



Regular Meeting Agenda

Friday, June 30, 2023

Published by Ann Arbor District Library

June 2023

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July 2023

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August 2023

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27	28 AADL Board Mtg	29	30	31		

MEMORANDUM

To: District Library Board
 From: Eli Neiburger, Director
 Subject: Regular Meeting, Friday, June 30, 2023 at 3:00 p.m.
 Ann Arbor District Library, 4th Floor Meeting Room
 343 S. Fifth Avenue, Ann Arbor, MI 48104

REGULAR MEETING AGENDA

- 23-095 I. CALL TO ORDER
 Scott Trudeau, President
- 23-096 II. ATTENDANCE
- 23-097 III. VOTE FOR CLOSED SESSION FOR LABOR NEGOTIATIONS
 (Item of action)
 Roll call vote
- 23-098 IV. RECESS TO CLOSED SESSION
- 23-099 V. RECONVENE TO REGULAR MEETING AT 3:30 P.M.
- 23-100 VI. ATTENDANCE
- 23-101 VII. APPROVAL OF AGENDA (pp. 1-3)
 (Item of action)
- 23-102 VIII. CONSENT AGENDA
 (Item of action)
 CA-1 Approval of Minutes of May 22, 2023 (pp. 4-21)
 CA-2 Approval of May 2023 Disbursements (pp. 22-30)
- 23-103 IX. CITIZENS' COMMENTS
- 23-104 X. FINANCIAL REPORTS (pp. 31-35)
 Eli Neiburger, Director
- 23-105 XI. COMMITTEE REPORTS
- 23-106 A. EXECUTIVE COMMITTEE
 Scott Trudeau, Chair
 (10 minutes)

- 23-107 XII. LIBRARY REPORT
Eli Neiburger, Director
- 23-108 XIII. OLD BUSINESS
- 23-067 A. LIBRARY FLEET VEHICLES
(Item of discussion)
Len Lemorie, Associate Director
(15 minutes)
- 23-109 XIV. NEW BUSINESS
- 23-110 A. RESOLUTION TO AMEND THE 2022-2023 APPROVED BUDGET (p. 36)
(Item of action)
Eli Neiburger, Director
- 23-111 B. HVAC MECHANICAL CONTRACT
(Item of discussion)
Len Lemorie, Associate Director
- 23-112 C. RNA JANITORIAL SERVICES CONTRACT
(Item of discussion)
Len Lemorie, Associate Director
- 23-113 D. RESOLUTION TO RECOGNIZE MICHAEL ERLEWINE FOR HIS DONATION OF A COMPENDIUM OF HISTORICAL ANN ARBOR DOCUMENTS TO THE AADL ARCHIVE (pp. 37-38)
(Item of action)
- 23-114 E. DIRECTOR'S EVALUATION LETTER FROM AADL BOARD
Scott Trudeau, President
- 23-115 XV. CITIZENS' COMMENTS
- 23-116 XVI. ADJOURNMENT

CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.

3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, MAY 22, 2023

ANN ARBOR DISTRICT LIBRARY BOARD
343 S. FIFTH AVENUE, ANN ARBOR, MI
MINUTES OF THE REGULAR MEETING
MONDAY, MAY 22, 2023

- 23-070 I. CALL TO ORDER
 Scott Trudeau, President
- President Trudeau called the meeting to order at 6:00 p.m.
- 23-071 II. ATTENDANCE
- Board Present: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek
 Board Absent: None
 Staff: Eli Neiburger, Karen Wilson (Recorder)
- 23-072 III. VOTE FOR CLOSED SESSION FOR DIRECTOR’S EVALUATION
 (Item of action)
 Roll call vote
- Secretary Sova, supported by Trustee Leija, moved to recess for a closed session for director’s evaluation.
- A roll call vote was taken.
- AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau, Vander Broek
 NAYS: None
- Motion passed 7-0.
- 23-073 IV. RECESS TO CLOSED SESSION
- 23-074 V. RECONVENE TO PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2023-2024 AT 7:00PM
- President Trudeau reconvened to the Public Hearing on the Budget at 7:02 p.m.

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MONDAY, MAY 22, 2023

23-075 VI. CALL FOR PUBLIC COMMENT ON THE 2023-2024 BUDGET

President Trudeau called for public comment on the budget. There was no public comment. President Trudeau closed the Public Hearing on the 2023-2024 Budget.

23-076 VII. RECONVENE TO REGULAR MEETING IMMEDIATELY FOLLOWING PUBLIC HEARING ON THE 2023-2024 BUDGET

President Trudeau reconvened to the regular meeting at 7:03 p.m.

23-077 VIII. ATTENDANCE

Board Present: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek
 Board Absent: None
 Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Karen Wilson (Recorder)

23-078 IX. APPROVAL OF AGENDA
 (Item of action)

Vice President Kleinman, supported by Secretary Sova, moved to approve the agenda.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau, Vander Broek

NAYS: None

Motion passed 7-0.

23-079 X. CONSENT AGENDA
 (Item of action)

CA-1 Approval of Minutes of April 24, 2023

CA-2 Approval of April 2023 Disbursements

Vice President Kleinman, supported by Secretary Sova, moved to approve the consent agenda.

ANN ARBOR DISTRICT LIBRARY BOARD
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MONDAY, MAY 22, 2023

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

23-080 XI. CITIZENS' COMMENTS

There were no citizens' comments.

23-081 XII. FINANCIAL REPORTS
 Eli Neiburger, Director

Director Neiburger reported that cash was down from \$10,316,593 from March to \$8,835,736 at the end of April. Tax receipts are at 101.16% of the budgeted amount. The Fund Balance has risen from \$7,273,507 at the end of March to \$7,634,373 at the end of April. Some budget adjustments are anticipated for June. Year-to-date revenue exceeds expenses by \$1,920,451. Actual cash receipts are at 103% of the budgeted amount with actual cash expended at 72% of the budget.

23-082 XIII. COMMITTEE REPORTS

23-083 A. EXECUTIVE COMMITTEE
 Scott Trudeau, Chair

President Trudeau reported the Executive Committee met earlier in the month and discussed upcoming agenda items and interacting with other local governments.

23-084 B. BUDGET & FINANCE COMMITTEE
 Onna Solomon, Chair

Treasurer Solomon reported the committee met earlier in the month and reviewed the final draft 2023-2024 budget.

23-085 XIV. LIBRARY REPORT
 Eli Neiburger, Director

Director Neiburger began the Library Report by reviewing the Tools booking program. Sixteen items with eighty-eight copies are available to be booked for a specific week.

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Upcoming events include:

- VISIONS will be held at the Downtown Library on June 7th.
- The Summer Game begins on June 9th.
- June 10th and June 11th will have the Ann Arbor Comic Arts Festival 2023 held at the Downtown Library.
- AADL will be participating in the Ann Arbor Summerfest which runs from June 11th through the 25th. Find Eli at events and get his Summer Game Code!
- June 12th though June 17th AADL has partnered with the UM Center for Japanese Studies for a number of events.
- A Big Gay Read author event will be held on June 20th at the Downtown Library.
- Make Music Day will be celebrated on June 21st with a number of outside concerts at Westgate and Downtown.
- The Staff Spotlight featured Joe Harris, with 31 years at AADL. Joe is currently a Desktop Engineer.
- Fifteen portable disc players that play Blu-rays, DVDs and CDs have been purchased and are available by request.

Upcoming partnerships include:

- Intelligent Media Labs with the UM School of Education being held at Westgate and Downtown in late June.
- On May 30th Downtown will have Michigan Legal Help presenting and testing eviction court forms for usability.
- The Friends of the Ann Arbor District Library provided 600 books to Michigan Medicine for their Reach Out and Read program.
- Mention of the Month, Compliment of the Month and Complaint of the Month were reviewed.

Director Neiburger noted that he and President Trudeau would be participating in the Library Journal Design Institute at the Durham County Library in Durham, North Carolina on June 1st.

Director Neiburger is also participating on the City's Downtown Public Bathroom Task Force.

FAADL recently launched a new membership drive at faadl.org.

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, MAY 22, 2023

23-086 XV. OLD BUSINESS

22-080 A. PARKLAND PLAZA FACILITY UPGRADE UPDATE
 Len Lemorie, Associate Director

Associate Director Lemorie reported that staff met on May 8th with Scio Township Zoning Board which passed the Parkland Plaza facility plans. The next meeting will be with the Scio Township Board on June 13th if we make their agenda.

23-066 B. RESOLUTION TO EXTEND SPACE USE AGREEMENT
 WITH THE FRIENDS OF THE ANN ARBOR DISTRICT
 LIBRARY
 (Item of action)

Secretary Sova, supported by Trustee Leija, moved the Board resolves that the President of the Board of Trustees of Ann Arbor District Library be authorized to sign a one year extension of the space use agreement along with the Co-Presidents' of the Board of the Friends of the Ann Arbor District Library; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger noted that the only change made from the document presented last month was to section 3.7 in providing sufficient shelving.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

23-067 C. FLEET PURCHASES
 (Item of discussion)
 Len Lemorie, Associate Director

Associate Director Lemorie reported that he is securing quotes for a F250 truck, a midsize EV and for a gas box truck along with quotes for an EV box truck. He will have truck and maintenance costs along with images at the June Board meeting.

