440.00	67491
VEN01298	Lucy Schramm	02/28/2023	Regular	0.00	113.14	67492
VEN01190	Martha Stuit	02/28/2023	Regular	0.00	150.00	67493
VEN01147	Martin Bandyke	02/28/2023	Regular	0.00	500.00	67494
VEN01579	Matthew Thornton	02/28/2023	Regular	0.00	100.00	67495
VEN01736	Michigan Public Employer Labor Relations Asso	02/28/2023	Regular	0.00	80.00	67496
VEN01016	Midwest Tape	02/28/2023	Regular	0.00	2,561.86	67497
	Void	02/28/2023	Regular	0.00	0.00	67498
VEN01332	Momoko Fife	02/28/2023	Regular	0.00	150.00	67499
VEN01675	Natalia Holtzman	02/28/2023	Regular	0.00	100.00	67500
VEN01063	O'Neal Construction, Inc.	02/28/2023	Regular	0.00	2,897.00	67501
VEN01062	Print-Tech, Inc.	02/28/2023	Regular	0.00	5,602.85	67502
VEN01344	Robin Robinson	02/28/2023	Regular	0.00	150.00	67503
VEN01045	Sheela Lal	02/28/2023	Regular	0.00	150.00	67504
VEN01729	Steve Thiry	02/28/2023	Regular	0.00	40.00	67505
VEN01007	Amazon	02/08/2023	Bank Draft	0.00	3,276.60	DFT0000616
VEN01023	Cintas	02/08/2023	Bank Draft	0.00	335.72	DFT0000617
VEN01023	Cintas	02/08/2023	Bank Draft	0.00	69.93	DFT0000618
VEN01023	Cintas	02/08/2023	Bank Draft	0.00	136.86	DFT0000619
VEN01042	City of Ann Arbor Water Utilities	02/08/2023	Bank Draft	0.00	2,481.78	DFT0000620
VEN01104	DTE	02/08/2023	Bank Draft	0.00	6,173.44	DFT0000621
VEN01104	DTE	02/08/2023	Bank Draft	0.00	4,671.72	DFT0000622
VEN01707	Michigan Municipal League Liability and Proper	02/08/2023	Bank Draft	0.00	142,077.00	DFT0000623
VEN01070	Office Depot	02/08/2023	Bank Draft	0.00	26.12	DFT0000624
VEN01018	Trionfo Solutions, LLC	02/08/2023	Bank Draft	0.00	682.50	DFT0000625
VEN01061	ULINE	02/08/2023	Bank Draft	0.00	313.02	DFT0000626
VEN01019	UPS	02/08/2023	Bank Draft	0.00	30.00	DFT0000627
VEN01035	Waste Management of Michigan	02/08/2023	Bank Draft	0.00	537.84	DFT0000628
VEN01174	Westgate Enterprises	02/08/2023	Bank Draft	0.00	52,649.15	DFT0000629
VEN01011	Baker Taylor	02/08/2023	Bank Draft	0.00	192.47	DFT0000631
VEN01011	Baker Taylor	02/08/2023	Bank Draft	0.00	8,811.86	DFT0000632
VEN01011	Baker Taylor	02/14/2023	Bank Draft	0.00	7,671.12	DFT0000633
VEN01011	Baker Taylor	02/14/2023	Bank Draft	0.00	252.46	DFT0000634
VEN01011	Baker Taylor	02/14/2023	Bank Draft	0.00	501.86	DFT0000635
VEN01007	Amazon	02/14/2023	Bank Draft	0.00	1,085.17	DFT0000636
VEN01008	Amazon Collections	02/14/2023	Bank Draft	0.00	837.11	DFT0000637
VEN01077	BCBS	02/14/2023	Bank Draft	0.00	3,047.08	DFT0000638
VEN01077	BCBS	02/14/2023	Bank Draft	0.00	247.14	DFT0000639
VEN01078	BCN	02/14/2023	Bank Draft	0.00	94,836.80	DFT0000640
VEN01023	Cintas	02/14/2023	Bank Draft	0.00	207.95	DFT0000641
VEN01023	Cintas	02/14/2023	Bank Draft	0.00	69.93	DFT0000642
VEN01152	DK Agencies	02/14/2023	Bank Draft	0.00	300.00	DFT0000643
VEN01104	DTE	02/14/2023	Bank Draft	0.00	1,151.00	DFT0000644
VEN01104	DTE	02/14/2023	Bank Draft	0.00	5,832.03	DFT0000645
VEN01024	Lowe's	02/14/2023	Bank Draft	0.00	473.10	DFT0000646
VEN01070	Office Depot	02/14/2023	Bank Draft	0.00	119.53	DFT0000647
VEN01257	Quadiant (Neofunds & Neopost)	02/14/2023	Bank Draft	0.00	3,000.00	DFT0000648
VEN01061	ULINE	02/14/2023	Bank Draft	0.00	151.80	DFT0000649
VEN01019	UPS	02/14/2023	Bank Draft	0.00	30.00	DFT0000650
VEN01011	Baker Taylor	02/20/2023	Bank Draft	0.00	13,306.77	DFT0000651

