



# Regular Meeting Agenda

Monday February 24, 2025

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Published by Ann Arbor District Library

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## MEMORANDUM

To: District Library Board  
 From: Eli Neiburger, Director  
 Subject: Regular Meeting, Monday February 24, 2025 at 6:00 p.m.  
 Ann Arbor District Library, 4<sup>th</sup> Floor Meeting Room  
 343 S. Fifth Avenue, Ann Arbor, MI 48104

## REGULAR MEETING AGENDA

- 25-027 I. CALL TO ORDER  
 Molly Kleinman, President
- 25-028 II. ATTENDANCE
- 25-029 III. VOTE FOR CLOSED SESSION FOR DISCUSSION OF REAL ESTATE  
 (Item of action)  
 Roll call vote
- 25-030 IV. RECESS TO CLOSED SESSION
- 25-031 V. RECONVENE TO REGULAR MEETING AT 7:00 P.M.
- 25-032 VI. ATTENDANCE
- 25-033 VII. APPROVAL OF AGENDA (pp. 1-2)  
 (Item of action)
- 25-034 VIII. CONSENT AGENDA  
 (Item of action)
- CA-1 Approval of Minutes of January 27, 2025 (pp. 3-15)
- CA-2 Approval of January 2025 Disbursements (pp. 16-22)
- 25-035 IX. PUBLIC COMMENTS
- 25-036 X. FINANCIAL REPORTS (pp. 23-28)  
 Eli Neiburger, Director
- 25-037 XI. COMMITTEE REPORTS
- 25-038 A. EXECUTIVE COMMITTEE  
 Molly Kleinman, Chair  
 (10 minutes)

- 25-039                    B. BUDGET & FINANCE COMMITTEE  
Lisa Campbell, Chair  
(10 minutes)
- 25-040                    C. FACILITIES COMMITTEE  
Scott Trudeau, Chair  
(10 minutes)
- 25-041            XII.    LIBRARY REPORT  
Eli Neiburger, Director
- 25-042            XIII.   OLD BUSINESS
- 24-163                    UPDATE ON REZONING & REDEVELOPMENT OF THE  
DOWNTOWN LIBRARY  
Eli Neiburger, Director  
(10 minutes)
- 25-043            XIV.    PUBLIC COMMENTS
- 25-044            XV.    ADJOURNMENT

### **CITIZENS' COMMENTS – REQUEST TO ADDRESS THE BOARD**

1. Persons who wish to address the Library Board may reserve time on any regular or special meeting agenda by calling 734.327.8311 by 5:00 PM of the weekday preceding the meeting or submit comments via email to ask@aadl.org, by voicemail to 734.327.4245. Persons who have not reserved time in advance may speak after those who have reserved time.
2. Maximum time for individual speakers will not exceed three minutes.
3. One speaker may yield his/her time to another if both have signed up and both are in attendance at the meeting.
4. No person may speak more than once on the same subject during a single meeting.
5. Citizens' Comments at special meetings or study sessions will occur at the end of the meeting. Maximum time for individual speakers will not exceed three minutes.
6. Trustees, Director, and Administrators will not answer questions during Citizens' Comments. The speaker may request a response in writing. Trustees may, with the permission of the Board President, ask a question of a speaker. No dialog will occur.
7. Individuals addressing the Board should take into consideration rules of common courtesy.

ANN ARBOR DISTRICT LIBRARY BOARD  
PROPOSED MINUTES OF THE ANNUAL MEETING  
MONDAY, JANUARY 27, 2025

**ANN ARBOR DISTRICT LIBRARY BOARD**  
**343 S. FIFTH AVENUE, ANN ARBOR, MI**  
**MINUTES OF THE ANNUAL MEETING**  
**MONDAY, JANUARY 27, 2025**

25-001 I. CALL TO ORDER

Molly Kleinman, President

President Kleinman called the meeting to order at 6:01 p.m.

25-002 II. ADMINISTRATION OF OATH OF MEMBERS

The Honorable S. Kerene Moore, Justice, Presiding

- A. Lisa Campbell
- B. Molly Kleinman
- C. Onna Solomon
- D. Scott Trudeau

Judge Moore administered the following oath, which was recited by the four board members:

“I, (state name), DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF MICHIGAN, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF THE OFFICE OF MEMBER OF THE DISTRICT LIBRARY BOARD OF THE ANN ARBOR DISTRICT LIBRARY, WASHTENAW COUNTY, MICHIGAN ACCORDING TO THE BEST OF MY ABILITY.”

After administering the oath, Judge Moore commented about how she believed that the Library Board was the best in the city. She thanked the Board and said that she looked forward to the future of the library.

25-003 III. ATTENDANCE

Board Present: Lisa Campbell, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau

Board Absent: Catherine Hadley

Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Rich Retyi, Jodene Poirier (Recorder)

25-004 IV. VOTE FOR CLOSED SESSION FOR OPINION OF LEGAL COUNSEL

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(Item of action)  
 Roll call vote

President Kleinman, supported by Treasurer Sova, moved to recess for a closed session for opinion of legal counsel.

A roll call vote was taken.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-005 V. RECESS TO CLOSED SESSION

25-006 VI. RECONVENE TO REGULAR MEETING AT 7:00 P.M.

25-007 VII. ATTENDANCE

Board Present: Lisa Campbell, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova, Scott Trudeau

Board Absent: Catherine Hadley

Staff: Eli Neiburger, Len Lemorie, Sherlonya Zobel, Rich Retyi, Jodene Poirier (Recorder)

25-008 VIII. ELECT LIBRARY BOARD OFFICERS

1. PRESIDENT  
 (Item of action)  
 Roll call vote

Treasurer Sova, supported by Vice President Solomon, nominated Molly Kleinman for Board President. No other nominations were made. President Kleinman accepted the nomination.

A roll call vote was taken.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

2. VICE PRESIDENT  
 (Item of action)

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Roll call vote

President Kleinman, supported by Vice President Solomon, nominated Aidan Sova for Board Vice President. No other nominations were made. Treasurer Sova accepted the nomination.

A roll call vote was taken.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

3. TREASURER  
 (Item of action)  
 Roll call vote

President Kleinman, supported by Trustee Leija, nominated Lisa Campbell for Board Treasurer. No other nominations were made. Trustee Campbell accepted the nomination.

A roll call vote was taken

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

4. SECRETARY  
 (Item of action)  
 Roll call vote

President Kleinman, supported by Treasurer Sova, nominated Onna Solomon for Board Secretary. No other nominations were made. Vice President Solomon accepted the nomination.

A roll call vote was taken

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

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The newly appointed officers recited the following oath:

“I, (name stated), DO SOLEMNLY SWEAR THAT I WILL ABIDE BY THE BYLAWS, RULES, AND REGULATIONS OF MY OFFICE AS TO THE BEST OF MY ABILITY.”

25-010 X. OFFICERS RELINQUISH CONTROL TO NEW OFFICERS

25-011 XI. APPROVAL OF AGENDA  
 (Item of action)

Secretary Solomon, supported by Trustee Trudeau, moved to approve the agenda.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-012 XII. CONSENT AGENDA  
 (Item of action)

CA-1 Approval of Minutes of November 18, 2024

CA-2 Approval of November and December 2024 Disbursements

Treasurer Campbell, supported by Trustee Trudeau, moved to approve the consent agenda.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-013 XIII. CITIZENS' COMMENTS

There were no citizens' comments.

25-014 XIV. FINANCIAL REPORTS  
 Eli Neiburger, Director

Since both the November and December 2024 Financial Reports were in the packet, Director Neiburger stated that he would be looking at December.

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The General Fund cash balance stood at about \$13 million, enough to cover about eight months of expenses. Director Neiburger reminded the Board that \$2.5 million was transferred from the General Fund to the Capital Fund at the October Board meeting. For revenue, Director Neiburger reported that there had been about \$21 million in receipts. The Unrestricted Fund Balance was at \$6.7 million, enough to fund about four months of operations. He mentioned that the decrease in Fund Balance was mostly due to October's transfer. In the Statement of Revenues, Expenditures, and Changes, revenue was at 51.4% after 50% of the fiscal year. Expenditures were at 44.8% after 50% of the fiscal year. Director Neiburger said that there was an increase of net assets of about \$1.5 million. For the small funds, Director Neiburger stated that a \$5,000 donation from FAADL was expected. In regards to Actual vs Budget on the Statement of Revenues, Expenditures, and Changes, Director Neiburger was looking at anything that was above or below 50%. On the Revenues side, Copier Revenue, Library Fines & Fees, and Non-Resident Fees were over budget. Expenditures that were over budget were Accounting & Audit, Custodial Services, Legal Expense, Repairs & Maintenance, and Utilities.