ANN ARBOR DISTRICT LIBRARY BOARD
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23-087 XVI. NEW BUSINESS

23-088 A. FRIENDS OF THE ANN ARBOR DISTRICT LIBRARY
 Garrett Scott, FAADL Treasurer

Garrett Scott, FAADL Treasurer was introduced. He introduced additional Friends' members present including Co-Presidents Kim Clark and Susan Hellerman and Rachel Pastiva, Director.

Mr. Scott thanked the Library for its support during Covid. He noted that their revenue is up 35% over last year. The recent April Bag sale held Downtown had a line around the corner waiting to get into the Library. The Friends are donating \$25,000 to AADL this year and hope to make next year's donation at \$35,000.

Mr. Scott noted that they are being strategic about growth and are expanding service to include a "pack up & pick up" service to the public. They have also instituted a new tiered membership.

23-089 B. RESOLUTION RECOGNIZING THE 70TH ANNIVERSARY
 OF THE FRIENDS OF THE ANN ARBOR DISTRICT
 LIBRARY
 (Item of action)

Trustee Leija, supported by Secretary Sova, moved the Board resolves, that the Ann Arbor District Library Board congratulates the Friends of the Ann Arbor District Library upon their 70th anniversary and acknowledges the many contributions of their volunteers and Boards over the years; that it officially recognizes the Friends of the Ann Arbor District Library for their ongoing support of Ann Arbor District Library events and programs, including the Library's Summer Game; that it looks forward to many more years of partnership and collaboration with the Friends of the Ann Arbor District Library; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

ANN ARBOR DISTRICT LIBRARY BOARD
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Board members congratulated and thanked the Friends. Mr. Scott presented the Board with a large faux \$25,000 check and photos were taken.

23-090

C. RESOLUTION TO APPROVE ANNUAL BUDGET FOR
THE FISCAL YEAR 2023-2024
 (Item of action)

Secretary Sova, supported by Vice President Kleinman, moved Pursuant to Act 2, Michigan Public Acts of 1968, as amended, before adoption of a budget, a public hearing shall be held as required by Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended (“Act 43”), and Act No. 267 of the Public Acts of Michigan 1976, as amended. Pursuant to Act 43, notice of a public hearing on the proposed budget of the District Library must be given by publication in a newspaper of general circulation in the Library District at least 6 days prior to the date of such hearing; the Board, after due and proper notice, conducted a public hearing on Monday, May 22, 2023, on the approval of the proposed budget; The Board resolves as follows: the Board approves and adopts the budget for the fiscal year ending June 30, 2024, as presented; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Director Neiburger reviewed the budget narrative and noted the anticipated increase in the tax base and tax receipts. He also noted that State Aid will decline because the Director is not a Librarian. This does not affect Penal Fines. Salaries and Wages include a new salary structure and a one-time 5% merit pool. The only changes to Employee Benefits are several new vendors. Accounting and Auditing shows a decrease due to anticipation of hiring a Finance Director. Administration will be asking to move this fiscal year’s overage into the Capital Fund from the Fund Balance.

President Trudeau thanked the staff and the Budget & Finance Committee for all their work on the budget.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

ANN ARBOR DISTRICT LIBRARY BOARD
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MONDAY, MAY 22, 2023

Motion passed 7-0.

23-091

D. RESOLUTION TO AUTHORIZE MILLAGE RATE TO BE LEVIED BY TAXING AUTHORITIES
 (Item of action)

Treasurer Solomon, supported by Trustee Leija, moved the said Board of Trustees of the Ann Arbor District Library (the “Library”) has given due reflection to the budget and operational requirements of the Library as to the 2023-2024 fiscal year; the said Board of Trustees is desirous of providing for the appropriate certification of operational millage relative to the Library; The Board resolves as follows: that as to the 2023-2024 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.8228 mills that the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency; that the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2023 except as subsequently altered or amended by appropriate certification; that a certified copy of this Resolution may be issued as though the original with the certification provided; that all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

23-092

E. RESOLUTION TO ADOPT THE 2023-2024 BUDGET AS A LINE ITEM BUDGET AND COMPLIANCE OF DISBURSEMENTS
 (Item of action)

ANN ARBOR DISTRICT LIBRARY BOARD
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Treasurer Solomon, supported by Secretary Sova, moved Whereas, on an annual basis the Board adopts an Operating Budget for the Library and; Whereas, the Michigan Department of Treasury's Uniform Accounting Procedures Manual includes the following requirements for approval of disbursements: all disbursements must be approved by the legislative body prior to disbursement unless addressed otherwise in the charter. The legislative body may establish a formal policy to authorize payments prior to approval to avoid finance or late charges and to pay appropriated amounts and payroll (including related payroll taxes and withholdings). This policy must be very limited and a list of payments made prior to approval must be presented to the legislative body for approval; now therefore, be it Resolved that appropriations by the Board. As the Legislative Body of the Library, the Board hereby appropriates for fiscal year 2023-2024 the total amount of \$20,639,000 for the expenditure categories set forth in the budget; Disbursements for Payroll and Related Payroll Taxes and Withholdings. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Deputy Director of the Library, the Associate Directors of the Library, HR Manager or Finance Manager of the Library (each as "Authorized Officer") are hereby authorized to provide for the disbursement of Library funds for payroll (including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget; Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget; Disbursements for Appropriated Amounts. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget Presentation of Disbursements to the Library Board. All

ANN ARBOR DISTRICT LIBRARY BOARD
PROPOSED MINUTES OF THE REGULAR MEETING
MONDAY, MAY 22, 2023

disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting; Limitation of Disbursements to \$33,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$33,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board; Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more; Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Hadley, Kleinman, Leija, Solomon, Sova, Trudeau,
 Vander Broek

NAYS: None

Motion passed 7-0.

23-093 XVII. CITIZENS' COMMENTS

There were no citizens' comments.

23-094 XVIII. ADJOURNMENT

President Trudeau adjourned the meeting at 8:14 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-066**

**RESOLUTION TO EXTEND SPACE USE AGREEMENT WITH THE FRIENDS OF
THE ANN ARBOR DISTRICT LIBRARY (FAADL)**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of May, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Jim, Leija, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Secretary Sova, and supported by Trustee Leija:

THE BOARD RESOLVES:

- 1.) That the President of the Board of Trustees of Ann Arbor District Library be authorized to sign a one year extension of the space use agreement along with the Co-Presidents' of the Board of the Friends of the Ann Arbor District Library.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-089**

**RESOLUTION TO RECOGNIZE THE FRIENDS OF THE
ANN ARBOR DISTRICT LIBRARY UPON THEIR 70TH ANNIVERSARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of May, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Jim, Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Trustee Leija, and supported by Secretary Sova:

THE BOARD RESOLVES:

- 1.) That the Ann Arbor District Library Board congratulates the Friends of the Ann Arbor District Library upon their 70th anniversary and acknowledges the many contributions of their volunteers and Boards over the years.
- 2.) That it officially recognizes the Friends of the Ann Arbor District Library for their ongoing support of Ann Arbor District Library events and programs, including the Library's Summer Game.
- 3.) That it looks forward to many more years of partnership and collaboration with the Friends of the Ann Arbor District Library.
- 4.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-090**

**RESOLUTION APPROVING ANNUAL BUDGET FOR THE FISCAL YEAR 2023-2024
OF THE ANN ARBOR DISTRICT LIBRARY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of May, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Jim, Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Secretary Sova, and supported by Vice President Kleinman:

Pursuant to Act 2, Michigan Public Acts of 1968, as amended, before adoption of a budget, a public hearing shall be held as required by Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended (“Act 43”), and Act No. 267 of the Public Acts of Michigan 1976, as amended. Pursuant to Act 43, notice of a public hearing on the proposed budget of the District Library must be given by publication in a newspaper of general circulation in the Library District at least 6 days prior to the date of such hearing.

The Board, after due and proper notice, conducted a public hearing on Monday, May 22, 2023, on the approval of the proposed budget.

THE BOARD RESOLVES AS FOLLOWS:

- 1.) The Board approves and adopts the budget for the fiscal year ending June 30, 2024, as presented.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-091**

**RESOLUTION AUTHORIZING MILLAGE RATE TO BE LEVIED BY TAXING
AUTHORITIES**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of May, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Jim, Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Treasurer Solomon, and supported by Trustee Leija:

The said Board of Trustees of the Ann Arbor District Library (the "Library") has given due reflection to the budget and operational requirements of the Library as to the 2023-2024 fiscal year.

The said Board of Trustees is desirous of providing for the appropriate certification of operational millage relative to the Library.