Check Report

Date Range: 02/01/2023 - 02/28/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01011	Baker Taylor	02/21/2023	Bank Draft	0.00	943.56	DFT0000652
VEN01011	Baker Taylor	02/21/2023	Bank Draft	0.00	60.43	DFT0000653
VEN01007	Amazon	02/21/2023	Bank Draft	0.00	2,454.24	DFT0000667
VEN01101	AT&T	02/16/2023	Bank Draft	0.00	306.97	DFT0000668
VEN01023	Cintas	02/21/2023	Bank Draft	0.00	68.43	DFT0000669
VEN01023	Cintas	02/21/2023	Bank Draft	0.00	207.95	DFT0000670
VEN01023	Cintas	02/21/2023	Bank Draft	0.00	69.93	DFT0000671
VEN01104	DTE	02/21/2023	Bank Draft	0.00	14.89	DFT0000672
VEN01104	DTE	02/21/2023	Bank Draft	0.00	10,899.22	DFT0000673
VEN01104	DTE	02/21/2023	Bank Draft	0.00	251.21	DFT0000674
VEN01104	DTE	02/21/2023	Bank Draft	0.00	2,488.56	DFT0000675
VEN01104	DTE	02/21/2023	Bank Draft	0.00	3,291.36	DFT0000676
VEN01104	DTE	02/21/2023	Bank Draft	0.00	2,053.46	DFT0000677
VEN01104	DTE	02/21/2023	Bank Draft	0.00	1,136.84	DFT0000678
VEN01104	DTE	02/21/2023	Bank Draft	0.00	6,300.82	DFT0000679
VEN01070	Office Depot	02/21/2023	Bank Draft	0.00	411.95	DFT0000680
VEN01173	TDS	02/21/2023	Bank Draft	0.00	6,206.96	DFT0000681
VEN01019	UPS	02/21/2023	Bank Draft	0.00	30.00	DFT0000682
VEN01100	Verizon	02/16/2023	Bank Draft	0.00	1,010.60	DFT0000683
VEN01011	Baker Taylor	02/24/2023	Bank Draft	0.00	7,484.96	DFT0000684
VEN01011	Baker Taylor	02/28/2023	Bank Draft	0.00	676.02	DFT0000685
VEN01007	Amazon	02/28/2023	Bank Draft	0.00	5,338.71	DFT0000686
VEN01023	Cintas	02/28/2023	Bank Draft	0.00	207.95	DFT0000687
VEN01023	Cintas	02/28/2023	Bank Draft	0.00	69.93	DFT0000688
VEN01023	Cintas	02/28/2023	Bank Draft	0.00	68.43	DFT0000689
VEN01172	MetLife	02/28/2023	Bank Draft	0.00	10,156.82	DFT0000690
VEN01080	Oxford Property Management	02/28/2023	Bank Draft	0.00	10,594.67	DFT0000691
VEN01080	Oxford Property Management	02/28/2023	Bank Draft	0.00	0.95	DFT0000692
VEN01061	ULINE	02/28/2023	Bank Draft	0.00	422.01	DFT0000693
VEN01019	UPS	02/28/2023	Bank Draft	0.00	30.00	DFT0000694
VEN01100	Verizon	02/28/2023	Bank Draft	0.00	2,844.76	DFT0000695
VEN01174	Westgate Enterprises	02/28/2023	Bank Draft	0.00	46,498.34	DFT0000696

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	142	0.00	237,152.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-3,047.00
Bank Drafts	766	67	0.00	478,187.79
EFT's	0	0	0.00	0.00
Total	1037	214	0.00	712,293.19

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	142	0.00	237,152.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-3,047.00
Bank Drafts	812	106	0.00	497,559.65
EFT's	0	0	0.00	0.00
	1083	253	0.00	731,665.05

Fund Summary

Fund	Name	Period	Amount
101	General Fund	2/2023	731,665.05
			731,665.05

Ann Arbor District Library Financial Summary for the Eight Months Ended February 28, 2023