25-015      XV.      COMMITTEE REPORTS

25-016              A. EXECUTIVE COMMITTEE  
                          Molly Kleinman, Chair  
                          (10 minutes)

President Kleinman reported that the Executive Committee met on the previous Monday, January 20. She said that they talked about some of the policy updates that would be discussed later in the Board meeting and about the legal advice the Board received at the closed session earlier in the Board meeting.

25-017              B. BUDGET & FINANCE COMMITTEE  
                          Aidan Sova, Chair  
                          (10 minutes)

Vice President Sova reported that the Budget & Finance Committee met on the previous Monday as well. The expected donation from FAADL, the Request for Proposal for audit services, and the small funds strategy to prepare for any future projects was discussed.

25-018              C. FACILITIES COMMITTEE



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Scott Trudeau, Chair  
 (10 minutes)

Trustee Trudeau stated that the Facilities Committee met on January 7. He said that the committee acknowledged that the meeting was right after the City Administrator sent a memo to City Council about the conversations he had been having with the Library regarding the Library Lane Lot. Trustee Trudeau reported that the Library had filed its Community Engagement Report with the city in regards to rezoning. He also said that the committee talked about the janitorial and mechanical contract renewals coming up and that the topic would be appearing on a future Board meeting agenda. Ongoing investigations for an outbuilding and/or parking lot at the AALF (formerly The Plaza) was reported on. Trustee Trudeau said that an unplanned paper vault fire suppression test occurred due to an accidental trigger of the Archives' fire suppression system by a contractor. He added that the cost of replacing and repairing the fire suppression system would be covered by the contractor's insurance. The last item that Trustee Trudeau mentioned was that the committee was still waiting on more information on what to do with the cladding on the Downtown Library building.

25-019      XVI.    LIBRARY REPORT  
 Eli Neiburger, Director

Director Neiburger began the report with the Stat of the Month, which was about Ann Arbor 200. There was 115 hours of audio and video, including 67 podcast episodes of "AADL Talks To", 107,000 pages of newly digitized materials, 52 original features on local history, 148,000 words of new scholarship, 101 new works of art, 23 original pieces of music, 16 poems, 3 video games, 2 short stories, 1 play, and 1 zine. Director Neiburger thanked the Archives team for the amount of work they did for Ann Arbor 200.

Upcoming events included:

- AAFAX, February 9, Downtown Library
- K-Pop Party, February 22, Downtown Library
- Pokemon-Palooza, February 23, Downtown Library

Some statistics included in the Event Report were:

- Tiny Expo on December 14 at the Downtown Library: 6,640 people through the doors, 2 floors, 83 vendors, 361 vendor applications. Director Neiburger commented that

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the event was very crowded and a new library with larger space would be needed in the future.

- WAPUR on December 15 at the AALF: 600 people thought the doors, 7 schools, 9 robots, 32 pizzas, 8 cans of beans as trophies.

Director Neiburger moved on to AADL in the Community. He reported that in December, Byte Club t-shirts were made available to all members and nearly 200 t-shirts had been ordered. Byte Club had recently crossed the 400-member mark with many more members expected to join in 2025. Next, Director Neiburger presented AA200 releases 162-200.

The Staff Spotlight was shown on Library Technician Lucy Schramm.

Mention of the Month, Compliment of the Month, and Complaint of the Month were also reviewed.

25-020 XVII. OLD BUSINESS

24-163 A. UPDATE ON REZONING OF THE DOWNTOWN LIBRARY  
 Eli Neiburger, Director  
 (10 minutes)

Director Neiburger started the update by stating that the Library was waiting for the Planning Commission to put the Library on its agenda and he predicted that it would be on the agenda for one of the two scheduled Planning Commission meetings in February. All of the materials submitted had been received and reviewed by the Planning Commission.

23-161 B. RESOLUTION TO ADOPT PUBLIC COMMENT TO THE ANN ARBOR DISTRICT LIBRARY BOARD POLICY  
 (Item of discussion and action)

Director Neiburger summarized that the proposed policy was putting what the Board already practiced into a writing. He mentioned that one adjustment made to the proposed policy based on discussion from the November Board meeting was changing language from “civil language”, as it was not legally defined, to “breach of the peace”, which is what appeared in the statute for

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public comment, in item #9. The language regarding patrons not being allowed to criticize Board trustees was also removed.

Vice President Sova, supported by Treasurer Campbell, moved; that the Board adopts the proposed Policy 1.12 Public Comment to the Ann Arbor District Library Board of Trustees.

For item #8 in the policy, stating, “Participants are expected to abide by the Ann Arbor District Library Rules of Behavior”, Trustee Leija proposed that the policy be amended to add the phrase, “which will be available at the Board Meeting”, at the end of item #8 to make it easier for patrons attending the Board meeting to access the Rules of Behavior.

Trustee Leija, supported by President Kleinman, moved; to amend 1.12 Public Comment to the Ann Arbor District Library Board Policy to add the proposed language.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau

NAYS: None

Motion passed 6-0.

President Kleinman said that she was pleased to see the change in language from “Citizens’ Comments” to “Public Comments”. Secretary Solomon said that the small changes that were made were to get the Board in line with their policies and procedures. Treasurer Campbell asked, in regards to item #5, about no patron being allowed to speak more than once, if there were ever scenarios where patrons would reasonably have more than one opportunity to speak. President Kleinman answered that the Library Board did not do public hearings like City Council, where a person may make public comment, then speak during a public hearing. She stated that she did not imagine any kind of scenario where a patron would get a second opportunity to speak. Director Neiburger added that the authority to stop someone from speaking about something that did not adhere to the meeting rested with the Board President.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau

NAYS: None

Motion passed 6-0.

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24-201 C. RESOLUTION TO ADOPT REVISIONS TO POLICIES  
 (Item of discussion and action)

Vice President Sova, supported by Secretary Solomon, moved; that the attached Library Policies are revised as proposed.

Director Neiburger said that the attached policies were based upon the feedback received at the November Board meeting and that only a few small items had been changed since then. For example, Treasurer Campbell had noticed some outdated language in a policy in November and the language change had been made. Secretary Solomon commented that the changes were made to separate policy and procedure and to be more in line with the way things were practiced. She thanked Director Neiburger and staff for the work they put into making the changes.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-021 XVIII. NEW BUSINESS

25-022 A. APPROVAL OF BOARD MEETING DATES FOR 2025  
 (Item of discussion & action)

Trustee Leija, supported by Treasurer Campbell, moved to approve the calendar for meeting dates as presented in the Board packet and as discussed.

Vice President Sova commented about the unusual Tuesday night meeting on April 1. Director Neiburger explained that this was because the Library spaces were unavailable on Monday March 31. He added that it was another reason why a new, larger library was needed. Trustee Leija stated that he would be unable to attend any Tuesday night meetings and was letting the Board know in advance.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

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25-023            B. BOARD BUDGET & FINANCE COMMITTEE  
APPOINTMENTS  
 (Item of discussion & action)

President Kleinman began the discussion on appointments to the Budget and Finance Committee. As Treasurer, Lisa Campbell would serve as Chair. President Kleinman appointed Vice President Sova and Trustee Hadley to serve on the Committee with Treasurer Campbell.

Secretary Solomon, supported by Trustee Leija, moved to support the appointments to the Budget and Finance Committee.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-024            C. BOARD FACILITIES COMMITTEE APPOINTMENTS  
 (Item of discussion & action)

President Kleinman proposed that the Facilities Committee stay the same as the previous year. She appointed herself, Trustee Trudeau, and Trustee Campbell to the committee again. Trustee Trudeau agreed to stay on as the committee's chair.

Trustee Leija, supported by Vice President Sova, moved to support the appointments to the Facilities Committee.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau  
 NAYS: None

Motion passed 6-0.