THE BOARD RESOLVES AS FOLLOWS:

- 1.) That as to the 2023-2024 fiscal year of the Ann Arbor District Library, and as to that portion of said Library within the City of Ann Arbor, and that portion of the Library within the territory, townships, or areas outside the City of Ann Arbor, the voted millage for Library operational purposes shall be the amount of 1.8228 mills.
- 2.) That the foregoing amounts are levied by the Ann Arbor District Library and the Secretary of the Board of Trustees is authorized and directed to report the same as the Library tax levy to the proper assessing officer(s) of the appropriate agencies and the Secretary may provide copies of this resolution when requested by any appropriate agency.
- 3.) That the amounts certified are essential for the fiscal year of the Ann Arbor District Library commencing July 1, 2023 except as subsequently altered or amended by appropriate certification.
- 4.) That a certified copy of this Resolution may be issued as though the original with the certification provided.
- 5.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-092**

**RESOLUTION TO ADOPT THE 2023-2024 BUDGET AS A LINE ITEM BUDGET AND
COMPLIANCE OF DISBURSEMENTS**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 22nd day of May, 2023 at 6:00 p.m.

PRESENT: Catherine Hadley, Molly Kleinman, Jim, Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

ABSENT: None

The following resolution was offered by Treasurer Solomon and supported by Secretary Sova:

WHEREAS, on an annual basis the Board adopts an Operating Budget for the Library and;

WHEREAS, the Michigan Department of Treasury's Uniform Accounting Procedures Manual includes the following requirements for approval of disbursements:

All disbursements must be approved by the legislative body prior to disbursement unless addressed otherwise in the charter. The legislative body may establish a formal policy to authorize payments prior to approval to avoid finance or late charges and to pay appropriated amounts and payroll (including related payroll taxes and withholdings). This policy must be very limited and a list of payments made prior to approval must be presented to the legislative body for approval.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1.) Appropriations by the Board. As the Legislative Body of the Library, the Board hereby appropriates for fiscal year 2023-2024 the total amount of \$20,639,000 for the expenditure categories set forth in the budget.
- 2.) Disbursements for Payroll and Related Payroll Taxes and Withholdings. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, the Director of the Library, the Deputy Director of the Library, the Associate Directors of the Library, HR Manager or Finance Manager of the Library (each as "Authorized Officer") are hereby authorized to provide for the disbursement of Library funds for payroll (including related payroll taxes and withholdings) provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 3.) Disbursements for Recurring Expenses that are necessary to Avoid Finance of Late Charges. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury,

each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for payments that are for recurring expenses and are necessary to avoid finance or late charges, such as payments for utilities, equipment leases and similar expenses, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.

- 4.) Disbursements for Appropriated Amounts. As provided by the Uniform Accounting Procedures Manual of the Department of Treasury, each Authorized Officer is hereby authorized to provide for the disbursement of Library funds for expenditures that have been previously appropriated by the Board pursuant to Paragraph No. 1 of this Resolution, provided such disbursements are within the budgeted amounts set forth in the Approved Budget.
- 5.) Presentation of Disbursements to the Library Board. All disbursements made pursuant to the authority of this Resolution must be presented to the Library Board for approval at a subsequent Board meeting.
- 6.) Limitation of Disbursements to \$33,000. Notwithstanding any provision to the contrary in this Resolution, no Authorized Officer shall be allowed to approve any single expenditure in excess of \$33,000 unless that expenditure has been previously approved in a resolution by the Library Board or in an agreement authorized by the Library Board.
- 7.) Requirement for Dual Signatures. Nothing in this Resolution shall be construed as modifying the current Library Board policy that requires two authorized signatures on all checks, excluding payroll checks, in the amount of \$2,500 or more.
- 8.) Prior Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Catherine Hadley, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,
Scott Trudeau, Jamie Vander Broek

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at a regular Board meeting held on May 22, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Aidan Sova, Board Secretary



Ann Arbor District Library

Check Report

By Check Number

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR						
VEN01787	A24 Films	05/02/2023	Bank Draft	0.00	146.00	DFT0000918
VEN01779	Alice Greene & Co	05/02/2023	Bank Draft	0.00	17.96	DFT0000919
VEN01756	American Button Machines	05/02/2023	Bank Draft	0.00	363.16	DFT0000920
VEN01755	CET	05/02/2023	Bank Draft	0.00	95.00	DFT0000921
VEN01479	City Clerks Office - Permits	05/02/2023	Bank Draft	0.00	35.00	DFT0000922
VEN01310	Etsy	05/02/2023	Bank Draft	0.00	7.74	DFT0000923
VEN01760	Fiber Artist Supply Co.	05/02/2023	Bank Draft	0.00	137.98	DFT0000924
VEN01111	Flor Bromley Music	05/02/2023	Bank Draft	0.00	20.00	DFT0000925
VEN01393	French Paper	05/02/2023	Bank Draft	0.00	155.29	DFT0000926
VEN01790	GitHub	05/02/2023	Bank Draft	0.00	576.00	DFT0000927
VEN01373	Guitar Center	05/02/2023	Bank Draft	0.00	127.16	DFT0000928
VEN01698	High Noon Books	05/02/2023	Bank Draft	0.00	198.00	DFT0000929
VEN01307	Home Depot	05/02/2023	Bank Draft	0.00	149.85	DFT0000930
VEN01135	IRCCloud	05/02/2023	Bank Draft	0.00	215.88	DFT0000931
VEN01762	Jakprints	05/02/2023	Bank Draft	0.00	365.16	DFT0000932
VEN01615	JBM Packaging Company	05/02/2023	Bank Draft	0.00	1,757.27	DFT0000933
VEN01295	JoAnn	05/02/2023	Bank Draft	0.00	446.30	DFT0000934
VEN01599	Kent District Library	05/02/2023	Bank Draft	0.00	77.00	DFT0000935
VEN01563	Library Journal	05/02/2023	Bank Draft	0.00	189.99	DFT0000936
VEN01726	Maiznblue Memorabilia	05/02/2023	Bank Draft	0.00	367.75	DFT0000937
VEN01495	MeetUp	05/02/2023	Bank Draft	0.00	98.94	DFT0000938
VEN01679	Menards	05/02/2023	Bank Draft	0.00	15.99	DFT0000939
VEN01316	Michaels	05/02/2023	Bank Draft	0.00	557.01	DFT0000940
VEN01106	MLA	05/02/2023	Bank Draft	0.00	1,200.00	DFT0000941
VEN01712	MyBinding.com	05/02/2023	Bank Draft	0.00	139.80	DFT0000942
VEN01323	Oriental Trading	05/02/2023	Bank Draft	0.00	479.88	DFT0000943
VEN01768	Oshpark	05/02/2023	Bank Draft	0.00	1,110.00	DFT0000944
VEN01774	Partitions and Stalls	05/02/2023	Bank Draft	0.00	40.27	DFT0000945
VEN01110	PayPal	05/02/2023	Bank Draft	0.00	33.53	DFT0000946
VEN01788	Pennyseats	05/02/2023	Bank Draft	0.00	500.00	DFT0000947
VEN01671	Produce Station	05/02/2023	Bank Draft	0.00	1,727.39	DFT0000948
VEN01542	Q&A Reporting, Inc	05/02/2023	Bank Draft	0.00	168.75	DFT0000949
VEN01329	Seville Classics	05/02/2023	Bank Draft	0.00	119.98	DFT0000950
VEN01764	Stark Press Company	05/02/2023	Bank Draft	0.00	86.00	DFT0000951
VEN01128	Star's Cafe Ann Arbor	05/02/2023	Bank Draft	0.00	184.80	DFT0000952
VEN01765	Takach Press	05/02/2023	Bank Draft	0.00	496.00	DFT0000953
VEN01103	Target	05/02/2023	Bank Draft	0.00	270.00	DFT0000954
VEN01634	Woolery	05/02/2023	Bank Draft	0.00	72.11	DFT0000955
VEN01787	A24 Films	05/24/2023	Bank Draft	0.00	272.00	DFT0001004
VEN01802	Air Plant Hub	05/24/2023	Bank Draft	0.00	417.50	DFT0001005
VEN01830	Boomwhackers	05/24/2023	Bank Draft	0.00	66.25	DFT0001006
VEN01783	Chela's Restaurant & Taqueria	05/24/2023	Bank Draft	0.00	890.40	DFT0001007
VEN01333	Compliance Signs	05/24/2023	Bank Draft	0.00	113.02	DFT0001008
VEN01865	ePlastics	05/24/2023	Bank Draft	0.00	21.11	DFT0001009
VEN01801	Grasshopper Film	05/24/2023	Bank Draft	0.00	391.00	DFT0001010
VEN01307	Home Depot	05/24/2023	Bank Draft	0.00	294.00	DFT0001011
VEN01135	IRCCloud	05/24/2023	Bank Draft	0.00	215.88	DFT0001012
VEN01843	Lauren Ranalli	05/24/2023	Bank Draft	0.00	170.90	DFT0001013
VEN01316	Michaels	05/24/2023	Bank Draft	0.00	75.35	DFT0001014
VEN01866	TAP Plastics	05/24/2023	Bank Draft	0.00	12.40	DFT0001015
VEN01103	Target	05/24/2023	Bank Draft	0.00	850.00	DFT0001016
VEN01786	Whiten Editing LLC	05/24/2023	Bank Draft	0.00	128.62	DFT0001017

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01827	Women Make Movies	05/24/2023	Bank Draft	0.00	215.00	DFT0001018

Bank Code CREDIT CARD- BAA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	63	53	0.00	16,882.37
EFT's	0	0	0.00	0.00
	63	53	0.00	16,882.37