Cash

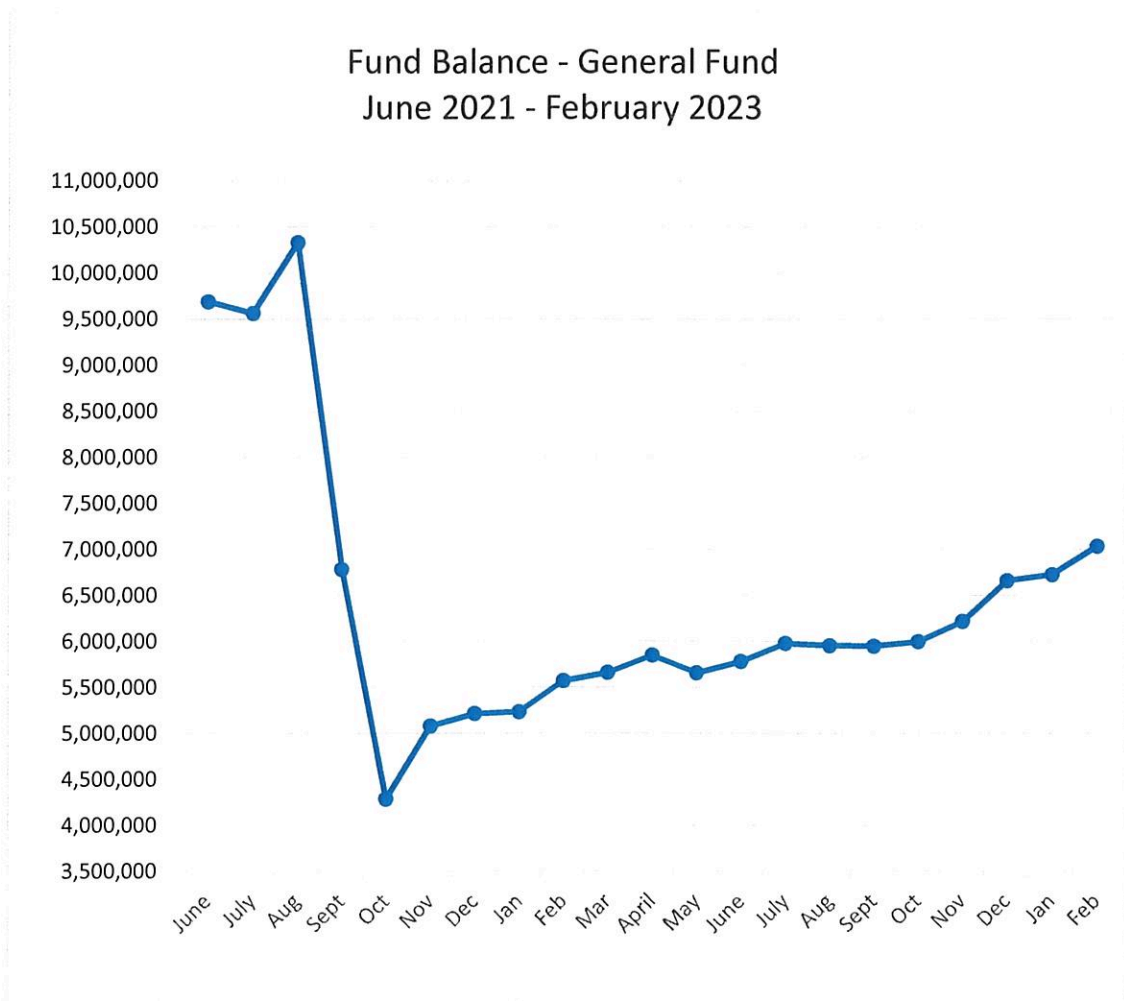
Cash, not including investments, decreased \$1,391,905 from \$12,901,385 on January 31, 2023 to \$11,509,480 as of February 28, 2023.

Tax Receipts

The Library received \$18,994,598 in tax revenues through February 28, 2023 which is 101.04% of the annual budgeted tax receipts of \$18,800,000.

Fund Balance Activity

The Library's general fund balance increased from \$6,727,886 as of January 31, 2023 to \$7,036,527 as of February 28, 2023.



Ann Arbor District Library

Financial Summary for the Eight Months Ended February 28, 2023

Revenue:

Year-to-date revenues equal \$12,706,779 of which \$151,464 is due from other governmental units for penal fines and state aid. \$6,637,882 of taxes received have been deferred until they are earned. Total cash receipts through February 28, 2023 equal \$19,419,734.