25-025            XIX. CITIZENS' COMMENTS

There were no citizens' comments.

25-026            XX. ADJOURNMENT

President Kleinman adjourned the meeting at 7:34 p.m.

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with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Onna Solomon, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 23-161**

**RESOLUTION TO ADOPT PUBLIC COMMENT TO THE ANN ARBOR  
DISTRICT LIBRARY BOARD POLICY**

Minutes of a regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27<sup>th</sup> day of January, 2025 at 6:00 p.m.

PRESENT: Lisa Campbell, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,  
Scott Trudeau

ABSENT: Catherine Hadley

The following resolution was offered by Vice President Sova, and supported by Treasurer Campbell:

THE BOARD RESOLVES:

- 1.) That the Board adopts the proposed Policy 1.12 Public Comment to the Ann Arbor District Library Board of Trustees.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual Board meeting held on January 27, 2025 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Onna Solomon, Board Secretary

**BOARD OF TRUSTEES OF  
ANN ARBOR DISTRICT LIBRARY  
RESOLUTION 24-201**

**RESOLUTION TO ADOPT REVISIONS TO POLICIES**

Minutes of the regular meeting of the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, Michigan, held in the City of Ann Arbor, on the 27th day of January, 2025 at 6:00 p.m.

PRESENT: Lisa Campbell, Molly Kleinman, Jim Leija, Onna Solomon, Aidan Sova,  
Scott Trudeau

ABSENT: Catherine Hadley

The following resolution was offered by Vice President Sova and supported by Secretary Solomon:

THE BOARD RESOLVES:

- 1.) That the attached Library Policies are revised as proposed.
- 2.) That all resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

AYES: Campbell, Kleinman, Leija, Solomon, Sova, Trudeau

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Ann Arbor District Library, County of Washtenaw, State of Michigan, at the annual Board meeting held on January 27, 2025 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Onna Solomon, Board Secretary



16  
**Check Report**

By Check Number

Date Range: 01/01/2025 - 01/31/2025



Ann Arbor District Library

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: CREDIT CARD- BAA-CREDIT CARD - BANK OF ANN ARBOR</b>						
VEN02053	Atomic Empire	01/26/2025	Bank Draft	0.00	76.56	DFT0003076
VEN01669	Betsy O'Neill Fine Art	01/26/2025	Bank Draft	0.00	648.72	DFT0003077
VEN02035	Eden Botanicals	01/26/2025	Bank Draft	0.00	128.50	DFT0003078
VEN02625	Esslinger and Company	01/26/2025	Bank Draft	0.00	731.10	DFT0003079
VEN01310	Etsy	01/26/2025	Bank Draft	0.00	92.59	DFT0003080
VEN01670	Fine Art America	01/26/2025	Bank Draft	0.00	260.29	DFT0003081
VEN01762	Jakprints	01/26/2025	Bank Draft	0.00	195.70	DFT0003082
VEN01295	JoAnn	01/26/2025	Bank Draft	0.00	44.95	DFT0003083
VEN01467	Jostens	01/26/2025	Bank Draft	0.00	598.59	DFT0003084
VEN02715	Origin Magazine	01/26/2025	Bank Draft	0.00	190.00	DFT0003085
VEN01910	Outfront	01/26/2025	Bank Draft	0.00	1,500.00	DFT0003086
VEN01200	Proof Pest Control	01/26/2025	Bank Draft	0.00	149.00	DFT0003087
VEN01103	Target	01/26/2025	Bank Draft	0.00	1,615.00	DFT0003088
VEN01956	University of Michigan Press	01/26/2025	Bank Draft	0.00	49.15	DFT0003089
VEN01468	Walsworth	01/26/2025	Bank Draft	0.00	177.58	DFT0003090

**Bank Code CREDIT CARD- BAA Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	16	15	0.00	6,457.73
EFT's	0	0	0.00	0.00
	<b>16</b>	<b>15</b>	<b>0.00</b>	<b>6,457.73</b>

## Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GENERAL AP INVOICES-GENERAL ACCOUNT PAYABLE INVOICES</b>						
VEN02672	The 53rd Group LLC	01/07/2025	EFT	0.00	360.00	1788
VEN01030	RNA	01/07/2025	EFT	0.00	23,381.00	1789
VEN01073	Grainger	01/07/2025	EFT	0.00	352.64	1790
VEN02116	Ulliance, Inc.	01/07/2025	EFT	0.00	3,750.00	1791
VEN01102	Apple, Inc	01/07/2025	EFT	0.00	3,219.00	1792
VEN02667	Athletic Mic League	01/07/2025	EFT	0.00	5,000.00	1793
VEN01068	Staples	01/07/2025	EFT	0.00	1,497.94	1794
VEN01202	Vanguard Fire & Security Systems	01/07/2025	EFT	0.00	930.00	1795
VEN01274	B & H Photo-Video	01/07/2025	EFT	0.00	1,659.73	1796
VEN01016	Midwest Tape	01/07/2025	EFT	0.00	13,532.24	1797
	**Void**	01/07/2025	EFT	0.00	0.00	1798
	**Void**	01/07/2025	EFT	0.00	0.00	1799
	**Void**	01/07/2025	EFT	0.00	0.00	1800
VEN01372	7 Cylinders Studio	01/07/2025	EFT	0.00	3,000.00	1801
VEN01062	Print-Tech, Inc.	01/07/2025	EFT	0.00	1,368.93	1802
VEN01007	Amazon	01/07/2025	EFT	0.00	1,019.96	1803
VEN01038	Underground Printing	01/07/2025	EFT	0.00	467.13	1804
VEN01157	Formagrid Inc	01/07/2025	EFT	0.00	27,270.00	1805
VEN01331	Groundcover News	01/07/2025	EFT	0.00	400.00	1806
VEN01216	FAADL - Friends of the Ann Arbor District Librar	01/07/2025	EFT	0.00	6,430.10	1825
VEN02702	Steven Zavala	01/07/2025	EFT	0.00	1,000.00	1826
VEN02109	Sarah Kairis	01/07/2025	EFT	0.00	200.00	1827
VEN02713	Liliana Rook Valeen	01/07/2025	EFT	0.00	1,000.00	1828
VEN01126	Ariel Ojibway	01/07/2025	EFT	0.00	200.00	1829
VEN01848	Eunjae Cheon	01/07/2025	EFT	0.00	150.00	1830
VEN01847	Andrea Yun	01/07/2025	EFT	0.00	150.00	1831
VEN02171	Brandi K. Larsen	01/07/2025	EFT	0.00	450.00	1832
VEN01190	Martha Stuit	01/07/2025	EFT	0.00	400.00	1833
VEN01044	Fatema Haque	01/07/2025	EFT	0.00	150.00	1834
VEN01332	Momoko Fife aka Momo Kajiwara	01/07/2025	EFT	0.00	300.00	1835
VEN02744	Kenneth Blake MacGregor	01/07/2025	EFT	0.00	85.00	1836
VEN02751	Michael John Jarema	01/07/2025	EFT	0.00	1,000.00	1837
VEN01250	Amber Adams-Fall	01/07/2025	EFT	0.00	125.00	1838
VEN01607	Elizabeth Battey	01/07/2025	EFT	0.00	200.00	1839
VEN02108	Jesse Deucher	01/07/2025	EFT	0.00	400.00	1840
VEN01702	Paul Bowling	01/07/2025	EFT	0.00	450.00	1841
VEN02656	Dwayne McCartt	01/07/2025	EFT	0.00	1,486.00	1842
VEN01040	Brewer's North Campus Service Inc.	01/14/2025	EFT	0.00	471.28	1843
VEN01353	Duggan's Construction Services, LLC	01/14/2025	EFT	0.00	16,728.75	1844
VEN02747	ID Enterprises	01/14/2025	EFT	0.00	335.00	1845
VEN01331	Groundcover News	01/14/2025	EFT	0.00	400.00	1846
VEN01034	Stadium Hardware	01/14/2025	EFT	0.00	51.33	1847
VEN01062	Print-Tech, Inc.	01/14/2025	EFT	0.00	10,948.38	1848
VEN02642	123.NET, INC	01/14/2025	EFT	0.00	4,480.50	1849
VEN01102	Apple, Inc	01/14/2025	EFT	0.00	6,361.00	1850
VEN01117	CDW-G	01/14/2025	EFT	0.00	11,171.04	1851
VEN01525	Ann Arbor Public Schools	01/14/2025	EFT	0.00	3,666.42	1852
VEN01008	Amazon Collections	01/14/2025	EFT	0.00	4,272.92	1853
VEN01030	RNA	01/14/2025	EFT	0.00	1,080.00	1854
VEN01006	Dykema Gossett	01/14/2025	EFT	0.00	1,576.40	1855
VEN01016	Midwest Tape	01/14/2025	EFT	0.00	3,387.00	1856
VEN01038	Underground Printing	01/14/2025	EFT	0.00	2,941.88	1857
VEN01032	Shambaugh & Son, L.P.	01/14/2025	EFT	0.00	940.00	1858
VEN02769	Michael Klamerus	01/14/2025	EFT	0.00	1,500.00	1859
VEN02654	Shannon R Daniels	01/14/2025	EFT	0.00	1,200.00	1860
VEN01094	Rachel Hoekstra	01/14/2025	EFT	0.00	125.00	1861
VEN02346	Jennifer Howard	01/14/2025	EFT	0.00	1,500.00	1862
VEN01733	Corinne Lenz	01/14/2025	EFT	0.00	1,200.00	1863
VEN02767	Rukmini Swaminathan	01/14/2025	EFT	0.00	150.00	1864
VEN01848	Eunjae Cheon	01/14/2025	EFT	0.00	150.00	1865

## Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01847	Andrea Yun	01/14/2025	EFT	0.00	150.00	1866
VEN01049	Betsy Beckerman	01/14/2025	EFT	0.00	760.00	1867
VEN02761	Ryan Molloy	01/14/2025	EFT	0.00	3,250.00	1868
VEN02447	Sara Thurston	01/14/2025	EFT	0.00	1,325.00	1869
VEN02109	Sarah Kairis	01/14/2025	EFT	0.00	200.00	1870
VEN02188	Jacob Best	01/14/2025	EFT	0.00	150.00	1871
VEN02662	Benjamin Traverse Kolk	01/14/2025	EFT	0.00	350.00	1872
VEN02753	David Erik Nelson	01/14/2025	EFT	0.00	1,022.50	1873
VEN02019	Michelle Krell Kydd	01/14/2025	EFT	0.00	700.00	1874
VEN02108	Jesse Deucher	01/14/2025	EFT	0.00	200.00	1875
VEN01026	Metcom, Inc	01/21/2025	EFT	0.00	5,609.75	1876
VEN01016	Midwest Tape	01/21/2025	EFT	0.00	3,346.67	1877
VEN01063	O'Neal Construction, Inc.	01/21/2025	EFT	0.00	119,917.64	1878
VEN01331	Groundcover News	01/21/2025	EFT	0.00	400.00	1879
VEN01028	Preuss Pets	01/21/2025	EFT	0.00	1,276.72	1880
VEN01038	Underground Printing	01/21/2025	EFT	0.00	1,630.31	1881
VEN01068	Staples	01/21/2025	EFT	0.00	288.18	1882
VEN01187	OCLC Inc	01/21/2025	EFT	0.00	563.36	1883
VEN01635	Kathy Gunderson	01/21/2025	EFT	0.00	300.00	1884
VEN01158	Alex (Margaret) Kourvo	01/21/2025	EFT	0.00	450.00	1885
VEN02524	Micah Vanderhoof	01/21/2025	EFT	0.00	1,750.00	1886
VEN02217	Catherine M Novak	01/21/2025	EFT	0.00	150.00	1887
VEN02622	Shaun Manning	01/21/2025	EFT	0.00	150.00	1888
VEN02634	Heather Bruegl	01/21/2025	EFT	0.00	200.00	1889
VEN01499	Yaoyi Wang	01/21/2025	EFT	0.00	300.00	1890
VEN01733	Corinne Lenz	01/21/2025	EFT	0.00	900.00	1891
VEN01155	Bethany Neal	01/21/2025	EFT	0.00	450.00	1892
VEN02707	Andrew Thomas Saunders	01/28/2025	EFT	0.00	150.00	1893
VEN02766	Alejandro Cantu	01/28/2025	EFT	0.00	2,000.00	1894
VEN01607	Elizabeth Battey	01/28/2025	EFT	0.00	200.00	1895
VEN02668	Barrett Anthony Klein	01/28/2025	EFT	0.00	350.00	1896
VEN02696	Elizabeth Reuter Larwa	01/28/2025	EFT	0.00	125.00	1897
VEN02694	Teresa Marchant Voegel	01/28/2025	EFT	0.00	125.00	1898
VEN02779	Sonja Srinivasan	01/28/2025	EFT	0.00	700.00	1899
VEN02703	Reginald R Pettibone	01/28/2025	EFT	0.00	1,000.00	1900
VEN01016	Midwest Tape	01/28/2025	EFT	0.00	1,564.21	1901
VEN01102	Apple, Inc	01/28/2025	EFT	0.00	7,128.00	1902
VEN01038	Underground Printing	01/28/2025	EFT	0.00	348.27	1903
VEN01073	Grainger	01/28/2025	EFT	0.00	219.87	1904
VEN01032	Shambaugh & Son, L.P.	01/28/2025	EFT	0.00	26,070.00	1905
VEN01372	7 Cylinders Studio	01/28/2025	EFT	0.00	2,750.00	1906
VEN01912	Rosemarine Textiles LLC	01/28/2025	EFT	0.00	812.87	1907
VEN01007	Amazon	01/28/2025	EFT	0.00	5,294.10	1908
	**Void**	01/28/2025	EFT	0.00	0.00	1909
VEN01028	Preuss Pets	01/07/2025	Regular	0.00	-892.86	70527
VEN01028	Preuss Pets	01/07/2025	Regular	0.00	892.86	70527
VEN01967	Toshiba Business Solutions	01/07/2025	Regular	0.00	-5,492.72	70528
VEN01967	Toshiba Business Solutions	01/07/2025	Regular	0.00	5,492.72	70528
VEN01283	Sweetwater Music Instruments & Pro Audio	01/07/2025	Regular	0.00	398.00	70529
VEN01171	Maner Costerisan	01/07/2025	Regular	0.00	8,700.72	70530
VEN01105	Hooper Hathaway, P.C.	01/07/2025	Regular	0.00	495.00	70531
VEN01821	Jamie John	01/07/2025	Regular	0.00	425.00	70532
VEN01010	Applied Imaging	01/07/2025	Regular	0.00	592.80	70533
VEN02472	Brian Christopher Graham Beal	01/07/2025	Regular	0.00	100.00	70534
VEN01320	Quanta, Inc	01/07/2025	Regular	0.00	1,887.80	70535
VEN01022	Carpenter Brothers	01/07/2025	Regular	0.00	33.97	70536
VEN01901	International Chinese Reading Association, Inc	01/07/2025	Regular	0.00	600.00	70537
VEN01766	Raquel Gomez	01/07/2025	Regular	0.00	150.00	70538
VEN01148	Graduate Ann Arbor	01/07/2025	Regular	0.00	198.45	70539
VEN01201	Journey Retirement Plan Services, LLC	01/07/2025	Regular	0.00	231.25	70540
VEN01676	Jeff Wawrzaszek	01/07/2025	Regular	0.00	450.00	70541

## Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01012	Alliance Entertainment	01/07/2025	Regular	0.00	873.10	70542
VEN01065	Computer Alley	01/07/2025	Regular	0.00	149.92	70543
VEN02756	Chace Morris	01/07/2025	Regular	0.00	100.00	70544
VEN01213	ScheduleSource, Inc	01/07/2025	Regular	0.00	1,013.50	70545
VEN02252	Community Grassroots Media, LLC	01/07/2025	Regular	0.00	2,000.00	70546
VEN02752	Abigail M Gardner	01/07/2025	Regular	0.00	50.00	70547
VEN01017	Cengage Learning Inc/Gale	01/07/2025	Regular	0.00	182.18	70548
VEN01195	Hugh Gallagher	01/07/2025	Regular	0.00	100.00	70549
VEN01079	AF Smith Electric	01/07/2025	Regular	0.00	1,421.73	70550
VEN02553	Faro Imaging	01/07/2025	Regular	0.00	1,822.55	70551
VEN01344	Robin Robinson	01/07/2025	Regular	0.00	150.00	70552
VEN02227	Frederic M Culpepper	01/07/2025	Regular	0.00	1,500.00	70553
VEN01116	Fraza	01/07/2025	Regular	0.00	110.00	70554
VEN02490	Ann Arbor Cabinet & Counter, LLC	01/07/2025	Regular	0.00	16,950.00	70555
VEN01927	Annabella Mi	01/07/2025	Regular	0.00	50.00	70556
VEN01264	Duke Roofing Company	01/07/2025	Regular	0.00	405.00	70557
VEN01206	Ann Arbor Observer	01/07/2025	Regular	0.00	1,499.40	70558
VEN02703	Reginald R Pettibone	01/07/2025	Regular	0.00	1,000.00	70559
VEN02703	Reginald R Pettibone	01/07/2025	Regular	0.00	-1,000.00	70559
VEN01328	Lakeshore Parent LLC	01/07/2025	Regular	0.00	9,689.00	70560
VEN02771	Edward Vielmetti	01/07/2025	Regular	0.00	50.00	70561
VEN02373	Amy Nielander	01/07/2025	Regular	0.00	200.00	70562
VEN01208	Jewish Community Media of Washtenaw	01/07/2025	Regular	0.00	330.00	70563
VEN01071	MindCentric	01/07/2025	Regular	0.00	2,131.00	70564
VEN02529	DJ's Lawn Service LLC	01/07/2025	Regular	0.00	5,282.16	70565
VEN01574	Lia Giannotti Photography	01/07/2025	Regular	0.00	843.75	70566
VEN01013	Blackstone Publishing	01/07/2025	Regular	0.00	813.84	70567
VEN02362	Stericycle, Inc.	01/07/2025	Regular	0.00	2,007.50	70568
VEN01175	Pittsfield Charter Township Water	01/07/2025	Regular	0.00	195.74	70569
VEN01481	Andrew Olsen	01/07/2025	Regular	0.00	200.00	70570
VEN02741	Opus Mime, Inc	01/07/2025	Regular	0.00	750.00	70571
VEN01098	City of Ann Arbor Alarm Services	01/07/2025	Regular	0.00	250.00	70572
VEN02748	Columbia County Public Library	01/07/2025	Regular	0.00	28.00	70573
VEN01028	Preuss Pets	01/07/2025	Regular	0.00	-892.86	70574
VEN01028	Preuss Pets	01/07/2025	Regular	0.00	892.86	70574
VEN01967	Toshiba Business Solutions	01/07/2025	Regular	0.00	5,492.72	70575
VEN01028	Preuss Pets	01/07/2025	Regular	0.00	892.86	70576
VEN01526	State of Michigan- LARA Bureau of Constructor	01/14/2025	Regular	0.00	370.80	70577
VEN01517	Alma College Library	01/14/2025	Regular	0.00	25.00	70578
VEN02759	Anshu Varma	01/14/2025	Regular	0.00	950.00	70579
VEN01203	Schilke Security	01/14/2025	Regular	0.00	2,024.80	70580
VEN01012	Alliance Entertainment	01/14/2025	Regular	0.00	468.03	70581
VEN01013	Blackstone Publishing	01/14/2025	Regular	0.00	76.00	70582
VEN01097	Unique	01/14/2025	Regular	0.00	748.60	70583
VEN01177	Jason Driscoll	01/14/2025	Regular	0.00	2,000.00	70584
VEN01149	Michigan Power Rodding, Inc	01/14/2025	Regular	0.00	207.00	70585
VEN01017	Cengage Learning Inc/Gale	01/14/2025	Regular	0.00	167.19	70586
VEN01354	Township of Scio	01/14/2025	Regular	0.00	50.00	70587
VEN02717	Kamron Joseph Reynolds	01/14/2025	Regular	0.00	165.00	70588
VEN01475	Michigan Wildflower Farm	01/14/2025	Regular	0.00	131.50	70589
VEN01105	Hooper Hathaway, P.C.	01/14/2025	Regular	0.00	2,550.33	70590
VEN02373	Amy Nielander	01/14/2025	Regular	0.00	200.00	70591
VEN02373	Amy Nielander	01/14/2025	Regular	0.00	-200.00	70591
VEN01021	Busch's	01/14/2025	Regular	0.00	61.38	70592
VEN02743	OPESNY INC	01/14/2025	Regular	0.00	2,284.39	70593
VEN02754	Regents of the University of Michigan	01/14/2025	Regular	0.00	1,500.00	70594
VEN01440	Rochester Hills Public Library	01/14/2025	Regular	0.00	22.99	70595
VEN01625	Pittsfield Charter Township Taxes	01/14/2025	Regular	0.00	424.49	70596
VEN01082	Crawford Door Sales	01/28/2025	Regular	0.00	3,995.00	70598
VEN01400	Chien-An Yuan	01/28/2025	Regular	0.00	3,500.00	70599
VEN01967	Toshiba Business Solutions	01/28/2025	Regular	0.00	6.58	70600

## Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01315	Washtenaw County Treasurer	01/28/2025	Regular	0.00	7,499.85	70601
VEN02740	Capricorn Diversified Systems	01/28/2025	Regular	0.00	78,428.50	70602
VEN02361	Office Express	01/28/2025	Regular	0.00	2,121.54	70603
VEN01017	Cengage Learning Inc/Gale	01/28/2025	Regular	0.00	101.21	70604
VEN01170	Recycle Ann Arbor	01/28/2025	Regular	0.00	384.00	70605
VEN01012	Alliance Entertainment	01/28/2025	Regular	0.00	1,124.99	70606
VEN01478	Format Framing	01/28/2025	Regular	0.00	4,307.52	70607
VEN01617	My Class Mag, LLC	01/28/2025	Regular	0.00	150.00	70608
VEN01171	Maner Costerisan	01/28/2025	Regular	0.00	6,666.47	70609
VEN01230	Ann Arbor Symphony Orchestra	01/28/2025	Regular	0.00	320.00	70610
VEN01098	City of Ann Arbor Alarm Services	01/28/2025	Regular	0.00	185.00	70611
VEN01266	Conti	01/28/2025	Regular	0.00	472.50	70612
VEN01314	Scio Township Utility Dept	01/28/2025	Regular	0.00	661.06	70613
VEN02227	Frederic M Culpepper	01/28/2025	Regular	0.00	8,175.00	70614
VEN01013	Blackstone Publishing	01/28/2025	Regular	0.00	609.12	70615
VEN02780	Sandor Slomovits	01/28/2025	Regular	0.00	1,500.00	70616
VEN01275	Demco, Inc	01/28/2025	Regular	0.00	2,558.79	70617
VEN01120	Barnes & Noble, Inc.	01/28/2025	Regular	0.00	282.27	70618
VEN01022	Carpenter Brothers	01/28/2025	Regular	0.00	260.84	70619
VEN01493	Ann Arbor News	01/28/2025	Regular	0.00	934.96	70620
VEN01010	Applied Imaging	01/28/2025	Regular	0.00	592.80	70621
VEN02230	Martin Thoburn	01/28/2025	Regular	0.00	1,000.00	70622
VEN01118	Washtenaw News	01/28/2025	Regular	0.00	708.39	70623
VEN01711	Swank Movie Licensing USA	01/28/2025	Regular	0.00	935.00	70624
VEN02778	Washtenaw Engineering Company	01/28/2025	Regular	0.00	3,500.00	70625
VEN02529	DJ's Lawn Service LLC	01/28/2025	Regular	0.00	5,282.16	70626
VEN01766	Raquel Gomez	01/28/2025	Regular	0.00	150.00	70627
VEN01175	Pittsfield Charter Township Water	01/28/2025	Regular	0.00	376.08	70628
VEN02783	Zachariah A Buck	01/29/2025	Regular	0.00	258.83	70629
VEN01042	City of Ann Arbor Water Utilities	01/02/2025	Bank Draft	0.00	2,407.03	DFT0002954
VEN01011	Baker Taylor	01/07/2025	Bank Draft	0.00	8,167.31	DFT0002967
VEN01011	Baker Taylor	01/07/2025	Bank Draft	0.00	15,997.82	DFT0002968
VEN01078	BCN	01/01/2025	Bank Draft	0.00	114,536.13	DFT0002972
VEN01042	City of Ann Arbor Water Utilities	01/30/2025	Bank Draft	0.00	1,880.57	DFT0002973
VEN01977	Delta Dental	01/05/2025	Bank Draft	0.00	8,416.86	DFT0002974
VEN01104	DTE	01/02/2025	Bank Draft	0.00	10,673.44	DFT0002976
VEN01104	DTE	01/02/2025	Bank Draft	0.00	5,449.33	DFT0002977
VEN01104	DTE	01/03/2025	Bank Draft	0.00	4,369.14	DFT0002978
VEN01104	DTE	01/03/2025	Bank Draft	0.00	2,773.95	DFT0002979
VEN01104	DTE	01/06/2025	Bank Draft	0.00	4,621.13	DFT0002980
VEN01104	DTE	01/03/2025	Bank Draft	0.00	1,017.73	DFT0002981
VEN01104	DTE	01/03/2025	Bank Draft	0.00	181.83	DFT0002982
VEN01104	DTE	01/03/2025	Bank Draft	0.00	17.62	DFT0002983
VEN01104	DTE	01/03/2025	Bank Draft	0.00	5,581.33	DFT0002984
VEN01173	TDS	01/11/2025	Bank Draft	0.00	6,467.94	DFT0002986
VEN01019	UPS	01/06/2025	Bank Draft	0.00	83.81	DFT0002990
VEN01100	Verizon	01/05/2025	Bank Draft	0.00	2,797.59	DFT0002991
VEN01011	Baker Taylor	01/07/2025	Bank Draft	0.00	97.45	DFT0002993
VEN01023	Cintas	01/07/2025	Bank Draft	0.00	1,214.89	DFT0002994
VEN01070	Office Depot aka ODP	01/07/2025	Bank Draft	0.00	51.42	DFT0002995
VEN01061	ULINE	01/07/2025	Bank Draft	0.00	6,348.62	DFT0002996
VEN01257	Quadient (NeoFunds & Neopost)	01/07/2025	Bank Draft	0.00	1,000.00	DFT0002997
VEN01077	BCBS	01/28/2025	Bank Draft	0.00	54.10	DFT0003026
VEN01077	BCBS	01/28/2025	Bank Draft	0.00	3,949.28	DFT0003027
VEN01104	DTE	01/24/2025	Bank Draft	0.00	4,169.36	DFT0003029
VEN01019	UPS	01/13/2025	Bank Draft	0.00	51.70	DFT0003030
VEN01019	UPS	01/20/2025	Bank Draft	0.00	36.00	DFT0003031
VEN01100	Verizon	01/21/2025	Bank Draft	0.00	1,143.49	DFT0003032
VEN01035	Waste Management of Michigan	01/29/2025	Bank Draft	0.00	1,403.12	DFT0003033
VEN01011	Baker Taylor	01/14/2025	Bank Draft	0.00	1,561.41	DFT0003034
VEN01023	Cintas	01/14/2025	Bank Draft	0.00	1,782.05	DFT0003035

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01011	Baker Taylor	01/14/2025	Bank Draft	0.00	3,472.97	DFT0003036
VEN02755	Petra Koppers	01/14/2025	Bank Draft	0.00	500.00	DFT0003037
VEN01011	Baker Taylor	01/21/2025	Bank Draft	0.00	10,001.40	DFT0003038
VEN01101	AT&T	01/22/2025	Bank Draft	0.00	370.84	DFT0003039
VEN02020	Mutual of Omaha	01/20/2025	Bank Draft	0.00	6,878.37	DFT0003041
VEN01019	UPS	01/27/2025	Bank Draft	0.00	36.00	DFT0003043
VEN01174	Westgate Enterprises	01/21/2025	Bank Draft	0.00	6,344.52	DFT0003044
VEN01024	Lowe's	01/21/2025	Bank Draft	0.00	498.59	DFT0003045
VEN01070	Office Depot aka ODP	01/21/2025	Bank Draft	0.00	709.33	DFT0003046
VEN01257	Quadient (NeoFunds & Neopost)	01/21/2025	Bank Draft	0.00	756.60	DFT0003047
VEN01104	DTE	01/30/2025	Bank Draft	0.00	361.78	DFT0003095
VEN01011	Baker Taylor	01/28/2025	Bank Draft	0.00	16,908.71	DFT0003102
VEN01070	Office Depot aka ODP	01/28/2025	Bank Draft	0.00	214.68	DFT0003103
VEN01023	Cintas	01/28/2025	Bank Draft	0.00	1,052.46	DFT0003104
VEN01174	Westgate Enterprises	01/03/2025	Bank Draft	0.00	42,855.34	DFT0003105

Bank Code GENERAL AP INVOICES Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	102	0.00	231,551.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-8,478.44
Bank Drafts	953	47	0.00	309,265.04
EFT's	263	104	0.00	370,649.02
	<b>1362</b>	<b>258</b>	<b>0.00</b>	<b>902,986.96</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	102	0.00	231,551.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-8,478.44
Bank Drafts	969	62	0.00	315,722.77
EFT's	263	104	0.00	370,649.02
	<b>1378</b>	<b>273</b>	<b>0.00</b>	<b>909,444.69</b>

### Fund Summary

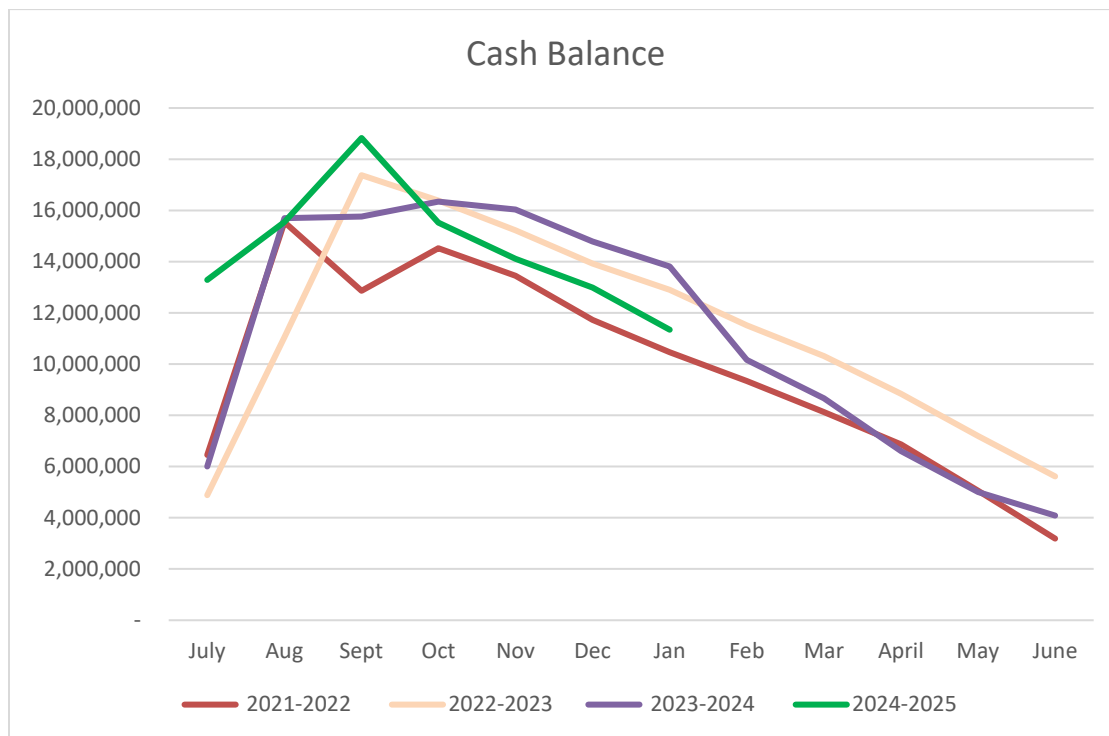
Fund	Name	Period	Amount
101	General Fund	1/2025	909,444.69
			<b>909,444.69</b>



## Ann Arbor District Library Financial Analysis For Seven Months Ended January 31, 2025

### Cash

The general fund cash balance, not including investments, was \$11,343,002 which would cover approximately eight months of expenses. At the October 2024 Board meeting, the Board of Trustees approved transfers of \$2,446,201 to the Capital Fund.