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CREDIT CARD- CHASE-CREDIT CARD- CHASE						
VEN01834	Affinity	05/21/2023	Bank Draft	0.00	132.93	DFT0001071
VEN01131	AWS	05/21/2023	Bank Draft	0.00	150.15	DFT0001072
VEN01132	Backblaze	05/21/2023	Bank Draft	0.00	1,936.83	DFT0001073
VEN01789	Book Outlet	05/21/2023	Bank Draft	0.00	183.08	DFT0001074
VEN01757	Cheap Totes	05/21/2023	Bank Draft	0.00	886.50	DFT0001075
VEN01154	Conlin Travel	05/21/2023	Bank Draft	0.00	2,409.73	DFT0001076
VEN01133	Drupalize OSIO Labs	05/21/2023	Bank Draft	0.00	35.00	DFT0001077
VEN01310	Etsy	05/21/2023	Bank Draft	0.00	346.16	DFT0001078
VEN01849	Glyphsapp	05/21/2023	Bank Draft	0.00	299.00	DFT0001079
VEN01134	Google	05/21/2023	Bank Draft	0.00	99.99	DFT0001080
VEN01696	Green Things Farm Collective	05/21/2023	Bank Draft	0.00	231.00	DFT0001081
VEN01295	JoAnn	05/21/2023	Bank Draft	0.00	33.94	DFT0001082
VEN01490	Laundry Care	05/21/2023	Bank Draft	0.00	395.00	DFT0001083
VEN01316	Michaels	05/21/2023	Bank Draft	0.00	368.62	DFT0001084
VEN01383	Monoprice	05/21/2023	Bank Draft	0.00	92.90	DFT0001085
VEN01515	Oh Dear	05/21/2023	Bank Draft	0.00	16.39	DFT0001086
VEN01797	Only the Ocean Between Us	05/21/2023	Bank Draft	0.00	300.00	DFT0001087
VEN01143	OpenCage	05/21/2023	Bank Draft	0.00	50.00	DFT0001088
VEN01200	Proof Pest Control	05/21/2023	Bank Draft	0.00	309.00	DFT0001089
VEN01128	Star's Cafe Ann Arbor	05/21/2023	Bank Draft	0.00	180.00	DFT0001090
VEN01711	Swank Movie Licensing USA	05/21/2023	Bank Draft	0.00	200.00	DFT0001091
VEN01139	Trello	05/21/2023	Bank Draft	0.00	75.00	DFT0001092
VEN01140	Twilio	05/21/2023	Bank Draft	0.00	737.94	DFT0001093
VEN01129	U-Haul Rental	05/21/2023	Bank Draft	0.00	347.25	DFT0001094
VEN01823	Vinegar Syndrome	05/21/2023	Bank Draft	0.00	114.95	DFT0001095
VEN01142	Zoom	05/21/2023	Bank Draft	0.00	130.00	DFT0001096

Bank Code CREDIT CARD- CHASE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	35	26	0.00	10,061.36
EFT's	0	0	0.00	0.00
	35	26	0.00	10,061.36

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES						
VEN01812	CrossBow aka Steven Lesko	05/24/2023	Regular	0.00	600.00	67744
VEN01812	CrossBow aka Steven Lesko	05/24/2023	Regular	0.00	-600.00	67744
VEN01857	Aerial Associates Photography, Inc	05/02/2023	Regular	0.00	1,350.00	67763
VEN01169	Afternoon Delight	05/02/2023	Regular	0.00	440.00	67764
VEN01481	Andrew Olsen	05/02/2023	Regular	0.00	100.00	67765
VEN01206	Ann Arbor Observer	05/02/2023	Regular	0.00	2,979.00	67766
VEN01525	Ann Arbor Public Schools	05/02/2023	Regular	0.00	1,448.58	67767
VEN01781	Ann Arbor Sewing Center	05/02/2023	Regular	0.00	4,490.00	67768
VEN01813	Beth Manuel	05/02/2023	Regular	0.00	38.75	67769
VEN01163	Blick Art Materials	05/02/2023	Regular	0.00	80.81	67770
VEN01832	Brian Ottum	05/02/2023	Regular	0.00	150.00	67771
VEN01730	Brodart	05/02/2023	Regular	0.00	291.88	67772
VEN01117	CDW-G	05/02/2023	Regular	0.00	312.69	67773
VEN01466	Colin Simpson	05/02/2023	Regular	0.00	54.23	67774
VEN01733	Corinne Lenz	05/02/2023	Regular	0.00	750.00	67775
VEN01275	Demco, Inc	05/02/2023	Regular	0.00	4,845.89	67776
VEN01805	Denise Brennan-Nelson	05/02/2023	Regular	0.00	250.00	67777
VEN01689	Digi-Key	05/02/2023	Regular	0.00	11.22	67778
VEN01216	FAADL - Friends of the Ann Arbor District Librar	05/02/2023	Regular	0.00	5,436.75	67779
VEN01860	Ghostly International, LLC	05/02/2023	Regular	0.00	27,500.00	67780
VEN01194	Jenn McKee	05/02/2023	Regular	0.00	106.00	67781
VEN01408	Julie Cruz	05/02/2023	Regular	0.00	720.00	67782
VEN01815	Katie Dudek-Wike	05/02/2023	Regular	0.00	162.22	67783
VEN01807	Learfield	05/02/2023	Regular	0.00	5,000.00	67784
VEN01574	Lia Giannotti Photography	05/02/2023	Regular	0.00	675.00	67785
VEN01171	Maner Costerisan	05/02/2023	Regular	0.00	11,950.00	67786
VEN01050	MITAI	05/02/2023	Regular	0.00	2,400.00	67787
VEN01332	Momoko Fife aka Momo Kajiwara	05/02/2023	Regular	0.00	150.00	67788
VEN01840	Monica Hickson	05/02/2023	Regular	0.00	80.00	67789
VEN01047	Monica Higman	05/02/2023	Regular	0.00	150.00	67790
VEN01062	Print-Tech, Inc.	05/02/2023	Regular	0.00	8,119.49	67791
VEN01243	Sajeev Visweswaran Art dba Sajeev Vadakottu	05/02/2023	Regular	0.00	500.00	67792
VEN01825	Shanna Katz Kattari	05/02/2023	Regular	0.00	1,500.00	67793
VEN01845	Sharon L. Kangas	05/02/2023	Regular	0.00	27.95	67794
VEN01734	Sierra Clark	05/02/2023	Regular	0.00	529.03	67795
VEN01841	Silvana Graff	05/02/2023	Regular	0.00	45.90	67796
VEN01034	Stadium Hardware	05/02/2023	Regular	0.00	224.39	67797
VEN01068	Staples	05/02/2023	Regular	0.00	1,307.47	67798
VEN01283	Sweetwater Music Instruments & Pro Audio	05/02/2023	Regular	0.00	142.00	67799
VEN01188	Value Line Publishing LLC	05/02/2023	Regular	0.00	2,745.00	67800
VEN01499	Yaoyi Wang	05/02/2023	Regular	0.00	150.00	67801
VEN01855	Yvonne Chan	05/02/2023	Regular	0.00	690.00	67802
VEN01290	Zilka Joseph	05/02/2023	Regular	0.00	285.00	67803
VEN01822	A2SF	05/09/2023	Regular	0.00	1,000.00	67804
VEN01748	Aaron Todd	05/09/2023	Regular	0.00	-875.00	67805
VEN01748	Aaron Todd	05/09/2023	Regular	0.00	875.00	67805
VEN01894	Adella Harden	05/09/2023	Regular	0.00	536.72	67806
VEN01079	AF Smith Electric	05/09/2023	Regular	0.00	495.00	67807
VEN01455	Amy Valade	05/09/2023	Regular	0.00	249.51	67808
VEN01066	Ann Arbor Cleaning Supply Company	05/09/2023	Regular	0.00	68.40	67809
VEN01013	Blackstone Publishing	05/09/2023	Regular	0.00	107.97	67810
VEN01163	Blick Art Materials	05/09/2023	Regular	0.00	7.20	67811
VEN01040	Brewer's North Campus Service Inc.	05/09/2023	Regular	0.00	1,125.74	67812
VEN01021	Busch's	05/09/2023	Regular	0.00	122.98	67813
VEN01117	CDW-G	05/09/2023	Regular	0.00	9,500.00	67814
VEN01017	Cengage Learning Inc/Gale	05/09/2023	Regular	0.00	191.93	67815
VEN01466	Colin Simpson	05/09/2023	Regular	0.00	6.49	67816
VEN01266	Conti	05/09/2023	Regular	0.00	115.00	67817
VEN01444	Garrett Schumann	05/09/2023	Regular	0.00	800.00	67818
VEN01073	Grainger	05/09/2023	Regular	0.00	1,369.81	67819