Expenditures

Year-to-date expenditures total \$11,329,573 of which \$496,747 has not been paid. As of February 28, 2023, \$453,886 has been prepaid for expenses not yet incurred. Total cash expended through February 28, 2023 equals \$10,847,944.

Revenue Over/(Under) Expenditures

Year-to-date revenues exceed expenses by \$1,377,206. Current revenues are 66.21% of the approved budget and current expenses are 59.03% of the approved budget after eight months or 66.67% of the year. Actual cash receipts are 101.12% of budget and actual cash expended is 56.52% of budget.

Grants & Memorials:

The Friends donation fund benefiting the AADL began the year with a balance of \$10,681. \$1,773 of these funds have been used year-to-date leaving a balance of \$8,908.

Holtrey	\$ 338,288	\$300,000 is permanently restricted by the donor
Keniston	\$ 26,977	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 9,133	
Price	\$ 33,803	
Schafer	\$ 10,611	
Westerman	\$ 33,086	The Board designated \$30,000 for children's programming
WLBDP	\$ 52,050	

ANN ARBOR DISTRICT LIBRARY

Balance Sheet Governmental Funds February 28, 2023

	General Fund	Capital Fund	Restricted Grants	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 8,911,365	\$ 2,093,416	\$ 504,699	\$ 11,509,480
Investments	4,654,441	-	-	4,654,441
Due from other governmental units	151,464	-	-	151,464
Prepaid items	453,886	-	-	453,886
Total assets	\$ 14,171,156	\$ 2,093,416	\$ 504,699	\$ 16,769,271
Liabilities				
Accounts payable	240,828	-	-	240,828
Accrued expenses	255,919	-	-	255,919
Total liabilities	\$ 496,747	\$ -	\$ -	\$ 496,747
Deferred outflows				
Unavailable property tax revenue	6,637,882	-	-	6,637,882
Total deferred outflows	\$ 6,637,882	\$ -	\$ -	\$ 6,637,882
Fund balances				
Nonspendable:				
Prepaid items	\$ 453,886	\$ -	\$ -	\$ 453,886
Permanent corpus	-	-	325,000	325,000
Restricted for special purpose	-	-	179,699	179,699
Committed for capital projects	-	2,093,416	-	2,093,416
Unassigned	6,582,641	-	-	6,582,641
Total fund balances	\$ 7,036,527	\$ 2,093,416	\$ 504,699	\$ 9,634,642
Total liabilities and fund balances	\$ 14,171,156	\$ 2,093,416	\$ 504,699	\$ 16,769,271

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes
Actual vs Budget
For the Eight Months Ended February 28, 2023

	February Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
REVENUES:					
Property taxes, net	\$ 1,566,701	\$ 12,314,045	\$ 18,800,000	\$ 6,485,955	65.50%
State aid	7,500	60,000	90,000	30,000	66.67%
State penal fines	14,000	112,000	125,000	13,000	89.60%
State Local Stabilization Funding	-	42,671	-	(42,671)	
MPSERS Pass-through	-	80,152	75,000	(5,152)	106.87%
Other State Revenue	2,421	6,656	-	(6,656)	
Investment Gains (Losses)	(38,540)	11,354	25,000	13,646	45.42%
Copier revenue	495	3,927	10,000	6,073	39.27%
Grants and memorials	823	10,395	5,000	(5,395)	207.90%
Library fines, fees and other	3,753	31,794	20,000	(11,794)	158.97%
Non-resident fees	600	10,403	10,000	(403)	104.03%
Rental revenue	5,846	23,382	32,500	9,118	71.94%
TOTAL REVENUES:	\$ 1,563,599	\$ 12,706,779	\$ 19,192,500	\$ 6,485,721	66.21%
EXPENDITURES:					
Current:					
Personnel:					
Salaries and wages	\$ 565,004	\$ 5,398,889	\$ 9,015,000	3,616,111	59.89%
Employee benefits	216,012	1,659,481	2,217,200	557,719	74.85%
MPSERS Pass-through	-	80,152	75,000	(5,152)	106.87%
Employment taxes	47,759	413,275	685,500	272,225	60.29%
Purchased services:					
Custodial services	22,001	176,008	290,000	113,992	60.69%
Accounting/Audit	13,200	111,903	170,000	58,097	65.83%
Legal	729	34,590	75,000	40,410	46.12%
Purchased services	13,029	99,221	218,500	119,279	45.41%
Utilities	38,091	317,856	523,000	205,144	60.78%
Property Insurance	11,395	91,159	150,000	58,841	60.77%
Communications	6,831	107,960	250,000	142,040	43.18%
Materials	145,272	1,072,530	1,603,150	530,620	66.90%
Software Licenses/Maint	11,296	94,436	150,000	55,564	62.96%
Building Rental	57,094	462,416	705,000	242,584	65.59%
Seminars, conferences and travel	586	11,277	29,100	17,823	38.75%
Copier Expense	4,979	38,860	50,000	11,140	77.72%
Library Programming	27,132	431,328	717,000	285,672	60.16%
Grant and Memorial Expenditures	1,806	1,806	-	(1,806)	
Operating Supplies	13,140	125,481	296,000	170,519	42.39%
Repairs & Maintenance	41,075	400,130	570,500	170,370	70.14%
Postage	120	11,916	25,000	13,084	47.66%
Other Operating Expenditures	6,256	33,404	27,550	(5,854)	121.25%
Capital Outlay	12,151	155,495	1,350,000	1,194,505	11.52%
TOTAL EXPENDITURES:	\$ 1,254,958	\$ 11,329,573	\$ 19,192,500	\$ 7,862,927	59.03%
Revenue over (under) expenditures	\$ 308,641	\$ 1,377,206	\$ -	\$ 1,377,206	
Fund balance, beginning of year		\$ 5,659,321	\$ 5,659,321	\$ -	
Fund balance, end of year		\$ 7,036,527	\$ 5,659,321	\$ 1,377,206	