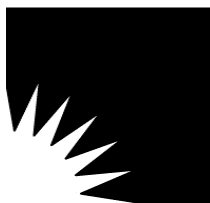
### Tax Receipts

Tax receipts are recorded as they are earned based on the approved annual budget, or approximately \$1,791,670 per month. All other tax receipts are recorded as deferred revenue. Actual receipts will be reconciled at fiscal year-end. Total receipts less refunds through January 31, 2025 were \$21,463,485 or 99.83% of budget.

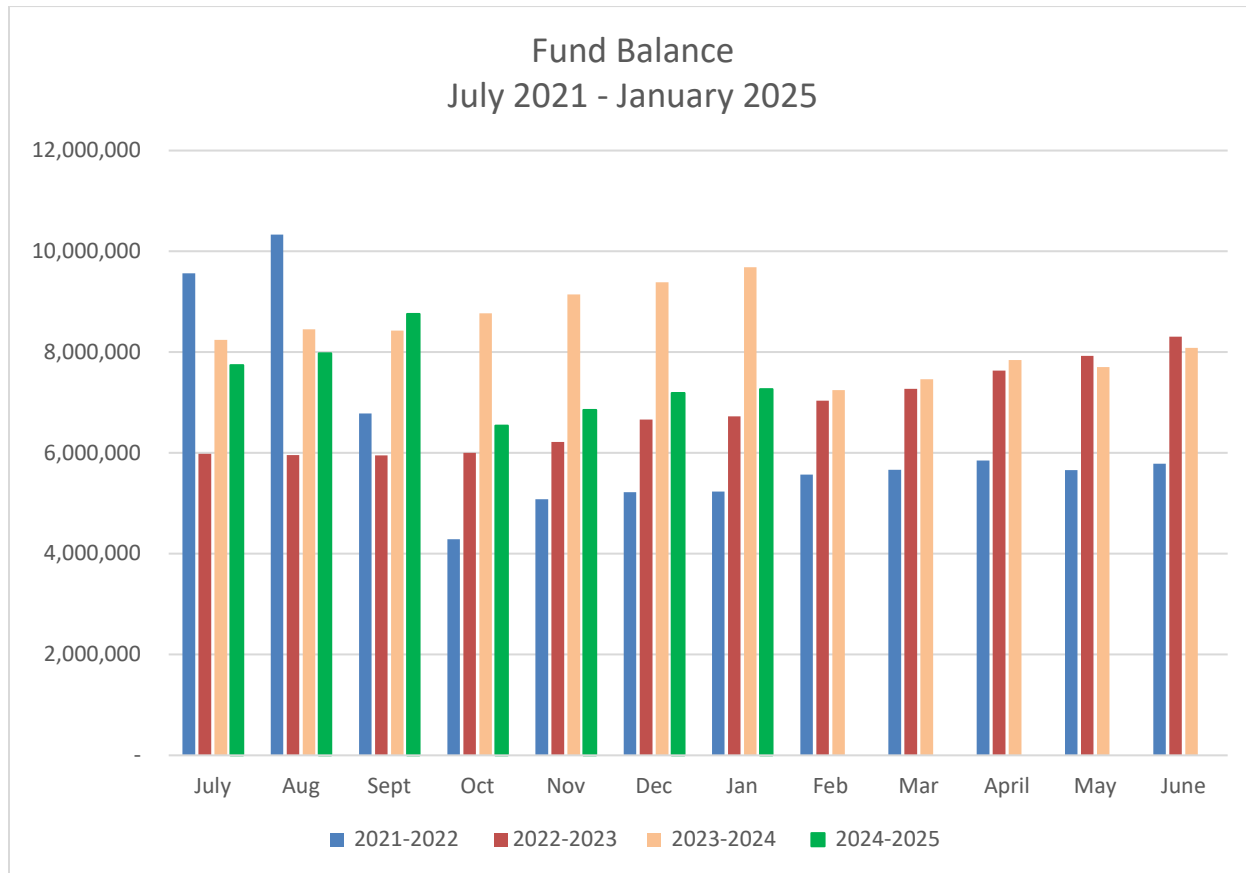
### Fund Balance Activity

The unrestricted fund balance was \$7,266,248 as of January 31, 2025. Funds are allowed to grow strategically to allow for future investments. The current fund balance would fund approximately 4.5 months of operations. The transfer to the Capital Projects Fund in October of this year is responsible for the decrease in fund balance between FYE 2024 and FYE 2025.





## Ann Arbor District Library Financial Analysis For Seven Months Ended January 31, 2025



### Revenue and Expenditures:

Total revenues of \$13,157,755 are 59.92% of budget after 58.33% of the fiscal year. Actual cash receipts were \$23,113,687 with deferred revenue and accounts receivable factored in. December's Library fines, fees and other were understated \$2,773 while Donations were overstated the same amount.

Year-to-date expenditures of \$11,169,753 are 50.87% of budget after 58.33% of the fiscal year. Actual cash paid out with prepaid expenses and accounts payable factored in was \$11,833,425.

Revenue earned less expenditures realized resulted in an increase in net assets of \$1,988,002 as of January 31<sup>st</sup> and cash received less cash expended resulted in a decrease to cash of \$10,280,262.

After the seven month of the fiscal year, line items to watch for budget variances include Copier Expense, Legal Expense and Repairs & Maintenance, Software Licenses, Utilities and Capital Outlay.



Ann Arbor District Library  
Financial Analysis  
For Seven Months Ended January 31, 2025

Grants and Memorials:

	Bank Balance	Restrictions and Designations
Holtrey	\$ 345,921	\$300,000 is permanently restricted by the donor
Keniston	\$ 28,181	\$25,000 is permanently restricted by the donor
Archives	\$ 2,323	
Friends of AADL	\$ 8,678	
LLA	\$ 1,513	
Price	\$ 34,364	
Schafer	\$ 10,787	
Westerman	\$ 34,343	The Board designated \$30,000 for children's programming
WLBDP	\$ 50,148	

## ANN ARBOR DISTRICT LIBRARY

**Balance Sheet**  
**Governmental Funds**  
**January 31, 2025**

	General Fund	Special Projects Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
<b>Assets</b>					
Cash and cash equivalents	\$ 11,343,002	107,329	\$ 2,415,196	\$ 516,259	\$ 14,381,786
Investments	5,036,900	-	-	-	5,036,900
Due from other governmental units / funds	124,465	-	-	-	124,465
Prepaid items	462,400	-	-	-	462,400
<b>Total assets</b>	<b>\$ 16,966,767</b>	<b>\$ 107,329</b>	<b>\$ 2,415,196</b>	<b>\$ 516,259</b>	<b>\$ 20,005,551</b>
<b>Liabilities</b>					
Accounts payable	282,780	-	-	-	282,780
Accrued expenses	33,553	-	-	-	33,553
<b>Total liabilities</b>	<b>\$ 316,333</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 316,333</b>
<b>Deferred outflows</b>					
Unavailable property tax and other revenue	8,921,795	80,000	-	-	8,921,795
<b>Total deferred outflows</b>	<b>\$ 8,921,795</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,921,795</b>
<b>Fund balances</b>					
Nonspendable:					
Prepaid items	\$ 462,400	\$ -	\$ -	\$ -	\$ 462,400
Permanent corpus	-	-	-	325,000	325,000
Restricted for special purpose	-	-	-	191,259	191,259
Committed for capital projects	-	-	2,415,196	-	2,415,196
Unassigned	7,266,248	27,329	-	-	7,293,577
<b>Total fund balances</b>	<b>\$ 7,728,639</b>	<b>\$ 27,329</b>	<b>\$ 2,415,196</b>	<b>\$ 516,259</b>	<b>\$ 10,687,432</b>
<b>Total liabilities and fund balances</b>	<b>\$ 16,966,767</b>	<b>\$ 107,329</b>	<b>\$ 2,415,196</b>	<b>\$ 516,259</b>	<b>\$ 19,925,560</b>