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01858	Jennifer German	05/09/2023	Regular	0.00	150.00	67820
VEN01261	Karim Nagi Mohammed	05/09/2023	Regular	0.00	1,150.00	67821
VEN01635	Kathy Gunderson	05/09/2023	Regular	0.00	150.00	67822
VEN01862	Kristin Lenz	05/09/2023	Regular	0.00	250.00	67823
VEN01559	Michigan Municipal League Workers' Comp Fun	05/09/2023	Regular	0.00	25,394.00	67824
VEN01882	Mid-Michigan Robotics Alliances	05/09/2023	Regular	0.00	500.00	67825
VEN01016	Midwest Tape	05/09/2023	Regular	0.00	8,857.44	67826
	Void	05/09/2023	Regular	0.00	0.00	67827
	Void	05/09/2023	Regular	0.00	0.00	67828
VEN01063	O'Neal Construction, Inc.	05/09/2023	Regular	0.00	82,147.53	67829
VEN01265	Patrick Flores-Scott	05/09/2023	Regular	0.00	250.00	67830
VEN01893	Penguin Random House Speakers Bureau	05/09/2023	Regular	0.00	2,500.00	67831
VEN01027	PlantWise	05/09/2023	Regular	0.00	10,350.00	67832
VEN01062	Print-Tech, Inc.	05/09/2023	Regular	0.00	4,789.78	67833
VEN01094	Rachel Hoekstra	05/09/2023	Regular	0.00	125.00	67834
VEN01594	Rahmberg Stover & Associates, LLC	05/09/2023	Regular	0.00	3,185.00	67835
VEN01344	Robin Robinson	05/09/2023	Regular	0.00	150.00	67836
VEN01550	Sarmed Jabra Nur Creative Studio, LLC	05/09/2023	Regular	0.00	400.00	67837
VEN01354	Township of Scio	05/09/2023	Regular	0.00	50.00	67838
VEN01038	Underground Printing	05/09/2023	Regular	0.00	1,892.00	67839
VEN01480	Underwood Nursery, LLC	05/09/2023	Regular	0.00	226.00	67840
VEN01896	Vincenza Mueller - Pinnacle Performance, LLC	05/09/2023	Regular	0.00	1,000.00	67841
VEN01786	Whiten Editing LLC	05/09/2023	Regular	0.00	250.00	67842
VEN01037	4imprint, Inc	05/16/2023	Regular	0.00	3,241.93	67843
VEN01167	A2 Aviary, LLC	05/16/2023	Regular	0.00	750.00	67844
VEN01158	Alex (Margaret) Kourvo	05/16/2023	Regular	0.00	450.00	67845
VEN01012	Alliance Entertainment	05/16/2023	Regular	0.00	251.11	67846
VEN01477	Ann Arbor Civic Theatre	05/16/2023	Regular	0.00	100.00	67847
VEN01230	Ann Arbor Symphony Orchestra	05/16/2023	Regular	0.00	320.00	67848
VEN01749	Aurora Lee	05/16/2023	Regular	0.00	5.28	67849
VEN01120	Barnes & Noble, Inc.	05/16/2023	Regular	0.00	175.48	67850
VEN01155	Bethany Neal	05/16/2023	Regular	0.00	450.00	67851
VEN01608	Carol Ullmann	05/16/2023	Regular	0.00	150.00	67852
VEN01743	Carta Monir	05/16/2023	Regular	0.00	300.00	67853
VEN01017	Cengage Learning Inc/Gale	05/16/2023	Regular	0.00	151.44	67854
VEN01681	Color Carousel Face Painting	05/16/2023	Regular	0.00	320.00	67855
VEN01704	David Minnix	05/16/2023	Regular	0.00	150.00	67856
VEN01864	Erica Chapman	05/16/2023	Regular	0.00	250.00	67857
VEN01148	Graduate Ann Arbor	05/16/2023	Regular	0.00	198.45	67858
VEN01491	Hutzel	05/16/2023	Regular	0.00	323.04	67859
VEN01881	Kathryn Orwig	05/16/2023	Regular	0.00	250.00	67860
VEN01199	Laura Pershin Raynor	05/16/2023	Regular	0.00	200.00	67861
VEN01054	Matthew Bender & Co, Inc.	05/16/2023	Regular	0.00	2,897.83	67862
VEN01025	McIntosh Grounds Maint, Inc.	05/16/2023	Regular	0.00	5,979.17	67863
VEN01884	Melissa (Kaelin) Priebe	05/16/2023	Regular	0.00	150.00	67864
VEN01791	Michigan State University - ILL	05/16/2023	Regular	0.00	175.00	67865
VEN01016	Midwest Tape	05/16/2023	Regular	0.00	303.65	67866
VEN01231	Nicole Ray Sloe Gin Fizz	05/16/2023	Regular	0.00	240.00	67867
VEN01187	OCLC Inc	05/16/2023	Regular	0.00	4,573.68	67868
VEN01277	Polly Rosenwaike	05/16/2023	Regular	0.00	250.00	67869
VEN01028	Preuss Pets	05/16/2023	Regular	0.00	1,132.75	67870
VEN01030	RNA	05/16/2023	Regular	0.00	22,001.00	67871
VEN01203	Schilke Security	05/16/2023	Regular	0.00	560.00	67872
VEN01032	Shambaugh & Son, L.P.	05/16/2023	Regular	0.00	1,505.61	67873
VEN01750	Small House LLC aka Bevin Cohen	05/16/2023	Regular	0.00	400.00	67874
VEN01905	Charter Township of Superior	05/16/2023	Regular	0.00	2,097.37	67875
VEN01097	Unique	05/16/2023	Regular	0.00	322.20	67876
VEN01037	4imprint, Inc	05/24/2023	Regular	0.00	5,437.15	67877
VEN01372	7 Cylinders Studio	05/24/2023	Regular	0.00	12,000.00	67878
VEN01250	Amber Adams-Fall	05/24/2023	Regular	0.00	125.00	67879
VEN01169	Afternoon Delight	05/24/2023	Regular	0.00	807.50	67880

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01012	Alliance Entertainment	05/24/2023	Regular	0.00	927.16	67881
VEN01517	Alma College Library	05/24/2023	Regular	0.00	17.00	67882
VEN01847	Andrea Yun	05/24/2023	Regular	0.00	150.00	67883
VEN01102	Apple, Inc	05/24/2023	Regular	0.00	1,418.00	67884
VEN01010	Applied Imaging	05/24/2023	Regular	0.00	530.40	67885
VEN01274	B & H Photo-Video	05/24/2023	Regular	0.00	368.24	67886
VEN01607	Beth Battey	05/24/2023	Regular	0.00	200.00	67887
VEN01163	Blick Art Materials	05/24/2023	Regular	0.00	176.56	67888
VEN01318	Marley Boone	05/24/2023	Regular	0.00	106.00	67889
VEN01793	Carolyn Striho - Inner Door Music	05/24/2023	Regular	0.00	800.00	67890
VEN01022	Carpenter Brothers	05/24/2023	Regular	0.00	19.97	67891
VEN01065	Computer Alley	05/24/2023	Regular	0.00	818.79	67892
VEN01733	Corinne Lenz	05/24/2023	Regular	0.00	900.00	67893
VEN01184	Cornell Lab of Ornithology	05/24/2023	Regular	0.00	44.00	67894
VEN01408	Julie Cruz	05/24/2023	Regular	0.00	720.00	67895
VEN01904	Kip DeGraaf	05/24/2023	Regular	0.00	104.94	67896
VEN01275	Demco, Inc	05/24/2023	Regular	0.00	2,989.17	67897
VEN01897	Diane Cheklich	05/24/2023	Regular	0.00	150.00	67898
VEN01006	Dykema Gossett	05/24/2023	Regular	0.00	712.30	67899
VEN01848	Eunjae Cheon	05/24/2023	Regular	0.00	150.00	67900
VEN01362	Glasco Corporation	05/24/2023	Regular	0.00	1,600.00	67901
VEN01740	Hadil Ghoneim	05/24/2023	Regular	0.00	150.00	67902
VEN01044	Fatema Haque	05/24/2023	Regular	0.00	150.00	67903
VEN01064	Johnson Controls	05/24/2023	Regular	0.00	949.42	67904
VEN01201	Journey Retirement Plan Services, LLC	05/24/2023	Regular	0.00	231.25	67905
VEN01328	Lakeshore Learning	05/24/2023	Regular	0.00	425.43	67906
VEN01045	Sheela Lal	05/24/2023	Regular	0.00	150.00	67907
VEN01574	Lia Giannotti Photography	05/24/2023	Regular	0.00	675.00	67908
VEN01863	Lindsay Zrull	05/24/2023	Regular	0.00	250.00	67909
VEN01171	Maner Costerisan	05/24/2023	Regular	0.00	11,950.00	67910
VEN01194	Jenn McKee	05/24/2023	Regular	0.00	100.00	67911
VEN01223	Dave McMillan	05/24/2023	Regular	0.00	80.00	67912
VEN01016	Midwest Tape	05/24/2023	Regular	0.00	11,358.85	67913
	Void	05/24/2023	Regular	0.00	0.00	67914
	Void	05/24/2023	Regular	0.00	0.00	67915
	Void	05/24/2023	Regular	0.00	0.00	67916
VEN01126	Ariel Ojibway	05/24/2023	Regular	0.00	200.00	67917
VEN01808	Paul Vachon DBA Fountain Pen Writing	05/24/2023	Regular	0.00	100.00	67918
VEN01267	Alex Pierzchala	05/24/2023	Regular	0.00	109.10	67919
VEN01701	Reda A Taleb Speaks	05/24/2023	Regular	0.00	320.00	67920
VEN01701	Reda A Taleb Speaks	05/24/2023	Regular	0.00	-320.00	67920
VEN01030	RNA	05/24/2023	Regular	0.00	25,001.00	67921
VEN01030	RNA	05/24/2023	Regular	0.00	-25,001.00	67921
VEN01550	Sarmed Jabra Nur Creative Studio, LLC	05/24/2023	Regular	0.00	-625.00	67922
VEN01550	Sarmed Jabra Nur Creative Studio, LLC	05/24/2023	Regular	0.00	625.00	67922
VEN01612	Barbara Schutzgruber	05/24/2023	Regular	0.00	300.00	67923
VEN01612	Barbara Schutzgruber	05/24/2023	Regular	0.00	-300.00	67923
VEN01750	Small House LLC aka Bevin Cohen	05/24/2023	Regular	0.00	212.00	67924
VEN01750	Small House LLC aka Bevin Cohen	05/24/2023	Regular	0.00	-212.00	67924
VEN01190	Martha Stuit	05/24/2023	Regular	0.00	-150.00	67925
VEN01190	Martha Stuit	05/24/2023	Regular	0.00	150.00	67925
VEN01283	Sweetwater Music Instruments & Pro Audio	05/24/2023	Regular	0.00	2,478.00	67926
VEN01283	Sweetwater Music Instruments & Pro Audio	05/24/2023	Regular	0.00	-2,478.00	67926
VEN01107	UNUM Flex Life	05/24/2023	Regular	0.00	4,525.61	67927
VEN01107	UNUM Flex Life	05/24/2023	Regular	0.00	-4,525.61	67927
VEN01108	UNUM LTD STD	05/24/2023	Regular	0.00	4,667.75	67928
VEN01108	UNUM LTD STD	05/24/2023	Regular	0.00	-4,667.75	67928
VEN01204	VanArchitects, PLLC	05/24/2023	Regular	0.00	1,520.00	67929
VEN01204	VanArchitects, PLLC	05/24/2023	Regular	0.00	-1,520.00	67929
VEN01315	Washtenaw County Treasurer	05/24/2023	Regular	0.00	12,499.72	67930
VEN01315	Washtenaw County Treasurer	05/24/2023	Regular	0.00	-12,499.72	67930