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ended February 28, 2023

	General Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
REVENUES:				
Property taxes, net	\$ 12,314,045	\$ -	\$ -	\$ 12,314,045
State aid	60,000	-	-	60,000
State penal fines	112,000	-	-	112,000
State Local Stabilization Funding	42,671	-	-	-
MPSERS pass-through	80,152	-	-	-
Other State revenue	6,656	-	-	-
Interest income	11,354	-	2,158	13,512
Copier revenue	3,927	-	-	3,927
Grants and memorials	10,395	-	11,900	22,295
Library fines, fees and other	31,794	-	-	31,794
Non-resident fees	10,403	-	-	10,403
Rental revenue	23,382	-	-	23,382
TOTAL REVENUES:	\$ 12,706,779	\$ -	\$ 14,058	\$ 12,591,358
EXPENDITURES:				
Current:				
Personnel:				
Salaries and wages	\$ 5,398,889	\$ -	\$ -	\$ 5,398,889
Employee benefits	1,659,481	-	-	1,659,481
MPSERS pass-through	80,152	-	-	-
Employment taxes	413,275	-	-	413,275
Purchased services:				
Custodial services	176,008	-	-	176,008
Accounting/Audit	111,903	-	-	111,903
Legal	34,590	-	-	34,590
Professional services	99,221	-	-	99,221
Utilities	317,856	-	-	317,856
Property insurance	91,159	-	-	91,159
Communications	107,960	-	-	107,960
Materials	1,072,530	-	-	1,072,530
Software Licenses/Maint	94,436	-	-	94,436
Building Rental	462,416	-	-	462,416
Seminars, conferences and travel	11,277	-	-	11,277
Copier Expense	38,860	-	-	38,860
Library Programming	431,328	-	6,000	437,328
Grant and Memorial Expenditures	1,806	-	-	1,806
Operating Supplies	125,481	-	-	125,481
Repairs and Maintenance	400,130	-	-	400,130
Postage	11,916	-	-	11,916
Other Operating Expenditures	33,404	-	-	33,404
Capital Outlay/Maintenance Expense	155,495	127,993	-	283,488
TOTAL EXPENDITURES:	\$ 11,329,573	\$ 127,993	\$ 6,000	\$ 11,383,414
Revenue over (under) expenditures	\$ 1,377,206	\$ (127,993)	\$ 8,058	\$ 1,207,944
Fund balance, beginning of year	\$ 5,659,321	\$ 2,221,409	\$ 496,641	\$ 8,377,371
Fund balance, end of year	\$ 7,036,527	\$ 2,093,416	\$ 504,699	\$ 9,585,315

ANN ARBOR DISTRICT LIBRARY BOARD

Catherine Hadley
Molly Kleinman
Jim Leija
Onna Solomon
Aidan Sova
Scott Trudeau
Jamie Vander Broek

2023 OFFICERS

President	Scott Trudeau
Vice President	Molly Kleinman
Treasurer	Onna Solomon
Secretary	Aidan Sova

ADMINISTRATION

Eli Neiburger	Director
Len Lemorie	Associate Director
Sherlonya Zobel	Associate Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
734.327.8311