## ANN ARBOR DISTRICT LIBRARY

Statement of Revenues, Expenditures and Changes  
Actual vs Budget  
Seven Months Ended January 31, 2025

	Current Month Actual	YTD Actual	Approved Budget	Budget Remaining	YTD %
<b>REVENUES:</b>					
Property taxes, net	\$ 1,791,670	\$ 12,541,690	\$ 21,500,000	\$ 8,958,310	58.33%
State aid	3,419	94,865	150,000	55,135	63.24%
State penal fines	12,500	87,500	125,000	37,500	70.00%
Local Community Stabilization	-	83,461	25,000	(58,461)	-
State revenue - other	-	36,043	-	(36,043)	-
Investment Gains (Losses)	38,522	255,121	50,000	(205,121)	-
Copier revenue	875	5,753	7,500	1,747	76.71%
Donations	(2,773)	6,808	-	(6,808)	-
Library fines, fees and other	8,030	34,904	50,000	15,096	69.81%
Non-resident fees	1,725	11,610	15,000	3,390	77.40%
Rental revenue	-	-	35,000	35,000	0.00%
<b>TOTAL REVENUES:</b>	<b>\$ 1,853,968</b>	<b>\$ 13,157,755</b>	<b>\$ 21,957,500</b>	<b>\$ 8,799,745</b>	<b>59.92%</b>
<b>EXPENDITURES:</b>					
<b>Personnel:</b>					
Salaries and wages	\$ 516,687	\$ 5,456,491	\$ 10,575,550	5,119,059	51.60%
Employee benefits	199,811	1,471,648	2,880,000	1,408,352	51.10%
Employment taxes	38,888	414,618	793,000	378,382	52.28%
	755,386	7,342,757	14,248,550	6,905,793	51.53%
Accounting/Audit	-	22,600	40,000	17,400	56.50%
Building Rental	49,200	330,644	605,500	274,856	54.61%
Communications	19,017	133,804	260,000	126,196	51.46%
Copier Expense	599	24,572	35,000	10,428	70.21%
Custodial Services	23,381	163,667	285,000	121,333	57.43%
Legal Expense	3,628	29,557	50,000	20,443	59.11%
Library Programming	49,304	503,391	1,430,000	926,609	35.20%
Materials	127,352	942,314	2,013,000	1,070,686	46.81%
Minor Equipment Purchases	15,062	79,429	200,000	120,571	39.71%
Operating Supplies	12,233	125,596	301,000	175,404	41.73%
Other Operating Expenditures	881	9,905	71,350	61,445	13.88%
Postage	3,983	18,074	35,000	16,926	51.64%
Property Insurance	12,266	85,856	150,000	64,144	57.24%
Purchased Services	11,548	87,779	187,500	99,721	46.82%
Repairs and Maintenance	53,164	436,662	640,000	203,338	68.23%
Seminars/Conferences/Training & Travel	1,678	28,555	59,600	31,045	47.91%
Software Licenses/Maintenance	39,315	119,200	200,000	80,800	59.60%
Utilities	45,350	294,018	496,000	201,982	59.28%
Capital Outlay	90,937	391,373	650,000	258,627	60.21%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,314,284</b>	<b>\$ 11,169,753</b>	<b>\$ 21,957,500</b>	<b>\$ 10,787,747</b>	<b>50.87%</b>
<b>Revenue over (under) expenditures</b>	<b>\$ 539,684</b>	<b>\$ 1,988,002</b>	<b>\$ -</b>	<b>\$ 1,988,002</b>	
<b>Fund balance, beginning of year</b>		<b>\$ 8,186,838</b>	<b>\$ 8,186,838</b>	<b>\$ -</b>	
<b>Transfers Out</b>		<b>(2,446,201)</b>	<b>(2,446,201)</b>	<b>-</b>	
<b>Fund balance, end of year</b>		<b>\$ 7,728,639</b>	<b>\$ 5,740,637</b>	<b>\$ 1,988,002</b>	

## ANN ARBOR DISTRICT LIBRARY

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
 Governmental Funds  
 Seven Months Ended January 31, 2025

	General Fund	Special Projects Fund	Capital Fund	Grants & Memorials	Total Governmental Funds
<b>REVENUES:</b>					
Property taxes, net	\$ 12,541,690	\$ -	\$ -	\$ -	\$ 12,541,690
State aid (including MPERS pass-through)	94,865	-	-	-	94,865
State penal fines	87,500	-	-	-	87,500
State revenue - other	36,043	-	-	-	36,043
Local Community Stabilization	83,461	-	-	-	83,461
Investment Gains (Losses)	255,121	-	-	8,593	263,714
Copier revenue	5,753	-	-	-	5,753
Donations	6,808	7,606	-	-	14,414
Library fines, fees and other	34,904	-	-	-	34,904
Non-resident fees	11,610	-	-	-	11,610
Rental revenue	-	19,723	-	-	19,723
<b>TOTAL REVENUES:</b>	<b>\$ 13,157,755</b>	<b>\$ 27,329</b>	<b>\$ -</b>	<b>\$ 8,593</b>	<b>\$ 13,193,677</b>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
<b>Personnel:</b>					
Salaries and wages	\$ 5,456,491	\$ -	\$ -	\$ -	\$ 5,456,491
Employee benefits (inc MPERS pass-through)	1,471,648	-	-	-	1,471,648
Employment taxes	414,618	-	-	-	414,618
	<u>7,342,757</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,342,757</u>
Accounting/Audit	22,600	-	-	-	22,600
Building Rental	330,644	-	-	-	330,644
Communications	133,804	-	-	-	133,804
Copier Expense	24,572	-	-	-	24,572
Custodial Services	163,667	-	-	-	163,667
Grants /Memorials	-	-	-	21,666	21,666
Legal Expense	29,557	-	-	-	29,557
Library Programming	503,391	-	-	-	503,391
Materials	942,314	-	-	-	942,314
Minor Equipment Purchases	79,429	-	-	-	79,429
Operating Supplies	125,596	-	-	-	125,596
Other Operating Expenditures	9,905	-	-	-	9,905
Postage	18,074	-	-	-	18,074
Property Insurance	85,856	-	-	-	85,856
Purchased Services	87,779	-	-	-	87,779
Repairs and Maintenance	436,662	-	-	-	436,662
Seminars/Conferences/Training/Travel	28,555	-	-	-	28,555
Software Licenses/Maintenance	119,200	-	-	-	119,200
Utilities	294,018	-	-	-	294,018
Capital Outlay	391,373	-	545,794	41,599	978,766
<b>TOTAL EXPENDITURES:</b>	<b>\$ 11,169,753</b>	<b>\$ -</b>	<b>\$ 545,794</b>	<b>\$ 63,265</b>	<b>\$ 11,778,812</b>
<b>Revenue over (under) expenditures</b>	<b>\$ 1,988,002</b>	<b>\$ 27,329</b>	<b>\$ (545,794)</b>	<b>\$ (54,672)</b>	<b>\$ 1,414,865</b>
Fund balance, beginning of year	\$ 8,186,838	\$ -	\$ 514,789	\$ 570,931	\$ 9,272,558
Transfers	\$ (2,446,201)	\$ -	\$ 2,446,201	\$ -	\$ -
<b>Fund balance, end of year</b>	<b>\$ 7,728,639</b>	<b>\$ 27,329</b>	<b>\$ 2,415,196</b>	<b>\$ 516,259</b>	<b>\$ 10,687,423</b>

ANN ARBOR DISTRICT LIBRARY BOARD

Lisa Campbell  
Catherine Hadley  
Molly Kleinman  
Jim Leija  
Onna Solomon  
Aidan Sova  
Scott Trudeau

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Vice President	.....	Aidan Sova
Treasurer	.....	Lisa Campbell
Secretary	.....	Onna Solomon

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Sherlonya Zobel	.....	Deputy Director
Len Lemorie	.....	Facilities Director

**The Ann Arbor District Library Board will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon three (3) business days notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor District Library by writing or calling the following:**

Ann Arbor District Library  
Board of Trustees  
343 South Fifth Avenue  
Ann Arbor, MI 48104-2293  
734.327.8311