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01441	Rebecca Wittekindt	05/24/2023	Regular	0.00	-150.00	67931
VEN01441	Rebecca Wittekindt	05/24/2023	Regular	0.00	150.00	67931
VEN01169	Afternoon Delight	05/24/2023	Regular	0.00	190.00	67932
VEN01701	Reda A Taleb Speaks	05/24/2023	Regular	0.00	320.00	67933
VEN01030	RNA	05/24/2023	Regular	0.00	25,001.00	67934
VEN01550	Sarmed Jabra Nur Creative Studio, LLC	05/24/2023	Regular	0.00	625.00	67935
VEN01612	Barbara Schutzgruber	05/24/2023	Regular	0.00	300.00	67936
VEN01750	Small House LLC aka Bevin Cohen	05/24/2023	Regular	0.00	212.00	67937
VEN01190	Martha Stuit	05/24/2023	Regular	0.00	150.00	67938
VEN01283	Sweetwater Music Instruments & Pro Audio	05/24/2023	Regular	0.00	2,478.00	67939
VEN01107	UNUM Flex Life	05/24/2023	Regular	0.00	4,525.61	67940
VEN01108	UNUM LTD STD	05/24/2023	Regular	0.00	4,667.75	67941
VEN01204	VanArchitects, PLLC	05/24/2023	Regular	0.00	1,520.00	67942
VEN01315	Washtenaw County Treasurer	05/24/2023	Regular	0.00	12,499.72	67943
VEN01441	Rebecca Wittekindt	05/24/2023	Regular	0.00	150.00	67944
VEN01011	Baker Taylor	05/02/2023	Bank Draft	0.00	10,410.69	DFT0000905
VEN01011	Baker Taylor	05/02/2023	Bank Draft	0.00	228.87	DFT0000906
VEN01007	Amazon	05/02/2023	Bank Draft	0.00	2,375.98	DFT0000907
VEN01023	Cintas	05/02/2023	Bank Draft	0.00	231.41	DFT0000908
VEN01023	Cintas	05/02/2023	Bank Draft	0.00	69.93	DFT0000909
VEN01023	Cintas	05/02/2023	Bank Draft	0.00	449.73	DFT0000910
VEN01042	City of Ann Arbor Water Utilities	05/02/2023	Bank Draft	0.00	2,764.77	DFT0000911
VEN01172	MetLife	05/02/2023	Bank Draft	0.00	10,509.60	DFT0000912
VEN01070	Office Depot aka ODP	05/02/2023	Bank Draft	0.00	376.81	DFT0000913
VEN01257	Quadient (NeoFunds & Neopost)	05/02/2023	Bank Draft	0.00	3,319.20	DFT0000914
VEN01018	Trionfo Solutions, LLC	05/02/2023	Bank Draft	0.00	682.50	DFT0000915
VEN01019	UPS	05/02/2023	Bank Draft	0.00	30.00	DFT0000916
VEN01100	Verizon	05/02/2023	Bank Draft	0.00	2,467.37	DFT0000917
VEN01011	Baker Taylor	05/09/2023	Bank Draft	0.00	26,459.28	DFT0000956
VEN01011	Baker Taylor	05/09/2023	Bank Draft	0.00	64.73	DFT0000957
VEN01011	Baker Taylor	05/09/2023	Bank Draft	0.00	956.25	DFT0000958
VEN01007	Amazon	05/09/2023	Bank Draft	0.00	1,296.24	DFT0000959
VEN01023	Cintas	05/09/2023	Bank Draft	0.00	69.93	DFT0000960
VEN01023	Cintas	05/09/2023	Bank Draft	0.00	68.43	DFT0000961
VEN01104	DTE	05/09/2023	Bank Draft	0.00	1,678.84	DFT0000962
VEN01024	Lowe's	05/09/2023	Bank Draft	0.00	162.33	DFT0000963
VEN01070	Office Depot aka ODP	05/09/2023	Bank Draft	0.00	229.18	DFT0000964
VEN01061	ULINE	05/09/2023	Bank Draft	0.00	3,732.18	DFT0000965
VEN01019	UPS	05/09/2023	Bank Draft	0.00	75.78	DFT0000966
VEN01035	Waste Management of Michigan	05/09/2023	Bank Draft	0.00	575.88	DFT0000967
VEN01011	Baker Taylor	05/16/2023	Bank Draft	0.00	9,498.75	DFT0000968
VEN01011	Baker Taylor	05/16/2023	Bank Draft	0.00	19.95	DFT0000969
VEN01007	Amazon	05/16/2023	Bank Draft	0.00	892.76	DFT0000970
VEN01008	Amazon Collections	05/16/2023	Bank Draft	0.00	1,830.87	DFT0000971
VEN01101	AT&T	05/16/2023	Bank Draft	0.00	306.79	DFT0000972
VEN01077	BCBS	05/16/2023	Bank Draft	0.00	3,047.08	DFT0000973
VEN01077	BCBS	05/16/2023	Bank Draft	0.00	217.10	DFT0000974
VEN01078	BCN	05/16/2023	Bank Draft	0.00	99,858.68	DFT0000975
VEN01023	Cintas	05/16/2023	Bank Draft	0.00	439.78	DFT0000976
VEN01023	Cintas	05/16/2023	Bank Draft	0.00	68.43	DFT0000977
VEN01023	Cintas	05/16/2023	Bank Draft	0.00	69.93	DFT0000978
VEN01104	DTE	05/16/2023	Bank Draft	0.00	917.33	DFT0000979
VEN01070	Office Depot aka ODP	05/16/2023	Bank Draft	0.00	65.58	DFT0000980
VEN01061	ULINE	05/16/2023	Bank Draft	0.00	72.88	DFT0000981
VEN01019	UPS	05/16/2023	Bank Draft	0.00	30.00	DFT0000982
VEN01100	Verizon	05/16/2023	Bank Draft	0.00	1,105.28	DFT0000983
VEN01011	Baker Taylor	05/24/2023	Bank Draft	0.00	6,663.11	DFT0000984
VEN01011	Baker Taylor	05/24/2023	Bank Draft	0.00	2,520.63	DFT0000985
VEN01011	Baker Taylor	05/24/2023	Bank Draft	0.00	1,016.07	DFT0000986
VEN01007	Amazon	05/24/2023	Bank Draft	0.00	3,375.26	DFT0000987
VEN01023	Cintas	05/24/2023	Bank Draft	0.00	231.41	DFT0000988

Check Report

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01023	Cintas	05/24/2023	Bank Draft	0.00	69.93	DFT0000989
VEN01023	Cintas	05/24/2023	Bank Draft	0.00	136.86	DFT0000990
VEN01104	DTE	05/24/2023	Bank Draft	0.00	2,848.41	DFT0000991
VEN01104	DTE	05/24/2023	Bank Draft	0.00	110.15	DFT0000992
VEN01104	DTE	05/24/2023	Bank Draft	0.00	13,296.12	DFT0000993
VEN01104	DTE	05/24/2023	Bank Draft	0.00	768.04	DFT0000994
VEN01104	DTE	05/24/2023	Bank Draft	0.00	2,346.30	DFT0000995
VEN01104	DTE	05/24/2023	Bank Draft	0.00	4,539.97	DFT0000996
VEN01104	DTE	05/24/2023	Bank Draft	0.00	3,491.80	DFT0000997
VEN01104	DTE	05/24/2023	Bank Draft	0.00	14.89	DFT0000998
VEN01104	DTE	05/24/2023	Bank Draft	0.00	409.18	DFT0000999
VEN01172	MetLife	05/24/2023	Bank Draft	0.00	10,472.34	DFT0001000
VEN01070	Office Depot aka ODP	05/24/2023	Bank Draft	0.00	20.95	DFT0001001
VEN01173	TDS	05/24/2023	Bank Draft	0.00	6,182.18	DFT0001002
VEN01019	UPS	05/24/2023	Bank Draft	0.00	30.00	DFT0001003
VEN01103	Target	05/24/2023	Bank Draft	0.00	180.00	DFT0001019

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	329	178	0.00	462,992.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	19	0.00	-53,924.08
Bank Drafts	696	62	0.00	246,450.70
EFT's	0	0	0.00	0.00
	1025	259	0.00	655,518.75

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	329	178	0.00	462,992.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	19	0.00	-53,924.08
Bank Drafts	794	141	0.00	273,394.43
EFT's	0	0	0.00	0.00
	1123	338	0.00	682,462.48

Fund Summary

Fund	Name	Period	Amount
101	General Fund	5/2023	682,462.48
			682,462.48

Ann Arbor District Library

Financial Summary for the Eleven Months Ended May 31, 2023

Cash

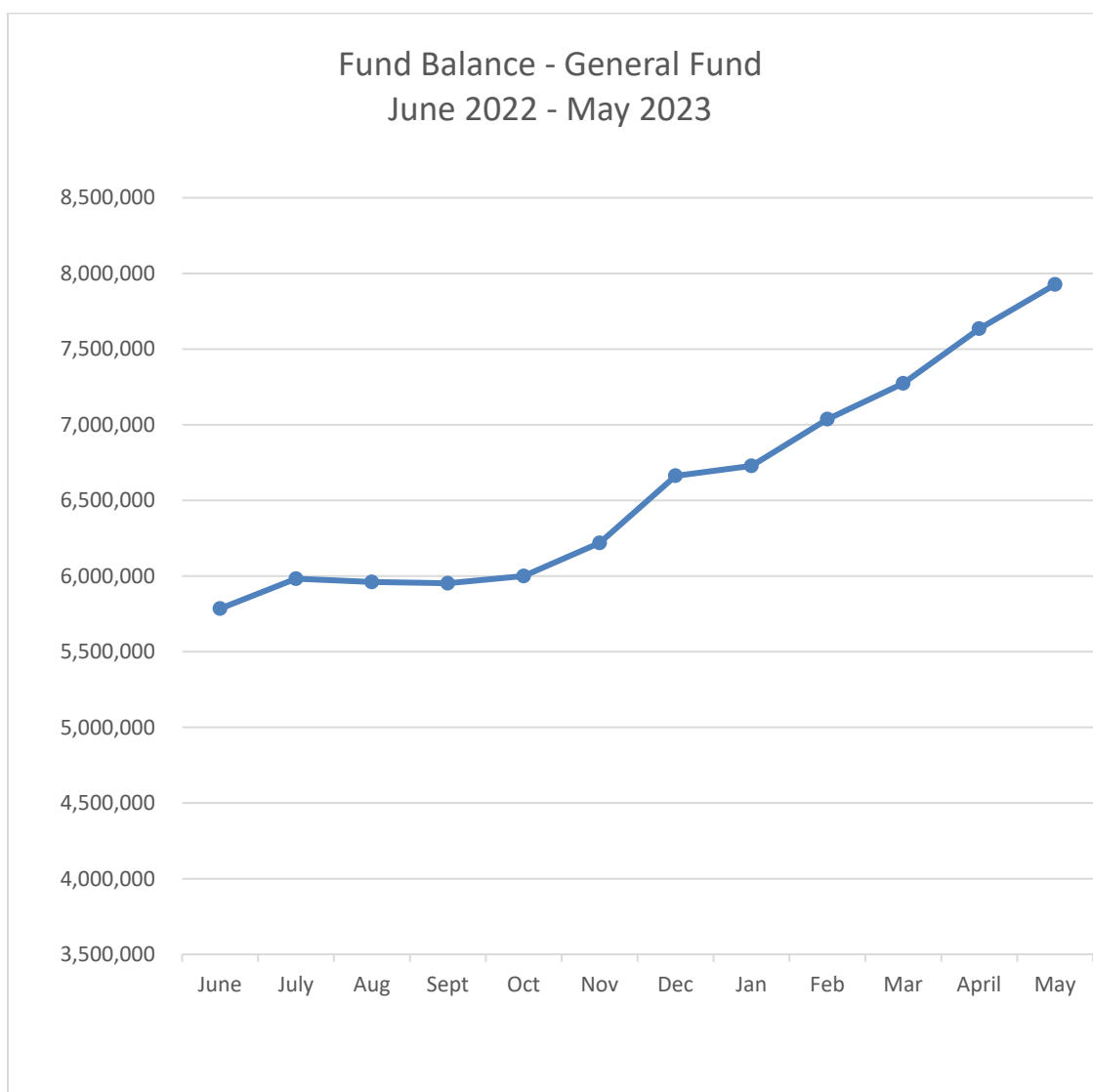
Cash, not including investments, decreased \$1,283,552 from \$8,835,736 on April 30, 2023 to \$7,552,184 as of May 31, 2023.

Tax Receipts

The Library received \$19,007,021 in tax revenues through May 31, 2023 which is 101.1% of the annual budgeted tax receipts of \$18,800,000. Tax revenues decreased from last month due to refunds paid to townships.

Fund Balance Activity

The Library's general fund balance increased from \$7,634,373 as of April 30, 2023 to \$7,926,321 as of May 31, 2023.



Ann Arbor District Library

Financial Summary for the Eleven Months Ended May 31, 2023

Revenue

Year-to-date revenues equal \$17,871,997 of which \$171,231 is due from other governmental units for penal fines and state aid. \$1,773,668, of taxes received have been deferred until they are earned. Total cash receipts through May 31, 2023 equal \$19,700,971.

Expenditures

Year-to-date expenditures total \$15,681,599 of which \$361,069 has not been paid. As of May 31, 2023, \$326,344 has been prepaid for expenses not yet incurred. Total cash expended through May 31, 2023 equals \$15,208,106.

Revenue Over/(Under) Expenditures

Year-to-date revenues exceed expenses by \$2,212,399, Current revenues are 93% of the approved budget and current expenses are 82% of the approved budget after eleven months or 92% of the fiscal year. Actual cash receipts are 103% of budget and actual cash expended is 81% of budget.

Grants & Memorials

The Friends donation fund benefiting the AADL began the year with a balance of \$10,681. The Friends donated \$25,499 in May 2023. \$3,368 of these funds have been used year-to-date leaving a balance of \$32,812.

Holtrey	\$ 339,139	\$300,000 is permanently restricted by the donor
Keniston	\$ 27,025	\$25,000 is permanently restricted by the donor
Archives	\$ 43,922	
LLA	\$ 9,137	
Price	\$ 33,863	
Schafer	\$ 10,630	
Westerman	\$ 33,194	The Board designated \$30,000 for children's programming
WLBDP	\$ 52,142	

ANN ARBOR DISTRICT LIBRARY

Balance Sheet
 Governmental Funds
 May 31, 2023

	General Fund	Capital Fund	Restricted Grants	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 4,825,526	\$ 1,864,775	\$ 505,128	\$ 7,195,429
Investments	4,715,955	-	-	4,715,955
Due from other governmental units	171,231	-	-	171,231
Prepaid items	326,344	-	-	326,344
Total assets	<u>\$ 10,039,056</u>	<u>\$ 1,864,775</u>	<u>\$ 505,128</u>	<u>\$ 12,408,959</u>
Liabilities				
Accounts payable	320,289	-	-	320,289
Accrued expenses	18,778	-	-	18,778
Total liabilities	<u>\$ 339,067</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 339,067</u>
Deferred outflows				
Unavailable property tax revenue	1,773,668	-	-	1,773,668
Total deferred outflows	<u>\$ 1,773,668</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,773,668</u>
Fund balances				
Nonspendable:				
Prepaid items	\$ 326,344	\$ -	\$ -	\$ 326,344
Permanent corpus	-	-	325,000	325,000
Restricted for special purpose	-	-	180,128	180,128
Committed for capital projects	-	1,864,775	-	1,864,775
Unassigned	7,599,977	-	-	7,599,977
Total fund balances	<u>\$ 7,926,321</u>	<u>\$ 1,864,775</u>	<u>\$ 505,128</u>	<u>\$ 10,296,224</u>
Total liabilities and fund balances	<u>\$ 10,039,056</u>	<u>\$ 1,864,775</u>	<u>\$ 505,128</u>	<u>\$ 12,408,959</u>

ANN ARBOR DISTRICT LIBRARY

**Statement of Revenues, Expenditures and Changes
Actual vs Budget
For the Ten Months Ended May 31, 2023**

	May Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
REVENUES:					
Property taxes, net	\$ 1,564,569	\$ 17,233,333	\$ 18,800,000	\$ 1,566,667	91.67%
State aid	7,500	82,500	90,000	7,500	91.67%
State penal fines	14,000	154,000	125,000	(29,000)	123.20%
State Local Stabilization Funding	5	42,676	-	(42,676)	
MPSERS Pass-through	-	115,963	75,000	(40,963)	154.62%
Other State Revenue	2,808	9,464	-	(9,464)	
Investment Gains (Losses)	7,159	99,990	25,000	(74,990)	399.96%
Copier revenue	764	5,972	10,000	4,028	59.72%
Grants and memorials	25,745	37,660	5,000	(32,660)	753.20%
Library fines, fees and other	5,274	43,609	20,000	(23,609)	218.05%
Non-resident fees	2,663	17,603	10,000	(7,603)	176.03%
Rental revenue	-	29,227	32,500	3,273	89.93%
TOTAL REVENUES:	\$ 1,630,487	\$ 17,871,997	\$ 19,192,500	\$ 1,320,503	93.12%
EXPENDITURES:					
Current:					
Personnel:					
Salaries and wages	\$ 647,403	\$ 7,489,488	\$ 9,015,000	1,525,512	83.08%
Employee benefits	200,893	2,263,904	2,217,200	(46,704)	102.11%
MPSERS Pass-through	-	115,963	75,000	(40,963)	154.62%
Employment taxes	49,353	567,884	685,500	117,616	82.84%
Purchased services:					
Custodial services	22,001	242,011	290,000	47,989	83.45%
Accounting/Audit	11,950	147,753	170,000	22,247	86.91%
Legal	712	37,489	75,000	37,511	49.99%
Purchased services	6,657	141,568	218,500	76,932	64.79%
Utilities	33,003	433,724	523,000	89,276	82.93%
Property Insurance	11,823	114,726	150,000	35,274	76.48%
Communications	14,353	159,468	250,000	90,532	63.79%
Materials	117,946	1,475,253	1,603,150	127,897	92.02%
Software Licenses/Maint	6,302	110,321	150,000	39,679	73.55%
Building Rental	58,086	636,674	705,000	68,326	90.31%
Seminars, conferences and travel	905	17,536	29,100	11,564	60.26%
Copier Expense	5,976	54,100	50,000	(4,100)	108.20%
Library Programming	108,709	680,586	717,000	36,414	94.92%
Grant and Memorial Expenditures	-	4,037	-	(4,037)	
Operating Supplies	18,522	187,483	296,000	108,517	63.34%
Repairs & Maintenance	22,188	520,921	570,500	49,579	91.31%
Postage	1,686	19,602	25,000	5,398	78.41%
Other Operating Expenditures	(23,701)	15,613	27,550	11,937	56.67%
Capital Outlay	23,772	223,494	1,350,000	1,126,506	16.56%
TOTAL EXPENDITURES:	\$ 1,338,539	\$ 15,659,598	\$ 19,192,500	\$ 3,532,902	81.59%
Revenue over (under) expenditures	\$ 291,948	\$ 2,212,399	\$ -	\$ 2,212,399	
Fund balance, beginning of year		\$ 5,713,922	\$ 5,713,922	\$ -	
Fund balance, end of year		\$ 7,926,321	\$ 5,713,922	\$ 2,212,399	

ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ended April 30, 2023

	General Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
REVENUES:				
Property taxes, net	\$ 17,233,333	\$ -	\$ -	\$ 17,233,333
State aid	82,500	-	-	82,500
State penal fines	154,000	-	-	154,000
State Local Stabilization Funding	42,676	-	-	42,676
MPSERS pass-through	115,963	-	-	115,963
Other State revenue	9,464	-	-	9,464
Interest income	99,990	-	2,587	102,577
Copier revenue	5,972	-	-	5,972
Grants and memorials	37,660	-	11,900	49,560
Library fines, fees and other	43,609	-	-	43,609
Non-resident fees	17,603	-	-	17,603
Rental revenue	29,227	-	-	29,227
TOTAL REVENUES:	\$ 17,871,997	\$ -	\$ 14,487	\$ 17,886,484
EXPENDITURES:				
Current:				
Personnel:				
Salaries and wages	\$ 7,489,488	\$ -	\$ -	\$ 7,489,488
Employee benefits	2,263,904	-	-	2,263,904
MPSERS pass-through	115,963	-	-	115,963
Employment taxes	567,884	-	-	567,884
Purchased services:				
Custodial services	242,011	-	-	242,011
Accounting/Audit	147,753	-	-	147,753
Legal	37,489	-	-	37,489
Professional services	141,568	-	-	141,568
Utilities	433,724	-	-	433,724
Property insurance	114,726	-	-	114,726
Communications	159,468	-	-	159,468
Materials	1,475,253	-	-	1,475,253
Software Licenses/Maint	110,321	-	-	110,321
Building Rental	636,674	-	-	636,674
Seminars, conferences and travel	17,536	-	-	17,536
Copier Expense	54,100	-	-	54,100
Library Programming	680,586	-	6,000	686,586
Grant and Memorial Expenditures	4,037	-	-	4,037
Operating Supplies	187,483	-	-	187,483
Repairs and Maintenance	520,921	-	-	520,921
Postage	19,602	-	-	19,602
Other Operating Expenditures	15,613	-	-	15,613
Capital Outlay/Maintenance Expense	223,494	356,634	-	580,128
TOTAL EXPENDITURES:	\$ 15,659,598	\$ 356,634	\$ 6,000	\$ 16,022,232
Revenue over (under) expenditures	\$ 2,212,399	\$ (356,634)	\$ 8,487	\$ 1,864,252
Fund balance, beginning of year	\$ 5,713,922	\$ 2,221,409	\$ 496,641	\$ 8,431,972
Fund balance, end of year	\$ 7,926,321	\$ 1,864,775	\$ 505,128	\$ 10,296,224

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-110**

RESOLUTION TO AMEND THE 2022-2023 APPROVED BUDGET

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 26th day of June, 2023 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, supported by _____:

THE BOARD RESOLVES AS FOLLOWS:

- 1.) To transfer \$500,000 from Salaries & Wages to Employee Benefits.
- 2.) To transfer \$100,000 from Salaries & Wages to MPSERS Pass-through.
- 3.) To transfer \$20,000 from Capital Outlay to Accounting / Audit.
- 4.) To transfer \$150,000 from Capital Outlay to Materials.
- 5.) To transfer \$20,000 from Capital Outlay to Copier Expense.
- 6.) To transfer \$100,000 from Capital Outlay to Library Programming.
- 7.) To transfer \$10,000 from Capital Outlay to Grants & Memorial.
- 8.) To transfer \$5,000 from Capital Outlay to Postage.
- 9.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Aidan Sova, Board Secretary

**BOARD OF TRUSTEES OF
ANN ARBOR DISTRICT LIBRARY
RESOLUTION 23-113**

**RESOLUTION TO RECOGNIZE MICHAEL ERLEWINE FOR HIS DONATION
OF A COMPENDIUM OF HISTORICAL ANN ARBOR DOCUMENTS TO THE
AADL ARCHIVE**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 26th day of June, 2023 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

WHEREAS, Michael Erlewine has demonstrated a lifelong commitment to documenting Ann Arbor's musical heritage, from the folk and blues scene during the late 1950s and early 1960s, through the original Ann Arbor Blues Festival and subsequent Ann Arbor Blues and Jazz Festivals, and the countercultural music scene that followed; and

WHEREAS, Michael has preserved and cataloged early recordings, photographs, and other material associated with the Prime Movers Blues Band, a band he co-founded that was inducted into the Michigan Rock and Roll Legends Hall of Fame in 2015; and

WHEREAS, Michael's pioneering use of database software, including Matrix software in 1977, led to the first-ever program for the astrology community, a significant rock music poster database, and the All Music Guide (currently Ann Arbor business allmusic.com); and

WHEREAS, Michael has donated hundreds of thousands of files to the Ann Arbor District Library pertaining to the works above and more, including interviews, essays, photographs, original artwork, audio, and video recordings;

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1.) The Ann Arbor District Library Board, on behalf of the Library staff and the Ann Arbor community, does hereby tender to Michael Erlewine both its appreciation of his many labors on behalf of Ann Arbor's cultural heritage and thanks him for his donation to the Ann Arbor District Library Archive.

2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Aidan Sova, Board Secretary

ANN ARBOR DISTRICT LIBRARY BOARD

Catherine Hadley
Molly Kleinman
Jim Leija
Onna Solomon
Aidan Sova
Scott Trudeau
Jamie Vander Broek

2023 OFFICERS

President	Scott Trudeau
Vice President	Molly Kleinman
Treasurer	Onna Solomon
Secretary	Aidan Sova

ADMINISTRATION

Eli Neiburger	Director
Len Lemorie	Associate Director
Sherlonya Zobel	Associate Director

The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:

Ann Arbor District Library
Board of Trustees
343 South Fifth Avenue
Ann Arbor, MI 48104-2293
734.327.8311